

29 January 2021

[REDACTED]
[REDACTED]

Kathryn Stannard
Democratic Services
5706942
kathryn.stannard@huttcity.govt.nz

Dear [REDACTED]

Request for Information – Local Government Official Information and Meetings Act 1987

We refer to your request dated 10 December 2020 for information regarding closed door meetings. Please find our responses to your questions below in red.

1. The total number of full and extraordinary council meetings for the past three calendar years, broken down by each year. For example 2018, 2019 and 2020.

Please refer to the link to our website:

<http://infocouncil.huttcity.govt.nz/>

Use the filter function at the bottom of the page for each year to obtain total number of full and extraordinary meetings

2. The number of full and extraordinary council meetings where a public excluded session applied. Please list break down by full and extraordinary meetings.

2018 = total 8 (seven ordinary Council meetings and one extraordinary Council meeting)

2019 = total 7 (six ordinary Council meetings and one extraordinary Council meeting)

2020 = 4 (three ordinary Council meetings and one extraordinary Council meeting)

3. The total number of committee meetings held by the council for each of the three years, broken down by each year.

Please refer to the link to our website:

<http://infocouncil.huttcity.govt.nz/>

Use the filter function at the bottom of the page for each year to obtain total number of full and extraordinary meetings

4. The number of committee meetings where a public excluded session applied.

2018 = total 3

2019 = total 3

2020 = 0

5. The total number of council workshops held for each of the three years, broken down by year.

2018 = total 47

2019 = total 25

2020 = total 27

6. Please state if any of the workshops did NOT entirely exclude the public and if so how many?

2018 = total 24

2019 = total 20

2020 = total 25

7. Please state whether your mayor/chairman is involved in a district/region-wide mayoral or chairman forum and if so, the regularity of the forum and whether that forum is open to the public.

Mayor Barry is involved in district/region wide mayoral forum. These are bi monthly and quarterly and they are not open to the public.

8. Please state whether the council is part of a region-wide meeting of councils and if so the regularity of that meeting and whether it is open to the public.

There is no region-wide meeting of councils.

9. Please provide the attendance rate of each current council member including the mayor/chairman from October 1, 2019 to date. For example, how many council and committee meetings was the member expected to attend during that time, and how many did they attend? Please break down by month from October 2019 to December 2020.

| 2019 | November Meetings | December Meetings |
|--------------------|-------------------|-------------------|
| Mayor Barry | 1/1 | 1/1 |
| Deputy Mayor Lewis | 1/1 | 1/1 |
| Cr Bassett | 2/2 | 1/1 |
| Cr Briggs | 2/2 | 1/1 |
| Cr Brown | 1/1 | 1/1 |
| Cr Dyer | 2/2 | 1/1 |
| Cr Edwards | 1/1 | 1/1 |
| Cr Hislop | 1/1 | 1/1 |
| Cr Milne | 1/1 | 1/1 |
| Cr Mitchell | 1/1 | 1/1 |
| Cr Rasheed | 1/1 | 1/1 |
| Cr Shaw | 2/2 | 1/1 |
| Cr Sutton | 1/1 | 1/1 |

| 2020 | Mayor Barry | DM Lewis | Cr Bassett | Cr Hislop | Cr Briggs | Cr Sutton | Cr Milne | Cr Brown | Cr Mitchell | Cr Rasheed | Cr Shaw | Cr Dyer | Cr Edwards |
|-----------|----------------|----------|---------------|-----------|-----------|-----------|----------|----------|-------------|---------------|---------|---------|---------------|
| February | 1/1 | 1/1 | 1/1 | 1/1 | 2/2 | 1/1 | 1/1 | 1/1 | 1/1 | 1/1 | 2/2 | 2/2 | 1/1 |
| March | 5/5 | 3/4 | 4/5 | 3/5 | 4/5 | 5/5 | 2/4 | 5/5 | 5/5 | 2/5 | 3/5 | 5/5 | 4/5 |
| April | 1/1 | 1/1 | 1/1 | 1/1 | 1/1 | 1/1 | 1/1 | 1/1 | 1/1 | 1/1 | 0/1** | 1/1 | 1/1 |
| May | 5/5 | 4/4 | 4/4 | 4/5* | 5/5 | 5/5 | 3/4 | 5/5 | 5/5 | 5/5 | 4/5** | 5/5 | 5/5 |
| June | 2/2 | 2/2 | 3/4 | 2/2 | 2/2 | 2/2 | 2/2 | 2/2 | 2/2 | 2/2 | 2/2 | 2/2 | 2/2 |
| July | 3/3 | 3/3 | 4/4 | 3/3 | 3/3 | 3/3 | 3/3 | 3/3 | 3/3 | 1/3 | 2/3 | 3/3 | 3/3 |
| August | 2/2 | 1/1 | 1/1 | 0/2* | 3/3 | 2/2 | 0/1 | 2/2 | 2/2 | 1/3 | 2/3 | 3/3 | 2/2 |
| September | 5/5 | 4/4 | 4/5 | 2/5* | 5/5 | 5/5 | 3/3 | 5/5 | 5/5 | 4/5 | 5/5 | 5/5 | 5/5 |
| October | 2/2 | 1/1 | 1/2 | 2/2 | 2/2 | 2/2 | 0/1 | 2/2 | 2/2 | 1/2 | 2/2 | 2/2 | 2/2 |
| November | 3/3 | 2/2 | 4/4 | 3/3 | 2/4 | 4/4 | 0/1 | 3/3 | 3/3 | 4/4 | 4/4 | 2/3 | 2/3 |
| December | 2/2 | 2/2 | 2/2 | 2/2 | 2/2 | 2/2 | 2/2 | 2/2 | 2/2 | 2/2 | 2/2 | 2/2 | 2/2 |

* Family illness and Bereavement Leave

** Bereavement Leave

If you have any issues with our response or wish to discuss this decision with us, please feel free to contact me.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Yours sincerely

K E Stannard

Kathryn Stannard

HEAD OF DEMOCRATIC SERVICES

Copy: Mayor and Councillors