

COMPLIANCE SCHEDULE

Issued under s102 of the Building Act 2004



Compliance Schedule number	
Building warrant of fitness (BWof) anniversary date	
Address	
Building name (if applicable)	

Author name			
Signature		Date	

Issued by Hutt City Council			
Staff name			
Designation			
Signature		Date	

Insert pictures of actual building elevations if applicable			

Insert aerial photo of the building site from Hutt City Council HCC GIS Viewer	
--	--

Version control

Version #	Notes or changes	Date

General building information

Legal description of land	
Building name (if applicable)	
Location of building within site/block number (insert a description of the location of the building)	
Levels or unit numbers	
Year of first construction	
Intended life of the building	
Highest fire hazard category	
Maximum permitted storage height	
Risk group(s) for the New Zealand Building Code (NZBC) that is in force after 9 April 2012 excluding the date 9 April 2012	
Purpose group(s) for the NZBC that was in force prior to 10 April 2012 excluding the date 10 April 2012	
Compliance schedule is kept at	

The owner(s)	Full name
	Mailing address
	Street address/registered office
	Email address
	Contact phone number
	Mobile
	Website if applicable
First point of contact for communications with Hutt City Council as the territorial authority	Full name
	Mailing address
	Street address/registered office
	Email address
	Contact phone number

Building use and occupancy load

Floor level	Classified use Refer New Zealand Building Code (NZBC) Clause A1 (plus description)	Use Refer Schedule 2 of Building (Specified Systems, Change the Use, and Earthquake-prone Buildings) Regulations 2005	Occupancy load
			Total:

Specified systems contained in this compliance schedule for the building

Tick if applic	SS	Name of Specified System (SS)
<input type="checkbox"/>	SS 1	Automatic systems for fire suppression
<input type="checkbox"/>	SS 2	Automatic or manual emergency warning systems for fire or other dangers
<input type="checkbox"/>	SS 3/1	Automatic doors
<input type="checkbox"/>	SS 3/2	Access controlled doors
<input type="checkbox"/>	SS 3/3	Interfaced fire or smoke doors or windows
<input type="checkbox"/>	SS 4	Emergency lighting systems
<input type="checkbox"/>	SS 5	Escape route pressurisation systems
<input type="checkbox"/>	SS 6	Riser mains
<input type="checkbox"/>	SS 7	Automatic back-flow preventers connected to a potable water supply
<input type="checkbox"/>	SS 8/1	Passenger-carrying lifts
<input type="checkbox"/>	SS 8/2	Platform, low-speed and service lifts
<input type="checkbox"/>	SS 8/3	Escalators and moving walks
<input type="checkbox"/>	SS 9	Mechanical ventilation or air conditioning systems
<input type="checkbox"/>	SS 10	Building maintenance units
<input type="checkbox"/>	SS 11	Laboratory fume cupboards
<input type="checkbox"/>	SS 12/1	Audio loops
<input type="checkbox"/>	SS 12/2	FM radio frequency systems and infra-red beam transmission systems
<input type="checkbox"/>	SS 13/1	Mechanical smoke control
<input type="checkbox"/>	SS 13/2	Natural smoke control
<input type="checkbox"/>	SS 13/3	Smoke curtains
<input type="checkbox"/>	SS 14/1	Emergency power systems
<input type="checkbox"/>	SS 14/2	Signs relating to a system or feature specified in any of clauses 1 to 13
<input type="checkbox"/>	SS 15/1	Systems for communicating spoken information intended to facilitate evacuation
<input type="checkbox"/>	SS 15/2	Final exits
<input type="checkbox"/>	SS 15/3	Fire separations
<input type="checkbox"/>	SS 15/4	Signs for communicating information intended to facilitate evacuation
<input type="checkbox"/>	SS 15/5	Smoke separations
<input type="checkbox"/>	SS 16	Cable Cars

SS 1 Automatic systems for fire suppression

Description (incl type)	
Year that specified system is installed (if known)	
Make (if known)	
Model (if known)	
Location/s (Insert plan/s reference if known)	
Performance standard	

Inspection procedures				
Inspection frequencies	Choose frequency	Choose frequency	Choose frequency	Choose frequency
Inspection personnel				
Maintenance procedures				
System interfacing				
Reporting procedures				
Comments/notes				

SS 2 Automatic or manual emergency warning systems for fire or other dangers

Description (incl type)	
Year that specified system is installed (if known)	
Make (if known)	
Model (if known)	
Location/s (Insert plan/s reference if known)	
Performance standard	

Inspection procedures				
Inspection frequencies	Choose frequency	Choose frequency	Choose frequency	Choose frequency
Inspection personnel				
Maintenance procedures				
System interfacing				
Reporting procedures				
Comments/notes				

SS 3/1 Automatic doors

Description
(incl type)

Year that specified system is installed
(if known)

Make (if known)

Model (if known)

Location/s
(Insert plan/s reference if known)

Performance standard

Inspection procedures				
Inspection frequencies	Choose frequency	Choose frequency	Choose frequency	Choose frequency
Inspection personnel				
Maintenance procedures				
System interfacing				
Reporting procedures				
Comments/notes				

SS 3/2 Access controlled doors

Description (incl type)	
Year that specified system is installed (if known)	
Make (if known)	
Model (if known)	
Location/s (Insert plan/s reference if known)	
Performance standard	

Inspection procedures				
Inspection frequencies	Choose frequency	Choose frequency	Choose frequency	Choose frequency
Inspection personnel				
Maintenance procedures				
System interfacing				
Reporting procedures				
Comments/notes				

SS 3/3 Interfaced fire or smoke doors or windows

Description (incl type)	
Year that specified system is installed (if known)	
Make (if known)	
Model (if known)	
Location/s (Insert plan/s reference if known)	
Performance standard	

Inspection procedures				
Inspection frequencies	Choose frequency	Choose frequency	Choose frequency	Choose frequency
Inspection personnel				
Maintenance procedures				
System interfacing				
Reporting procedures				
Comments/notes				

SS 4 Emergency lighting systems

Description (incl type)	
Year that specified system is installed (if known)	
Make (if known)	
Model (if known)	
Location/s (Insert plan/s reference if known)	
Performance standard	

Inspection procedures				
Inspection frequencies	Choose frequency	Choose frequency	Choose frequency	Choose frequency
Inspection personnel				
Maintenance procedures				
System interfacing				
Reporting procedures				
Comments/notes				

SS 5 Escape route pressurisation systems

Description (incl type)	
Year that specified system is installed (if known)	
Make (if known)	
Model (if known)	
Location/s (Insert plan/s reference if known)	
Performance standard	

Inspection procedures				
Inspection frequencies	Choose frequency	Choose frequency	Choose frequency	Choose frequency
Inspection personnel				
Maintenance procedures				
System interfacing				
Reporting procedures				
Comments/notes				

SS 6 Riser mains

Description
(incl type)

**Year that specified
system is installed**
(if known)

Make (if known)

Model (if known)

Location/s
(Insert plan/s
reference if
known)

**Performance
standard**

Inspection procedures				
Inspection frequencies	Choose frequency	Choose frequency	Choose frequency	Choose frequency
Inspection personnel				
Maintenance procedures				
System interfacing				
Reporting procedures				
Comments/notes				

SS 7 Automatic back-flow preventers connected to a potable water supply

Description (incl type)	
Year that specified system is installed (if known)	
Make (if known)	
Model (if known)	
Location/s (Insert plan/s reference if known)	
Performance standard	

Inspection procedures				
Inspection frequencies	Choose frequency	Choose frequency	Choose frequency	Choose frequency
Inspection personnel				
Maintenance procedures				
System interfacing				
Reporting procedures				
Comments/notes				

SS 8/1 Passenger-carrying lifts

Description (incl type)	
Year that specified system is installed (if known)	
Make (if known)	
Model (if known)	
Location/s (Insert plan/s reference if known)	
Performance standard	

Inspection procedures				
Inspection frequencies	Choose frequency	Choose frequency	Choose frequency	Choose frequency
Inspection personnel				
Maintenance procedures				
System interfacing				
Reporting procedures				
Comments/notes				

SS 8/2 Platform, low-speed and service lifts

Description (incl type)	
Year that specified system is installed (if known)	
Make (if known)	
Model (if known)	
Location/s (Insert plan/s reference if known)	
Performance standard	

Inspection procedures				
Inspection frequencies	Choose frequency	Choose frequency	Choose frequency	Choose frequency
Inspection personnel				
Maintenance procedures				
System interfacing				
Reporting procedures				
Comments/notes				

SS 8/3 Escalators and moving walks

Description (incl type)	
Year that specified system is installed (if known)	
Make (if known)	
Model (if known)	
Location/s (Insert plan/s reference if known)	
Performance standard	

Inspection procedures				
Inspection frequencies	Choose frequency	Choose frequency	Choose frequency	Choose frequency
Inspection personnel				
Maintenance procedures				
System interfacing				
Reporting procedures				
Comments/notes				

SS 9 Mechanical ventilation or air conditioning systems

Description (incl type)	
Year that specified system is installed (if known)	
Make (if known)	
Model (if known)	
Location/s (Insert plan/s reference if known)	
Performance standard	

Inspection procedures				
Inspection frequencies	Choose frequency	Choose frequency	Choose frequency	Choose frequency
Inspection personnel				
Maintenance procedures				
System interfacing				
Reporting procedures				
Comments/notes				

SS 10 Building maintenance units

Description (incl type)	
Year that specified system is installed (if known)	
Make (if known)	
Model (if known)	
Location/s (Insert plan/s reference if known)	
Performance standard	

Inspection procedures				
Inspection frequencies	Choose frequency	Choose frequency	Choose frequency	Choose frequency
Inspection personnel				
Maintenance procedures				
System interfacing				
Reporting procedures				
Comments/notes				

SS 11 Laboratory fume cupboards

Description (incl type)	
Year that specified system is installed (if known)	
Make (if known)	
Model (if known)	
Location/s (Insert plan/s reference if known)	
Performance standard	

Inspection procedures				
Inspection frequencies	Choose frequency	Choose frequency	Choose frequency	Choose frequency
Inspection personnel				
Maintenance procedures				
System interfacing				
Reporting procedures				
Comments/notes				

SS 12/1 Audio loops

Description
(incl type)

**Year that specified
system is installed**
(if known)

Make (if known)

Model (if known)

Location/s
(Insert plan/s
reference if
known)

**Performance
standard**

Inspection procedures				
Inspection frequencies	Choose frequency	Choose frequency	Choose frequency	Choose frequency
Inspection personnel				
Maintenance procedures				
System interfacing				
Reporting procedures				
Comments/notes				

SS 12/2 FM radio frequency systems and infra-red beam transmission systems

Description (incl type)	
Year that specified system is installed (if known)	
Make (if known)	
Model (if known)	
Location/s (Insert plan/s reference if known)	
Performance standard	

Inspection procedures				
Inspection frequencies	Choose frequency	Choose frequency	Choose frequency	Choose frequency
Inspection personnel				
Maintenance procedures				
System interfacing				
Reporting procedures				
Comments/notes				

SS 13/1 Mechanical smoke control

Description (incl type)	
Year that specified system is installed (if known)	
Make (if known)	
Model (if known)	
Location/s (Insert plan/s reference if known)	
Performance standard	

Inspection procedures				
Inspection frequencies	Choose frequency	Choose frequency	Choose frequency	Choose frequency
Inspection personnel				
Maintenance procedures				
System interfacing				
Reporting procedures				
Comments/notes				

SS 13/2 Natural smoke control

Description (incl type)	
Year that specified system is installed (if known)	
Make (if known)	
Model (if known)	
Location/s (Insert plan/s reference if known)	
Performance standard	

Inspection procedures				
Inspection frequencies	Choose frequency	Choose frequency	Choose frequency	Choose frequency
Inspection personnel				
Maintenance procedures				
System interfacing				
Reporting procedures				
Comments/notes				

SS 13/3 Smoke curtains

Description (incl type)	
Year that specified system is installed (if known)	
Make (if known)	
Model (if known)	
Location/s (Insert plan/s reference if known)	
Performance standard	

Inspection procedures				
Inspection frequencies	Choose frequency	Choose frequency	Choose frequency	Choose frequency
Inspection personnel				
Maintenance procedures				
System interfacing				
Reporting procedures				
Comments/notes				

SS 14/1 Emergency power systems

Description (incl type)	
Year that specified system is installed (if known)	
Make (if known)	
Model (if known)	
Location/s (Insert plan/s reference if known)	
Performance standard	

Inspection procedures				
Inspection frequencies	Choose frequency	Choose frequency	Choose frequency	Choose frequency
Inspection personnel				
Maintenance procedures				
System interfacing				
Reporting procedures				
Comments/notes				

SS 14/2 Signs relating to a system or feature specified in any of clauses 1 to 13

Description
(incl type)

Year that specified system is installed
(if known)

Make (if known)

Model (if known)

Location/s
(Insert plan/s reference if known)

Performance standard

Inspection procedures				
Inspection frequencies	Choose frequency	Choose frequency	Choose frequency	Choose frequency
Inspection personnel				
Maintenance procedures				
System interfacing				
Reporting procedures				
Comments/notes				

SS 15/1 Systems for communicating spoken information intended to facilitate evacuation

Description
(incl type)

Year that specified system is installed
(if known)

Make (if known)

Model (if known)

Location/s
(Insert plan/s reference if known)

Performance standard

Inspection procedures				
Inspection frequencies	Choose frequency	Choose frequency	Choose frequency	Choose frequency
Inspection personnel				
Maintenance procedures				
System interfacing				
Reporting procedures				
Comments/notes				

SS 15/2 Final exits

Description
(incl type)

**Year that specified
system is installed**
(if known)

Make (if known)

Model (if known)

Location/s
(Insert plan/s
reference if
known)

**Performance
standard**

Inspection procedures				
Inspection frequencies	Choose frequency	Choose frequency	Choose frequency	Choose frequency
Inspection personnel				
Maintenance procedures				
System interfacing				
Reporting procedures				
Comments/notes				

SS 15/3 Fire separations

Description (incl type)	
Year that specified system is installed (if known)	
Make (if known)	
Model (if known)	
Location/s (Insert plan/s reference if known)	
Performance standard	

Inspection procedures				
Inspection frequencies	Choose frequency	Choose frequency	Choose frequency	Choose frequency
Inspection personnel				
Maintenance procedures				
System interfacing				
Reporting procedures				
Comments/notes				

SS 15/4 Signs for communicating information intended to facilitate evacuation

Description (incl type)	
Year that specified system is installed (if known)	
Make (if known)	
Model (if known)	
Location/s (Insert plan/s reference if known)	
Performance standard	

Inspection procedures				
Inspection frequencies	Choose frequency	Choose frequency	Choose frequency	Choose frequency
Inspection personnel				
Maintenance procedures				
System interfacing				
Reporting procedures				
Comments/notes				

SS 15/5 Smoke separations

Description (incl type)	
Year that specified system is installed (if known)	
Make (if known)	
Model (if known)	
Location/s (Insert plan/s reference if known)	
Performance standard	

Inspection procedures				
Inspection frequencies	Choose frequency	Choose frequency	Choose frequency	Choose frequency
Inspection personnel				
Maintenance procedures				
System interfacing				
Reporting procedures				
Comments/notes				

SS 16 Cable Cars

Description
(incl type)

**Year that specified
system is installed**
(if known)

Make (if known)

Model (if known)

Location/s
(Insert plan/s
reference if
known)

**Performance
standard**

Inspection procedures				
Inspection frequencies	Choose frequency	Choose frequency	Choose frequency	Choose frequency
Inspection personnel				
Maintenance procedures				
System interfacing				
Reporting procedures				
Comments/notes				

Appendices

Appendix	Title of Appendix (including drawings)	Page number
Appendix A		
Appendix B		
Appendix C		
Appendix D		
Appendix E		
Appendix F		