



## DEVELOPMENT CONTRIBUTION RECONSIDERATION REQUEST FORM

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### DEVELOPMENT CONTRIBUTIONS RECONSIDERATION REQUEST

Under section 199A of the Local Government Act 2002, I hereby request a reconsideration of the development contribution assessment in relation to the development detailed in this form.

#### 1. Applicant details:

Full name of applicant:	_____
Phone number:	( __ ) _____
Mobile Phone:	( __ ) _____
Email:	_____
Postal address:	_____ _____ _____
Post Code:	_____

**2. Agent details [skip to next section if not applicable]:**

Full name of applicant:	_____
Company name:	_____
Phone number:	( ____ ) _____
Mobile Phone:	( ____ ) _____
Email:	_____
Postal address:	_____ _____ _____
	Post Code: _____

**3. Development details:**

Address of development:	_____
Legal description (if known):	_____
Nature of development:	_____
<i>(e.g. subdivision of X lots, or X residential units)</i>	_____

Resource consent number(s):	<i>(specify NA if none)</i> _____
Building consent number(s)	<i>(specify NA if none)</i> _____ _____
Service connection reference(s):	<i>(specify NA if none)</i> _____

#### 4. Development contribution assessment details:

Date of the assessment that is the subject of this request:	_____ / _____ / _____
Number of units assessed (as stated in the notice of assessment):	_____ (or NA if not known)
Value of contributions assessed as payable:	\$_____._____

#### 5. Grounds for reconsideration

The grounds on which I am requesting a reconsideration are (please tick as many as are applicable):

a) The development contribution was incorrectly calculated or assessed under the Council's Development Contribution Policy.	[ ]
b) The Council incorrectly applied its Development Contributions Policy.	[ ]
c) The information used to assess the development against the Development Contribution Policy has been recorded or used in error by the Council.	[ ]
d) The information used to assess the development against the Development Contribution Policy was incomplete or contained errors	[ ]

***Please ensure that you attach any information that supports the grounds for reconsideration that you have identified above.***

#### IMPORTANT: Notes for applicants / person making the request:

- You may not apply for a reconsideration of your development contribution assessment if you have already lodged an objection under section 199C of the Local Government Act 2002 in relation to the same assessment.**
- Under section 199A(3) of the Local Government Act 2002, a request for a reconsideration must be made **within 10 working days** of the date on which the person making the request receives notice from the Council of the contribution required.
- Consistent with section 199A(1) of the Local Government Act 2002, the grounds on which you may request a reconsideration can only be those that are listed in this form.
- Once the Council has received all relevant information from you and has established that your request is consistent with the grounds on which a request can be made, the Council will give you written notice of the outcome of its reconsideration **within 15 working days**.

5. The process for the reconsideration will follow that set out in chapters 62-64 of the Council's Development Contributions Policy. You may be invited to speak to your request or clarify aspects of it in accordance with the process set out in the policy.
6. If you are dissatisfied with the outcome of the reconsideration, then you retain the right to object to it under section 199C of the Local Government Act 2002. Any objection must be lodged with the council **within 15 working days** of receiving the written notice of the outcome of your reconsideration.

#### **Fees**

7. The council reserves the discretion to charge a fee of \$400.00 where a reconsideration is requested based on the grounds the information used to calculate the development contribution contained errors or was incomplete, and the origin of the error or omission is found to rest with the requestor. Fees will be charged in accordance with the Council's schedule of fees and charges as set out in Hutt City Council Schedule of Fee's and Charges for 2022/23.