

FEE STRUCTURE FOR SALE AND SUPPLY OF ALCOHOL

All fees include GST, and are set by the Sale and Supply of Alcohol (Fee-setting Bylaws) Order 2013 and is consistent with the Sale and Supply of Alcohol Act 2012, and the Sale and Supply of Alcohol (Fees) Regulations 2013. Fees for alcohol licences are based on recouping the costs of administering the system, and they vary depending on the risk profile of the premises. Find out the fee you'll need to pay as part of your application for an alcohol licence, temporary authority or manager's certificate

Framework for Determining Cost / Risk Rating for an On-Licence, Off-Licence or Club licence							
Add the three weightings together to get a "cost/risk" score.							
Type of licensed premises	Weighting	+	Latest alcohol sales time	Weighting	+	Number of enforcements** in the last 18 months	Weighting
Bottle store, supermarket, grocery off-licence	15		On-licences and clubs before 2.01am; off-licences before 10.01pm	0		None	0
Night clubs, taverns, adult premises, "Class 1" restaurants	15		On-licences and clubs 2.01am to 3.01am; off-licences 10.01pm and later	3		1	10
Off-licences in a tavern	10		On-licences and clubs – all other closing times	5		2	20
Hotels, function centres, "Class 1" clubs, "Class 2" restaurants, universities and polytechnics	10						
Remote sales, "Class 2" clubs, "Class 3" restaurants, other	5						
Theatres/cinemas, wine cellar doors, BYO restaurants, "Class 3" clubs	2						

Note: **Enforcement has the same meaning as a "Holding" under section 288 of the Act

Explanation of Class Types for On-Licence, Off-Licence or Club licence	
Class 1 Restaurants	Restaurants with a significant separate bar area which, in the opinion of Council, operate that bar at least one night a week in the nature of a tavern, such as serving alcohol without meals to tables situated in the bar area.
Class 2 Restaurants	Restaurants that have a separate bar (which may include a small bar area) but which, in the opinion of Council, do not operate that area in the nature of tavern at any time).
Class 3 Restaurants	Restaurants that only serve alcohol to the table and do not have a separate bar area.
Class 1 Clubs	Clubs which, in the opinion of Council, are large clubs (with 1,000 or more members of drinking age) and which, in the opinion of the relevant Council, operate in the nature of a tavern at any time (for example a large working men's club, combined clubs, or large 'cossie' clubs).
Class 2 Clubs	Clubs which do not fit class 1 or class 3 definitions (for example larger sports clubs, medium sized RSAs, many provincial social clubs).
Class 3 Clubs	Clubs which, in the opinion of Council, are small clubs (with up to 250 members of drinking age) and which operate a bar for 40 hours or less per week (for example small sports clubs like bowling, golf and bridge clubs, and small RSAs)

Risk category	Cost / risk score	Application fee	Annual fee
Very low	0 - 2	\$699.20	\$305.90
Low	3 - 5	\$1,158.05	\$742.90
Medium	6 - 15	\$1,551.35	\$1,201.75
High	16 – 25	\$1,944.65	\$1,966.50
Very high	26 plus	\$2,294.25	\$2,731.25

Special licences	Type/number of event(s)	Fee
Application fees for special licences are calculated according to the size and frequency of the event or events covered by the special licence.		
Class 1	<ul style="list-style-type: none"> ▪ 1 x large size event (400+ people) ▪ or more than 3 medium events (100 - 400 people) ▪ or more than 12 small events (less than 100 people) 	\$1,092.50
Class 2	<ul style="list-style-type: none"> ▪ 1-3 events of medium size (100 - 400 people) ▪ 3-12 events of small size (less than 100 people) 	\$393.30
Class 3	<ul style="list-style-type: none"> ▪ 1-2 events of small size (less than 100 people) 	\$120.15
Fee reduction guidelines for Special licences		
<p>The fee payable for any special licence application may be assigned a fees category that is 1 class lower than specified in Clause 10 (1) of the Sale and Supply of Alcohol (Fees) Regulations 2013.</p> <p>The reduction is available only if:</p> <ul style="list-style-type: none"> ▪ the application is for a Class 1 or Class 2 special licence; AND ▪ the event or series of events is a community or fundraising activity that will benefit the community or recognised charities; AND ▪ the special licence holder is not a commercial entity that will make any commercial gain from the event; AND ▪ no infringement notice has been issued for related events in the last year. <p>Requests for a reduction in fees must be in writing and include the reason why you believe you meet the criteria. Please note, it is not guaranteed that the fee reduction will be approved.</p>		

Manager's certificate	Fee
New or renewal application	\$316.25

Other fees	Fee
Temporary Authority (3 month term)	\$563.75
Appeal to Alcohol Regulatory and Licensing Authority (ARLA)	\$517.50
Public Notice for Alcohol Licence applications (Council website)	\$145.00