

**From:** [Helen Oram](#)  
**To:** [REDACTED]  
**Cc:** [Jörn Scherzer](#)  
**Subject:** RE: [EXTERNAL] Re: Options regarding future cleanfill  
**Date:** Friday, 6 August 2021 3:08:57 PM  
**Attachments:** [image001.jpg](#)

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Dear [REDACTED]

Jörn has passed this to me to respond to on Council's behalf.

The process for reports going through to Council meeting agendas is as follows:

- An agenda for each Council committee meeting is prepared which lists and attaches information on the items of business for the meeting.
- Officers consult with the Chair and Deputy Chair of the relevant Committee at a draft agenda meeting. At the draft agenda meeting, the Chair includes a Chair's recommendation regarding an item on the agenda, which is then included in the final agenda.
- The final agenda is distributed to Councillors and the Corporate Leadership Team, is published on Council's website and made available for public inspection at Council's administration building four clear working days before the day of a meeting.

You have asked when this particular report was distributed to the Corporate Leadership Team and the Mayor.

As per the process above, the draft report was distributed as part of the draft agenda to the Chair and Deputy Chair of the Climate Change and Sustainability Committee (Councillors Briggs and Rasheed) and the Corporate Leadership Team on 7 July 2021.

The draft agenda meeting for the Climate Change and Sustainability Committee meeting was held on 8 July 2021.

The final agenda (which included the final report) for the Climate Change and Sustainability Committee was circulated to the Mayor, all Councillors and the Corporate Leadership Team on the morning of 15 July 2021 and published on Council's website on the afternoon of 15 July 2021.

The Climate Change and Sustainability Committee meeting was held on 22 July 2021.

I note in the minutes of the CLG meeting of 6 November 2020 it states: "DD – Things in the pipeline. Notes gone to the Corporate Leadership Team.". I further note that in a letter to you dated 3 June 2021, it states that the report "will be reviewed by our Corporate Leadership Team, and then presented to Council".

I was not at the CLG meeting, so I'm not aware of what was said verbatim. However, the report was first seen (in any form) by the Corporate Leadership Team on 6 July 2021.

As stated in the 3 June letter, the Corporate Leadership Team saw the report on 6 July and 15 July prior to it going before the Council committee on 22 July.

Reports are not distributed to the Wainuiomata Community Board as part of our process.

I trust this answers your questions.

Regards

**From:** [Information Management Team](#)  
**To:** [REDACTED]  
**Subject:** RE: [EXTERNAL] Re: Options regarding future cleanfill  
**Date:** Monday, 26 July 2021 8:49:00 AM  
**Attachments:** [image001.jpg](#)

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Tēnā koe [REDACTED]

## **REQUEST FOR INFORMATION - LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987: ACKNOWLEDGEMENT OF REQUEST**

I am writing to acknowledge receipt of your official information request dated 16 July 2021 for the dates the report was provided to the specified groups.

We received your request on 16 July 2021. We will endeavour to respond to your request as soon as possible and in any event no later than 20 working days after the day your request was received. If we are unable to respond to your request by then, we will notify you of an extension of that timeframe.

If any additional factors come to light which are relevant to your request, please do not hesitate to contact us so that these can be taken into account.

Nāku noa, nā  
Hutt City Council

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**From:** Jörn Scherzer  
**Sent:** Wednesday, 21 July 2021 8:33 PM  
**To:** [REDACTED]  
**Cc:** Kate Ostapowicz  
**Subject:** RE: [EXTERNAL] Re: Options regarding future cleanfill

Dear [REDACTED]

As previously advised, the report was made available publicly when the agenda was published last week, so any Wainuiomata Community Board member (or member of the public or indeed Hutt City Councillor) will have been able to access the report following that date. I note that the mayor sent a message to the LCG and also the Wainuiomata Community Board last week, advising of the imminent release of the agenda.

I will have to get back to you on the exact dates, and I have copied in my colleague Kate to log an official information request.

Kind regards

**Jörn Scherzer**

(pronounce as "Yearn Share-tza")

Head of Climate and Waste

Hutt City Council, 30 Laings Road, Private Bag 31912, Lower Hutt 5040, New Zealand  
M 021 125 0997, W [www.huttcity.govt.nz](http://www.huttcity.govt.nz)

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**From:** [REDACTED]

**Sent:** Friday, 16 July 2021 4:22 PM

**To:** Jörn Scherzer

**Cc:** Jodie Winterburn; Parvati Rotherham; charlie@thecatalystgroup.co.nz; AMeehan@tonkintaylor.co.nz; grant.birkinshaw@gmail.com; lovewainuiomata@gmail.com; Wainuiomata Community Board; Biancaharmony@hotmail.com; campwainui@xtra.co.nz; Greens.bc@xtra.co.nz; aliciasuzette@actrix.co.nz; Dave\_larsen@icloud.com; Davidlsmith54@gmail.com; Dawnmckinley1960@gmail.com; voteabel@gmail.com; Mike.b@outlook.co.nz; Mistletoe1957@gmail.com; Gary.OMeara@wellingtonwater.co.nz; georgemackaybird@gmail.com; jed.bircham123@gmail.com; jodiealexander7@icloud.com; gray.john@xtra.co.nz; oregan.gray@xtra.co.nz; Siobhanwilliams23@gmail.com; trish\_ranstead@yahoo.co.nz; principal@wainuiomata.school.nz; max.curnow@gw.govt.nz; Keri Brown; Gabriel Tupou; craig.b.innes@gmail.com; jason.tamasese@gmail.com; Krisna Crowley Nepia; Helen Oram; david\_pannekoek@hotmail.com; bob.dimac@xtra.co.nz; Paul Duffin; Niamey Izzett; Diljinder Uppal; gerald@wsn.co.nz; sal@huttcity.onmicrosoft.com; Campbell Barry

**Subject:** [EXTERNAL] Re: Options regarding future cleanfill

Thank you Mr Scherzer for your information. You've been most helpful.

The fact remains that CLG were told that the report would come to us once the Corporate Leadership Team had seen it. If Council had changed their position on this it would have been courteous to let the CLG know.

Could you please tell me the following:

- 1) what dates it went to the Corporate Leadership Team (in any draft or completed form),
- 2) what dates it went to the Mayor (in any draft or completed form) and
- 3) what date the document itself was finalised and deemed ready for public release. It would be helpful to understand the process here.

Also, do you have an answer to this previously supplied question:

- *Given that Council is considering sites in Wainuiomata, has the report been shared with the Wainuiomata Community Board so that they are fully informed?*

or am I to be referred to someone else within Council?

Kind regards,

[REDACTED]

On Thu, Jul 15, 2021 at 2:24 PM Jörn Scherzer <[Joern.Scherzer@huttcity.govt.nz](mailto:Joern.Scherzer@huttcity.govt.nz)> wrote:

Dear [REDACTED]

I am responding on behalf of Hutt City Council as the consent-holder.

With regard to your query as to why this report was not shared with the CLG, this is because this report has only just been completed. In addition, as the report is a technical analysis of sites owned by Council, to inform initial decision-making by Council, it is appropriate to first brief Council on this report and any implications or next steps, as opposed to circulating the report to the CLG or the wider public without Councillors having had a chance to receive it.

My understanding is that the agenda for the Climate & Sustainability Committee (including a

report back from officers on the cleanfill options investigation) will be made available shortly, at <http://www.huttcity.govt.nz/Your-Council/meetings/>.

I note that you had previously requested copies of a report looking at possible sites for a replacement cleanfill. As this report has only just been completed, it was not possible to share this with Council, the CLG or the wider public at any earlier stage. This issue was also raised in our response to your previous LGOIMA request. While I am aware that the previous solid waste manager made references to this work being undertaken, the actual report was still under preparation at the time. While it was planned to be completed earlier, this was not able to be achieved for various reasons, including delays as a result of COVID-19 and other work being prioritised.

Kind regards

**Jörn Scherzer**

(pronounce as "Yearn Share-tza")  
Head of Climate and Waste

Hutt City Council, 30 Laings Road, Private Bag 31912, Lower Hutt 5040, New Zealand  
M 021 125 0997, W [www.huttcity.govt.nz](http://www.huttcity.govt.nz)

**Jörn Scherzer**

Head of Climate & Solid Waste

Hutt City Council, 30 Laings Road, 5040, Lower Hutt 5040, New Zealand

T , M 021 125 0997, W [www.huttcity.govt.nz](http://www.huttcity.govt.nz)

cid:image001.jpg@01D78939.50A857F0



**From:** [REDACTED]

**Sent:** Thursday, 15 July 2021 9:31 AM

**To:** Campbell Barry

**Cc:** Jodie Winterburn; Jörn Scherzer; Parvati Rotherham; [charlie@thecatalystgroup.co.nz](mailto:charlie@thecatalystgroup.co.nz); [AMeehan@tonkintaylor.co.nz](mailto:AMeehan@tonkintaylor.co.nz); [grant.birkinshaw@gmail.com](mailto:grant.birkinshaw@gmail.com); [lovewainuiomata@gmail.com](mailto:lovewainuiomata@gmail.com); Wainuiomata Community Board; [Biancaharmony@hotmail.com](mailto:Biancaharmony@hotmail.com); [campwainui@xtra.co.nz](mailto:campwainui@xtra.co.nz); [Greens.bc@xtra.co.nz](mailto:Greens.bc@xtra.co.nz); [aliciasuzette@actrix.co.nz](mailto:aliciasuzette@actrix.co.nz); [Dave\\_larsen@icloud.com](mailto:Dave_larsen@icloud.com); [Davidlsmith54@gmail.com](mailto:Davidlsmith54@gmail.com); [Dawnmckinley1960@gmail.com](mailto:Dawnmckinley1960@gmail.com); [voteabel@gmail.com](mailto:voteabel@gmail.com); [Mike.b@outlook.co.nz](mailto:Mike.b@outlook.co.nz); [Mistletoe1957@gmail.com](mailto:Mistletoe1957@gmail.com); [Gary.OMeara@wellingtonwater.co.nz](mailto:Gary.OMeara@wellingtonwater.co.nz); [georgemackaybird@gmail.com](mailto:georgemackaybird@gmail.com); [jed.bircham123@gmail.com](mailto:jed.bircham123@gmail.com); [jodiealexander7@icloud.com](mailto:jodiealexander7@icloud.com); [gray.john@xtra.co.nz](mailto:gray.john@xtra.co.nz); [oregan.gray@xtra.co.nz](mailto:oregan.gray@xtra.co.nz); [Siobhanwilliams23@gmail.com](mailto:Siobhanwilliams23@gmail.com); [trish\\_ranstead@yahoo.co.nz](mailto:trish_ranstead@yahoo.co.nz); [principal@wainuiomata.school.nz](mailto:principal@wainuiomata.school.nz); [max.curnow@gw.govt.nz](mailto:max.curnow@gw.govt.nz); Keri Brown; Gabriel Tupou; [craig.b.innes@gmail.com](mailto:craig.b.innes@gmail.com); [jason.tamasese@gmail.com](mailto:jason.tamasese@gmail.com); Krisna Crowley Nepia; Helen Oram; [david\\_pannekoek@hotmail.com](mailto:david_pannekoek@hotmail.com); [bob.dimac@xtra.co.nz](mailto:bob.dimac@xtra.co.nz); Paul Duffin; Niamey Izzett; Diljinder Uppal; [gerald@wsn.co.nz](mailto:gerald@wsn.co.nz); [sal@huttcity.onmicrosoft.com](mailto:sal@huttcity.onmicrosoft.com)

**Subject:** Re: [EXTERNAL] Re: Options regarding future cleanfill

Good morning Campbell

Thank you for your response email.

I appreciate the information you gave me, however you did not answer the questions I asked you specifically.

Here they are again:

1) Can you tell me the reason that this report about future Cleanfill sites has not come to the Community Liaison Group?

2) Given that Council is considering sites in Wainuiomata, has the report been shared with the Wainuiomata Community Board so that they are fully informed?

Or are you saying you do not wish to answer these questions and you'd like me to direct them to someone else in Council? If so can I please be supplied with their contact details asap so that I can ask these questions of them before the committee meets.

Given the fact that the Liaison Group has been repeatedly asking for this report since June 2020, us only getting access to it this Friday doesn't really give the CLG "as much time as possible to consider the report" as you claim though does it? We made it very clear that we would have liked to have seen this report much sooner.

How is this meaningful and effective 'community liaison' if we only see documents when any member of the public does?

thanks again for your time,

[REDACTED]

On Wed, Jul 14, 2021 at 7:01 PM Campbell Barry <[Campbell.Barry@huttcity.govt.nz](mailto:Campbell.Barry@huttcity.govt.nz)> wrote:

Kia ora [REDACTED]

I have had this clarified — My office who I asked to get the CLG email list pulled it from an email you had sent. It missed you, as you were the sender. Apologies for this oversight.

Members of the CLG will be entitled to comment next Thursday when the paper is considered (as any member of the public is).

This was designed to be a courtesy email so you have as much time as possible to consider the report when it is made public. If you have questions around process, you can bring these to the attention of the committee for consideration.

Campbell Barry  
Mayor

On 14/07/2021, at 5:30 PM, [REDACTED] wrote:

Kia Ora Campbell

Thank you for sending your email on to me.

Can you tell me the reason that this report about future Cleanfill sites has not come to the Community Liaison Group?

The CLG has been requesting this information since March 2020 both informally and formally.

I have previously put in a LOGIMA for this report but that request was denied. One of the many reasons I was given in December 2020 was that this report was about to be made public. It was subsequently not made public and I requested the report again in early 2021 and was told in June that my request was again denied because the report was about to be released to the public.

It seems a shame that this report has not been shared with the CLG which is made up of affected parties of the Lower Hutt's only cleanfill.

Given that Council are considering sites in Wainuiomata, has the report been shared with the Wainuiomata Community Board so that they are fully informed?

Can you please have your team send me the email thread that I was previously left off so that I have a copy of that too for my records, thanks.

nga mihi,  
[REDACTED]

On Wed, Jul 14, 2021 at 7:10 AM Campbell Barry

<[Campbell.Barry@huttcity.govt.nz](mailto:Campbell.Barry@huttcity.govt.nz)<mailto:[Campbell.Barry@huttcity.govt.nz](mailto:Campbell.Barry@huttcity.govt.nz)>>

wrote:

Thanks Jodie,

The emails were pulled from a recent email thread which was assumed everyone was in. I have sent this onto [REDACTED] and included her in this email.

Cheers,

Campbell

> On 13/07/2021, at 9:19 PM, Jodie Winterburn

<[Jodie.winterburn@huttcity.govt.nz](mailto:Jodie.winterburn@huttcity.govt.nz)<mailto:[Jodie.winterburn@huttcity.govt.nz](mailto:Jodie.winterburn@huttcity.govt.nz)>>

wrote:

>

> Kia ora Campbell,

>

> Thank you for this. I note that [REDACTED] is not on the recipient list for this email, I presume this is an oversight, can you please send to her?

>

> Kind regards,

>

> Jodie Winterburn

> Wainuiomata Community Board

>

> Sent from my iPhone

>

>> On 13/07/2021, at 4:10 PM, Campbell Barry

<[Campbell.Barry@huttcity.govt.nz](mailto:Campbell.Barry@huttcity.govt.nz)<mailto:[Campbell.Barry@huttcity.govt.nz](mailto:Campbell.Barry@huttcity.govt.nz)>>

wrote:

>> Kia ora all,

>> I just wanted to give a courtesy heads up to this group that next week (Thursday

22nd July) the Climate Change & Sustainability Committee will be considering a report re options around future cleanfill.

>> This will be publicly available later this week (by Friday) on the Council's website.

>> Kind Regards,

>> Campbell Barry

>> Mayor

>> Hutt City Council

>> Sent from my iPhone