

Hutt City Council

Pre-line building		
Building consent number:		
Site address:		
Building owner(s)	Name(s): Contact details:	
Location of building or building work within site/block number/building:		
Description:	This inspection is to check: <ul style="list-style-type: none"> • Ceiling framing • Moisture content of timber • Substrate for wet area membrane (if applicable) • Insulation installation (if applicable) • Stair construction (if applicable) 	
When to book this inspection	Book this inspection when: <ul style="list-style-type: none"> • Ceiling structural framing has been constructed • The building is weathertight • Insulation has been installed • Internal stair(s) have been constructed • Substrate and metal angle have been installed for wet area membrane 	
Building Inspector:	Name:	Warrant number:
Inspection date and time:	Click or tap to enter a date.	Time:
Inspection attendees:		
Next inspection:		
General		
Items to be checked	Help Text	
Outstanding items from previous inspection(s)	<i>Are there any outstanding items from previous inspection(s). If yes, fail the inspection.</i>	

<p>Approval for any major changes to the granted building consent</p>	<p><i>Check whether any changes to the granted building consent are going to be made or have been made.</i></p> <p><i>If a major change(s) is to occur or has occurred, has an application for an amendment to the building consent been made or issued?</i></p> <p><i>If no, take necessary enforcement actions.</i></p> <p><i>If the major change(s) affects the building work being inspected and no amendment to the building consent has been issued for the major changes, fail the inspection.</i></p>
<p>Construction and demolition hazards</p>	<p><i>Are protection measures in place as per the building consent?</i></p>
<p>An on-site copy of issued building consent documentation</p>	<p><i>Is a copy of issued building consent documentation on site?</i></p> <p><i>If no, fail the inspection.</i></p>
<p>Building work ready for inspection</p>	<p><i>If no, the inspection is failed.</i></p>
<p>Use of building products or building methods that have been banned or have warnings issued</p>	<p><i>1) Check for the use of any building products or building methods that have been banned by MBIE. If used, fail the inspection.</i></p> <p><i>2) Check for the use of any building products or building methods that have had warnings issued by MBIE. If used, check if building code compliance is compromised. If building code compliance is compromised, fail the inspection.</i></p>
<p>Site instructions</p>	<p><i>Check the land and any other structures for potential breaches of the Building Act 2004 and risks to people, property, and public infrastructure.</i></p>

Documentation - all documentation required for this inspection, excluding the on-site copy of the issued building consent documentation, must have been uploaded onto the building consent file in Objective Build prior to the applicant requesting the inspection booking. If the required documents are not on the building consent file, then the inspection booking will be declined.

- Site visit records from suitably qualified independent engineers

Weathertight

Items to be checked	Help Text
Weathertight	<i>Is the building weathertight? If no, fail the inspection.</i>

Ceiling battens

Items to be checked	Help Text
Ceiling battens	<i>Check whether the following items have been constructed as per the building consent:</i> <ol style="list-style-type: none"> 1) <i>Size of ceiling battens</i> 2) <i>Spacing of ceiling battens</i> 3) <i>Timber treatment</i> 4) <i>Timber grade</i> 5) <i>Ceiling battens to other members fixings</i> 6) <i>Clips for metal ceiling battens (if applicable)</i>

Timber moisture content

Items to be checked	Help Text
Moisture content of wall framing	<i>Is the percentage of moisture in wall framing as per the building consent? Record moisture content readings from moisture meter</i>

Moisture content of ceiling framing	<p><i>Is the percentage of moisture in ceiling framing as per the building consent?</i></p> <p><i>Record moisture content readings from moisture meter</i></p>
Air seal	
Items to be checked	Help Text
Material	<i>Is the air seal material used as per the building consent?</i>
Installation	<i>Have the air seals been installed as per building consent?</i>
Substrate for wet area membrane	
Items to be checked	Help Text
Timber treatment and grade	<p><i>Check whether the following items are as per the building consent:</i></p> <ul style="list-style-type: none"> <i>1) Timber treatment, including treatment of cuts</i> <i>2) Timber grade</i>
Wall and floor material	<i>Is the material of substrates as per the building consent?</i>
Fall to floor waste	<i>Is the fall to floor waste as per the building consent?</i>
Angle metals	<i>Have the angle metals been installed as per the building consent?</i>
Insulation	
Items to be checked	Help Text
Wall insulation	<p><i>Check whether the following items regarding wall insulation are as per the building consent:</i></p> <ul style="list-style-type: none"> <i>1) R-value</i> <i>2) Installation of wall insulation</i>
Ceiling insulation	<i>Check whether the following items regarding ceiling insulation are as per the building consent:</i>

	<ul style="list-style-type: none"> 1) R-value 2) Installation of ceiling insulation
Acoustic insulation	<p>Check whether the following items regarding acoustic insulation are as per the building consent:</p> <ul style="list-style-type: none"> 1) R-value 2) Installation of acoustic insulation 3) Sound transmission class 4) Impact insulation class
Fire insulation	<p>Check whether the following items regarding fire insulation are as per the building consent:</p> <ul style="list-style-type: none"> 1) R-value 2) Installation of fire insulation 3) Fire resistance
Glazing including windows, doors and skylights	<p>Check whether the R-value of glazing is as per the building consent.</p>
Stairs	
Items to be checked	Help Text
Stairs	<p>Check whether the following items have been constructed as per the building consent:</p> <ul style="list-style-type: none"> 1) Risers 2) Treads 3) Stringer size 4) Landings 5) Width 6) Height clearances