



Application for residential vehicle crossing

Name	Phone
Contact Address	
Email	Date

	(tick) – I want to arrange my own contractor to install a vehicle crossing at:	
Address	Fee for compliance of installation \$255.00	
• Please submit your completed form and pay the required fee of \$255.00 using one of the following options: • In person: Bring your completed form to Hutt City Council with the required payment of \$255.00 directly to the Council Cashier at 30 Laings Road, Lower Hutt for the Transport Division. Please note that Council is cashless, so payment must be by card. • By email: Pay the fee online using the bank account details below, then email your completed form and proof of payment to: VehicleCrossing@huttcity.govt.nz. Bank Account Hutt City Council – 03 0531 0429500 04 Particulars – (Property address) Code – Vehicle Xing Reference – 1099996110 • A confirmation of payment letter will be emailed to the applicant once payment has been received. • Inspections: Once the boxing and base preparation is complete, please email VehicleCrossing@huttcity.govt.nz or phone 04 560 1032 to arrange an inspection before pouring the concrete. A final inspection will also be required once the concrete has been poured.		

Privacy Statement

We collect, use, and disclose personal information you provided:

- for the purpose(s) specified at the point of collection
- to communicate with you for council purposes
- to tell you about products and services we believe may be of interest to you, and
- to enable us to maintain our records and carry out statutory functions.

You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected if you think it is wrong. If you'd like to ask for a copy of your information, or have it corrected, please contact us at contact@huttcity.govt.nz or come in and see us at 30 Laings Road, Lower Hutt 5010.

For more information see our [privacy statement](#).