

13 April 2021

[REDACTED]
[REDACTED]

Dear [REDACTED]

Request for Information – Local Government Official Information and Meetings Act 1987

We refer to your official information request dated 30 March 2021 for information regarding Hutt City Council's policy on charging for LGOIMA act requests and associated information.

1. Does your organisation have a policy or guidelines in relation to charging requestors for supplying information under the LGOIMA?

Answer: Hutt City Council believes in transparency and access to information, so we make every attempt to not charge for requests for information.

- a. If yes, please supply a written copy of the policy/guideline, including grounds for seeking costs for supplying information, charges for photocopying, scanning or other copying of information and the hourly rate for staff time in compiling LGOIMA requests?

Answer: On our website we outline the standard charges which are in line with the Ministry of Justice guidelines, however we make every attempt to not charge for LGOIMA requests. The information on our website can be found here <http://www.huttcity.govt.nz/Get-in-touch-with-us/Official-information-requests/#Fees-and-charges>

2. If not, what does your organisation charge for photocopying, scanning or other copying of information and what is the hourly rate for staff time in compiling requests under the LGOIMA? In the 12 months from 01 January 2020 to December 31, 2020

Answer: The standard charges are outlined on our website via the link above; however as previously stated Hutt City Council make every attempt to not charge for information requests.

3. How many requests for information under the LGOIMA did your organisation receive?

Answer: From 1 January 2020 to December 31 2020, Hutt City Council received 242 requests

4. Of these, in how many was the requestor advised that they would incur charges for copying and staff time, or any other reason?

Answer: None, we did not charge for any requests for the period 1 January 2020 to December 31 2020

5. In how many of these, did the requestor pay the required charge for supplying of information?

Answer: Not applicable, we did not charge for any requests for the period 1 January 2020 to December 31 2020

6. In total, how much did your organisation receive in payments for supplying information under the LGOIMA?

Answer: Not applicable, we did not charge for any requests for the period 1 January 2020 to December 31 2020

7. What were the largest 10 amounts paid by requestors in charges for fulfilling LGOIMA requests?

Answer: Not applicable, we did not charge for any requests for the period 1 January 2020 to December 31 2020

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Please note that this letter (with your personal details removed) may be published on the Council's website.

Yours sincerely,



Euan Kyle

Corporate Information Manager