

From: Euan Kyle
To: [REDACTED]
Subject: RE: LGOIMA Request
Date: Monday, 1 March 2021 2:20:00 PM
Attachments: [image001.jpg](#)
[image002.jpg](#)
[image003.jpg](#)

01/03/2021

[REDACTED]

[REDACTED]

Request for Information – Local Government Official Information and Meetings Act 1987

We refer to your official information request dated 17 February 2021 for information regarding external consultants and professional services.

1 Please provide the details of all external consultancies engaged over the last three financial years (from 01 July 2017 to 30 June 2020) which cost in excess of \$1,000 to the organisation, i.e., a total of \$1,000 or more were paid to the consultants for the project. We would appreciate it if the following information could be provided in an electronic spreadsheet format (MS Excel):

- 1.1. The year in which the consultancy was engaged.
- 1.2. The name of the organisation/person engaged to carry out the consultancy.
- 1.3. The purpose of the consultancy or the type of service provided (if recorded).
- 1.4. The departments or directorates directly involved in the consultancy project (if recorded).
- 1.5. The total cost of the consultancy.
- 1.6. Whether or not tenders were invited (if recorded).

- We are refusing all of part 1 of your request under section 17(f) that the information requested cannot be made available without substantial collation or research as our systems are not set up to record information in this manner. In order to provide you with further context in terms of the information you have requested, please note that, Central Government agencies are required by law to keep records in this manner however Local Government are not so most Councils will have trouble with this part of your request.

2 What was the total amount spent on external consultants and professional services across the organisation in each year?

- We are refusing this part of your request under section 17(f) that the information requested cannot be made available without substantial collation or research for the same reasons as previous question.

3 Do you have a current policy on the use of external consultants? If yes, please provide a copy of this.

- Hutt City Council does not have this type of Policy

4 Do you have a current policy in place for determining whether external consultancies provide value for money? If yes, please provide a copy of this.

- Hutt City Council does not have this type of Policy

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Please note that this letter (with your personal details removed) may be published on the Council's website.

Yours sincerely,

Euan Kyle

Senior Advisor, Official Information and Privacy

Hutt City Council, 30 Laings Road, Private Bag 31912, Lower Hutt 5040, New Zealand
T 04 570 6702 W www.huttcity.govt.nz

From: Euan Kyle
Sent: Thursday, 18 February 2021 3:53 PM
To: [REDACTED]
Subject: RE: LGOIMA Request

18/02/2021

[REDACTED]

Dear [REDACTED]

REQUEST FOR INFORMATION - LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987: ACKNOWLEDGEMENT OF REQUEST

I am writing to acknowledge receipt of your official information request dated 17 February 2021 for information regarding external consultants and professional services.

We will need to come back to you to refine your request in the near future. We received your request on 17 February 2021. We will endeavour to respond to your request as soon as possible and in any event no later than 20 working days after the day your request was received. If we are unable to respond to your request by then, we will notify you of an extension of that timeframe.

If any additional factors come to light which are relevant to your request, please do not hesitate to contact us so that these can be taken into account.

Yours sincerely,

Euan Kyle

Senior Advisor, Official Information and Privacy

Hutt City Council, 30 Laings Road, Private Bag 31912, Lower Hutt 5040, New Zealand
T 04 570 6702 W www.huttcity.govt.nz

Euan Kyle

Corporate Information Manager

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From: Contact
Sent: Wednesday, 17 February 2021 11:00 AM
To: Information Management Team
Subject: LGOIMA Request

Name [Redacted]
Organisation [Redacted]
Address [Redacted]
Telephone [Redacted]
Mobile [Redacted]
Email [Redacted]

Response By Email

Information requested This is an updated—and hopefully a more appropriate—version of an official information request submitted to your council—and later withdrawn—late last year. The information we are seeking is related to external consultants and professional services—parties external to your organisation contracted to provide a service, expertise, advice or training to any one or multiple departments or directorates in your organisation. Examples include—but are not limited to—management, HR or marketing consultants. 1 Please provide the details of all external consultancies engaged over the last three financial years (from 01 July 2017 to 30 June 2020) which cost in excess of \$1,000 to the organisation, i.e., a total of \$1,000 or more were paid to the consultants for the project. We would appreciate it if the following information could be provided in an electronic spreadsheet format (MS Excel): 1 1 The year in which the consultancy was engaged 1 2 The name of the organisation/person engaged to carry out the consultancy 1 3 The purpose of the consultancy or the type of service provided (if recorded) 1 4 The departments or directorates directly involved in the consultancy project (if recorded) 1 5 The total cost of the consultancy 1 6 Whether or not tenders were invited (if recorded) 2 What was the total amount spent on external consultants and professional services across the organisation in each year? 3 Do you have a current policy on the use of external consultants? If yes, please provide a copy of this 4 Do you have a current policy in place for determining whether external consultancies provide value for money? If yes, please provide a copy of this Note: We have submitted official information requests to all the district councils, city councils and regional territories in New Zealand. This information will be used by a team of University of Otago researchers; and won't be shared with anyone other than the research team. All the city council and regional territory names and their information will be fully anonymized, and hence, no named reference to any particular organisation or any of its employees will be made in the final publication and any (or all) the subsequent press releases made in relation to the publication. If there are any questions or concerns, please forward them to [Redacted]

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