

## Euan Kyle

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**From:** Euan Kyle  
**Sent:** Monday, 30 March 2020 11:01 AM  
**To:** [REDACTED]  
**Subject:** RE: LGOIMA Request - newly-appointed Director, Neighbourhoods and Communities  
**Attachments:** Response Letter to Official Information Request - [REDACTED]

Dear [REDACTED]

Please find our response letter and answers to your questions attached.

Regards,

**Euan Kyle**

Senior Advisor, Official Information and Privacy

Hutt City Council, 30 Laings Road, Private Bag 31912, Lower Hutt 5040, New Zealand  
T 04 570 6702 W [www.huttcity.govt.nz](http://www.huttcity.govt.nz)

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**From:** Euan Kyle  
**Sent:** Friday, 13 March 2020 3:17 PM  
**To:** [REDACTED]  
**Subject:** RE: LGOIMA Request - newly-appointed Director, Neighbourhoods and Communities

13/03/2020

[REDACTED]

Dear [REDACTED]

### **REQUEST FOR INFORMATION - LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987: ACKNOWLEDGEMENT OF REQUEST**

I am writing to acknowledge receipt of your official information request dated 12 March 2020 for information regarding the newly-appointed Director, Neighbourhoods and Communities.

We received your request on 12 March 2020. We will endeavour to respond to your request as soon as possible and in any event no later than 20 working days after the day your request was received. If we are unable to respond to your request by then, we will notify you of an extension of that timeframe.

If you have any queries, please feel free to contact me on [euan.kyle@huttcity.govt.nz](mailto:euan.kyle@huttcity.govt.nz). If any additional factors come to light which are relevant to your request, please do not hesitate to contact us so that these can be taken into account.

Yours sincerely

**Euan Kyle**

Senior Advisor, Official Information and Privacy

Hutt City Council, 30 Laings Road, Private Bag 31912, Lower Hutt 5040, New Zealand  
T 04 570 6702 W [www.huttcity.govt.nz](http://www.huttcity.govt.nz)



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**Euan Kyle**

Senior Advisor, Official Information and Privacy

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**From:** Philip Matthews  
**Sent:** Friday, 13 March 2020 8:14 AM  
**To:** Euan Kyle  
**Subject:** FW: LGOIMA Request

**From:** Contact <[Contact@huttcity.govt.nz](mailto:Contact@huttcity.govt.nz)>  
**Sent:** Thursday, 12 March 2020 8:57 PM  
**To:** Corporate Records <[Corporate.Records@huttcity.govt.nz](mailto:Corporate.Records@huttcity.govt.nz)>  
**Subject:** LGOIMA Request

**Name** [REDACTED]  
**Organisation**  
**Address** [REDACTED]  
**Telephone**  
**Mobile**  
**Email**

**Response By** Email

**Information requested** I would like to request: 1. a response to the following questions: a. Is Chris Marsh, the newly-appointed Director, Neighbourhoods and Communities, currently/or was he previously employed by Doncaster Council in the UK? b. Did the current chief executive of Hutt City Council know Mr Marsh prior to his application for his current role at Hutt City Council, and if so, in what capacity? c. Did the current chief executive of Hutt City Council declare any conflicts of interest in relation to Mr Marsh's appointment, or any of the other appointments to the corporate leadership team, and if so, how was this managed? d. Who was on the appointment panel for Mr Marsh? e. how many candidates were shortlisted and/or interviewed for the role of Director, Neighbourhoods and Communities? f. Will Mr Marsh, or any of the other appointments to the corporate leadership team, be eligible for reimbursement or payment of relocation expenses, and if so, how much? 2. all documents held by Hutt City Council in relation to the questions above.

**File upload**

**Urgency**

**Reason**

**Invisible  
CAPTCHA**

2020-03-12 20:37:54|

30 March 2020

[REDACTED]

By email: [REDACTED]

Dear [REDACTED]

**Request for Information – Local Government Official Information and Meetings Act 1987**

We refer to your official information request dated 12 March 2020 where you ask for responses to the following questions:

1. Is Chris Marsh, the newly-appointed Director, Neighbourhoods and Communities, currently/or was he previously employed by Doncaster Council in the UK?
2. Did the current chief executive of Hutt City Council know Mr Marsh prior to his application for his current role at Hutt City Council, and if so, in what capacity?
3. Did the current chief executive of Hutt City Council declare any conflicts of interest in relation to Mr Marsh's appointment, or any of the other appointments to the corporate leadership team, and if so, how was this managed?
4. Who was on the appointment panel for Mr Marsh?
5. How many candidates were shortlisted and/or interviewed for the role of Director, Neighbourhoods and Communities?
6. Will Mr Marsh, or any of the other appointments to the corporate leadership team, be eligible for reimbursement or payment of relocation expenses, and if so, how much?
7. All documents held by Hutt City Council in relation to the questions above.

The information you have requested is below:

1. Mr Marsh is not and has never been directly employed by Doncaster Council, though he has contracted to them for services.
2. Jo Miller has known Chris Marsh for a number of years, having previously worked with him at Knowsley Council, and engaged him as a contractor at Doncaster Council.
3. Jackson Stone were engaged as recruitment consultants to lead this recruitment process. The Chief Executive was up front about her prior knowledge of all candidates, the nature of that knowledge, and declared it at each stage of the recruitment process.
4. The appointment panel for this role comprised Jo Miller, Karen Thomas – Chief Executive of SOLGM together with Kelly Alkema – Chief People Office for Hutt City Council, and Patrick Watson - Human Resources Consultant retained by the Council.

5. Three
6. Mr Marsh and one other appointment will be eligible for relocation assistance in accordance with the council's policies and guidelines which provide for Council to consider reimbursement to a maximum of 10% of annual salary.
7. There are no documents.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

If you wish to discuss this decision with us, please feel free to contact [details of contact person].

Yours sincerely

A handwritten signature in black ink, appearing to read 'M Tipene', written in a cursive style.

Maria Tipene  
Executive Assistant, Chief Executive