

17/11/2020

[REDACTED]  
[REDACTED]

Dear [REDACTED]

**Request for Information – Local Government Official Information and Meetings Act 1987**

We refer to your official information request dated 23 October 2020 for information regarding Building Energy Performance.

Please find the information you have requested below.

1. What is the address of the Council's main office building?
  - 30 Laings Road, Hutt Central, Lower Hutt 5010
2. Is the Council the sole occupant of the building or does it share this tenancy?
  - Sole occupant
3. How many Council occupants on average use the building during a working day?
  - Can seat approx. 200 staff but due to having a large number of hot desking seats and staff working from home more often the average would be around 150. We don't measure this currently so this number is an approximation.
4. What is the floor area (m<sup>2</sup>) of the occupied space (entire building if sole occupant, or tenanted space)?
  - Approx. 3,100m<sup>2</sup>
5. During COVID-19 Level 3 and 4 restrictions (from 26th March to 13th May 2020) how many business days was the Council's main office building closed?
  - All of Level 3 and Level 4. Some contractors accessed site at Level 3 but building was closed to staff and public.
6. Following the end of Alert Level 3 (on 26th May 2020), when did Council's occupancy of the main office building return to normal levels (more than 50%)
  - This isn't something we measure and is hard to pinpoint due to the level of working from home that was still occurring.

6. Does the Council' main office building or tenancy currently hold a formal NABERSNZ rating and/or Green Star Performance certification?

- No (albeit it previously had a NABORS 4.5 rating that was not renewed)

7. During the next 12 months does the Council intend to assess and certify the sustainability performance of its main office building or tenancy using the NABERSNZ and/or Green Star Performance certification too?

- We may renew the NABORS rating for the main admin building, subject to resourcing, albeit this may be expanded to GreenStar Performance. Regardless, Council intends on pursuing Greenstar design & As Built for the Naenae pool rebuild.

8. How much grid supplied electricity (kWh) did your main Council Office building/tenancy consume in the previous financial year (from 1st July 2019 to 30th June 2020)?

- 377,407 kWh

9. How much gas (kWh or MJ) if any, did your main Council Office building/ tenancy consume in the previous financial year (from 1st July 2019 to 30th June 2020)?

- 0 kWh

10. How much Diesel (litres) for non-backup purposes if any, did your main Council Office building/tenancy consume in the previous financial year (from 1st July 2019 to 30th June 2020)?

- 0 kWh

11. How much Coal (Kg) if any, did your main Council Office building/tenancy consume in the previous financial year (from 1st July 2019 to 30th June 2020)?

- 0 kWh

12. Is there any renewable energy produced onsite servicing the main Council Office building/ tenancy? If so, how much energy has been provided by the renewable energy?

- No renewable electricity, however energy for HVAC is supplied by a ground source heat pump.

13. What, if any, plans does the Council have to improve the energy efficiency of its main office building, as well as any wider property assets?

- At the beginning of this year council signed off on the Energy and Carbon reduction plan 2020-2024. In general this plan aims to bring Council down to net zero by 2050 in line with the 2016 Paris agreement. Projects in the plan will reduce council energy consumption by 30% by the end of 2024. The main administration building is a moderately low priority item on the list, but will be audited within the next 12 months.

14. If gas, diesel, or coal is used, what plans does the Council have to replace them with renewable sources?

- Not applicable to main administration. We are currently in the Long term Plan process, in which it will be decided if the larger gas boilers are to be replaced with low carbon technologies. Business cases have been produced, requesting funding for the removal of 80% of Hutt City Councils gas use within the next 10 years, by moving from gas boilers to heat pumps.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

If you wish to discuss this decision with us, please feel free to get in touch with us at [informationmanagementteam@huttcity.govt.nz](mailto:informationmanagementteam@huttcity.govt.nz).

Yours sincerely,

HUTT CITY COUNCIL