

Hutt City Council

| Post Clad/Weathertight | | |
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| General | | |
| Building consent number: | | |
| Site address: | | |
| Building owner(s) | Name(s): Contact details: | |
| Location of building or building work within site/block number/building: | | |
| Description: | This inspection is to check the external envelope of the building and flashings on the exterior of the building. | |
| When to book this inspection | Book this inspection when the building is weathertight. | |
| Building Inspector: | Name: Warrant number: | |
| Building work ready for inspection | <i>If no, the inspection is failed.</i> | |
| Inspection date and time: | Click or tap to enter a date. | Time: |
| Inspection attendees: | | |
| <p>Documentation - all documentation required for this inspection, excluding the on-site copy of the issued building consent documentation, must have been uploaded onto the building consent file in Objective Build prior to the applicant requesting the inspection booking. If the required documents are not on the building consent file, then the inspection booking will be declined.</p> | | |
| <ul style="list-style-type: none"> An on-site copy of issued building consent documentation Removal of any section 37 certificate issued under section 37 of the Building Act 2004 by the Resource Consent Team | | |

- Record of work from Licensed Building Practitioners (LBPs) undertaking the work to be inspected
- Record of work from Licensed Building Practitioners (LBPs) undertaking the building work for brick veneer and/or masonry veneer wall cladding
- Site notes from suitably qualified independent engineers
- Hutt City Council Producer Statement PS3 – Construction [form](#) from approved wall cladding installers including proprietary plaster wall cladding systems
- Hutt City Council Producer Statement PS3 – Construction [form](#) from approved brick veneer and/or masonry veneer wall cladding installers
- Hutt City Council Producer Statement PS3 – Construction [form](#) from approved roof cladding installers
- Hutt City Council Producer Statement PS3 – Construction [form](#) from an approved proprietary deck installer
- Hutt City Council Producer Statement PS3 – Construction [form](#) from an approved proprietary barrier installer

Deviation from the granted building consent documentation

| Items to be checked | Help Text |
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| Approval for any major changes to the granted building consent | <p>1) Check if any changes been made to the building work</p> <p>2) Have approval(s) been obtained for the changes to the building work?</p> <p>If approval has not been obtained and the changes affect the building work being inspected, fail the inspection. However, if the changes do not affect the building work being inspected, pass the inspection if all other inspection requirements have been met.</p> |

Warnings and bans

| Items to be checked | Help Text |
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| Use of building products or building methods that have been banned or have warnings issued | <p>1) Check for the use of any building products or building methods that have been banned by MBIE. If used, fail the inspection.</p> <p>2) Check for the use of any building products or building methods that</p> |

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| | <p><i>have had warnings issued by MBIE. If used, check if building code compliance is compromised. If building code compliance is compromised, fail the inspection.</i></p> |
| Site | |
| Items to be checked | Help Text |
| Construction and demolition hazards | <i>Are protection measures in place as per the building consent?</i> |
| Exterior windows, doors and skylights | |
| Items to be checked | Help Text |
| Windows | <p><i>1) Are the windows used in the building as per the building consent? Check for the location of safety glass and/or fire rated windows and/or acoustic windows.</i></p> <p><i>2) Have the windows been installed as per the building consent?</i></p> |
| Window stays | <i>Have window stays been installed as per the building consent?</i> |
| Doors | <p><i>1) Are the doors used in the building as per the building consent? Check for the location of safety glass and/or fire rated doors and/or acoustic doors.</i></p> <p><i>2) Have the doors been installed as per the building consent?</i></p> |
| Skylights | <p><i>1) Are the skylights used in the building as per the building consent? Check for the location of safety glass and/or fire rated skylights and/or acoustic skylights.</i></p> <p><i>2) Have the skylights been installed as per the building consent?</i></p> |

| Wall cladding | |
|------------------------------------|---|
| Items to be checked | Help Text |
| Timber treatment | <i>Is the timber treatment, including the treatment of cuts, as per the building consent?</i> |
| Steel fixing protection | <i>Is the steel fixing protection as per the building consent?</i> |
| Steel protection for wall cladding | <i>Is the steel protection for wall cladding as per the building consent?</i> |
| Timber grade | <i>Is the timber grade as per the building consent?</i> |
| Wall cladding | <i>Check whether wall claddings have been installed as per the building consent</i> |
| Curtain walls | <i>Have curtain walls been constructed as per the building consent?</i> |
| Control joints | <i>Check whether the following items have been constructed as per the building consent:</i> <ol style="list-style-type: none"> 1) <i>Location of the control joints</i> 2) <i>Control joints</i> |
| Scribers | <ol style="list-style-type: none"> 1) <i>Are scribes installed as per the building consent?</i> 2) <i>Are the scribes sealed to the wall cladding as per the building consent?</i> |
| Wall penetrations | <i>Have wall penetrations been constructed as per the building consent?</i> |
| Wall junctions | <i>Have all wall junctions been constructed as per the building consent?</i> |
| Roof to wall junctions | <i>Have roof to wall junctions been constructed as per the building consent?</i> |
| Dissimilar wall cladding junctions | <i>Have dissimilar wall cladding junctions been constructed as per the building consent?</i> |

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| Stringers and their fixings | <i>Are the stringer size and fixings as per the building consent?</i> |
| Roof cladding | |
| Items to be checked | Help Text |
| Roof cladding | <i>Check whether roof claddings, including laps of roof cladding, have been installed as per the building consent</i> |
| Steel fixing protection | <i>Is the steel fixing protection as per the building consent?</i> |
| Steel protection for roof cladding | <i>Is the steel protection for roof cladding as per the building consent?</i> |
| Roof penetrations | <i>Have roof penetrations been constructed as per the building consent?</i> |
| Roof junctions | <i>Have all roof junctions been constructed as per the building consent?</i> |
| Dissimilar roof cladding junctions | <i>Have dissimilar roof cladding junctions been constructed as per the building consent?</i> |
| Openings in roof cladding | <i>Have the openings in the roof cladding been flashed as per the building consent?</i> |
| Gutters including internal gutters | <i>Have the gutters, including any internal gutters, been constructed as per the building consent?</i> |
| Ventilation | |
| Items to be checked | Help Text |
| Vent cowls | <i>Have cowls been installed as per the building consent?</i> |
| Decking | |
| Items to be checked | Help Text |
| Material | <i>Is the decking material as per the building consent?</i> |

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|--|---|
| Timber treatment | <i>Is the timber treatment, including the treatment of cuts, as per the building consent?</i> |
| Timber grade | <i>Is the timber grade as per the building consent?</i> |
| Steel fixing protection | <i>Is the steel fixing protection as per the building consent?</i> |
| Fixings of decking | <i>Are the fixings for the decking as per the building consent?</i> |
| Barriers | <p><i>Check whether the following items have been constructed as per the building consent:</i></p> <ul style="list-style-type: none"> <i>1) Height of barriers</i> <i>2) Opening size within barriers (if applicable)</i> <i>3) Fixings to other members</i> <i>4) Post spacing</i> |
| Clearance to waterproof membrane | <i>Is the clearance from the decking to the waterproof membrane as per the building consent?</i> |
| Access to waterproof membrane | <i>Has access to the waterproof membrane been provided as per the building consent?</i> |
| <p>Other comments</p> <p>Note: Check the land and any other structures for potential breaches of the Building Act 2004 and risks to people, property, and public infrastructure.</p> | |
| <p>Next inspection</p> | |