

DELEGATIONS REGISTER

1. PURPOSE

The formal delegations set out in this Register assist the Council to achieve its stated goals and objectives as recorded in the annual plan, the Long-Term Plan, and other approved documents, and to implement its statutory obligations. These delegations are in place to facilitate actions within the limits of authority permitted by Council itself and by the legislation under which it acts, to ensure that the organisation meets the needs of its customers in a lawful, timely, efficient, and effective manner.

2. STRUCTURE OF DELEGATIONS

The delegations contained in this Register are set out in the following way:

- Part One – delegations from Council to the Chief Executive
- Part Two – delegations from Chief Executive to Officers (for ease of reference, this part is split into sub-parts applicable to different groups and business units of Council).

3. DELEGATION: WHY AND HOW

Clauses 32, 32A and 32B of Schedule 7 of the Local Government Act 2002 (LGA 2002) allow Council to delegate all or any of its powers, responsibilities, or duties to specified people, including Committees, members, and officers (unless expressly provided otherwise in another Act). Clause 32 lists certain powers that are exceptions and may not be delegated. A delegation can be made subject to certain directions and the delegation is subject to revocation at any time at will by Council.

In addition, some other Acts also contain specific delegation provisions and can impose different restrictions from those arising under the LGA 2002.

4. EXTENT OF DELEGATED POWERS

It is important for staff to appreciate that local authorities are established by statute. As such the powers of a local authority are limited by statute. However, there is a long-established principle that local authorities have implied power to do anything that is ancillary to the discharge of any of their statutory functions.

All Council delegations, whether delegated from Council or by the Chief Executive are required to be exercised on the following basis:

- a) A delegation of authority made by Council to any officer will not affect Council's ability to exercise the power itself.
- b) Officers must note that a delegation is a permission to act on Council's behalf, which is revocable at any time by Council or, in the case of a delegation by the Chief Executive, by notice from the Chief Executive.

- c) Delegations must be exercised lawfully and, in a manner, consistent with Council’s planning documents (particularly the Long-Term Plan and the Annual Plan) and Policies; and
- d) Where more than one officer designation is named, the powers are delegated severally.

5. DELEGATIONS BY COUNCIL

Delegations set out in Part One of this Register are made by Council resolution.

6. DELEGATIONS BY THE CHIEF EXECUTIVE

In approving this Register, the Chief Executive of Hutt City Council delegates the authorities described in that Part Two to the persons holding, at any time, the position of the officers specified.



Johanna Elizabeth Miller
Chief Executive

Date: 14-11-2024

7. PART ONE

7.1 DELEGATIONS MADE BY COUNCIL TO THE CHIEF EXECUTIVE

1. Council delegates the powers, functions and duties listed in the table below to the Chief Executive, subject to any restrictions specified in the column headed 'delegation'.
2. In addition, any power, function, or duty of Council that is contained in any enactment and that is not listed below may be exercised by the Chief Executive, unless an enactment prevents the delegation of the relevant power, function, or duty.
3. The Chief Executive is given the authority to delegate any of the powers, functions, or duties he or she is given to another officer, unless otherwise stated in the table below.

Delegations

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
Building Act 2004	<p>All the functions and powers of Council as a territorial authority and building consent authority under the Act and any Regulations made under the Act except for:</p> <ol style="list-style-type: none"> 1. The power to adopt, amend or replace Council's policy on dangerous and insanitary buildings. 2. The power to transfer Council's functions, duties, or powers under the Act to another territorial authority. <p>For clarity, this delegation includes all the powers necessary for the Chief Executive to file a charging document on behalf of Council for an offence against the Act.</p>	To the Chief Executive with authority to delegate to officers.

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
Burial and Cremation Act 1964	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
Civil Defence Emergency Management Act 2002	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
Companies Act 1993	All the functions and powers relevant under the Act for council-controlled organisations/council-controlled trading organisations that are companies	To the Chief Executive with authority to delegate to officers.
Crimes Act 1961	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
Dog Control Act 1996	All the functions and powers of Council under the Act and any Regulations made under the Act.	<p>To the Chief Executive with authority to delegate to officers, except that the power to appoint dog control officers or dog rangers may only be delegated to:</p> <ul style="list-style-type: none"> - Director Environment and Sustainability - Head of Environmental Protection - Animal Services Manager
Family Violence Act 2018	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
Fencing Act 1978	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
Fire and Emergency New Zealand Act 2017	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
Food Act 2014	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
Gambling Act 2003	<p>The power to consider applications for territorial authority consent for Class 4 Venue Licenses in accordance with Council's Class 4 Venue Policy and to:</p> <ol style="list-style-type: none"> 1. grant consent, with or without specifying the maximum number of machines that can be operated at the venue; or to 2. decline consent 	<p>To the Chief Executive with authority to delegate to:</p> <ul style="list-style-type: none"> - Director Environment and Sustainability - Head of Environmental Protection - Environmental Health Manager
Hazardous Substances and New Organisms Act 1996	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
Health Act 1956	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
Health and Safety at Work Act 2015.	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers
Impounding Act 1955	All the functions and powers of Council under the Act and any Regulations made under the Act, except those powers specified in section 14 (relating to poundage fees and sustenance charges).	To the Chief Executive with authority to delegate to officers.
Land Act 1948	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
Land Drainage Act 1908	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
Land Transport Act 1998 and the Transport Act 1962	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
Litter Act 1979	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
Local Electoral Act 2001	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
Local Government Act 1974	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
Local Government Act 2002	<p>All the functions and powers of Council under the Act and any Regulations made under the Act, except:</p> <ul style="list-style-type: none"> - Powers set out in clause 32(1) (a) to (f) of the Seventh Schedule (namely the power to: make a rate; make a bylaw; borrow money, purchase or dispose of assets, other than in accordance with the long-term council community plan; adopt a long-term council community plan, annual plan, or annual report; appoint a chief executive; adopt policies required to be adopted and consulted on under this Act in association with the long-term council community plan or developed for the purpose of the local governance statement); and 	To the Chief Executive with authority to delegate to officers.

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
	<ul style="list-style-type: none"> - Functions and powers of Council that relate to matters where Council has expressly requested that a report be prepared for a decision of Council or one of Council's standing committees, ward committees or community boards This delegation includes the authority to do all lawful acts necessary to implement Council's Policies and the Long-Term Plan. It also includes authority to Apply Hutt City Council's Common Seal provided the application is reported to Council in accordance with Hutt City Council's Standing Orders. 	
<p>Local Government (Rating) Act 2002</p>	<p>All the functions and powers of Council under the Act and any Regulations made under the Act, except:</p> <ul style="list-style-type: none"> - Functions and powers conferred by Part 1, sub part 2 (key provisions on what is rateable, i.e., who must pay rates, and the kinds of rates that may be set). - Functions and powers conferred by Part 5, sub part 1 (replacement of rates); and - The power to make rates. 	<p>To the Chief Executive with authority to delegate to:</p> <ul style="list-style-type: none"> - Director Strategy and Engagement - Group Chief Financial Officer - Rates Team Leader
<p>Local Government Official Information and Meetings Act 1987 and any regulations made under the Act</p>	<p>All the functions and powers of Council under the Act and any Regulations made under the Act, except those in section 32 (which relates to responses to recommendations made by the Ombudsman under section 30(1)).</p>	<p>To the Chief Executive with authority to delegate to officers in accordance with section 43 of the Act.</p>

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
Machinery Act 1950 and Amusement Devices Regulations 1978	The power to authorise, permit and carry out inspections in relation to amusement devices.	To the Chief Executive with authority to delegate to officers.
Privacy Act 2020	All the functions, powers and duties of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
Property Law Act 2007	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
Protected Disclosures Act 2000	The power to establish and maintain internal procedures required by the Act and to receive and investigate disclosures made.	To the Chief Executive with authority to delegate to officers.
Public Records Act 2005	The power to establish and maintain internal procedures required by the Act and to receive and investigate disclosures made.	To the Chief Executive with authority to delegate to officers.
Public Works Act 1981	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
Railways Act 2005	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
Rates Rebate Act 1973	All the functions and powers of Council under the Act and any Regulations made under the Act.	<p>To the Chief Executive with authority to delegate to:</p> <ul style="list-style-type: none"> - Director – Strategy and Engagement - Group Chief Financial Officer - Rates Team Leader - Rates Officers

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
Rating Valuations Act 1988	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
Reserves Act 1977	<p>All the functions and powers of Council under the Act and any Regulations made under the Act, including:</p> <ul style="list-style-type: none"> - Council's functions and powers as an 'administering body'; and - any powers that the Minister of Conservation delegates or transfers to Council under the Act 	To the Chief Executive with authority to delegate to officers.
Resource Management Act 1991	<p>All the functions and powers of Council under the Act, except for:</p> <ul style="list-style-type: none"> - the decision to change a district plan under section 73 and Schedule 1 - the power to give a decision on the provisions of a proposed policy statement or plan and matters raised in submissions under clause 10 of Schedule 1 of the Act. - the power to initiate variations to a proposed policy statement or plan, or to a change, under clause 16A of Schedule 1 of the Act. - the power to approve a proposed policy statement or plan under clause 17 of Schedule 1 of the Act. - the powers relating to private plan changes under clauses 24, 25, 28(5), and 29 of Schedule 1 of the Act. - the power to set charges under section 36 	To the Chief Executive with authority to delegate to officers.

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
Sale and Supply of Alcohol Act 2012	All the functions and powers of a territorial authority and the Chief Executive under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate the functions and powers of the territorial authority to officers, or the power to delegate the functions and powers of the Chief Executive in accordance with section 198 of the Act.
Telecommunications Act 2001	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
Trespass Act 1980	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
Unit Titles Act 2010	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
Waste Minimisation Act 2008	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
Hutt City Council – Bylaws <ul style="list-style-type: none"> - Alcohol Fees Bylaw - Appearance Industries Bylaw - Cemeteries Bylaw - Control of Alcohol in Public Places Bylaw - Control of Animals Bylaw - Dog Control Bylaw - HCC Solid Waste Management and Minimisation Bylaw - Hutt City Council Speed Limits Bylaw - Hutt Valley Trade Wastes Bylaw 	All the functions and powers of Council under the Bylaws.	To the Chief Executive with authority to delegate to officers.

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
<ul style="list-style-type: none"> - Parks & Reserves Bylaw - Prevention of Nuisance from Fires and Smoke Bylaw - Public Places Bylaw - Trading in Public Places Bylaw - Traffic Bylaw - Water Supply Bylaw 		

8. PART TWO

8.1 DELEGATIONS MADE BY THE CHIEF EXECUTIVE TO OTHER OFFICERS

1. The Chief Executive delegates the responsibilities, duties and powers listed in the tables in Sub-parts 1 to 7 below to the identified Council officers, subject to any restrictions specified in the column headed 'delegation'.
2. A reference to a particular section of an Act includes all the subsections and other subsidiary components of that section unless a particular subsection or other subsidiary component is expressly identified.

8.2 SUB-PART ONE – STRATEGY AND ENGAGEMENT

Delegations – Statute

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
Family Violence Act 2018 and any Regulations made under the Act	Power to decide whether to grant or decline applications made under section 231 of the Act, along with all necessary administrative functions and powers arising under the Act and the Regulations.	Director – Strategy and Engagement
Local Government Act 1974 Local Government Act 2002 and any Regulations made under those Acts	All functions and powers delegated to the Chief Executive. Applicable powers include: 1. all functions and powers (except those reserved to Council itself by statute or policy) contained in Hutt City Council standing orders.	Director – Strategy and Engagement

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
	<p>2. power to engage consultants, purchase materials and, as applicable, call for tenders for matters associated with the relevant officer's role.</p> <p>3. power to execute and administer contracts in Council's name.</p> <p>4. power to execute in Council's name and to Apply Council's seal to, in a manner appropriate and consistent with standing orders, transfers, memoranda of mortgage and encumbrances, bonds and agreements and to execute release of the same.</p> <p>5. all the functions and powers arising under sections 327A and 348 of the Local Government Act 1974; 7. responsibility for delivering the briefing referred to in clause 21 of Schedule 7 of the Local Government Act 2002; and</p> <p>6. all the functions and powers necessary for ensuring compliance with the requirements for council-controlled organisations and council-controlled trading organisations under the Local Government Act 2002.</p>	
<p>Local Government Official Information and Meetings Act 1987 and any Regulations made under the Act</p>	<p>All the functions and powers of Council under the Act, except those in section 32 (which relates to responses to recommendations made by the Ombudsman under section 30(1)) and Part 7.</p>	<p>Director – Strategy and Engagement</p>

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
Local Government Official Information and Meetings Act 1987 and any Regulations made under the Act	All the administrative functions and powers of Council under Part 7 of the Act.	Head of Democratic Services Senior Democracy Advisor Democracy Advisors
Resource Management Act 1991 and any Regulations made under that Act	All the functions and powers of Council with respects to hearings under the Act	Head of Democratic Services. Senior Democracy Advisor Democracy Advisors

Delegations - Bylaws

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
Hutt City Council Bylaws: <ul style="list-style-type: none"> - Alcohol Fees Bylaw - Appearance Industries Bylaw - Cemeteries Bylaw - Control of Alcohol in Public Places Bylaw - Control of Animals Bylaw - Dog Control Bylaw - HCC Solid Waste Management and Minimisation Bylaw - Hutt City Council Speed Limits Bylaw - Hutt Valley Trade Wastes Bylaw - Parks & Reserves Bylaw 	All functions and powers delegated to the Chief Executive, including the power to initiate proceedings and to issue notices.	Director – Strategy and Engagement

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
<ul style="list-style-type: none"> - Prevention of Nuisance from Fires and Smoke Bylaw - Public Places Bylaw - Trading in Public Places Bylaw - Traffic Bylaw - Water Supply Bylaw 		

8.3 SUB-PART TWO – ENVIRONMENT AND SUSTAINABILITY

Delegations – Statute

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
<p>Local Government Act 1974 Local Government Act 2002 and any Regulations made under those Acts</p>	<p>All functions and powers delegated to the Chief Executive, including:</p> <ol style="list-style-type: none"> 1. power to engage consultants, purchase materials and, as applicable, call for tenders for matters associated with the role of the Group. 2. power to execute and administer contracts in Council's name. 3. power to prepare the following planning documents: Annual Plan, Strategic Plan, Long Term Council Community Plan. 4. power to prepare, have input into (as applicable), and monitor compliance with, Council Policies. 5. power to maintain and safeguard Council records. 	<p>Director - Environment and Sustainability (All Apply, 7 – 10 Directors responsibility)</p> <p>Head of Environmental Protection</p> <p>Environmental Health Manager (1 and 2 Apply)</p> <p>Resource Consents and Compliance Manager (1 and 2 Apply)</p> <p>Policy Planning Manager (1 and 2 Apply)</p> <p>Resource Consents Lead (1 and 2 Apply)</p> <p>Principal Policy Planner (1 and 2 Apply)</p> <p>Principal Resource Consents Planner (1 and 2 Apply)</p> <p>Head of Building Control (1 and 2 Apply)</p> <p>Building Consents Manager (1 and 2 Apply)</p>

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
	<p>6. power to investigate and remove abandoned vehicles (section 356 of the Local Government Act 1974).</p> <p>7. responsibility for the provision of water to properties within Council's reticulation area (Part 7, Subpart 2 of the Local Government Act 2002).</p> <p>8. power to operate systems for the disposal of stormwater and wastewater (Part 7, Subpart 1 of the Local Government Act 2002)</p> <p>9. power to operate systems for the disposal of trade wastes.</p> <p>10. Responsibility for ensuring that fire hydrants are always charged with water (section 648 of Local Government Act 1974)</p>	<p>Operational Policy & Capability Manager (1 Applies)</p> <p>Principal Building Engineer (TA) (1 and 2 Apply)</p> <p>Parking Services Manager (1, 2 and 6 Apply)</p> <p>Senior Parking Warden (6 Applies)</p> <p>Parking Wardens (6 Applies)</p> <p>Head of Planning (1 and 2 Apply)</p> <p>Development Engineering Manager (1 and 2 Apply)</p> <p>Principal Strategic and Business Advisor (3 Applies)</p>
Companies Act 1993 and any Regulations made under the Act	All the functions and powers necessary to ensure compliance with the requirements of Companies Act 1993 for Council Controlled Organisations/Council Controlled Trading Organisations that are companies.	Director – Environment and Sustainability
Resource Management Act 1991 and any Regulations made under that Act	<p>All the functions and powers of Council under the Act (including the power to investigate complaints and initiate proceedings), except for:</p> <ul style="list-style-type: none"> - The power to appeal to the Environment Court under section 120 of the Act - The power to lodge a notice of requirement for a heritage order, or to 	Director – Environment and Sustainability

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
	<p>alter a heritage order, with the Environmental Protection Authority under section 145 of the Act.</p> <ul style="list-style-type: none"> - The powers relating to heritage orders in sections 189, 193, 194, and 195A (1) of the Act. - The powers of a requiring authority or a heritage protection authority under sections 198B, 198E, and 198C (8) of the Act. - The power to make a submission or further submission under clauses 6 and 8 of Schedule 1 of the Act. - The power to withdraw a proposal to prepare, change, or vary a policy statement or plan under clause 8D of Schedule 1 of the Act. - The power to give a decision on the provisions of a proposed policy statement or plan and matters raised in submissions under clause 10 of Schedule 1 of the Act. - The power to initiate variations to a proposed policy statement or plan, or to a change, under clause 16A of Schedule 1 of the Act. 	

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
	<ul style="list-style-type: none"> - The power to approve a proposed policy statement or plan under clause 17 of Schedule 1 of the Act. - The powers relating to private plan changes under clauses 24, 25, 28(5), and 29 of Schedule 1 of the Act. 	
Resource Management Act 1991 and any Regulations made under that Act	<p>All the functions and powers of Council under the following provisions of the Act:</p> <p>Sections: 27, 32, 36(3), 36(5), 36A, 37, 37A, 42A(1), 42A(5), 80, 82, 85B, 86D, 87BA, 87BB, 87E, 88, 91, 92, 92A, 95, 95A-95G, 99, 99A, 100, 101, 102, 103, 104-104D, 108, 108A, 109, 124-124C, 125, 126, 127, 128, 130, 132, 133A, 138, 139, 139A, 149B, 149F, 149G, 149I, 149M, 149ZD, 168A, 169, 170, 171, 176A, 181, 182(2), 182(5), 184(1), 184(2), 184A, 189A, 190, 191, 195A (3), 196, 198C (5), 198D, 198F, 198J, 221, 222, 223, 224, 226, 234, 235, 237B, 240, 241, 243, 316, 322, 325A, 330, 333, 336, 339C, 343C.</p> <p>Schedule 1, clauses: 1, 2, 3, 4, 8AA, 9, 16, 20A, 23, 28(2), 34, 35.</p>	Head of Planning
Resource Management Act 1991 and any Regulations made under that Act	<p>All the functions and powers of Council under the following provisions of the Act:</p>	Policy Planning Manager Principal Policy Planner Policy Planner (includes intermediate and senior)

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
	<p>Sections: 32, 36(3), 37, 37A, 91, 92, 99, 100, 101, 102, 103, 182(2), 184(1)</p> <p>Schedule 1, clauses: 2, 3.</p>	
<p>Resource Management Act 1991 and any Regulations made under that Act</p>	<p>All the functions and powers of Council under the following provisions of the Act:</p> <p>Sections: 27, 36(3), 36(5), 36A, 37, 37A, 38, 42A(1), 42A(5), 87BA, 87BB, 87E, 88, 91, 92, 92A, 95, 95A-95G, 99, 99A, 100, 101, 102, 103, 104-104D, 108, 108A, 109, 124-124C, 125, 126, 127, 128, 130, 132, 133A, 138, 139, 139A, 149B, 149F, 149G, 176A, 221, 222, 223, 224, 226, 234, 235, 237B, 240, 241, 243, 316, 322, 325A, 330, 333, 336, 339C, 343C.</p>	<p>Resource Consents and Compliance Manager</p> <p>Resource Consents Lead</p>
<p>Resource Management Act 1991 and any Regulations made under that Act</p>	<p>All the functions and powers of Council under the following provisions of the Act:</p> <p>Sections: 16, 36(3), 36A, 37, 37A, 42A(1), 87BA, 87BB, 88, 91, 92, 92A, 95, 95A95G, 99, 100, 101, 102, 103, 104-104D, 108, 125, 126, 127, 128, 130, 132, 133A, 138, 139, 139A, 176A, 221, 222, 223, 224, 226, 234, 235, 237B, 240, 241, 243, 322, 326 – 328, 339C, 343C, 380-382A.</p>	<p>Principal Resource Consents Planner</p> <p>Senior Resource Consents Planner</p> <p>Intermediate Resource Consents Planner</p>
<p>Resource Management Act 1991 and any Regulations made under that Act</p>	<p>All the functions and powers of Council under the following provisions of the Act:</p> <p>Sections: 36(3), 36A, 37, 37A, 42A (1), 87BA, 87BB, 88, 91, 92, 92A, 95, 95A95G, 99, 104-104D, 108, 125, 127, 128, 133A, 138, 139, 139A,</p>	<p>Resource Consents Planner (includes Graduate)</p> <p>Planning Technician</p>

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
	176A, 235, 237B (excluding 237B (8)), 322, 339C, 343C	
Resource Management Act 1991 and any Regulations made under that Act	All the functions and powers of Council under the following provisions of the Act: Sections: 36(3), 88, 91, 92, 92A, 95, 95A-95G, 104-104D, 108, 125, 126, 127, 128, 130, 132, 133A, 138, 139, 139A, 176A, 223, 224, 322, 339C, 343C.	Director - Environment and Sustainability Head of Building Control Building Consents Manager Operational Policy & Capability Manager Commercial Consents Lead Residential Consents Lead Building Officer Senior Building Officer Building Technician
Resource Management Act 1991 and any Regulations made under that Act	All the functions and powers of Council under the following provisions of the Act: Sections: 38, 316, 322, 325A, 330, 343C	Director - Environment and Sustainability Head of Planning Resource Consents and Compliance Manager Monitoring & Enforcement Officers (including Senior) Environmental Health Manager Senior Environmental Health Officer Environmental Health Officer Environmental Technical Officer Team Lead – Food

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
<p>Resource Management Act 1991 and any Regulations made under that Act</p>	<p>All the functions and powers of Council under the following provisions of the Act:</p> <p>Sections: 316, 322, 325A, 343C.</p>	<p>Director - Environment and Sustainability Environmental Health Manager Senior Environmental Health Officer Environmental Investigations Officer Environmental Health Officer Environmental Technical Officer Team Lead - Food</p>
<p>Resource Management Act 1991 and any Regulations made under that Act</p>	<p>All the functions and powers of Council under the following provisions of the Act:</p> <p>Sections: 322, 326, 327, 328, 333, 336, 339C, 343C, 380 – 382A</p>	<p>Director - Environment and Sustainability Head of Environmental Protection Monitoring and Enforcement Officers (includes senior) Senior Environmental Health Officer Environmental Health Officer Environmental Technical Officer</p>
<p>Building Act 2004 and any Regulations made under the Act</p>	<p>1. All the functions and powers of a territorial authority and a building consent authority under the Act and any Regulations made under the Act that are necessary to ensure compliance with building consents, compliance with the Act, and for the purposes of enforcement of the Act and/or Regulations.</p>	<p>Director - Environment and Sustainability (1 and 2 Apply) Head of Building Control (1 and 2 Apply) Building Consents Manager (1 and 2 Apply) Operational Policy & Capability Manager (1 Applies) Principal Building Engineer (TA) (1 and 2 Apply) Senior Building Officer (1 Applies)</p>

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
	<p>2. Power to initiate proceedings, commission works and issue notices under Parts 2 and 5 of the Act PROVIDED THAT the power to notify a building consent under section 73 of the Act or to issue/authenticate a certificate under sections 75 and 77 of the Act will only be exercised after the matter has been discussed with suitability qualified experts.</p>	<p>Building Officer (1 Applies) Residential Consents Team Lead (1 Applies) Commercial Consents Team Lead (1 Applies) Inspections Team Lead (1 and 2 Applies) Senior Building Officer, Building Inspection Team (1 and 2 Applies) Senior Building Inspections Officer (1 and 2 Applies) Building Technical Lead (1 Applies) Building Cadet (1 Applies) Building Technician (1 Applies) Principal Quality Assurance (1 Applies) Building Warrant of Fitness Auditor (1 and 2 Apply) Building Compliance Officer (1 and 2 Apply) Compliance Officer (1 and 2 Apply) Administrator, Building team (1 Applies) Financial Administrator, Building Team (1 Applies)</p>

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
<p>Dog Control Act 1996 and any Regulations made under the Act</p>	<p>1. All the functions and powers of an Animal Control Officer and a Dog Ranger under the Act and any Regulations made under the Act.</p> <p>2. All the functions and powers of Council necessary for the administration of the Act and any Regulations made under the Act, including: licensing of dogs; promotion of responsible dog ownership and welfare of dogs.</p> <p>3. Power to initiate enforcement proceedings and/or other enforcement action under the Act.</p> <p>4. Power to Apply, and to contribute to the development of, Council's policy on dogs and the animal control provisions of Council's bylaws; and</p> <p>5. Power to appoint dog control officers or dog rangers.</p>	<p>Director - Environment and Sustainability</p> <p>Head of Environmental Protection</p> <p>Animal Service Manager</p> <p>Animal Services Team Lead – HCC (1, 2, 3, and 4 applies)</p> <p>Animal Services Team Lead – WCC (1, 2, 3, and 4 applies)</p> <p>Principal Animal Control Officer (1, 2, 3, and 4 applies)</p> <p>Senior Animal Control Officer (1, 2, 3, and 4 applies)</p> <p>Animal Control Officer (1, 2, 3, and 4 applies)</p> <p>Administration Team Lead (1, 2 and 3 applies)</p> <p>Administrator (1, 2 and 3 applies)</p>
<p>Family Violence Act 2018 and any Regulations made under the Act</p>	<p>Power to decide whether to grant or decline applications made under section 231 of the Act, along with all necessary administrative functions and powers arising under the Act and the Regulations.</p>	<p>Director - Environment and Sustainability</p> <p>Head of Environmental Protection</p> <p>Animal Services Manager</p> <p>Animal Services Team Lead – HCC</p> <p>Animal Services Team Lead – WCC</p> <p>Administration Team Lead</p>
<p>Food Act 2014 and any Regulations made under the Act</p>	<p>All the functions and powers of Council under the Act and any Regulations made under the Act.</p>	<p>Director - Environment and Sustainability</p> <p>Head of Environmental Protection</p>

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
		Environmental Health Manager Food Team Lead Alcohol Team Lead Principal Quality Assurance Environmental Health Officers (includes Senior) Environmental Technical Officers (includes Senior)
Health Act 1956 and any Regulations made under the Act	All the functions and powers of Council under the Act and any Regulations made under the Act.	Director - Environment and Sustainability Head of Environmental Protection Environmental Health Manager Food Team Lead Alcohol Team Lead Principal Quality Assurance Environmental Health Officers (includes Senior) Environmental Technical Officers (includes Senior) Environmental Investigations Officer
Hazardous Substances and New Organisms Act 1996 and any Regulations made under the Act	All the functions and powers of enforcement officers under the Act and any Regulations made under the Act, including the power to initiate enforcement proceedings and/or other enforcement action under the Act. These powers include:	Director - Environment and Sustainability Head of Environmental Protection Environmental Health Manager Trade Waste Team Lead

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
	<ul style="list-style-type: none"> - powers of entry and inspection under section 103 of the Act. - power to serve compliance orders under section 104 of the Act. - power to issue infringement notices under section 112 of the Act. - power to declare a hazardous substances emergency under section 136 of the Act; and - power to exercise emergency powers under section 137 of the Act in the event of a hazardous substance emergency. 	<p>Trade Waste Officers (Including Intermediate and Senior)</p> <p>Environmental Health Officers (includes Senior)</p> <p>Environmental Technical Officers (includes Senior)</p> <p>PROVIDED THAT powers under sections 136 and 137, where proposed to be exercised by officers other than Director - Environment and Sustainability is only exercised after consultation with Director - Environment and Sustainability.</p>
<p>Impounding Act 1955 and any Regulations made under the Act</p>	<p>All the functions and powers of Council under the Act and any Regulations made under the Act, except those powers specified in section 14(1) (relating to poundage fees).</p>	<p>Director - Environment and Sustainability</p> <p>Head of Environmental Protection</p> <p>Animal Services Manager</p> <p>Animal Control Officers (including Seniors)</p> <p>Principal Animal Control Officer</p>
<p>Machinery Act 1950 and Amusement Devices Regulations 1978</p>	<p>Power to authorise, permit and carry out inspections in relation to amusement devices.</p>	<p>Director - Environment and Sustainability</p> <p>Head of Environmental Protection</p> <p>Food Team Lead</p> <p>Alcohol Team Lead</p> <p>Principal Quality Assurance</p> <p>Environmental Health Manager</p> <p>Environmental Health Officers (includes Senior)</p> <p>Environmental Investigations Officer</p>

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
		Environmental Technical Officers (includes Senior)
Fire and Emergency New Zealand Act 2017 and any Regulations made under the Act	All the functions and powers of Council under the Act and any Regulations made under the Act.	Director - Environment and Sustainability Head of Building Control Building Consents Manager Operational Policy & Capability Manager Principal Building Engineer (TA) Senior Building Officer Building Officer Senior Building Inspections Officer Residential Consents Team Lead Commercial Consents Team Lead Inspections Team Lead Inspections Team Lead Building Cadet Building Technician Building Warrant of Fitness Auditor Administrator BWOF Building Compliance Officer Compliance Officer

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
Sale and Supply of Alcohol Act 2012 and any Regulations made under the Act	All the functions and powers of the chief executive under the Act, in accordance with section 198.	The Secretary function under the Act is delegated to the Chief Legal Officer and Solicitor including the power to issue licences, certificates, and authorities under section 64(1) of the Act.
Gambling Act 2003	The power to consider applications for territorial authority consent for Class 4 Venue Licenses in accordance with Council's Class 4 Venue Policy and to grant consent, with or without specifying the maximum number of machines that can be operated at the venue; or to decline consent.	Director - Environment and Sustainability Head of Environmental Protection Environmental Health Manager Food Team Lead Alcohol Team Lead Principal Quality Assurance Senior Environmental Health Officer Environmental Health Officer Senior Environmental Technical Officer Environmental Technical Officer
Litter Act 1979 and any Regulations made under the Act	All the functions and powers of Litter Control Officers and Litter Wardens under the Act, including the power to initiate enforcement proceedings and/or other enforcement action under the Act.	Director - Environment and Sustainability Head of Environmental Protection Food Team Lead Alcohol Team Lead Principal Quality Assurance Environmental Health Manager Environmental Health Officers (includes Senior)

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
		Environmental Technical Officers (includes Senior) Environmental Investigations Officer
Transport Act 1962 Land Transport Act 1998 and any Regulations and/or Rules made under those Acts	All the functions and powers of Council under the Acts, Regulations and Rules	Director - Environment and Sustainability. Head of Environmental Protection Parking Services Manager Senior Parking Warden Parking Wardens

Delegations – Bylaws

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
Hutt City Council Bylaws	All the functions and powers of Council under the Bylaws.	Director - Environment and Sustainability
Hutt City Council Bylaws Water Supply Bylaw	All functions and powers necessary to maintain the integrity of Council's Water Services.	Director - Environment and Sustainability
Hutt City Council Bylaws: Prevention of Nuisance from Fires and Smoke Bylaw	All the functions and powers of Council under the Bylaw.	Director - Environment and Sustainability Head of Environmental Protection Environmental Health Manager Food Team Lead Alcohol Team Lead Environmental Investigations Officers

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
		Environmental Health Officers (includes Senior) Environmental Technical Officers (includes Senior) Principal - Quality Assurance Trade Waste Officers Environmental Investigations Officers Trade Waste Team Lead
Hutt City Council Bylaws: <ul style="list-style-type: none"> - Control of Alcohol in Public Places Bylaw - Public Places Bylaw - Waste Management and Minimisation Bylaw 2021 - Trading in Public Places Bylaw - Alcohol Fees Bylaw - Appearance Industries Bylaw 	All the functions and powers of Council under the Bylaw.	Director - Environment and Sustainability Head of Environmental Protection Environmental Health Manager Food Team Lead Alcohol Team Lead Principal Quality Assurance Environmental Health Manager Environmental Health Officers (includes Senior) Environmental Technical Officers (includes Senior) Environmental Investigations Officers Senior Trade Waste Officer Trade Waste Officers Trade Waste – Team Lead Contracts Officer

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
Hutt City Council Bylaws: <ul style="list-style-type: none"> - Hutt Valley Trade Wastes Bylaw 	All the functions and powers of Council under the Bylaw.	Director - Environment and Sustainability Head of Environmental Protection Trade Waste Team Lead Senior Trade Waste Officer Trade Waste Officers
Hutt City Council Bylaws: <ul style="list-style-type: none"> - Parks and Reserves Bylaw - Traffic Bylaw 	All the functions and powers of Council under the Bylaw.	Director - Environment and Sustainability Head of Environmental Protection Parking Services Manager Senior Parking Warden Parking Wardens Environmental Health Manager Food Team Lead Alcohol Team Lead Principal Quality Assurance Environmental Health Officers (includes Senior) Environmental Technical Officers (includes Senior) Environmental Investigations Officers
Hutt City Council Bylaws: <ul style="list-style-type: none"> - Dog Control Bylaw 	All the functions and powers of Council under the Bylaw.	Director - Environment and Sustainability Head of Environmental Protection Animal Services Manager

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
		Principal Animal Control Officer Animal Services Team Lead HCC Animal Services Team Lead WCC Animal Control Officers (Includes Senior)
Hutt City Council Bylaws: - Control of Animals Bylaw	All the functions and powers of Council under the Bylaw.	Director - Environment and Sustainability Head of Environmental Protection Animal Service Manager Animal Services Team Lead – HCC/WCC Animal Services Manager Animal Control Officers Environmental Health Manager Food Team Lead Principal Quality Assurance Alcohol Team Lead Environmental Investigations Officers Environmental Health Officers (includes Senior) Environmental Technical Officers (includes Senior)

8.4 SUB-PART THREE – NEIGHBOURHOODS AND COMMUNITIES

Delegations – Statute

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
<p>Building Act 2004, Fencing Act 1978, Fire and Emergency New Zealand Act 2017, Health and Safety at Work Act 2015, Reserves Act 1977, Local Government Act 2002, Local Government Act 1974, Freedom Camping Act 2011, Self-Contained Motor Vehicles Legislation Act 2023, Trespass Act 1980. and any Regulations made under those Acts</p>	<p>All functions and powers necessary for the management of Council land and recreation facilities.</p>	<p>Director - Neighbourhoods and Communities Head of Parks and Reserves Asset Manager Sportsgrounds Asset Manager Parks & Reserves Asset Manager Horticulture and Cemeteries</p>
<p>Burial and Cremation Act 1964 and any Regulations made under the Act</p>	<p>All the functions and powers of Council under the Act.</p>	<p>Director - Neighbourhoods and Communities Head of Parks and Reserves Asset Manager Parks Asset Manager Sportsgrounds Asset Manager Parks & Reserves Asset Manager Horticulture and Cemeteries</p>

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
Land Act 1948 and any Regulations made under the Act	Power to Apply funds in accordance with section 168 of the Act	Director - Neighbourhoods and Communities Head of Parks and Reserves
Land Drainage Act 1908 and any Regulations made under the Act	All the powers of Council under sections 62 and 63 of the Act	Director - Neighbourhoods and Communities Head of Parks and Reserves
Local Government Act 1974 Local Government Act 2002 and any Regulations made under those Acts	All functions and powers delegated to the Chief Executive, including: 1. power to engage consultants, purchase materials and, as applicable, call for tenders for matters associated with the role of the Group. 2. power to execute and administer contracts in Council's name. 3. power to prepare the following planning documents: Annual Plan, Strategic Plan, Long Term Council Community Plan. 4 power to prepare, have input into (as applicable), and monitor compliance with, Council Policies. 5. power to maintain and safeguard Council records 6. power to investigate and remove abandoned vehicles (section 356 of the Local Government Act 1974). 7. responsibility for the provision of water to properties within Council's reticulation area (Part 7, Subpart 2 of the Local Government Act 2002).	Director - Neighbourhoods and Communities Head of Parks and Reserves Asset Manager Parks Asset Manager Reserves Asset Manager Horticulture and Biodiversity Head of Aquatics Head of Connected Communities Head of Arts and Culture Head of Neighbourhood Hubs and Library Services Senior Contracts Officer – Parks and Reserves Recreation, Sport & Play Manager

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
	<p>8. power to operate systems for the disposal of stormwater and wastewater (Part 7, Subpart 1 of the Local Government Act 2002)</p> <p>9. power to operate systems for the disposal of trade wastes.</p> <p>10. Responsibility for ensuring that fire hydrants are always charged with water (section 648 of Local Government Act 1974).</p>	

Delegations – Bylaws

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
<p>Hutt City Council Bylaws</p>	<p>All the functions and powers of Council under the Bylaws as relates to Parks and Reserves Division.</p>	<p>Director - Neighbourhoods and Communities</p> <p>Head of Parks and Reserves</p> <p>Asset Manager Parks</p> <p>Asset Manager Reserves</p> <p>Asset Manager Horticulture and biodiversity</p> <p>Head of Aquatics</p> <p>Head of Connected Communities</p> <p>Head of Arts and Culture</p> <p>Head of Neighbourhood hubs and library services</p>

8.5 SUB-PART FOUR – ECONOMY AND DEVELOPMENT

Delegations – Statute

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
<p>Building Act 2004 Fencing Act 1978 Fire and Emergency New Zealand Act 2017 Health and Safety at Work Act 2017 Reserves Act 1977 and any Regulations made under those Acts</p>	<p>All powers necessary for the management of Council owned, leased, or occupied land and buildings.</p>	<p>Director – Economy and Development Head of Assets and Facilities Head of Transport</p>
<p>Local Government Act 1974 Local Government Act 2002 and any Regulations made under those Acts</p>	<p>All functions and powers delegated to the Chief Executive including:</p> <ol style="list-style-type: none"> 1. power to engage consultants, purchase materials and, as applicable, call for tenders for matters associated with the management of properties. 2. power to execute and administer contracts in Council's name. 3. arranging for the sale and purchase of Council land and other property PROVIDED THAT: the sale of land is at no less than the current market value as assessed by a registered valuer, the sale is contemplated in the Annual Plan or specific resolution of Council, the Chair of the relevant standing committee and/or ward committee or community board has been apprised of the sale, and all legal requirements 	<p>Director – Economy and Development Head of Assets and Facilities (1 and 2 Apply) Head of Urban Development (1 and 2 Apply) Head of City Delivery (1 and 2 Apply) Project Delivery Manager (1 and 2 Apply) Head of Assets and Facilities (1 and 2 Apply) Head of Transport (1, 2 and 5 Apply) Head of Business and Economy (1 and 2 Apply) Maintenance and Renewals Manager (1, 2 and 5 Apply) Transport Engineering Manager (1 and 2 Apply) Urban Design Lead (1 and 2 Apply) Housing and Development Lead (1 and 2 Apply)</p>

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
	<p>prior to sale have been met; and b. the purchase of property is required by Council for a particular purpose pursuant to a specific objective in the Annual Plan and within the financial provisions or the purchase is otherwise resolved by Council, the purchase price is no more than 15% above current market value as assessed by a registered valuer, and the Chair of the relevant standing committee and/or ward committee or community board has been apprised of the purchase;</p> <p>4. power to conduct rent reviews for Council properties PROVIDED THAT rental over \$30,000 excluding GST is consistent with the recommendation of a registered valuer.</p> <p>5. all the functions and powers of Council under Part XXI of the Local Government Act 1974.</p> <p>6. Responsibility for ensuring road closures are approved only in compliance with section 342 and Schedule 10 of the Local Government Act 1974.</p>	<p>Facilities Manager (1 and 2 Apply)</p> <p>Principal Advisor – Aquatic & Community Assets (1 and 2 Apply)</p> <p>Transport Engineering Manager (1, 2 and 5 Apply)</p>
Companies Act 1993 and any Regulations made under the Act	All the functions and powers necessary to ensure compliance with the requirements of Companies Act 1993 for Council Controlled Organisations/Council Controlled Trading Organisations that are companies.	Director – Economy and Development
Public Works Act 1981 and any Regulations made under the Act	Power to carry out all matters of All the functions and powers of the Council under the Act.	Director – Economy and Development

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
Railways Act 2005 and any Regulations made under the Act	All the functions and powers of the Council under the Act.	Director – Economy and Development Head of Transport Maintenance and Renewals Manager Transport Engineering Manager Project Delivery Manager City Delivery Manager
Transport Act 1962 and the Land Transport Act 1998 and any Regulations or Land Transport Rules made under those Acts	All the functions and powers of the Council under the Act.	Director – Economy and Development Head of Transport Transport Engineering Manager Maintenance and Renewals Manager

Delegations – Bylaws

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
Hutt City Council Bylaws	All functions and powers necessary to maintain the integrity of Council's Road and Traffic Services.	Director – Economy and Development Head of Transport
Hutt City Council Bylaws: <ul style="list-style-type: none"> - Speed Limits Bylaw - Traffic Bylaw 	All the functions and powers of Council under the Bylaws	Director – Economy and Development Head of Transport Transport Engineering Manager Maintenance and Renewals Manager

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
Hutt City Council Bylaws: - Public Places Bylaw	All the functions and powers of Council under the Bylaw.	Director – Economy and Development Head of Transport Head or Urban Development Project Delivery Manager

8.6 SUB-PART FIVE – PEOPLE AND CAPABILITY

Delegations – Statute

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
Protected Disclosures Act 2000 and any Regulations made under the Act	Power to receive and investigate disclosures made.	Chief People Officer Chief Legal Officer
Local Government Act 1974 Local Government Act 2002 and any Regulations made under those Acts	All functions and powers delegated to the Chief Executive, including: <ol style="list-style-type: none"> 1. power to engage consultants, purchase materials and, as applicable, call for tenders for matters associated with the role of the Division. 2. power to execute and administer contracts in Council's name; and 3. Responsibility for ensuring members receive pay and expenses lawfully, including powers under clauses 6-13 of Schedule 7 of the Local Government Act 2002. 	Chief People Officer

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
Health and Safety at Work Act 2015	All the functions and powers of Council under the Act and any Regulations made under the Act	Chief People Officer

8.7 SUB-PART SIX– FINANCE

Delegations – Statute

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
Family Violence Act 2018 and any Regulations made under the Act	Power to decide whether to grant or decline applications made under section 231 of the Act, along with all necessary administrative functions and powers arising under the Act and the Regulations.	Group Chief Financial Officer
Local Government Act 1974 Local Government Act 2002 and any Regulations made under those Acts	All functions and powers delegated to the Chief Executive, including: <ol style="list-style-type: none"> 1. power to engage consultants, purchase materials and, as applicable, call for tenders for matters associated with the role of the Division. 2. power to execute and administer contracts in Council's name. 3. power to prepare, and have input into (as applicable), and to monitor compliance with, Council's Financial Policies. 4. all functions and powers necessary to ensure compliance with the following requirements of the Local Government Act 2002: Accountability and 	Group Chief Financial Officer Manager Financial planning and performance Budgeting and Reporting Manager Financial Accounting Manager Manager Financial Transaction Services Manager Risk and Assurance Procurement Manager

	Accounting (Part 6, sub part 2); Financial Management (Part 6, sub part 3); Borrowing and Security (Part 6, sub part 4). 5. Responsibility for ensuring members receive pay and expenses lawfully, including powers under clauses 6-13 of Schedule 7 of the Local Government Act 2002.	
Local Government (Rating) Act 2002 and any Regulations made under the Act	Council under the Act and any Regulations made under the Act, except: <ul style="list-style-type: none"> - Functions and powers conferred by Part 1, sub part 2 (key provisions on what is rateable, i.e., who must pay rates, and the kinds of rates that may be set) - Functions and powers conferred by Part 5, sub part 1 (replacement of rates); and - The power to make rate. 	Group Chief Financial Officer Manager Financial Transaction Services Rates Team Leader
Rates Rebate Act 1973 and any Regulations made under the Act	All the functions and powers of Council under the Act and any Regulations made under the Act	Group Chief Financial Officer Manager Financial Transaction Services Rates Team leader Senior Rates Officer/Rates Officer Senior Credit Control Officer
Rating Valuations Act 1998 and any Regulations made under the Act	All the functions and powers of Council under the Act and any Regulations made under the Act.	Group Chief Financial Officer Manager Financial Transaction Services Rates Team Leader

8.8 SUB-PART SEVEN – OTHER

Delegations – Statute

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
<p>Public Records Act 2005 and any Regulations made under the Act</p>	<p>All the functions and powers of Council under the Act and any Regulations made under the Act that are necessary to ensure the protection and preservation of protected records, in accordance with any applicable standards or instructions issued by the Chief Digital Officer. All the functions and powers of Council under sections 45 and 46 of the Act, including the power to: classify the access or status of local authority records; to change that status from time to time; and to permit public access on certain conditions.</p>	<p>Chief Digital Officer</p>
<p>Local Government Act 1974 Local Government Act 2002 and any Regulations made under those Acts</p>	<p>All the functions and powers of the Council under the Act, including:</p> <ol style="list-style-type: none"> 1. power to engage consultants, purchase materials and, as applicable, call for tenders for matters associated with the role of the Division. 2. power to execute and administer contracts in Council's name. 3. power to maintain and safeguard Council records 	<p>Chief Digital Officer</p>
<p>Public Records Act 2005 and any Regulations made under the Act</p>	<p>All the functions and powers of the Council under the Act.</p>	<p>Chief Digital Officer</p>

<p>Protected Disclosures Act 2000 and any Regulations made under the Act</p>	<p>Power to establish and maintain internal procedures required by the Act and to receive and investigate disclosures made.</p>	<p>Chief Legal Officer Chief People Officer Director - Strategy and Engagement Director - Environment and Sustainability Director - Economy and Development Director - Neighbourhoods and Communities</p>
<p>Local Government Official Information and Meetings Act 1987 and any Regulations made under the Act</p>	<p>All the powers and functions under the Act related to dealing with official information requests, including the ability to make decisions on, extend the time limit on, and transfer requests.</p>	<p>All officers and employees of Council</p>
<p>Local Government Act 1974 Local Government Act 2002 and any Regulations made under those Acts</p>	<p>All functions and powers delegated to the Chief Executive, including:</p> <ol style="list-style-type: none"> 1. power to engage consultants, purchase materials and, as applicable, call for tenders for matters associated with the role of the Division. 2. power to execute and administer contracts in Council's name. 	<p>Head of departments and officers holding equivalent or higher tier positions.</p>
<p>Trespass Act 1980 and any Regulations made under the Act</p>	<p>All the applicable functions and powers under the Act, subject to any written trespass notice being signed by managers and officers managing or in control of a facility.</p>	<p>All Council staff</p>
<p>Privacy Act 2020</p>	<p>All the functions, powers and duties of Council under the Act and any Regulations made under the Act.</p>	<p>Chief Legal Officer Chief Digital Officer Privacy Officer</p>

8.9 SUB-PART EIGHT – DEVELOPMENT CONTRIBUTIONS

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
<p>Local Government Act 2002</p>	<p>All the responsibilities, duties, and powers associated with any Development Contributions Policy prepared in accordance with section 106 of the Local Government Act 2002, not already specifically provided for below.</p> <p>Section 106, Part 8, subpart 5, Schedule 13 of the Local Government Act</p>	<p>Group Chief Financial Officer</p>
<p>Local Government Act 2002 Building Act 2004</p>	<p>Power to require development contributions under section 198 LGA02, make assessments (including special assessments), issue notices and exercise the powers under section of 208 of the LGA02 if development contributions are not made.</p> <p>Exclude the power to register a development contribution as a charge on the title of the land</p> <p>Section 198, 106 and 208 of the Local Government Act</p> <p>Section 36 of the Building Act 2004</p>	<p>Director Environment and Sustainability</p> <p>Head of Building Control</p> <p>Building Consent Manager</p> <p>Building Consents Team Lead</p> <p>Building Technical Lead</p> <p>Senior Building Officer</p> <p>Building Officers</p> <p>Head of Planning</p> <p>Resource Consents and Compliance Manager</p> <p>Resource Consents Team Lead</p> <p>Principal Resource Consents Planner</p> <p>Senior Resource Consents Planner</p> <p>Intermediate Resource Consents Planner</p> <p>Graduate Resource Consents Planner</p>

		Planning Technician
Local Government Act 2002	Power to register a development contribution under the Land Transfer Act 2017, as a charge on the title of the land in respect of which the development contribution was required. Section 208 of the Local Government Act	Director Environment and Sustainability Head of Building Control Head of Planning
Local Government Act 2002	Power to hear and determine reconsiderations, including requesting further information from reconsideration applicant. Section 199A and 199B of the Local Government Act	Any 2 of the following; <ul style="list-style-type: none"> - Chief Executive - Group Chief Financial Officer - Chief Legal Officer - and any Director acting jointly. People hearing reconsiderations must be separate from the staff that made original assessment to ensure objectivity.
Local Government Act 2002	Power to manage initiation of the objections process - including appointment of commissioners and to allow an objection to be served after the 15-working-day period specified in the Act. Schedule 13A of the Local Government Act.	Director Environment and Sustainability Head of Building Control Head of Planning
Local Government Act 2002	Authority to provide information and represent Hutt City Council at objection hearings Section 199I of the Local Government Act.	Director Environment and Sustainability Head of Building Control Head of Planning
Local Government Act 2002	Power to recover actual and reasonable costs in respect of a development contributions objection.	Director Environment and Sustainability Head of Building Control

	Section 150A of the Local Government Act.	Head of Planning
Local Government Act 2002	<p>Power to:</p> <ul style="list-style-type: none"> - make decisions on requests for development agreements - request development agreements - enter into development agreements up to \$2M <p>Section 207A - 207F of the Local Government Act.</p>	Chief Executive
Local Government Act 2002	<p>Power to:</p> <ul style="list-style-type: none"> - make decisions on requests for development agreements - request development agreements - enter into development agreements over \$2M. <p>Section 207A - 207F of the Local Government Act.</p>	Council
Local Government Act 2002	<p>Power to inflation adjust the charges annually.</p> <p>Section 106(2)(b) and (2)(c) of the Local Government Act.</p>	Director Environment and Sustainability
Local Government Act 2002	<p>Authority to refund development contributions or return land in accordance with the Development Contributions Policy.</p> <p>Section 209 and 210 of the Local Government Act.</p>	Director Environment and Sustainability

<p>Development and Financial Contributions Policy 2024</p>	<p>Power to agree to a bond or payment arrangement in accordance with the Development Contributions Policy.</p> <p>Paragraph 82 – 84 of the Development and Financial Contributions Policy 2024</p>	<p>Group Chief Financial Officer</p>
<p>Development and Financial Contributions Policy 2024</p>	<p>Power to make a decision on a request for remission.</p> <p>Paragraph 89 of the Development and Financial Contributions Policy 2024</p>	<p>Chief Executive, in conjunction with the Chair of the Policy, Finance and Strategy Committee</p>
<p>Development Contribution Remissions and Rebates for Community Housing Providers Policy 2024</p>	<p>Power to make a decision on a request for remission or rebate and the power to approve such requests.</p> <p>Paragraph 32 of the Development Contribution Remissions and Rebates for Community Housing Providers Policy 2024</p>	<p>Chief Executive, in conjunction with the Chair of the Policy, Finance and Strategy Committee</p>
<p>Development and Financial Contributions Policy 2024</p>	<p>Power to consider reductions in development contributions for certain types of developments on Māori land and other land in collective Māori ownership.</p> <p>Paragraph 94 of the Development and Financial Contributions Policy 2024</p>	<p>Group Chief Financial Officer</p>