

From: [Information Management Team](#)
To: [REDACTED]
Cc: [Marcus Sherwood](#)
Subject: RE: [EXTERNAL]LGOIMA: Sportsground charges 2021/22
Date: Tuesday, 15 June 2021 3:32:00 PM
Attachments: [WRugby 2021 Quote Final.pdf](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.jpg](#)
[Capital Football 2021 Quote.pdf](#)

Tēnā koe [REDACTED],

We refer to your request dated 1 June 2021, and your follow up requests dated 9 and 11 June 2021

Can we please ask that any future requests for information are made through the [LGOIMA request form](#) which is available on the council website

Please find attached correspondence. Please note some information has been redacted under section 7(2)(a) of the LGOIMA to protect privacy of individuals. These letters show rates including inflation, this is a part of the method for informing sports codes of the new rates. The second is via seasonal meetings we have with each of the main codes. The inflation rate and approximate increase is discussed at these meetings.

Below are the fees that have been used to charge the winter codes. These will be only slightly more for summer codes in 21/22, due only to inflation. The only other increase would be due to a requested increase in service level from a sport. This Council's fees and charges are comparable to those charged by other Councils.

The table below provides the detail around seasonal charges for the different sporting codes for which Council provides a subsidy. These charges are inflation adjusted annually. There are four main factors that contribute to the setting of fees and charges. Firstly, Council's Annual and Long Term Plan determines the percentage of operating cost recoverable from sports codes. This policy has been in place since the early 1990s and varies in percentage of recovery from 5% to 30% for the different sports. The general framework of this policy is employed by other Councils in the region - differences being the percentage of recovery.

The three other factors that contribute to the fees and charges include base rate in the sports maintenance contract (a fee the contractor charges to prepare and maintain a field to a set grade), recovery of costs related to bi-annual turf renovation, and the application of the average inflation rate for the past 12-months.

It should be noted that Hutt City and Upper Hutt City Council's outsource all its maintenance of sportsfields. Porirua and Wellington deliver these services through internal operations.

Grade	
Athletics	
1	\$ 2,374.12
2	\$ 1,533.07
Cricket	
1	\$ 7,319.00
2	\$ 4,333.34
3	\$ 1,202.28
*4	\$ 1,089.24
5-artificial	\$ 139.77
6	\$ 103.53
Croquet	
1	\$ 928.46
Touch Rugby	
1	\$ 606.81
Softball	
1	\$ 3,886.16
2	\$ 1,655.48
3	\$ 352.00
*4	\$ 155.30
Rugby Union	
1	\$ 2,092.79
2	\$ 1,387.30
3	\$ 609.34
*4	\$ 337.30
5-marked	\$ 103.53
5-burnt	\$ 103.53
Rugby League	
1	\$ 2,982.63
2	\$ 1,856.19
3	\$ 874.27
*4	\$ 337.30
5-marked	\$ 103.53
5-burnt	\$ 103.53
Soccer	
1	\$ 1,840.76
2	\$ 1,159.54
3	\$ 516.61
*4	\$ 337.30
5-marked	\$ 103.53
5-burnt	\$ 103.53

Re further related query on revenue line in Draft LTP for Activity Open spaces, parks and reserves:

There are a number of revenue streams combined here, including user charges for sportsfields and also reserve contributions from subdivision development.

The reserve contributions for 2021/22 is much higher based on known development incentives from subdivisions we have in place and future years are assumed to be at base levels. The table below provides a summary of this revenue stream budgeted.

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Whilst historically the Reserve contributions revenue has always been included in "user charges" revenue line, the more accurate allocation would be the "Development and Financial Contributions" revenue line. For the final LTP we will be transferring the revenue line to improve this allocation going forward.

Note that this reallocation does impact the balanced budget calculations, as "Development and financial contributions" is not an operational revenue but rather associated with capital expenditure. After adjusting for this change in allocation, the balanced budget target continues to be achieved in 2028/29 and does not impact of the rates revenue settings agreed by Council.

Page 139 of draft Long Term Plan –purpose of reserve

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Nāku noa, nā
Hutt City Council

From: [REDACTED]
Sent: Friday, 11 June 2021 9:38 AM
To: Euan Kyle
Cc: Mayor.Councillors
Subject: [EXTERNAL]LGIOMA: Sportsground charges 2021/22

Good morning,

Please supply me with all information held by the Hutt City Council used to calculate the \$4.25m budget in this 2021 – 2031 Long Term Plan for Parks & Reserves user charges.

Please also advise me specific charges for a season's use that will be charged to sporting codes in the 2021/22 year.

Please also supply me with all correspondence with sporting codes in relation to season ground charges for 2021/22 year.

Many thanks,

[REDACTED]

From: [REDACTED]
Sent: Wednesday, 9 June 2021 12:39 p.m.
To: Contact <Contact@huttcity.govt.nz>
Cc: Mayor.Councillors <Mayor.Councillors@huttcity.govt.nz>
Subject: FW: Sportsground charges 2021/22

Good afternoon,

Resending this email as no response.

Something doesn't add up if the Council are claiming there are only inflationary increases for sportsground charges in 2021/22.

2020/21 budget for sports ground user charges \$2.75m. 2021/22 budget \$4.25m.

Actual user charges 2018/19 \$2.2m, for 2019/20 (pre covid) \$2.8m. So a budget for sportsground user charges of \$4.25m is well in excess of pre covid actual revenue.

Could you please advise actual \$ sportsground charges, and how the 2021/22 user fees budget has been calculated.

Many thanks,

[REDACTED]

From: [REDACTED]
Sent: Tuesday, 1 June 2021 9:12 a.m.
To: Marcus Sherwood <Marcus.Sherwood@huttcity.govt.nz>
Subject: Sportsground charges 2021/22

Good morning Marcus,

Can you advise the proposed \$ amount of sportsground charges for 2021/22 and what they are this year please.

I note the LTP only gives % recovery rates.

Regards,

–
[REDACTED]

26th January 2021

Wellington Rugby Football Union
PO Box 7201
WELLINGTON

Aaron Marsh
Parks & Gardens
(04) 5706 721
aaron.marsh@huttcity.govt.nz
Our reference: PKR70-54-1

Attention: [REDACTED]

Dear [REDACTED]

GROUND ALLOCATION – WINTER 2021

The following is a list of your field requirements and costs for the 2021 season.

Park Name	Ground No.	Grade	Cost	Facility Costs	Total Cost
Delaney	1	1	\$2,092.79		\$2,092.79
	2	3	\$609.34		\$609.34
Fraser	2	2	\$1,387.30	\$3,557.45	\$4,944.75
	3	2	\$1,387.30	\$695.39	\$2,082.69
	4	2	\$1,387.30	\$695.39	\$2,082.69
	6	5	\$103.53		\$103.53
*Hutt Recreation Ground	1	1	\$2,092.79	\$3,557.45	\$5,650.24
	2	2	\$1,387.30		\$1,387.30
	3	2	\$1,387.30	\$685.11	\$2,072.41
Hutt Rec Artificial	A1	1	\$1,032.97		\$1,032.97
HW Shortt	1	2	\$1,387.30		\$1,387.30
	1	5	\$103.53		\$103.53
Mary Crowther	1	3	\$609.34	\$695.39	\$1,304.73
	2	3	\$609.34	\$695.39	\$1,304.73
	3	4	\$337.30		\$337.30
North Park	1	5	\$103.53		\$103.53

<i>Petone Recreation</i>	1	1	\$12,212.40		
	2	2			
	3	2			
	4	2			
	5	5	\$103.53		\$103.53
	6	5	\$103.53		\$103.53
	7	5	\$103.53		\$103.53
	8	5	\$103.53		\$103.53
William Jones	1	1	\$2,092.79		\$2,092.79
Sub-total					\$41,319.14
GST					\$6,197.87
TOTAL					\$47,517.01

*Please note the charge for Hutt Rec #1 provides for 20 games only during the season. Additional games played on the #1 field will be charged at a casual rate.

Any grade of game will constitute one game on the Hutt Rec #1 field. A premier grade and curtain raiser game, for example, constitutes 2 games.

Give me a call if you have any questions.

Yours sincerely

Justin Arthur
TECHNICAL OFFICER

21th January 2021

Capital Football Federation
PO Box 33 283,
Petone
Lower Hutt 5046

Aaron Marsh
Parks & Gardens
(04) 5706 721
aaron.marsh@huttcity.govt.nz
Our reference: PKR70-54-1

Attention: [REDACTED]

Dear [REDACTED]

GROUND ALLOCATION – WINTER 2021

The following is a list of your field requirements and costs for the 2021 season.

Park Name	Ground Number	Grade	Cost	Facility Cost	Total Cost
Bishop	1	3	\$516.61		\$516.61
	2	5	\$103.53		\$103.53
Delaney	1	2	\$1,159.54		\$1,159.54
	2	3	\$516.61		\$516.61
	J1	5	\$103.53		\$103.53
Holborn Drive	Junior x2	5	\$207.06		\$207.06
Fraser	1	1	\$1,159.54	\$426.30	\$1,585.84
	2	2	\$1,159.54		\$1,159.54
	3	2	\$1,159.54	\$426.30	\$1,585.84
	4	2	\$1,159.54	\$426.30	\$1,585.84
	J6	5	\$103.53		\$103.53
	J7	5	\$103.53		\$103.53
	J8	5	\$103.53		\$103.53
	J9	5	\$103.53		\$103.53
	J10	5	\$103.53		\$103.53
	J11	5	\$103.53		\$103.53
	HuttPark	1	1	\$1,840.76	\$426.30
2		2	\$1,159.54	\$426.30	\$1,585.84
3		2	\$1,159.54	\$426.30	\$1,585.84
Memorial	2	2	\$1,159.54	\$426.30	\$1,585.84

	4	2	\$1,159.54	\$426.30	\$1,585.84
Naenae	1	2	\$1,159.54		\$1,159.54
	J1	5	\$103.53		\$103.53
Riverside Oval	J1	5	\$103.53		\$103.53
	J2	5	\$103.53		\$103.53
	J3	5	\$103.53		\$103.53
Richard Prouse	1	2	\$1,159.54	\$379.61	\$1,539.15
	2	2	\$1,159.54	\$379.61	\$1,539.15
	3	2	\$1,159.54		\$1,159.54
	5	5	\$103.53		\$103.53
	6	5	\$103.53		\$103.53
Sladden	1	3	\$516.61		\$516.61
	3	5	\$103.53		\$103.53
	4	5	\$103.53		\$103.53
	5	5	\$103.53		\$103.53
Te Whiti	1	2	\$1,159.54	\$426.30	\$1,585.84
	J1	5	\$103.53		\$103.53
	J2	5	\$103.53		\$103.53
	J3	5	\$103.53		\$103.53
Williams Park	J1	5	\$103.53		\$103.53
	J2	5	\$103.53		\$103.53
Sub-total					\$26,704.79
GST					\$4,005.72
TOTAL					\$30,710.51

Give me a call if you have any questions.

Yours sincerely



Justin Arthur
TECHNICAL OFFICER