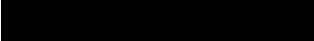


17 December 2019



Kathryn Stannard
Corporate Services
04 5706942
kathryn.stannard@huttcity.govt.nz

Via email: 

Dear 

Request for Information – Local Government Official Information and Meetings Act 1987

We refer to your request dated 19 November 2019 for information relating to induction packs for incoming and/or returning councillors and/or the mayor provided by Hutt City Council.

Your request has been processed according to the provisions of the Local Government Official Information and Meetings Act 1987 (the "Act"). Your request for information has been granted, and we advise as follows:-

- 1.1 An itemised list of the contents and packaging of any induction packs provided to incoming and/or returning councillors and/or the mayor by the Council.

Response:

1. One copy of Hutt City Council's Standing Orders (87 pages)
2. One Hutt City Council Adult Swimming Pool Pass
3. One Sample of Biosolids from the Seaview Wastewater Treatment Plant
4. One information pamphlet on Wellington Water Ltd Activities
5. One Hutt City Council Whistle
6. One Hutt City Council Mug
7. One Hutt City Council Pen
8. One lined notebook
9. Four Hutt City Council's Democratic Services business cards

- 1.1.1 Please note the price paid by the Council (GST inclusive) for each item, including production costs.

Response:

1. \$13.05
2. \$5.50
3. No price paid by Council
4. No price paid by Council
5. No value (obsolete stock)
6. \$3.94
7. .81c
8. \$4.60
9. \$1.20 (four business cards)

- 1.1.2 Please note the supplier (business or organisation) for each item, including printers or similar.

Response:

1. Hutt City Council Print Room
2. Huia Pool – Hutt City Council
3. Wellington Water Ltd
4. Wellington Water Ltd
5. No information available
6. Acute Promo
7. Acute Promo
8. Office Max
9. Format Printers

1.1.3 Please note any discounts the Council received when acquiring/producing each item.

Response: Council received no discounts when acquiring/producing each item.

1.1.4 Please note whether, regarding each individual item, the item was provided to both incoming and returning councillors, or solely incoming councillors (and the mayor).

Response: All items were provided to both incoming and returning councillors

If you require any more assistance, please contact me. My contact details are at the top of this letter.

Yours sincerely

K E Stannard

Kathryn Stannard
Divisional Manager Democratic Services