

Hutt City Council Overview of Council Facilities as at 5 April 2022

HCC Facilities	Sites Affected	My Vaccine Pass	Red	Orange	Green
Public Facilities (all Council owned and operated) including neighbourhood hubs, and recreation facilities — for example, swimming pools.	Libraries, museums, hubs, pools and animal services. See facility and services breakdown for occupancy limits on 1m distancing	My Vaccine Pass is not required	<ul style="list-style-type: none"> Open with capacity limits based on 1m distancing. Masks are mandatory in public facilities for staff and visitors Follow event or gathering guidance where appropriate. 	<ul style="list-style-type: none"> Open with no capacity limits. Masks are mandatory in public facilities for staff and visitors. Follow event or gathering guidance where appropriate. 	<ul style="list-style-type: none"> Open with no capacity limits. Masks are encouraged to be worn indoors.
Events (indoor/outdoor) include private or public events of all sizes, concert or conference venues and/or Gatherings include private gatherings, weddings, places of worship, marae etc	Libraries, museums, hubs and pools Use of My Vaccine Pass for Halls is based on individual hirers agreement	Council run events - My Vaccine Pass is not required	<ul style="list-style-type: none"> Capacity limit of up to 200 people based on 1m distancing for indoor events/gatherings, with no limit for outdoor events. Masks are mandatory for staff and volunteers at an indoor /gathering. 	<ul style="list-style-type: none"> No capacity limits. Masks are mandatory for staff and volunteers at an indoor event/gathering. 	<ul style="list-style-type: none"> No capacity limits.
	Public locations which may include parks and streets etc.	Based on hirers for Halls			
Gyms	Huia and Stokes Valley Pool	My Vaccine Pass is not required	<ul style="list-style-type: none"> Capacity limit up to 200 people based on 1m distancing. Masks are mandatory for staff at gyms, or visitors when accessing leaving the site. 	<ul style="list-style-type: none"> No capacity limits. Masks are mandatory for staff at gyms, or visitors when accessing leaving the site. 	<ul style="list-style-type: none"> Open with no capacity limits
Council Offices – Council owned or leased office space	Office based buildings including Admin Building	My Vaccine Pass is not required	<ul style="list-style-type: none"> Front Counter open Masks are mandatory in in place areas and are to be worn when moving around the building in shared spaces. Teams are to work in bubbles to allow for continuity and ensure reduced capacity on site 	<ul style="list-style-type: none"> Front Counter open Masks are mandatory in in place areas and are encouraged to be worn when moving around the building in shared spaces. Staff can work onsite 	<ul style="list-style-type: none"> Front Counter open Masks are encouraged to be worn indoors. Staff can work onsite
Council Chamber	Council chambers located at Admin Building	My Vaccine Pass is not required	<ul style="list-style-type: none"> Capacity limit up to 200 People based on 1m distancing. Masks required while not seated 	<ul style="list-style-type: none"> No capacity limits Masks required while not seated 	<ul style="list-style-type: none"> No capacity limits.
Hospitality – food and drink services	Council owned buildings that are leased: Fellow Café and Bellbird Café	Based on tenants' arrangements	<ul style="list-style-type: none"> Capacity limit up to 200 People based on 1m distancing. Customers must be seated and separated. Masks required while not seated 	<ul style="list-style-type: none"> No capacity limits. Masks are encouraged indoors. 	<ul style="list-style-type: none"> Open with no capacity limits
Markets – farmers or local markets	Naenae Village Market Riverbank Market	Based on organisers arrangements	<ul style="list-style-type: none"> Open with no capacity limits for outdoor markets. 	<ul style="list-style-type: none"> Open with no capacity limits for outdoor markets. 	<ul style="list-style-type: none"> Open with no capacity limits.

Detailed description of Facilities as at 5 April 2022

Type of Facility or Service	Public Facility and services available	Red
<p>Public Facilities</p> <p>Open at all settings</p> <p>Indoor Events/Gatherings have an occupancy limit of up to 200 people based on 1m physical distancing</p>	<p>Little Theatre</p> <p>Available to hire with a health and safety plan</p> <p>Indoor Events/Gatherings have an occupancy limit of 200 (based on 1m physical distancing)</p> <hr/> <p>Community Halls</p> <p>All halls are available to hire with a health and safety plan.</p> <p>Indoor Events/Gatherings have an occupancy limit of 200 (based on 1m physical distancing) – each hall has set capacity limit based on size of venue.</p>	<p>200 people event or gathering</p> <p>Dressing room limits of 55</p> <hr/> <p>Eastbourne Hall occupancy limit 100</p> <p>Moera Hall occupancy limit 75</p> <p>Hardwick Smith Lounge closed for remedial work</p> <p>Wainuiomata Hall occupancy limit 200</p> <p>Belmont Memorial Hall occupancy limit 100</p> <p>Russell Keown House occupancy limit 40 (across 3 rooms)</p> <p>Eastbourne Hall occupancy limit 100</p> <p>Minoh House occupancy limit 25</p> <p>Treadwell St Hall required - occupancy limit 50</p> <p>Excludes Club House occupancy numbers</p>
<p>Council Chambers / Council Meetings</p>	<p>Council Chambers</p> <p>Indoor Events/Gatherings have an occupancy limit of 200 (based on 1m physical distancing) – each hall has set capacity limit based on size of venue.</p>	<p>Council Meetings occupancy limit 37</p> <p>Occupancy limit for events or gatherings 45 people</p>
<p>Council Offices</p>	<p>Council Administration Building, Laings Road / Market Grove</p> <p>Teams are to work in bubbles to allow for continuity and to ensure reduced capacity on site</p> <hr/> <p>Pelorus Trust Sports House (HCC is tenant)</p> <p>Pelorus Trust Sports House tenant organisations have agreed to COVID framework for Pelorus house – key details are documented here.</p> <p>HCC teams are to work in bubbles to allow for continuity and to ensure reduced capacity on site</p> <hr/> <p>Council Archives (online resources available)</p> <p>Virtual appointments encouraged</p>	<p>Front counter open</p> <hr/> <p>Front counter open</p> <p>Teams working in bubbles</p> <p>Meeting room limits based on 1m distancing</p> <hr/> <p>Virtual appointment encouraged</p>
<p>Animal Services</p>	<p>Animal services sites (two sites)</p> <p>Teams are to work in bubbles to allow for continuity and to ensure reduced capacity on site</p>	<p>Appointment only</p> <p>Teams working in bubbles</p>
<p>EOC</p>	<p>EOC</p>	<p>Encouraged EOC functioning remotely where possible or in bubbles</p>
<p>Outdoor Services</p>	<p>Public artesian water supply taps at Buick Street, Petone; outside the Dowse on Laings Road; and at Riverside Drive in Waiwhetu</p> <hr/> <p>HCC public toilets (not to operate at red except essential toilets)</p> <hr/> <p>Les Dalton Dog Park</p> <hr/> <p>HCC Cemeteries (follow distancing guidelines)</p> <hr/> <p>HCC sportsfields and playgrounds (inc skate parks)</p> <p>Parks and trails</p> <p>Waiu Bike trail</p>	<p>Open</p> <hr/> <p>Closed except for essential toilets</p> <hr/> <p>Open</p> <hr/> <p>Open for all, but number restrictions for gatherings/funerals:</p> <p>200 indoors based on 1m distancing or unlimited outdoors</p> <hr/> <p>Normal operations unless being hired for an event or gathering, follow relevant guidance</p> <p>Follow Sport NZ and/or venue advice</p>
<p>Regulatory and licensing in the field</p> <p>All regulatory services are required to be vaccinated to ensure their safety (subject to consultation underway)</p>	<p>Animal services</p> <hr/> <p>Noise Control</p> <hr/> <p>Regulatory and licensing</p> <hr/> <p>Consenting functions (building and resource consents)</p> <hr/> <p>RMA plan making</p> <hr/> <p>Environmental Health</p> <hr/> <p>Parking Services</p>	<p>Allowing for services to be provided remotely or with strict health and safety guidelines when in person</p> <p>Public health measures apply when interacting with members of the public e.g. use of Masks, physical distancing</p>

	Roading maintenance and transport related work	
Recreation and Sport	Recreation Programmes	Follow Sport NZ and/or venue advice
	Club Sport	
Council Owned Buildings that are leased	Fellow Café	Capacity limits are managed by tenant
	Bellbird Café	
	Ricoh Sports Centre	
	Lower Hutt Events Centre	
Markets	Naenae Village Market – operating without My Vaccine Pass	Open with no limits
	Riverbank Market¹ - operating without My Vaccine Pass	
Health Services	Plunket Currently located at Koranui, Walter Nash Centre and Wainuiomata hub	Available

¹ Note the Riverbank Carpark is not Council run.