

# COMMUNITY ENGAGEMENT FUND 2021 - 2022



## Background

Hutt City Council made budgetary provisions in 2021/2022 of \$48,850 per annum through the Community Boards/Funding Panels as follows:

Board/Panel	Amount Available
Eastbourne	\$2,366
Petone	\$6,250
Wainuiomata	\$8,607
Central	\$9,320
Eastern	\$8,461
Northern	\$7,644
Western	\$6,201

## Purpose

To support development or events in the local community with the objective of strengthening and building a community.

## Who is eligible?

Organisations must be an Incorporated Society or a Charitable Trust and be based in Lower Hutt. The event/activity must take place within Lower Hutt.

## Ineligible purposes

Funding will not be granted for the following:

- purchase of land/buildings/or alterations to buildings, including building maintenance, loans and mortgages
- organisations or groups providing services that are considered to be the responsibility of central or local government or some other funding body
- retrospective costs for activities which have already taken place or been completed (i.e. costs incurred before the decision meeting date to consider the application)
- organisations or groups which seek to redistribute funds to other recipients
- fundraising costs and legal costs, prize monies
- debt repayment or refinancing of existing loans
- capital investment or trust funds
- ongoing operating costs of community groups or organisations such as rent and salaries.

## Accountability and acknowledgement

Successful applicants are required to complete an accountability form (with receipts and photographs if applicable) within six weeks of the completion date and may also be required to attend a meeting of the Community Board/Community Funding Panel.

## Application tips

Applicant groups are strongly recommended to:

- show realistic project/activity costs
- show they have an identified need for the project/activity and that they have planned carefully
- have also tried other sources of funding, applying elsewhere.

## How to apply

We have improved the process for you - you no longer have to apply through the Online Grants System. Your organisation can apply through the Hutt City Council website: [huttcity.govt.nz/cef](https://huttcity.govt.nz/cef).

Complete the form, attach your quote(s) and send. We may contact you for more information or clarification on your application.

## Application dates

The Community Board/ Funding Panels may allocate all funding in the 1st round (October/November) or may decide to only allocate some and have a 2nd round of funding (May/June).

Each year a funding calendar is created to include the opening and closing dates of the funds:

[huttcity.govt.nz/funding-calendar](https://huttcity.govt.nz/funding-calendar)

## Support

Any queries/advice please contact our Community Funding Advisor on 04 5706666 or [funding@huttcity.govt.nz](mailto:funding@huttcity.govt.nz).