Temporary advertising application form

Your details

Name

Address

Day number | Mobile number

Email

Reason for advertising and event date

Sites and signage

No of signs | Maximum (1200 x 900mm) | Yes

No of signs | Size(s)

Sites

Details on signs

Duration from | to

Person(s) responsible for sign maintenance

(Placement and removal of signs) If different from applicant details)

Name

Day number | Mobile number

Email

I would like to use road reserve for temporary advertising and agree to comply with all of the conditions

Signed | Date

Return via post or email: **transport_referrals@huttcity.govt.nz**

Approved sites

(a) **Cambridge Terrace** - whole length of railway berms, excluding areas shown on plan no's 1 to 5 and plan 11 & 11A attached.

(b) **George Street** - (See plan 6) east side, starting at southern end Delaney Park and extending 80m northwards between the fence and the road.

~~(c) **Harbourview Road** - (See plan 7) south side, starting 15m east from first house on left hand side going uphill from SH2 and extending 60m eastwards.~~ **(Harbourview Road taken off approved sites due to RiverLink project).**

(d) **High Street** *(Signs 1 sq metres only) south side of railway berms opposite 1173 to 1187 (See plan 8)*

(e) **Major Drive -** (See plan 9) north side as shown on plan.

(f) **Normandale Road** - *(Signs 1 sq metres only)* south side as shown on plan.10

(g) **Oxford Terrace -** *(Signs 1 sq metres only)* railway berms between Walters Street to 215 behind cycle path as shown on plan 14B. **One sign per candidate**

(h) **Parkside Road** - north side, on grass berm as shown on plan 12.

(i) **Pharazyn Street** - north side, as shown on plan 13. (Pharazyn Street taken off approved sites due to RiverLink project).

(j) **Wainuiomata Road** - west side on grass berm as shown on Plan 14 to be visible only to north bound traffic.

(k) **Wingate Crescent** - on any of the grassed island areas north and south of the Wingate Overbridge as shown on Plan 15, not closer than 5m to any kerbline.

(l) **Wingate Roundabout-High Street to Oxford Terrace** - In grassed island as shown on Plan 16, not closer than 5 or 9 metres behind any kerbline.

 # Note: (d) & (g) are temporarily not available due to new cycle way and areas not yet defined. Thank you

Conditions

The following information sheet is designed to assist event organisers in the preparation and placement of temporary signs, excluding commercial advertising.
A list of the Conditions and Approved/Not Approved sites follows:

1. Only one sign at each location.
2. Sign specification of 1200mm x 900mm maximum.
3. That the sign does not obstruct any other signs already in place.
4. All signs are to be maintained in a safe, tidy condition and inspected regularly.
5. All signs shall be removed within 24 hours of the last showing.
6. Signs not to be erected for more than 21 days.
7. Extreme care must be taken when digging holes for sign support as underground power, telephone, water and gas services may exist at any depth below the surface.

Privacy Statement

We collect, use and disclose personal information you provided:

- for the purpose(s) specified at the point of collection
- to communicate with you for council purposes
- to tell you about products and services we believe may be of interest to you, and
- to enable us to maintain our records and carry out statutory functions.

You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected if you think it is wrong. If you'd like to ask for a copy of your information, or have it corrected, please contact us at contact@huttcity.govt.nz or come in and see us at 30 Laings Road, Lower Hutt 5010. For more information see our privacy statement.