

PRIVATE CONNECTION TO COUNCIL'S PUBLIC DRAINAGE NETWORK



After issue of Building Consent or Resource Consent, and prior to undertaking any connections, an application must be made for each new private connection(s) to the Hutt City Council public drainage network. An application fee applies. Refer to Council's Building Consents fees price list. Please note that a Development contribution fee may also apply. Construction costs and drainlayer fees are the property owner's responsibility.

Which public drainage network do you wish to connect to? Sewer / Wastewater Stormwater

DETAILS OF PROPOSED WORK

Consent number	Building Consent:	Resource Consent:
Site address		
Legal description		
Certified drainlayer undertaking works		Reg no.
Email		
Contact phone		
Your name (if not drainlayer)		
Email		
Contact phone		
Date/time connection required		

Please note we require at least five full working days' notice to process this application.

FURTHER INFORMATION ABOUT THE REQUESTED DRAINAGE CONNECTION

How do you propose to connect to the public drainage network?

Saddle connection/Y Connection Manhole entry @ Invert level

- Stormwater – Connections 150mm or less can be connected directly to main. Connections greater than 150mm must be to a manhole or with a special factory made saddle.
- Wastewater – Connections 150mm or greater must be to a manhole
- Manhole connections require prior consultation with Wellington Water's Land Development Team. Please contact them at 04 912 4470 or land.development@wellingtonwater.co.nz prior to submitting this application.

If you are planning a saddle or Y connection, what is the material of the public main you want to connect to?

Earthenware Concrete HDPE Other, please specify

What is the diameter (mm) of the public main you want to connect to?

150ND/160OD 225ND/250OD 300ND/315OD 375 or >.....

What is the size of the proposed connection?

100ND/110OD 150ND/160OD 225ND/250OD

Information on the existing Water and Drainage networks is available from Council's online property information system at huttcity.govt.nz/property-info, the [Regional Water Stormwater Wastewater App](#) or you can email data.team@wellingtonwater.co.nz

SITE PLAN

An A3 site plan must be attached to this application that clearly shows:

- Property boundaries
- Location of existing services
- Location of proposed connection marked with distance to boundaries
- Location of access, driveway or right-of-way
- Size and type of materials

PRIVACY STATEMENT

Council may hold, use and disclose personal information you have provided to communicate with you for Council purposes; to tell you about products and services it believes may be of interest to you; and to enable it to maintain its records and carry out its statutory functions. You have the right under the Privacy Act 1993 to access, and have corrected, information held by Council, which is at 30 Laings Road, Lower Hutt 5040, ph 04 570 6666.

SIGNATURE

Signed by or on behalf of
the owner:

Name:

Date:

Hutt City Council Public Drainage Network Connection requirements and details

- Most connections will be associated with an approved Building or Resource Consent from Hutt City Council.
- If these works require access to a neighbouring property, you must provide the neighbour's permission in writing with this application.
- The connection to public drainage network must be carried out by a Certified drainlayer.
- Once your application is approved, you must arrange for the Certified drainlayer to carry out the works.
- All work must comply with the Regional Standard for Water Services.
- The excavation must be large enough to allow the connection work to be done safely and must comply with the requirements of the Health and Safety at Work Act 2015 and all relevant regulations, including the Health and Safety in Employment Regulations 1995 and the Health and Safety at Work (General Risk and Workplace Management) Regulations 2016.
- You must provide Wellington Water at least 48 hours notice to test, inspect and approve the connection.
- The excavation exposing the connection must remain open for Wellington Water's inspection and approval.
- All new drainage must be recorded by the drainlayer. Measurements (from at least two fixed points, able to be located again in the future) relating to the position of the new connection are to be recorded and included with the as-built documentation/plans.
- For more information, contact your drainlayer directly or contact Wellington Water at 04 912 4470 land.development@wellingtonwater.co.nz.

Payment options:

In person at Council Administration building: Mon-Fri, 8am to 5pm (closed public holidays)

By eftpos or cash with this form, at Council Administration Building, 30 Laings Road, Lower Hutt

Internet banking

- Payment to Hutt City Council Sundry account: 03 0531 0429500 04
 - Please add the following GL code as a bank reference: GL1 3603 1002 000 000
- Then scan this form, and email to contact@huttcity.govt.nz, including date of payment.

Hutt City Council Office use only

Account: 1SewerSupplyConnect

GL1 3603 1002 000 000

Receipt no:

Amount: \$

Date:

Handling Officer: