

Summary of Sensitive Expenditure 01 April 2023 to 30 June 2023

Chief Executive and Directors

Representative	Date	Amount \$	Paid to	Description
Miller, J	9 Jun 23	1,333.80	Purchase Card	2023 LGNZ Annual Conference registration 26-28 July 23 (Head of Democratic Services attending on behalf of the Chief Executive)
Miller, J	13 May 22	69.58	Purchase Card	Uber - Courtney Place to Eastbourne from the Wellingtonian of the Year Awards.
Miller, J	13 May 22	31.60	Purchase Card	Uber - Laings Road to Kent Terrace Wellington for the Wellingtonian of the Year Awards.
Miller, J	20 May 22	1,249.04	Purchase Card	2022 LGNZ Annual Conference registration 20-22 July 22
Miller, J	26 Jan 23	340.52	Purchase Card	Flights between Wellington and Christchurch for attendance at Local Government NZ Conference (Head of Democratic Services on behalf of the Chief Executive)
Miller, J	16 Feb 23	57.31	Purchase Card	Taxi to meeting with Wellington Region Chief Executives and Victoria University
Miller, J	27 Jun 23	29.57	Purchase Card	Change to flight for Local Government NZ Conference to November 2023
Miller, J	12 May 23	1,750.00	Hutt City Sports	One table at the 2023 Hutt Valley Sports Awards
Miller, J	15 Mar 23	167.39	Purchase Card	Miss Fortunes Tea Rooms – Catering CLT Away Day – 13 attendees.
Miller, J	28 Jun 23	222.85	Blue Carrot Catering	Catering for mana whenua quarterly Hui 28 June 23 – 16 attendees.
Geddes, A	26 May 23	173.55	Naenae Hot Bread Shop	Catering for leaving function for the Director Environment & Sustainability
Putetapu-Dentice, K	28 Apr 23	159.51	Blue Carrot Catering	Cheese scones x5 Date Scones x5 Lunch Bag x7 Blue Carrot 28/4/23 (E&D Away Day)
Putetapu-Dentice, K	31 Mar 23	1,362.60	Orbit Corporate Travel	Flights and booking fee for APCS Summit Brisbane 10 October 23 to 14 October 23

Putetapu-Dentice, K	30 Apr 23	966.29	Orbit Corporate Travel	Accommodation and charge back Novotel Brisbane for APCS Summit
Putetapu-Dentice, K	30 Apr 23	502.69	Orbit Corporate Travel	Flights and booking fee from Wellington to NZPI Awards in Christchurch 19 April 23
Putetapu-Dentice, K	30 Apr 23	208.78	Orbit Corporate Travel	Accommodation and charge back Rydges Latimer 19 April 23 for NZPI Awards
Putetapu-Dentice, K	30 Apr 23	89.50	Orbit Corporate Travel	Car rental out of Christchurch
Putetapu-Dentice, K	13 Apr 23	10.96	Purchase Card	Wilson Parking – Wellington – CBD Meeting
Putetapu-Dentice, K	30 Jun 23	46.44	Purchase Card	Blue Star Taxis – Christchurch NZPI
Putetapu-Dentice, K	17 Nov 22	17.91	Purchase Card	Parking – Riverlink Board Meeting at GWRC
Putetapu-Dentice, K	1 Mar 23	9.13	Purchase Card	Wilson Parking Wellington – CBD Meeting
Putetapu-Dentice, K	18 Apr 23	9.13	Purchase Card	Wilson Parking Wellington – CBD Meeting
Putetapu-Dentice, K	21 Apr 23	78.26	Purchase Card	Airport Parking Wellington – CBD Meeting
Putetapu-Dentice, K	28 Apr 23	24.87	Purchase Card	Citipark Wellington – CBD Meeting
Putetapu-Dentice, K	10 May 23	9.13	Purchase Card	Wilson Parking Wellington – CBD Meeting
Putetapu-Dentice, K	16 May 23	9.13	Purchase Card	Wilson Parking Wellington – CBD Meeting
Blackshaw, A	12 May 22	540.00	Purchase Card	SOLGM – Wellington – Community Wellbeing Forum 12-19 May 2023
Blackshaw, A	30 Sep 22	9.13	Purchase Card	WCC Parking Services – Wellington – Recovery Manager Training Workshop in Wellington
Blackshaw, A	30 Sep 22	9.13	Purchase Card	WCC Parking Services – Wellington – Recovery Manager Training Workshop in Wellington
Blackshaw, A	17 Oct 22	76.78	Purchase Card	Co-op Shuttles – Newmarket – HCC Wananga on Urban Design x8 staff
Blackshaw, A	17 Oct 22	76.78	Purchase Card	Wellington Combined Taxis – HCC Wananga on Urban Design x8 staff

Blackshaw, A	19 Oct 22	9.13	Purchase Card	WCC Parking Services – Wellington – LGNZ Mayoral Forum (Andrea Blackshaw and Melanie Laban)
Blackshaw, A	1 Nov 22	48.09	Purchase Card	First Direct Taxis – Christchurch – Connections Conference taxi to airport
Blackshaw, A	1 Nov 22	71.31	Purchase Card	Hutt City Taxis – Lower Hutt – taxi to airport for Connections Conference in Christchurch
Blackshaw, A	3 Nov 22	242.14	Purchase Card	Novotel – Christchurch – accommodation for Connections Conference
Blackshaw, A	22 Jun 23	196.85	Purchase Card	Capital Shuttles – Upper Hutt – Taituara Excellence Awards transport for HCC staff attending
Blackshaw, A	18 Apr 23	1,360.00	Taituara NZ	NZ Society of Local Government Managers - 8 Seats TSB Arena and Gala Dinner 8 June 2023 - HCC entered three awards and won one category and the overall supreme award. This event was attended by staff and elected members from council and UPL and housing partners (MHUD, He Herenga Kura) community members representing local food providers and marae.
Blackshaw, A	4 May 22	22.61	Purchase Card	Lower Hutt Event Centre - Coffee with Leadership Team at leadership meeting
Griffiths, J	23 Nov 22	16.96	Purchase Card	Prime Parking – Wellington – all day course
Griffiths, J	24 Nov 22	16.96	Purchase Card	Prime Parking – Wellington – all day course
Griffiths, J	24 Nov 22	16.96	Purchase Card	Prime Parking – Wellington – all day course
Griffiths, J	28 Nov 22	16.96	Purchase Card	Prime Parking – Wellington – all day course
Griffiths, J	28 Nov 22	16.96	Purchase Card	Prime Parking – Wellington – all day course
Griffiths, J	21 Dec 22	64.78	Purchase Card	Bellbird Eatery - catering for internal staff event for 60 people

Griffiths, J	30 May 23	173.03	Naenae Hot Bread Shop	Catering for staff farewell 30 May 23
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Mayor and Councillors

Representative	Date	Amount \$	Paid to	Description
Council – Cr Brown	11 May 23	275.00	Conferenz Ltd	INZ – Building Nations 2023 – Prizegiving Event
Council – Cr Mitchell	6 Jun 23	1,617.39	Local Government NZ	LGNZ conference registration
Council – Cr Briggs	7 Jun 23	1,352.17	Local Government NZ	LGNZ conference registration
Council – Deputy Mayor Lewis	7 Jun 23	1,352.17	Local Government NZ	LGNZ conference registration
Council – Cr Tapou	1 Jul 23	1,356.11	Reimbursement	LGNZ conference
Council – Cr Dyer	12 Apr 23	48.00	Hutt Valley Chamber	Pre-Budget event
Council – Cr Dyer	12 Apr 23	48.00	Hutt Valley Chamber	Breakfast event
Council – Cr Dyer	12 Apr 23	48.00	Hutt Valley Chamber	Breakfast event
Council – Cr Edwards	21 Apr 23	48.00	Hutt Valley Chamber	Breakfast event
Council – Cr Mitchell	31 May 23	16.85	Orbit Corporate Travel	Booking fee
Council – Deputy Mayor Lewis	31 May 23	359.26	Orbit Corporate Travel	Travel and Book fees – LGNZ conference
Council – Cr Briggs	31 May 23	16.85	Orbit Corporate Travel	Booking fee – LGNZ conference
Council – Cr Brown	31 May 23	50.55	Orbit Corporate Travel	Travel booking fee x3
Council – Cr Tupou	6 Jun 23	1,352.17	Local Government NZ	Local Government NZ conference registration
Council – Cr Dyer	6 Jun 23	939.13	Local Government NZ	Local Government NZ conference registration
Council – Cr Brown	6 Jun 23	1,352.17	Local Government NZ	Local Government NZ conference registration
Council – Cr Brown	31 May 23	167.41	Orbit Corporate Travel	Travel and booking fee - Wellington to Christchurch – LGNZ conference
Council – Cr Dyer	31 May 23	16.85	Orbit Corporate Travel	Travel booking fee
Council – Cr Dyer	1 May 23	72.21	Reimbursement	Return travel to Local Government NZ conference
Council – Cr Tupou	30 Jun 23	342.14	Reimbursement	Local Government NZ conference
Mayoral Office	21 Nov 22	30.44	Purchase Card	Cullen Christmas Breakfast Meeting 1 December 22
Mayoral Office	7 Jun 23	1,382.61	Local Government NZ	Ticket for Mayor Barry to Local Government NZ Conference 23
Mayoral Office	22 Jun 22	65.22	Purchase Card	Flowers for Councillor – following emergency surgery

Mayoral Office	20 Sep 22	49.56	Purchase Card	Gift card and gift of a wooden Lower Hutt sign for Mayor of Minoh City
Mayoral Office	28 Nov 22	36.96	Purchase Card	Gifts purchased from Kmart for Mayor to donate to Oxygen a shoebox full of gifts for them to gift to one child for Christmas.
Mayoral Office	15 Dec 22	32.14	Purchase Card	Acquisitions Queensgate -Lower Hutt - Gift for visiting Mayor from Texas
Mayoral Office	16 Dec 22	21.73	Purchase Card	Farmers Queensgate - Gift - shoebox gift for Oxygen for them to gift a child at Christmas
Mayoral Office	22 Dec 22	6.95	Purchase Card	Anniversary card for the Mayor to gift a Lower Hutt resident for their milestone anniversary
Mayoral Office	25 Jan 23	13.90	Purchase Card	2 x Wedding Anniversary cards for the Mayor to gift to Lower Hutt residents.
Mayoral Office	21 Feb 23	21.73	Purchase Card	Pens for Mayor's Office & 1 x Wedding anniversary card and 1 x birthday card for the Mayor to gift Lower Hutt residents
Mayoral Office	8 Mar 23	19.98	Purchase Card	100th Birthday card and an anniversary card for the Mayor to gift Lower Hutt residents
Mayoral Office	9 Mar 23	5.21	Purchase Card	1 x Wedding Anniversary Card for the Mayor to gift a Lower Hutt resident
Mayoral Office	23 Mar 23	28.67	Purchase Card	5 x cards for Birthdays and wedding anniversaries for the Mayor to gift to Lower Hutt residents
Mayoral Office	24 Mar 23	5.87	Purchase Card	3 x Certificates printed for the NZ Honours Winners event in the Mayor's office on 23 March 2023
Mayoral Office	28 Mar 23	58.19	Purchase Card	10 x cards for Birthdays and Wedding Anniversaries for the Mayor to gift to Lower Hutt residents.
Mayoral Office	17 Apr 23	26.04	Purchase Card	1 x wedding anniversary card for the Mayor to gift a Lower Hutt resident on their milestone anniversary
Mayoral Office	26 Apr 23	6.52	Purchase Card	1 x 60th anniversary card for the Mayor to gift Lower Hutt residents on their wedding anniversary
Mayoral Office	14 May 23	12.17	Reimbursement	100 Year Birthday Card for Mayor to gift resident

Mayoral Office	22 May 23	69.39	Purchase Card	2 x fruit trees purchased from California Garden Centre for the Mayor to gift to Holborn Kindergarten after their open day on 9 May 2023.
Mayoral Office	1 Jun 23	26.05	Purchase Card	4 x Milestone cards for the Mayor to gift to residents reaching milestone birthdays and anniversaries.
Mayoral Office	28 Nov 22	26.61	Purchase Card	Oxygen Shoebox Appeal - Shoebox Koha for Gift & Koha
Mayoral Office	31 Mar 23	460.77	Purchase Card	Flights and booking fee - Wellington to Queenstown for the Institute of Directors Course for 16 April 23
Mayoral Office	30 Apr 23	327.14	Orbit Corporate Travel	Flights and booking fee - Wellington to Hamilton for the Future Roads Mayors Forum for 9 November 23. Speaking on a Panel.
Mayoral Office	31 May 23	345.18	Orbit Corporate Travel	Flights and booking fee - Wellington to Christchurch for the Building Nations 2023 Impact Awards for 7 June 23. Hutt City Council were finalists.
Mayoral Office	31 Mar 23	1,451.85	Orbit Corporate Travel	Flights and booking fee - Wellington to Brisbane for APCS City Summit and Mayor's Forum for 10 October 23
Mayoral Office	30 Apr 23	965.52	Orbit Corporate Travel	Accommodation and charge back fee for APCS City Summit and Mayor's Forum for Novotel Brisbane from 11 – 13 October 2023. 10 October 23
Mayoral Office	19 Jul 22	591.31	Distinction Coachman Hotel	Accommodation Palmerston North 19 – 22 July 22 for the LGNZ Conference. Attended as member of LGNZ National Council.
Mayoral Office	13 Jun 22	14.44	Purchase Card	Parking in Wellington city to drop off package to Innovative Young Minds member
Mayoral Office	5 Dec 22	63.77	Purchase Card	Mayor's Taxi from Naenae to Laings Road on 5 December 22 for site visit to Naenae pool (too early for public transport).
Mayoral Office	25 Jan 23	425.74	Purchase Card	Mayor's flights from Wellington to Hamilton return on 9 and 11 February 23 for Local Government NZ Metro Sector meeting. Attended as member of LGNZ National Council.
Mayoral Office	25 Jan 23	267.00	Purchase Card	Mayor, Cr Briggs and Cr Tupou tickets to Festival for the Future on 8 June 2023

Mayoral Office	25 Jan 23	170.26	Purchase Card	Mayor's Air New Zealand flight from Wellington to Christchurch on 25 July 23 for the LGNZ Conference. Attended as member of LGNZ National Council.
Mayoral Office	8 Feb 23	78.70	Purchase Card	Parking for the Mayor at Wellington Airport while he travels to Hamilton for Local Government NZ Metro Sector meeting on 9 and 10 February 2023. Attended as member of LGNZ National Council.
Mayoral Office	24 Feb 23	17.99	Purchase Card	Uber on 23 February 23 from Laings Road to Petone for Arlo HQ's new office opening
Mayoral Office	16 Apr 23	30.26	Reimbursement	Uber to Wellington Airport for flight to Queenstown for Institute of Directors Course.
Mayoral Office	23 May 23	26.76	Purchase Card	Mayor's Uber on 22 May 23 from Laings Road to Wellington for a meeting with Local Government NZ. Attended as member of LGNZ National Council.
Mayoral Office	23 May 23	27.64	Purchase Card	Mayor's Uber on 23 May 23 from Boulcott's Farm for the Post Budget Breakfast event to Laings Road
Mayoral Office	26 May 23	7.71	Purchase Card	Mayor's Uber on 25 May 23 from Laings Road to Walter Nash for Hutt Valley Sports Awards.
Mayoral Office	9 Jun 23	28.27	Purchase Card	Mayor's Uber on 8 June 23 from Novotel Christchurch to Christchurch Airport after his Christchurch Trip for the 2023 National Building Impact Awards.
Mayoral Office	9 Jun 23	24.70	Purchase Card	Uber for Mayor on 7 June 23 from Boxman Containers, Christchurch (Business visit whilst in Christchurch) to Novotel Hotel in Christchurch
Mayoral Office	9 Jun 23	50.39	Purchase Card	Uber for Mayor on 7 June 23 from Laings Road to Wellington Airport. (He was travelling to Christchurch for the Building Nations 2023 Impact Awards)
Mayoral Office	9 Jun 23	31.75	Purchase Card	Uber for the Mayor from Laings Road to home in Wainuiomata on 8 June 23 after the 2023 Taituara Local Government Excellence awards (No public transport at that time)

Mayoral Office	9 Jun 23	12.80	Purchase Card	Uber for the Mayor on 7 June 23 from Christchurch Airport to Boxman Containers for business visit whilst he is in Christchurch
Mayoral Office	10 Jun 23	4.35	Purchase Card	Mayor's Uber on Saturday 10 June 23 from Avalon to Petone from EV Charger event to Philippine Festival event
Mayoral Office	10 Jun 23	24.19	Purchase Card	Uber for the Mayor on 8 June 2023 from Laings Road to Wellington to get to the Taituara Local Government awards 2023
Mayoral Office	10 Jun 23	27.39	Purchase Card	Uber for the Mayor on 8 June 23 from Wellington to Laings Road after the Festival for the Future 2023
Mayoral Office	20 Jun 23	23.19	Purchase Card	Uber to Wellington Free Ambulance in Wellington from Laings Road. The Mayor did an observer shift with Wellington Free Ambulance.
Mayoral Office	17 Apr 23	48.00	Purchase Card	Mayor's ticket to the Hon Grant Robertson Post Budget Breakfast on 23 May 23 at the Hutt Valley Chamber of Commerce
Mayoral Office	17 Apr 23	48.00	Purchase Card	Mayor's ticket to the Nicola Willis Pre-Budget Speech on 15 May 23 at the Hutt Valley Chamber of Commerce
Mayoral Office	12 May 23	1,750.00	Hutt City Sports	One table at the 2023 Hutt Valley Sports Award
Mayoral Office	10 Jun 22	78.26	Purchase Card	Drinks for LGBT+ Stakeholder Event in the Mayor's Office on 23 June 2022.
Mayoral Office	15 Jun 23	243.78	Purchase Card	Catering for Local Newspaper/Radio Station Stakeholder Event on 28 April 2022
Mayoral Office	21 Jun 23	13.31	Purchase Card	Biscuits for visitors to Mayor's Office
Mayoral Office	21 Jun 23	24.35	Purchase Card	Catering for Certificate of Appreciation afternoon tea
Mayoral Office	11 Aug 22	74.17	Purchase Card	Catering for Mayor's stakeholder events
Mayoral Office	18 Aug 22	106.38	Purchase Card	Catering for Mayor's stakeholder event on 17 August 2022 for the 2021 and 2022 Gold Award Recipients
Mayoral Office	21 Mar 23	39.13	Purchase Card	Bellbird Eatery - Morning Tea in Mayor's Office to welcome his new Executive Assistant on 20 March 2023

Mayoral Office	22 Mar 23	77.31	Purchase Card	Non-alcoholic drinks purchased for Mayor's stakeholder event for the NZ Honours Recipients on 23 March 23 approximately 20 attendees
Mayoral Office	8 May 23	150.80	Purchase Card	Purchase of non-alcoholic drinks and biscuits for 3 Mayor's Office events: Kings Coronation Morning Tea on 7 May 23, Pacific Businesses Stakeholder Event on 16 May 23 and Cyclone Gabrielle Relief Responders event on 9 May 23.
Mayoral Office	9 May 23	375.00	Blue Carrot Catering	Catering for Mayor's event for the Cyclone Gabrielle Relief Responders on 9 May 23. Approximately 20 attendees
Mayoral Office	16 May 23	495.00	Blue Carrot Catering	Catering for Mayor's Pacific Business event 16 May 23 for 42 attendees
Mayoral Office	30 May 23	140.87	Purchase Card	Rotary Hutt Valley 30 th Birthday Bash on 30 June 2023 for Mayor Barry and Laura Barry registration
Mayoral Office	2 Jun 23	39.74	Purchase Card	Morning tea from Bellbird Eatery for new staff first day in the office on 31 May 2023
Mayoral Office	17 Jun 23	10.44	Purchase Card	24pk of water bottles for Mayor and Hiwa Performers for the Citizenship Ceremonies
Mayoral Office	17 Jun 23	59.98	Purchase Card	Purchase of non-alcoholic drinks for the Mayor's Stakeholder event for Mayoral Donation Recipients held on 20 June 23
Mayoral Office	20 Jun 23	428.25	Blue Carrot Catering	Catering for the Mayor's Stakeholder event for Mayoral Donation Recipients on 20 Jun 23. 30 attendees.
Mayoral Office	20 Jun 23	68.70	Purchase Card	Morning tea purchased from Grazie Restaurant for the Mayor to gift to the Wellington Free Ambulance shift workers that he did his observer shift with. Sent to the team on 19 June 23.
Mayoral Office	16 Jan 23	652.17	Wainuiomata Cricket Club	10 Tickets for Wainuiomata Cricket Club Jubilee
Mayoral Office	9 Mar 23	5.13	Purchase Card	Keri Orange Juice for visitors to Mayor's Office
Mayoral Office	4 Jan 23	56.52	Hutt City Florists	Flowers for B Andrews Wake - December 22
Mayoral Office	24 Feb 23	30.44	Purchase Card	The Cullen Breakfasts 22 February 23 and Prime Minister Chris Hipkins 22 March 23 for Mayor

Mayoral Office	30 Jun 23	130.44	Oxygen Group	Brekky & Bid event 16 February 23 for Mayor
Mayoral Office	28 Nov 22	50.44	Purchase Card	Refreshments for Stakeholder event "Children's Charity's" on 7 December 2022. 38 attendees.
Mayoral Office	23 Mar 23	219.00	Blue Carrot Catering	Catering for Mayor's event for the NZ Honours Recipients. Approximately 20 attendees on 23 March 23

NB: The Mayor's expenses are approved by the Audit and Risk Subcommittee Independent Chair.

Chair - Audit and Risk Subcommittee

Representative	Date	Amount \$	Paid to	Description
Tindal, S	30 Jun 23	342.14	Reimbursement	Travel taxis from airports to Council subcommittee meetings

NB: The Independent Chair's travel expenses are approved by the Head of Democratic Services.

NB: the above tables include some prior period transactions where processing was delayed.