

## Hutt City Council

Final Residential	
<b>General</b>	
Building consent number:	
Site address:	
Building owner(s)	Name(s): Contact details:
Location of building or building work within site/block number/building:	
Description:	<p>This inspection is to check:</p> <ul style="list-style-type: none"> <li>• Finishes for the building work</li> <li>• Decking</li> <li>• External stairs and ramps</li> <li>• Hot water temperature</li> <li>• Gas cooktop</li> <li>• Domestic smoke alarms</li> </ul>
When to book this inspection	Book this inspection when all building work covered by the issued building consent has been completed.
Building Inspector:	Name: Warrant number:
Building work ready for inspection	<i>If no, the inspection is failed.</i>
Inspection date and time:	<div style="display: flex; justify-content: space-between;"> <div>Click or tap to enter a date.</div> <div>Time:</div> </div>
Inspection attendees:	

**Documentation - all documentation required for this inspection, excluding the on-site copy of the issued building consent documentation, must have been uploaded onto the building consent file in Objective Build prior to the applicant requesting the inspection booking. If the required documents are not on the building consent file, then the inspection booking will be declined.**

- An on-site copy of issued building consent documentation
- Producer Statement PS4 Construction Review(s) from suitably qualified chartered professional engineers (CPEngs)
- Electrical Certificate of Compliance & Electrical Safety Certificate (Energy Work Certificate) from a registered electrician
- A copy of current Plumbers Gasfitters and Drainlayers Board (PGDB) licence card from a certifying gasfitter
- Gas Certificate of Compliance & Gas Safety Certificate (Energy Work Certificate) from a certifying gas fitter
- A copy of the draft compliance schedule
- Hutt City Council Producer Statement PS3 – Construction [form](#) from an approved specified system installer
- Hutt City Council Producer Statement PS3 – Construction [form](#) from an approved proprietary deck installer
- Hutt City Council Producer Statement PS3 – Construction [form](#) from an approved proprietary barrier installer

**Deviation from the granted building consent documentation**

Items to be checked	Help Text
Approval for any major changes to the granted building consent	<p>1) Check if any changes been made to the building work</p> <p>2) Have approval(s) been obtained for the changes to the building work?</p> <p>If approval has not been obtained and the changes affect the building work being inspected, fail the inspection. However, if the changes do not affect the building work being inspected, pass the inspection if all other inspection requirements have been met.</p>

<b>Warnings and bans</b>	
<b>Items to be checked</b>	<b>Help Text</b>
Use of building products or building methods that have been banned or have warnings issued	<p>1) Check for the use of any building products or building methods that have been banned by MBIE. If used, fail the inspection.</p> <p>2) Check for the use of any building products or building methods that have had warnings issued by MBIE. If used, check if building code compliance is compromised. If building code compliance is compromised, fail the inspection.</p>
<b>Finishes</b>	
<b>Items to be checked</b>	<b>Help Text</b>
Wall finishes	<i>Have wall finishes been applied as per the building consent?</i>
Ceiling finishes	<i>Have ceiling finishes been applied as per the building consent?</i>
Floor finishes	<i>Have floor finishes been applied as per the building consent?</i>
Food preparation surfaces	<i>Are the food preparation surfaces as per the building consent?</i>
Wall to floor junctions	<i>Have the wall to floor finish junctions been constructed as per the building consent?</i>
Wall to ceiling junctions	<i>Have the wall to ceiling finish junctions been constructed as per the building consent?</i>
Dissimilar finish junctions	<i>Have dissimilar finish junctions been constructed as per the building consent?</i>

<b>Extract fans</b>	
<b>Items to be checked</b>	<b>Help Text</b>
Extract fans	<i>Have extract fans been installed at the locations as per the building consent?</i>
<b>Sanitary fixtures</b>	
<b>Items to be checked</b>	<b>Help Text</b>
Installation	<i>Have sanitary fixtures been installed as per the building consent?</i>
Sealing	<i>Have sanitary fixtures been sealed as per the building consent?</i>
Accessible sanitary fixtures	<ol style="list-style-type: none"> <li>1) <i>Have accessible sanitary fixtures been installed as per the building consent?</i></li> <li>2) <i>Has access to accessible sanitary fixtures been constructed as per the building consent?</i></li> </ol>
<b>Hot water cylinder</b>	
<b>Items to be checked</b>	<b>Help Text</b>
Hot water cylinder	<i>Have hot water cylinders been installed as per the building consent?</i>
Valves	<i>Have the valves for the hot water cylinders been installed as per the building consent?</i>
Pipe insulation	<i>Has pipe insulation been installed as per the building consent?</i>
Seismic restraint	<i>Have the hot water cylinders been seismically restrained as per the building consent?</i>
Ventilation of hot water cylinder	<i>Has ventilation to hot water cylinders been provided as per the building consent?</i>
Safe tray	<ol style="list-style-type: none"> <li>1) <i>Have safe trays for hot water cylinders been installed as per the building consent?</i></li> </ol>

	<p>2) <i>Is the size of the drain for the safe tray as per the building consent?</i></p> <p>3) <i>Does the drain for the safe trays discharge to a location that is as per the building consent?</i></p>
Gas hot water system	<p>1) <i>Has the gas hot water system been installed as per the building consent?</i></p> <p>2) <i>Have the above ground distance and side clearance distances been constructed as per the building consent?</i></p>
<b>Hot water temperature</b>	
<b>Items to be checked</b>	<b>Help Text</b>
Hot water temperature at sanitary fixtures and sanitary appliances used for personal hygiene	<p><i>Is the temperature of the hot water provided to sanitary fixtures and sanitary appliances used for personal hygiene as per the building consent?</i></p> <p><i>Record temperature readings.</i></p>
<b>Gas cooktop</b>	
<b>Items to be checked</b>	<b>Help Text</b>
Clearances to combustible surfaces	<p>1) <i>Are the clearance distances from the gas cooktop to combustible surfaces as per the building consent?</i></p> <p>2) <i>Are the clearance distances from the gas cooktop to the rangehood as per the building consent?</i></p>
<b>Fire alarm system</b>	
<b>Items to be checked</b>	<b>Help Text</b>
Location	<i>Check whether domestic smoke alarms have been installed in the locations as per the building consent.</i>
Testing of domestic smoke alarm	<i>Are the domestic smoke alarms working?</i>

<b>Artificial lights</b>	
<b>Items to be checked</b>	<b>Help Text</b>
Lights	<i>Have light fixtures been installed as per the building consent?</i>
<b>Windows</b>	
<b>Items to be checked</b>	<b>Help Text</b>
Safety from falling	<i>Have safety from falling measures for openable windows been constructed as per the building consent?</i>
<b>Subfloor ventilation</b>	
<b>Items to be checked</b>	<b>Help Text</b>
Ventilation	<i>Has subfloor ventilation been provided as per the building consent?</i>
<b>Subfloor access</b>	
<b>Items to be checked</b>	<b>Help Text</b>
Access to subfloor framing	<i>Has access to subfloor framing been constructed as per the building consent?</i>
<b>Decking</b>	
<b>Items to be checked</b>	<b>Help Text</b>
Material	<i>Is the decking material as per the building consent?</i>
Timber treatment	<i>Is the timber treatment, including the treatment of cuts, as per the building consent?</i>
Timber grade	<i>Is the timber grade as per the building consent?</i>
Steel fixing protection	<i>Is the steel fixing protection as per the building consent?</i>
Fixings of decking	<i>Are the fixings for the decking as per the building consent?</i>

Barriers	<p>Check whether the following items have been constructed as per the building consent:</p> <ol style="list-style-type: none"> <li>1) Height of barriers</li> <li>2) Opening size within barriers (if applicable)</li> <li>3) Fixings to other members</li> <li>4) Post spacing</li> </ol>
<b>External and internal stairs and ramps</b>	
<b>Items to be checked</b>	<b>Help Text</b>
Timber treatment	<i>Is timber treatment, including treatment of cuts, as per the building consent?</i>
Timber grade	<i>Is the timber grade as per the building consent?</i>
Steel fixing protection	<i>Is the steel fixing protection as per the building consent?</i>
Steel protection of stairs	<i>Is the steel protection to the steel stairs as per the building consent?</i>
Steel protection of ramps	<i>Is the steel protection to the steel ramps as per the building consent?</i>
Stairs	<p>Check whether the following items have been constructed as per the building consent:</p> <ol style="list-style-type: none"> <li>1) Risers</li> <li>2) Treads</li> <li>3) Landings</li> <li>4) Width of stairs</li> <li>5) Construction of stairs</li> </ol>
Ramp	<p>Check whether the following items have been constructed as per the building consent:</p> <ol style="list-style-type: none"> <li>1) Slope</li> <li>2) Landings</li> <li>3) Width of ramp</li> <li>4) Crossfall of ramps</li> </ol>

	5) <i>Construction of ramps</i>
Barriers	<p><i>Check whether the following items have been constructed as per the building consent:</i></p> <ol style="list-style-type: none"> <li>1) <i>Height of barriers</i></li> <li>2) <i>Opening size within barriers (if applicable)</i></li> <li>3) <i>Fixings to other members</i></li> <li>4) <i>Post spacing</i></li> </ol>
<b>Stormwater</b>	
<b>Items to be checked</b>	<b>Help Text</b>
Downpipes	<p><i>Check whether the following items regarding downpipes have been constructed as per the building consent:</i></p> <ol style="list-style-type: none"> <li>1) <i>Material</i></li> <li>2) <i>Size</i></li> <li>3) <i>Locations</i></li> <li>4) <i>Discharge locations</i></li> </ol>
Gutters	<p><i>Check whether the following items regarding gutters have been installed as per the building consent:</i></p> <ol style="list-style-type: none"> <li>1) <i>Material</i></li> <li>2) <i>Size</i></li> <li>3) <i>Locations</i></li> <li>4) <i>Gradient</i></li> <li>5) <i>Discharge locations</i></li> <li>6) <i>Overflow outlets</i></li> </ol>
Spreaders	<i>Are spreaders for discharging stormwater installed as per the building consent?</i>
<b>Handrails</b>	
<b>Items to be checked</b>	<b>Help Text</b>
Handrails	<i>Are handrails installed as per the building consent?</i>



<b>Barriers for external retaining walls</b>	
<b>Items to be checked</b>	<b>Help Text</b>
Barriers	<p>Check whether the following items have been constructed as per the building consent:</p> <ol style="list-style-type: none"> <li>1) Height of barriers</li> <li>2) Opening size within barriers (if applicable)</li> <li>3) Fixings to other members</li> <li>4) Post spacing</li> </ol>
<b>Wall cladding</b>	
<b>Items to be checked</b>	<b>Help Text</b>
Clearance to finished ground level	Are the clearances to finished ground levels as per the building consent?
<b>Vehicle crossing, footpath and/or berm</b>	
<b>Items to be checked</b>	<b>Help Text</b>
Vehicle crossing, footpath and/or berm damage	Is there any damage to a vehicle crossing, footpath and/or berm? If there is, inform the Transport Team.
<b>Surface water</b>	
<b>Items to be checked</b>	<b>Help Text</b>
Surface water control	Have surface water control measures for the driveway been constructed as per the building consent?
Silt and sediment control	<p>Check whether the silt and sediment control measures are as per the building consent.</p> <p>Take sufficient photos to show all of the above control measures.</p>
Secondary flow	Has secondary flow been addressed as per the building consent?

	<i>Take sufficient photos to show how the secondary flow has been addressed.</i>
<p><b>Other comments</b></p> <p><b>Note:</b> Check the land and any other structures for potential breaches of the Building Act 2004 and risks to people, property, and public infrastructure.</p>	
<p><b>Next inspection</b></p>	