

Hutt City Council

Siting	
General	
Building consent number:	
Site address:	
Building owner(s)	Name(s): Contact details:
Location of building or building work within site/block number/building:	
Description:	This inspection is to check: <ul style="list-style-type: none"> • Positioning of the building work on the site • Site surface water run-off disposal • Silt and sediment control • Earthworks
When to book this inspection	Book this inspection when: <ul style="list-style-type: none"> • Siteworks have been completed • Boundary pegs are installed (if applicable) • Datum established • Locality for the building work has been established
Building Inspector:	Name: Warrant number:
Building work ready for inspection	<i>If no, the inspection is failed.</i>
Inspection date and time:	Click or tap to enter a date. Time:
Inspection attendees:	

Documentation - all documentation required for this inspection, excluding the on-site copy of the issued building consent documentation, must have been uploaded onto the building consent file in Objective Build prior to the applicant requesting the inspection booking. If the required documents are not on the building consent file, then the inspection booking will be declined.

- An on-site copy of issued building consent documentation
- Removal of any section 37 certificate issued under section 37 of the Building Act 2004 by the Resource Consent Team
- Approval of certificate for public use by the territorial authority
- Written confirmation from a registered cadastral surveyor that the siting has been implemented correctly
- Site notes from suitably qualified independent engineers

Deviation from the granted building consent documentation

Items to be checked	Help Text
Approval for any major changes to the granted building consent	<p>1) Check if any changes been made to the building work</p> <p>2) Have approval(s) been obtained for the changes to the building work?</p> <p>If approval has not been obtained and the changes affect the building work being inspected, fail the inspection. However, if the changes do not affect the building work being inspected, pass the inspection if all other inspection requirements have been met.</p>

Warnings and bans

Items to be checked	Help Text
Use of building products or building methods that have been banned or have warnings issued	<p>1) Check for the use of any building products or building methods that have been banned by MBIE. If used, fail the inspection.</p> <p>2) Check for the use of any building products or building methods that have had warnings issued by MBIE. If</p>

	<i>used, check if building code compliance is compromised. If building code compliance is compromised, fail the inspection.</i>
Site	
Items to be checked	Help Text
Construction and demolition hazards	<i>Are protection measures in place as per the building consent?</i>
Siting	
Items to be checked	Help Text
Datum	<i>Is the datum as per the building consent?</i>
Profiles	<i>Are the profiles positioned as per the building consent?</i>
Survey pegs	<i>Have survey pegs been placed as per the building consent?</i> <i>Take sufficient photos to show all of the survey pegs.</i>
Building work positioned correctly	<i>Check whether the building work has been positioned as per the building consent.</i>
Surveyor registration	<i>Confirm whether the surveyor is on the Cadastral Surveyors Licensing Board's register and that the registration has not expired. Record:</i> <i>1) Full name of the surveyor</i> <i>2) Date of registration</i> <i>3) Name of the surveyor's employer</i> <i>4) Contact phone number</i> <i>5) Email address</i>

Services	
Items to be checked	Help Text
Distance from public infrastructure	<i>Check whether the distances to public infrastructure are as per the building consent.</i>
Location and mark up of services	<p><i>Check whether the location of all existing services such as drains and cables are marked prominently.</i></p> <p><i>Take sufficient photos to show all of the above services.</i></p>
Surface water	
Items to be checked	Help Text
Ground contours and surface water control	<p><i>Check whether the following items are as per the building consent:</i></p> <ol style="list-style-type: none"> <i>1) The ground contours and land shape</i> <i>2) Surface water overland flow is directed away from building</i>
Silt and sediment control	<p><i>Check whether the silt and sediment control measures are as per the building consent.</i></p> <p><i>Take sufficient photos to show all of the above control measures.</i></p>
Secondary flow	<p><i>Has secondary flow been addressed as per the building consent?</i></p> <p><i>Take sufficient photos to show how the secondary flow has been addressed.</i></p>
Earthwork	
Items to be checked	Help Text
CPEng geotechnical written certification	<i>Has the geotechnical certification been done as per the building consent?</i>

Proximity of earthwork to other buildings, structures, and services	<i>Is the location of the earthwork as per the building consent?</i>
<p>Other comments</p> <p>Note: Check the land and any other structures for potential breaches of the Building Act 2004 and risks to people, property, and public infrastructure.</p>	
<p>Next inspection</p>	