



# Open Briefing: Annual Plan – Elected Member engagement

---

**18 March 2026 – 3.05pm**

## Attendees

**Elected Members:** Mayor Fauono Laban, Cr Barratt, Deputy Mayor Brown, Cr Dyer, Cr Edwards (via audio-visual link), Cr Lewis, Cr Mitchell, Cr Parkin, Cr Puketapu, Cr Ravi, Cr Shaw, Cr Stallinger (via audio-visual link), Cr Yung, B Spedding (ECB Chair).

**Staff:** J Miller, Chief Executive; J Livschitz, Group Chief Financial Officer; J Griffiths, Director Strategy and Engagement; A Blackshaw, Director Neighbourhoods and Communities; J Kingsbury, Director Economy and Development; A Andrews, Finance Transaction Services Manager; D Nunnian, Manager Financial Planning & Performance; R Carrig, Engagement Lead; R Hardie, Head of Strategy & Policy; C Ellis, Head of Chief Executive’s Office; K Stannard, Head of Democratic Services; J Randall, Administrator.

## Absent

Cr Tonga-Grant

## Key Objectives of the Briefing

The purpose of the briefing is to provide an overview of Council’s approach to engagement for its 2026–2027 Annual Plan.

# Presentation by

**Slide 1 – (Title page) Annual Plan Elected Member Engagement**

**Slide 2** – Ngā Mātāpono o Te Whiringa engagement principles

**Slide 3** – Annual Plan engagement objectives

**Slide 4** – Suggested engagement methods

**Slide 5** – Elected Member toolkit

**Slide 6** – Support

**Slide 7 – (Header) Check in**

**Slide 8** – Annual Plan – Elected Member engagement form

**Slide 9** – Activity: “my engagement commitment...”

## Questions and discussion points

- A range of engagement tools and a targeted strategy will help Councillors consult more effectively with their constituents.
- Officers will ensure the engagement toolkit and key messages are written in plain English. They will also consider other opportunities to make the Annual Plan consultation more widely accessible.
- Officers will explore including additional languages in Council’s engagement materials for the 2027 Long Term Plan. The cost of providing translations will be for elected members to consider.
- Councillors will coordinate with the organisations they plan to meet and the events they intend to attend, using a shared calendar to keep one another informed. Officers can also compile this information and circulate it to all elected members.
- Officers will collate all community feedback and provide it to elected members.

- The 2026 Annual Plan engagement will be 'light touch', with more targeted engagement planned for the 2027 Long Term Plan.

Councillors outlined their plans for engaging with residents.

## **Next steps**

- Elected members can send feedback on the Annual Plan engagement approach to Council's Engagement Team via the Elected Members' email channel.
- Deputy Mayor Brown will report back to Council's Engagement Lead regarding elected members' plans for engaging with their communities.
- The Engagement Team will send the Engagement Toolkit to elected members by the end of March 2026.

## **Open briefing materials**

### **Attachment 1 – Annual Plan Elected Member engagement**

**The open briefing closed at 3.45pm**