

# DELEGATIONS REGISTER

## 1. PURPOSE

The formal delegations set out in this Register assist the Council to achieve its stated goals and objectives as recorded in the annual plan, the Long-Term Plan, and other approved documents, and to implement its statutory obligations. These delegations are in place to facilitate actions within the limits of authority permitted by Council itself and by the legislation under which it acts, to ensure that the organisation meets the needs of its customers in a lawful, timely, efficient, and effective manner.

## 2. STRUCTURE OF DELEGATIONS

The delegations contained in this Register are set out in the following way:

- Part One – delegations from Council to the Chief Executive
- Part Two – delegations from Chief Executive to Officers (for ease of reference, this part is split into sub-parts applicable to different groups and business units of Council).

## 3. DELEGATION: WHY AND HOW

Clauses 32, 32A and 32B of Schedule 7 of the Local Government Act 2002 (LGA 2002) allow Council to delegate all or any of its powers, responsibilities, or duties to specified people, including Committees, members, and officers (unless expressly provided otherwise in another Act). Clause 32 lists certain powers that are exceptions and may not be delegated. A delegation can be made subject to certain directions, and the delegation is subject to revocation at any time at will by Council.

In addition, some other Acts also contain specific delegation provisions and can impose different restrictions from those arising under the LGA 2002.

## 4. EXTENT OF DELEGATED POWERS

It is important for staff to appreciate that local authorities are established by statute. As such the powers of a local authority are limited by statute. However, there is a long-established principle that local authorities have implied power to do anything that is ancillary to the discharge of any of their statutory functions.

All Council delegations, whether delegated from Council or by the Chief Executive are required to be exercised on the following basis:

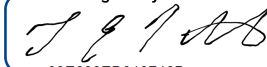
- a) A delegation of authority made by Council to any officer will not affect Council's ability to exercise the power itself.
- b) Officers must note that a delegation is a permission to act on Council's behalf, which is revocable at any time by Council or, in the case of a delegation by the Chief Executive, by notice from the Chief Executive.
- c) Delegations must be exercised lawfully and, in a manner, consistent with Council's planning documents (particularly the Long-Term Plan and the Annual Plan) and Policies; and
- d) Where more than one officer designation is named, the powers are delegated severally.

## 5. DELEGATIONS BY COUNCIL

Delegations set out in Part One of this Register are made by Council resolution.

## 6. DELEGATIONS BY THE CHIEF EXECUTIVE

In approving this Register, the Chief Executive of Hutt City Council delegates the authorities described in that Part Two to the persons holding, at any time, the position of the officers specified.

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**Johanna Elizabeth Miller**  
**CHIEF EXECUTIVE**

**Date:** 24-03-2026

## 7. PART ONE

### 7.1 DELEGATIONS MADE BY COUNCIL TO THE CHIEF EXECUTIVE

1. Council delegates the powers, functions and duties listed in the table below to the Chief Executive, subject to any restrictions specified in the column headed 'delegation'.
2. In addition, any power, function, or duty of Council that is contained in any enactment and that is not listed below may be exercised by the Chief Executive, unless an enactment prevents the delegation of the relevant power, function, or duty.
3. The Chief Executive is given the authority to delegate any of the powers, functions, or duties he or she is given to another officer, unless otherwise stated in the table below.

#### Delegations

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
<b>Building Act 2004</b>	All the functions and powers of Council as a territorial authority and building consent authority under the Act and any Regulations made under the Act except for: <ol style="list-style-type: none"> <li>1. The power to adopt, amend or replace Council's policy on dangerous and insanitary buildings.</li> <li>2. The power to transfer Council's functions, duties, or powers under the Act to another territorial authority.</li> </ol> For clarity, this delegation includes all the powers necessary for the Chief Executive to file a charging document on behalf of Council for an offence against the Act.	To the Chief Executive with authority to delegate to officers.
<b>Burial and Cremation Act 1964</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.

<b>LEGISLATION</b>	<b>AUTHORITY AND POWERS DELEGATED</b>	<b>DELEGATION</b>
<b>Civil Defence Emergency Management Act 2002</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
<b>Companies Act 1993</b>	All the functions and powers relevant under the Act for council-controlled organisations/council-controlled trading organisations that are companies.	To the Chief Executive with authority to delegate to officers.
<b>Crimes Act 1961</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
<b>Dog Control Act 1996</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers, except that the power to appoint dog control officers or dog rangers may only be delegated to: <ul style="list-style-type: none"> <li>- Director – Neighbourhoods and Communities</li> <li>- Head of Environmental Protection</li> <li>- Animal Services Manager</li> </ul>
<b>Family Violence Act 2018</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
<b>Fast-track Approval Act 2024</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
<b>Fencing Act 1978</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
<b>Fire and Emergency New Zealand Act 2017</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
<b>Food Act 2014</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
<b>Gambling Act 2003</b>	<p>The power to consider applications for territorial authority consent for Class 4 Venue Licenses in accordance with Council's Class 4 Venue Policy and to:</p> <ol style="list-style-type: none"> <li>1. grant consent, with or without specifying the maximum number of machines that can be operated at the venue; or to</li> <li>2. decline consent</li> </ol>	<p>To the Chief Executive with authority to delegate to:</p> <ul style="list-style-type: none"> <li>- Director - Neighbourhoods and Communities</li> <li>- Head of Environmental Protection</li> <li>- Environmental Health Manager</li> </ul>
<b>Hazardous Substances and New Organisms Act 1996</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
<b>Health Act 1956</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
<b>Health and Safety at Work Act 2015</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers
<b>Impounding Act 1955</b>	All the functions and powers of Council under the Act and any Regulations made under the Act, except those powers specified in section 14 (relating to poundage fees and sustenance charges).	To the Chief Executive with authority to delegate to officers.
<b>Land Act 1948</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
<b>Land Drainage Act 1908</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
<b>Land Transport Act 1998 and the Transport Act 1962</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
<b>Litter Act 1979</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
<b>Local Electoral Act 2001</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
<b>Local Government Act 1974</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
<b>Local Government Act 2002</b>	<p>All the functions and powers of Council under the Act and any Regulations made under the Act, except:</p> <ul style="list-style-type: none"> <li>- Powers set out in clause 32(1) (a) to (f) of the Seventh Schedule (namely the power to: make a rate; make a bylaw; borrow money, purchase or dispose of assets, other than in accordance with the long-term council community plan; adopt a long-term council community plan, annual plan, or annual report; appoint a chief executive; adopt policies required to be adopted and consulted on under this Act in association with the long-term council community plan or developed for the purpose of the local governance statement); and</li> <li>- Functions and powers of Council that relate to matters where Council has expressly requested that a report be prepared for a decision of Council or one of Council's standing committees, ward committees or community boards This delegation includes the authority to do all lawful acts necessary to implement Council's Policies and the Long-Term Plan. It also includes authority to Apply Hutt City Council's Common Seal provided the application is reported to Council in</li> </ul>	To the Chief Executive with authority to delegate to officers.

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
	accordance with Hutt City Council's Standing Orders.	
<b>Local Government (Rating) Act 2002</b>	<p>All the functions and powers of Council under the Act and any Regulations made under the Act, except:</p> <ul style="list-style-type: none"> <li>- Functions and powers conferred by Part 1, sub part 2 (key provisions on what is rateable, i.e., who must pay rates, and the kinds of rates that may be set).</li> <li>- Functions and powers conferred by Part 5, sub part 1 (replacement of rates); and</li> <li>- The power to make rates.</li> </ul>	<p>To the Chief Executive with authority to delegate to:</p> <ul style="list-style-type: none"> <li>- Director – Strategy and Engagement</li> <li>- Group Chief Financial Officer</li> <li>- Rates Team Leader</li> </ul>
<b>Local Government Official Information and Meetings Act 1987 and any regulations made under the Act</b>	All the functions and powers of Council under the Act and any Regulations made under the Act, except those in section 32 (which relates to responses to recommendations made by the Ombudsman under section 30(1)).	To the Chief Executive with authority to delegate to officers in accordance with section 43 of the Act.
<b>Machinery Act 1950 and Amusement Devices Regulations 1978</b>	The power to authorise, permit and carry out inspections in relation to amusement devices.	To the Chief Executive with authority to delegate to officers.
<b>Privacy Act 2020</b>	All the functions, powers and duties of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
<b>Property Law Act 2007</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
<b>Protected Disclosures Act 2000</b>	The power to establish and maintain internal procedures required by the Act and to receive and investigate disclosures made.	To the Chief Executive with authority to delegate to officers.
<b>Public Records Act 2005</b>	The power to establish and maintain internal procedures required by the Act and to receive and investigate disclosures made.	To the Chief Executive with authority to delegate to officers.

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
<b>Public Works Act 1981</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
<b>Railways Act 2005</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
<b>Rates Rebate Act 1973</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to: <ul style="list-style-type: none"> <li>- Director – Strategy and Engagement</li> <li>- Group Chief Financial Officer</li> <li>- Rates Team Leader</li> <li>- Rates Officers</li> </ul>
<b>Rating Valuations Act 1988</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
<b>Reserves Act 1977</b>	All the functions and powers of Council under the Act and any Regulations made under the Act, including: <ul style="list-style-type: none"> <li>- Council's functions and powers as an 'administering body'; and</li> <li>- any powers that the Minister of Conservation delegates or transfers to Council under the Act.</li> </ul>	To the Chief Executive with authority to delegate to officers.
<b>Resource Management Act 1991</b>	All the functions and powers of Council under the Act, except for: <ul style="list-style-type: none"> <li>- the decision to change a district plan under section 73 and Schedule 1</li> <li>- the power to give a decision on the provisions of a proposed policy statement or plan and matters raised in submissions under clause 10 of Schedule 1 of the Act.</li> </ul>	To the Chief Executive with authority to delegate to officers.

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
	<ul style="list-style-type: none"> <li>- the power to initiate variations to a proposed policy statement or plan, or to a change, under clause 16A of Schedule 1 of the Act.</li> <li>- the power to approve a proposed policy statement or plan under clause 17 of Schedule 1 of the Act.</li> <li>- the powers relating to private plan changes under clauses 24, 25, 28(5), and 29 of Schedule 1 of the Act.</li> <li>- the power to set charges under section 36</li> </ul>	
<b>Sale and Supply of Alcohol Act 2012</b>	All the functions and powers of a territorial authority and the Chief Executive under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate the functions and powers of the territorial authority to officers, or the power to delegate the functions and powers of the Chief Executive in accordance with section 198 of the Act.
<b>Telecommunications Act 2001</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
<b>Trespass Act 1980</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
<b>Unit Titles Act 2010</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
<b>Waste Minimisation Act 2008</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
<b>Local Government (Water Services) Act 2025</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	To the Chief Executive with authority to delegate to officers.
<b>Hutt City Council – Bylaws</b> <ul style="list-style-type: none"> <li>- Alcohol Fees Bylaw</li> <li>- Appearance Industries Bylaw</li> </ul>	All the functions and powers of Council under the Bylaws.	To the Chief Executive with authority to delegate to officers.

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
<ul style="list-style-type: none"> <li>- Cemeteries Bylaw</li> <li>- Control of Alcohol in Public Places Bylaw</li> <li>- Control of Animals Bylaw</li> <li>- Dog Control Bylaw</li> <li>- HCC Solid Waste Management and Minimisation Bylaw</li> <li>- Hutt City Council Speed Limits Bylaw</li> <li>- Hutt Valley Trade Wastes Bylaw</li> <li>- Parks &amp; Reserves Bylaw</li> <li>- Prevention of Nuisance from Fires and Smoke Bylaw</li> <li>- Public Places Bylaw</li> <li>- Trading in Public Places Bylaw</li> <li>- Traffic Bylaw</li> <li>- Water Supply Bylaw</li> </ul>		

## 8. PART TWO

### 8.1 DELEGATIONS MADE BY THE CHIEF EXECUTIVE TO OTHER OFFICERS

1. The Chief Executive delegates the responsibilities, duties and powers listed in the tables below to the identified Council officers, subject to any restrictions specified in the column headed 'delegation'.
2. A reference to a particular section of an Act includes all the subsections and other subsidiary components of that section unless a particular subsection or other subsidiary component is expressly identified.

### 8.2 SUB-PART ONE – STRATEGY AND ENGAGEMENT

#### Delegations – Statute

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
<b>Local Government Act 1974</b> <b>Local Government Act 2002 and any Regulations made under those Acts</b>	All functions and powers delegated to the Chief Executive. Applicable powers include: <ol style="list-style-type: none"><li>1. power to engage consultants, purchase materials and, as applicable, call for tenders for matters associated with the relevant officer's role</li><li>2. power to execute and administer contracts in Council's name</li><li>3. power to execute in Council's name and to apply Council's seal to, in a manner appropriate and consistent with standing orders, transfers, memoranda of mortgage and encumbrances, bonds and agreements and to execute release of the same</li></ol>	Director – Strategy and Engagement Head of Democratic Services (1, 2 and 6 Apply) Head of Strategy and Policy (1, 2, 4 and 5 Apply)

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
	<p>4. power to prepare, have input into (as applicable), and monitor compliance with, Council Policies</p> <p>5. power to prepare the following planning documents: Annual Plan, Strategic Plan, Long Term Council Community Plan</p> <p>6. all functions and powers (except those reserved to Council itself by statute or policy) contained in Hutt City Council standing orders</p>	
<b>Local Government Official Information and Meetings Act 1987 and any Regulations made under the Act</b>	All the functions and powers of Council under the Act, except those in section 32 (which relates to responses to recommendations made by the Ombudsman under section 30(1)) and Part 7.	Director – Strategy and Engagement
<b>Local Government Official Information and Meetings Act 1987 and any Regulations made under the Act</b>	All the administrative functions and powers of Council under Part 7 of the Act.	Head of Democratic Services Senior Democracy Advisor Democracy Advisors
<b>Family Violence Act 2018 and any Regulations made under the Act</b>	Power to decide whether to grant or decline applications made under section 231 of the Act, along with all necessary administrative functions and powers arising under the Act and the Regulations.	Director – Strategy and Engagement
<b>Resource Management Act 1991 and any Regulations made under that Act</b>	All the functions and powers of Council with respects to hearings under the Act.	Head of Democratic Services. Senior Democracy Advisor Democracy Advisors
<b>Health and Safety at Work Act 2015</b>	All the functions and powers of Council under the Act and any Regulations made under the Act	Director – Strategy and Engagement

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
<b>Waste Minimisation Act 2008</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	Director – Strategy and Engagement Head of Climate, Waste and Resource Recovery Contract Officer – Climate, Waste and Resource Recovery

#### Delegations - Hutt City Council Bylaws

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
<ul style="list-style-type: none"> <li>- <b>Alcohol Fees Bylaw</b></li> <li>- <b>Appearance Industries Bylaw</b></li> <li>- <b>Cemeteries Bylaw</b></li> <li>- <b>Control of Alcohol in Public Places Bylaw</b></li> <li>- <b>Control of Animals Bylaw</b></li> <li>- <b>Dog Control Bylaw</b></li> <li>- <b>HCC Solid Waste Management and Minimisation Bylaw</b></li> <li>- <b>Hutt City Council Speed Limits Bylaw</b></li> <li>- <b>Hutt Valley Trade Wastes Bylaw</b></li> <li>- <b>Parks &amp; Reserves Bylaw</b></li> <li>- <b>Prevention of Nuisance from Fires and Smoke Bylaw</b></li> <li>- <b>Public Places Bylaw</b></li> <li>- <b>Trading in Public Places Bylaw</b></li> <li>- <b>Traffic Bylaw</b></li> <li>- <b>Water Supply Bylaw</b></li> </ul>	All functions and powers delegated to the Chief Executive, including the power to initiate proceedings and to issue notices.	Director – Strategy and Engagement
<ul style="list-style-type: none"> <li>- <b>HCC Solid Waste Management and Minimisation Bylaw</b></li> </ul>		Contracts Officer - Climate, Waste and Resource Recovery

## 8.3 SUB-PART TWO – NEIGHBOURHOODS AND COMMUNITIES

### Delegations – Statute

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
<p><b>Local Government Act 1974</b></p> <p><b>Local Government Act 2002 and any Regulations made under those Acts</b></p>	<p>All functions and powers delegated to the Chief Executive, including:</p> <ol style="list-style-type: none"> <li>1. power to engage consultants, purchase materials and, as applicable, call for tenders for matters associated with the relevant officer's role and management of properties</li> <li>2. power to execute and administer contracts in Council's name</li> <li>3. power to execute in Council's name and to apply Council's seal to, in a manner appropriate and consistent with standing orders, transfers, memoranda of mortgage and encumbrances, bonds and agreements and to execute release of the same</li> <li>4. power to prepare, have input into (as applicable), and monitor compliance with, Council Policies</li> <li>5. power to investigate and remove abandoned vehicles (section 356 of the Local Government Act 1974)</li> </ol>	<p>Director - Neighbourhoods and Communities</p>
<p><b>Building Act 2004,</b></p> <p><b>Fencing Act 1978,</b></p> <p><b>Fire and Emergency New Zealand Act 2017,</b></p> <p><b>Health and Safety at Work Act 2015,</b></p>	<p>All functions and powers necessary for the management of Council land and recreation facilities.</p>	<p>Director - Neighbourhoods and Communities</p> <p>Head of Parks and Reserves</p> <p>Asset Manager - Parks &amp; Reserves</p> <p>Asset Manager - Horticulture and Cemeteries</p>

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
<b>Reserves Act 1977,</b> <b>Local Government Act 2002,</b> <b>Local Government Act 1974,</b> <b>Freedom Camping Act 2011,</b> <b>Self-Contained Motor Vehicles Legislation Act 2023,</b> <b>Trespass Act 1980 and any Regulations made under those Acts</b>		Asset Manager – Sportsgrounds
<b>Burial and Cremation Act 1964 and any Regulations made under the Act</b>	All the functions and powers of Council under the Act.	Director - Neighbourhoods and Communities Head of Parks and Reserves Asset Manager - Parks & Reserves Asset Manager - Horticulture and Cemeteries Asset Manager – Sportsgrounds
<b>Land Act 1948 and any Regulations made under the Act</b>	Power to Apply funds in accordance with section 168 of the Act	Director - Neighbourhoods and Communities Head of Parks and Reserves
<b>Land Drainage Act 1908 and any Regulations made under the Act</b>	All the powers of Council under sections 62 and 63 of the Act	Director - Neighbourhoods and Communities Head of Parks and Reserves
<b>Resource Management Act 1991 and any Regulations made under that Act</b>	All the functions and powers of Council under the following provisions of the Act:  Sections: 38, 316, 322, 325A, 326, 327, 328, 330, 333, 336, 339C, 343C, 380 – 382A	Director - Neighbourhoods and Communities Head of Environmental Protection Environmental Health Manager Food Team Lead Alcohol Team Lead

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
		Principal Quality Assurance & Environmental Officer Senior Environmental Health Officer Environmental Health Officer Environmental Investigations Officer Environmental Technical Officer Trade Waste Team Lead Senior Trade Waste Officer Trade Waste Officer
<b>Dog Control Act 1996 and any Regulations made under the Act</b>	<ol style="list-style-type: none"> <li>1. All the functions and powers of an Animal Control Officer and a Dog Ranger under the Act and any Regulations made under the Act.</li> <li>2. All the functions and powers of Council necessary for the administration of the Act and any Regulations made under the Act, including: licensing of dogs; promotion of responsible dog ownership and welfare of dogs.</li> <li>3. Power to initiate enforcement proceedings and/or other enforcement action under the Act.</li> <li>4. Power to Apply, and to contribute to the development of, Council's policy on dogs and the animal control provisions of Council's bylaws; and</li> <li>5. Power to appoint dog control officers or dog rangers.</li> </ol>	Director - Neighbourhoods and Communities Head of Environmental Protection Animal Services Manager Animal Services Team Lead – HCC (1, 2, 3, and 4 applies) Principal Animal Control Officer (1, 2, 3, and 4 applies) Senior Animal Control Officer (1, 2, 3, and 4 applies) Animal Control Officer (1, 2, 3, and 4 applies) Administration Team Lead (1, 2 and 3 applies) Administrator (1, 2 and 3 applies)
<b>Family Violence Act 2018 and any Regulations made under the Act</b>	Power to decide whether to grant or decline applications made under section 231 of the Act,	Director - Neighbourhoods and Communities

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
	along with all necessary administrative functions and powers arising under the Act and the Regulations.	Head of Environmental Protection Animal Services Manager Animal Services Team Lead – HCC Administration Team Lead
<b>Food Act 2014 and any Regulations made under the Act</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	Director - Neighbourhoods and Communities Head of Environmental Protection Environmental Health Manager Food Team Lead Principal Quality Assurance & Environmental Officer Senior Environmental Health Officers Environmental Health Officers Senior Environmental Technical Officers Environmental Technical Officers
<b>Health Act 1956 and any Regulations made under the Act</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	Director - Neighbourhoods and Communities Head of Environmental Protection Environmental Health Manager Food Team Lead Alcohol Team Lead Principal Quality Assurance & Environmental Officer Senior Environmental Health Officers

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
		Environmental Health Officers Senior Environmental Technical Officers Environmental Technical Officers Environmental Investigations Officer
<b>Hazardous Substances and New Organisms Act 1996 and any Regulations made under the Act</b>	<p>All the functions and powers of enforcement officers under the Act and any Regulations made under the Act, including the power to initiate enforcement proceedings and/or other enforcement action under the Act. These powers include:</p> <ul style="list-style-type: none"> <li>- powers of entry and inspection under section 103 of the Act.</li> <li>- power to serve compliance orders under section 104 of the Act.</li> <li>- power to issue infringement notices under section 112 of the Act.</li> <li>- power to declare a hazardous substances emergency under section 136 of the Act; and</li> </ul> <p>power to exercise emergency powers under section 137 of the Act in the event of a hazardous substance emergency.</p>	Director - Neighbourhoods and Communities Head of Environmental Protection Environmental Health Manager Trade Waste Team Lead Senior Trade Waste Officers Trade Waste Officers Food Team Lead Alcohol Team Lead Senior Environmental Health Officers Environmental Health Officers Senior Environmental Technical Officers Environmental Technical Officers PROVIDED THAT powers under sections 136 and 137, where proposed to be exercised by officers other than Director - Neighbourhoods and Communities is only exercised after consultation with Director - Neighbourhoods and Communities.
<b>Impounding Act 1955 and any Regulations made under the Act</b>	All the functions and powers of Council under the Act and any Regulations made under the Act,	Director - Neighbourhoods and Communities Head of Environmental Protection

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
	except those powers specified in section 14(1) (relating to poundage fees).	Animal Services Manager Animal Services Team Lead Principal Animal Control Officer Senior Animal Control Officer Animal Control Officer
<b>Machinery Act 1950 and Amusement Devices Regulations 1978</b>	Power to authorise, permit and carry out inspections in relation to amusement devices.	Director - Neighbourhoods and Communities Head of Environmental Protection Environmental Health Manager Food Team Lead Alcohol Team Lead Principal Quality Assurance & Environmental Officer Senior Environmental Health Officer Environmental Health Officer Senior Environmental Technical Officer Environmental Technical Officer Environmental Investigations Officer
<b>Gambling Act 2003</b>	The power to consider applications for territorial authority consent for Class 4 Venue Licenses in accordance with Council's Class 4 Venue Policy and to grant consent, with or without specifying the maximum number of machines that can be operated at the venue; or to decline consent.	Director - Neighbourhoods and Communities Head of Environmental Protection Environmental Health Manager Food Team Lead Alcohol Team Lead

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
		Principal Quality Assurance & Environmental Officer Senior Environmental Health Officer Environmental Health Officer Senior Environmental Technical Officer Environmental Technical Officer
<b>Litter Act 1979 and any Regulations made under the Act</b>	All the functions and powers of Litter Control Officers and Litter Wardens under the Act, including the power to initiate enforcement proceedings and/or other enforcement action under the Act.	Director - Neighbourhoods and Communities Head of Environmental Protection Food Team Lead Alcohol Team Lead Principal Quality Assurance & Environmental Officer Environmental Health Manager Senior Environmental Health Officer Environmental Health Officer Senior Environmental Technical Officer Environmental Technical Officer Environmental Investigations Officer Trade Waste Team Lead Senior Trade Waste Officers Trade Waste Officers
<b>Transport Act 1962</b>	All the functions and powers of Council under the Acts, Regulations and Rules	Director - Neighbourhoods and Communities

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
<b>Land Transport Act 1998 and any Regulations and/or Rules made under those Acts</b>		Head of Environmental Protection Parking Manager Parking Operations Lead Compliance Coordinator Parking Administrator Senior Parking Warden Parking Warden

**Delegations – Hutt City Council Bylaws**

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
<b>Hutt City Council Bylaws</b>	All the functions and powers of Council under the Bylaws as relates to Parks and Reserves Division.	Director - Neighbourhoods and Communities Head of Parks and Reserves Asset Manager - Parks & Reserves Asset Manager - Horticulture and Cemeteries Asset Manager – Sportsgrounds
<b>Prevention of Nuisance from Fires and Smoke Bylaw</b>	All the functions and powers of Council under the Bylaw.	Director - Neighbourhoods and Communities Head of Environmental Protection Environmental Health Manager Food Team Lead Alcohol Team Lead Principal Quality Assurance & Environmental Officer Senior Environmental Health Officer

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
		Environmental Health Officer Senior Environmental Technical Officer Environmental Technical Officer Environmental Investigations Officers Trade Waste Team Lead Senior Trade Waste Officers Trade Waste Officers
<b>Control of Alcohol in Public Places Bylaw</b> <b>Public Places Bylaw</b> <b>HCC Solid Waste Management and Minimisation Bylaw</b> <b>Trading in Public Places Bylaw</b> <b>Alcohol Fees Bylaw</b> <b>Appearance Industries Bylaw</b>	All the functions and powers of Council under the Bylaw.	Director - Neighbourhoods and Communities Head of Environmental Protection Environmental Health Manager Food Team Lead Alcohol Team Lead Principal Quality Assurance Environmental Health Manager Senior Environmental Health Officer Environmental Health Officer Senior Environmental Technical Officer Environmental Technical Officer Environmental Investigations Officers Trade Waste Team Lead Senior Trade Waste Officer Trade Waste Officers

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
<b>Hutt Valley Trade Wastes Bylaw</b>	All the functions and powers of Council under the Bylaw.	Director - Neighbourhoods and Communities Head of Environmental Protection Environmental Health Manager Trade Waste Team Lead Senior Trade Waste Officer Trade Waste Officers
<b>Parks and Reserves Bylaw Traffic Bylaw</b>	All the functions and powers of Council under the Bylaw.	Director - Neighbourhoods and Communities Head of Environmental Protection Parking Manager Parking Operations Lead Compliance Coordinator Parking Administrator Senior Parking Warden Parking Warden Environmental Health Manager Food Team Lead Alcohol Team Lead Principal Quality Assurance Senior Environmental Health Officer Environmental Health Officer Senior Environmental Technical Officer Environmental Technical Officer

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
		Environmental Investigations Officer Animal Services Manager Animal Services Team Lead HCC Principal Animal Control Officer Senior Animal Control Officers Animal Control Officers
<b>Dog Control Bylaw</b>	All the functions and powers of Council under the Bylaw.	Director - Neighbourhoods and Communities Head of Environmental Protection Animal Services Manager Animal Services Team Lead HCC Principal Animal Control Officer Senior Animal Control Officers Animal Control Officers
<b>Control of Animals Bylaw</b>	All the functions and powers of Council under the Bylaw.	Director - Neighbourhoods and Communities Head of Environmental Protection Animal Service Manager Animal Services Team Lead – HCC Senior Animal Control Officers Animal Control Officers Environmental Health Manager Food Team Lead Alcohol Team Lead

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
		Principal Quality Assurance Senior Environmental Health Officers Environmental Health Officers Senior Environmental Technical Officers Environmental Technical Officers Environmental Investigations Officers

## 8.4 SUB-PART THREE – ECONOMY AND DEVELOPMENT

### Delegations – Statute

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
<b>Local Government Act 1974</b>  <b>Local Government Act 2002 and any Regulations made under those Acts</b>	All functions and powers delegated to the Chief Executive including:  1. power to engage consultants, purchase materials and, as applicable, call for tenders for matters associated with the relevant officer's role and management of properties  2. power to execute and administer contracts in Council's name  3. power to execute in Council's name and to apply Council's seal to, in a manner appropriate and consistent with standing orders, transfers, memoranda of mortgage and encumbrances, bonds and agreements and to execute release of the same	Director - Economy and Development Head of Transport (1, 2 and 10 Apply) Transport Engineering Manager (1,2 and 5 Apply) Maintenance and Renewals Manager (1, 2 and 5 Apply) Head of Planning (1, 2 and 6 Apply) Resource Consents and Compliance Manager (1,2 and 6 Apply) Resource Consents Lead (1, 2 and 6 Apply) Principal Resource Consents Planner (1, 2 and 6 Apply) Senior Resource Consents Planner (6 Applies) Resource Consents Planner (includes Graduate and Intermediate) (6 Applies)

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
	<p>4. power to prepare, have input into (as applicable), and monitor compliance with, Council Policies</p> <p>5. all the functions and powers arising under sections 327A of the Local Government Act 1974</p> <p>6. all the functions and powers arising under sections 348 of the Local Government Act 1974</p> <p>7. arranging for the sale and purchase of Council land and other property PROVIDED THAT:</p> <p>a. the sale of land is at no less than the current market value as assessed by a registered valuer, the sale is contemplated in the Annual Plan or specific resolution of Council, the Chair of the relevant standing committee and/or ward committee or community board has been apprised of the sale, and all legal requirements prior to sale have been met; and</p> <p>b. the purchase of property is required by Council for a particular purpose pursuant to a specific objective in the Annual Plan and within the financial provisions or the purchase is otherwise resolved by Council, the purchase price is no more than 15% above current market value as assessed by a registered valuer, and the Chair of the relevant standing committee and/or ward committee or community board has been apprised of the purchase</p> <p>8. power to conduct rent reviews for Council properties PROVIDED THAT rental over \$30,000</p>	

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
	<p>excluding GST is consistent with the recommendation of a registered valuer</p> <p>9. all the functions and powers of Council under Part 21 of the Local Government Act 1974</p> <p>10. responsibility for ensuring road closures are approved only in compliance with section 342 and Schedule 10 of the Local Government Act 1974</p> <p>11. all the functions and powers necessary for ensuring compliance with the requirements for council-controlled organisations and council-controlled trading organisations under the Local Government Act 2002</p>	
<p><b>Building Act 2004</b></p> <p><b>Fencing Act 1978</b></p> <p><b>Fire and Emergency New Zealand Act 2017</b></p> <p><b>Health and Safety at Work Act 2017</b></p> <p><b>Reserves Act 1977 and any Regulations made under those Acts</b></p>	<p>All powers necessary for the management of Council owned, leased, or occupied land and buildings.</p>	<p>Director – Economy and Development</p> <p>Head of Assets and Facilities Management</p> <p>Head of Transport</p>
<p><b>Companies Act 1993 and any Regulations made under the Act</b></p>	<p>All the functions and powers necessary to ensure compliance with the requirements of Companies Act 1993 for Council Controlled Organisations/Council Controlled Trading Organisations that are companies.</p>	<p>Director – Economy and Development</p>
<p><b>Public Works Act 1981 and any Regulations made under the Act</b></p>	<p>Power to carry out all matters of All the functions and powers of the Council under the Act.</p>	<p>Director – Economy and Development</p>

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
<b>Railways Act 2005 and any Regulations made under the Act</b>	All the functions and powers of the Council under the Act.	Director – Economy and Development Head of Transport Corridor Operations Manager Business Manager Transport Engineering Manager Maintenance and Renewals Manager City Delivery Manager
<b>Transport Act 1962 and the Land Transport Act 1998 and any Regulations or Land Transport Rules made under those Acts</b>	All the functions and powers of the Council under the Act.	Director – Economy and Development Head of Transport Corridor Operations Manager Business Manager Transport Engineering Manager Maintenance and Renewals Manager
<b>Resource Management Act 1991 and any Regulations made under that Act</b>	All the functions and powers of Council under the Act (including the power to investigate complaints and initiate proceedings), except for: <ul style="list-style-type: none"> <li>- The power to appeal to the Environment Court under section 120 of the Act</li> <li>- The power to lodge a notice of requirement for a heritage order, or to alter a heritage order, with the Environmental Protection Authority under section 145 of the Act.</li> </ul>	Director – Economy and Development

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
	<ul style="list-style-type: none"> <li>- The powers relating to heritage orders in sections 189, 193, 194, and 195A (1) of the Act.</li> <li>- The powers of a requiring authority or a heritage protection authority under sections 198B, 198E, and 198C (8) of the Act.</li> <li>- The power to make a submission or further submission under clauses 6 and 8 of Schedule 1 of the Act.</li> <li>- The power to withdraw a proposal to prepare, change, or vary a policy statement or plan under clause 8D of Schedule 1 of the Act.</li> <li>- The power to give a decision on the provisions of a proposed policy statement or plan and matters raised in submissions under clause 10 of Schedule 1 of the Act.</li> <li>- The power to initiate variations to a proposed policy statement or plan, or to a change, under clause 16A of Schedule 1 of the Act.</li> <li>- The power to approve a proposed policy statement or plan under clause 17 of Schedule 1 of the Act.</li> </ul>	

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
	The powers relating to private plan changes under clauses 24, 25, 28(5), and 29 of Schedule 1 of the Act.	
<b>Resource Management Act 1991 and any Regulations made under that Act</b>	All the functions and powers of Council under the following provisions of the Act:  Sections: 36(3), 88, 91, 92, 92A, 95, 95A-95G, 104-104D, 108, 125, 126, 127, 128, 130, 132, 133A, 138, 139, 139A, 176A, 223, 224, 322, 339C, 343C	Director – Economy and Development
<b>Resource Management Act 1991 and any Regulations made under that Act</b>	All the functions and powers of Council under the following provisions of the Act:  Sections: 27, 32, 36(3), 36(5), 36A, 37, 37A, 42A(1), 42A(5), 80, 82, 85B, 86D, 87BA, 87BB, 87E, 88, 91, 92, 92A, 95, 95A-95G, 99, 99A, 100, 101, 102, 103, 104-104D, 108, 108A, 109, 124-124C, 125, 126, 127, 128, 130, 132, 133A, 138, 139, 139A, 149B, 149F, 149G, 149I, 149M, 149ZD, 168A, 169, 170, 171, 176A, 181, 182(2), 182(5), 184(1), 184(2), 184A, 189A, 190, 191, 195A (3), 196, 198C (5), 198D, 198F, 198J, 221, 222, 223, 224, 226, 234, 235, 237B, 240, 241, 243, 316, 322, 325A, 330, 333, 336, 339C, 343C.  Schedule 1, clauses: 1, 2, 3, 4, 8AA, 9, 16, 20A, 23, 28(2), 34, 35.	Head of Planning
<b>Resource Management Act 1991 and any Regulations made under that Act</b>	All the functions and powers of Council under the following provisions of the Act:  Sections: 32, 36(3), 37, 37A, 91, 92, 99, 100, 101, 102, 103, 182(2), 184(1)	Policy Planning Manager  Principal Policy Planner  Policy Planner (includes intermediate and senior)

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
	Schedule 1, clauses: 2, 3.	
<b>Resource Management Act 1991 and any Regulations made under that Act</b>	<p>All the functions and powers of Council under the following provisions of the Act:</p> <p>Sections: 27, 36(3), 36(5), 36A, 37, 37A, 38, 42A(1), 42A(5), 87BA, 87BB, 87E, 88, 91, 92, 92A, 95, 95A-95G, 99, 99A, 100, 101, 102, 103, 104-104D, 108, 108A, 109, 124-124C, 125, 126, 127, 128, 130, 132, 133A, 138, 139, 139A, 149B, 149F, 149G, 176A, 221, 222, 223, 224, 226, 234, 235, 237B, 240, 241, 243, 316, 322, 325A, 330, 333, 336, 339C, 343C.</p>	<p>Resource Consents and Compliance Manager</p> <p>Resource Consents Lead</p>
<b>Resource Management Act 1991 and any Regulations made under that Act</b>	<p>All the functions and powers of Council under the following provisions of the Act:</p> <p>Sections: 16, 36(3), 36A, 37, 37A, 42A(1), 87BA, 87BB, 88, 91, 92, 92A, 95, 95A95G, 99, 100, 101, 102, 103, 104-104D, 108, 125, 126, 127, 128, 130, 132, 133A, 138, 139, 139A, 176A, 221, 222, 223, 224, 226, 234, 235, 237B, 240, 241, 243, 322, 326 – 328, 339C, 343C, 380-382A.</p>	<p>Principal Resource Consents Planner</p> <p>Senior Resource Consents Planner</p> <p>Intermediate Resource Consents Planner</p>
<b>Resource Management Act 1991 and any Regulations made under that Act</b>	<p>All the functions and powers of Council under the following provisions of the Act:</p> <p>Sections: 36(3), 36A, 37, 37A, 42A (1), 87BA, 87BB, 88, 91, 92, 92A, 95, 95A95G, 99, 104-104D, 108, 125, 127, 128, 133A, 138, 139, 139A, 176A, 235, 237B (excluding 237B (8)), 322, 339C, 343C</p>	<p>Resource Consents Planner (includes Graduate)</p> <p>Planning Technician</p>
<b>Resource Management Act 1991 and any Regulations made under that Act</b>	All the functions and powers of Council under the following provisions of the Act:	<p>Director – Economy and Development</p> <p>Head of Planning</p>

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
	Sections: 38, 316, 322, 325A, 326, 327, 328, 330, 333, 336, 339C, 343C, 380 – 382A	Resource Consents and Compliance Manager Monitoring & Enforcement Officers (including Senior)
<b>Fast-track Approvals Act 2024</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	Director – Economy and Development
<b>Building Act 2004 and any Regulations made under the Act</b>	<p>1. All the functions and powers of a territorial authority and a building consent authority under the Act and any Regulations made under the Act that are necessary to ensure compliance with building consents, compliance with the Act, and for the purposes of enforcement of the Act and/or Regulations.</p> <p>2. Power to initiate proceedings, commission works and issue notices under Parts 2 and 5 of the Act PROVIDED THAT the power to notify a building consent under section 73 of the Act or to issue/authenticate a certificate under sections 75 and 77 of the Act will only be exercised after the matter has been discussed with suitability qualified experts.</p>	<p>Director – Economy and Development (1 and 2 Apply)</p> <p>Head of Building Control (1 and 2 Apply)</p> <p>Building Compliance Manager (1 and 2 Apply)</p> <p>Building Consents Manager (1 and 2 Apply)</p> <p>Operational Policy &amp; Capability Manager (1 Applies)</p> <p>Senior Building Officer (1 Applies)</p> <p>Building Officer (1 Applies)</p> <p>Residential Consents Team Lead (1 Applies)</p> <p>Commercial Consents Team Lead (1 Applies)</p> <p>Inspections Team Lead (1 and 2 Apply)</p> <p>Senior Building Officer, Building Inspection Team (1 and 2 Apply)</p> <p>Senior Building Inspections Officer (1 and 2 Apply)</p> <p>Building Technical Lead (1 Applies)</p> <p>Building Cadet (1 Applies)</p> <p>Building Technician (1 Applies)</p>

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
		Principal Quality Assurance (1 Applies) Building Compliance Officer (1 and 2 Apply) Compliance Officer (1 and 2 Apply) Administrator, Building team (1 Applies) Financial Administrator, Building Team (1 Applies)
<b>Fire and Emergency New Zealand Act 2017 and any Regulations made under the Act</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	Director – Economy and Development Head of Building Control Building Compliance Manager Building Consents Manager Operational Policy & Capability Manager Senior Building Officer Building Officer Residential Consents Team Lead Commercial Consents Team Lead Inspections Team Lead Senior Building Officer, Building Inspection Team Senior Building Inspections Officer Building Technical Lead Building Cadet Building Technician Building Compliance Officer

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
		Compliance Officer

**Delegations – Hutt City Council Bylaws**

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
<b>Hutt City Council Bylaws</b>	All functions and powers necessary to maintain the integrity of Council's Road and Traffic Services.	Director – Economy and Development Head of Transport
<b>Speed Limits Bylaw Traffic Bylaw</b>	All the functions and powers of Council under the Bylaws	Director – Economy and Development Head of Transport Corridor Operations Manager Business Manager Transport Engineering Manager Maintenance and Renewals Manager
<b>Public Places Bylaw</b>	All the functions and powers of Council under the Bylaw.	Director – Economy and Development Head of Business & Urban Development Head of Transport Corridor Operations Manager Business Manager Transport Engineering Manager Maintenance and Renewals Manager

## 8.5 SUB-PART FOUR – PEOPLE AND CAPABILITY

### Delegations – Statute

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
Protected Disclosures Act 2000 and any Regulations made under the Act	Power to receive and investigate disclosures made.	Chief People Officer
Local Government Act 1974 Local Government Act 2002 and any Regulations made under those Acts	All functions and powers delegated to the Chief Executive, including: <ol style="list-style-type: none"> <li>1. power to engage consultants, purchase materials and, as applicable, call for tenders for matters associated with the role of the Division.</li> <li>2. power to execute and administer contracts in Council's name; and</li> <li>3. Responsibility for ensuring members receive pay and expenses lawfully, including powers under clauses 6-13 of Schedule 7 of the Local Government Act 2002.</li> </ol>	Chief People Officer
Health and Safety at Work Act 2015	All the functions and powers of Council under the Act and any Regulations made under the Act	Chief People Officer

## 8.6 SUB-PART FIVE– FINANCE

### Delegations – Statute

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
Family Violence Act 2018 and any Regulations made under the Act	Power to decide whether to grant or decline applications made under section 231 of the Act, along with all necessary administrative functions and powers arising under the Act and the Regulations.	Group Chief Financial Officer

<p><b>Local Government Act 1974 Local Government Act 2002 and any Regulations made under those Acts</b></p>	<p>All functions and powers delegated to the Chief Executive, including:</p> <ol style="list-style-type: none"> <li>1. power to engage consultants, purchase materials and, as applicable, call for tenders for matters associated with the role of the Division.</li> <li>2. power to execute and administer contracts in Council's name.</li> <li>3. power to prepare, and have input into (as applicable), and to monitor compliance with, Council's Financial Policies.</li> <li>4. all functions and powers necessary to ensure compliance with the following requirements of the Local Government Act 2002: Accountability and Accounting (Part 6, sub part 2); Financial Management (Part 6, sub part 3); Borrowing and Security (Part 6, sub part 4).</li> <li>5. Responsibility for ensuring members receive pay and expenses lawfully, including powers under clauses 6-13 of Schedule 7 of the Local Government Act 2002.</li> <li>6. all the functions and powers necessary for ensuring compliance with the requirements for council-controlled organisations and council-controlled trading organisations under the Local Government Act 2002.</li> </ol>	<p>Group Chief Financial Officer</p> <p>Procurement Manager</p> <p>Finance Transaction Services Manager</p> <p>Financial Accounting Manager</p> <p>Manager Financial Planning and Performance</p> <p>Risk and Assurance Manager</p>
<p><b>Local Government (Rating) Act 2002 and any Regulations made under the Act</b></p>	<p>Council under the Act and any Regulations made under the Act, except:</p> <ul style="list-style-type: none"> <li>- Functions and powers conferred by Part 1, sub part 2 (key provisions on what is</li> </ul>	<p>Group Chief Financial Officer</p> <p>Finance Transaction Services Manager</p> <p>Rates Team Lead</p>

	<p>rateable, i.e., who must pay rates, and the kinds of rates that may be set)</p> <ul style="list-style-type: none"> <li>- Functions and powers conferred by Part 5, sub part 1 (replacement of rates); and</li> <li>- The power to make rate.</li> </ul>	
<b>Rates Rebate Act 1973 and any Regulations made under the Act</b>	All the functions and powers of Council under the Act and any Regulations made under the Act	<p>Group Chief Financial Officer</p> <p>Finance Transaction Services Manager</p> <p>Rates Team Lead</p> <p>Senior Rates Officer</p> <p>Rates Officer</p> <p>Senior Credit Control Officer</p>
<b>Rating Valuations Act 1998 and any Regulations made under the Act</b>	All the functions and powers of Council under the Act and any Regulations made under the Act.	<p>Group Chief Financial Officer</p> <p>Finance Transaction Services Manager</p> <p>Rates Team Lead</p>

## 8.7 SUB-PART SIX – OTHER

### Delegations – Statute

LEGISLATION	AUTHORITY AND POWERS DELEGATED	DELEGATION
<b>Public Records Act 2005 and any Regulations made under the Act</b>	All the functions and powers of Council under the Act and any Regulations made under the Act that are necessary to ensure the protection and preservation of protected records, in accordance with any applicable standards or instructions issued by the Chief Digital Officer. All the functions and powers of Council under sections 45 and 46 of the Act, including the power to: classify the access of status of local authority	Chief Digital Officer

	records; to change that status from time to time; and to permit public access on certain conditions.	
<b>Local Government Act 1974 Local Government Act 2002 and any Regulations made under those Acts</b>	All the functions and powers of the Council under the Act, including: <ol style="list-style-type: none"> <li>1. power to engage consultants, purchase materials and, as applicable, call for tenders for matters associated with the role of the Division.</li> <li>2. power to execute and administer contracts in Council's name.</li> <li>3. power to maintain and safeguard Council records</li> </ol>	Chief Digital Officer
<b>Public Records Act 2005 and any Regulations made under the Act</b>	All the functions and powers of the Council under the Act.	Chief Digital Officer
<b>Protected Disclosures Act 2000 and any Regulations made under the Act</b>	Power to establish and maintain internal procedures required by the Act and to receive and investigate disclosures made.	Chief Legal Officer Director - Strategy and Engagement Director - Economy and Development Director - Neighbourhoods and Communities
<b>Local Government Official Information and Meetings Act 1987 and any Regulations made under the Act</b>	All the powers and functions under the Act related to dealing with official information requests, including the ability to make decisions on, extend the time limit on, and transfer requests.	All officers and employees of Council
<b>Local Government Act 1974 Local Government Act 2002 and any Regulations made under those Acts</b>	All functions and powers delegated to the Chief Executive, including: <ol style="list-style-type: none"> <li>1. power to engage consultants, purchase materials and, as applicable, call for tenders for matters associated with the role of the Division.</li> </ol>	Head of departments and officers holding equivalent or higher tier positions. Asset Manager - Parks & Reserves Asset Manager - Horticulture and Cemeteries Asset Manager – Sportsgrounds

	2. power to execute and administer contracts in Council's name.	Environmental Health Manager Animal Services Manager Parking Manager Facilities Maintenance Lead Facilities Project Lead Urban Design Lead Housing and Development Lead Business Partnership Lead Corridor Operations Manager Business Manager Development Engineering Manager Policy Planning Manager Principal Policy Planner Building Compliance Manager Building Consents Manager Operational Policy & Capability Manager
<b>Local Government Act 1974 Local Government Act 2002 and any Regulations made under those Acts</b>	Power to investigate and remove abandoned vehicles (section 356 of the Local Government Act 1974).	Parking Manager Parking Operations Lead Compliance Coordinator Parking Administrator Senior Parking Warden Parking Warden CCTV Supervisor

		City Safety Coordinator
<b>Trespass Act 1980 and any Regulations made under the Act</b>	All the applicable functions and powers under the Act, subject to any written trespass notice being signed by managers and officers managing or in control of a facility.	All Council staff
<b>Privacy Act 2020</b>	All the functions, powers and duties of Council under the Act and any Regulations made under the Act.	Chief Legal Officer Chief Digital Officer Privacy Officer

## 8.8 SUB-PART SEVEN – DEVELOPMENT CONTRIBUTIONS

<b>LEGISLATION</b>	<b>AUTHORITY AND POWERS DELEGATED</b>	<b>DELEGATION</b>
<b>Local Government Act 2002</b>	All the responsibilities, duties, and powers associated with any Development Contributions Policy prepared in accordance with section 106 of the Local Government Act 2002, not already specifically provided for below.  Section 106, Part 8, subpart 5, Schedule 13 of the Local Government Act	Group Chief Financial Officer
<b>Local Government Act 2002</b> <b>Building Act 2004</b>	Power to require development contributions under section 198 LGA02, make assessments (including special assessments), issue notices and exercise the powers under section of 208 of the LGA02 if development contributions are not made.  Exclude the power to register a development contribution as a charge on the title of the land  Section 198, 106 and 208 of the Local Government Act	Director – Economy and Development Head of Building Control Building Compliance Manager Building Consent Manager Building Consents Team Lead Building Technical Lead Senior Building Officer Building Officers

	Section 36 of the Building Act 2004	Head of Planning Resource Consents and Compliance Manager Resource Consents Team Lead Principal Resource Consents Planner Senior Resource Consents Planner Intermediate Resource Consents Planner Graduate Resource Consents Planner Planning Technician
<b>Local Government Act 2002</b>	Power to register a development contribution under the Land Transfer Act 2017, as a charge on the title of the land in respect of which the development contribution was required.  Section 208 of the Local Government Act	Director – Economy and Development Head of Building Control Head of Planning
<b>Local Government Act 2002</b>	Power to hear and determine reconsiderations, including requesting further information from reconsideration applicant.  Section 199A and 199B of the Local Government Act	Any 2 of the following; <ul style="list-style-type: none"><li>- Chief Executive</li><li>- Group Chief Financial Officer</li><li>- Chief Legal Officer</li><li>- and any Director acting jointly.</li></ul> People hearing reconsiderations must be separate from the staff that made original assessment to ensure objectivity.
<b>Local Government Act 2002</b>	Power to manage initiation of the objections process - including appointment of commissioners and to allow an objection to be served after the 15-working-day period specified in the Act.  Schedule 13A of the Local Government Act.	Director – Economy and Development Head of Building Control Head of Planning

<b>Local Government Act 2002</b>	Authority to provide information and represent Hutt City Council at objection hearings Section 199I of the Local Government Act.	Director – Economy and Development Head of Building Control Head of Planning
<b>Local Government Act 2002</b>	Power to recover actual and reasonable costs in respect of a development contributions objection. Section 150A of the Local Government Act.	Director – Economy and Development Head of Building Control Head of Planning
<b>Local Government Act 2002</b>	Power to: <ul style="list-style-type: none"> <li>- make decisions on requests for development agreements</li> <li>- request development agreements</li> <li>- enter into development agreements up to \$2M</li> </ul> Section 207A - 207F of the Local Government Act.	Chief Executive
<b>Local Government Act 2002</b>	Power to: <ul style="list-style-type: none"> <li>- make decisions on requests for development agreements</li> <li>- request development agreements</li> <li>- enter into development agreements over \$2M.</li> </ul> Section 207A - 207F of the Local Government Act.	Council
<b>Local Government Act 2002</b>	Power to inflation adjust the charges annually. Section 106(2)(b) and (2)(c) of the Local Government Act.	Director – Economy and Development

<b>Local Government Act 2002</b>	Authority to refund development contributions or return land in accordance with the Development Contributions Policy.  Section 209 and 210 of the Local Government Act.	Director – Economy and Development
<b>Development and Financial Contributions Policy 2024</b>	Power to agree to a bond or payment arrangement in accordance with the Development Contributions Policy.  Paragraph 82 – 84 of the Development and Financial Contributions Policy 2024	Group Chief Financial Officer
<b>Development and Financial Contributions Policy 2024</b>	Power to make a decision on a request for remission.  Paragraph 89 of the Development and Financial Contributions Policy 2024	Chief Executive, in conjunction with the Chair of the Policy, Finance and Strategy Committee
<b>Development Contribution Remissions and Rebates for Community Housing Providers Policy 2024</b>	Power to make a decision on a request for remission or rebate and the power to approve such requests.  Paragraph 32 of the Development Contribution Remissions and Rebates for Community Housing Providers Policy 2024	Chief Executive, in conjunction with the Chair of the Policy, Finance and Strategy Committee
<b>Development and Financial Contributions Policy 2024</b>	Power to consider reductions in development contributions for certain types of developments on Māori land and other land in collective Māori ownership.  Paragraph 94 of the Development and Financial Contributions Policy 2024	Group Chief Financial Officer