

From: Euan Kyle
To: [REDACTED]
Subject: RE: LGOIMA request: Mayoral discretionary funds (and similar) [#56639]
Date: Thursday, 14 January 2021 12:02:00 PM
Attachments: [image001.jpg](#)
[image002.jpg](#)
[image003.jpg](#)

14/01/2021

[REDACTED]

Dear [REDACTED]

Request for Information – Local Government Official Information and Meetings Act 1987

We refer to your official information request dated 7 December 2020 for information regarding Mayoral discretionary funds (and similar).

The information you have requested can be found below.

1. A list of all discretionary funds i.e. pools of grant funding without a specific policy purpose under the control of Mayor, Chairs, CEOs or a single elected official.
 - a. One discretionary fund for 2020 that sits under the CE's Office (foodbank donations) – All information regarding this fund can be found here <http://www.huttcity.govt.nz/Services/Emergency-management/covid-19/foodbank-support/>
 - b. Two discretionary funds that sit within the Mayor's Office – the details of which can be found here http://infocouncil.huttcity.govt.nz/Open/2020/09/ARSC_17092020_AGN_2792_AT_WEB.htm
2. The amount of each fund.
 - a. CE's fund – \$28,500 - These food grants are being funded via the Chief Executive's salary sacrifice responding to COVID-19.
 - b. Mayor's funds - \$14,000 was allocated for grants and donations. This funding is separated into two streams. A more detailed breakdown can be found at the above link.
3. A full description of the guidelines, controls and oversight of each fund. Please include copies of any written policies.
 - a. Please find all information at the above links.
4. A list of all calendar year 2020 transactions from each fund.
 - a. A full list can be found in the above link with the exception of the two additional entries below

Date	Reference	Type	Period	Amount	Balance Amt	Narrative
07/12/2020 12:00 AM	071220	APINV	6	100.00	100.00	Donation for Stokes Valley Foodbank STOKES VALLEY FOOD BANK
08/12/2020 12:00 AM	081220	APINV	6	50.00	501.13	Donation AMMA NEW ZEALAND

5. A list of all transactions where the guidelines or policies were not adhered to, and the reason for each breach.
 - a. No breaches
6. All declaration of interests in relation to grant decisions.
 - a. <http://www.huttcity.govt.nz/Your-Council/About-your-Council/Mayor-and-councillors/#Councillor-declared-interests>

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Yours sincerely,

Euan Kyle

Senior Advisor, Official Information and Privacy

Hutt City Council, 30 Laings Road, Private Bag 31912, Lower Hutt 5040, New Zealand
T 04 570 6702 W www.huttcity.govt.nz

From: Euan Kyle
Sent: Tuesday, 8 December 2020 2:09 PM
To: [REDACTED] requests@taxpayers.org.nz
Subject: RE: LGOIMA request: Mayoral discretionary funds (and similar) [#56639]

08/12/2020

[REDACTED]

Dear [REDACTED]

**REQUEST FOR INFORMATION - LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987:
ACKNOWLEDGEMENT OF REQUEST**

I am writing to acknowledge receipt of your official information request dated 7 December 2020 for information regarding Mayoral discretionary funds (and similar).

Please note your request below came through in an unclear manner so for clarity's sake I have provided what we understand to be the request, can you please confirm the following:

1. A list of all discretionary funds i.e. pools of grant funding without a specific policy purpose under the control of Mayor, Chairs, CEOs or a single elected official.
2. The amount of each fund.
3. A full description of the guidelines, controls and oversight of each fund. Please include copies of any written policies.
4. A list of all calendar year 2020 transactions from each fund.
5. A list of all transactions where the guidelines or policies were not adhered to, and the reason for each breach.
6. All declaration of interests in relation to grant decisions.

You would like all transactions for 2020 included, (or consider this request to be made on 1 January 2021).

We received your request on 7 December 2020. We will endeavour to respond to your request as soon as possible and in any event no later than 20 working days after the day your request was received. If we are unable to respond to your request by then, we will notify you of an extension of that timeframe. Please note, that the days between 20th December 2020 and 10th January 2021 are not considered working days.

If any additional factors come to light which are relevant to your request, please do not hesitate to contact us so that these can be taken into account.

Yours sincerely,

Euan Kyle
Senior Advisor, Official Information and Privacy

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