

SPACES FOR HIRE

A LIST OF SPACES FOR HIRE IN LOWER HUTT

HUTT CITY
TE AWA KAIRANGI

CONTENTS

ALICETOWN **4**
TRANSITION TOWNS COMMUNITY CENTRE 4
AVALON **4**
AVALON PUBLIC HALL 4
HUTT BRIDGE CLUB 5
ST. JOHN'S AVALON UNITING CHURCH 5
BOULCOTT **5**
BOULCOTT'S FARM HERITAGE GOLF CLUB 5
EASTBOURNE **6**
EASTBOURNE PRESBYTERIAN PARISH – ST. RONAN'S CHURCH 6
MURITAI SCHOOL 6
ST ALBAN'S ANGLICAN CHURCH 7
EPUNI **7**
EPUNI COMMUNITY HALL 7
EPUNI SCHOOL HALL 8
RIVER OF LIFE CENTRE 8
LOWER HUTT **9**
CARNMORE HOTEL 9
CHAMPERS MOTOR INN 9
DYER STREET SCHOOL 10
FERNHILL MOTOR LODGE 10
GRACEFIELD SCHOOL 10
HUTT ART CENTRE 11
HUTT BRIDGE CLUB 11
HUTT BOWLING CLUB 12
HUTT CENTRAL SCHOOL 12
HUTT CITY BAPTIST 13
HUTT OLD BOYS MARIST RUGBY FOOTBALL CLUBROOMS 13
LOWER HUTT ANGLICAN PARISH – ST. JAMES CHURCH 13
SETTLERS MOTOR LODGE AND ALFRED COLES HOUSE 14
ST. MARK'S WESLEY UNITING CHURCH 14
MAUNGARAKI **15**
MAUNGARAKI BAPTIST CHURCH CENTRE 15
NAENAE **16**
WESLEY RĀTĀ VILLAGE RECREATION HALL 16
WESLEY RĀTĀ VILLAGE COMMUNITY ROOMS 16
PETONE **17**
HE TOA COMMUNITY & SPORT DEVELOPMENT INC 17
PETONE BAPTIST CHURCH 18
PETONE CENTRAL SCHOOL 18
PETONE RUGBY FOOTBALL CLUB 19
PETONE WORKING MEN'S CLUB 19
TE HUINGA O TE WHANAU 20
WILFORD SCHOOL 20

ARISE CENTRE 21
SEAVIEW 21
LOWRY BAY YACHT CLUB 21
STOP OUT SPORTS CLUB 22
SILVERSTREAM 22
HUTT VALLEY RIDING FOR THE DISABLED 22
SILVERSTREAM PRESBYTERIAN PARISH - ST. MARGARET'S CHURCH 23
SILVERSTREAM RETREAT 24
TAITA 24
TE WHAKARURUHAU MARAE – TAITA COLLEGE 24
WAINUIOMATA 25
WAINUIOMATA HIGH SCHOOL 25
WAINUIOMATA UNION CHURCH 25
WAIWHETU 26
WAIWHETU ANGLICAN PARISH – ST. PAUL'S CHURCH 26
WAIWHETU SAMOAN ASSEMBLY OF GOD 26
WAIWHETU UNITING CHURCH 27
WATERLOO 27
HUTT VALLEY TRAMPING CLUB 27
WOBURN 28
MASSEY AVENUE BOWLING CLUB 28

ALICETOWN

TRANSITION TOWNS COMMUNITY CENTRE

Venue location:	38 Victoria Street, Alicetown 5010
Contact:	Bruce Anderson
T:	04 589 2646
M:	027 625 0720
E:	transitiontownslowerhuttnz@gmail.com
Office hours:	10:00AM – 12:00PM Monday to Friday
Type of facility:	Resilience/Sustainability and Community Centre including Toy Library
Room/spaces:	One room
Kitchen facilities:	Stove, fridge, freezer, microwave, cutlery etc.
Type of access:	Front of street access. Wheelchair ramp front and back entrance
Equipment available:	Children's play fort and swings outside.
Capacity:	30 seated
Hours available:	Depends on user group usage
Costs:	$20 First hour then $10 every following hour. Community Groups , NGO's and regular useage by arrangement.
Internet connectivity:	Wifi available
Any restrictions:	No smoking, no alcohol, no animals.

AVALON

AVALON PUBLIC HALL

Venue location:	14 Mabey Road, Avalon 5011
Contact:	Bookings Officer
E:	bookingsavalonpublichall@gmail.com
M:	027 214 4421
Type of facility:	Hall: (Heat pumps/air conditioning), fully fenced back yard
Room/Spaces:	Hall and Supper Room
Kitchen facilities:	Fridge, Freezer, Double Oven, microwave, pie warmer, stainless steel food preparation area s
Type of access:	Mobility Accessible
Equipment available:	Tables and chairs
Capacity:	120 persons
Hours available:	Monday - Friday 9:00 am - 11:00 pm and Saturday 9:00 am - 12:00 pm
Costs:	https://www.facebook.com/AvalonPublicHall/
Internet connectivity:	Not available

Any restrictions:	No smoking inside or out the front of the hall. No 16th - 21st birthday parties

HUTT BRIDGE CLUB

Venue location:	1 Park Avenue, Avalon 5011
Contact:	Club Manager
T:	04 567 1058
E:	hbcinc@gmail.com
W:	hutt.bridge-club.org
Type of facility:	Club rooms
Kitchen facilities:	Fully equipped kitchen
Type of access:	Flat access, disabled facilities
Capacity:	Up to 120 people
Hours available:	Varies – some permanent bookings, phone to enquire
Costs:	Phone or email for prices
Internet connectivity:	Enquire at time of booking
Any restrictions:	No smoking. Liquor licence required. Some restrictions due to bridge play.

ST. JOHN'S AVALON UNITING CHURCH

Venue Location:	986 High Street, Lower Hutt 5010
Contact:	'Aisea Laukau
T:	04 971 3029 or 022 302 6614
Type of facility:	Church hall, lounge
Kitchen facilities:	Kitchen
Type of access:	Ramp, wheelchair accessible
Equipment available:	Seating
Capacity:	30
Hours available:	9am - 10pm
Costs:	Negotiable
Internet connectivity:	Enquire at time of booking
Any restrictions:	Not available Sundays. No alcohol or smoking

BOULCOTT

BOULCOTT'S FARM HERITAGE GOLF CLUB

Venue location:	33 Military Road, Boulcott, Lower Hutt 5010
Contact:	Functions Co-Ordinator
E:	Functions@boulcottsfarmhgc.co.nz

T:	04 567 4722
W:	www.boulcott'sfarmghc.co.nz
Type of facility:	Conference and meetings, private function rooms, interview room
Spaces available:	Main function Room, 3x Smaller Meeting Rooms
Kitchen facilities:	Must use our in-house catering
Type of access:	Access for disabled
Equipment available:	Theatre Style seating for up to 160, Seating Dinner up to 140, Audio and AV equipment
Capacity:	160
Hours available:	As required
Costs:	On enquiry
Internet connectivity:	Free WiFI
Any restrictions:	On enquiry

EASTBOURNE

EASTBOURNE PRESBYTERIAN PARISH – ST. RONAN'S CHURCH

Venue location:	234 Muritai Road, Eastbourne 5013
Contact:	Sandy Lang
E:	slang@xtra.co.nz
T:	04 562 8753
M:	021 222 0383
W:	www.stronans.org.nz
Type of facility:	Church hall with kitchen, other rooms available
Room/spaces:	Two other rooms – Blue Room and Fellowship Room
Kitchen facilities:	Kitchen off main hall with fridge, stove, boiling water, microwave, tea-making in one room
Equipment available:	Whiteboard, chairs and tables. Tea and coffee making facilities
Capacity:	80 - 100
Hours available:	On enquiry
Costs:	Main Hall with no kitchen use $17.00 p/h, with kitchen use $20.00 p/h, Blue Room $16.00 p/h, Fellowship Room with kitchenette $16.50 p/h.
Internet connectivity:	Good Wi-Fi available.
Any restrictions:	No smoking, neighbours to be considered with noise.

MURITAI SCHOOL

Venue location:	Muritai Road, Eastbourne 5013
Contact:	School Office
E:	lowe@muritai.school.nz
T:	04 562 8409

Type of facility:	Hall
Kitchen facilities:	Oven, fridge
Type of access:	Wheelchair accessible
Equipment available:	Bring your own
Capacity:	200 max
Hours available:	Upon ringing
Costs:	Upon ringing
Internet connectivity:	Enquire at time of booking
Any restrictions:	No 18th Birthday Parties involving alcohol. Restrictions on alcohol related functions may apply. No smoking on school grounds

ST ALBAN'S ANGLICAN CHURCH

(Church and hall are unavailable for hire until earthquake strengthening repairs are complete – no current finishing date confirmed)

Venue location:	14 Ngaio Street, Eastbourne 5013
Contact:	The Parish Administrator
E:	stalbansch@xtra.co.nz
T:	04 562 6269
W:	http://stalbanschurch.nz
Type of facility:	Church
Room spaces:	Commercial kitchen
Kitchen facilities:	Commercial kitchen Small kitchen for coffee/tea making
Costs:	By negotiation

EPUNI

EPUNI COMMUNITY HALL

Venue location:	Corner Oxford Terrace and Mitchell Street, Epuni 5011
Contacts:	Hutt City Musical Theatre
T:	All Enquires by Email
E:	bookings.hcmt@gmail.com
W:	https://www.hcmtnz.com/hall-hire
Type of facility:	Community hall that is maintained in the heritage of its construction in the 1950's. Hall includes a Supper Room used regularly as: ▪ Dance Venue and Studio - sprung timber floors - large dance studio mirror wall ▪ Performing Centre by Hutt City Musical Theatre as the main tenants and easily arranged in cabaret style seating for dances or shows.

- Recital Centre - Hutt City Musical Theatre have a performance standard piano that may be made available for use.
- Church Services, Social gatherings and Meetings

Kitchen facilities:	Yes
Toilet facilities:	Yes
Capacity:	Cabaret Seating 120, Assembly Style Seating 160
Hours available:	8:00am –midnight
Costs:	$23.00 plus GST per hour - a bond may be requested depending on function
Internet connectivity:	Enquire at time of booking
Any restrictions:	At the discretion of the Hall Manager and Hutt City Musical Theatre

EPUNI SCHOOL HALL

Venue location:	313 Waiwhetu Road, Fairfield, Lower Hutt 5011
E:	office@epuni.school.nz
T:	04 939 7702
Type of facility:	Hall
Room/spaces:	Hall and kitchen
Kitchen facilities:	Kitchen with oven/hot water
Toilet facilities:	Four toilets
Type of access:	No disability access
Equipment available:	Joined seating
Capacity:	150
Hours available:	Saturdays only – 8am – 11pm
Costs:	Phone school for a quote
Internet connectivity:	Nil
Any restrictions:	No alcohol. No smoking. No parties. Must vacate by 11pm as residential area

RIVER OF LIFE CENTRE

Venue location:	774 High Street, Lower Hutt 5011
Contact:	Alexa Harborne
E:	office@RiverOfLifeCentre.org.nz
T:	04 577 3211
Website:	www.riveroflifecentre.org.nz
Type of facility:	Church
Room/spaces:	Auditorium, hall and smaller rooms
Kitchen facilities:	Two stoves and microwave
Type of access:	Ramp

Equipment available:	Chairs and tables available on request
Capacity:	Up to 250 in auditorium
Hours available:	By negotiation
Costs:	Upon ringing
Internet connectivity:	Enquire at time of booking
Any restrictions:	No smoking. No alcohol. No noise after 10pm

LOWER HUTT

CARNMORE HOTEL

Venue location:	Corner Waterloo Road and Cornwall Street, Lower Hutt 5010
Contact:	Dot Scott
E:	functions@angusinn.co.nz
T:	04 560 2811
F:	04 569 4744
Type of facility:	Conference and meetings, private function rooms, interview room
Room/ spaces:	Four rooms. Dining, accommodation rooms
Kitchen facility:	Restaurant on site
Toilet facilities:	Disabled, two toilet blocks for function rooms
Type of access:	Flat access, disabled friendly
Equipment available:	Conference rooms have screens, whiteboards, data projectors. Please talk to us if you have any other equipment requirements
Capacity:	25 -150 max ask upon ringing
Hours available:	6am - midnight
Costs:	Range from function rooms
Internet connectivity:	Enquire at time of booking
Any restrictions:	No smoking
Any other info:	Function rooms are fully catered by hotel in both food and beverage

CHAMPERS MOTOR INN

Venue location:	6 – 10 Pharazyn Street, Lower Hutt
Contact:	Reception
E:	champers@xtra.co.nz
T:	04 569 3906
W:	www.champersmotorinn.co.nz
Type of facility:	Conference room
Capacity:	30 – 60
Hours available:	8am – 5pm

Costs:	Upon ringing
Internet connectivity:	Enquire at time of booking

DYER STREET SCHOOL

Venue location:	Dyer Street, Lower Hutt 5010
Contact:	School Office
E:	admin@dyerstreet.school.nz
T:	04 567 8016
Type of facility:	Hall
Kitchen facilities:	Yes
Toilet facilities:	Two toilets
Type of access:	Wheelchair accessible
Equipment available:	Tables/ chairs
Capacity:	250 max (seating)
Hours available:	Mainly weekends
Costs:	Upon ringing
Internet connectivity:	Enquire at time of booking
Any restrictions:	No drinking. No smoking. Out by midnight

FERNHILL MOTOR LODGE

Venue location:	17–19 Pharazyn Street, Lower Hutt 5010
Contact:	Reception
E:	info@fernhillmotorlodge.co.nz
T:	04 939 9939
F:	04 939 9933
Website:	www.fernhillmotorlodge.co.nz
Room/Spaces:	Conference/meeting room/dining room with full kitchen
Kitchen facilities:	On site catering
Type of access:	Upstairs/ downstairs available
Equipment available:	TV/DVD, Flipchart, Screen, Whiteboard, Water Cooler, Tea/Coffee Machines, Full Kitchen, Accommodation
Capacity:	18 – 24
Hours available:	7.30am – late
Costs:	Half Day $100.00, Full Day 200.00
Internet connectivity:	Free & Unlimited
Any restrictions:	Normal legal responsibility abided

GRACEFIELD SCHOOL

Venue location:	Bell Road, Lower Hutt 5010
Contact:	School office

E:	office@gracefield.school.nz
T:	04 569 5422
Type of facility:	Hall with stage
Kitchen facilities:	Yes
Toilet facilities:	Yes
Access:	No disability access, No ramp
Equipment available:	Limited Chairs and Tables for hire, please enquire
Grounds:	For hire
Hours available:	Weekends only, 10am - 11pm
Costs:	Upon enquiry
Internet connectivity:	Enquire at time of booking
Restrictions:	No alcohol. No smoking. No parties. Must vacate by 11pm as residential area

HUTT ART CENTRE

Venue location:	Corner Myrtle and Huia Streets, Lower Hutt 5010
Contact:	Annemarie Miller
E:	huttartsociety@xtra.co.nz
T:	04 566 0102
W:	www.huttart.co.nz
Type of facility:	Galleries and Art Centre
Room/spaces:	Painting/print/pottery/weaving studio and meeting rooms
Kitchen facilities:	Yes
Type of access:	Ramp
Equipment available:	Please enquire
Capacity:	Up to 25 depending on studio size
Hours available:	7.30am – 10pm
Costs:	$30 - $100 depending on time and room
Internet connectivity:	Not available
Any restrictions:	No smoking

HUTT BRIDGE CLUB

Venue location:	1 Park Avenue, Avalon 5011
Contact:	Club Manager
T:	04 567 1058
E:	hbcincnz@gmail.com
W:	www.hutt.bridge-club.org
Type of facilities:	Club rooms
Kitchen facilities:	Fully equipped kitchen

Type of access:	Flat access, disabled facilities
Capacity:	Up to 120 people
Hours available:	Varies – some permanent bookings, phone to enquire
Costs:	Phone or email for prices
Internet connectivity:	Enquire at time of booking
Any restrictions:	No smoking. Liquor licence required. Some restrictions due to bridge play.
Any restrictions:	No smoking

HUTT BOWLING CLUB

Venue location:	6 Myrtle Street, Lower Hutt
Contact:	Functions Coordinator
T:	04 566 3839
E:	admin@huttbowls.co.nz
W:	https://huttbowlingclub.co.nz
Type of facilities:	Hall and lounge with bar. Suitable for meetings, small conferences, workshops, private functions, outdoor corporate and social bowls
Kitchen facilities:	Fully equipped kitchen
Type of access:	Flat access, disabled facilities
Equipment available:	Tables, chairs, sound system, 80” flat screen TV (multimedia)
Capacity:	Hall - 240 persons. Lounge - 100 persons either theatre style or at tables. Car parking for 50 vehicles
Hours available:	Until 11pm by arrangement
Costs:	Available upon enquiry
Internet connectivity:	Available
Any restrictions:	Special Liquor licence required for bar use

HUTT CENTRAL SCHOOL

Venue location:	Railway Ave, Lower Hutt 5010
Contact:	School Office
T:	04 566 0059
E:	admin@huttcentral.school.nz
Type of facility:	Hall
Kitchen facility:	No crockery
Type of access:	Wheelchair accessible
Capacity:	200 max
Hours available:	Mon - Fri 6pm onwards, Sat - Sun all day
Costs:	Upon ringing

Internet connectivity:	Unavailable
Any restriction:	No smoking. No alcohol

HUTT CITY BAPTIST

Venue location:	132-146 High Street, Lower Hutt
Contact:	The Church Administrator
E:	admin@huttbaptist.org.nz
T:	04 566 0467
Type of facility:	Halls and meeting rooms
Kitchen facilities:	Kitchen
Type of access:	Wheelchair accessible, stairs and lift
Equipment available:	Tables, chairs, whiteboard, projector, sound equipment. If you have equipment needs please get in touch
Capacity:	up to 300
Hours available:	Upon enquiry
Costs:	Upon enquiry (reductions for non-profit organisations)
Internet connectivity:	Enquire at time of booking
Any restrictions:	No alcohol. No smoking. Unavailable on Sundays

HUTT OLD BOYS MARIST RUGBY FOOTBALL CLUBROOMS

Venue location:	Myrtle Street, Hutt Recreation Ground, Lower Hutt 5010
Contact:	Dave Rose
E:	admin@hobm.co.nz
W:	www.hobm.co.nz
Type of facility:	Sports club
Room spaces:	One room
Kitchen facilities:	Fully equipped kitchen
Type of access:	Wheelchair
Equipment available:	Tables/chairs
Capacity:	200
Hours available:	Negotiable
Costs:	$250 per day, plus cleaning - $500 bond
Internet connectivity:	Enquire at time of booking
Any restrictions:	No

LOWER HUTT ANGLICAN PARISH – ST. JAMES CHURCH

Venue location:	71 Woburn Road, Lower Hutt 5010
Contact:	Parish Office
E:	worship.support@stjames.net.nz

W:	https://www.stjames.net.nz/about/venues
T:	04 569 6737
Type of facility:	Two halls with kitchen – one with wheelchair access
Kitchen facilities:	Two stoves, tea and coffee mugs, spoons, microwave
Type of access:	Wheelchair accessible to main hall and kitchen
Equipment available:	Tables/chairs
Hours available:	On enquiry
Costs:	On enquiry
Any restrictions:	No smoking. Events consistent with the mission and ministry of the Parish. 10:00pm finish.
Internet connectivity:	Enquire at time of booking

SETTLERS MOTOR LODGE AND ALFRED COLES HOUSE

Venue location:	83 - 85 Hutt Road, Petone 5012
Contact:	Lyn Riley
E:	stay@settlersmotel.co.nz
T:	04 939 4088
F:	04 939 3168
W:	www.settlersmotel.co.nz
Type of facility:	Conference, function centre, wedding venue, motel accommodation
Room spaces:	Two rooms, licensed bar
Kitchen facilities:	Commercial catering kitchen on-site – charges apply. On-site catering available
Equipment available:	Normal conference equipment – additional charges may apply. Specific equipment details available on request.
Capacity:	80 theatre style, 28 U-shape, 40 L-shape, classroom style
Type of access:	Wheelchair accessible for disabled downstairs only
Hours available:	7am – 12am
Costs:	Depends on event
Internet availability:	Free Wi-Fi available in conference setting

ST. MARK'S WESLEY UNITING CHURCH

Venue location:	58 Woburn Road, Lower Hutt 5010
Contact:	Sarah Osborne
E:	stmarks@hcuc.co.nz
T:	04 569 6017
W:	www.hcuc.co.nz
Type of facility:	Hall, lounge, meeting room
Kitchen facilities:	Full Facilities

Type of Access:	Ramp Access
Equipment available:	Tables and chairs
Toilet Facilities:	Male, Female and Disabled
Capacity:	Hall – 80; Lounge – 40; Meeting room – 20
Hours available:	Not available on Sundays
Costs:	Negotiable
Internet connectivity:	Enquire at time of booking
Any restrictions:	No smoking or alcohol. Must comply with the church wholeness and wellness philosophy

---

MAUNGARAKI

MAUNGARAKI BAPTIST CHURCH CENTRE

Venue location:	164 Dowse Drive, Maungaraki, Lower Hutt
Contact:	Chris Dugdale
T:	Please email for initial enquiries
E:	mbc4church@gmail.com
W:	http://mbc.org.nz/
FB:	https://www.facebook.com/pages/Maungaraki-Baptist-Church/2132321293481977
Type of facility:	Church
Room Space:	Auditorium with stage – Conservatory – Mezzanine and Kitchen. Separate Admin Building has a lounge and 3 meeting rooms, a kitchenette and a bathroom.
Kitchen facilities:	Modern kitchen with 2 ovens and commercial dish sterilizer. Microwave, Fridge/Freezer and a Rheem Hot Water Unit.
Type of access:	Wheelchair accessible to all areas apart from Mezzanine. French doors lead into the conservatory and also to outside.
Toilet facilities:	Main Auditorium has five toilets (one is a wheelchair accessible toilet) downstairs, and one upstairs for the Mezzanine floor
	Admin Building has one toilet
Equipment available:	Whiteboard (Portable) and Drop down screen. Sound system only by arrangement and extra cost of sound technician
Capacity:	Auditorium seats up to 250 people
	Mezzanine seats up to 30 people
	Admin Building Lounge seats up to 12 people
	Conservatory seats up to 20 people
Hours available:	Mondays to Saturdays 8.00 to 10.00 pm (subject to previous bookings)
Costs:	Auditorium -$300 per full day, $200 per half day + $40 for each extra hour

	Mezzanine - $150 per full day, $80 per half day + $20 for each extra hour
	Admin building - $150 per full day, $80 per half day + $20 for each extra hour
	Extras if Auditorium or Mezzanine is hired:
	Kitchen - $50 per full or half day
	Mezzanine Floor - $30 per full or half day
	Conservatory - $30 per full or half day
	Weddings & Funerals - $300 - $500. Up to 250 people seated + 50 standing.
	Sound system including sound person - $200
Internet connectivity:	Available
Any restrictions:	Maungaraki Baptist Church hires out their buildings at their discretion to groups that are in line with their values and beliefs. We have a No Smoking, No Alcohol policy.

NAENAE

WESLEY RĀTĀ VILLAGE RECREATION HALL

Venue location:	249 Rata Street, Naenae 5011
Contact	Emily Innes
E:	einnes@wesleyca.org.nz
T:	04 385 3727
Type of facility:	Private hall
Room/spaces:	Main hall, kitchenette
Kitchen facilities:	Fridge, mini oven, two hot plates and microwave
Toilet facilities:	Two toilets, disabled
Type of access:	Wheelchair access, general parking on street front
Equipment available:	Chairs and folding tables
Capacity:	40 people
Hours available:	Daytime and evenings till 10pm
Costs:	$23 per hour (incl GST) during office hours/$25.30 per hour (incl GST) after-hours and at weekends.
Any restrictions:	Hall is close to people's homes so not suitable for late night or noisy events.

WESLEY RĀTĀ VILLAGE COMMUNITY ROOMS

Venue location:	249 Rata Street, Naenae 5011
Contact:	Isabel Macdonald
E:	imacdonald@wesleY-ca.org.nz

T:	021190 1839
Type of facility:	Meeting rooms
Room/spaces:	Main hall, kitchen
Kitchen facilities:	Fridge, oven, crowave,dishwasher, Zip.
Toilet facilities:	Two toilets, disabled
Type of access:	Wheelchair access, general parking on street front
Equipment available:	Chairs and tables
Capacity:	40 people
Hours available:	Weekdays only
Costs:	Hourly rate (minimum 2 hrs): $25.88. Whole day (8 hrs): $172.50.
Any restrictions:	Venue is close to people's homes so not suitable for late night or noisy events.

PETONE

HE TOA COMMUNITY & SPORT DEVELOPMENT INC

Venue location:	North Street, Petone 5012
T:	04 939 2503
Type of facility:	Hall
Kitchen facilities:	Upon ringing
Toilet facilities:	Yes
Type of access:	Ramp
Equipment available:	Mattresses, seating, tables, whiteboards, TV/video, cutlery and Dishes, PE equipment, Showers are available
Capacity:	30 – 40 max
Hours available:	Weekends only
Costs:	Koha from Community groups. Set rate for businesses
Internet connectivity:	Enquire at time of booking
Any restrictions:	No teenage parties, Music is to be off by midnight, No alcohol. No smoking

INDIAN CULTURAL SOCIETY HALL

Venue Location:	119-121 Nelson Street, Petone (Corner of Nelson & Udy Street)
Contact:	
E:	indiancsnz@gmail.com
W:	indianculturalsociety.co.nz
Type of Facility:	Community Hall
Kitchen Facility:	Yes

Capacity:	400 people (row seating), 200 people (table seating)
Main Hall Area:	12m x 18m x 4m
Stage:	9.5m x 6.5m
Equipment available:	30 tables (1,800mm x 600mm) and 9 tables (1,800mm x 750mm)
	7 foldable tables (1,800mm x 750mm)
Kitchen facilities:	3 gas commercial hobs, oven/stove, microwave, fridge, walk in chiller, hire of cooking equipment/vessels
Toilet facilities:	3 x men and 3 x women and disability toilets
Hours Available:	7 days a week via formal booking
Costs:	Minimum half day charge of $650
Internet connectivity:	NIL
Any restrictions:	Alcohol allowed. Hirers responsible for licence compliance.
	No smoking inside
Parking:	Limited on site and street parking available

PETONE BAPTIST CHURCH

Venue location:	38 Buick Street, Petone 5012
Contact:	Rachel Kerr
T:	04 971 6250
E:	admin@petonebaptist.org.nz
W:	www.petonebaptist.org.nzType of facility: Church auditorium
Room/spaces	ground floor - church auditorium, upstairs - large room space (named Rehutai) and two small rooms.
Kitchen facilities:	Yes
Type of access:	Extensive disability access, ramp into building, elevator to mezzanine and top floors
Equipment available:	Chairs, various tables (small - medium), also 10 folding trestle tables.
	Sound equipment and data projection available by negotiation
Capacity:	Upstairs hall approx 60, downstairs hall approx 120
Hours available:	Enquire at time of booking
Costs:	Auditorium Half Day $100, Full Day $200
	Upstairs Hall (Rehutai) Half , Day $80, Full Day $150
	Small rooms Half Day $40, Full Day $60
Internet connectivity:	Yes
Any restrictions:	No smoking inside. No alcohol. No noise after 10.30pm

PETONE CENTRAL SCHOOL

Venue location:	16 Britannia Street, Petone 5012
Contact:	Faye Martin or Mornain King
T:	04 568 7974
F:	04 568 7559
E:	office@petone-central.school.nz
W:	petonecentral.school.nz
Type of facility:	School Hall
Kitchen facility:	One stove, 1 zip (hot water)
Equipment available:	Tables and chairs
Hours available:	8.00 am - Midnight
Costs:	$150.00 plus $50 bond. $80.00 plus $50 bond evenings from 6.00pm - $20 per hour.
Internet connectivity:	Enquire at time of booking
Any restrictions:	No smoking. No alcohol

PETONE RUGBY FOOTBALL CLUB

Venue location:	On North Park, via Udy Street or Bouverie St, Petone 5012
Contact:	Annie Randal
E:	enquiries@petonerugby.com
W:	www.petonerugby.com
T:	021 233 8275
Type of facility:	Full club house facilities including lounge, dance floor, bar, BBQ and indoor and outdoor recreation areas
Room/spaces:	Upstairs meeting room and conference or social lounge, gym and group exercise facilities
Kitchen facilities:	Full kitchen including oven, zip, microwaves
Toilet facilities:	Multi locations male and female and disabled
Equipment available:	Sound and projection, white boards etc.
Capacity:	350 max
Hours available:	To suit user – perhaps subject to licensing conditions
Costs:	Quoted in line with user requirements. A bond may be required
Internet connectivity:	Enquire at time of booking
Any restrictions:	No teenage parties. No 21st birthdays
Any other info:	Good parking capacity

PETONE WORKING MEN'S CLUB

Venue location:	47 Udy Street, Petone 5012

Contact:	Functions Department
E:	functions@petoneclub.co.nz
T:	04 568 5404
W:	www.petoneclub.co.nz
FB:	https://www.facebook.com/petoneclub/
Type of facility:	Private Club with 3 function rooms
Type of access:	Wheelchair access. Lift on premises
Equipment available:	Whiteboards, screens, microphones, projectors
Capacity:	150-200 depending on room setup
Hours available:	Please call or email to enquire
Costs:	From $250
Internet connectivity:	Free WiFi throughout the Club

TE HUINGA O TE WHANAU

Venue location:	451 Jackson Street, Petone 5012
Contact:	Kathleen Mana
E:	tehuinga2014@hotmail.com
T:	021 236 0201
Type of facility:	Separate room with dividers doors between dining and hall area
Kitchen facilities:	Two stoves, fridge
Toilet facilities:	Yes, two showers – one has wheelchair access
Type of access:	Four steps (Ramp to be installed)
Equipment available:	Tables and chairs, mattresses, cutlery, crockery and some pots and pans (by arrangement)
Capacity:	80 - 100 People
Hours available:	Upon ringing
Costs:	Available on request. Negotiable depending on circumstances (bond required)
Internet connectivity:	Enquire at time of booking
Any restrictions:	No noise after 10.30pm, Residential area – noise considerations. No smoking
Any other info:	Must work within the principals of our organisation

WILFORD SCHOOL

Venue location:	William Street, Petone 5012
Contact:	Hayley Sopoaga
E:	Office@wilford.school.nz
T:	04 568 3425
W:	www.wilford.school.nz
Type of facility:	School Hall

Room/ spaces:	Main hall
Kitchen facility:	Yes
Toilet facilities:	Yes
Type of access:	Wheelchair ramp
Equipment available:	Trestle tables
Capacity:	250
Hours available:	8am – 11pm
Costs:	$100 bond, $30 per hour
Internet connectivity:	Enquire at time of booking
Any restrictions:	No smoking. No alcohol
Any other info:	Floor has just been laid - no stilettos or heels

ARISE CENTRE

Venue location:	3 Pito-One Road
E:	events@arisechurch.com
T:	044990477
Type of facility:	Award winning, multi-purpose event venue with auditorium, café foyer and auxiliary spaces.
Room/ spaces:	Large 900 seat auditorium, café foyer, 4 auxiliary spaces for smaller events/breakout rooms.
Kitchen facility:	Yes, Commercial Kitchen available
Toilet facilities:	Yes
Type of access:	Wheelchair
Capacity:	900
Hours available:	8am – 10pm
Costs:	POA
Internet connectivity:	Yes
Any restrictions:	No smoking. No alcohol

SEAVIEW

LOWRY BAY YACHT CLUB

Venue location:	100 Port Road, Seaview
Contact	Lynn Porter
T:	04 568 3715
E:	info@lbyc.org.nz
Type of facility:	Yacht Club
Room/spaces:	Two, both for sole use of hirer plus a large deck overlooking the

	marina
Kitchen facilities:	Stove, fridge/freezer, microwave, fryer
Equipment available:	Indoor and outdoor tables and chairs, highchair, glasses. Hirer to supply own cutlery, crockery and cooking equipment
Capacity:	100
Hours available:	Day and evening with the exception of Friday from 4pm
Costs:	Morning or Afternoon Half Day $180.00 Full Day $300.00 Evenings $400.00 Cleaning Charge on Completion of Hire $50.00 Hireage Charges include Internet Connectivity & Whiteboard
Inspections Welcomed	
Internet connectivity:	Yes
Restrictions:	No smoking, no dogs
Any other info	25 working days advance notice is required if special liquor licence needed

STOP OUT SPORTS CLUB

Venue location:	Hutt Park, 161 Hutt Park Road, Seaview
Contact:	Donna Beech
E:	secretary@stopout.org.nz
M:	021 133 7541
W:	www.stopout.org.nz
Type of facility:	Football club
Room/spaces:	One large room
Kitchen facilities:	Oven, microwave, fridge/freezer
Type of access:	Wheelchair. Large decking with bi-fold doors
Equipment available:	Microphone, sound system, speakers, DVD/TV.
Capacity:	160 people max
Hours available:	Negotiable with hirer
Costs:	Please contact hirer
Internet connectivity:	Enquire at time of booking
Any restrictions:	Saturdays during football season – April to mid-September

SILVERSTREAM

HUTT VALLEY RIDING FOR THE DISABLED

Venue location:	County Lane, Silverstream 5018
Contact:	Bronwyn Hussey
T:	04 527 8360
E:	hvrda@xtra.co.nz
W:	huttvalleyrda.org
Type of facility:	Events, horse riding, parties
Spaces available:	Taylor Room, indoor arena, outdoor arena, breakout/tea room
Venue size:	Taylor Room: 10ms by 6ms Indoor arena: 20ms by 40ms Outdoor arena: 55ms by 35ms
Kitchen facilities:	Yes
Toilet facilities:	Yes
Type of access:	Yes accessible
Equipment available:	Tables, chairs, whiteboard, projector, TV with HDMI connectivity
Capacity:	Indoor arena: has stage seating for up to120 Outdoor arena: No capacity for seating, limited standing area Taylor Room: 40 seated or 60 standing Breakout/tea room: 20 seated around tables, 40 seated only, larger numbers standing
Hours available:	Anytime
Costs:	Upon ringing) Whole facility per day is $250.00 + GST Taylor Room for a party is $80.00 + GST Taylor Room for a whole day meeting is $100.00 + GST Just Indoor arena is $150.00 + GST per day (can also do at a per rider rate per day) Just outdoor arena is $100.00 + GST per day (can also do at a per rider rate per day) One off horse and rider is $30.00 + GST
Internet connectivity:	Yes
Any restrictions:	Please clean up after yourself. If booking during the day during term time parking needs to be arranged

---

SILVERSTREAM PRESBYTERIAN PARISH - ST. MARGARET'S CHURCH

Venue location:	4-6 Dunns Street, Silverstream 5019
Contact:	Carol McConnell
T:	04 527 9462
Type of facility:	Church Hall
Kitchen facilities:	Yes
Toilet facilities:	Disabled toilet Type of access: Wheelchair accessEquipment

available:	Tables and chairs
Capacity:	Hall – 160, Lounge 70
Hours available:	Upon ringing
Costs:	Upon ringing
Internet connectivity:	Enquire at time of booking
Any restrictions:	Table wine only, no smoking, finishes at midnight. Residential area noise consideration.

SILVERSTREAM RETREAT

Venue location:	Cnr Eastern Hutt Road & Reynolds Bach Drive, Lower Hutt 5019
Contact:	Reception
T:	04 562 9080
F:	04 563 5284
E:	info@staywithus.co.nz
W:	www.staywithus.co.nz
Type of facility:	Conference function centre. Group and motel accommodation available
Room/space:	Function areas with indoor-outdoor flow, several seminar rooms and accommodation
Kitchen facility:	On-site catering team. Self-contained motel units with full kitchen facilities
Type of access:	Wheelchair accessible function and conference rooms. Accessible facilities available
Equipment available:	Screens, whiteboards, flipcharts, multi-media sound systems, Projectors
Capacity:	5-300 depending on room chosen
Hours available:	24 hours
Costs:	Varies on specific facility, prices available on request
Internet connectivity:	Enquire at time of booking
Any restrictions:	Functions and conferences are fully catered by in-house catering team

TAITA

TE WHAKARURUHAU MARAE – TAITA COLLEGE

Venue location:	Eastern Hutt Road, Taita 5011
Contact:	Ronwyn Coffee
E:	ronwyn@taita.school.nz
M:	027 659 3886
Type of facility:	Wharenui (large sleeping area)

Kitchen facilities:	Fully equipped kitchen, dining room. Secure pantry
Toilet facilities:	Yes with showers
Type of access:	Ground level. Wheelchair, with off street parking
Equipment available:	Linen and mattress storage areas
Capacity:	Sleeps approx. 55 comfortably
Hours available:	8am - 3pm (see restriction). Advance bookings advisable
Costs:	Booking fee plus Koha and bond if overnight
Internet connectivity:	Enquire at time of booking
Any restrictions:	No 18th Birthday Parties involving alcohol. Restrictions on alcohol related functions may apply. Available during school hours only by special arrangement (9 - 3pm inclusive). No smoking. No alcohol and no pets. Noise restriction applies

WAINUIOMATA

WAINUIOMATA HIGH SCHOOL

Venue location:	Parkway, Wainuiomata 5014
E:	office@wainuiomatahigh.school.nz
T:	04 938 3224
F:	04 939 7016
Type of facilities:	Auditorium, gymnasium
Kitchen facilities:	Yes
Toilet facilities:	Yes
Equipment available:	Nil
Capacity:	Auditorium 300
Hours available:	Upon ringing
Costs:	Upon ringing
Internet connectivity:	Enquire at time of booking
Any restrictions:	No private parties, no smoking, no alcohol

WAINUIOMATA UNION CHURCH

Venue location:	106 -108 Main Road, Wainuiomata 5014
Contact:	Roger Ricketts
E:	admin@hcuc.co.nz
T:	04 970 7644
Type of facilities:	Hall
Kitchen Facilities:	Yes
Toilet facilities:	Toilets (disabled)

Type of access:	Wheelchair access
Equipment available:	Seating, 15 tables
Capacity:	120
Hours available:	9am - 11pm. Except for Friday evenings
Costs:	Upon ringing
Internet connectivity:	Enquire at time of booking
Any restrictions:	Not available Sundays. No smoking or alcohol. No noise after 11pm

WAIWHETU

WAIWHETU ANGLICAN PARISH – ST. PAUL'S CHURCH

Venue location:	76 Waiwhetu Road, Waterloo, Lower Hutt 5011
Contact:	Josephine Lewis
E:	office@stpaulslowerhutt.org.nz
T:	04 566 2002
Type of facility:	Hall and meeting rooms
Room/ spaces:	Hall with kitchen, two meeting rooms
Kitchen facilities:	Oven, zip, microwave and dishwasher, crockery, cutlery and fridge
Toilet facilities:	Two toilets and one disabled
Type of access:	Wheelchair access
Equipment available:	Tables, chairs
Capacity:	80 max
Hours available:	8am – 11pm
Costs:	Upon ringing
Internet connectivity:	Enquire at time of booking
Any restrictions:	No smoking. No private parties, not available Sundays
Any other info:	Please clean and tidy when your event is complete

WAIWHETU SAMOAN ASSEMBLY OF GOD

Venue location:	66 Waiwhetu Road, Waiwhetu 5010
Contact:	Pastor Fata Meafou
Type of facility:	Hall, kitchen facilities
Kitchen facilities:	Oven, fridge, zip and microwave
Toilet facilities:	Yes
Type of access:	Stairs
Capacity:	150 - 200
Hours available:	8am – 10pm
Costs:	Upon ringing

Internet connectivity:	Enquire at time of booking
Any restrictions:	No smoking. No alcohol. No private parties and unavailable on Wednesday mornings and Sunday
Any other info:	Please tidy and clean when event is complete

WAIWHETU UNITING CHURCH

Venue Location:	Cnr Grenville Street & Trafalgar Street, Lower Hutt 5011
Contact:	Kath Saunders
E:	klsaunders@gmail.com
T:	04 569 6412
Type of facility:	Hall & Meeting Rooms
Spaces:	Hall with supper room and Kitchen
	Meeting room with kitchen
	Foyer (available for meetings)
Kitchen Facilities	Stove, Fridge, zip, microwave, pie warmer, crockery & cutlery (Hall)
	Oven, zip and microwave, cups and saucers (Meeting Room)
Toilet facilities:	Men's, women's & disabled off hall
	Disabled unisex off foyer
Type of access:	Wheelchair access
Equipment available:	Trestle tables and chairs
Capacity:	Hall approx. 80: meeting rooms approx. 35 each
Hours available:	Upon ringing
Costs:	Upon ringing
Internet Connectivity:	Not available
Any Restrictions:	No smoking (includes car park & grounds), No alcohol, No Private Parties.
Any other info:	Please tidy and clean-up after event making sure facilities are left as you found them.

WATERLOO

HUTT VALLEY TRAMPING CLUB

Venue location:	Phil Evans Reserve, Birch Street, Waterloo
Contact:	Julie Lewis
E:	jma.lewis@xtra.co.nz
W:	www.hvtc.org.nz
T:	04 526 7271
M:	021 293 2118
Type of facility:	Club rooms

Room spaces:	Room 8x12 m, wooden floors
Kitchen facilities:	Kitchen contains a stove, microwave, 2 electric urns, 2 large tea pots, approx 50 mugs for tea/coffee. Small selection of cutlery. We do not have a fridge. Users must supply their own tea/coffee. Dishwash, cleaning cloths and tea towels provided.
Toilet facilities:	2 toilets
Type of access:	No wheelchair access
Equipment available:	Chairs for 70 people and some tables
Capacity:	70
Hours available: Wednesday evenings	Varies from day to day please phone to enquire - not available on
Costs:	Flat fee of $60 no GST extra per half day
Internet connectivity:	Enquire at time of booking
Any restrictions:	No disability facilities. We only hire to community groups, we do not allow alcohol. Not available for birthday parties – adults or children.

WOBURN

MASSEY AVENUE BOWLING CLUB

Venue location:	17 Massey Ave, Woburn, Lower Hutt
Contact:	Frances Turner
E:	masseyavebc@gmail.com
T:	027 2063624
Type of facility:	Hall and bar
Room spaces:	Hall, bar, separate area, kitchen
Kitchen facilities:	Good (plates and glass sterilizer)
Type of access:	Wheelchair accessible
Equipment available:	Stove, tables etc. microphone
Capacity:	240 persons
Hours available:	Enquire – bar until midnight
Costs:	Various
Internet connectivity:	Enquire at time of booking
Any restrictions:	No disability toilet, no dishwasher