

Pre-Commencement

General

Building consent number:		
Site address:		
Building owner(s)	<i>Name(s):</i> <i>Contact details:</i>	
Location of building or building work within site/block number/building:		
Description:	<p>This inspection is mainly for large, complex and/or high-risk building work. It involves a site meeting with the building inspector before the building work starts on site. This inspection is to check the following:</p> <ul style="list-style-type: none"> • To plan the inspection process • To achieve an agreed understanding about what the construction involves • To agree any quality assurance methodology (if applicable) • To confirm parties' respective responsibilities 	
Building Inspector:	<i>Name:</i> <i>Warrant number:</i>	
Inspection date and time:	Click or tap to enter a date.	<i>Time:</i>
Inspection attendees:		
<p>Documentation required (all required documentation must be uploaded onto the building consent file in Objective Build at the time of the inspection booking or the inspection will not be booked.)</p>		
<ul style="list-style-type: none"> • An on-site copy of issued building consent documentation • Approval of certificate for public use by the territorial authority • Removal of section 37 of the Building Act 2004 by the Resource Consent team • Quality assurance methodology 		

Deviation from the granted building consent documentation

Items to be checked	Help Text
Approval for any major changes to the granted building consent	<i>Check whether any changes to the granted building consent are going to be made. If a major change is to occur, has an application for an amendment to the building consent been made? If an application for an amendment has been made or will be made, building work that is affected by the amendment cannot start until the amendment has been granted.</i>

Program of work and required inspections discussed

Items to be checked	Help Text
Additional inspections required	<i>Check whether any additional inspections are required? If yes, please record and inform Building Admin team.</i>
Appropriateness of construction sequencing	<i>Determine if and how the proposed construction sequencing may result in non-compliance with the New Zealand Building Code (NZBC).</i>
Building practitioner responsibility and planned deliverables	<i>Determine who is going to be responsible for what part of the building work and what are the planned deliverables</i>
Quality assurance methodology	<p><i>Does the quality assurance methodology:</i></p> <ol style="list-style-type: none"> <i>1) Explains the planned approach for carrying out the building work</i> <i>2) Identifies the critical points of the building work</i> <i>3) Ensures the critical points of the building work are checked before the applicable building inspection is undertaken</i> <i>4) Ensures errors are fixed before the applicable building inspection is undertaken</i>

Engineering construction monitoring	
Items to be checked	Help Text
Recommended level of construction monitoring	<i>Verify that the recommended level of construction monitoring stated on Producer Statement PSI Design is going to be implemented by a suitably qualified chartered professional engineer (CPEng).</i>
Structural steel	
Items to be checked	Help Text
Details of the contractor that is supplying structural steel	<i>Record the following details for the contractor that is supplying structural steel:</i> <ol style="list-style-type: none"> 1) Full name 2) Name of the contractor's representative 3) Contact phone number 4) Email address
Details of contractor that is erecting structural steel	<i>Record the following details for the contractor that is erecting structural steel:</i> <ol style="list-style-type: none"> 1) Full name 2) Name of the contractor's representative 3) Contact phone number 4) Email address
Details of supervising design engineer	<i>Record the following details for the supervising design engineer:</i> <ol style="list-style-type: none"> 1) Full name 2) Name of the contractor's employer 3) Contact phone number 4) Email address
Confirm source of steel procurement has not changed from consented supplier	<i>Record steel supplier details</i>

Other comments Note: Check the land and any other structures for potential breaches of the Building Act 2004 and risks to people, property, and public infrastructure.

Next inspection

Siting		
General		
Building consent number:		
Site address:		
Building owner(s)	<i>Name(s):</i> <i>Contact details:</i>	
Location of building or building work within site/block number/building:		
Description:	This inspection is to check: <ul style="list-style-type: none"> Positioning of the building work on the site Site surface water run-off disposal Earthworks 	
Building Inspector:	<i>Name:</i> <i>Warrant number:</i>	
Building work ready for inspection	<i>If no, the inspection is failed.</i>	
Inspection date and time:	Click or tap to enter a date.	<i>Time:</i>
Inspection attendees:		
Documentation required (all required documentation must be uploaded onto the building consent file in Objective Build at the time of the inspection booking or the inspection will not be booked.)		
<ul style="list-style-type: none"> An on-site copy of issued building consent documentation Removal of section 37 of the Building Act 2004 by the Resource Consent team Approval of certificate for public use by the territorial authority Written confirmation from a registered cadastral surveyor that the siting has been implemented correctly Site notes from suitably qualified chartered professional engineers (CPEngs) 		

- Corridor access request (CAR) approval documentation

Deviation from the granted building consent documentation

Items to be checked	Help Text
Approval for any major changes to the granted building consent	<p><i>Check have:</i></p> <ol style="list-style-type: none"> 1) <i>any changes been made to the building work</i> 2) <i>approval(s) been obtained for the changes to the building work</i> <p><i>If approval has not been obtained and the changes affect the building work being inspected, fail the inspection. However, if the changes do not affect the building work being inspected, pass the inspection.</i></p>
Use of building products or building methods that have been banned or have warnings issued	<ol style="list-style-type: none"> 1) <i>Check for the use of any banned building products or building methods. If used, fail the inspection.</i> 2) <i>Check for the use of any building products or building methods that have had warnings issued by MBIE. If used, check if building code compliance is compromised.</i>

Site

Items to be checked	Help Text
Construction and demolition hazards	<i>Are protection measures in place as per the building consent?</i>

Siting

Items to be checked	Help Text
Datum	<i>Is the datum as per the building consent?</i>
Profiles	<i>Are the profiles positioned as per the building consent?</i>
Survey pegs	<p><i>Have survey pegs been placed as per the building consent?</i></p> <p><i>Take photos showing positions of survey pegs</i></p>

Building work positioned correctly	<i>Check whether the building work has been positioned as per the building consent.</i>
Surveyor registration	<p><i>Confirm whether the surveyor is on the Cadastral Surveyors Licensing Board's register and that the registration has not expired. Record:</i></p> <ol style="list-style-type: none"> <i>1) Full name of the surveyor</i> <i>2) Date of registration</i> <i>3) Name of the surveyor's employer</i> <i>4) Contact phone number</i> <i>5) Email address</i>
Services	
Items to be checked	Help Text
Distance from public infrastructure	<i>Check whether the distances to public infrastructure are as per the building consent</i>
Location and mark up of services	<p><i>Check whether the location of all existing services such as drains and cables are marked prominently</i></p> <p><i>Take photos of the marked up existing services</i></p>
Surface water	
Items to be checked	Help Text
Ground contours and surface water control	<p><i>Check whether the following items are as per the building consent:</i></p> <ol style="list-style-type: none"> <i>1) the ground contours and land shape</i> <i>2) Surface water overland flow is directed away from building</i>
Silt and sediment control	<p><i>Check whether the silt and sediment control measures are as per the building consent.</i></p> <p><i>Take photos of the silt and sediment controls that are in place</i></p>

Secondary flow	<p><i>Has secondary flow been addressed as per the building?</i></p> <p><i>Take photos of how secondary flow has been addressed</i></p>
Earthwork	
Items to be checked	Help Text
CPEng geotechnical written certification	<i>Has the geotechnical certification been done as per building consent?</i>
Proximity of earthwork to other buildings, structures, and services	<i>Is the location of the earthwork as per the building consent?</i>
<p>Other comments Note: Check the land and any other structures for potential breaches of the Building Act 2004 and risks to people, property, and public infrastructure.</p>	
Next inspection	

Weathertight Damage Remediation

General

Building consent number:		
Site address:		
Building owner(s)	<i>Name(s):</i> <i>Contact details:</i>	
Location of building or building work within site/block number/building:		
Description:	This inspection is to: <ul style="list-style-type: none"> • Establish the extent of the weathertight damage to the building(s) • Validate the remedial actions that are going to be taken to fix the weathertight damage 	
Building Inspector:	<i>Name:</i> <i>Warrant number:</i>	
Building work ready for inspection	<i>If no, the inspection is failed.</i>	
Inspection date and time:	Click or tap to enter a date.	<i>Time:</i>
Inspection attendees:		

Documentation required (all required documentation must be uploaded onto the building consent file in Objective Build at the time of the inspection booking or the inspection will not be booked.)

- An on-site copy of issued building consent documentation
- Removal of section 37 of the Building Act 2004 by the Resource Consent team
- Approval of certificate for public use by the territorial authority
- Record of work from Licensed Building Practitioners (LBPs) undertaking the work to be inspected

- Site notes from suitably qualified chartered professional engineers (CPEngs)
- Investigation reports done by independent suitably qualified people

Deviation from the granted building consent documentation

Items to be checked	Help Text
Approval for any major changes to the granted building consent	<p>Check have:</p> <ol style="list-style-type: none"> 1) any changes been made to the building work 2) approval(s) been obtained for the changes to the building work <p>If approval has not been obtained and the changes affect the building work being inspected, fail the inspection. However, if the changes do not affect the building work being inspected, pass the inspection.</p>
Use of building products or building methods that have been banned or have warnings issued	<ol style="list-style-type: none"> 1) Check for the use of any banned building products or building methods. If used, fail the inspection. 2) Check for the use of any building products or building methods that have had warnings issued by MBIE. If used, check if building code compliance is compromised.

Site

Items to be checked	Help Text
Construction and demolition hazards	Are protection measures in place as per the building consent?

Timber remediation specialist

Items to be checked	Help Text
Full name, phone number, email address, employer's name (if applicable) and registration number (if applicable)	<p>Record the following details regarding the timber remediation specialist:</p> <ol style="list-style-type: none"> 1) Full name 2) Phone number 3) Email address 4) Employer's name (if applicable)

	5) Registration number (If applicable)
Weathertight damage assessment	
Items to be checked	Help Text
Identification of damaged areas	<i>Have the weathertight damaged areas covered by the building consent been exposed?</i>
Other areas of weathertight damage	<i>Are there areas of weathertight damage that are not covered by the building consent but are associated with it? If yes, fail the inspection and ask the owner to apply for a minor variation or an amendment to the building consent.</i>
Point load and/or loadbearing building elements	<i>Check for any weathertight damage to point load and/or loadbearing building elements that are not covered by the building consent but are associated with it? If yes, fail the inspection and ask the owner to apply for a minor variation or an amendment to the building consent.</i>
Acoustic building elements	<i>Check for any weathertight damage to acoustic building elements that are not covered by the building consent but are associated with it? If yes, fail the inspection and ask the owner to apply for a minor variation or an amendment to the building consent.</i>
Fire rated building elements	<i>Check for any weathertight damage to fire rated building elements that are not covered by the building consent but are associated with it? If yes, fail the inspection and ask the owner to apply for a minor variation or an amendment to the building consent.</i>
Bracing building elements	<i>Check for any weathertight damage to bracing building elements that are not covered by the building consent but are associated with it? If yes, fail the inspection and ask the owner to apply for a minor variation or an amendment to the building consent.</i>

Removing damage	
Items to be checked	Help Text
Have all damaged areas been removed	<i>Have all weathertight damaged areas been removed as per the building consent?</i>
Temporary structural support	<i>Are temporary structural supports in place as per the building consent?</i>
Temporary weathertight protection	<i>Is temporary weathertight protection in place as per the building consent?</i>
<p>Other comments Note: Check the land and any other structures for potential breaches of the Building Act 2004 and risks to people, property, and public infrastructure.</p>	
<p>Next inspection</p>	

Hutt City Council

Pre-Pour Foundation or Footings

General

Building consent number:		
Site address:		
Building owner(s)	<i>Name(s):</i> <i>Contact details:</i>	
Location of building or building work within site/block number/building:		
Description:	This inspection is to check: <ul style="list-style-type: none"> • Excavation of foundation footing • Steel reinforcing for foundation footing • Piles • Under slab plumbing and drainage • External moisture prevention measures for subfloor space or slab • Installation of insulation 	
Building Inspector:	<i>Name:</i> <i>Warrant number:</i>	
Building work ready for inspection	<i>If no, the inspection is failed.</i>	
Inspection date and time:	Click or tap to enter a date.	<i>Time:</i>
Inspection attendees:		

Documentation required (all required documentation must be uploaded onto the building consent file in Objective Build at the time of the inspection booking or the inspection will not be booked.)

- An on-site copy of issued building consent documentation
- Removal of section 37 of the Building Act 2004 by the Resource Consent team
- Record of work from Licensed Building Practitioners (LBPs) undertaking the work to be inspected
- Site notes from suitably qualified chartered professional engineers (CPEngs)

- Written certification from a registered surveyor that the building complies with minimum floor level requirements
- A scaled as-built plumbing and drainage plan
- A copy of current Plumbers Gasfitters and Drainlayers Board (PGDB) licence card from certifying plumber
- A copy of current Plumbers Gasfitters and Drainlayers Board (PGDB) licence card from certifying drainlayer
- Pass inspection record issued by the network utility operator of the public wastewater network that it approves of the drainage connection to that network
- Producer Statement PS3 Construction in the form of Schedule 6 of NZS 3910:2013 or Schedules E1 and E2 of NZIA Standard Conditions of Contract SCC 2011 from approved under floor heating
- Producer Statement PS3 Construction in the form of Schedule 6 of NZS 3910:2013 or Schedules E1 and E2 of NZIA Standard Conditions of Contract SCC 2011 from approved under slab insulation installer

Deviation from the granted building consent documentation

Items to be checked	Help Text
Approval for any major changes to the granted building consent	<p><i>Check have:</i></p> <ol style="list-style-type: none"> 1) <i>any changes been made to the building work</i> 2) <i>approval(s) been obtained for the changes to the building work</i> <p><i>If approval has not been obtained and the changes affect the building work being inspected, fail the inspection. However, if the changes do not affect the building work being inspected, pass the inspection.</i></p>
Use of building products or building methods that have been banned or have warnings issued	<ol style="list-style-type: none"> 1) <i>Check for the use of any banned building products or building methods. If used, fail the inspection.</i> 2) <i>Check for the use of any building products or building methods that have had warnings issued by MBIE. If used, check if building code compliance is compromised.</i>

Site	
Items to be checked	Help Text
Construction and demolition hazards	<i>Are protection measures in place as per the building consent?</i>
Excavation	
Items to be checked	Help Text
Footprint layout	<i>Is the footprint layout as per the building consent?</i>
Bearing capacity	<i>Is the bearing capacity of the land as per the building consent?</i>
Width, length depth of the footing excavation	<i>Are the width, length and depth of the footing excavation as per the building consent?</i>
Piles footing spacing	<i>Are the pile footings spaced as per the building consent</i>
Pile footing plan dimensions	<i>Are the pile footing plan dimensions (width and length) as per the building consent?</i>
Pile footing depth	<i>Is the pile footing depth as per the building consent?</i>
Distance from public infrastructure	<i>Check whether distances between public infrastructure and footing excavations are as per the building</i>
Drain bridging	<i>Check whether the drain bridging is constructed as per the building consent, in particular the distance below the invert level of drains and the distance between drains and footings</i>
Damp Proof Membrane (DPM)	
Items to be checked	Help Text
Hardfill	<i>Is the hardfill/granular fill placed as per the building consent?</i>
Sand blinding	<i>Is the sand blinding placed as per the building consent?</i>

Type and location of DPM	<p>Check whether the following items are as per the building consent:</p> <ol style="list-style-type: none"> 1) The type of DPM used 2) Placement of the DPM
DPM lapped and taped	<p>Has the DPM been lapped and taped as per the building consent?</p>
Penetrations to DPM	<p>Has the DPM been sealed and taped at penetrations as per the building consent?</p>
Steel reinforcing	
Items to be checked	Help Text
Placement of steel reinforcing	<p>Check whether the following items are as per the building consent:</p> <ol style="list-style-type: none"> 1) Cover to the steel reinforcing 2) Steel reinforcing spacing 3) Laps of steel reinforcing
Type and size of steel reinforcing	<p>Check whether the diameter and profile of the steel reinforcing are as per the building consent</p>
Reinforcing steel tied	<p>Is the reinforcing steel tied as per the building consent?</p>
Starter steel radius	<p>Is the starter steel radius as per the building consent</p>
Starter steel returned to concrete slab	<p>Is the starter steel returned to the slab as per the building consent?</p>
Starter steel spacing	<p>Is the starter steel spaced as per the building consent?</p>
Reinforcing mesh	<p>Check whether the following items have been constructed as per the building consent:</p> <ol style="list-style-type: none"> 1) Grade of reinforcing mesh 2) Chairs to support reinforcing mesh 3) Laps and ties of reinforcing mesh 4) Laps between reinforcing mesh and starter steel reinforcing

Type, size and length of steel reinforcing	<i>Check whether the length, diameter, and profile of steel reinforcing are as per the building consent</i>
Concrete cover to mesh and steel reinforcing	<i>Is the concrete cover as per the building consent?</i>
Finished Floor Level (FFL)	
Items to be checked	Help Text
Minimum FFL	<i>Check whether the FFL is equal to or greater than the minimum FFL stated in the building consent.</i>
Ground clearances	<i>Are ground clearances established as per the building consent?</i>
Slab	
Items to be checked	Help Text
Concrete thickness	<i>Is the concrete thickness as per the building consent</i>
Slab thickening under load bearing walls or point load	<i>Check whether the following items have been constructed as per the building consent:</i> <ol style="list-style-type: none"> 1) <i>Location of slab thickening</i> 2) <i>Width and thickness of slab thickening</i> 3) <i>Steel reinforcing for the slab thickening, including checking steel reinforcing diameter, profile, and spacing</i>
Door rebates	<i>Are door rebates constructed as per the building consent?</i>
Brick veneer cladding rebates	<i>Are brick veneer cladding rebates constructed as per the building consent?</i>
Garage door rebate	<i>Is the height width and length of the garage door rebates as per the building consent?</i>
Shrinkage control joints	<i>Check whether the following items have been constructed as per the building consent:</i> <ol style="list-style-type: none"> 1) <i>Location of shrinkage control joints</i> 2) <i>Placement of crack inducer</i>

Under slab insulation	
Items to be checked	Help Text
Under floor insulation	<i>Has under floor insulation been installed as per the building consent?</i>
In-slab heating	<i>Has in-slab heating been installed as per the building consent?</i>
Piles	
Items to be checked	Help Text
Timber treatment	<i>Is timber treatment, including treatment of cuts, as per the building consent?</i>
Timber grade	<i>Is the timber grade as per the building consent</i>
Plan dimensions	<i>Are plan dimensions as per the building consent?</i>
Positioning	<i>Are piles are set in holes plumb and raised off the ground at the bottom as per the building consent? Also, are the piles spaced as per the building consent?</i>
Subfloor bracing pile locations	<i>Are the locations of subfloor bracing piles as per the building consent?</i>
Height	<i>Are the heights of piles as per the building consent?</i>
Garage door rebate	
Items to be checked	Help Text
Rebate	<i>Is the height width and length of the garage door rebates as per the building consent?</i>
Subfloor ventilation	
Items to be checked	Help Text
Subfloor vents	<ol style="list-style-type: none"> 1) <i>Has subfloor ventilation been provided as per the building consent?</i> 2) <i>Has subfloor ventilation for the existing building been maintained as per the building consent?</i>

Under slab plumbing and drainage	
Items to be checked	Help Text
Trench width and depth	<i>Check whether trench width and depth are as per the building consent</i>
Bedding material	<i>Check whether the bedding material is as per the building consent, in particular the depth of the bedding material underneath the drains</i>
Pipes	<p><i>Check whether the following items regarding the drains and discharge pipes are as per the building consent:</i></p> <ol style="list-style-type: none"> <i>1) Material label that is printed on the pipes</i> <i>2) Size</i> <i>3) Gradient</i> <i>4) Joints</i> <i>5) Bends</i> <i>6) Junctions</i> <i>7) Support to pipes</i> <i>8) Discharge to outfall</i> <i>9) Access points</i> <i>10) Proximity to other services</i> <i>11) Temporary cover/cap at the upstream of the pipes</i> <p><i>Take photos of all the above if applicable but at a minimum take photos of:</i></p> <ol style="list-style-type: none"> <i>1) Access points</i> <i>2) Discharge to outfall</i> <i>3) Temporary cover/cap at the upstream of the pipes</i> <i>4) Proximity to other services</i>
Protection of pipes against concrete	<i>Has protection of pipes against concrete been constructed as per the building consent?</i>

Watertightness	<p><i>Check whether:</i></p> <ol style="list-style-type: none"> <i>1) The water or air test has been carried out as per building consent</i> <i>2) The drains and discharge pipes have passed the water or air test</i>
Ventilation	<p><i>Check whether ventilation for plumbing and drainage work has been constructed as per the building consent.</i></p>
Loading on drains	<p><i>Check whether any superimposed load on drains has been addressed as per the building consent</i></p>
Reflux valves	<p><i>Have reflux valves been installed as per the building consent?</i></p>
Floor waste gully	<p><i>Have floor waste gullies been installed as per the building consent?</i></p>
<p>Other comments Note: Check the land and any other structures for potential breaches of the Building Act 2004 and risks to people, property, and public infrastructure.</p>	
<p>Next inspection</p>	

Block Wall Tanking

General

Building consent number:		
Site address:		
Building owner(s)	<i>Name(s):</i> <i>Contact details:</i>	
Location of building or building work within site/block number/building:		
Description:	This inspection is to check: <ul style="list-style-type: none"> • The tanking of concrete or concrete masonry walls • Sub-soil drainage for concrete or concrete masonry retaining walls 	
Building Inspector:	<i>Name:</i> <i>Warrant number:</i>	
Building work ready for inspection	<i>If no, the inspection is failed.</i>	
Inspection date and time:	Click or tap to enter a date.	<i>Time:</i>
Inspection attendees:		

Documentation required (all required documentation must be uploaded onto the building consent file in Objective Build at the time of the inspection booking or the inspection will not be booked.)

- An on-site copy of issued building consent documentation
- Removal of section 37 of the Building Act 2004 by Resource Consent team
- Producer Statement PS3 Construction in the form of Schedule 6 of NZS 3910:2013 or Schedules E1 and E2 of NZIA Standard Conditions of Contract SCC 2011 from approved tanking applicator

Deviation from the granted building consent documentation	
Items to be checked	Help Text
Approval for any major changes to the granted building consent	<p><i>Check have:</i></p> <ol style="list-style-type: none"> 1) <i>any changes been made to the building work</i> 2) <i>approval(s) been obtained for the changes to the building work</i> <p><i>If approval has not been obtained and the changes affect the building work being inspected, fail the inspection. However, if the changes do not affect the building work being inspected, pass the inspection.</i></p>
Use of building products or building methods that have been banned or have warnings issued	<ol style="list-style-type: none"> 1) <i>Check for the use of any banned building products or building methods. If used, fail the inspection.</i> 2) <i>Check for the use of any building products or building methods that have had warnings issued by MBIE. If used, check if building code compliance is compromised.</i>
Site	
Items to be checked	Help Text
Construction and demolition hazards	<i>Are protection measures in place as per the building consent?</i>
Tanking	
Items to be checked	Help Text
Product as per consent	<i>Is the tanking product used as per the building consent?</i>
Installation	<i>Has the tanking been installed as per the building consent?</i>
Footing detail	<i>Has the footing detail been constructed as per the building consent?</i>
Correct laps	<i>Have the joint laps been constructed as per the building consent</i>

<p>Installed by a licensed applicator</p>	<p><i>Has the tanking been installed by a licensed applicator? If yes, record the following details regarding the licensed applicator:</i></p> <ol style="list-style-type: none"> 1) <i>Full name</i> 2) <i>Phone number</i> 3) <i>Email address</i> 4) <i>Employer's name (if applicable)</i> 5) <i>Registration number (If applicable)</i>
<p>Protection</p>	<p><i>Has protection material for the tanking been installed as per the building consent?</i></p>
<p>Sub-soil drainage</p>	
<p>Items to be checked</p>	<p>Help Text</p>
<p>Sub-soil drain</p>	<p><i>Check whether the following items regarding the sub-soil drain are as per the building consent:</i></p> <ol style="list-style-type: none"> 1) <i>Size</i> 2) <i>Gradient</i> 3) <i>Geotextile sleeve over the sub-soil drain</i> 4) <i>Discharges to outfall</i> <p><i>Take photos of where the sub-soil drain discharges to an approved outfall</i></p>
<p>Silt and sediment control</p>	<p><i>Check whether sediment control measures are as per the building consent.</i></p>
<p>Drainage metal</p>	<p><i>Is the drainage metal as per the building consent?</i></p>
<p>Loading on drains</p>	<p><i>Check any whether any superimposed load on sub-soil drain has been addressed as per the building consent</i></p>
<p>Other comments Note: Check the land and any other structures for potential breaches of the Building Act 2004 and risks to people, property, and public infrastructure.</p>	

Next inspection

Hutt City Council

Subfloor Plumbing and Drainage

General

Building consent number:		
Site address:		
Building owner(s)	<i>Name(s):</i> <i>Contact details:</i>	
Location of building or building work within site/block number/building:		
Description:	This inspection is to check: 1) Stormwater disposal system 2) Wastewater disposal system	
Building Inspector:	<i>Name:</i> <i>Warrant number:</i>	
Building work ready for inspection	<i>If no, the inspection is failed.</i>	
Inspection date and time:	Click or tap to enter a date.	<i>Time:</i>
Inspection attendees:		

Documentation required (all required documentation must be uploaded onto the building consent file in Objective Build at the time of the inspection booking or the inspection will not be booked.)

- An on-site copy of issued building consent documentation
- Removal of section 37 of the Building Act 2004 by the Resource Consent team
- A scaled as-built plumbing and drainage plan
- A copy of draft compliance schedule
- Producer Statement PS3 Construction in the form of Schedule 6 of NZS 3910:2013 or Schedules E1 and E2 of NZIA Standard Conditions of Contract SCC 2011 from approved backflow prevention device installer
- A copy of current Plumbers Gasfitters and Drainlayers Board (PGDB) licence card from certifying plumber

- A copy of current Plumbers Gasfitters and Drainlayers Board (PGDB) licence card from certifying drainlayer
- Site notes from suitably qualified chartered professional engineers (CPEngs) for on-site wastewater disposal system
- A copy of the signed and dated maintenance contract for the on-site wastewater disposal system
- Site notes from suitably qualified chartered professional engineers (CPEngs) for on-site stormwater retention and/or disposal system
- Pass inspection record issued by the network utility operator of the public wastewater network and/or the public stormwater network that it approves of the drainage connection/s to that/those network/s
- Electrical Certificate of Compliance & Electrical Safety Certificate (Energy Work Certificate) from a registered electrician

Deviation from the granted building consent documentation

Items to be checked	Help Text
Approval for any major changes to the granted building consent	<p><i>Check have:</i></p> <ol style="list-style-type: none"> 1) <i>any changes been made to the building work</i> 2) <i>approval(s) been obtained for the changes to the building work</i> <p><i>If approval has not been obtained and the changes affect the building work being inspected, fail the inspection. However, if the changes do not affect the building work being inspected, pass the inspection.</i></p>
Use of building products or building methods that have been banned or have warnings issued	<ol style="list-style-type: none"> 1) <i>Check for the use of any banned building products or building methods. If used, fail the inspection.</i> 2) <i>Check for the use of any building products or building methods that have had warnings issued by MBIE. If used, check if building code compliance is compromised.</i>

Site	
Items to be checked	Help Text
Construction and demolition hazards	<i>Are protection measures in place as per the building consent?</i>
Stormwater drainage	
Items to be checked	Help Text
Trench width and depth	<i>Check whether trench width and depth are as per the building consent?</i>
Bedding material	<i>Check whether the bedding material is as per the building consent, in particular the depth of the bedding material underneath the drains?</i>
Pipes	<p><i>Check whether the following items regarding the drains and discharge pipes are as per the building consent:</i></p> <ol style="list-style-type: none"> <i>1) Material label that is printed on the pipes</i> <i>2) Size</i> <i>3) Gradient</i> <i>4) Joints</i> <i>5) Bends</i> <i>6) Junctions</i> <i>7) Discharge to outfall</i> <i>8) Support to pipes</i> <i>9) Access points</i> <i>10) Proximity to other services</i> <i>11) Temporary cover/cap at the upstream of the pipes (if applicable)</i> <p><i>Take photos of all the above if applicable but at a minimum take photos of:</i></p> <ol style="list-style-type: none"> <i>1) Access points</i> <i>2) Discharge to outfall</i> <i>3) Proximity to other services</i>

	<i>4) Temporary cover/cap at the upstream of the pipes (if applicable)</i>
Protection of pipes against concrete	<i>Has protection of pipes against concrete been constructed as per the building consent?</i>
Watertightness	<i>Check whether:</i> <ol style="list-style-type: none"> <i>1) The water or air test has been carried out as per the building consent</i> <i>2) The drains have passed the water or air test</i>
Loading on drains	<i>Check whether any superimposed load on drains has been addressed as per the building consent</i>
Reflux valves	<i>Have reflux valves been installed as per the building consent?</i>
Sumps	<i>Have sumps been installed as per the building consent?</i>
Soak pits	<i>Have the soak pits been constructed as per the building consent?</i>
Pumps	<i>Have pumps been installed as per the building consent?</i>
Silt and sediment control	<i>Check whether the silt and sediment control measures are as per the building consent.</i> <i>Take photos of the silt and sediment controls that are in place</i>
Wastewater drainage	
Items to be checked	Help Text
Trench width and depth	<i>Check whether trench width and depth are as per the building consent?</i>
Bedding material	<i>Check whether the bedding material is as per the building consent, in particular the depth of the bedding material underneath the drains?</i>

Pipes	<p>Check whether the following items regarding the drains and discharge pipes are as per the building consent:</p> <ol style="list-style-type: none"> 1) Material label that is printed on the pipes 2) Size 3) Gradient 4) Joints 5) Bends 6) Junctions 7) Discharge to outfall 8) Support to pipes 9) Access points 10) Proximity to other services 11) Temporary cover/cap at the upstream of the pipes (If applicable) <p>Take photos of all the above if applicable but at a minimum take photos of:</p> <ol style="list-style-type: none"> 1) Access points 2) Discharge to outfall 3) Temporary cover/cap at the upstream of the pipes (if applicable) 4) Proximity to other services
Protection of pipes against concrete	Has protection of pipes against concrete been constructed as per the building consent?
Watertightness	<p>Check whether:</p> <ol style="list-style-type: none"> 1) The water or air test has been carried out as per building consent 2) The drains have passed the water or air test
Loading on drains	Check whether any superimposed load on drains has been addressed as per the building consent
Reflux valves	Have reflux valves been installed as per the building consent?

Floor waste gully	<i>Have floor waste gullies been installed as per the building consent?</i>
Backflow prevention device	<i>Have backflow prevention devices been installed as per the building consent?</i>
Ventilation	<i>Check whether ventilation for plumbing and drainage work has been constructed as per the building consent.</i>
Grease trap	<i>Has grease trap(s) been installed as per the building consent?</i>
Overflow relief gully	<i>Has any overflow relief gully been installed as per the building consent?</i>
Concrete protection of gullies	<i>Have concrete protection surrounding gully traps and/or overflow relief gully been constructed as per the building consent?</i>
Pumps	<i>Have pumps been installed as per the building consent?</i>
Septic tank	<p><i>Check the following items have been constructed as per the building consent:</i></p> <ol style="list-style-type: none"> <i>1) Location</i> <i>2) Clearance to buildings and boundaries</i> <i>3) Size</i> <i>4) Support to septic tank</i> <i>5) Alarm system</i> <i>6) Distribution box (if applicable)</i> <i>7) Non-return valve</i> <i>8) Cut off valve</i>
Effluent field	<p><i>Check the following items have been constructed as per the building consent:</i></p> <ol style="list-style-type: none"> <i>1) Location</i> <i>2) Size</i> <i>3) Clearance to boundaries and waterways</i>

Other comments Note: Check the land and any other structures for potential breaches of the Building Act 2004 and risks to people, property, and public infrastructure.

Next inspection

Pre-Wrap

General		
Building consent number:		
Site address:		
Building owner(s)	<i>Name(s):</i> <i>Contact details:</i>	
Location of building or building work within site/block number/building:		
Description:	This inspection is mainly to check structural framing and its fixings	
Building Inspector:	<i>Name:</i> <i>Warrant number:</i>	
Building work ready for inspection	<i>If no, the inspection is failed.</i>	
Inspection date and time:	Click or tap to enter a date.	<i>Time:</i>
Inspection attendees:		

Documentation required (all required documentation must be uploaded onto the building consent file in Objective Build at the time of the inspection booking or the inspection will not be booked.)

- An on-site copy of issued building consent documentation
- Removal of section 37 of the Building Act 2004 by the Resource Consent team
- Record of work from Licensed Building Practitioners (LBPs) undertaking the work to be inspected
- Site notes from suitably qualified chartered professional engineers (CPEngs)
- Written certification from a registered surveyor that the building complies with minimum floor level requirements
- Written certification from a registered surveyor that the building complies with maximum building height requirements
- Roof truss supplier certificate
- A scaled as-built truss plan

- Producer Statement PS3 Construction in the form of Schedule 6 of NZS 3910:2013 or Schedules E1 and E2 of NZIA Standard Conditions of Contract SCC 2011 from approved proprietary deck system installer
- Producer Statement PS3 Construction in the form of Schedule 6 of NZS 3910:2013 or Schedules E1 and E2 of NZIA Standard Conditions of Contract SCC 2011 from approved proprietary barrier installer

Deviation from the granted building consent documentation

Items to be checked	Help Text
Approval for any major changes to the granted building consent	<p><i>Check have:</i></p> <ol style="list-style-type: none"> 1) <i>any changes been made to the building work</i> 2) <i>approval(s) been obtained for the changes to the building work</i> <p><i>If approval has not been obtained and the changes affect the building work being inspected, fail the inspection. However, if the changes do not affect the building work being inspected, pass the inspection.</i></p>
Use of building products or building methods that have been banned or have warnings issued	<ol style="list-style-type: none"> 1) <i>Check for the use of any banned building products or building methods. If used, fail the inspection.</i> 2) <i>Check for the use of any building products or building methods that have had warnings issued by MBIE. If used, check if building code compliance is compromised.</i>

Site

Items to be checked	Help Text
Construction and demolition hazards	<i>Are protection measures in place as per the building consent?</i>

Subfloor

Items to be checked	Help Text
Timber treatment	<i>Is timber treatment, including treatment of cuts, as per the building consent?</i>

Timber grade	<i>Is the timber grade as per the building consent?</i>
Steel fixing protection	<i>Is the steel fixing protection as per the building consent?</i>
Separation of timber subfloor framing and concrete or masonry	<i>Has the contact between timber subfloor framing and concrete or masonry been avoided as per the building consent?</i>
Bearer size, spacings, bearing on support members and their fixings	<i>Are bearer size, spacings, bearing on support members, and fixings as per the building consent?</i>
Bearer cantilever distance	<i>Is the bearer cantilever distance as per the building consent?</i>
Any holes and/or notches to bearers	<i>Have the holes and/or notches to bearers been constructed as per the building consent?</i>
Joint construction	<i>Are the joints in bearers constructed as per the building consent?</i>
Brace for braced piles	<p><i>Check whether the following items regarding the braces for braced piles have been constructed as per the building consent:</i></p> <ol style="list-style-type: none"> <i>1) Size of the brace</i> <i>2) Positioning of the brace</i> <i>3) Fixings to other members</i>
Point loads and loadbearing walls	<ol style="list-style-type: none"> <i>1) Are point loads addressed as per the building consent</i> <i>2) Are the bearers, joists and piles supporting loadbearing walls positioned as per the building consent</i>
Solid blocking	<p><i>Check whether the following items are as per the building consent:</i></p> <ol style="list-style-type: none"> <i>1) Size of solid blocking</i> <i>2) Spacing of solid blocking</i> <i>3) Fixings of solid blocking</i>

Stringers and their fixings	<i>Are the size of stringers and stringer fixings constructed as per the building consent?</i>
Ventilation	<i>Has subfloor ventilation been provided as per the building consent?</i>
Access to subfloor framing	<i>Has access to subfloor framing been constructed as per the building consent?</i>
Insulation	<i>Is subfloor insulation installed as per the building consent?</i>
Post	
Items to be checked	Help Text
Timber treatment	<i>Is timber treatment, including treatment of cuts, as per the building consent?</i>
Timber grade	<i>Is the timber grade as per the building consent?</i>
Steel fixing protection	<i>Is the steel fixing protection as per the building consent?</i>
Material	<i>Is the material of the posts as per the building consent?</i>
Size, spacings, and their fixings	<i>Are size, spacings, and fixings as per the building consent?</i>
Beams	
Items to be checked	Help Text
Timber treatment	<i>Is timber treatment, including treatment of cuts, as per the building consent?</i>
Timber grade	<i>Is the timber grade as per the building consent?</i>
Steel fixing protection	<i>Is the steel fixing protection as per the building consent?</i>
Material	<i>Is the material of the beams as per the building consent?</i>
Size bearing on support members and their fixings	<i>Are beam size, spacings, bearing on support members, and fixings as per the building consent?</i>

Cantilever distance	<i>Is the beam cantilever distance as per the building consent?</i>
Support to beams	<i>Is the support to the beams as per the building consent?</i>
Floor framing	
Items to be checked	Help Text
Timber treatment	<i>Is timber treatment including treatment of cuts as per the building consent?</i>
Timber grade	<i>Is the timber grade as per the building consent?</i>
Steel fixing protection	<i>Is the steel fixing protection as per the building consent?</i>
Separation of timber midfloor framing and concrete or masonry	<i>Has the contact between timber midfloor framing and concrete or masonry been avoided as per the building consent?</i>
Joist size, spacings, bearing on support members and their fixings	<i>Are joist size, spacings, bearing on support members, and fixings as per the building consent?</i>
Joist cantilever distance	<i>Is the joist cantilever distance as per the building consent?</i>
Any holes and/or notches to floor joists	<i>Have the holes and/or notches to floor joists been constructed as per the building consent?</i>
Joint construction	<i>Are the joints in floor joists constructed as per the building consent?</i>
Floor joist stiffener	<i>Check whether the following items have been constructed as per the building consent:</i> <ol style="list-style-type: none"> 1) <i>The size of the holes in floor joists</i> 2) <i>Floor joist stiffener fixed to floor joist</i>
Solid blocking to floor joist	<i>Check whether the following items have been constructed as per the building consent:</i> <ol style="list-style-type: none"> 1) <i>Size of solid blocking</i>

	<ul style="list-style-type: none"> 2) Spacing of solid blocking 3) Fixings of solid blocking
Point loads and loadbearing walls	<ul style="list-style-type: none"> 1) Are point loads transferred to ground as per the building consent 2) Are the lower storey walls and joists supporting upper storey loadbearing walls positioned as per the building consent
Flooring laying direction	Is the laying direction of the flooring as per the building consent?
Thickness of the flooring	Is the thickness of the flooring as per the building consent?
Finished floor level (FFL)	Check whether the FFL is equal to or greater than the minimum FFL stated in the building consent.
Floor diaphragm	Is the floor diaphragm constructed as per the building consent? Check nailing pattern of the flooring, perimeter support of the floor diaphragm and length to width ratio of the diaphragm.
Stairs and stair opening	<p>Check whether the following items have been constructed as per the building consent:</p> <ul style="list-style-type: none"> 1) Openings for stairs 2) Risers 3) Treads 4) Landings 5) Width of stairs 6) Construction of stairs 7) Height clearances
Ramps	<p>Check whether the following items have been constructed as per the building consent:</p> <ul style="list-style-type: none"> 1) Slope 2) Landings 3) Width of ramps

	<ul style="list-style-type: none"> 4) Construction of ramps 5) Crossfall of ramps 6) Height clearances
Barriers	<p>Check whether the following items have been constructed as per the building consent?</p> <ul style="list-style-type: none"> 1) Height of barriers 2) Opening size within barriers (if applicable) 3) Fixings to other members 4) Post spacing
Substrate wet area membrane	<p>Check whether the following items regarding the substrate for wet area membrane are per the building consent.</p> <ul style="list-style-type: none"> 1) Material 2) Timber treatment 3) Fixings 4) Slope
Steel beams and their fixings	<p>Are the steel beams and their fixings have been constructed as per the building consent?</p>
Fire rated floors	<p>Have the fire rated floors been constructed as per the building consent?</p>
Acoustic floors	<p>Have the acoustic floors been constructed as per the building consent?</p>
Wall framing	
Items to be checked	Help Text
Timber treatment	<p>Is timber treatment, including treatment of cuts, as per the building consent?</p>
Timber grade	<p>Is the timber grade as per the building consent?</p>
Steel fixing protection	<p>Is the steel fixing protection as per the building consent?</p>

Separation of timber wall framing and concrete or masonry	<i>Has the contact between timber wall framing and concrete or masonry been avoided as per the building consent?</i>
Bottom plate	<i>Check whether the following items have been constructed as per the building consent:</i> <ol style="list-style-type: none"> 1) <i>Size of bottom plate</i> 2) <i>Bottom plate fixings, including for wall bracing elements</i>
Studs	<i>Check whether the following items have been constructed as per the building consent:</i> <ol style="list-style-type: none"> 1) <i>Size of studs</i> 2) <i>Fixings of studs to other members</i> 3) <i>Lateral support to studs</i> 4) <i>Holes and notches in studs</i>
Wall opening framing and fixings	<i>Check whether the following items have been constructed as per the building consent:</i> <ol style="list-style-type: none"> 1) <i>Size of members</i> 2) <i>Fixings of members</i> 3) <i>Lintel and/or beam fixings</i>
Window sill height	<i>Have the sill heights been constructed as per the building consent?</i>
Top plate	<i>Check whether the following items have been constructed as per the building consent:</i> <ol style="list-style-type: none"> 1) <i>Size of top plate</i> 2) <i>Fixings of top plates to other members</i> 3) <i>Top plate joints</i>
Fire wall connections	<i>Are fire wall connections constructed as per the building consent?</i>
Solid blocking for fire wall	<i>Is the solid blocking for fire walls constructed as per the building consent?</i>

Acoustic walls	<i>Have the acoustic walls been constructed as per the building consent?</i>
Roof framing	
Items to be checked	Help Text
Timber treatment	<i>Is timber treatment, including treatment of cuts, as per the building consent?</i>
Timber grade	<i>Is the timber grade as per the building consent?</i>
Steel fixing protection	<i>Is the steel fixing protection as per the building consent?</i>
Dragon ties	<p><i>Check whether the following items have been constructed as per the building consent?</i></p> <ol style="list-style-type: none"> <i>1) Size of dragon tie</i> <i>2) Fixings of dragon ties to other members</i> <i>3) Blocking for dragon ties (if applicable)</i>
Separation of timber roof framing and concrete or masonry	<i>Has the contact between timber roof framing and concrete or masonry been avoided as per the building consent?</i>
Trusses	<p><i>Check whether the following items have been constructed as per the building consent?</i></p> <ol style="list-style-type: none"> <i>1) Truss layout</i> <i>2) Truss spacing</i> <i>3) External and internal truss fixings</i> <i>4) Overhang distance</i> <i>5) Bearing on support member</i> <i>6) Gable end truss bracing (if applicable)</i> <i>7) Bottom chord restraints (if applicable)</i>
Rafters	<p><i>Check whether the following items have been constructed as per the building consent?</i></p> <ol style="list-style-type: none"> <i>1) Rafter layout</i> <i>2) Size of rafters</i> <i>3) Spacing of rafters</i>

	<ul style="list-style-type: none"> 4) Roof pitch 5) Rafter fixings 6) Overhang distance 7) Bearing on support members
Openings in roof	<i>Has the framing for openings in roof been constructed as per the building consent?</i>
Purlins	<p><i>Check whether the following items have been constructed as per the building consent?</i></p> <ul style="list-style-type: none"> 1) Size of purlins 2) Spacing of purlins 3) Purlins fixings 4) Overhang distance
Tile battens	<p><i>Check whether the following items have been constructed as per the building consent?</i></p> <ul style="list-style-type: none"> 1) Size of tile battens 2) Spacing of tile battens 3) Tile battens fixings
Roof bracing	<ul style="list-style-type: none"> 1) <i>Has the roof bracing been constructed as per the building consent?</i> 2) <i>Has roof plane bracing been constructed as per the building consent (if applicable)?</i> 3) <i>Has roof space bracing been constructed as per the building consent (if applicable)?</i>
Eaves framing	<p><i>Check whether the eaves framing such eaves bearers and ribbon boards been constructed as per the building consent. Please check the following items regarding eaves framing:</i></p> <ul style="list-style-type: none"> 1) Size of eaves framing members 2) Eaves framing member fixings 3) Spacing of eave framing members (if applicable)

Deck roof and/or deck framing	
Items to be checked	Help Text
Timber treatment	<i>Is timber treatment, including treatment of cuts, as per the building consent?</i>
Timber grade	<i>Is the timber grade as per the building consent?</i>
Steel fixing protection	<i>Is the steel fixing protection as per the building consent?</i>
Deck thresholds	<i>Are deck thresholds constructed as per the building consent?</i>
Barriers	<p><i>Check whether the following items have been constructed as per the building consent?</i></p> <ol style="list-style-type: none"> <i>1) Height of barriers</i> <i>2) Opening size within barriers (if applicable)</i> <i>3) Fixings to other members</i> <i>4) Post spacing</i>
Deck joists size, spacings, bearing on support members and their fixings	<i>Are deck joist size, spacings, bearing on support members, and fixings as per the building consent?</i>
Deck joist cantilever distance	<i>Is the deck joist cantilever distance as per the building consent?</i>
Any holes and/or notches to deck joists	<i>Have the holes and/or notches to deck floor joists been constructed as per the building consent?</i>
Parapet slope	<i>Has the slope at the top of the parapet been constructed as per the building consent?</i>
Deck outlets	<i>Are the deck stormwater drainage outlets constructed as per the building consent?</i>
Deck overflows	<i>Are the deck overflows constructed as per the building consent?</i>
Deck slope	<i>Has the slope of the deck been constructed as per the building consent?</i>

<p>Substrate for deck membrane</p>	<p><i>Check whether the following items regarding the substrate for deck membrane are as per the building consent.</i></p> <ul style="list-style-type: none"> <i>1) Material</i> <i>2) Timber treatment</i> <i>3) Fixings</i> <i>4) Slope</i>
<p>Other comments Note: Check the land and any other structures for potential breaches of the Building Act 2004 and risks to people, property, and public infrastructure.</p>	
<p>Next inspection</p>	

Block Work Construction

General

Building consent number:		
Site address:		
Building owner(s)	<i>Name(s):</i> <i>Contact details:</i>	
Location of building or building work within site/block number/building:		
Description:	This inspection is to check the construction of concrete masonry block walls	
Building Inspector:	<i>Name:</i> <i>Warrant number:</i>	
Building work ready for inspection	<i>If no, the inspection is failed.</i>	
Inspection date and time:	Click or tap to enter a date.	<i>Time:</i>
Inspection attendees:		

Documentation required (all required documentation must be uploaded onto the building consent file in Objective Build at the time of the inspection booking or the inspection will not be booked.)

- An on-site copy of issued building consent documentation
- Removal of section 37 of the Building Act 2004 by the Resource Consent team
- Record of work from Licensed Building Practitioners (LBPs) undertaking the work to be inspected
- Site notes from suitably qualified chartered professional engineers (CPEngs)

Deviation from the granted building consent documentation

Items to be checked	Help Text
Approval for any major changes to the granted building consent	<i>Check have:</i> 1) <i>any changes been made to the building work</i>

	<p>2) approval(s) been obtained for the changes to the building work</p> <p><i>If approval has not been obtained and the changes affect the building work being inspected, fail the inspection. However, if the changes do not affect the building work being inspected, pass the inspection.</i></p>
Use of building products or building methods that have been banned or have warnings issued	<p>1) Check for the use of any banned building products or building methods. If used, fail the inspection.</p> <p>2) Check for the use of any building products or building methods that have had warnings issued by MBIE. If used, check if building code compliance is compromised.</p>
Site	
Items to be checked	Help Text
Construction and demolition hazards	<i>Are protection measures in place as per the building consent?</i>
Concrete masonry block	
Items to be checked	Help Text
Concrete block	<p><i>Check whether the following items regarding concrete blocks have been constructed as per the building consent:</i></p> <ol style="list-style-type: none"> 1) <i>Size of blocks</i> 2) <i>Layout of blocks</i> 3) <i>Mortar joint size</i> 4) <i>Clean-out openings</i>
Bond beams	<p><i>Check whether the following items regarding bond beams have been constructed as per the building consent:</i></p> <ol style="list-style-type: none"> 1) <i>Size of blocks</i>

	<p>2) Linkages to other structural members</p> <p>3) Steel reinforcing</p>
Steel reinforcing	
Items to be checked	Help Text
Placement of steel reinforcing	<p>Check whether the following items are as per the building consent:</p> <p>1) Steel reinforcing spacing</p> <p>2) Laps of steel reinforcing</p> <p>3) Steel reinforcing cover</p>
Type and size of steel reinforcing	Check whether the diameter and profile of the steel reinforcing are as per the building consent
Reinforcing steel tied	Is reinforcing steel tied as per the building consent?
Starter steel radius	Is the starter steel radius as per the building consent
Starter steel returned to bond beam	Is the starter steel returned to bond beam as per the building consent?
Starter steel locations	Are the starter steels placed as per the building consent?
<p>Other comments Note: Check the land and any other structures for potential breaches of the Building Act 2004 and risks to people, property, and public infrastructure.</p>	
<p>Next inspection</p>	

Pre-Clad	
General	
Building consent number:	
Site address:	
Building owner(s)	<i>Name(s):</i> <i>Contact details:</i>
Location of building or building work within site/block number/building:	
Description:	This inspection is mainly to check the flashings at openings and junctions and to check wall cavity construction and roof underlay.
Building Inspector:	<i>Name:</i> <i>Warrant number:</i>
Building work ready for inspection	<i>If no, the inspection is failed.</i>
Inspection date and time:	Click or tap to enter a date. <i>Time:</i>
Inspection attendees:	
Documentation required (all required documentation must be uploaded onto the building consent file in Objective Build at the time of the inspection booking or the inspection will not be booked.)	
<ul style="list-style-type: none"> An on-site copy of issued building consent documentation Removal of section 37 of the Building Act 2004 by the Resource Consent team Record of work from Licensed Building Practitioners (LBPs) undertaking the work to be inspected Site notes from suitably qualified chartered professional engineers (CPEngs) 	

Deviation from the granted building consent documentation	
Items to be checked	Help Text
Approval for any major changes to the granted building consent	<p><i>Check have:</i></p> <ol style="list-style-type: none"> 1) <i>any changes been made to the building work</i> 2) <i>approval(s) been obtained for the changes to the building work</i> <p><i>If approval has not been obtained and the changes affect the building work being inspected, fail the inspection. However, if the changes do not affect the building work being inspected, pass the inspection.</i></p>
Use of building products or building methods that have been banned or have warnings issued	<ol style="list-style-type: none"> 1) <i>Check for the use of any banned building products or building methods. If used, fail the inspection.</i> 2) <i>Check for the use of any building products or building methods that have had warnings issued by MBIE. If used, check if building code compliance is compromised.</i>
Site	
Items to be checked	Help Text
Construction and demolition hazards	<i>Are protection measures in place as per the building consent?</i>
Flashings	
Items to be checked	Help Text
Door sill, jamb and head flashing	<i>Have exterior door sills, jambs and heads been flashed as per the building consent?</i>
Window sill, jamb and head flashing	<i>Have window sills, jambs and head been flashed as per the building consent?</i>
Saddle flashing	<p><i>Are saddle flashings installed as per the building consent?</i></p> <p><i>Take photos of saddle flashings</i></p>

Dissimilar wall cladding junctions	<i>Are dissimilar wall cladding junctions flashed as per the building consent?</i>
Parapet	<i>Are parapet flashings installed as per the building consent?</i>
Stop ends	<i>Are stop ends flashed as per the building consent?</i>
Sill support bar	<p><i>Check whether the following items have been constructed as per the building consent:</i></p> <ol style="list-style-type: none"> <i>1) Steel protection to the sill support bar and its fixings (if applicable)</i> <i>2) Fixings of sill support bar to framing members or concrete</i> <i>3) Location of sill support bar</i>
Roof to wall junctions	<p><i>Are the flashings for roof to wall junctions installed as per the building consent?</i></p> <p><i>Take photos of roof to wall junction flashings</i></p>
Wall junctions	<i>Are the flashings for all wall junctions installed as per the building consent?</i>
Wall penetrations	<i>Are wall penetration flashings installed as per the building consent?</i>
Roof junctions	<i>Are the flashings for all roof junctions installed as per the building consent?</i>
Openings in roof	<i>Are roof flashings for openings in the roof installed as per the building consent?</i>
Apron	<i>Are apron flashings installed as per the building consent?</i>
Flexible sealing tape	<i>Has flexible sealing tape been applied as per the building consent?</i>
Meter box flashing	<i>Are the meter box flashings installed as per the building consent?</i>

Building wraps	
Items to be checked	Help Text
Building Wrap	<p>Check whether the following items regarding the building wrap have been constructed as per the building consent:</p> <ol style="list-style-type: none"> 1) Material 2) Fixing of building wrap to wall framing 3) Overlap of building wrap 4) Building wrap return into openings
Penetrations	<p>Are penetrations in the building wrap sealed as per the building consent?</p>
Strapping of building wrap	<p>Has the building wrap been strapped/restrained as per the building consent?</p>
Rigid wall underlay	<p>Check whether the following items regarding the rigid wall underlay have been constructed as per the building consent:</p> <ol style="list-style-type: none"> 1) Material 2) Fixing of building wrap to wall framing 3) Joints 4) Sealing of penetrations
Plaster reinforcement	<p>Has the plaster reinforcement been installed as per the building consent?</p>
Roof underlay	
Items to be checked	Help Text
Roof underlay	<p>Check whether the following items regarding the roof underlay have been constructed as per the building consent:</p> <ol style="list-style-type: none"> 1) Material 2) Direction that the roof underlay is laid 3) Fixing of roof underlay to roof framing 4) Overlap of roof underlay

Support to roof underlay	<i>Has the support to roof underlay been installed as per the building consent?</i>
Penetrations	<i>Are penetrations in the roof underlay sealed as per the building consent?</i>
Eaves	
Items to be checked	Help Text
Eaves lining	<i>Have the eaves/soffit lining been constructed as per the building consent?</i>
Cavity construction	
Items to be checked	Help Text
Cavity battens	<i>Check whether the following items have been constructed as per the building consent:</i> <ol style="list-style-type: none"> 1) Size of cavity batten 2) Spacing of cavity batten 3) Timber treatment 4) Timber grade 5) Fixings to framing 6) Distance to cavity spacers
Cavity spacer slope	<i>Is the cavity spacer slope constructed as per the building consent?</i>
Cavity base and/or head ventilation	<i>Have cavity base and/or head ventilation been provided as per the building consent?</i>
Clear cavity	<i>Is the wall cavity clear of any obstructions, including pipes and services, as per the building consent?</i>
Vermin protection	<i>Has vermin protection to the wall cladding cavity been provided as per the building consent?</i>
Other comments Note: Check the land and any other structures for potential breaches of the Building Act 2004 and risks to people, property, and public infrastructure.	

Next inspection

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Post Clad/Weathertight

General

Building consent number:		
Site address:		
Building owner(s)	<i>Name(s):</i> <i>Contact details:</i>	
Location of building or building work within site/block number/building:		
Description:	This inspection is to check the external envelope of the building and flashings on the exterior of the building.	
Building Inspector:	<i>Name:</i> <i>Warrant number.</i>	
Building work ready for inspection	<i>If no, the inspection is failed.</i>	
Inspection date and time:	Click or tap to enter a date.	<i>Time:</i>
Inspection attendees:		

Documentation required (all required documentation must be uploaded onto the building consent file in Objective Build at the time of the inspection booking or the inspection will not be booked.)

- An on-site copy of issued building consent documentation
- Removal of section 37 of the Building Act 2004 by the Resource Consent team
- Record of work from Licensed Building Practitioners (LBPs) undertaking the work to be inspected
- Site notes from suitably qualified chartered professional engineers (CPEngs)
- Producer Statement PS3 Construction in the form of Schedule 6 of NZS 3910:2013 or Schedules E1 and E2 of NZIA Standard Conditions of Contract SCC 2011 from approved wall cladding installer

- Producer Statement PS3 Construction in the form of Schedule 6 of NZS 3910:2013 or Schedules E1 and E2 of NZIA Standard Conditions of Contract SCC 2011 from approved roof cladding installer
- Producer Statement PS3 Construction in the form of Schedule 6 of NZS 3910:2013 or Schedules E1 and E2 of NZIA Standard Conditions of Contract SCC 2011 from approved proprietary deck installer

Deviation from the granted building consent documentation

Items to be checked	Help Text
Approval for any major changes to the granted building consent	<p><i>Check have:</i></p> <ol style="list-style-type: none"> 1) <i>any changes been made to the building work</i> 2) <i>approval(s) been obtained for the changes to the building work</i> <p><i>If approval has not been obtained and the changes affect the building work being inspected, fail the inspection. However, if the changes do not affect the building work being inspected, pass the inspection.</i></p>
Use of building products or building methods that have been banned or have warnings issued	<ol style="list-style-type: none"> 1) <i>Check for the use of any banned building products or building methods. If used, fail the inspection.</i> 2) <i>Check for the use of any building products or building methods that have had warnings issued by MBIE. If used, check if building code compliance is compromised.</i>

Site

Items to be checked	Help Text
Construction and demolition hazards	<i>Are protection measures in place as per the building consent?</i>

Exterior windows, doors and skylights

Items to be checked	Help Text
Windows	1) <i>Are the windows used in the building as per the building consent? Check for location of safety glass and/or fire rated windows and/or acoustic windows</i>

	2) Have the windows been installed as per the building consent?
Window stays	Have window stays been installed as per the building consent?
Doors	1) Are the doors used in the building as per the building consent? Check for location of safety glass and/or fire rated doors and/or acoustic doors 2) Have the doors been installed as per the building consent?
Skylights	1) Are the skylights used in the building as per the building consent? Check for location of safety glass and/or fire rated skylights and/or acoustic skylights 2) Have the skylights been installed as per the building consent?
Fire and smoke door tags	Has the door tags for fire rated doors and/or smoke doors been installed as per the building consent
Wall cladding	
Items to be checked	Help Text
Timber treatment	Is timber treatment, including treatment of cuts, as per the building consent?
Steel fixing protection	Is the steel fixing protection as per the building consent?
Steel protection for wall cladding	Is the steel protection for wall cladding as per the building consent?
Timber grade	Is the timber grade as per the building consent?
Wall cladding	Check whether wall claddings have been installed as per the building consent
Curtain walls	Have curtain walls been constructed as per the building consent?

Control joints	<p>Check whether the following items have been constructed as per the building consent:</p> <ol style="list-style-type: none"> 1) Location of the control joints 2) Control joints
Scribers	<ol style="list-style-type: none"> 1) Are scribes installed as per the building consent? 2) Are the scribes sealed to the wall cladding?
Wall penetrations	Have wall penetrations been constructed as per the building consent?
Wall junctions	Have all wall junctions been constructed as per the building consent?
Roof to wall junctions	Have roof to wall junctions been constructed as per the building consent?
Dissimilar wall cladding junctions	Have dissimilar wall cladding junctions been constructed as per the building consent?
Stringers and their fixings	Are the size of stringers and stringer fixings constructed as per the building consent?
Roof cladding	
Items to be checked	Help Text
Roof cladding	Check whether roof claddings, including laps of roof cladding, have been installed as per the building consent
Steel fixing protection	Is the steel fixing protection as per the building consent?
Steel protection for roof cladding	Is the steel protection for roof cladding as per the building consent?
Roof penetrations	Have roof penetrations been constructed as per the building consent?
Roof junctions	Have all roof junctions been constructed as per the building consent?
Dissimilar roof cladding junctions	Have dissimilar roof cladding junctions been constructed as per the building consent?

Openings in roof cladding	<i>Have the openings in roof cladding been flashed as per the building consent?</i>
Gutters including internal gutters	<i>Have the gutters, including any internal gutters, been constructed as per the building consent?</i>
Ventilation	
Items to be checked	Help Text
Vent cowls	<i>Have cowls been installed as per the building consent?</i>
Decking	
Items to be checked	Help Text
Material	<i>Is the decking material as per the building consent?</i>
Timber treatment	<i>Is timber treatment, including treatment of cuts, as per the building consent?</i>
Timber grade	<i>Is the timber grade as per the building consent?</i>
Steel fixing protection	<i>Is the steel fixing protection as per the building consent?</i>
Fixings of decking	<i>Are the fixings of the decking as per the building consent?</i>
Barriers	<p><i>Check whether the following items have been constructed as per the building consent?</i></p> <ol style="list-style-type: none"> <i>1) Height of barriers</i> <i>2) Opening size within barriers (if applicable)</i> <i>3) Fixings to other members</i> <i>4) Post spacing</i>
Clearance to waterproof membrane	<i>Is the clearance from the decking to the waterproof membrane as per the building consent?</i>
Access to waterproof membrane	<i>Have access to the waterproof membrane been provided as per the building consent?</i>

Other comments Note: Check the land and any other structures for potential breaches of the Building Act 2004 and risks to people, property, and public infrastructure.

Next inspection

1/2 High Brick Veneer

General

Building consent number:		
Site address:		
Building owner(s)	<i>Name(s):</i> <i>Contact details:</i>	
Location of building or building work within site/block number/building:		
Description:	This inspection is to check the construction of brick veneer and/or masonry veneer wall cladding when the wall cladding is at half height (i.e. up to steel lintel)	
Building Inspector:	<i>Name:</i> <i>Warrant number:</i>	
Building work ready for inspection	<i>If no, the inspection is failed.</i>	
Inspection date and time:	Click or tap to enter a date.	<i>Time:</i>
Inspection attendees:		

Documentation required (all required documentation must be uploaded onto the building consent file in Objective Build at the time of the inspection booking or the inspection will not be booked.)

- An on-site copy of issued building consent documentation
- Removal of section 37 of the Building Act 2004 by the Resource Consent team
- Record of work from Licensed Building Practitioners (LBPs) undertaking the work to be inspected
- Site notes from suitably qualified chartered professional engineers (CPEngs)
- Producer Statement PS3 Construction in the form of Schedule 6 of NZS 3910:2013 or Schedules E1 and E2 of NZIA Standard Conditions of Contract SCC 2011 from approved wall cladding installer

Deviation from the granted building consent documentation	
Items to be checked	Help Text
Approval for any major changes to the granted building consent	<p><i>Check have:</i></p> <ol style="list-style-type: none"> 1) <i>any changes been made to the building work</i> 2) <i>approval(s) been obtained for the changes to the building work</i> <p><i>If approval has not been obtained and the changes affect the building work being inspected, fail the inspection. However, if the changes do not affect the building work being inspected, pass the inspection.</i></p>
Use of building products or building methods that have been banned or have warnings issued	<ol style="list-style-type: none"> 1) <i>Check for the use of any banned building products or building methods. If used, fail the inspection.</i> 2) <i>Check for the use of any building products or building methods that have had warnings issued by MBIE. If used, check if building code compliance is compromised.</i>
Site	
Items to be checked	Help Text
Construction and demolition hazards	<i>Are protection measures in place as per the building consent?</i>
Steel lintel	
Items to be checked	Help Text
Steel protection	<i>Is the steel protection to steel lintels as per the building consent?</i>
Steel fixing protection	<i>Is the steel fixing protection as per the building consent?</i>
Location of steel lintels	<i>Are the steel lintels positioned as per the building consent?</i>
Size of steel lintel	<i>Is the size of the steel lintels as per the building consent?</i>

Bearing of steel lintel on supports	<i>Is the bearing distance on supports for the brick veneer or masonry veneer as per the building consent?</i>
Fixings of steel lintel	<i>Are the fixings for the steel lintel as per the building consent?</i>
Wall ties	
Items to be checked	Help Text
Steel protection	<i>Is the steel protection to wall ties as per the building consent?</i>
Steel fixing protection	<i>Is the steel fixing protection as per the building consent?</i>
Location and spacing of wall ties	<i>Are the wall ties positioned and spaced as per the building consent?</i>
Fixing of wall ties	<i>Are the wall ties fixed to wall framing as per the building consent?</i>
Cavity	
Items to be checked	Help Text
Width	<i>Is the width of the cavity as per the building consent?</i>
Clear cavity	<i>Is the wall cavity clear of any obstructions as per the building consent?</i>
Cavity ventilation	<i>Has the cavity been vented as per the building consent?</i>
Cavity drainage	<i>Is the drainage for the cavity constructed as per the building consent?</i>
Brick and/or masonry veneer	
Items to be checked	Help Text
Brick veneer	<i>Check whether brick veneer wall claddings have been installed as per the building consent</i>
Masonry veneer	<i>Check whether masonry veneer wall claddings have been installed as per the building consent</i>

Control joints	<i>Are the control joints constructed as per the building consent?</i>
Damp proofing of rebate supporting brick veneer or masonry veneer	<i>Has damp proofing been installed in the rebates supporting brick veneer wall cladding and/or masonry veneer wall cladding as per the building consent?</i>
Windows	<p>1) <i>Are the windows used in the building as per building consent? Check for location of safety glass and/or fire rated windows and/or acoustic windows</i></p> <p>2) <i>Have the windows been installed as per the building consent?</i></p>
Doors	<p>1) <i>Are the doors used in the building as per building consent? Check for location of safety glass and/or fire rated doors and/or acoustic doors</i></p> <p>2) <i>Have the doors been installed as per the building consent?</i></p>
Door sill, jamb, and head flashing	<i>Have exterior doors' sill, jambs and head been flashed as per the building consent?</i>
Window sill, jamb and head flashing	<i>Have window sill, jambs and head been flashed as per the building consent?</i>
Penetrations	<i>Have wall penetrations been constructed as per the building consent?</i>
Roof to wall junctions	<i>Have roof to wall junctions been constructed as per the building consent?</i>
Dissimilar wall cladding junctions	<i>Are dissimilar wall cladding junctions flashed as per the building consent?</i>
Stringers and their fixings	<i>Are the size of stringers and stringer fixings constructed as per the building consent?</i>

Other comments Note: Check the land and any other structures for potential breaches of the Building Act 2004 and risks to people, property, and public infrastructure.

Next inspection

Pre-Line Building

General

Building consent number:		
Site address:		
Building owner(s)	<i>Name(s):</i> <i>Contact details:</i>	
Location of building or building work within site/block number/building:		
Description:	This inspection is to check: 1) Ceiling framing 2) Electrical installations 3) Gas installations (if applicable) 4) Moisture content timber 5) Insulation installation (if applicable) 6) Specified systems (if applicable)	
Building Inspector:	<i>Name:</i> <i>Warrant number:</i>	
Building work ready for inspection	<i>If no, the inspection is failed.</i>	
Inspection date and time:	Click or tap to enter a date.	<i>Time:</i>
Inspection attendees:		
<p>Documentation required (all required documentation must be uploaded onto the building consent file in Objective Build at the time of the inspection booking or the inspection will not be booked.)</p> <ul style="list-style-type: none"> • An on-site copy of issued building consent documentation • Removal of section 37 of the Building Act 2004 by the Resource Consent team 		

- Record of work from Licensed Building Practitioners (LBPs) undertaking the work to be inspected
- Site notes from suitably qualified chartered professional engineers (CPEngs)
- A copy of draft compliance schedule
- Producer Statement PS3 Construction in the form of Schedule 6 of NZS 3910:2013 or Schedules E1 and E2 of NZIA Standard Conditions of Contract SCC 2011 from approved specified system installer
- Electrical Certificate of Compliance & Electrical Safety Certificate (Energy Work Certificate) from a registered electrician
- A copy of current Plumbers Gasfitters and Drainlayers Board (PGDB) licence card from certifying gasfitter
- Gas Certificate of Compliance & Gas Safety Certificate (Energy Work Certificate) from a certifying gas fitter
- Producer Statement PS3 Construction in the form of Schedule 6 of NZS 3910:2013 or Schedules E1 and E2 of NZIA Standard Conditions of Contract SCC 2011 from approved insulation installer

Deviation from the granted building consent documentation

Items to be checked	Help Text
Approval for any major changes to the granted building consent	<p><i>Check have:</i></p> <ol style="list-style-type: none"> 1) <i>any changes been made to the building work</i> 2) <i>approval(s) been obtained for the changes to the building work</i> <p><i>If approval has not been obtained and the changes affect the building work being inspected, fail the inspection. However, if the changes do not affect the building work being inspected, pass the inspection.</i></p>
Use of building products or building methods that have been banned or have warnings issued	<ol style="list-style-type: none"> 1) <i>Check for the use of any banned building products or building methods. If used, fail the inspection.</i> 2) <i>Check for the use of any building products or building methods that have had warnings issued by MBIE. If used, check if building code compliance is compromised.</i>

Site	
Items to be checked	Help Text
Construction and demolition hazards	<i>Are protection measures in place as per the building consent?</i>
Ceiling framing	
Items to be checked	Help Text
Timber treatment	<i>Is timber treatment, including treatment of cuts, as per the building consent?</i>
Timber grade	<i>Is the timber grade as per the building consent?</i>
Steel fixing protection	<i>Is the steel fixing protection as per the building consent?</i>
Ceiling joists	<p><i>Check whether the following items have been constructed as per the building consent?</i></p> <ol style="list-style-type: none"> <i>1) Size of ceiling joists</i> <i>2) Spacing of ceiling joists</i> <i>3) Ceiling joist to other members fixings</i> <i>4) Joints in ceiling joists</i> <i>5) Bearing of ceiling joists on support members</i>
Ceiling battens	<p><i>Check whether the following items have been constructed as per the building consent?</i></p> <ol style="list-style-type: none"> <i>1) Size of ceiling battens</i> <i>2) Spacing of ceiling battens</i> <i>3) Ceiling battens to other members fixings</i> <i>4) Clips for metal ceiling battens (if applicable)</i>
Separation of timber ceiling framing and concrete or masonry	<i>Has the contact between timber ceiling framing and concrete or masonry been avoided as per the building consent?</i>
Openings in ceiling	<i>Has the framing for openings in the ceiling been constructed as per the building consent?</i>

Dragon ties	<p>Check whether the following items have been constructed as per the building consent?</p> <ol style="list-style-type: none"> 1) Size of dragon tie 2) Fixings of dragon ties to other members 3) Blocking for dragon ties (if applicable)
Timber moisture content	
Items to be checked	Help Text
Moisture content of wall framing	<p>Is the percentage of moisture in wall framing as per the building consent?</p> <p>Record moisture content readings from moisture meter</p>
Moisture content of ceiling framing	<p>Is the percentage of moisture in ceiling framing as per the building consent?</p> <p>Record moisture content readings from moisture meter</p>
Moisture content of floor framing	<p>Is the percentage of moisture in floor framing as per the building consent?</p> <p>Record moisture content readings from moisture meter</p>
Moisture content of mid floor framing	<p>Is the percentage of moisture in floor framing as per the building consent?</p> <p>Record moisture content readings from moisture meter</p>
Moisture content of roof framing	<p>Is the percentage of moisture in roof framing as per the building consent?</p> <p>Record moisture content readings from moisture meter</p>
Air seal	
Items to be checked	Help Text
Material	Is the air seal material as per the building consent?
Installation	Have the air seals be installed as per building consent?

Substrate for wet area membrane	
Items to be checked	Help Text
Timber treatment	<i>Is timber treatment including treatment of cuts as per the building consent?</i>
Timber grade	<i>Is the timber grade as per the building consent?</i>
Material	<i>Is the material of substrates as per the building consent?</i>
Fall to floor waste	<i>Is the fall to floor waste as per the building consent?</i>
Installation	<i>Have the substrates for wet areas been installed as per the building consent?</i>
Insulation	
Items to be checked	Help Text
Wall insulation	<p><i>Check whether the following items regarding wall insulation are as per the building consent:</i></p> <ol style="list-style-type: none"> <i>1) R-value</i> <i>2) Installation of wall insulation</i>
Ceiling insulation	<p><i>Check whether the following items regarding ceiling insulation are as per the building consent:</i></p> <ol style="list-style-type: none"> <i>1) R-value</i> <i>2) Installation of ceiling insulation</i>
Floor insulation	<p><i>Check whether the following items regarding floor insulation are as per the building consent:</i></p> <ol style="list-style-type: none"> <i>1) R-value</i> <i>2) Installation of floor insulation</i>
Acoustic insulation	<p><i>Check whether the following items regarding acoustic insulation are as per the building consent:</i></p> <ol style="list-style-type: none"> <i>1) R-value</i> <i>2) Installation of acoustic insulation</i> <i>3) Sound transmission Class</i> <i>4) Impact insulation class</i>

Fire insulation	<p><i>Check whether the following items regarding fire insulation are as per the building consent:</i></p> <ol style="list-style-type: none"> <i>1) R-value</i> <i>2) Installation of fire insulation</i> <i>3) Fire resistance</i>
Glazing including windows, doors and skylights	<p><i>Check whether the R-value of glazing is as per the building consent?</i></p>
Specified systems	
Items to be checked	Help Text
Installation	<p><i>Have specified systems been installed as per the building consent?</i></p>
Removal	<p><i>Have specified systems been removed as per the building consent?</i></p>
Alteration	<p><i>Have specified systems been altered as per the building consent?</i></p>
<p>Other comments Note: Check the land and any other structures for potential breaches of the Building Act 2004 and risks to people, property, and public infrastructure.</p>	
Next inspection	

Pre-Line Plumbing

General

Building consent number:		
Site address:		
Building owner(s)	<i>Name(s):</i> <i>Contact details:</i>	
Location of building or building work within site/block number/building:		
Description:	This inspection is to check: 1) Plumbing that is within the building 2) Gas installations (if applicable)	
Building Inspector:	<i>Name:</i> <i>Warrant number:</i>	
Building work ready for inspection	<i>If no, the inspection is failed.</i>	
Inspection date and time:	Click or tap to enter a date.	<i>Time:</i>
Inspection attendees:		

Documentation required (all required documentation must be uploaded onto the building consent file in Objective Build at the time of the inspection booking or the inspection will not be booked.)

- An on-site copy of issued building consent documentation
- Removal of section 37 of the Building Act 2004 by the Resource Consent team
- Site notes from suitably qualified chartered professional engineers (CPEngs)
- A scaled as-built plumbing plan
- A copy of draft compliance schedule
- Producer Statement PS3 Construction in the form of Schedule 6 of NZS 3910:2013 or Schedules E1 and E2 of NZIA Standard Conditions of Contract SCC 2011 from approved backflow prevention device installer
- A copy of current Plumbers Gasfitters and Drainlayers Board (PGDB) licence card from certifying plumber

- A copy of current Plumbers Gasfitters and Drainlayers Board (PGDB) licence card from certifying gasfitter
- Gas Certificate of Compliance & Gas Safety Certificate (Energy Work Certificate) from a certifying gas fitter
- Electrical Certificate of Compliance & Electrical Safety Certificate (Energy Work Certificate) from a registered electrician

Deviation from the granted building consent documentation

Items to be checked	Help Text
Approval for any major changes to the granted building consent	<p><i>Check have:</i></p> <ol style="list-style-type: none"> <i>1) any changes been made to the building work</i> <i>2) approval(s) been obtained for the changes to the building work</i> <p><i>If approval has not been obtained and the changes affect the building work being inspected, fail the inspection. However, if the changes do not affect the building work being inspected, pass the inspection.</i></p>
Use of building products or building methods that have been banned or have warnings issued	<ol style="list-style-type: none"> <i>1) Check for the use of any banned building products or building methods. If used, fail the inspection.</i> <i>2) Check for the use of any building products or building methods that have had warnings issued by MBIE. If used, check if building code compliance is compromised.</i>

Site

Items to be checked	Help Text
Construction and demolition hazards	<i>Are protection measures in place as per the building consent?</i>

Plumbing	
Items to be checked	Help Text
Pipes within the building	<p><i>Check whether the following items regarding the discharge pipes are as per the building consent:</i></p> <ol style="list-style-type: none"> <i>1) Material label that is printed on the pipes</i> <i>2) Size</i> <i>3) Gradient</i> <i>4) Joints</i> <i>5) Bends</i> <i>6) Junctions</i> <i>7) Access points</i> <i>8) Proximity to other services</i> <i>9) Stacks</i> <i>10) Support to pipes</i> <i>11) Temporary cover/cap at the upstream of the pipes</i> <p><i>Take photos of all the above if applicable but at a minimum take photos of:</i></p> <ol style="list-style-type: none"> <i>1) Access points</i> <i>2) Temporary cover/cap at the upstream of the pipes</i> <i>3) Proximity to other services</i>
Protection of pipes against concrete	<i>Has protection of pipes against concrete been constructed as per the building consent?</i>
Watertightness	<p><i>Check whether:</i></p> <ol style="list-style-type: none"> <i>1) The water or air test has been carried out as per the building consent</i> <i>2) The discharges pipes have passed the water or air test</i>

Ventilation	<i>Check whether ventilation for plumbing work has been constructed as per the building consent.</i>
Soundproofing of pipes	<i>Has soundproofing of pipes been installed as per the building consent?</i>
Fire sprinklers	<i>Has the plumbing for the fire sprinkler system been installed as per the building consent?</i>
Reflux valves	<i>Have reflux valves have these been installed as per the building consent?</i>
Floor waste gully	<i>Have floor waste gullies been installed as per the building consent?</i>
Backflow prevention device	<i>Have backflow prevention devices been installed as per the building consent?</i>
Water supply system and hot water cylinder	
Items to be checked	Help Text
Pipes	<p><i>Check whether the following items are as per the building consent:</i></p> <ol style="list-style-type: none"> <i>1) Material</i> <i>2) Size</i> <i>3) Joints</i> <i>4) Bends</i> <i>5) Support to pipes</i> <i>6) Discharge location</i>
Watertightness	<p><i>Check whether:</i></p> <ol style="list-style-type: none"> <i>1) The water or air test has been carried out as per the building consent</i> <i>2) The hot and cold water systems have passed the pressure test</i>

Secondary circuit	<p><i>Check whether the following items are as per the building consent:</i></p> <ol style="list-style-type: none"> <i>1) Material</i> <i>2) Size</i> <i>3) Joints</i> <i>4) Bends</i> <i>5) Valves</i> <i>6) Ventilation</i> <i>7) Pump</i> <i>8) Discharge location</i>
Relief drain	<p><i>Check whether the following items regarding the relief drains for hot water cylinders are as per the building consent:</i></p> <ol style="list-style-type: none"> <i>1) Material</i> <i>2) Size</i> <i>3) Gradient</i> <i>4) Joints</i> <i>5) Bends</i> <i>6) Discharge location</i> <i>7) Freezing protection (If applicable)</i>
Tundish	<p><i>Have tundishes been installed as per the building consent?</i></p>
<p>Other comments Note: Check the land and any other structures for potential breaches of the Building Act 2004 and risks to people, property, and public infrastructure.</p>	
<p>Next inspection</p>	

Post Line		
General		
Building consent number:		
Site address:		
Building owner(s)	<i>Name(s):</i> <i>Contact details:</i>	
Location of building or building work within site/block number/building:		
Description:	This inspection is to check the installation of interior linings.	
Building Inspector:	<i>Name:</i> <i>Warrant number:</i>	
Building work ready for inspection	<i>If no, the inspection is failed.</i>	
Inspection date and time:	Click or tap to enter a date.	<i>Time:</i>
Inspection attendees:		
Documentation required (all required documentation must be uploaded onto the building consent file in Objective Build at the time of the inspection booking or the inspection will not be booked.)		
<ul style="list-style-type: none"> An on-site copy of issued building consent documentation Removal of section 37 of the Building Act 2004 by the Resource Consent team Record of work from Licensed Building Practitioners (LBPs) undertaking the work to be inspected Site notes from suitably qualified chartered professional engineers (CPEngs) 		
Deviation from the granted building consent documentation		
Items to be checked	Help Text	
Approval for any major changes to the granted building consent	<i>Check have:</i> 1) <i>any changes been made to the building work</i>	

	<p>2) approval(s) been obtained for the changes to the building work</p> <p>If approval has not been obtained and the changes affect the building work being inspected, fail the inspection. However, if the changes do not affect the building work being inspected, pass the inspection.</p>
Use of building products or building methods that have been banned or have warnings issued	<p>1) Check for the use of any banned building products or building methods. If used, fail the inspection.</p> <p>2) Check for the use of any building products or building methods that have had warnings issued by MBIE. If used, check if building code compliance is compromised.</p>
Site	
Items to be checked	Help Text
Construction and demolition hazards	Are protection measures in place as per the building consent?
Interior linings	
Items to be checked	Help Text
Material	Is the material for internal wall linings as per the building consent?
Substrate for wet area	Are substrate for wet area walls as per the building consent?
Fixings for internal linings	Are the internal linings fixed as per the building consent?
Bracing	
Items to be checked	Help Text
Material	Is the material for internal wall linings as per the building consent?
Fixings for wall bracing elements	Are the wall internal linings for braced walls fixed as per the building consent?

Openings within wall bracing elements	<i>Are the openings within the wall internal linings for braced walls located and constructed as per the building consent?</i>
Location of wall bracing elements	<i>Are the bracing interior wall linings placed as per the building consent?</i>
Material	<i>Is the material for ceiling diaphragms as per the building consent?</i>
Fixings for ceiling diaphragms	<i>Are the internal linings for ceiling diaphragms fixed as per the building consent?</i>
Openings within ceiling diaphragms	<i>Are the openings within the internal linings for ceiling diaphragms located and constructed as per the building consent?</i>
Joints	<i>Have the joints in the internal linings been constructed as per the building consent?</i>
Fixings stopped	<i>Have the fixings for internal linings been stopped as per the building consent?</i>
Fire resistant linings	
Items to be checked	Help Text
Material	<i>Is the material for fire resistant linings as per the building consent?</i>
Fixings for fires resistant lining	<i>Are the fire-resistant internal linings fixed as per the building consent?</i>
Fire collars	<i>Have fire collars been installed as per the building consent?</i>
Fire dampers	<i>Have fire dampers been installed as per the building consent?</i>
Fire rated flush boxes	<i>Have fire rated flush boxes been installed as per the building consent?</i>
Intumescent sealant	<i>Has intumescent sealant been applied as per the building consent?</i>
Joints	<i>Have the joints in the internal linings been constructed as per the building consent?</i>
Fixings stopped	<i>Have the fixings for internal linings been stopped as per the building consent?</i>

Non-combustible fittings	<i>Have non-combustible fittings been installed as per the building consent?</i>
Acoustic linings	
Items to be checked	Help Text
Material	<i>Is the material for acoustic linings as per the building consent?</i>
Fixings for acoustic lining	<i>Are the acoustic internal linings fixed as per the building consent?</i>
Penetrations	<i>Have all penetrations been sealed with soundproof sealant as per the building consent?</i>
Joints	<i>Have the joints in the internal linings been constructed as per the building consent?</i>
Fixings stopped	<i>Have the fixings for internal linings been stopped as per the building consent?</i>
Ventilation	
Items to be checked	Help Text
Vent cowls	<i>Have cowls been installed as per the building consent?</i>
Other comments Note: Check the land and any other structures for potential breaches of the Building Act 2004 and risks to people, property, and public infrastructure.	
Next inspection	

Wet Area Membrane

General

Building consent number:		
Site address:		
Building owner(s)	<i>Name(s):</i> <i>Contact details:</i>	
Location of building or building work within site/block number/building:		
Description:	This inspection is to check the installation of waterproof membrane in wet areas.	
Building Inspector:	<i>Name:</i> <i>Warrant number:</i>	
Building work ready for inspection	<i>If no, the inspection is failed.</i>	
Inspection date and time:	Click or tap to enter a date.	<i>Time:</i>
Inspection attendees:		

Documentation required (all required documentation must be uploaded onto the building consent file in Objective Build at the time of the inspection booking or the inspection will not be booked.)

- An on-site copy of issued building consent documentation
- Removal of section 37 of the Building Act 2004 by the Resource Consent team
- Producer Statement PS3 Construction in the form of Schedule 6 of NZS 3910:2013 or Schedules E1 and E2 of NZIA Standard Conditions of Contract SCC 2011 from approved wet area membrane installer

Deviation from the granted building consent documentation

Items to be checked	Help Text
Approval for any major changes to the granted building consent	<i>Check have:</i> 1) <i>any changes been made to the building work</i> 2) <i>approval(s) been obtained for the changes to the building work</i>

	<i>If approval has not been obtained and the changes affect the building work being inspected, fail the inspection. However, if the changes do not affect the building work being inspected, pass the inspection.</i>
Use of building products or building methods that have been banned or have warnings issued	<p>1) <i>Check for the use of any banned building products or building methods. If used, fail the inspection.</i></p> <p>2) <i>Check for the use of any building products or building methods that have had warnings issued by MBIE. If used, check if building code compliance is compromised.</i></p>
Site	
Items to be checked	Help Text
Construction and demolition hazards	<i>Are protection measures in place as per the building consent?</i>
Waterproof membrane	
Items to be checked	Help Text
Material	<i>Is the material for waterproof membranes as per the building consent?</i>
Installation	<i>Have the waterproof membranes been installed as per the building consent?</i>
Other comments Note: Check the land and any other structures for potential breaches of the Building Act 2004 and risks to people, property, and public infrastructure.	
Next inspection	

Hutt City Council

Plumbing

General

Building consent number:		
Site address:		
Building owner(s)	<i>Name(s):</i> <i>Contact details:</i>	
Location of building or building work within site/block number/building:		
Description:	This inspection is to check the installation of discharge pipes, stacks (If applicable) and the venting of discharge pipes.	
Building Inspector:	<i>Name:</i> <i>Warrant number:</i>	
Building work ready for inspection	<i>If no, the inspection is failed.</i>	
Inspection date and time:	Click or tap to enter a date.	<i>Time:</i>
Inspection attendees:		

Documentation required (all required documentation must be uploaded onto the building consent file in Objective Build at the time of the inspection booking or the inspection will not be booked.)

- An on-site copy of issued building consent documentation
- Removal of section 37 of the Building Act 2004 by the Resource Consent team
- A copy of draft compliance schedule
- Producer Statement PS3 Construction in the form of Schedule 6 of NZS 3910:2013 or Schedules E1 and E2 of NZIA Standard Conditions of Contract SCC 2011 from approved backflow prevention device installer
- A scaled as-built plumbing plan
- A copy of current Plumbers Gasfitters and Drainlayers Board (PGDB) licence card from certifying plumber

- Electrical Certificate of Compliance & Electrical Safety Certificate (Energy Work Certificate) from a registered electrician
- A copy of current Plumbers Gasfitters and Drainlayers Board (PGDB) licence card from certifying gasfitter
- Gas Certificate of Compliance & Gas Safety Certificate (Energy Work Certificate) from a certifying gas fitter

Deviation from the granted building consent documentation

Items to be checked	Help Text
Approval for any major changes to the granted building consent	<p><i>Check have:</i></p> <ol style="list-style-type: none"> 1) <i>any changes been made to the building work</i> 2) <i>approval(s) been obtained for the changes to the building work</i> <p><i>If approval has not been obtained and the changes affect the building work being inspected, fail the inspection. However, if the changes do not affect the building work being inspected, pass the inspection.</i></p>
Use of building products or building methods that have been banned or have warnings issued	<ol style="list-style-type: none"> 1) <i>Check for the use of any banned building products or building methods. If used, fail the inspection.</i> 2) <i>Check for the use of any building products or building methods that have had warnings issued by MBIE. If used, check if building code compliance is compromised.</i>

Site

Items to be checked	Help Text
Construction and demolition hazards	<i>Are protection measures in place as per the building consent?</i>

Plumbing	
Items to be checked	Help Text
Pipes	<p><i>Check whether the following items regarding the discharge pipes are as per the building consent:</i></p> <ol style="list-style-type: none"> <i>1) Material label that is printed on the pipes</i> <i>2) Size</i> <i>3) Gradient</i> <i>4) Joints</i> <i>5) Bends</i> <i>6) Discharge to outfall</i> <i>7) Junctions</i> <i>8) Access points</i> <i>9) Proximity to other services</i> <i>10) Stacks (If applicable)</i> <i>11) Support to pipes</i> <i>12) Temporary cover/cap at the upstream of the pipes</i> <p><i>Take photos of all the above if applicable but at a minimum take photos of:</i></p> <ol style="list-style-type: none"> <i>1) Access points</i> <i>2) Temporary cover/cap at the upstream of the pipes</i> <i>3) Proximity to other services</i>
Protection of pipes against concrete	<i>Has protection of pipes against concrete been constructed as per the building consent?</i>
Watertightness	<p><i>Check whether:</i></p> <ol style="list-style-type: none"> <i>1) The water or air test have been carried out as per building consent</i> <i>2) The discharge pipes have passed the water or air test</i>

Ventilation	<i>Check whether ventilation for plumbing work has been constructed as per the building consent.</i>
Soundproofing of pipes	<i>Has soundproofing of pipes been installed as per the building consent?</i>
Grease trap	<i>Have grease trap(s) been installed as per the building consent?</i>
Overflow relief gully	<i>Has an overflow relief gully been installed as per the building consent?</i>
Concrete protection of gullies	<i>Have concrete protection surrounding gully traps and/or overflow relief gully been constructed as per the building consent?</i>
Pumps	<i>Have pumps for wastewater been installed as per the building consent?</i>
Reflux valves	<i>Have reflux valves have these been installed as per the building consent?</i>
Fire sprinklers	<i>Has the plumbing for the fire sprinkler system been installed as per the building consent?</i>
Floor waste gully	<i>Have floor waste gullies been installed as per the building consent?</i>
Backflow prevention device	<i>Have backflow prevention devices been installed as per the building consent?</i>
Water supply system and Hot water cylinder	
Items to be checked	Help Text
Pipes	<p><i>Check whether the following items are as per the building consent:</i></p> <ol style="list-style-type: none"> <i>1) Material</i> <i>2) Size</i> <i>3) Joints</i> <i>4) Bends</i> <i>5) Support to pipes</i> <i>6) Discharge location</i>

Watertightness	<p>Check whether:</p> <ol style="list-style-type: none"> 1) The water or air test has been carried out as per the building consent 2) The hot and cold water systems have passed the pressure test
Secondary circuit	<p>Check whether the following items are as per the building consent:</p> <ol style="list-style-type: none"> 1) Material 2) Size 3) Joints 4) Bends 5) Valves 6) Ventilation 7) Pump 8) Discharge location
Relief drain	<p>Check whether the following items regarding the relief drains for hot water cylinders are as per the building consent:</p> <ol style="list-style-type: none"> 1) Material 2) Size 3) Gradient 4) Joints 5) Bends 6) Discharge location 7) Freezing protection (If applicable)
Tundish	<p>Have tundishes been installed as per the building consent?</p>
<p>Other comments Note: Check the land and any other structures for potential breaches of the Building Act 2004 and risks to people, property, and public infrastructure.</p>	

Next inspection

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Drainage	
General	
Building consent number:	
Site address:	
Building owner(s)	<i>Name(s):</i> <i>Contact details:</i>
Location of building or building work within site/block number/building:	
Description:	This inspection is to check: 1) Stormwater disposal system 2) Wastewater disposal system
Building Inspector:	<i>Name:</i> <i>Warrant number.</i>
Building work ready for inspection	<i>If no, the inspection is failed.</i>
Inspection date and time:	Click or tap to enter a date. <i>Time:</i>
Inspection attendees:	
Documentation required (all required documentation must be uploaded onto the building consent file in Objective Build at the time of the inspection booking or the inspection will not be booked.)	
<ul style="list-style-type: none"> An on-site copy of issued building consent documentation Removal of section 37 of the Building Act 2004 by the Resource Consent team A copy of draft compliance schedule Producer Statement PS3 Construction in the form of Schedule 6 of NZS 3910:2013 or Schedules E1 and E2 of NZIA Standard Conditions of Contract SCC 2011 from approved backflow prevention device installer A scaled as-built drainage plan A copy of current Plumbers Gasfitters and Drainlayers Board (PGDB) licence card from certifying drainlayer 	

- Pass inspection record issued by the network utility operator of the public wastewater network and/or the public stormwater network that it approves of the drainage connection/s to that/those network/s
- A copy of the signed and dated maintenance contract for the on-site wastewater disposal system
- Site notes from suitably qualified chartered professional engineers (CPEngs) for on-site stormwater retention and/or disposal system
- Electrical Certificate of Compliance & Electrical Safety Certificate (Energy work certificate) from a registered electrician

Deviation from the granted building consent documentation

Items to be checked	Help Text
Approval for any major changes to the granted building consent	<p><i>Check have:</i></p> <ol style="list-style-type: none"> <i>1) any changes been made to the building work</i> <i>2) approval(s) been obtained for the changes to the building work</i> <p><i>If approval has not been obtained and the changes affect the building work being inspected, fail the inspection. However, if the changes do not affect the building work being inspected, pass the inspection.</i></p>
Use of building products or building methods that have been banned or have had warnings issued	<ol style="list-style-type: none"> <i>1) Check for the use of any banned building products or building methods. If used, fail the inspection.</i> <i>2) Check for the use of any building products or building methods that have had warnings issued by MBIE. If used, check if building code compliance is compromised.</i>

Site

Items to be checked	Help Text
Construction and demolition hazards	<i>Are protection measures in place as per the building consent?</i>

Stormwater drainage	
Items to be checked	Help Text
Trench width and depth	<i>Check whether the trench width and depth are as per the building consent?</i>
Bedding material	<i>Check whether the bedding material is as per the building consent, in particular the depth of the bedding material underneath the drains?</i>
Pipes	<p><i>Check whether the following items regarding the drains and discharge pipes are as per the building consent:</i></p> <ol style="list-style-type: none"> <i>1) Material label that is printed on the pipes</i> <i>2) Size</i> <i>3) Gradient</i> <i>4) Joints</i> <i>5) Bends</i> <i>6) Junctions</i> <i>7) Discharge to outfall</i> <i>8) Support to pipes</i> <i>9) Access points</i> <i>10) Proximity to other services</i> <i>11) Temporary cover/cap at the upstream of the pipes (if applicable)</i> <p><i>Take photos of all the above if applicable but at a minimum take photos of:</i></p> <ol style="list-style-type: none"> <i>1) Access points</i> <i>2) Discharge to outfall</i> <i>3) Proximity to other services</i> <i>4) Temporary cover/cap at the upstream of the pipes (if applicable)</i>
Protection of pipes against concrete	<i>Has protection of pipes against concrete been constructed as per the building consent?</i>

Watertightness	<p>Check whether:</p> <ol style="list-style-type: none"> 1) The water or air test have been carried out as per building consent 2) The drains have passed the water or air test
Loading on drains	Check any superimposed load on drains are constructed as per the building consent
Reflux valves	Have reflux valves been installed as per the building consent?
Sumps	Have sumps been installed as per the building consent?
Soak pits	Have any soak pits been constructed as per the building consent?
Pumps	Have pumps been installed as per the building consent?
Silt and sediment control	<p>Check whether the silt and sediment control measures are as per the building consent.</p> <p>Take photos of the silt and sediment controls that are in place</p>
Wastewater drainage	
Items to be checked	Help Text
Trench width and depth	Check whether the trench width and depth are as per the building consent?
Bedding material	Check whether the bedding material is as per the building consent, in particular the depth of the bedding material underneath the drains?
Pipes	<p>Check whether the following items regarding the drains and discharge pipes are as per the building consent:</p> <ol style="list-style-type: none"> 1) Material label that is printed on the pipes 2) Size 3) Gradient

	<p>4) Joints 5) Bends 6) Junctions 7) Discharge to outfall 8) Support to pipes 9) Access points 10) Proximity to other services 11) Temporary cover/cap at the upstream of the pipes (if applicable)</p> <p>Take photos of all the above if applicable but at a minimum take photos of:</p> <p>1) Access points 2) Discharge to outfall 3) Temporary cover/cap at the upstream of the pipes (if applicable) 4) Proximity to other services</p>
Protection of pipes against concrete	Has protection of pipes against concrete been constructed as per the building consent?
Watertightness	<p>Check whether:</p> <p>1) The water or air test have been carried out as per building consent 2) The drains have passed the water or air test</p>
Loading on drains	Check any superimposed load on drains is constructed as per the building consent
Reflux valves	Have reflux valves been installed as per the building consent?
Backflow prevention device	Have backflow prevention devices been installed as per the building consent?
Ventilation	Check whether ventilation for plumbing and drainage work has been constructed as per the building consent.

Grease trap	<i>Have grease trap(s) been installed as per the building consent?</i>
Overflow relief gully	<i>Has an overflow relief gully been installed as per the building consent?</i>
Concrete protection of gullies	<i>Have concrete protection surrounding gully traps and/or overflow relief gully been constructed as per the building consent?</i>
Pumps	<i>Have pumps been installed as per the building consent?</i>
Septic tank	<p><i>Check the following items have been constructed as per the building consent:</i></p> <ol style="list-style-type: none"> <i>1) Location</i> <i>2) Clearance to buildings and boundaries</i> <i>3) Size</i> <i>4) Support to septic tank</i> <i>5) Alarm system</i> <i>6) Distribution box (if applicable)</i> <i>7) Non-return valve</i> <i>8) Cut off valve</i>
Effluent field	<p><i>Check the following items have been constructed as per the building consent:</i></p> <ol style="list-style-type: none"> <i>1) Location</i> <i>2) Size</i> <i>3) Clearance to boundaries and waterways</i>
Sub-soil drainage	
Items to be checked	Help Text
Sub-soil drain	<p><i>Check whether the following items regarding the sub-soil drain are as per the building consent:</i></p> <ol style="list-style-type: none"> <i>1) Size</i> <i>2) Gradient</i> <i>3) Geotextile sleeve over the sub-soil drain</i>

	<p>4) Discharges to outfall</p> <p>Take photos of where the sub-soil drain discharges to an approved outfall</p>
Silt and sediment control	Check whether sediment control measures are as per the building consent.
Drainage metal	Is the drainage metal as per the building consent?
Loading on drains	Check any whether any superimposed load on sub-soil drain has been addressed as per the building consent
<p>Other comments Note: Check the land and any other structures for potential breaches of the Building Act 2004 and risks to people, property, and public infrastructure.</p>	
<p>Next inspection</p>	

Solid Fuel Heater

General		
Building consent number:		
Site address:		
Building owner(s)	<i>Name(s):</i> <i>Contact details:</i>	
Location of building or building work within site/block number/building:		
Description:	This inspection is to check the installation of solid fuel heaters.	
Building Inspector:	<i>Name:</i> <i>Warrant number:</i>	
Building work ready for inspection	<i>If no, the inspection is failed.</i>	
Inspection date and time:	Click or tap to enter a date.	<i>Time:</i>
Inspection attendees:		

Documentation required (all required documentation must be uploaded onto the building consent file in Objective Build at the time of the inspection booking or the inspection will not be booked.)

- An on-site copy of issued building consent documentation
- Removal of section 37 of the Building Act 2004 by the Resource Consent team
- A copy of current Plumbers Gasfitters and Drainlayers Board (PGDB) licence card from certifying gasfitter
- Gas Certificate of Compliance & Gas Safety Certificate (Energy Work Certificate) from a certifying gas fitter
- Producer Statement PS3 Construction in the form of Schedule 6 of NZS 3910:2013 or Schedules E1 and E2 of NZIA Standard Conditions of Contract SCC 2011 from approved solid fuel heater installer
- A copy of current Plumbers Gasfitters and Drainlayers Board (PGDB) licence card from certifying plumber

- A scaled as-built plumbing plan

Deviation from the granted building consent documentation

Items to be checked	Help Text
Approval for any major changes to the granted building consent	<p>Check have:</p> <ol style="list-style-type: none"> 1) any changes been made to the building work 2) approval(s) been obtained for the changes to the building work <p>If approval has not been obtained and the changes affect the building work being inspected, fail the inspection. However, if the changes do not affect the building work being inspected, pass the inspection.</p>
Use of building products or building methods that have been banned or have warnings issued	<ol style="list-style-type: none"> 1) Check for the use of any banned building products or building methods. If used, fail the inspection. 2) Check for the use of any building products or building methods that have had warnings issued by MBIE. If used, check if building code compliance is compromised.

Site

Items to be checked	Help Text
Construction and demolition hazards	Are protection measures in place as per the building consent?

Solid fuel heater

Items to be checked	Help Text
Solid fuel heater	<p>Check whether the following items have been constructed as per the building consent:</p> <ol style="list-style-type: none"> 1) Model of solid fuel heater 2) Location of the solid fuel heater 3) Installation of the solid fuel heater 4) Clearance distances to combustible surfaces 5) Seismic restraint

Hearth	<i>Has a hearth been installed as per the building consent?</i>
Heat deflector	<i>Has a heat deflector been installed as per the building consent?</i>
Wetback	
Items to be checked	Help Text
Pipework	<ol style="list-style-type: none"> 1) <i>Has the pipework been installed as per the building consent?</i> 2) <i>Is the material of the pipework as per the building consent?</i>
Open vent pipe	<i>Check whether an open vent pipe have been connected as per the building consent</i>
Flue	
Items to be checked	Help Text
Flue	<p><i>Check whether the following items have been constructed or installed as per the building consent:</i></p> <ol style="list-style-type: none"> 1) <i>Material</i> 2) <i>Size</i> 3) <i>Bends</i> 4) <i>Clearance to combustible surfaces</i> 5) <i>Support for flue</i>
Cowl for flue	<i>Has the cowl for the flue been installed as per the building consent?</i>
Flashing for the flue	<i>Have the flashings for the flue been installed as per the building consent?</i>
Fire alarm system	
Items to be checked	Help Text
Testing of domestic smoke alarm	<i>Are the domestic smoke alarms working?</i>

Other comments Note: Check the land and any other structures for potential breaches of the Building Act 2004 and risks to people, property, and public infrastructure.

Next inspection

Hutt City Council

Swimming Pool

General

Building consent number:		
Site address:		
Building owner(s)	<i>Name(s):</i> <i>Contact details:</i>	
Location of building or building work within site/block number/building:		
Description:	This inspection is mainly to check pool fencing.	
Building Inspector:	<i>Name:</i> <i>Warrant number:</i>	
Building work ready for inspection	<i>If no, the inspection is failed.</i>	
Inspection date and time:	Click or tap to enter a date.	<i>Time:</i>
Inspection attendees:		

Documentation required (all required documentation must be uploaded onto the building consent file in Objective Build at the time of the inspection booking or the inspection will not be booked.)

- An on-site copy of issued building consent documentation
- Removal of section 37 of the Building Act 2004 by the Resource Consent team
- Site notes from suitably qualified chartered professional engineers (CPEngs)
- A scaled as-built plumbing and drainage plan
- A copy of current Plumbers Gasfitters and Drainlayers Board (PGDB) licence card from certifying plumber
- A copy of current Plumbers Gasfitters and Drainlayers Board (PGDB) licence card from certifying drainlayer
- Producer Statement PS3 Construction in the form of Schedule 6 of NZS 3910:2013 or Schedules E1 and E2 of NZIA Standard Conditions of Contract SCC 2011 from approved pool fence installer

- Producer Statement PS3 Construction in the form of Schedule 6 of NZS 3910:2013 or Schedules E1 and E2 of NZIA Standard Conditions of Contract SCC 2011 from approved pool gate installer
- Electrical Certificate of Compliance & Electrical Safety Certificate (Energy Work Certificate) from a registered electrician

Deviation from the granted building consent documentation

Items to be checked	Help Text
Approval for any major changes to the granted building consent	<p><i>Check have:</i></p> <ol style="list-style-type: none"> 1) <i>any changes been made to the building work</i> 2) <i>approval(s) been obtained for the changes to the building work</i> <p><i>If approval has not been obtained and the changes affect the building work being inspected, fail the inspection. However, if the changes do not affect the building work being inspected, pass the inspection.</i></p>
Use of building products or building methods that have been banned or have warnings issued	<ol style="list-style-type: none"> 1) <i>Check for the use of any banned building products or building methods. If used, fail the inspection.</i> 2) <i>Check for the use of any building products or building methods that have had warnings issued by MBIE. If used, check if building code compliance is compromised.</i>

Site

Items to be checked	Help Text
Construction and demolition hazards	<i>Are protection measures in place as per the building consent?</i>

Pool

Items to be checked	Help Text
Construction	<i>Is the pool constructed as per the building consent?</i>

Safety from falling	<i>Have prevention measures for preventing a fall of 1 metre or more from the pool walls been constructed as per the building consent?</i>
Pool water filter	<i>Has a pool water filter been installed as per the building consent?</i>
Discharge for filtered pool water	<i>Does the filtered pool water discharge to an outfall as per the building consent?</i>
Pool fencing	
Items to be checked	Help Text
Area surrounded by the pool fence	<i>Is the area surrounded by the pool fence as per the building consent?</i>
Height	<i>Is the height of the pool fence or pool wall as per the building consent?</i>
Fence	<i>Has the pool fence been installed as per the building consent?</i>
Openings	<i>Are the openings in the pool fence as per the building consent?</i>
Location of pool fence	<i>1) Is the pool fence positioned away from climbable objects as per the building consent? 2) Is the pool fence positioned as per the building consent?</i>
Openable windows	<i>Have openable windows been child access restricted as per the building consent?</i>
Doors	<i>Check whether the following items have been installed as per the building consent: 1) Self-latching device 2) Self-closing device</i>
Lockable door latch	<i>Has a lockable door latch been installed as per the building consent?</i>

Alarm for detecting unauthorised access to the immediate pool area	<i>Have alarms been installed as per the building consent?</i>
Height	<i>Is the height of the pool gate as per the building consent?</i>
Direction of gate swing	<i>Is the direction of gate swing as per the building consent?</i>
Self-closing device	<i>Have self-closing devices been installed as per the building consent?</i>
Latching devices	<i>Have latching devices been installed as per the building consent?</i>
Gate	<i>Have the gates been installed as per the building consent?</i>
Openings	<i>Are the openings in the pool gate as per the building consent?</i>
Location of gate	<i>Is the gate positioned away from climbable objects as per the building consent?</i>
Automatic close	<i>Test whether the gate automatically returns to the closed position after use</i>
Ladder or steps for accessing an above ground pool	
Items to be checked	Help Text
Enclosed by pool fence and gate	<i>Is the ladder or other method for accessing an above ground pool enclosed by pool fencing and gate as per the building consent?</i>
Signage	
Items to be checked	Help Text
Pool safety signage	<i>Have pool safety/warning signs been installed as per the building consent?</i>

Pet doors	
Items to be checked	Help Text
Pet door to immediate pool area	<i>Are there any pet doors providing access to the immediate pool area? If yes, fail the inspection.</i>
Other comments Note: Check the land and any other structures for potential breaches of the Building Act 2004 and risks to people, property, and public infrastructure.	
Next inspection	

Hutt City Council

Final Residential

General

Building consent number:		
Site address:		
Building owner(s)	<i>Name(s):</i> <i>Contact details:</i>	
Location of building or building work within site/block number/building:		
Description:	This inspection is mainly to check: 1) Finishes for the building work 2) Decking 3) External stairs and ramps 4) Hot water temperature 5) Gas cooktop 6) Domestic smoke alarms	
Building Inspector:	<i>Name:</i> <i>Warrant number:</i>	
Building work ready for inspection	<i>If no, the inspection is failed.</i>	
Inspection date and time:	Click or tap to enter a date.	<i>Time:</i>
Inspection attendees:		

Documentation required (all required documentation must be uploaded onto the building consent file in Objective Build at the time of the inspection booking or the inspection will not be booked.)

- An on-site copy of issued building consent documentation
- Removal of section 37 of the Building Act 2004 by the Resource Consent team
- Producer Statement PS4 Construction Review(s) from suitably qualified chartered professional engineers (CPEngs)

- Electrical Certificate of Compliance & Electrical Safety Certificate (Energy Work Certificate) from a registered electrician
- A copy of current Plumbers Gasfitters and Drainlayers Board (PGDB) licence card from certifying gasfitter
- Gas Certificate of Compliance & Gas Safety Certificate (Energy Work Certificate) from a certifying gas fitter
- A copy of draft compliance schedule
- Producer Statement PS3 Construction in the form of Schedule 6 of NZS 3910:2013 or Schedules E1 and E2 of NZIA Standard Conditions of Contract SCC 2011 from approved specified system installer
- Producer Statement PS3 Construction in the form of Schedule 6 of NZS 3910:2013 or Schedules E1 and E2 of NZIA Standard Conditions of Contract SCC 2011 from approved proprietary deck installer
- Producer Statement PS3 Construction in the form of Schedule 6 of NZS 3910:2013 or Schedules E1 and E2 of NZIA Standard Conditions of Contract SCC 2011 from approved proprietary barrier installer

Deviation from the granted building consent documentation

Items to be checked	Help Text
Approval for any major changes to the granted building consent	<p><i>Check have:</i></p> <ol style="list-style-type: none"> 1) <i>any changes been made to the building work</i> 2) <i>approval(s) been obtained for the changes to the building work</i> <p><i>If approval has not been obtained and the changes affect the building work being inspected, fail the inspection. However, if the changes do not affect the building work being inspected, pass the inspection.</i></p>
Use of building products or building methods that have been banned or have warnings issued	<ol style="list-style-type: none"> 1) <i>Check for the use of any banned building products or building methods. If used, fail the inspection.</i> 2) <i>Check for the use of any building products or building methods that have had warnings issued by MBIE. If used, check if building code compliance is compromised.</i>

Finishes	
Items to be checked	Help Text
Wall finishes	<i>Have wall finishes been applied as per the building consent?</i>
Ceiling finishes	<i>Have ceiling finishes been applied as per the building consent?</i>
Floor finishes	<i>Have floor finishes been applied as per the building consent?</i>
Food preparation surfaces	<i>Are the food preparation surfaces as per the building consent?</i>
Wall to floor junctions	<i>Have the wall to floor finish junctions been constructed as per the building consent?</i>
Wall to ceiling junctions	<i>Have the wall to ceiling finish junctions been constructed as per the building consent?</i>
Dissimilar finish junctions	<i>Have dissimilar finish junctions been constructed as per the building consent?</i>
Extract fans	
Items to be checked	Help Text
Extract fans	<i>Have extract fans been installed at the locations as per the building consent?</i>
Sanitary fixtures	
Items to be checked	Help Text
Installation	<i>Have sanitary fixtures been installed as per the building consent?</i>
Sealing	<i>Have sanitary fixtures been sealed as per the building consent?</i>
Accessible sanitary fixtures	<i>1) Have accessible sanitary fixtures been installed as per the building consent?</i>

	2) <i>Have access to accessible sanitary fixtures been constructed as per the building consent?</i>
Hot water cylinder	
Items to be checked	Help Text
Hot water cylinder	<i>Have hot water cylinders been installed as per the building consent?</i>
Valves	<i>Have the valves for the hot water cylinders been installed as per the building consent?</i>
Pipe insulation	<i>Have pipe insulation been installed as per the building consent?</i>
Seismic restraint	<i>Have the hot water cylinders been seismically restrained as per the building consent?</i>
Ventilation of hot water cylinder	<i>Has ventilation to hot water cylinders been provided as per the building consent?</i>
Safe tray	1) <i>Have safe trays for hot water cylinders been installed as per the building consent?</i> 2) <i>Is the size of drain for the safe tray as per the building consent?</i> 3) <i>Does the drain for the safe trays discharge to a location that is as per the building consent?</i>
Gas hot water cylinder	1) <i>Has the gas hot water been installed as per the building consent?</i> 2) <i>Have the above ground distance and side clearance distances been constructed as per the building consent?</i>

Hot water temperature	
Items to be checked	Help Text
Hot water temperature at sanitary fixtures and sanitary appliances used for personal hygiene	<i>Is the temperature of the hot water provided to sanitary fixtures and sanitary appliances used for personal hygiene as per the building consent? Record temperature readings</i>
Gas cooktop	
Items to be checked	Help Text
Clearances to combustible surfaces	<i>1) Are the clearance distances from the gas cooktop to combustible surfaces as per the building consent? 2) Are the clearance distances from the gas cooktop to the rangehood as per the building consent?</i>
Fire alarm system	
Items to be checked	Help Text
Location	<i>Check whether domestic smoke alarms have been installed in the locations as per the building consent?</i>
Testing of domestic smoke alarm	<i>Are the domestic smoke alarms working?</i>
Artificial lights	
Items to be checked	Help Text
Lights	<i>Have light fixtures been installed as per the building consent?</i>
Windows	
Items to be checked	Help Text
Safety from falling	<i>Have safety from falling measures for openable windows been constructed as per the building consent?</i>

Decking	
Items to be checked	Help Text
Material	<i>Is the decking material as per the building consent?</i>
Timber treatment	<i>Is timber treatment, including treatment of cuts, as per the building consent?</i>
Timber grade	<i>Is the timber grade as per the building consent?</i>
Steel fixing protection	<i>Is the steel fixing protection as per the building consent?</i>
Fixings of decking	<i>Are the fixings of the decking as per the building consent?</i>
Barriers	<p><i>Check whether the following items have been constructed as per the building consent?</i></p> <ol style="list-style-type: none"> <i>1) Height of barriers</i> <i>2) Opening size within barriers (if applicable)</i> <i>3) Fixings to other members</i> <i>4) Post spacing</i>
External and internal stairs and ramps	
Items to be checked	Help Text
Timber treatment	<i>Is timber treatment, including treatment of cuts, as per the building consent?</i>
Timber grade	<i>Is the timber grade as per the building consent?</i>
Steel fixing protection	<i>Is the steel fixing protection as per the building consent?</i>
Steel protection	<i>Is the steel protection to the steel stairs as per the building consent?</i>
Steel protection	<i>Is the steel protection to the steel ramps as per the building consent?</i>
Stairs	<p><i>Check whether the following items have been constructed as per the building consent:</i></p> <ol style="list-style-type: none"> <i>1) Risers</i> <i>2) Treads</i> <i>3) Landings</i>

	<ul style="list-style-type: none"> 4) <i>Width of stairs</i> 5) <i>Construction of stairs</i>
Ramp	<p><i>Check whether the following items have been constructed as per the building consent:</i></p> <ul style="list-style-type: none"> 1) <i>Slope</i> 2) <i>Landings</i> 3) <i>Width of ramp</i> 4) <i>Crossfall of ramps</i> 5) <i>Construction of ramps</i>
Barriers	<p><i>Check whether the following items have been constructed as per the building consent?</i></p> <ul style="list-style-type: none"> 1) <i>Height of barriers</i> 2) <i>Opening size within barriers (if applicable)</i> 3) <i>Fixings to other members</i> 4) <i>Post spacing</i>
Stormwater	
Items to be checked	Help Text
Downpipes	<p><i>Check whether the following items regarding downpipes have been constructed as per the building consent:</i></p> <ul style="list-style-type: none"> 1) <i>Material</i> 2) <i>Size</i> 3) <i>Locations</i> 4) <i>Discharge locations</i>
Gutters	<p><i>Check whether the following items regarding gutters have been installed as per the building consent:</i></p> <ul style="list-style-type: none"> 1) <i>Material</i> 2) <i>Size</i> 3) <i>Locations</i> 4) <i>Gradient</i> 5) <i>Discharge locations</i> 6) <i>Overflow outlets</i>

Spreaders	<i>Are spreaders for discharging stormwater installed as per the building consent?</i>
Handrails	
Items to be checked	Help Text
Handrails	<i>Are handrails installed as per the building consent?</i>
Barriers for external retaining walls	
Items to be checked	Help Text
Barriers	<p><i>Check whether the following items have been constructed as per the building consent?</i></p> <ol style="list-style-type: none"> <i>1) Height of barriers</i> <i>2) Opening size within barriers (if applicable)</i> <i>3) Fixings to other members</i> <i>4) Post spacing</i>
Wall cladding	
Items to be checked	Help Text
Clearance to finished ground level	<i>Are the clearances to finished ground levels as per the building consent?</i>
Vehicle crossing, footpath and/or berm	
Items to be checked	Help Text
Vehicle crossing, footpath and/or berm damage	<i>Is there any damage to a vehicle crossing, footpath and/or berm? If there is, inform the Transport Team.</i>
Driveway	
Items to be checked	Help Text
Surface water control	<i>Have surface water control measures for the driveway been constructed as per the building consent?</i>

Other comments Note: Check the land and any other structures for potential breaches of the Building Act 2004 and risks to people, property, and public infrastructure.

Next inspection

Final Commercial

General

Building consent number:		
Site address:		
Building owner(s)	<i>Name(s):</i> <i>Contact details:</i>	
Location of building or building work within site/block number/building:		
Description:	This inspection is mainly to check: <ol style="list-style-type: none"> 1) Finishes for the building work 2) Decking 3) External stairs and ramps 4) Hot water temperature 5) Gas cooktop 6) Signs 7) Carparking 	
Building Inspector:	<i>Name:</i> <i>Warrant number:</i>	
Building work ready for inspection	<i>If no, the inspection is failed.</i>	
Inspection date and time:	Click or tap to enter a date.	<i>Time:</i>
Inspection attendees:		
<p>Documentation required (all required documentation must be uploaded onto the building consent file in Objective Build at the time of the inspection booking or the inspection will not be booked.)</p> <ul style="list-style-type: none"> • An on-site copy of issued building consent documentation • Removal of section 37 of the Building Act 2004 by the Resource Consent team 		

- Producer Statement PS4 Construction Review(s) from suitably qualified chartered professional engineers (CPEngs)
- A copy of draft compliance schedule
- Producer Statement PS3 Construction in the form of Schedule 6 of NZS 3910:2013 or Schedules E1 and E2 of NZIA Standard Conditions of Contract SCC 2011 from approved specified system installer
- Producer Statement PS3 Construction in the form of Schedule 6 of NZS 3910:2013 or Schedules E1 and E2 of NZIA Standard Conditions of Contract SCC 2011 from approved sign installer
- Electrical Certificate of Compliance & Electrical Safety Certificate (Energy Work Certificate) from a registered electrician
- A copy of current Plumbers Gasfitters and Drainlayers Board (PGDB) licence card from certifying gasfitter
- Gas Certificate of Compliance & Gas Safety Certificate (Energy Work Certificate) from a certifying gas fitter
- Producer Statement PS3 Construction in the form of Schedule 6 of NZS 3910:2013 or Schedules E1 and E2 of NZIA Standard Conditions of Contract SCC 2011 from approved proprietary deck installer
- Producer Statement PS3 Construction in the form of Schedule 6 of NZS 3910:2013 or Schedules E1 and E2 of NZIA Standard Conditions of Contract SCC 2011 from approved proprietary barrier installer

Deviation from the granted building consent documentation

Items to be checked	Help Text
Approval for any major changes to the granted building consent	<p><i>Check have:</i></p> <ol style="list-style-type: none"> 1) <i>any changes been made to the building work</i> 2) <i>approval(s) been obtained for the changes to the building work</i> <p><i>If approval has not been obtained and the changes affect the building work being inspected, fail the inspection. However, if the changes do not affect the building work being inspected, pass the inspection.</i></p>

Use of building products or building methods that have been banned or have warnings issued	<p>1) Check for the use of any banned building products or building methods. If used, fail the inspection.</p> <p>2) Check for the use of any building products or building methods that have had warnings issued by MBIE. If used, check if building code compliance is compromised.</p>
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Finishes

Items to be checked	Help Text
Wall finishes	<i>Have wall finishes been applied as per the building consent?</i>
Ceiling finishes	<i>Have ceiling finishes been applied as per the building consent?</i>
Floor finishes	<i>Have floor finishes been applied as per the building consent?</i>
Food preparation surfaces	<i>Are the food preparation surfaces as per the building consent?</i>
Wall to floor junctions	<i>Have the wall to floor finish junctions been constructed as per the building consent?</i>
Wall to ceiling junctions	<i>Have the wall to ceiling finish junctions been constructed as per the building consent?</i>
Dissimilar finish junctions	<i>Have dissimilar finish junctions been constructed as per the building consent?</i>
Window manifestations	<i>Have window manifestations been installed as per the building consent?</i>

Extract fans

Items to be checked	Help Text
Extract fans	<i>Have extract fans been installed at the locations as per the building consent?</i>

Sanitary fixtures	
Items to be checked	Help Text
Installation	<i>Have sanitary fixtures been installed as per the building consent?</i>
Sealing	<i>Have sanitary fixtures been sealed as per the building consent?</i>
Accessible sanitary fixtures	<ol style="list-style-type: none"> 1) <i>Have accessible sanitary fixtures been installed as per the building consent?</i> 2) <i>Have access to accessible sanitary fixtures been constructed as per the building consent?</i>
Laundering facilities	
Items to be checked	Help Text
Number	<i>Is the number of laundering facilities installed as per the building consent?</i>
Space for laundering	<i>Are the spaces for laundering constructed as per the building consent?</i>
Accessible laundering facilities	<ol style="list-style-type: none"> 1) <i>Have accessible laundering facilities been installed as per the building consent?</i> 2) <i>Has access to accessible laundering facilities been constructed as per the building consent?</i>
Hot water cylinder	
Items to be checked	Help Text
Hot water cylinder	<i>Have hot water cylinders been installed as per the building consent?</i>
Valves	<i>Have the valves for the hot water cylinders been installed as per the building consent?</i>
Pipe insulation	<i>Have pipe insulation been installed as per the building consent?</i>

Seismic restraint	<i>Have the hot water cylinders been seismically restrained as per the building consent?</i>
Ventilation of hot water cylinder	<i>Has ventilation to hot water cylinders been provided as per the building consent?</i>
Safe tray	<ol style="list-style-type: none"> 1) <i>Have safe trays for hot water cylinders been installed as per the building consent?</i> 2) <i>Is the size of drain for the safe tray as per the building consent?</i> 3) <i>Does the drain for the safe trays discharge to a location that is as per the building consent?</i>
Gas hot water cylinder	<ol style="list-style-type: none"> 1) <i>Has the gas hot water been installed as per the building consent?</i> 2) <i>Have the above ground distance and side clearance distances been constructed as per the building consent?</i>
Hot water temperature	
Items to be checked	Help Text
Hot water temperature at sanitary fixtures and sanitary appliances used for personal hygiene	<i>Is the temperature of the hot water provided to sanitary fixtures and sanitary appliances used for personal hygiene as per the building consent?</i> <i>Record temperature readings</i>
Handrails	
Items to be checked	Help Text
Handrails	<i>Are handrails installed as per the building consent?</i>
Stair nosing	
Items to be checked	Help Text
Contrasting nosings	<i>Have contrasting nosings been installed as per the building consent?</i>

Locking devices	
Items to be checked	Help Text
Locking devices	<i>Are locking devices installed as per the building consent?</i>
Testing	
Items to be checked	Help Text
Warning sounder	<i>Test whether the warning sounder is working</i>
Emergency lighting	<i>Test whether the emergency lighting is working</i>
Fire alarm system	<i>Test whether the fire alarm system is working</i>
Controls	<i>Test whether all the controls are working</i>
Alerting devices	<i>Test whether all the alerting devices are working</i>
Fire safety	
Items to be checked	Help Text
Fire and smoke door tags	<i>Have the door tags for fire rated doors and/or smoke doors been installed as per the building consent</i>
Escape route distance	<i>Are the escape route distances as per the building consent?</i>
Final exits	<i>Are the final exits located as per the building consent?</i>
Places of assembly	<i>Are the places of assembly located as per the building consent?</i>

Barriers for external retaining walls	
Items to be checked	Help Text
Barriers	<p>Check whether the following items have been constructed as per the building consent?</p> <ol style="list-style-type: none"> 1) Height of barriers 2) Opening size within barriers (if applicable) 3) Fixings to other members 4) Post spacing <p>Please beware of the compatibility between providing barriers and the intended use of the area and the location of the area</p>
Artificial lights	
Items to be checked	Help Text
Lights	Have light fixtures been installed as per the building consent?
Windows	
Items to be checked	Help Text
Safety from falling	Have safety from falling measures for openable windows been constructed as per the building consent?
Reception counters or desks	
Items to be checked	Help Text
Counters and desks	Have reception counters and desks been constructed as per the building consent?
Accessible counters and desks	Have accessible reception counters and desks been constructed as per the building consent?
Accessible route	
Items to be checked	Help Text
Clear width	Is the clear width of accessible routes as per the building consent?

Gas cooktop	
Items to be checked	Help Text
Clearances to combustible surfaces	<ol style="list-style-type: none"> 1) Are the clearance distances from the gas cooktop to combustible surfaces as per the building consent? 2) Are the clearance distances from the gas cooktop to the extraction system as per the building consent?
Decking	
Items to be checked	Help Text
Material	<i>Is the decking material as per the building consent?</i>
Timber treatment	<i>Is timber treatment, including treatment of cuts, as per the building consent?</i>
Timber grade	<i>Is the timber grade as per the building consent?</i>
Steel fixing protection	<i>Is the steel fixing protection as per the building consent?</i>
Fixings of decking	<i>Are the fixings of the decking as per the building consent?</i>
Barriers	<p><i>Check whether the following items have been constructed as per the building consent?</i></p> <ol style="list-style-type: none"> 1) Height of barriers 2) Opening size within barriers (if applicable) 3) Fixings to other members 4) Post spacing
External and internal stairs and ramps	
Items to be checked	Help Text
Timber treatment	<i>Is timber treatment, including treatment of cuts, as per the building consent?</i>
Timber grade	<i>Is the timber grade as per the building consent?</i>
Steel fixing protection	<i>Is the steel fixing protection as per the building consent?</i>
Steel protection	<i>Is the steel protection to the steel stairs as per the building consent?</i>

Steel protection	<i>Is the steel protection to the steel ramps as per the building consent?</i>
Stairs	<p><i>Check whether the following items have been constructed as per the building consent:</i></p> <ol style="list-style-type: none"> <i>1) Risers</i> <i>2) Treads</i> <i>3) Landings</i> <i>4) Width of stairs</i> <i>5) Construction of stairs</i>
Ramps	<p><i>Check whether the following items have been constructed as per the building consent:</i></p> <ol style="list-style-type: none"> <i>1) Slope</i> <i>2) Landings</i> <i>3) Width of ramps</i> <i>4) Crossfall of ramps</i> <i>5) Construction of ramps</i>
Barriers	<p><i>Check whether the following items have been constructed as per the building consent?</i></p> <ol style="list-style-type: none"> <i>1) Height of barriers</i> <i>2) Opening size within barriers (if applicable)</i> <i>3) Fixings to other members</i> <i>4) Post spacing</i>
Stormwater	
Items to be checked	Help Text
Downpipes	<p><i>Check whether the following items regarding downpipes have been constructed as per the building consent:</i></p> <ol style="list-style-type: none"> <i>1) Material</i> <i>2) Size</i> <i>3) Locations</i> <i>4) Discharge locations</i>

Gutters	<p>Check whether the following items regarding gutters have been installed as per the building consent:</p> <ol style="list-style-type: none"> 1) Material 2) Size 3) Locations 4) Gradient 5) Discharge locations 6) Overflow outlets
Spreaders	Are spreaders for discharging stormwater installed as per the building consent?
Wall cladding	
Items to be checked	Help Text
Clearance to finished ground levels	Are the clearances to finished ground levels as per the building consent?
Hoardings	
Items to be checked	Help Text
Hoardings	Are hoardings/billboards installed as per the building consent?
Accessibility signs	
Items to be checked	Help Text
Accessibility signs	Have accessibility signs been installed as per the building consent?
Hazard signs	
Items to be checked	Help Text
Hazard signs	Have hazard signs been installed as per the building consent?

Sanitary facility signs	
Items to be checked	Help Text
Sanitary facility signs	<i>Have sanitary facility signs been installed as per the building consent?</i>
Signs for specified systems	
Items to be checked	Help Text
Installation	<i>Have signs for specified systems been installed as per the building consent?</i>
Removal	<i>Have signs for specified systems been removed as per the building consent?</i>
Alteration	<i>Have signs for specified systems been altered as per the building consent?</i>
Vehicle crossing, footpath and/or berm	
Items to be checked	Help Text
Vehicle crossing, footpath and/or berm damage	<i>Is there any damage to a vehicle crossing, footpath and/or berm? If there is, inform the Transport Team.</i>
Driveway	
Items to be checked	Help Text
Surface water control	<i>Have surface water control measures for the driveway been constructed as per the building consent?</i>
Carparks	
Items to be checked	Help Text
Location of carparks	<i>Is the location of carparks as per the building consent?</i>
Number of carparks	<i>Is the number of carparks as per the building consent?</i>
Width and length	<i>Are the width and length of the carparks as per the building consent?</i>

Signs for carparks	<i>Are the signs for carparks installed as per the building consent?</i>
Accessible carparks	<i>Are accessible carparks constructed as per the building consent?</i>
Other comments Note: Check the land and any other structures for potential breaches of the Building Act 2004 and risks to people, property, and public infrastructure.	
Next inspection	