

VISION FOR THE CITY

“A GREAT PLACE TO LIVE, WORK AND PLAY”

The Strategic Plan 2000/2010 is the Council’s umbrella policy document detailing the vision for Hutt City. It provides the direction behind all the Council’s plans and policies and gives a long term focus to all the activities of the Council.

The Strategic Plan has four key areas:

PEOPLE

Goals

Hutt City is recognised as a great place to grow up, raise a family and retire.

Hutt City Council acknowledges the role of Te Atiawa in a community that has a diverse multicultural population who enjoy living here.

INFRASTRUCTURE

Goals

All residents have access to high quality basic infrastructural services and facilities provided in the most healthy, timely and equitable manner throughout the City.

Hutt City infrastructural services are the best overall for quality, service and price of all the urban cities in New Zealand.

ENVIRONMENT

Goals

A City where the environment is healthy and accessible.

A City where sustainable development is managed and encouraged.

ECONOMY

Goals

To encourage a strong, enterprising and diverse economic base.

The programme and budget contained in this Annual Plan have been developed to give effect to these strategic goals.



FROM THE COUNCIL

“A GREAT PLACE TO LIVE, WORK AND PLAY”

This year’s Annual Plan is the second for the Council elected in October 1998. The Council is committed to maintaining services, providing better facilities where appropriate, identifying efficiencies and reducing debt. Our main aim is to ensure these goals are achieved in the short and longer term and that our ratepayers continue to receive value for their money.

We are making sure that the money the Council collects from you is spent on the things the community really needs and wants. Our programme for 2000/2001 is about protecting the standards of services, reducing the debt even further and reducing rates to commerce and industry as required by our Funding Policy. We want Hutt City to be business friendly so that more opportunities and jobs are created for residents. We want to build on past achievements by continuing the savings and sound financial disciplines that has been adopted by the Council.

Above all we want to try to foster growth and development in a way which reflects the City described in our Strategic Plan, “A Great Place to Live, Work and Play.”

THE ANNUAL PLAN

Every year there are many demands facing Councillors as they decide on a new work programme and budget. The Council must adhere to the legal requirement to properly maintain services and account for such things as depreciation. As well, there are requests for increased spending in some areas, pressures from increased operating costs and demands to reduce the City’s debt levels.

We are one of the few communities in the country which is consistently holding the level of its rates – not as much as some within the City would like it’s true, but we have to balance demand for lower spending against necessary improvements to the standard of our services and facilities. For example, improving the Civic Centre by upgrading the Little Theatre to meet changing demands, and increased economic development activity are two areas of particular priority.

This year, our work programme and budget has been developed within the framework of a nil increase in total rate requirement, with the exception of the charge for the new Wastewater Treatment Plant. This means that for the current levels of service we have been able to sustain the rates reduction achieved in 1999/2000.

CHANGES IN TOTAL RATES IN THE REGION

Figures are the total change to rates income not adjusted for inflation or increases in the rating base.

Local Authority	1996/1997	1997/1998	1998/1999	1999/2000	2000/2001	1996/2001 Cumulative Change
Hutt City	0.7%	2.1%	0.0%	-1.5%	1.6%	2.9%
Kapiti Coast	6.0%	9.9%	3.3%	7.9%	7.9%	40.1%
Porirua City	3.7%	3.8%	3.5%	1.8%	1.7%	15.3%
Upper Hutt	1.5%	3.3%	0.0%	0.0%	2.3%	7.3%
Wellington City	-4.0%	4.5%	1.2%	9.8%	3.5%	15.4%
Wellington Regional	3.2%	-1.3%	8.3%	1.4%	12.5%	25.8%
Consumer Price Index (excluding credit services)	1.5%	1.7%	1.3%	2.2%*	2.0%*	8.5%

* Source of estimates: New Zealand Institute of Economic Research

WASTEWATER TREATMENT PLANT

The results of community consultation in early 2000 on the options for introducing the charge for our new Wastewater Treatment Plant clearly indicated people preferred the charge to be phased in. The options were either a charge of \$24 a year for five years, beginning in 2000/2001, and achieving the full charge of \$120 in 2004/2005 or charging the full \$120 in 2002/2003. As the preference for the gradual charges option was very clear, the Council is introducing this in 2000/2001. The \$24 charge for the new Wastewater Treatment Plant will be added to the fixed charges and results in total rates income increasing by 1.6% this year.

SHIFT BETWEEN RATE COMPONENTS

The Council has reviewed the level of fixed charges and has decided to increase the Uniform Annual General Charge ("UAGC") by around \$16 to \$61 to more accurately reflect the benefits received by all ratepayers for the following services:

- Roads
- Street Cleaning
- Traffic Management
- Street Lighting
- Libraries
- Museums
- Swimming Pools
- Sportsfields
- Cemeteries
- Halls and Venues
- Commercial Property

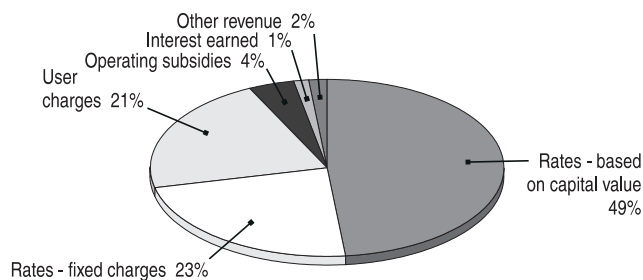
We believe this a fairer reflection of the cost of services which benefit all ratepayers. Councils are entitled to charge up to 30% of their total rate revenue in fixed charges, excluding fixed charges for specific services such as water and sewerage. This increase will mean the Council is collecting only 8% of its revenue through general fixed charges (excluding water and sewerage charges). Hutt City Council compares favourably to other councils in this regard.

While total rates income is proposed to increase by 1.6% this year, inclusive of the new charge for the Wastewater Treatment Plant now under construction, the movement for individual properties will vary. For an indication of the effect on your rates, please refer to the table on page 8.

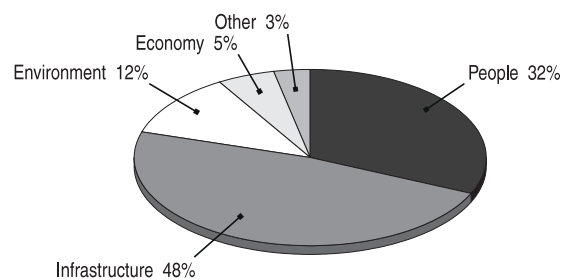
Some ratepayers will see an increase in their rates and some will experience a decrease. This is because increases in the fixed charges decrease the proportion of your rates that is assessed according to the capital value of your property.

IN GENERAL

Hutt City Council Revenue



Hutt City Council Operating Expenditure



The programme of works outlined in this Annual Plan aims to protect the long term value of the assets the Council owns on your behalf. Assets such as roads, sewers, pools and parks are carefully managed to protect the services we need and desire and to make sure that maintenance costs are appropriately managed over the life of the asset. We will continue to pursue our assets sales programme in order to reduce the debt through the disposal of assets the Council no longer requires.

An updated Long Term Financial Strategy is included as part of the Annual Plan. In our consideration of the new Strategic Plan for the City, the Council made a number of decisions regarding long term financial goals and the updated Long Term Financial Strategy now reflects these. We have decided that our debt target for 2010 should be \$45 million, that the total rate increases over the ten years should be 9.5%, an average of 0.9% each year (this figure includes the increases required for the new Wastewater Treatment Plant) and that we should reduce the total expenditure on asset

upgrades and new assets. The forecast debt for 2010 is \$39.5 million which is much lower than our target of \$45 million. This outcome will reduce interest costs in the future.

For a number of years now, the Council has had a capital cap that limits the amount of expenditure on asset upgrades or new assets. We now propose to reduce this cap from \$5.8 million down to \$5.0 million over the next three years. From then on, the cap will remain at \$5.0 million (adjusted for inflation). This reduction will help us to reduce the City's debt considerably but will still allow us to progress significant developments planned to enhance the City's character and facilities. Although the capital cap for 2000/2001 was set at a limit of \$5.8 million, the Council has only allocated \$5.1 million. This reduced level of capital expenditure will also help save on interest costs over time.

You may notice that this Annual Plan refers to 20 significant activities rather than the 38 significant activities that were identified in 1999/2000. This change helps to simplify the structure of the Annual Plan and creates clearer relationships between activities that had similar goals but were previously reported separately. A list that tracks these changes is included as an Appendix on page 131.

CONSULTATION

The Draft Annual Plan was published in April 2000 and the consultation period extended for over a month. The Draft Annual Plan contained three options; a business as usual approach with a 1.6% rates increase for the new wastewater improvements; a nil rates increase but reduced levels of service to absorb the new wastewater charge; or a 2.3% rates increase to allow for increased levels of service as well as the wastewater charge. We undertook an extensive campaign to encourage individuals and organisations to let us know what they thought.

Our efforts paid off. We received around 1,030 submissions from over 800 submitters and just over 100 people spoke to the Council during hearings in early June 2000. In addition to submissions received, the Council commissioned an independent survey of 300 hundred residents and organised five focus groups. These two measures gave the Council objective feedback on the Draft Annual Plan proposals and ensured the opinions of those often under represented in such formal processes were heard.

After careful consideration of community feedback, the Council adopted an Annual Plan essentially based on a "business-as-usual" approach. The main features are an increase of nearly 1.6% in total rates income to start paying for the new Wastewater Treatment Plant, an increase in the level of fixed charges and a modest shift to relieve the rates burden on the business sector. A number of changes were made to proposed projects and services in accordance with public preferences. These changes include establishing an anti-graffiti service, increasing funds for a variety of community organisations, upgrading the Little Theatre, increasing funding for the local cycle network, and providing grants for the improvement and development of significant youth and sporting facilities – to name but a few.

We want to thank everyone who made a submission or took part in the survey and focus groups. Your views helped us to more clearly understand what is important to both individuals and local communities. The annual process of planning for the next year, and therefore the future, requires a constructive relationship between the community and the Council so we can all ensure that Hutt City is indeed "A Great Place to Live, Work and Play". The level of community interest in our Draft Annual Plan process indicates people want to be involved. We believe our final decisions on the shape and substance of the Annual Plan clearly show we value your input and will act on it.



John Terris
MAYOR
On behalf of Council

IMPACT ON YOUR RATES

The Hutt City Council operates a rating system based on the capital value of your property. Your rates are made up of a number of different charges depending on the type of property you own. These charges and the total rating impact for each group of properties are explained on page 9.

The Council operates the rating system to ensure the following three principles are met:

FAIRNESS

Properties similar in use and valuation, receiving similar services should be treated equally.

EFFICIENCY

Administration and collection costs should be as low as possible. Charges should not distort investment decisions made by the community.

ACCOUNTABILITY

Customers should be able to clearly see what they are buying and how much it costs. Customers should be able to influence the Council's service decisions.

The Council has addressed these principles over a number of years by progressively simplifying the rating system. For this year the groups of properties for rating purposes will be reduced to the following:

- Residential
- Rural
- Business General
- Business Eastbourne

Rural properties pay a lower rate in the dollar than residential properties, to reflect the lower level of services provided. Business General and Business Eastbourne properties pay a higher rate in the dollar, reflecting the additional levels of service provided. Over time the Business Eastbourne group of properties will be increased to the same level of rates as the Business General properties.

There is no general revaluation of properties taking effect in the 2000/2001 year. The next general revaluation will take effect for the 2002/2003 rating year.

Fixed charges will be increased by \$24 per property (\$881,000 in total) in 2000/2001 to reflect the community's preference regarding the introduction of charges for the new wastewater plant. This will mean the cost of this increased level of service will be phased in over five years. An increase of \$24 will be added annually until the full charge of \$120 is achieved in 2004/2005.

The Council has implemented a further increase in the fixed charges portion of your rates bill and a corresponding decrease in the total rates collected through the general rate portion of your rates bill.

A reduction in business rates will be achieved by changes in the rating differential and in the amount of fixed charges (total of Uniform Annual Charges and Uniform Annual General Charge) payable. This will mean the proportion of the total rates to be collected from the business sector will be reduced in the 2000/2001 year from a total of 2.1 times value to 2.0 times value.

In terms of movement, this will mean that total residential rates income will rise by about 5% and the total business rates income will fall by about 5%. However, the movement for individual properties will vary. For an indication of the effect on your rates, please refer to the table on page 8.

Hutt City Council's fixed charges of \$546 compare favourably with many other local authorities. Some examples of the level of fixed charges in other local authorities for 1999/2000 are:

Authority	Total UAC/UAGC
North Shore City	\$756
Tauranga District	\$732
Porirua City	\$621
Hutt City	\$546 (2000/2001)
Palmerston North City	\$461

The maximum amount which the Hutt City Council is permitted to charge by way of uniform charges is 30% of total rates income, in addition to the water charge and the sewerage charge. This would be around \$900 per property.

The figures shown on page 9 are based on an overall increase in rate revenue of \$881,000 with fixed charges increasing from \$462 to \$546 per property. This is made up of a general fixed charge of \$61, plus water and sewerage charges. This change in the level of fixed charges increases the proportion of fixed charges in the total rates from about 27% to around 32%, including water and sewerage charges (3.6% excluding water and sewerage). There will be a corresponding decrease in the total rates collected through the general rate portion of your rates bill.

For this reason the impact on residential rates will be spread fairly evenly in terms of the actual dollar increase. The table below indicates the likely changes in the dollar amount of rates payable by a residential property on a range of property values.

CHANGES IN RESIDENTIAL RATES PAYABLE FOR 2000/2001

Property Value	Change (\$)	New Rates
\$50,000	74	\$760
\$75,000	69	\$867
\$100,000	65	\$974
\$125,000	60	\$1,081
\$150,000	55	\$1,188
\$175,000	50	\$1,295
\$200,000	45	\$1,402
\$250,000	35	\$1,616
\$300,000	26	\$1,830
\$400,000	6	\$2,258
\$500,000	(13)	\$2,687

These figures show only the Hutt City Council rates. Remember that your total rate bill also includes rates payable to the Wellington Regional Council. This is a separate organisation and there may be an increase in rates as a result of their activities.

RATES 2000/2001

SUMMARY OF REVENUE REQUIRED BY DIFFERENTIAL GROUP

Differential Group	Factor	Comparative Rates		Change in -	
		Rates 2000/2001 \$000s	Rates 1999/2000 \$000s	Amount \$000s	Percentage
Residential	1.00	41,127	38,982	2,145	5.5%
Business:					
General	4.10	20,505	21,703	(1,198)	(5.5%)
Eastbourne	2.25	84	80	4	4.9%
Rural	0.65	320	328	(8)	(2.4%)
Community Facilities	1.00	148	100	48	48.0%
Total City Rates		62,184	61,193	991	1.6%
CBD/JSP Rates		1,105	1,105	0	0.0%
Total All Rates		63,289	62,298	991	1.6%

SUMMARY OF REVENUE REQUIRED BY RATE

Rate	Amount (Inclusive of GST) \$000s	Amount (Exclusive of GST) \$000s	Description
Uniform Annual General Charge	2,264	2,013	\$61.00 levied on each property to cover part of the general expenses of the City.
General Rate	42,149	37,465	A rate levied on the capital value of properties to cover the balance of the general expenses of the City.
Uniform Annual Charge for Water	8,376	7,446	\$228.80 levied on each property connected to the water reticulation system.
Connection Charge for Sewerage	9,395	8,351	\$256.20 levied on every separate connection to the sewerage system (includes \$24 funding in anticipation of the new wastewater plant).
Central Business District Rate	1,037	922	A rate levied on the capital value of business properties in the CBD to meet costs associated with development of this area.
Jackson Street Programme Rate	68	60	A rate levied on the capital value of business properties in Jackson Street to meet the costs of the Jackson Street Programme.
	63,289	56,257	

FROM THE STAFF

INTRODUCTION

This year's Annual Plan includes the programme and budget for the 2000/2001 financial year and an updated Long Term Financial Strategy for 2000/2010. This is the third year of the implementation of the Funding Policy adopted in June 1998. The Funding Policy has recently been reviewed by the Council and some minor changes made. This budget is built on the revised transitional movements required to achieve the Policy's ultimate goals.

FINANCIAL FRAMEWORK

The financial framework for 2000/2001 follows that set for previous years. The main objectives are:

- *prudent management of debt*
- *orderly development of the community and local environment*
- *continuous improvement of service quality, as required by you, our customers.*

In particular, the financial framework sets out a number of clear rules for annual planning processes:

- *we will have a balanced operating budget*
 - ✓ *achieved through the generation of a surplus of \$3.0 million*
- *we will have a balanced cash flow*
 - ✓ *achieved through rate funding depreciation and loan funding expenditure*
- *we will manage debt to the levels outlined in the Long Term Financial Strategy*
 - ✓ *achieved as the debt at 2000/2001 year end will not exceed \$42.4 million*
- *we will not require an increase in the total rate revenue*
 - ✓ *achieved as no increase is required to fund the levels of service provided in 1999/2000*
- *capital expenditure will not exceed \$5.8 million (excluding the wastewater project and projects not funded by loans)*
 - ✓ *achieved as relevant capital expenditure will not exceed \$5.1 million.*

This year we have followed these rules as we have for every year since 1994/1995. However, although no increase in the total rate requirement is necessary, an increase in fixed charges is proposed. This increase is for two reasons. Firstly, the community preferred the charge for the new wastewater treatment plant to be phased in gradually over five years. Secondly, the Council believes the fixed charges to ratepayers needs to more accurately reflect the basic cost of providing a number of services which are accessible to everyone.

PROPOSED RATES

Changes to fixed charges are proposed for 2000/2001. The first change is an increase of \$24 for the new Wastewater Treatment Plant. The second is an increase of nearly \$16 to more accurately reflect the costs of the services which are available for all residents to utilise and enjoy such as libraries, parks and reserves. Total fixed charges of \$546 have been struck for 2000/2001.

*These changes will impact on properties differently. Although fixed charges are increasing, this is offset by the general rate falling. Some property rates, notable those in the business community, will actually decrease. Overall however, the impact on most residential rates will be fairly evenly spread in terms of the actual dollar increase. **For an indication of the effect on your rates, please refer to the table on page 8.** The changes are set out in more detail in the previous section 'Impact on Your Rates'.*

SERVICE LEVELS

Service levels will continue to be maintained to high standards in this year's Annual Plan. Some increases in service levels are proposed, through the development and expansion of assets and facilities. We have again included our commitment to our customers along with the history of average customer satisfaction levels over the last five years.

As the Customer Satisfaction levels graph illustrates, your satisfaction with us and our services has increased since we first implemented the NRB benchmark surveys. We are proud of this achievement and will strive to ensure customer satisfaction levels are maintained or improved.

LONG TERM FINANCIAL STRATEGY

Council first adopted a Long Term Financial Strategy in 1998/1999. Every year we have updated this financial plan to capture any significant changes or new requirements. The most notable changes to the updated Long Term Financial Strategy included in this Annual Plan are:

- *the inclusion of the actual price of the new wastewater treatment plant*
- *an increase in annual depreciation costs*
- *a new debt target of \$45 million in 2010.*

The Council originally set a debt target of \$45 million for 2010 as part of the Strategic Plan considerations in March 2000. We have been able to improve on that the long term target and are now forecasting \$39.5 million in 2010 which is over \$5 million less than the \$45 million the Council required. This result is due to reduced discretionary capital expenditure and the implementation of a new financing scheme which has reduced our forecast interest costs.

NEW WASTEWATER TREATMENT PLANT

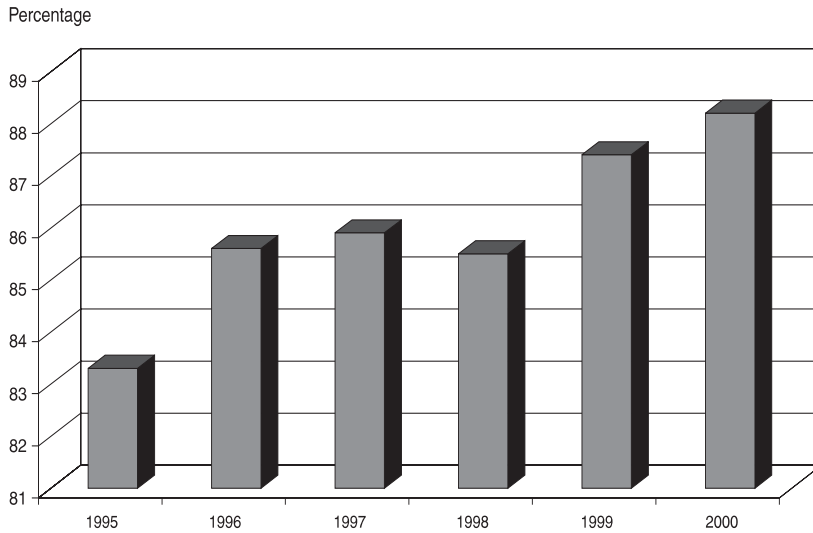
In November 1999, the Hutt Valley Wastewater Services ("HVWS") was announced as the successful tenderer for the \$48 million Hutt Valley Wastewater Project. The contract will provide both Hutt City and Upper Hutt City with a new Wastewater Treatment Plant. A further \$7 million will provide additional treatment capacity, pumps and a new pipeline to enable Wainuiomata wastewater to also be treated at the new Seaview treatment plant. The total construction price is \$55 million which is substantially lower than Hutt City Council's 1996 estimate of \$63 million, (which did not include the pumping station or the Wainuiomata upgrade).

This contract price will mean a reduction in the projected rate increases over the next ten years in order to pay for the new facility. Initial estimates forecast rates increases of up to 16%. However, now the required rates increases will be about half of this figure, or around 9.5% over ten years, which is an average of 0.9% each year. We aim to improve on that result and will be striving to reduce the required rate increase even further.



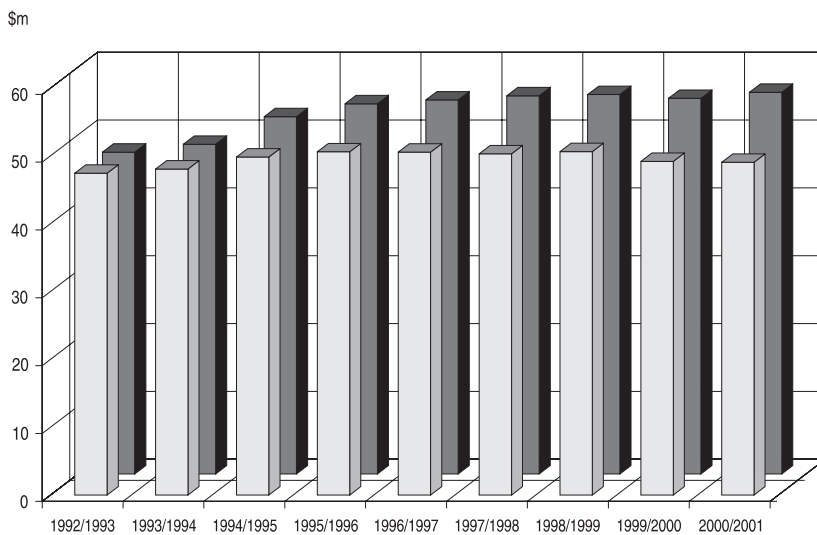
*Rodger Kerr-Newell
CHIEF EXECUTIVE
on behalf of the staff*

CUSTOMER SATISFACTION LEVELS



The Council monitors customer satisfaction levels with the Council's services annually by way of an independently conducted survey. The graph shows that there has been significant improvements in the last six years.

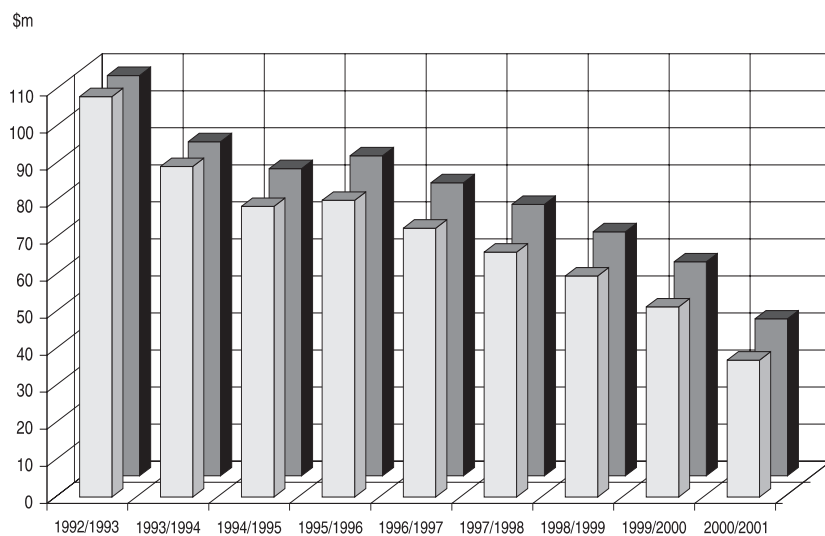
RATES



The table on page 4 of this Annual Plan shows that Hutt City Council has by far the lowest level of rates increases for any local authority in the region. This graph shows rate levels over a longer period. In 1994/1995 rate levels increased to deal with the City's debt crisis. Since that time rate levels have gradually fallen in real terms (adjusted for inflation).

■ Dollar of the Day
 ■ Inflation Adjusted

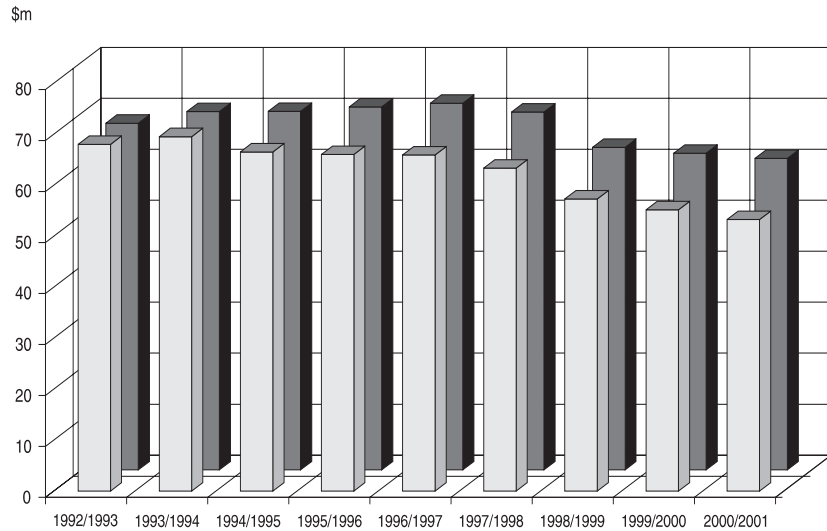
NET DEBT



Net debt at 30 June 2001 will be \$42.4 million. This represents a significant improvement since 1992/1993 when the Council's net debt was \$108.1 million. Net debt is now well below the level it was when the Council was established in November 1989. Since that time the City has continued to construct major new assets including the Ewen Bridge and floodway and the Centre City Plaza and car parking building.

■ Dollar of the Day
 ■ Inflation Adjusted

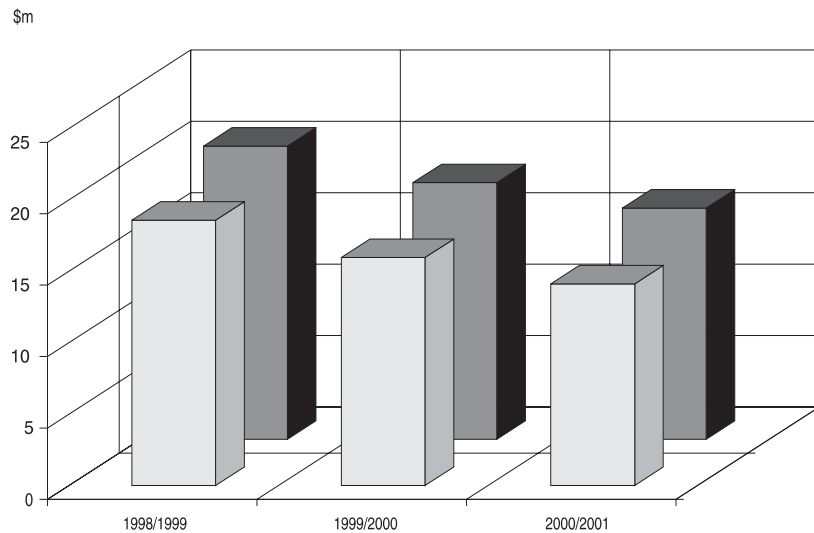
OPERATING EXPENDITURE (EXCLUDING DEPRECIATION)



By 2000/2001 operating expenditure excluding depreciation will have been reduced by \$14.7 million or 22% since 1992/1993 in real terms (adjusted for inflation). This expenditure will have reduced by \$6.9 million over the same period without adjusting for inflation. These savings have been achieved through efficiency gains and reduced interest costs as a result of lowering debt levels.

■ Dollar of the Day
 ■ Inflation Adjusted

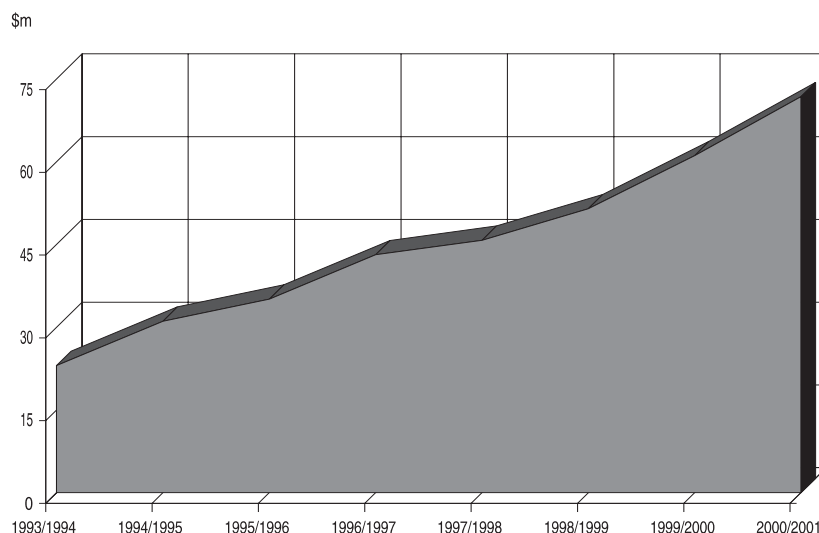
TOTAL CAPITAL EXPENDITURE



The Council has adopted a policy of restricting capital expenditure by imposing an upper limit to expenditure on new or improved assets, the "capital cap". The capital cap is currently \$5.8 million and is being reduced to \$5.0 million over the next three years. The capital cap excludes projects jointly funded with other organisations such as the wastewater treatment plant, it also excludes projects funded from reserves.

■ Dollar of the Day
 ■ Inflation Adjusted

ASSET SALES



The Council established an asset sales target of \$75.0 million. This graph shows progress toward achieving that target. By 30 June 2001 asset sales are planned to have reached \$71.8 million. This includes asset sales of \$10.7 million in the 2000/2001 financial year.

COMMITMENT TO OUR CUSTOMERS

The Council will ensure that the community is provided with appropriate high-quality services. Our commitment to customers will be maintained through professional excellence and ongoing improvements in delivering services in a cost effective and efficient manner.

Providing high-quality services requires a clear definition of our customers and their needs. We will take into account these factors in delivering our services:

- our customers' needs
- cost to our customers
- communication with our customers
- convenience for our customers.







Quality initiatives include ongoing internal monitoring, coaching and customer surveys, and measuring resident satisfaction with the Council services.

The Council recognises the importance of customer feedback as a critical element in making decisions regarding service delivery. We will continue to conduct surveys which measure customer satisfaction with the handling of requests for services and help us learn customers' needs, wants and expectations. Ultimately we aim for a system which will ensure all requests for service are dealt with in a satisfactory manner.

We will maintain an effective and efficient organisation that is responsive, responsible and accountable to the community.

PERFORMANCE MEASURES	SOURCE OF INFORMATION
 At least 80% of Hutt City residents are satisfied with the service they receive when they contacted Council offices during the year by phone, in person or in writing.	NRB Communitrak Survey

THE PERFORMANCE SYMBOLS INDICATE WHICH PERFORMANCE MEASURES ARE USED FOR EACH PERFORMANCE MEASURE

 Completed on time	 Completed within budget	 Residents satisfied	 Completed to technical standards	 Completed effectively	 Completed efficiently
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COMMITMENT TO OUR ENVIRONMENT

The environmental policies, objective and goals contained within this Annual Plan support the Council's aim of managing issues and its own activities in order to achieve sustainable management and enhancement of the City's resources.

This Annual Plan has a number of City-wide and local initiatives directed towards providing community services and undertaking regulatory responsibilities. These activities impact both directly and indirectly on the environment.

All activities are undertaken with a view to enhancing the environment, controlling the adverse effects of refuse disposal, wastewater, invasive animals and plants and ensuring the delivery of our services in a manner consistent with safeguarding public health and the sustainable management of resources.

<i>A new wastewater plant</i>	<i>The awarding of the Design/Build Operation contract for this project is a major milestone. Commissioning is scheduled for March 2002. The new plant will treat over 53,000 cubic metres of wastewater a day. Wainuiomata wastewater will be pumped to Seaview and also treated at the new plant.</i>
<i>Safe swimming beaches</i>	<i>The "Baywatch" programme of sampling seawater quality at the City's bathing beaches will be continued. The beaches are monitored weekly during the summer months and this ensures they offer a safe swimming environment during hotter weather.</i>
<i>Recycling and waste reduction projects</i>	<i>Several projects aimed at minimising the environmental effects of solid waste are proposed in 2000/2001. Significant effort will be directed toward improving recycling and waste reduction in both the residential and commercial sectors.</i>
<i>Environmental planning projects</i>	<i>This year, Council will develop reserves management plans for foreshore, esplanade and river reserves to promote better management and protection of these assets. Support will also be provided for the "Keep Lower Hutt City Beautiful" programme.</i>
<i>Eastern Bays walkway</i>	<i>This year will see the construction of the first stage of a continuous walkway around the Eastern Bays from Seaview to Eastbourne. The aim is the provision of a safe and attractive route around the eastern edge of the harbour.</i>
<i>Urban environmental projects</i>	<i>Further physical enhancements are planned for the inner city as part of the central area redevelopment programme. In 2000/2001, the revitalisation of Andrews Avenue is proposed to help create a more attractive and vibrant urban environment.</i>
<i>Invasive plant eradication</i>	<i>The programme of clearing residential reserve boundaries of gorse and blackberry continues. Cleared areas will be replanted with fire resistant, bird attracting native plants. The fight against Clematis vitalba is also ongoing.</i>
<i>Possum eradication</i>	<i>The award winning "Possum Busters" programme will be expanded to five groups with the addition of a new programme in the Western Hills. This targeted possum eradication supports the growth of native plants, particularly in fire risk area and helps protect key native ecosystems.</i>
<i>More native plants</i>	<i>Over 5,000 native plants will be planted to re-vegetate sites that have been invaded by introduced species. Around two thirds of the new flora will be coastal varieties and the remainder will be bush varieties. In particular, the programme aims to re-vegetate fire prone areas as a follow up to gorse control and to continue protecting rare and endangered plants throughout the City.</i>

*Local environmental
enhancements*

Where there is reconstruction planned for sections of kerb, channel and footpaths, environmental enhancements are also undertaken. This work generally involves the installations of trees, small garden areas and decorative lights. Consultation with residents ensures community input into final plans.

The foreshore upgrade

The development of one of the City's key assets continues with a further \$250,000 marked for the Petone foreshore upgrade. This project will result in enhanced leisure opportunities and vastly improved physical environment.

THE TREATY OF WAITANGI – TE TIRITI O WAITANGI

The Council has an obligation to take into account the principles of the Treaty of Waitangi and to recognise and provide for the special relationship between Maori, their culture, traditions, land and taonga.

The obligation to consult includes recognising those who have mana whenua, or inherited rights of land ownership. Within the City this is the Wellington Tenth Trust and the Council also recognises the Runanganui o Taranaki Whanui ki te Upoko o te Ika a Maui. Both these groups represent Te Atiawa and the Taranaki tribes within the Wellington region.

A Code of Conduct and Memorandum of Agreement has been established which governs the relationship between Te Atiawa and the elected Council.

Consultation may also extend to those who do not have mana whenua, represented in the Hutt Valley by the Runanganui Taura Here o Rimutaka on behalf of twenty three tribal groups within the greater Wellington region.

KEY PRINCIPLES

- *to use the Code of Conduct and Memorandum of Understanding to promote consultation effectively*
- *to continue with the established contractual arrangements with Te Atiawa*
- *to pursue the Council's statutory obligations under Part II of the Resource Management Act 1991.*

GOALS

- *to maintain consultation and involvement with Te Atiawa*
- *to consult the Runanganui Taura Here o Rimutaka.*

PROGRAMME

- *promoting an understanding of the Code of Conduct and Memorandum of Agreement*
- *working to maintain the arrangements with the Runanganui o Taranaki Whanui ki te Upoko o te Ika a Maui, the Wellington Tenth Trust and the Runanganui Taura Here o Rimutaka*
- *ensuring that all parties are kept informed of Council developments and given the opportunity to take part in Council affairs.*

OUR PLAN FOR THE CITY 2000/2001

In previous years, the Council has detailed its programme and budget under 38 significant activities. These are the major services the Council undertakes on behalf of the City's businesses, residents and ratepayers.

In line with the new Strategic Plan adopted by the Council in February 2000, some significant activities have now been combined. The result is 20 significant activities, each of which contributes to the strategic vision and goals for the City. The Council has not reduced the range of services it undertakes. The new range of significant activities, some of which incorporate a number of previously separate but related activities, has been created to simplify reporting details and enhance the link between activities and strategic goals.

This section of the Annual Plan details the objectives, performance measures and financial information for each of these significant activities. It gives the reasons why the Council undertakes these activities and the estimated revenue and expenses for each.

The indicative costs and sources of funds are shown in total for the Council on page 19 and for each significant activity on pages 20 to 85. The borrowing needs and borrowing programmes for the Council are indicated within the Statement of Prospective Movements in Net Debt on page 98. This information is required by sections 223D(3)(c) and 223D(3)(f) of the Local Government Act 1974 in particular terms for the 2000/2001 and in general terms for 2001/2002 and 2002/2003.

The forecast financial statements for 2000/2001 as required by section 223D(4) of the Local Government Act appear as part of the Long Term Financial Strategy on pages 88 to 99.



WHOLE OF COUNCIL

WHOLE OF COUNCIL - STATEMENT OF PROSPECTIVE FINANCIAL PERFORMANCE

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
OPERATING REVENUE				
Rates funding	55,336	55,376	55,376	56,816
Increased wastewater UAC	-	881	1,762	2,642
User charges	16,731	16,820	16,705	16,653
Operating subsidies	3,045	2,822	2,822	2,822
Upper Hutt City Council operating contribution	729	627	798	1,208
Interest on investments	750	1,050	888	696
Dividends from LATEs	-	-	-	-
Gain on disposal of assets	2,601	-	-	-
Miscellaneous	1,153	1,261	1,265	1,265
Total operating revenue	80,345	78,837	79,616	82,102
OPERATING EXPENDITURE				
Employee costs	14,935	15,029	15,029	15,029
Supplier costs	31,445	30,796	30,629	30,603
Maintenance costs	8,194	7,958	8,501	9,918
Operating projects	1,520	2,085	2,060	2,060
Interest expense	6,025	5,238	5,523	6,756
Depreciation	15,508	16,070	16,671	17,673
Total operating expenditure	77,627	77,176	78,413	82,039
OPERATING SURPLUS	2,718	1,661	1,203	63
Capital subsidies	694	940	602	810
Upper Hutt City Council capital contribution	493	444	15,920	1,255
NET SURPLUS BEFORE TAX	3,905	3,045	17,725	2,128
Taxation	-	-	-	-
NET SURPLUS AFTER TAX	3,905	3,045	17,725	2,128

WHOLE OF COUNCIL - PROSPECTIVE APPLICATION OF SURPLUS

For the year ending 30 June 2001

Debt repayment/(funding)	2,063	650	292	(848)
Transfer to reserves	655	1,011	911	911
Subsidised capital expenditure	1,187	1,384	16,522	2,065
Net surplus after tax	3,905	3,045	17,725	2,128

GROUP - PEOPLE











1. LIBRARIES

DESCRIPTION







The Council provides, maintains and manages eight libraries in the City. These are run as a single City-wide service. Their primary role is the provision of written and recorded media, such as books, video and audio tapes as well as access to information. This material is used for many purposes including entertainment, learning and research.

REASON FOR ACTIVITY

There is strong public preference for keeping the City's libraries. Reviews are undertaken from time to time to ensure they meet changing public requirements and remain efficient.

PERFORMANCE MEASURES	SOURCE OF INFORMATION																		
 Achieve the following number of visits: <table border="1"> <tr><td>Central</td><td>365,000</td></tr> <tr><td>Eastbourne</td><td>90,000</td></tr> <tr><td>Moera</td><td>40,000</td></tr> <tr><td>Naenae</td><td>170,000</td></tr> <tr><td>Petone</td><td>145,000</td></tr> <tr><td>Stokes Valley</td><td>95,000</td></tr> <tr><td>Taita</td><td>50,000</td></tr> <tr><td>Wainuiomata</td><td>225,000</td></tr> <tr><td>Total</td><td>1,180,000</td></tr> </table>	Central	365,000	Eastbourne	90,000	Moera	40,000	Naenae	170,000	Petone	145,000	Stokes Valley	95,000	Taita	50,000	Wainuiomata	225,000	Total	1,180,000	Management Reports
Central	365,000																		
Eastbourne	90,000																		
Moera	40,000																		
Naenae	170,000																		
Petone	145,000																		
Stokes Valley	95,000																		
Taita	50,000																		
Wainuiomata	225,000																		
Total	1,180,000																		
 Achieve the following number of book issues: <table border="1"> <tr><td>Central</td><td>800,000</td></tr> <tr><td>Eastbourne</td><td>100,000</td></tr> <tr><td>Moera</td><td>55,000</td></tr> <tr><td>Naenae</td><td>145,000</td></tr> <tr><td>Petone</td><td>160,000</td></tr> <tr><td>Stokes Valley</td><td>100,000</td></tr> <tr><td>Taita</td><td>45,000</td></tr> <tr><td>Wainuiomata</td><td>175,000</td></tr> <tr><td>Total</td><td>1,580,000</td></tr> </table>	Central	800,000	Eastbourne	100,000	Moera	55,000	Naenae	145,000	Petone	160,000	Stokes Valley	100,000	Taita	45,000	Wainuiomata	175,000	Total	1,580,000	Management Reports
Central	800,000																		
Eastbourne	100,000																		
Moera	55,000																		
Naenae	145,000																		
Petone	160,000																		
Stokes Valley	100,000																		
Taita	45,000																		
Wainuiomata	175,000																		
Total	1,580,000																		
 Achieve the following net direct cost per issue: <table border="1"> <tr><td>Central</td><td>\$2.12</td></tr> <tr><td>Eastbourne</td><td>\$3.69</td></tr> <tr><td>Moera</td><td>\$3.62</td></tr> <tr><td>Naenae</td><td>\$2.78</td></tr> <tr><td>Petone</td><td>\$3.24</td></tr> <tr><td>Stokes Valley</td><td>\$3.03</td></tr> <tr><td>Taita</td><td>\$4.31</td></tr> <tr><td>Wainuiomata</td><td>\$3.67</td></tr> <tr><td>Average</td><td>\$2.74</td></tr> </table>	Central	\$2.12	Eastbourne	\$3.69	Moera	\$3.62	Naenae	\$2.78	Petone	\$3.24	Stokes Valley	\$3.03	Taita	\$4.31	Wainuiomata	\$3.67	Average	\$2.74	Operational expenditure against issues
Central	\$2.12																		
Eastbourne	\$3.69																		
Moera	\$3.62																		
Naenae	\$2.78																		
Petone	\$3.24																		
Stokes Valley	\$3.03																		
Taita	\$4.31																		
Wainuiomata	\$3.67																		
Average	\$2.74																		
 At least 80% of Hutt City residents are satisfied with the library service.	NRB Communitrak Survey																		
 At least 80% of Hutt City residents use the library service during the year.	NRB Communitrak Survey																		
 Programmes to maintain current services (asset renewals, maintenance and operations) completed on time, to the required standard and within budget.	Management Reports																		
																			
																			

THE PERFORMANCE SYMBOLS INDICATE WHICH PERFORMANCE MEASURES ARE USED FOR EACH PERFORMANCE MEASURE

 Completed on time	 Completed within budget	 Residents satisfied	 Completed to technical standards	 Completed effectively	 Completed efficiently
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PERFORMANCE MEASURES

SOURCE OF INFORMATION



Programmes to improve services (asset upgrades and new assets) completed on time, to the required standard and within budget.

Management Reports

THE PERFORMANCE SYMBOLS INDICATE WHICH PERFORMANCE MEASURES ARE USED FOR EACH PERFORMANCE MEASURE



Completed on time



Completed within budget



Residents satisfied



Completed to technical standards



Completed effectively



Completed efficiently

LIBRARIES - STATEMENT OF PROSPECTIVE FINANCIAL PERFORMANCE

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
OPERATING REVENUE				
User charges	144	175	175	175
Miscellaneous	30	90	90	90
Total operating revenue	174	265	265	265
OPERATING EXPENDITURE				
Employee costs	1,317	2,099	2,099	2,099
Supplier costs	867	862	862	862
Support costs	2,211	1,313	1,301	1,298
Maintenance costs	39	36	36	36
Operating Projects	30	-	-	-
Interest expense	129	51	58	71
Depreciation	145	139	138	138
Total operating expenditure	4,738	4,500	4,494	4,504
NET DEFICIT BEFORE TAX	(4,564)	(4,235)	(4,229)	(4,239)

LIBRARIES - PROSPECTIVE FUNDING REQUIREMENT

For the year ending 30 June 2001

RATES FUNDING REQUIREMENT

Net deficit before tax	(4,564)	(4,235)	(4,229)	(4,239)
Total rates funding requirement	(4,564)	(4,235)	(4,229)	(4,239)

LOAN FUNDING REQUIREMENT

Capital expenditure - maintaining services	-	(35)	(35)	(35)
Capital expenditure - improving services	(25)	(315)	(133)	(100)
Less depreciation	145	139	138	138
Total loan funding surplus/(requirement)	120	(211)	(30)	3
TOTAL FUNDING REQUIREMENT	(4,444)	(4,446)	(4,259)	(4,236)

MAINTAINING SERVICES (ASSET RENEWALS)

FURNITURE RENEWALS	\$25,000
The allowance is for the renewal of furniture in the public areas of the libraries.	
STOKES VALLEY FLOOR COVERINGS	\$10,000
Replacement of floor coverings throughout the public area of the Stokes Valley library.	
TOTAL MAINTAINING SERVICES (ASSET RENEWALS)	\$35,000

IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)

NAENAE EXTENSION	\$220,000
Completion of the extension of the Naenae Library as agreed by the Council in October 1999. This budget will also provide for new furniture in the library.	
CENTRAL LIBRARY STUDY	\$20,000
Concept development work for the second stage of alterations to the War Memorial Library, including investigation of access/egress issues on upper floor and entry via the rear of the library.	
GEAC LICENCES	\$23,000
This will enable library staff to fully utilise new modules within the GEAC system and ensure an off-line option is available.	
TOTAL IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)	\$263,000
CARRY OVERS 1999/2000	
CENTRAL LIBRARY IT STRATEGY	\$4,500
The final stage involving software upgrade will be completed in 2000/2001.	
NAENAE LIBRARY REDEVELOPMENT	\$47,000
Work will commence in July 2000.	
TOTAL IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS) INCLUDING CARRY OVERS	\$314,500

2. MUSEUMS










DESCRIPTION

The Council operates two museums. The Dowse Art Museum displays art, craft and other cultural materials. The Petone Settlers Museum specialises in the social history of the lower Hutt Valley and Petone. These institutions are open to the public at no charge, other than for special exhibitions.










REASON FOR ACTIVITY

There is strong public preference for keeping the City's museums. Reviews are undertaken from time to time to ensure they remain efficient and meet changing public requirements.







DOWSE ART MUSEUM

PERFORMANCE MEASURES	SOURCE OF INFORMATION
 At least 80% of Hutt City users are satisfied with the Dowse Museum.	NRB Communitrak Survey
 90,000 visitors per year.	Monthly Management Report
 A net direct cost per visit of \$13.51.	Operational expenditure against visits
   Programmes to maintain current services (asset renewals, maintenance and operations) completed on time, to the required standard and within budget.	Management Reports
   Programmes to improve services (asset upgrades and new assets) completed on time, to the required standard and within budget.	Management Reports

PETONE SETTLERS MUSEUM

PERFORMANCE MEASURES	SOURCE OF INFORMATION
 At least 80% of users are satisfied with the Settlers Museum.	NRB Communitrak Survey
 23,000 visitors per year.	Monthly Management Report
 A net direct cost per visit of \$16.47.	Operational expenditure against visits
   Programmes to maintain current services (asset renewals, maintenance and operations) completed on time, to the required standard and within budget.	Management Reports
   Programmes to improve services (asset upgrades and new assets) completed on time, to the required standard and within budget.	Management Reports

THE PERFORMANCE SYMBOLS INDICATE WHICH PERFORMANCE MEASURES ARE USED FOR EACH PERFORMANCE MEASURE

 Completed on time	 Completed within budget	 Residents satisfied	 Completed to technical standards	 Completed effectively	 Completed efficiently
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MUSEUMS - STATEMENT OF PROSPECTIVE FINANCIAL PERFORMANCE

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
OPERATING REVENUE				
User charges	57	89	89	89
Other revenue	209	229	229	229
Total operating revenue	266	318	318	318
OPERATING EXPENDITURE				
Employee costs	715	721	721	721
Supplier costs	606	601	601	601
Support costs	494	379	375	375
Maintenance costs	61	68	68	68
Operating Projects	-	10	10	10
Interest expense	66	53	59	72
Depreciation	64	79	81	85
Total operating expenditure	2,006	1,911	1,915	1,932
NET DEFICIT BEFORE TAX	(1,740)	(1,593)	(1,597)	(1,614)

MUSEUMS - PROSPECTIVE FUNDING REQUIREMENT

For the year ending 30 June 2001

RATES FUNDING REQUIREMENT				
Net deficit before tax	(1,740)	(1,593)	(1,597)	(1,614)
Total rates funding requirement	(1,740)	(1,593)	(1,597)	(1,614)
LOAN FUNDING REQUIREMENT				
Capital expenditure - maintaining services	-	(35)	(30)	(26)
Capital expenditure - improving services	(35)	(97)	(400)	(350)
Less depreciation	64	79	81	85
Total loan funding surplus/(requirement)	29	(53)	(349)	(291)
TOTAL FUNDING REQUIREMENT	(1,711)	(1,646)	(1,946)	(1,905)

PETONE SETTLERS MUSEUM OPERATING PROJECT

EXTENSION FEASIBILITY STUDY **\$10,000**

Funding for a feasibility study on the extension of the Petone Settlers Museum to provide additional collection, archive, exhibition, education and public programmes spaces. The study will consider the original architectural plans and integration with the planned Petone foreshore developments.

TOTAL PETONE SETTLERS MUSEUM OPERATING PROJECT **\$10,000**

PETONE SETTLERS MUSEUM - MAINTAINING SERVICES (ASSET RENEWALS)

EXTERIOR MAINTENANCE **\$35,000**

Treatment of exterior walls to prevent further deterioration of the structural integrity of the building.

TOTAL PETONE SETTLERS MUSEUM - MAINTAINING SERVICES (ASSET RENEWALS) **\$35,000**

DOWSE ART MUSEUM - IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)**STORAGE SPACE** **\$16,000**

This project will allow additional storage capacity through the construction of space within the existing collection store. In conjunction with excess sliding painting racks, the work will provide extensive cost-effective storage capacity for the Dowse collection.

EXTENSION BRIEF **\$20,000**

Commissioning of a design brief and design proposals for the development of the Dowse Art Museum. The brief will include extending the Museum to provide for improved hosting of significant international exhibitions, an improved lecture theatre, the provision of space for community and activity-based projects, a dedicated retail space and an enhanced physical image of the Museum.

TOTAL DOWSE ART MUSEUM - IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS) **\$36,000**

CARRY OVERS 1999/2000

STAFF AREA REFURBISHMENT DOWSE ART MUSEUM **\$50,000**

The building refurbishment will be undertaken in August/September 2000.

ARTWORKS ACQUISITIONS DOWSE ART MUSEUM **\$11,000**

The selected artworks were not available before the close of the financial year.

**TOTAL DOWSE ART MUSEUM - IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)
INCLUDING CARRY OVERS** **\$97,000**

3. AQUATICS AND RECREATION PROGRAMMES

DESCRIPTION

The Council provides and maintains six swimming pools in the City as part of its portfolio of recreational facilities. Recreational programmes are community based programmes designed to encourage residents to engage in a range of recreational activities. These services are provided to promote health and enjoyment and stimulate the community's interest in different recreational opportunities.







REASON FOR ACTIVITY

There are insufficient incentives for private interests to undertake the provision of swimming pools and recreation programmes in the number the community desires. The Council meets this demand by operating these facilities and providing various services.







PERFORMANCE MEASURES	SOURCE OF INFORMATION
At least 80% of Hutt City residents are satisfied with pools.	NRB Communitrak Survey
At least 65% of Hutt City residents used a pool during the year.	NRB Communitrak Survey
Achieve the following target number of users:	Monthly Management Report
Huia 320,000	
Naenae 260,000	
Stokes Valley 95,000	
Eastbourne 30,000	
McKenzie 30,000	
Wainuiomata 68,000	
Total 803,000	
Achieve the net direct costs per user per annum:	Operational expenditure against user numbers
Huia \$1.93	
Naenae \$3.38	
Stokes Valley \$4.67	
Eastbourne \$4.60	
McKenzie \$4.43	
Wainuiomata \$5.13	
Average \$3.19	
100% compliance with NZ swimming pool standards.	Management Reports
At least 300 programmes and events are carried out with an increasing trend in participation across all programmes.	Monthly Management Report
At least 80% of Hutt City users are satisfied with recreation programmes.	NRB Communitrak Survey

THE PERFORMANCE SYMBOLS INDICATE WHICH PERFORMANCE MEASURES ARE USED FOR EACH PERFORMANCE MEASURE

- Completed on time
- Completed within budget
- Residents satisfied
- Completed to technical standards
- Completed effectively
- Completed efficiently

PERFORMANCE MEASURES	SOURCE OF INFORMATION
 Programmes to maintain current services (asset renewals, maintenance and operations) completed on time, to the required standard and within budget.  	Management Reports
 Programmes to improve services (asset upgrades and new assets) completed on time, to the required standard and within budget.  	Management Reports

THE PERFORMANCE SYMBOLS INDICATE WHICH PERFORMANCE MEASURES ARE USED FOR EACH PERFORMANCE MEASURE

 Completed on time	 Completed within budget	 Residents satisfied	 Completed to technical standards	 Completed effectively	 Completed efficiently
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AQUATICS & RECREATION PROGRAMMES - STATEMENT OF PROSPECTIVE FINANCIAL PERFORMANCE

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
OPERATING REVENUE				
User charges	1,113	1,166	1,284	1,284
Other revenue	174	268	268	268
Total operating revenue	1,287	1,434	1,552	1,552
OPERATING EXPENDITURE				
Employee costs	1,493	1,669	1,669	1,669
Supplier costs	1,074	1,101	1,101	1,101
Support costs	827	680	673	672
Maintenance costs	343	389	389	389
Operating projects	58	105	105	105
Interest expense	167	133	147	179
Depreciation	286	297	293	290
Total operating expenditure	4,248	4,374	4,377	4,405
NET DEFICIT BEFORE TAX	(2,961)	(2,940)	(2,825)	(2,853)

AQUATICS & RECREATION PROGRAMMES - PROSPECTIVE FUNDING REQUIREMENT

For the year ending 30 June 2001

RATES FUNDING REQUIREMENT				
Net deficit before tax	(2,961)	(2,940)	(2,825)	(2,853)
Total rates funding requirement	(2,961)	(2,940)	(2,825)	(2,853)
LOAN FUNDING REQUIREMENT				
Capital expenditure - maintaining services	(246)	(201)	(108)	(103)
Capital expenditure - improving services	(99)	(122)	(40)	(50)
Less depreciation	286	297	293	290
Total loan funding (requirement)/surplus	(59)	(26)	145	137
TOTAL FUNDING REQUIREMENT	(3,020)	(2,966)	(2,680)	(2,716)

OPERATING PROJECTS

RECREATION PROGRAMMES

Walter Nash Stadium Grant \$45,000

Annual grant for operating costs of the Stadium which meets a wide range of community needs and is unable to do so without the Council's assistance.

Walter Nash Re-roof and Feasibility Grant \$60,000

Funding for the re-roofing of the Walter Nash Stadium (\$45,000) and a feasibility study on upgrading the stadium (\$15,000). This allocation is conditional upon no other funding sources being identified.

TOTAL OPERATING PROJECTS \$105,000

MAINTAINING SERVICES (ASSET RENEWALS)

SWIMMING POOLS

Huia Pool Calorifiers \$35,000

Corroded calorifiers are at substantial risk of failure and need replacing.

Huia Pool Floor Control Valves \$19,000

Replacement of the original hydraulic control valves which are failing with proportional control valves.

Naenae Pool Double Glazing \$25,000

Large areas of double glazing continue to deteriorate as they reach the end of their expected life. Almost complete replacement is required at the southern end of the pool.

Naenae Pool Waterslide Pump \$3,100

A replacement pump is required for the waterslide pool.

Naenae Pool Waterslide Stairs \$45,000

The waterslide's wooden stairs have deteriorated and require replacement before they become unsafe.

Naenae Pool Shower and Toilet Renewal \$70,000

The present facilities were installed in 1956 and have had only a few minor improvements since then. The facilities can no longer cope with the increased level of use.

Stokes Valley Pool Double Glazing \$4,000

Three double glazed units require replacement due to deterioration.

TOTAL MAINTAINING SERVICES (ASSET RENEWALS) \$201,100

IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)

SWIMMING POOLS

Wainuiomata Pool Discharge to Sewer \$90,000

Funding for improvements to meet legislative requirements.

Naenae Pool Landscaping \$20,000

Completion of stage two of the landscaping project for the Naenae Pool.

Stokes Valley Pool Shade Canopies \$12,000

Existing canvas shade canopies have reached the end of their useful life and will be replaced with an alternative system.

TOTAL IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS) \$122,000

4. PARKS AND RESERVES

DESCRIPTION

The Council provides and maintains passive recreational facilities in the City for the enjoyment and well being of the public free of charge. Sportsfields are provided and maintained through charges to sports codes. Recreation areas are both natural and created, with the majority of effort targeted at maintenance and returning areas to their natural state. This activity also includes the Council's cemeteries.

REASON FOR ACTIVITY

The market does not provide such facilities at levels desired by the community.

PERFORMANCE MEASURES	SOURCE OF INFORMATION
At least 80% of Hutt City residents are satisfied with parks and reserves.	NRB Communitrak Survey
Sportsfields used at 80% of their carrying capacity.	Management Reports
At least 80% of Hutt City residents are satisfied with sportsfields.	NRB Communitrak Survey
95% of sportsfields meet the standards agreed with sports codes.	End of season survey of sports codes 2000/2001
At least 80% of Hutt City residents are satisfied with cemeteries.	NRB Communitrak Survey
Programmes to maintain current services (asset renewals, maintenance and operations) completed on time, to the required standard and within budget.	Management Reports
Programmes to improve services (asset upgrades and new assets) completed on time, to the required standard and within budget.	Management Reports

THE PERFORMANCE SYMBOLS INDICATE WHICH PERFORMANCE MEASURES ARE USED FOR EACH PERFORMANCE MEASURE

Completed on time	Completed within budget	Residents satisfied	Completed to technical standards	Completed effectively	Completed efficiently
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PARKS AND RESERVES - STATEMENT OF PROSPECTIVE FINANCIAL PERFORMANCE

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
OPERATING REVENUE				
User charges	716	737	736	756
Other revenue	1	1	1	1
Total operating revenue	717	738	737	757
OPERATING EXPENDITURE				
Employee costs	352	374	374	374
Supplier costs	4,495	4,641	4,641	4,641
Support costs	407	537	532	531
Maintenance costs	590	450	450	450
Operating projects	63	108	108	108
Interest expense	405	343	380	462
Depreciation	421	606	604	607
Total operating expenditure	6,733	7,059	7,089	7,173
NET DEFICIT BEFORE TAX	(6,016)	(6,321)	(6,352)	(6,416)

PARKS AND RESERVES - PROSPECTIVE FUNDING REQUIREMENT

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
RATES FUNDING REQUIREMENT				
Net deficit before tax	(6,016)	(6,321)	(6,352)	(6,416)
Rate funded debt repayment	(34)	-	-	-
Total rates funding requirement	(6,050)	(6,321)	(6,352)	(6,416)
LOAN FUNDING REQUIREMENT				
Capital expenditure - maintaining services	(460)	(410)	(215)	(215)
Capital expenditure - improving services	(3,014)	(683)	(765)	(390)
Less depreciation	421	606	604	607
Less rate funded debt repayment	34	-	-	-
Transfer from capital reserve	935	350	685	310
Total loan funding (requirement)/surplus	(2,084)	(137)	309	312
TOTAL FUNDING REQUIREMENT	(8,134)	(6,458)	(6,043)	(6,104)

OPERATING PROJECTS

PARKS, RESERVES AND BEACHES

Jubilee Park Concept Plan	\$10,000
Development of a concept plan for Jubilee Park.	
Hutt River Trail	\$10,000
The purchase of materials to continue the development of the Hutt River Trail.	
Possum Busters	\$8,000
Early extension of the "Possum Busters" programme into the Western Hills.	
Total Parks, Reserves and Beaches	\$26,000

SPORTSFIELDS

Fraser Park Hockey Facilities	\$70,000
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Provision of a one-off grant of \$70,000 to the National Hockey Stadium Trust to assist with the construction of toilet and changing facilities within the Fraser Park hockey enclosure.

Total Sportsfields	\$70,000
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TOTAL OPERATING PROJECTS	\$98,000
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CARRY OVER 1999/2000

PARKS, RESERVES AND BEACHES

Petone Foreshore Cretan Memorial	\$10,000
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This project will be advanced in 2000/2001.

TOTAL OPERATING PROJECTS INCLUDING CARRY OVER	\$108,000
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MAINTAINING SERVICES (ASSET RENEWALS)**PARKS, RESERVES AND BEACHES**

Walkways Upgrade Programme	\$15,000
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An ongoing programme to implement the recommendations of the Walkways Review.

Seats and Bins	\$10,000
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An ongoing programme to replace and update existing park seats and rubbish bins.

Playgrounds	\$110,000
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An ongoing programme to replace worn out and old play equipment, as well as safety surfacing in the City's public playgrounds and skateboard facilities.

Point Howard Wharf	\$225,000
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Work is required to resolve cyclic maintenance issues previously identified in the wharf survey.

Total Parks, Reserves and Beaches	\$360,000
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SPORTSFIELDS

Roading Maintenance	\$50,000
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Ongoing maintenance programme for the internal roading network of parks and sportsfields.

Total Sportsfields	\$50,000
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TOTAL MAINTAINING SERVICES (ASSET RENEWALS)	\$410,000
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IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)**PARKS, RESERVES AND BEACHES**

Petone Foreshore Upgrade	\$250,000
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Third year of a four year programme to upgrade the Petone foreshore (funded from the Reserves Purchase and Development Fund).

Avalon Park Vehicle Barrier	\$15,000
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Continuation of the installation of a vehicle barrier at the southern end of Avalon Park to prevent unauthorised vehicular access.

Holborn Reserve Drainage	\$15,000
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Investigation into drainage issues below Holborn Reserve and identification of possible solutions to minimise effects on neighbours.

Bollards	\$5,000
Installation of bollards at various sites to protect parks and gardens from vehicular damage.	
Total Parks, Reserves and Beaches	\$285,000
SPORTSFIELDS	
Naenae Park Carpark	\$30,000
Development of carpark at southern end of Naenae Park.	
Delaney Park Carpark	\$82,500
Carparking improvements for Delaney Park.	
Frederick Wise Drainage	\$20,000
Drainage upgrade of Frederick Wise No. 3 Ground. This is part of an ongoing programme of sportsfield drainage improvements (funded from the Reserves Purchase and Development Fund).	
Naenae Park Drainage	\$30,000
Drainage upgrade of soccer grounds at Naenae Park. This is part of an ongoing programme of sportsfield drainage improvements (funded from the Reserves Purchase and Development Fund).	
Te Whiti Park Carpark	\$40,000
Improvements to existing carparking.	
Total Sportsfields	\$202,500
CEMETERIES	
Development of Burial Sites	\$80,000
Funding for the further development of burial sites to meet future needs.	
Total Cemeteries	\$80,000
TOTAL IMPROVING SERVICES - (ASSET UPGRADES AND NEW ASSETS)	\$567,500
CARRY OVER 1999/2000	
CEMETERIES	
Development of Burial Sites	\$115,500
Resource consent issues have extended this project into 2000/2001.	
TOTAL IMPROVING SERVICES - (ASSET UPGRADES AND NEW ASSETS) INCLUDING CARRY OVER	\$683,000








5. COMMUNITY ASSISTANCE

DESCRIPTION







The Council seeks to support its communities through appropriately responding to community needs. This support includes facilitation, advocacy, consultation and allocation of grants to community organisations and groups. These services are carried out through the Council's Community Development Services division or through private contracts.

REASON FOR ACTIVITY

The Council has a policy of understanding and identifying its communities and their issues. Through greater knowledge of local needs, the Council is able to suitably respond to social issues affecting members and groups of communities it represents. The support the Council contributes assists groups to achieve their goals where it would not otherwise have been possible due to lack of resources.

PERFORMANCE MEASURES	SOURCE OF INFORMATION
 Contracted community development services meet the terms and conditions described in their contracts.	Management Reports
   Community development programmes completed on time, to the required standard and within budget.	Management Reports
   Community grants programme completed on time, to the required standard and within budget.	Management Reports

THE PERFORMANCE SYMBOLS INDICATE WHICH PERFORMANCE MEASURES ARE USED FOR EACH PERFORMANCE MEASURE

 Completed on time	 Completed within budget	 Residents satisfied	 Completed to technical standards	 Completed effectively	 Completed efficiently
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COMMUNITY ASSISTANCE - STATEMENT OF PROSPECTIVE FINANCIAL PERFORMANCE

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
OPERATING REVENUE				
User charges	8	18	10	5
Total operating revenue	8	18	10	5
OPERATING EXPENDITURE				
Employee costs	307	313	313	313
Supplier costs	1,141	790	790	790
Support costs	311	317	314	313
Maintenance costs	7	6	6	6
Operating projects	152	604	579	579
Interest expense	16	-	-	-
Total operating expenditure	1,934	2,030	2,002	2,001
NET DEFICIT BEFORE TAX	(1,926)	(2,012)	(1,992)	(1,996)

COMMUNITY ASSISTANCE - PROSPECTIVE FUNDING REQUIREMENT

For the year ending 30 June 2001

RATES FUNDING REQUIREMENT				
Net deficit before tax	(1,926)	(2,012)	(1,992)	(1,996)
Total rates funding requirement	(1,926)	(2,012)	(1,992)	(1,996)
LOAN FUNDING REQUIREMENT				
Capital expenditure - maintaining services	-	(5)	(5)	(5)
Capital expenditure - improving services	-	-	-	-
Total loan funding requirement	-	(5)	(5)	(5)
TOTAL FUNDING REQUIREMENT	(1,926)	(2,017)	(1,997)	(2,001)

OPERATING PROJECTS

COMMUNITY DEVELOPMENT

Youth Infusion **\$25,000**

Further support funding to cover a significant increase in hours for the Youth Infusion co-ordinator and the establishment of project funds, members' expenses and secretarial support.

Youth Centre **\$40,000**

Contributions towards annual operating costs for a Youth Centre in the central City area.

Total Community Development **\$65,000**

COMMUNITY GRANTS

Marae and Community Houses Funding **\$168,000**

Grants to marae and community houses.

Arts and Culture Funding **\$66,875**

Grants to arts and culture organisations.

Nga Awa Funding **\$10,000**

Support for Nga Awa O Awakairangi Ture Tangata.

Regional Grants and Scholarships **\$95,000**

Grants to regional organisations and local scholarships.

Citizens Advice Bureaux	\$42,500
Grants to local Citizens Advice Bureaux.	
Discretionary Rates Remissions	\$105,000
Rates relief for local organisations.	
Employment and Training Grant	\$20,000
Grant to Petone Trust, subject to continuing achievement of performance outcomes set.	
Employment and Training Grant	\$4,000
Grant to 101 Patrol, subject to continuing achievement of performance outcomes set.	
Employment and Training Grant	\$10,000
Grant to Tomorrows Trees, subject to continuing achievement of performance outcomes set.	
Employment and Training Grant	\$16,000
Grant to Hutt Valley Chamber of Commerce and Industry for business support services, subject to continuing achievement of performance outcomes set.	
Hutt Ethnic Council	\$2,000
Grant towards the annual costs of the Hutt Ethnic Council.	
Total Community Grants	\$539,375
TOTAL OPERATING PROJECTS	\$604,375
MAINTAINING SERVICES (ASSET RENEWALS)	
COMMUNITY DEVELOPMENT	
47 Laings Road	\$5,000
Replacement of floor coverings in areas of the Community Resource Centre, 47 Laings Road.	
TOTAL MAINTAINING SERVICES (ASSET RENEWALS)	\$5,000









6. COMMUNITY PROPERTY

DESCRIPTION







The Council manages a variety of properties for use by the community. The main portfolios are community and civic halls and venues, public toilets and community houses. Progressive reviews of these facilities ensure they remain efficient and meet changing public requirements.

REASON FOR ACTIVITY

The Council's ownership of these properties is largely historical. There is significant public preference for retaining the Council ownership of such property and facilitating community events, meetings and gatherings. Public toilets are provided for community convenience and to safeguard public health.

PERFORMANCE MEASURES	SOURCE OF INFORMATION
 At least 80% of Hutt City residents are satisfied with public halls.	NRB Communitrak Survey
 At least 60% of Hutt City residents are satisfied with the public toilets provided.	NRB Communitrak Survey
   Programmes to maintain current services (asset renewals, maintenance and operations) completed on time, to the required standard and within budget.	Management Reports
   Programmes to improve services (asset upgrades and new assets) completed on time, to the required standard and within budget.	Management Reports

THE PERFORMANCE SYMBOLS INDICATE WHICH PERFORMANCE MEASURES ARE USED FOR EACH PERFORMANCE MEASURE

 Completed on time	 Completed within budget	 Residents satisfied	 Completed to technical standards	 Completed effectively	 Completed efficiently
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COMMUNITY PROPERTY - STATEMENT OF PROSPECTIVE FINANCIAL PERFORMANCE

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
OPERATING REVENUE				
User charges	193	201	206	216
Total operating revenue	193	201	206	216
OPERATING EXPENDITURE				
Supplier costs	299	301	301	301
Support costs	163	168	166	166
Maintenance costs	260	278	278	278
Interest expense	53	39	44	53
Depreciation	119	174	182	203
Total operating expenditure	894	960	971	1,001
NET DEFICIT BEFORE TAX	(701)	(759)	(765)	(785)

COMMUNITY PROPERTY - PROSPECTIVE FUNDING REQUIREMENT

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
RATES FUNDING REQUIREMENT				
Net deficit before tax	(701)	(759)	(765)	(785)
Total rates funding requirement	(701)	(759)	(765)	(785)
LOAN FUNDING REQUIREMENT				
Capital expenditure - maintaining services	(18)	(283)	(25)	-
Capital expenditure - improving services	-	(354)	(800)	(810)
Less depreciation	119	174	182	203
Total loan funding surplus/(requirement)	101	(463)	(643)	(607)
TOTAL FUNDING REQUIREMENT	(600)	(1,222)	(1,408)	(1,392)

MAINTAINING SERVICES (ASSET RENEWALS)

HALLS AND VENUES

Town Hall

\$62,500

Renewal work on the Town Hall includes refurbishing the cafeteria area, replacing the portico roof membrane and tiles in the stairway and ticket box. Flooring will be replaced in the stairway and gallery and worn or damaged stage curtains renewed.

Horticulture Hall

\$16,100

Work includes minor renovation of the supper room toilets, replacing some floor coverings, and refurbishment of the servery area.

Little Theatre

\$11,450

Work involves the renovation of the dressing rooms, safety coating to the stage steps and the rewiring of electrical submains.

Wainuiomata Hall

\$9,000

Replacement of the supper room flooring.

TOTAL MAINTAINING SERVICES (ASSET RENEWALS)

\$99,050

CARRY OVERS 1999/2000

Wainuiomata Hall

\$28,000

Work has been delayed until August/September 2000 due to hall bookings.

Little Theatre

\$156,400

Remaining work will be progressed alongside with improvements programmed in 2000/2001.

TOTAL MAINTAINING SERVICES (ASSET RENEWALS)

INCLUDING CARRY OVERS

\$283,450

IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)

HALLS AND VENUES

Treadwell Street Hall

\$7,000

Installation of new facilities in the male toilets and the provision of disabled access.

Maungaraki Hall

\$6,500

Installation of a ventilation system for the toilets and drainage for the site.

Little Theatre Redevelopment **\$318,500**

This budget will begin the redevelopment of the Little Theatre. The majority of the work will concentrate on improvements and enlargements to foyer space, disabled access and entry from the carpark along with minor improvements to the back of house and upgraded theatre lighting.

Total Halls and Venues **\$332,000**

COMMUNITY DEVELOPMENT

Community Houses **\$22,000**

- This project will survey, fence and form a driveway and four carpark spaces for a new right of way from Molesworth Street to the Pomare Maori Resource Centre \$17,000
- Funding for the installation of disabled access to the Pomare Maori Resource Centre (a path, ramp access and re-formation of the steps is required) \$5,000

Total Community Development **\$22,000**

TOTAL IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS) **\$354,000**





7. ELECTED MEMBERS

DESCRIPTION







The Council is an elected body that governs the direction and objectives of the activities it is responsible for on behalf of the City. Community representatives on Community Boards and Ward Committees are part of the Council and provide local input into governance issues.

REASON FOR ACTIVITY

This is a legal requirement.

PERFORMANCE MEASURES	SOURCE OF INFORMATION
 At least 70% of Hutt City residents have seen or read any of the Council's published information in the year.	NRB Communitrak Survey
 Hutt City resident satisfaction with the performance of the Mayor and Councillors is higher than the average for peer local authorities.	NRB Communitrak Survey
 Hutt City resident satisfaction with the way rates are spent is higher than the average for peer local authorities.	NRB Communitrak Survey
 Average Hutt City resident satisfaction across all standard community survey questions is higher than the average for peer local authorities.	NRB Communitrak Survey

THE PERFORMANCE SYMBOLS INDICATE WHICH PERFORMANCE MEASURES ARE USED FOR EACH PERFORMANCE MEASURE

 Completed on time	 Completed within budget	 Residents satisfied	 Completed to technical standards	 Completed effectively	 Completed efficiently
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ELECTED MEMBERS - STATEMENT OF PROSPECTIVE FINANCIAL PERFORMANCE

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
OPERATING REVENUE				
Total operating revenue	-	-	-	-
OPERATING EXPENDITURE				
Employee costs	658	658	658	658
Supplier costs	61	61	61	61
Support costs	453	470	465	464
Maintenance costs	8	8	8	8
Total operating expenditure	1,180	1,197	1,192	1,191
NET DEFICIT BEFORE TAX	(1,180)	(1,197)	(1,192)	(1,191)

ELECTED MEMBERS - PROSPECTIVE FUNDING REQUIREMENT

For the year ending 30 June 2001

RATES FUNDING REQUIREMENT				
Net deficit before tax	(1,180)	(1,197)	(1,192)	(1,191)
Total rates funding requirement	(1,180)	(1,197)	(1,192)	(1,191)
TOTAL FUNDING REQUIREMENT	(1,180)	(1,197)	(1,192)	(1,191)

8. ADVICE AND SUPPORT SERVICES

DESCRIPTION

This activity involves the processes of policy formation, consultation and public accountability on behalf of the Council. The most public example of this is the annual planning and reporting processes and the development of the City's strategic plans.

REASON FOR ACTIVITY

Professional advice and support is necessary to assist the community and their representatives on the Council, Community Boards, and Ward Committees to make informed decisions on behalf of the community.

PERFORMANCE MEASURES	SOURCE OF INFORMATION
 At least 80% of the Council's report recommendations adopted.	Council minutes

THE PERFORMANCE SYMBOLS INDICATE WHICH PERFORMANCE MEASURES ARE USED FOR EACH PERFORMANCE MEASURE

 Completed on time	 Completed within budget	 Residents satisfied	 Completed to technical standards	 Completed effectively	 Completed efficiently
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ADVICE AND SUPPORT SERVICES - STATEMENT OF PROSPECTIVE FINANCIAL PERFORMANCE

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
OPERATING REVENUE				
Total operating revenue	-	-	-	-
OPERATING EXPENDITURE				
Supplier costs	30	30	30	30
Support costs	2,198	2,348	2,325	2,320
Operating projects	50	101	101	101
Total operating expenditure	2,278	2,479	2,456	2,451
NET DEFICIT BEFORE TAX	(2,278)	(2,479)	(2,456)	(2,451)

ADVICE AND SUPPORT SERVICES - PROSPECTIVE FUNDING REQUIREMENT

For the year ending 30 June 2001

RATES FUNDING REQUIREMENT				
Net deficit before tax	(2,278)	(2,479)	(2,456)	(2,451)
Total rates funding requirement	(2,278)	(2,479)	(2,456)	(2,451)
TOTAL FUNDING REQUIREMENT	(2,278)	(2,479)	(2,456)	(2,451)

OPERATING PROJECT

COMMUNITY BOARD AND WARD COMMITTEE DISCRETIONARY FUND

\$81,085

Provision for a discretionary fund to be allocated to each Community Board and Ward Committee. Currently, each Board and Committee has \$4,000 for administrative costs. Each Board and Committee would be allocated an extra \$2,000 plus 70 cents for every person in their area, according to new delegations.

TOTAL OPERATING PROJECT

\$81,085

CARRY OVER 1999/2000

Elected Members Consultancy Fund

\$20,000

This fund was not utilised in 1999/2000.

TOTAL OPERATING PROJECT INCLUDING CARRY OVER

\$101,085

GROUP - INFRASTRUCTURE














9. ROADING AND TRAFFIC MANAGEMENT

DESCRIPTION







The Council provides, maintains and cleans sealed roads and footpaths throughout the City. Traffic control measures are utilised to ensure the efficient and safe movement of motor vehicles, cyclists, pedestrians and other forms of transport. Streetlighting is provided to ensure the safety and security of road and footpath users at night.

REASON FOR ACTIVITY

The provision of roads is a legal requirement. The public nature of the road reserve and the absence of private markets result in the Council's role as asset owner and funder.

PERFORMANCE MEASURES	SOURCE OF INFORMATION
 At least 80% of Hutt City residents are satisfied with the standard and safety of streets, roads and footpaths.	NRB Communitrak Survey
 At least 80% of Hutt City residents are satisfied with the cleanliness of roads and gutters around the City.	NRB Communitrak Survey
 At least 80% of Hutt City residents are satisfied with the safety and convenience of movement around the City's streets.	NRB Communitrak Survey
 At least 80% of Hutt City residents are satisfied with streetlighting around the City.	NRB Communitrak Survey
 The trend of reducing injury accidents through the joint efforts of the Council, the Police and other agencies is maintained.	Accident data supplied by the Land Transport Safety Authority
   Programmes to maintain current services (asset renewals, maintenance and operations) completed on time, to the required standard and within budget.	Management Reports
   Programmes to improve services (asset upgrades and new assets) completed on time, to the required standard and within budget.	Management Reports

THE PERFORMANCE SYMBOLS INDICATE WHICH PERFORMANCE MEASURES ARE USED FOR EACH PERFORMANCE MEASURE

 Completed on time	 Completed within budget	 Residents satisfied	 Completed to technical standards	 Completed effectively	 Completed efficiently
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ROADING AND TRAFFIC MANAGEMENT - STATEMENT OF PROSPECTIVE FINANCIAL PERFORMANCE

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
OPERATING REVENUE				
User charges	36	35	35	35
Operating subsidies	3,003	2,778	2,778	2,778
Other revenue	7	7	7	7
Total operating revenue	3,046	2,820	2,820	2,820
OPERATING EXPENDITURE				
Employee costs	735	735	735	735
Supplier costs	2,832	2,924	2,924	2,924
Support costs	980	1,160	1,149	1,146
Maintenance costs	1,872	1,791	1,839	1,839
Operating projects	54	76	76	76
Interest expense	1,712	1,451	1,606	1,956
Depreciation	4,732	4,768	4,733	4,747
Total operating expenditure	12,917	12,905	13,062	13,423
OPERATING DEFICIT	(9,871)	(10,085)	(10,242)	(10,603)
Capital subsidies	694	940	602	810
NET DEFICIT BEFORE TAX	(9,177)	(9,145)	(9,640)	(9,793)

ROADING AND TRAFFIC MANAGEMENT - PROSPECTIVE FUNDING REQUIREMENT

For the year ending 30 June 2001

RATES FUNDING REQUIREMENT				
Operating deficit	(9,871)	(10,085)	(10,242)	(10,603)
Total rates funding requirement	(9,871)	(10,085)	(10,242)	(10,603)
LOAN FUNDING REQUIREMENT				
Capital expenditure - maintaining services	(4,454)	(3,467)	(3,252)	(3,657)
Capital expenditure - improving services	(2,204)	(2,958)	(1,996)	(2,349)
Less capital subsidies	694	940	602	810
Less depreciation	4,732	4,768	4,733	4,747
Total loan funding (requirement)/surplus	(1,232)	(717)	87	(449)
TOTAL FUNDING REQUIREMENT	(11,103)	(10,802)	(10,155)	(11,052)

OPERATING PROJECTS

STREET CLEANING

Central Business District Barrow Person

\$14,000

This funding of a barrow person would provide an increase in the level of service and would complement the services provided by the Council's street cleaning contractor. Other services would include the painting out of minor instances of graffiti on street furniture and the distribution of promotional material. This is a Hutt 2000 initiative for the central business district and Hutt 2000 will contribute a similar level of funding.

Jackson Street Barrow Person

\$7,000

A grant to the Jackson Street programme to assist with the funding of a barrow person. This will provide an increase in the level of service and would complement the services provided by the Council's street cleaning contractor. Five thousand dollars was provided in 1999/2000.

Total Street Cleaning

\$21,000

TRAFFIC MANAGEMENT

Road Safety Education Projects

\$54,773

Educational funding for community projects focusing on local road safety issues such as road safety week, elderly driver education, repeat drink drivers, driver licensing, seatbelts, speeding and cycling (the Council pays \$31,107, the Land Transport Safety Authority pays \$23,666).

Total Traffic Management

\$54,773

TOTAL OPERATING PROJECTS

\$75,773

MAINTAINING SERVICES (ASSET RENEWALS)

ROADING

Rehabilitation

\$850,000

Rehabilitation is an ongoing programme which provides for the smoothing or strengthening of roads which have become rough due to failure or unevenness in the road pavement. Sections of road requiring treatment are identified by the Council's Road Asset Maintenance Management System ("RAMM") which manages the roading maintenance cycle. Priorities for each identified section of road are determined through field evaluation and the calculation of user benefits and costs (the Council pays \$424,100, Transfund pays \$425,900).

Maintenance Chip Sealing

\$669,000

Maintenance chip sealing is an ongoing programme which provides for the resurfacing of roads to maintain waterproofness and skid resistance. Sections of road requiring treatment are identified by RAMM which manages the roading maintenance cycle. Priorities for each identified section of road are determined through field evaluation and analysis of road condition data (the Council pays \$361,200, Transfund pays \$307,800).

Wainuiomata Hill Road Thin Asphaltic Surfacing

\$230,000

The renewal of the thin asphaltic surfacing (friction course) on the Wainuiomata Hill Road is an ongoing programme to ensure skid resistance and surface drainage is maintained. Condition, location and age are factors used to determine the sections of surfacing to be replaced (the Council pays \$124,200, Transfund pays \$105,800).

Thin Asphaltic Surfacing

\$480,000

Thin asphaltic surfacing is an ongoing programme which provides for the renewal or laying of asphaltic surfacings where conventional chip seals are not suitable (the Council pays \$259,100, Transfund pays \$220,900).

Road and Footpath Reconstruction

\$678,600

Road reconstructions involve the replacement of kerbs and channels and footpaths, and are undertaken when the condition of the kerb is likely to adversely affect the performance of the road pavement. Sections of road requiring reconstruction are identified through regular condition surveys of the network. Priorities are determined for each identified section of road through field evaluation and an economic justification calculation (the Council pays \$536,800, Transfund pays \$141,800).

- Collins Street (the Council pays \$210,700, Transfund pays \$41,600)
- North Street (the Council pays \$114,800, Transfund pays \$33,200)
- Patrick Street (the Council pays \$154,100, Transfund pays \$49,700)
- Tirangi Road (the Council pays \$57,200, Transfund pays \$17,300).

Footpath Resurfacing and Replacement

\$124,350

Asphalt and concrete footpath resurfacing and replacement is an ongoing programme to maintain the condition of footpaths throughout the City. Sections of footpath and their priority for replacement are identified by RAMM and field evaluation.

Minor Road and Footpath Construction

\$56,000

Minor road and footpath improvements are required on an ongoing basis throughout the year. Where localised problems exist due to the lack of short sections, kerb and channel or footpath improvements are made (roads \$28,000, footpaths \$28,000).

Forward Planning	\$25,000
Forward planning provides for the investigation and design of road and footpath reconstruction projects to be included in the 2001/2002 Annual Plan.	
Estuary Bridge Maintenance	\$131,500
These works will complete the three year Estuary bridge project and concentrates on the sheet piling around the two eastern most piers (the Council pays \$71,000, Transfund pays \$60,500).	
Total Rooding	\$3,244,450
TRAFFIC MANAGEMENT	
Traffic Signal Replacements	\$50,000
A cyclic programme for the replacement of traffic signal components (the Council pays \$26,994, Transfund pays \$23,006).	
Street Name Sign Replacements	\$20,000
A cyclic programme to replace and improve the standard of street name signing City-wide (the Council pays \$10,797, Transfund pays \$9,203).	
Pedestrian Crossing Replacements	\$30,000
Replacements and modifications of pedestrian crossings to enhance safety (the Council pays \$16,196, Transfund pays \$13,804).	
Minor Works	\$50,000
The construction of minor traffic improvements identified throughout the year (the Council pays \$26,994, Transfund pays \$23,006).	
Total Traffic Management	\$150,000
STREET LIGHTING	
Streetlight Standard Replacement	\$5,000
Minor allowance to provide for the replacement of streetlight standards at the end of their useful lives (the Council pays \$2,802, Transfund pays \$2,198).	
Pedestrian Crossing Lighting Maintenance	\$48,000
Operations and maintenance funding for the lighting of pedestrian crossings (the Council pays \$25,914, Transfund pays \$22,086).	
Streetlight Upgrading	\$20,000
Replacement portion of the upgrading project to provide streetlighting to the current standard (the Council pays \$10,797, Transfund pays \$9,203).	
Total Street Lighting	\$73,000
TOTAL MAINTAINING SERVICES (ASSET RENEWALS)	\$3,467,450

IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)

ROADING	
Wainuiomata Hill Road Safety Surfacing	\$1,050,000
The construction of high friction surfacings on the Wainuiomata Hill Road is an ongoing programme to improve skid resistance and enhance motorist safety. In the 2000/2001 year, approximately 1.2 km of calcined bauxite surfacing will be laid over two lanes of the hill road (the Council pays \$566,900, Transfund pays \$483,100).	

Environmental Enhancements (Associated With Road Reconstruction Projects) \$95,000

This programme continues the policy adopted by Council in the 1995/1996 financial year of carrying out environmental enhancements in conjunction with road reconstruction projects. The proposed programme comprises:

- Collins Street \$40,000
- Patrick Street \$40,000
- Tirangi Road \$15,000

Local Area Traffic Management (Associated With Road Reconstruction Projects) \$90,000

This programme allows for traffic calming measures to be constructed in conjunction with road reconstruction projects. The proposed programme comprises:

- Collins Street \$40,000
- North Street \$9,000
- Patrick Street \$40,000
- Tirangi Road \$1,000

Substandard Roads Upgrading \$400,000

The substandard roads upgrading programme adopted in 1997 will progressively upgrade roads to meet the current subdivisional standard. Upgrading work involving the provision of footpaths, kerb and channel and drainage systems is proposed for the following roads:

- Hill Road \$150,000
- Maungaraki Road \$130,000
- Waitohu Road \$120,000

Point Howard Drainage Improvements \$56,000

The construction of drainage improvements in the Point Howard area to control surface flooding and enhance motorists' safety (the Council pays \$30,200, Transfund pays \$25,800).

Eastern Bays Marine Drive Walkway \$70,000

The construction of the first stage of improvements to the walkway alongside Eastern Bays Marine Drive. Priorities for improvement have been determined through a study of the existing walkway. The primary driver for prioritisation was pedestrian safety. The section proposed for upgrading in 2000/2001 is a section at the foot of Ferry Road in Days Bay, 110 m in length.

Total Roding \$1,761,000

TRAFFIC MANAGEMENT

Cycleway Improvements \$45,000

The first year of works to implement a Principal Cycle Network to improve the safety of cyclists.

Wainui Road/Whites Line East \$20,000

Minor geometric improvements to improve safety BCR = 22 (the Council pays \$9,775, Transfund pays \$10,225).

The Esplanade/Hutt Road Improvements \$127,000

Modifications to the northbound approach from SH2 to improve safety BCR = 12.5 (the Council pays \$62,071, Transfund pays \$64,929).

Hutt Road/Udy Street Improvements \$27,000

Minor geometric improvements to improve safety. BCR = 8 (the Council pays \$13,196, Transfund pays \$13,804).

Rutherford Street/Melling Improvements \$190,000

Replacement of the priority controlled junction with a roundabout to increase safety BCR = 7.5 (the Council pays \$92,863, Transfund pays \$97,137).

Taita Drive/Percy Cameron Street Improvements	\$50,000
Replacement of stop controls with a roundabout to improve safety BCR = 6 (the Council pays \$24,438, Transfund pays \$25,562).	
New Pedestrian Crossings	\$24,000
Provision for the installation of 2-3 new crossings as requested throughout the year (the Council pays \$12,957, Transfund pays \$11,043).	
State Highway 2 Investigations	\$55,000
Funding for the Council's share of the costs associated with investigations, design and consents for the Dowse/Korokoro Upgrade Project.	
Local Area Traffic Calming Implementation	\$130,000
Funding for consultation, design and implementation of prioritised traffic calming measures agreed by residents and approved by the Council.	
New Bus Shelters	\$20,000
Provision for new bus passenger shelters (the Council pays \$0, Wellington Regional Council pays \$20,000).	
Parkside Road/Seaview Road Intersection Improvements	\$310,000
To replace the existing signalised intersection with a roundabout to improve efficiency. BCR = 29 (the Council pays \$151,573, Transfund pays \$158,427).	
Total Traffic Management	\$998,000
STREET LIGHTING	
Pedestrian Access Way Lighting	\$20,000
Year 12 of 15 to light all access ways.	
Streetlight Upgrading	\$20,000
Upgrading portion of the project to provide streetlighting to the current standard (the Council pays \$10,797, Transfund pays \$9,203).	
Minor Road Residential Streetlighting	\$60,000
Year 7 of 18 to light residential streets to the national standard.	
Total Street Lighting	\$100,000
TOTAL IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)	\$2,859,000
CARRY OVERS 1999/2000	
TRAFFIC MANAGEMENT	
State Highway 2 Investigations	\$60,000
Progress on the State Highway 2 project is dependent on a number of other organisations.	
Cycleway Improvements Design	\$15,000
Delays have been experienced with the implementation of this project.	
Local Area Traffic Management Schemes	\$24,000
An objection has delayed one local scheme.	
TOTAL IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS) INCLUDING CARRY OVERS	\$2,958,000








10. PARKING

DESCRIPTION







This activity involves the provision, maintenance and regulation of on-street and off-street carparks in the commercial areas of the City. The location and regulation of carparks is designed to ensure fair, easy and efficient access to the City's commercial areas.

REASON FOR ACTIVITY

The legal status and public nature of the road reserve requires that the Council own this parking asset. The Council is responsible for regulation and enforcement due to its legal ability to ration carparks through bylaws.

PERFORMANCE MEASURES	SOURCE OF INFORMATION
 At least 80% of Hutt City residents are satisfied with the availability and convenience of parking within the City's Central Business Area.	NRB Communitrak Survey
   Programmes to maintain current services (asset renewals, maintenance and operations) completed on time, to the required standard and within budget.	Management Reports
   Programmes to improve services (asset upgrades and new assets) completed on time, to the required standard and within budget.	Management Reports

THE PERFORMANCE SYMBOLS INDICATE WHICH PERFORMANCE MEASURES ARE USED FOR EACH PERFORMANCE MEASURE

 Completed on time	 Completed within budget	 Residents satisfied	 Completed to technical standards	 Completed effectively	 Completed efficiently
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PARKING - STATEMENT OF PROSPECTIVE FINANCIAL PERFORMANCE

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
OPERATING REVENUE				
User charges	1,510	1,610	1,610	1,610
Total operating revenue	1,510	1,610	1,610	1,610
OPERATING EXPENDITURE				
Employee costs	20	20	20	20
Supplier costs	189	233	233	233
Support costs	608	607	601	600
Maintenance costs	125	86	86	86
Interest expense	10	3	3	4
Depreciation	105	80	74	71
Total operating expenditure	1,057	1,029	1,017	1,014
NET SURPLUS BEFORE TAX	453	581	593	596

PARKING - PROSPECTIVE FUNDING REQUIREMENT

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
RATES FUNDING REQUIREMENT				
Net surplus before tax	453	581	593	596
Total rates funding surplus	453	581	593	596
LOAN FUNDING REQUIREMENT				
Capital expenditure - maintaining services	(156)	(40)	(58)	(40)
Capital expenditure - improving services	(200)	-	-	-
Less depreciation	105	80	74	71
Total loan funding (requirement)/surplus	(251)	40	16	31
TOTAL FUNDING SURPLUS	202	621	609	627

MAINTAINING SERVICES (ASSET RENEWALS)

Car Park Resealing	\$20,000
Continuation of the annual car park resealing programme.	
Parking Meter Replacement	\$20,000
Continuation of replacement programme which will also improve security and user friendliness.	
TOTAL MAINTAINING SERVICES (ASSET RENEWALS)	\$40,000

11. WATER

DESCRIPTION

This activity involves the supply of high quality drinkable water for domestic and commercial use. The Council purchases bulk water from the Wellington Regional Council, and this accounts for 56% of the total cost of water supply to the City. Water is then distributed around the City through the local pipe network.

REASON FOR ACTIVITY

The Council's ownership of the pipe network is historical. There is strong public preference for the Council to retain ownership of these assets.

PERFORMANCE MEASURES	SOURCE OF INFORMATION
At least 80% of Hutt City residents are satisfied with the water supply service.	NRB Communitrak Survey
100% compliance with NZ Drinking Water Standards.	Drinkable Water Testing Contract Reports
Fewer than three unplanned supply cuts per kilometre of water main reported to the Council.	Incident Reports
 Programmes to maintain current services (asset renewals, maintenance and operations) completed on time, to the required standard and within budget.	Management Reports
 Programmes to improve services (asset upgrades and new assets) completed on time, to the required standard and within budget.	Management Reports

THE PERFORMANCE SYMBOLS INDICATE WHICH PERFORMANCE MEASURES ARE USED FOR EACH PERFORMANCE MEASURE

Completed on time	Completed within budget	Residents satisfied	Completed to technical standards	Completed effectively	Completed efficiently
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WATER - STATEMENT OF PROSPECTIVE FINANCIAL PERFORMANCE

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
OPERATING REVENUE				
User charges	2,424	2,181	2,181	2,181
Total operating revenue	2,424	2,181	2,181	2,181
OPERATING EXPENDITURE				
Employee costs	121	136	136	136
Supplier costs	7,239	7,130	6,927	6,927
Support costs	215	257	254	254
Maintenance costs	1,278	1,278	1,278	1,278
Interest expense	714	599	663	807
Depreciation	2,055	2,088	2,047	2,023
Total operating expenditure	11,622	11,488	11,305	11,425
NET DEFICIT BEFORE TAX	(9,198)	(9,307)	(9,124)	(9,244)

WATER - PROSPECTIVE FUNDING REQUIREMENT

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
RATES FUNDING REQUIREMENT				
Net deficit before tax	(9,198)	(9,307)	(9,124)	(9,244)
Total rates funding requirement	(9,198)	(9,307)	(9,124)	(9,244)
LOAN FUNDING REQUIREMENT				
Capital expenditure - maintaining services	(792)	(866)	(890)	(900)
Capital expenditure - improving services	(867)	(117)	(450)	(160)
Less depreciation	2,055	2,088	2,047	2,023
Total loan funding surplus	396	1,105	707	963
TOTAL FUNDING REQUIREMENT	(8,802)	(8,202)	(8,417)	(8,281)

SUPPLIER COSTS

PETONE/KOROKORO NON-FLUORIDATED WATER SUPPLY \$203,000

Hutt City Council's share of the costs required to provide a non-fluoridated water supply to Petone and Korokoro. The Wellington Regional Council will contribute up to \$207,000 to the project which is expected to cost a total of \$410,000.

NB: The \$203,000 is included in the total supplier costs of \$7,130,000.

TOTAL SUPPLIER COSTS \$203,000

MAINTAINING SERVICES (ASSET RENEWALS)

Minor Works \$90,000

This budget allows for minor works identified during the year which require immediate attention. The projects cannot be anticipated or programmed in advance.

Mains Renewal Programme \$711,000

This programme allows for the renewal of water assets (fire mains/ridermains/services) that have reached the end of their working life. Assets are prioritised for renewal on the basis of frequency of asset failure, interruptions to service, quality of service provision and fire fighting capabilities etc. For the 2000/2001 year it is proposed to continue with the renewal of deteriorating asbestos cement/unlined steel/cast iron and reinforced concrete pipelines and renewal of assets prior to street reconstruction, as follows:

• Pirie Crescent - Install Ridemain/Renew Services	\$37,000
• Tirangi Street - Install Ridemain/Renew Services	\$30,000
• George Street - Renew Bulk Watermain	\$115,000
• Hine Road - Renew Ridemain/Services	\$78,000
• Karaka Street - Renew Main/Services	\$119,000
• Norton Park Avenue - Renew Ridemain/Services	\$70,000
• Okura Grove - Renew Main/Ridemain/Services	\$22,000
• Pharazyn Street - Renew Ridemain/Services	\$59,000
• Waitohu Road - Renew Main/Ridemain Services	\$72,000
• Wise Street - Renew Main/Services	\$109,000

Konini Reservoir Roof Repairs \$20,000

Correction of the deflected roof slab and waterproofing to prevent ingress of water into the reservoir.

Reservoir Security \$25,000

Replacement of the reservoir hatches and vents to reduce the risk of contamination.

Major Reservoir Access **\$8,000**
Resealing of the access way and parking area.

Normandale Reservoir Access **\$12,000**
Resealing of the access way and parking area.

TOTAL MAINTAINING SERVICES (ASSET RENEWALS) **\$866,000**

IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)

Taita Pump Station **\$20,000**
Scoping and preliminary design for the construction of a water pumping station to improve the available storage and hydraulic flow to the northern areas of the Hutt Valley and eliminate direct pumping of the Wellington Regional Council bulk supply into the Council's network.

Singers Road/London Road Link Main **\$52,000**
Installation of a 150 mm diameter bulk water main in Korokoro connecting the Singers Road and London Road water supply systems to reduce interruptions in supply during maintenance work.

TOTAL IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS) **\$72,000**

CARRY OVER 1999/2000

Petone Drinking Water Facility **\$45,000**
This carry over is required due to delays in finalising the design and obtaining additional funding for the project.

**TOTAL IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)
INCLUDING CARRY OVER** **\$117,000**












12. WASTEWATER

DESCRIPTION







The Council ensures the treatment and disposal of household and commercial effluent according to regional and national environmental standards. A new treatment plant will be operating by 2002 to ensure effluent is treated to higher standards.

REASON FOR ACTIVITY

Through treating and disposing of wastewater, the Council is protecting both the physical environment and the health of the community.

PERFORMANCE MEASURES	SOURCE OF INFORMATION
 At least 80% of Hutt City residents are satisfied with wastewater services.	NRB Communitrak Survey
 Fewer than two wastewater reticulation incidents per kilometre of pipeline reported to the Council.	Incident Reports
 Main Pumping Station discharge achieves 100% compliance with relevant resource consent requirements.	Incident Reports Effluent Quality Testing Reports
 Wainuiomata Treatment Station achieves 100% compliance with relevant discharge resource consent requirements during normal use.	Management Reports
 Hutt Valley Wastewater Scheme project milestones met.	Management Reports
   Programmes to maintain current services (asset renewals, maintenance and operations) completed on time, to the required standard and within budget.	Management Reports
   Programmes to improve services (asset upgrades and new assets) completed on time, to the required standard and within budget.	Management Reports

THE PERFORMANCE SYMBOLS INDICATE WHICH PERFORMANCE MEASURES ARE USED FOR EACH PERFORMANCE MEASURE

 Completed on time
  Completed within budget
  Residents satisfied
  Completed to technical standards
  Completed effectively
  Completed efficiently

WASTEWATER - STATEMENT OF PROSPECTIVE FINANCIAL PERFORMANCE

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
OPERATING REVENUE				
User charges	155	189	199	261
Upper Hutt City Council operating contribution	729	627	798	1,208
Total operating revenue	884	816	997	1,469
OPERATING EXPENDITURE				
Employee costs	391	432	432	432
Supplier costs	1,018	1,001	1,024	1,024
Support costs	506	490	485	484
Maintenance costs	2,002	1,997	2,609	4,076
Interest expense	833	604	692	1,268
Depreciation	3,613	3,762	4,720	5,764
Total operating expenditure	8,363	8,286	9,962	13,048
OPERATING DEFICIT	(7,479)	(7,470)	(8,965)	(11,579)
Upper Hutt City Council capital contribution	493	444	15,920	1,255
NET DEFICIT BEFORE TAX	(6,986)	(7,026)	6,955	(10,324)

WASTEWATER - PROSPECTIVE FUNDING REQUIREMENT

For the year ending 30 June 2001

RATES FUNDING REQUIREMENT				
Operating deficit	(7,479)	(7,470)	(8,965)	(11,579)
Total rates funding requirement	(7,479)	(7,470)	(8,965)	(11,579)
LOAN FUNDING REQUIREMENT				
Capital expenditure - maintaining services	(1,589)	(1,509)	(1,449)	(1,467)
Capital expenditure - improving services	(2,357)	(1,663)	(59,792)	(5,325)
Less capital subsidies	493	444	15,920	1,255
Less depreciation	3,613	3,762	4,720	5,764
Total loan funding surplus/(requirement)	160	1,034	(40,601)	227
TOTAL FUNDING REQUIREMENT	(7,319)	(6,436)	(49,566)	(11,352)

MAINTAINING SERVICES (ASSET RENEWALS)

MINOR WORKS

\$50,000

This budget allows for minor works identified during the year which require immediate attention. The projects cannot be anticipated or programmed in advance.

SEWER RENEWAL PROGRAMME

\$1,159,500

These locations have sections of sewer pipe which are in poor condition and are in need of renewal or renovation. All have a high level of maintenance and the proposed works are part of the cyclic programme for sewer mains replacement.

• Barber Grove	\$36,000
• Bell Road	\$98,000
• Elizabeth Street	\$28,000
• Fergusson Street	\$55,000
• Frances Bell Grove/Walter Road	\$44,500
• High Street	\$33,000
• Jessie Street	\$136,500
• Patrick Street (alongside roading reconstruction programmes)	\$132,000
• Pirie Street	\$56,000
• Pukatea Street/Nikau Street	\$160,000
• Randwick Road	\$21,000
• Rona Street	\$55,000
• Thornycroft Avenue	\$96,000
• Tirangi Road (two sections alongside roading reconstruction programmes)	\$106,000
• Walter Road	\$102,500

NGATURI GROVE PUMP STATION

\$66,500

The replacement of electrical and mechanical equipment that has reached the end of its useful life.

KERERU PUMP STATION

\$27,000

The replacement of electrical and mechanical equipment that has reached the end of its useful life.

BULK WASTEWATER PUMP STATION VENTILATION

\$12,000

Replacement of the dry-well ventilation fans in four pump stations to comply with health and safety standards (Malone Road, Whites Line East, Totara Crescent and Pukatea Street).

HUTT ESTUARY BRIDGE WORKS

\$63,600

Contribution to the seismic and maintenance work on the bridge because of the protection this work will give to the bulk wastewater pipes across it.

BULK WASTEWATER MINOR WORKS

\$50,000

This budget allows for minor works identified during the year which require immediate attention. The projects cannot be anticipated or programmed in advance.

WAINUIOMATA MINOR WORKS

\$35,000

This budget allows for minor works identified during the year which require immediate attention. The projects cannot be anticipated or programmed in advance.

TOTAL MAINTAINING SERVICES (ASSET RENEWALS)

\$1,463,600

CARRY OVER 1999/2000

Wise Park Stairwell Renovation

\$45,000

This work is dependent upon further investigations regarding the new Wastewater Treatment Plant scheme.

TOTAL MAINTAINING SERVICES (ASSET RENEWALS) INCLUDING CARRY OVER

\$1,508,600

IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)

LOCAL WASTEWATER FLOWMETERS	\$17,000
Installation of flowmeters at two unmetred pumping stations for inflow control (Ngaturi Grove and Cheviot Road). This installation is part of a group of eight pump stations targeted for flowmeter installation because of high inflow and infiltration in the wastewater catchments.	
LOCAL WASTEWATER SCADA INSTALLATIONS	\$10,000
Installation of SCADA equipment for monitoring purposes at Keruru pumping station.	
BULK WASTEWATER FLOWMETER	\$11,000
Installation of a flowmeter at a unmetred pumping station for inflow control (Rossiter Avenue). This installation is part of a group of eight pump stations targeted for flowmeter installation because of high inflow and infiltration in the wastewater catchments.	
WAINUIOMATA FLOWMETERS	\$19,300
Installation of flowmeters at two unmetred pumping stations for inflow control (Wellington Road and Wise Park). This installation is part of a group of eight pump stations targeted for flowmeter installation because of high inflow and infiltration in the wastewater catchments.	
TOTAL IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)	\$57,300

WASTEWATER PROJECTS - IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)

WASTEWATER PROJECT - HUTT VALLEY	\$1,170,975
<ul style="list-style-type: none"> • <i>Project Management and Administration Management Structure and Funding</i> - Consultant services for organisation issues and assessment of alternatives for project funding. \$310,975 • <i>Design Build Operate ("DBO") Contract Procurement Process</i> - Management of the DBO contract including contract administration, design review and initial phase of design and construction management. \$485,000 • <i>Consultation, Monitoring and Resource Management Act Processes</i> - Preparation of publicity information, ongoing targeted consultation, resource management processes and collection and management of project data including environmental monitoring. \$95,000 • <i>Scheme Element Development</i> - Technical investigations for various scheme elements including Silverstream storage tanks and overflow reduction work. \$280,000 	
WASTEWATER PROJECT - WAINUIOMATA	\$435,000
<ul style="list-style-type: none"> • <i>Consultation, Monitoring and Resource Management Act Processes</i> - Preparation of publicity information, ongoing targeted consultation, resource management processes and collection and management of project data including environmental monitoring. \$20,000 • <i>Scheme Element Development</i> - Technical investigations for the Wainuiomata to Seaview pipeline, tunnel renovation and pipeline easement payment. \$415,000 	
TOTAL WASTEWATER PROJECTS - IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)	\$1,605,975









13. STORMWATER

DESCRIPTION

The Council operates an effective drainage system to protect property from flooding damage. Stormwater infrastructure includes pipe networks, streetside gutters, retention dams and open watercourses. These are provided and maintained according to the reasonable costs of managing foreseeable flooding events.

REASON FOR ACTIVITY

No private markets exist to provide a comprehensive City-wide stormwater system.

PERFORMANCE MEASURES	SOURCE OF INFORMATION
 At least 80% of Hutt City residents are satisfied with stormwater services.	NRB Communitrak Survey
 Fewer than two stormwater reticulation incidents per kilometre of public stormwater drain reported to the Council.	Incident Reports
   Programmes to maintain current services (asset renewals, maintenance and operations) completed on time, to the required standard and within budget.	Management Reports
   Programmes to improve services (asset upgrades and new assets) completed on time, to the required standard and within budget.	Management Reports

THE PERFORMANCE SYMBOLS INDICATE WHICH PERFORMANCE MEASURES ARE USED FOR EACH PERFORMANCE MEASURE

 Completed on time	 Completed within budget	 Residents satisfied	 Completed to technical standards	 Completed effectively	 Completed efficiently
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STORMWATER - STATEMENT OF PROSPECTIVE FINANCIAL PERFORMANCE

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
OPERATING REVENUE				
Operating subsidies	12	14	14	14
Total operating revenue	12	14	14	14
OPERATING EXPENDITURE				
Employee costs	111	124	124	124
Supplier costs	243	235	235	235
Support costs	248	342	339	338
Maintenance costs	656	658	658	658
Interest expense	661	560	619	754
Depreciation	1,559	1,480	1,458	1,446
Total operating expenditure	3,478	3,399	3,433	3,555
NET DEFICIT BEFORE TAX	(3,466)	(3,385)	(3,419)	(3,541)

STORMWATER - PROSPECTIVE FUNDING REQUIREMENT

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
RATES FUNDING REQUIREMENT				
Net deficit before tax	(3,466)	(3,385)	(3,419)	(3,541)
Total rates funding requirement	(3,466)	(3,385)	(3,419)	(3,541)
LOAN FUNDING REQUIREMENT				
Capital expenditure - maintaining services	(348)	(263)	(350)	(270)
Capital expenditure - improving services	(783)	(700)	(633)	(560)
Less depreciation	1,559	1,480	1,458	1,446
Total loan funding surplus	428	517	475	616
TOTAL FUNDING REQUIREMENT	(3,038)	(2,868)	(2,944)	(2,925)

MAINTAINING SERVICES (ASSET RENEWALS)

MINOR WORKS **\$80,000**

This budget allows for minor works identified during the year which require immediate attention. The projects cannot be anticipated or programmed in advance.

STORMWATER RENEWALS **\$183,000**

This is part of the mains renewal programme involving the replacement of existing services that have reached the end of their useful life:

- Jackson Street (Britannia Street - Sydney Street) \$95,000
- Patrick Street (Jackson Street - Adelaide Street, alongside roading reconstruction programme) \$88,000

TOTAL MAINTAINING SERVICES (ASSET RENEWALS) **\$263,000**

IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)

HAIR STREET/GIBBS CRESCENT FLOOD PROTECTION **\$700,000**

The installation of a flood water bypass is required to provide protection against flooding of properties in the Hair Street/Gibbs Crescent area when the Hair Street stream is overloaded.

TOTAL IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS) **\$700,000**

GROUP - ENVIRONMENT













14. SOLID WASTE MANAGEMENT







DESCRIPTION

The Council contracts the collection of most residential and some commercial solid waste and household recycling. It also owns two landfills for the disposal of the City's refuse. This activity is guided by the Council's Waste Management Plan.

REASON FOR ACTIVITY

The Council wishes to promote recycling and waste reduction and to provide for the disposal of the City's solid waste. Residents and businesses can opt out of the Council controlled service but as yet no private sector operators have put forward acceptable proposals for non-Council landfills.

PERFORMANCE MEASURES	SOURCE OF INFORMATION
 At least 80% of Hutt City residents are satisfied with the refuse collection service.	NRB Communitrak Survey
 At least 80% of Hutt City residents are satisfied with the City's recycling service.	NRB Communitrak Survey
 At least 80% of Hutt City residents are satisfied with refuse disposal facilities.	NRB Communitrak Survey
 Landfill management plans and discharge consents are complied with.	Management Reports
   Programmes to maintain current services (asset renewals, maintenance and operations) completed on time, to the required standard and within budget.	Management Reports
   Programmes to improve services (asset upgrades and new assets) completed on time, to the required standard and within budget.	Management Reports

THE PERFORMANCE SYMBOLS INDICATE WHICH PERFORMANCE MEASURES ARE USED FOR EACH PERFORMANCE MEASURE					
 Completed on time	 Completed within budget	 Residents satisfied	 Completed to technical standards	 Completed effectively	 Completed efficiently

SOLID WASTE MANAGEMENT - STATEMENT OF PROSPECTIVE FINANCIAL PERFORMANCE

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
OPERATING REVENUE				
User charges	4,898	5,007	5,007	5,007
Total operating revenue	4,898	5,007	5,007	5,007
OPERATING EXPENDITURE				
Employee costs	180	181	181	181
Supplier costs	3,449	3,180	3,180	3,180
Support costs	246	236	234	233
Maintenance costs	74	81	81	81
Operating projects	77	189	189	189
Interest expense	83	43	50	61
Depreciation	548	601	553	581
Total operating expenditure	4,657	4,511	4,468	4,506
NET SURPLUS BEFORE TAX	241	496	539	501

SOLID WASTE MANAGEMENT - PROSPECTIVE FUNDING REQUIREMENT

For the year ending 30 June 2001

RATES FUNDING REQUIREMENT				
Net surplus before tax	241	496	539	501
Transfer to recycling reserve	(170)	(276)	(276)	(276)
Transfer to aftercare reserve	(283)	(283)	(283)	(283)
Transfer to capital reserve	(102)	(352)	(352)	(352)
Total rates funding requirement	(314)	(415)	(372)	(410)
LOAN FUNDING REQUIREMENT				
Capital expenditure - improving services	(575)	(423)	(511)	(2,260)
Less depreciation	548	601	553	581
Transfer from capital reserve	54	174	-	930
Total loan funding surplus/(requirement)	27	352	42	(749)
TOTAL FUNDING REQUIREMENT	(287)	(63)	(330)	(1,159)

OPERATING PROJECTS

RECYCLING AND WASTE REDUCTION

Residential Waste Reduction and Recycling Promotions

\$54,000

This programme will promote waste reduction and recycling to the residential sector through regular advertising in various media, the development of a waste reduction web page and brochure and other promotional material.

Commercial Waste Reduction and Recycling Promotions

\$25,000

This programme will promote waste reduction and recycling to the commercial sector. Specific actions include the production and distribution of information and a recycling directory along with promotional material for "clean companies" participating in waste reduction and cleaner production initiatives. An award will be presented to the best participating company.

In-house Recycling System

\$20,000

Implementation of a comprehensive recycling system within all the Council's buildings.

Enviromart

\$7,000

Regional share of operating costs for this Internet based waste exchange system. The Enviromart is a waste reduction tool that is currently in the pilot project stage throughout the Wellington region.

Eco-Community	\$5,000
This pilot project is to be undertaken with support from interested parties and will be set up within Moera. The project will involve the recycling centre, the neighbouring school, marae and shops working together to reduce their impact of their waste streams on the environment.	
Transfer Station Study	\$20,000
This budget will fund a feasibility study for waste reduction transfer stations.	
Total Recycling and Waste Deduction	\$131,000
DECOMMISSIONED LANDFILLS	
Old Wainuiomata Landfill	\$20,000
Leachate control works are required at the face of landfill.	
Eastbourne Landfill	\$21,000
Installation of post and wire fence around the leachate outlet pond and wetland area and the lease of the site from the existing owner.	
Wingate Landfill	\$17,000
Work is required for stability control within the old landfill area.	
Total Decommissioned Landfills	\$58,000
TOTAL OPERATING PROJECTS	\$189,000
SILVERSTREAM LANDFILL - IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)	
Leachate Control	\$70,000
This budget is required for a study into the minimisation of peak flows to trade waste sewers and implementation of identified minimisation schemes.	
Future Landfill Development	\$100,000
Work required includes groundwater investigations, development of resource consent applications and preliminary design of the future landfill.	
TOTAL SILVERSTREAM LANDFILL - IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)	\$170,000
WAINUIOMATA LANDFILL - IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)	
Stormwater Diversion	\$70,000
Completion of the diversion of the western stormwater drain and rationalisation of the stormwater and leachate pipe work.	
Leachate Disposal	\$10,000
Risk assessment of leachate disposal, control and cost minimisation.	
Silt Pond Relocation	\$148,000
Construction of new silt pond and associated drainage works and the removal of the existing silt pond. Remedial work will be required around the old pond area.	
TOTAL WAINUIOMATA LANDFILL - IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)	\$228,000
CARRY OVER 1999/2000	
Wainuiomata Landfill	\$25,000
Resource consent issues have extended this project into 2000/2001.	
TOTAL WAINUIOMATA LANDFILL - IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS) INCLUDING CARRY OVER	\$251,000













15. ENVIRONMENTAL MANAGEMENT

DESCRIPTION

The Council develops, implements and monitors the District Plan, relevant bylaws and other environmental policies and plans for the sustainable development of the City. The Council's statutory resource management and building approval functions as well as liquor licensing and environmental health are also included under this activity. Regular inspections are carried out to ensure compliance with legislative requirements, the District Plan, resource consent and building consent conditions and bylaw requirements. Regular inspections of business premises, certification and liquor licensing are undertaken to promote and protect public health in the City. Noise and hazardous substances are also controlled by this activity.

REASON FOR ACTIVITY

There is a legal requirement for this activity.

PERFORMANCE MEASURES	SOURCE OF INFORMATION
 All notified applications not requiring a hearing submitted for decision within ten working days. 80% of non-notified consents issued within five working days.	Computer Database Records
 90% of premises registered or licensed within 30 days of the date of application.	Computer Database Records
 80% of Hutt City users are satisfied the service in processing non-notified resource consents.	Customer Surveys
 80% of hearing participants are satisfied they have received a fair hearing.	Survey of participants
 80% of hearings decisions issued within ten working days of the hearing.	Computer Database Records
 Fewer than 1% of the Council's notified resource consent decisions successfully appealed in the Environment Court.	Computer Database Records
 90% of applications for building consents determined: <ul style="list-style-type: none"> • within nine working days for consents under \$500,000 in value; and • within 20 working days for consents over \$500,000. 	Computer Database Records
 Less than 5% of decisions sought on the Proposed District Plan, successfully appealed in the Environment Court.	Computer Database Records
 Annual Environmental Monitoring Report presented to the Council by the end of June 2001.	Council Minutes
 Reserve Management Plans for foreshore, esplanade, and river reserves approved by Council by the end of June 2001.	Council Minutes
 The Keep Hutt City Beautiful Programme to be developed and implemented in conjunction with community group representatives.	Divisional Records
 Business Care Cleaner Production programmes delivered to business and industry by 31 March 2001.	Divisional Records

THE PERFORMANCE SYMBOLS INDICATE WHICH PERFORMANCE MEASURES ARE USED FOR EACH PERFORMANCE MEASURE



Completed on time



Completed within budget



Residents satisfied



Completed to technical standards



Completed effectively



Completed efficiently

PERFORMANCE MEASURES	SOURCE OF INFORMATION
 At least 80% of customers are satisfied with the inspection service and requests for service.	Evaluation of survey forms
 All sites subject to resource consent conditions inspected for compliance within nine months of approval.	Computer Database Records

THE PERFORMANCE SYMBOLS INDICATE WHICH PERFORMANCE MEASURES ARE USED FOR EACH PERFORMANCE MEASURE

 Completed on time	 Completed within budget	 Residents satisfied	 Completed to technical standards	 Completed effectively	 Completed efficiently
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ENVIRONMENTAL MANAGEMENT - STATEMENT OF PROSPECTIVE FINANCIAL PERFORMANCE

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
OPERATING REVENUE				
User charges	1,406	1,535	1,535	1,535
Other revenue	23	19	23	23
Total operating revenue	1,429	1,554	1,558	1,558
OPERATING EXPENDITURE				
Employee costs	1,880	1,873	1,873	1,873
Supplier costs	552	656	656	656
Support costs	898	873	864	863
Maintenance costs	2	7	7	7
Interest expense	1	-	-	-
Depreciation	17	16	9	5
Total operating expenditure	3,350	3,425	3,409	3,404
NET DEFICIT BEFORE TAX	(1,921)	(1,871)	(1,851)	(1,846)

ENVIRONMENTAL MANAGEMENT - PROSPECTIVE FUNDING REQUIREMENT

For the year ending 30 June 2001

RATES FUNDING REQUIREMENT				
Net deficit before tax	(1,921)	(1,871)	(1,851)	(1,846)
Total rates funding requirement	(1,921)	(1,871)	(1,851)	(1,846)
LOAN FUNDING REQUIREMENT				
Less depreciation	17	16	9	5
Total loan funding surplus	17	16	9	5
TOTAL FUNDING REQUIREMENT	(1,904)	(1,855)	(1,842)	(1,841)




16. EMERGENCY MANAGEMENT

DESCRIPTION







The Council develops and implements City-wide emergency management plans, and promotes community preparedness for emergencies. Plans are also in place for dealing with and preventing rural fires. The Council maintains the in-house capacity to co-ordinate responses to both civil defence and rural fire emergencies.

REASON FOR ACTIVITY

This is a legal requirement under the Forest and Rural Fires Act and the Civil Defence Act.

PERFORMANCE MEASURES	SOURCE OF INFORMATION
 At least 65% of Hutt City residents are prepared for an emergency.	NRB Communitrak Survey
 Emergencies responded to in accordance with the Corporate Emergency Plan, Civil Defence Plan and related procedures.	Management Records
 Rural fire emergencies responded to in accordance with the Rural Fire Plan and related procedures.	Wellington Regional Rural Fire Committee Records

THE PERFORMANCE SYMBOLS INDICATE WHICH PERFORMANCE MEASURES ARE USED FOR EACH PERFORMANCE MEASURE

 Completed on time	 Completed within budget	 Residents satisfied	 Completed to technical standards	 Completed effectively	 Completed efficiently
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EMERGENCY MANAGEMENT - STATEMENT OF PROSPECTIVE FINANCIAL PERFORMANCE

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
OPERATING REVENUE				
Operating subsidies	30	30	30	30
Total operating revenue	30	30	30	30
OPERATING EXPENDITURE				
Employee costs	178	183	183	183
Supplier costs	83	83	83	83
Support costs	180	169	167	167
Maintenance costs	6	6	6	6
Interest expense	3	-	-	-
Depreciation	8	11	7	5
Total operating expenditure	458	452	446	444
NET DEFICIT BEFORE TAX	(428)	(422)	(416)	(414)

EMERGENCY MANAGEMENT - PROSPECTIVE FUNDING REQUIREMENT

For the year ending 30 June 2001

RATES FUNDING REQUIREMENT				
Net deficit before tax	(428)	(422)	(416)	(414)
Total rates funding requirement	(428)	(422)	(416)	(414)
LOAN FUNDING REQUIREMENT				
Less depreciation	8	11	7	5
Total loan funding surplus	8	11	7	5
TOTAL FUNDING REQUIREMENT	(420)	(411)	(409)	(409)

17. ANIMAL CONTROL

DESCRIPTION

This activity is concerned with the control of animals and stock in the City, and public education about the care and control of animals. A large part of the Council's activity involves dogs and dog registrations.

REASON FOR ACTIVITY

This is a legal requirement.

PERFORMANCE MEASURES	SOURCE OF INFORMATION
 At least 80% of Hutt City residents are satisfied with the Council's animal control.	NRB Communitrak Survey

THE PERFORMANCE SYMBOLS INDICATE WHICH PERFORMANCE MEASURES ARE USED FOR EACH PERFORMANCE MEASURE

 Completed on time	 Completed within budget	 Residents satisfied	 Completed to technical standards	 Completed effectively	 Completed efficiently
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ANIMAL CONTROL - STATEMENT OF PROSPECTIVE FINANCIAL PERFORMANCE

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
OPERATING REVENUE				
User charges	500	497	497	497
Other revenue	8	5	5	5
Total operating revenue	508	502	502	502
OPERATING EXPENDITURE				
Employee costs	232	215	215	215
Supplier costs	139	135	135	135
Support costs	162	159	157	157
Maintenance costs	5	5	5	5
Depreciation	3	2	2	2
Total operating expenditure	541	516	514	514
NET DEFICIT BEFORE TAX	(33)	(14)	(12)	(12)

ANIMAL CONTROL - PROSPECTIVE FUNDING REQUIREMENT

RATES FUNDING REQUIREMENT				
Net deficit before tax	(33)	(14)	(12)	(12)
Total rates funding requirement	(33)	(14)	(12)	(12)
LOAN FUNDING REQUIREMENT				
Capital expenditure - improving services	(10)	-	-	-
Less depreciation	3	2	2	2
Total loan funding (requirement)/surplus	(7)	2	2	2
TOTAL FUNDING REQUIREMENT	(40)	(12)	(10)	(10)

GROUP - ECONOMY


















18. URBAN DESIGN AND ENHANCEMENT







DESCRIPTION

The Council aims to develop an urban environment that will help to attract people and investment and enhance the City's image. The Council also recognises the contribution the City's heritage buildings and features play in the City's image and history.

REASON FOR ACTIVITY

The public space of the City is managed and developed by the Council on behalf of the community. The benefits of preserving buildings of architectural, heritage and historic value are to the community as a whole, as the work required is often of no benefit to the owner or occupier. The Council therefore purchases the public benefit on behalf of the community.

PERFORMANCE MEASURES	SOURCE OF INFORMATION
 Central Area programme completed on time, to the required standard and within budget.  	Management Reports
 Urban design and enhancement projects programme completed on time, to the required standard and within budget.  	Management Reports
 Earthquake risk heritage building fund projects completed on time, to the required standard and within budget.  	Management Reports
 Heritage Fund programme completed on time, to the required standard and within budget.  	Management Reports
 Suburban Shopping Centre programmes to improve services (asset upgrades and new assets) completed on time, to the required standard and within budget.  	Management Reports

THE PERFORMANCE SYMBOLS INDICATE WHICH PERFORMANCE MEASURES ARE USED FOR EACH PERFORMANCE MEASURE					
 Completed on time	 Completed within budget	 Residents satisfied	 Completed to technical standards	 Completed effectively	 Completed efficiently

URBAN DESIGN AND ENHANCEMENT - STATEMENT OF PROSPECTIVE FINANCIAL PERFORMANCE

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
OPERATING REVENUE				
Total operating revenue	-	-	-	-
OPERATING EXPENDITURE				
Employee costs	130	106	106	106
Support costs	144	132	131	130
Operating projects	125	211	211	211
Interest expense	4	-	-	-
Depreciation	-	-	17	22
Total operating expenditure	403	449	465	469
NET DEFICIT BEFORE TAX	(403)	(449)	(465)	(469)

URBAN DESIGN AND ENHANCEMENT - PROSPECTIVE FUNDING REQUIREMENT

For the year ending 30 June 2001

RATES FUNDING REQUIREMENT				
Net deficit before tax	(403)	(449)	(465)	(469)
Total rates funding requirement	(403)	(449)	(465)	(469)
LOAN FUNDING REQUIREMENT				
Capital expenditure - improving services	(303)	(443)	(250)	(250)
Less depreciation	-	-	17	22
Total loan funding requirement	(303)	(443)	(233)	(228)
TOTAL FUNDING REQUIREMENT	(706)	(892)	(698)	(697)

OPERATING PROJECTS

URBAN DESIGN AND ENVIRONMENTAL PROJECTS

Urban Design Projects **\$25,000**

Development of co-ordinated signage design and policy throughout the City and a prioritised programme of installations.

Rapid Response Anti-Graffiti Service **\$90,000**

Grant for the establishment and operation of a City-wide rapid response anti-graffiti service.

Total Urban Design and Environmental Projects **\$115,000**

HERITAGE FUND

Earthquake Risk and Heritage Building Fund **\$75,000**

Funding to provide grants to building owners for feasibility studies, working drawings and strengthening work.

Heritage Project Fund **\$20,000**

Funding for projects such as plaques, trails and interpretative projects.

Oral Archives Project **\$1,000**

Funding for an archives scoping project which will analyse current oral archives and explore the possible establishment of a co-ordinated oral archive for the City.

Total Heritage Fund **\$96,000**

TOTAL OPERATING PROJECTS **\$211,000**

IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)

COMMERCIAL DEVELOPMENT

Suburban Shopping Centres **\$100,000**

Continuation of the programme of streetscape improvements for suburban shopping centres. The budget now recognises design and project management costs.

Central City Area Environmental Improvements **\$250,000**

Second year of a six year improvement programme based on a central City design concept. This budget will fund the redevelopment of Andrews Avenue.

Jackson Street Paving **\$18,000**

Funding to complete the paving upgrade on Jackson Street from Buick Street to Kensington Avenue.

TOTAL IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS) **\$368,000**

CARRY OVER 1999/2000

Suburban Shopping Centre Fund **\$75,000**

Targeted project management will advance schemes in 2000/2001.

**TOTAL IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)
INCLUDING CARRY OVER** **\$443,000**

19. COMMERCIAL PROPERTY

DESCRIPTION

The Council provides and maintains a number of properties that it operates on a commercial basis. The main portfolios are housing units for elderly people, buildings used for the Council's administration and the Seaview Marina.

REASON FOR ACTIVITY

The Council's ownership of most of its commercial property is historical. The Council's policy is to retain the housing stock, sell long term leases for the marina berths and in the longer term, to review its ownership of properties it currently occupies.

PERFORMANCE MEASURES	SOURCE OF INFORMATION
At least 91% occupancy for rental housing.	Property Division Records
At least 90% occupancy for commercial properties.	Property Division Records
At least 80% occupancy for Marina berths.	Seaview Marina Records
Programmes to maintain current services (asset renewals, maintenance and operations) completed on time, to the required standard and within budget. 	Management Reports
Programmes to improve services (asset upgrades and new assets) completed on time, to the required standard and within budget. 	Management Reports

THE PERFORMANCE SYMBOLS INDICATE WHICH PERFORMANCE MEASURES ARE USED FOR EACH PERFORMANCE MEASURE

Completed on time	Completed within budget	Residents satisfied	Completed to technical standards	Completed effectively	Completed efficiently
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COMMERCIAL PROPERTY - STATEMENT OF PROSPECTIVE FINANCIAL PERFORMANCE

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
OPERATING REVENUE				
User charges	2,646	2,486	2,247	2,108
Other revenue	17	-	-	-
Total operating revenue	2,663	2,486	2,247	2,108
OPERATING EXPENDITURE				
Employee costs	142	132	132	132
Supplier costs	726	709	638	613
Support costs	205	22	22	22
Maintenance costs	683	671	554	504
Interest expense	418	309	314	373
Depreciation	739	758	730	679
Total operating expenditure	2,913	2,601	2,390	2,323
NET DEFICIT BEFORE TAX	(250)	(115)	(143)	(215)

COMMERCIAL PROPERTY - PROSPECTIVE FUNDING REQUIREMENT

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
RATES FUNDING REQUIREMENT				
Net deficit before tax	(250)	(115)	(143)	(215)
Total rates funding requirement	(250)	(115)	(143)	(215)
LOAN FUNDING REQUIREMENT				
Capital expenditure - maintaining services	(103)	(70)	(55)	(55)
Capital expenditure - improving services	(35)	(39)	-	(120)
Less depreciation	739	758	730	679
Less asset sales	3,965	3,200	1,000	2,300
Total loan funding surplus	4,566	3,849	1,675	2,804
TOTAL FUNDING SURPLUS	4,316	3,734	1,532	2,589

MAINTAINING SERVICES (ASSET RENEWALS)

COMMERCIAL PROPERTY

Laings Road Administration Building **\$20,300**

- Replacement of the floor membranes on the Mayoral and Council Chamber balconies \$4,500
- Replacement of floor coverings in selected areas of the 2nd and 3rd floors \$15,800

Petone Service Centre **\$4,000**

Replacement of the floor covering in the library's workroom.

Wainuiomata Service Centre **\$2,800**

Replacement of floor coverings in the kitchen and cafeteria area.

The Pavilion **\$2,500**

Replacement of some floor coverings in the first floor.

Total Commercial Property **\$29,600**

SEAVIEW MARINA

Seaview Marina **\$25,000**

Final stage of the programme to renew rip-rap.

Total Seaview Marina **\$25,000**

TOTAL MAINTAINING SERVICES (ASSET RENEWALS) **\$54,600**

CARRY OVERS 1999/2000

COMMERCIAL PROPERTY

Central Administration Building Improvements **\$7,500**

The ventilation upgrade will be completed early in 2000/2001.

SEAVIEW MARINA

Seaview Marina Improvements **\$7,000**

Remaining landscaping works are programmed for completion before next summer.

**TOTAL MAINTAINING SERVICES (ASSET RENEWALS)
INCLUDING CARRY OVERS** **\$69,100**

IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)

SEAVIEW MARINA

Amenity Improvements and Dinghy Ramp/Rack

\$9,200

Connection of the office toilet to the sewerage system and the completion of the dinghy ramp and installation of a dinghy rack.

TOTAL IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)

\$9,200

CARRY OVER 1999/2000

HOUSING

Rental Housing Improvements

\$30,000

Progress is dependent upon appropriate access to the units.

TOTAL IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)

INCLUDING CARRY OVER

\$39,200








20. ECONOMIC DEVELOPMENT

DESCRIPTION







The Council has a leading role in fostering the City's growth in a number of ways. These are through creating a business friendly environment, facilitating the expansion and creation of local businesses and employment, increasing tourism to the City and contributing to regional growth through regional economic development initiatives.

REASON FOR ACTIVITY

Individual businesses generally have insufficient incentives to explore opportunities that benefit the City as a whole as well as themselves. The City's businesses and residents benefit from the Council's support of the business sector and from the promotion of the City as a place to visit.

PERFORMANCE MEASURES	SOURCE OF INFORMATION
 Economic development projects completed on time, to the required standard and within budget.  	Management Reports
 Hutt 2000 business plan milestones met.	Management Reports
 Jackson Street programme business plan milestones met.	Management Reports
 Five Cities Group milestones met.	Management Reports
 At least 80% of Hutt City residents are satisfied with the visitor information services and special events.	NRB Communitrak Survey

THE PERFORMANCE SYMBOLS INDICATE WHICH PERFORMANCE MEASURES ARE USED FOR EACH PERFORMANCE MEASURE

 Completed on time	 Completed within budget	 Residents satisfied	 Completed to technical standards	 Completed effectively	 Completed efficiently
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ECONOMIC DEVELOPMENT - STATEMENT OF PROSPECTIVE FINANCIAL PERFORMANCE

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
OPERATING REVENUE				
Total operating revenue	-	-	-	-
OPERATING EXPENDITURE				
Employee costs	129	155	155	155
Support costs	136	186	184	184
Operating projects	734	678	678	678
Depreciation	-	-	5	7
Total operating expenditure	999	1,019	1,022	1,024
NET DEFICIT BEFORE TAX	(999)	(1,019)	(1,022)	(1,024)

ECONOMIC DEVELOPMENT - PROSPECTIVE FUNDING REQUIREMENT

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
RATES FUNDING REQUIREMENT				
Net deficit before tax	(999)	(1,019)	(1,022)	(1,024)
Total rates funding requirement	(999)	(1,019)	(1,022)	(1,024)
LOAN FUNDING REQUIREMENT				
Capital expenditure - maintaining services	-	-	-	(5)
Capital expenditure - improving services	-	(200)	(125)	(100)
Less depreciation	-	-	5	7
Total loan funding requirement	-	(200)	(120)	(98)
TOTAL FUNDING REQUIREMENT	(999)	(1,219)	(1,142)	(1,122)

OPERATING PROJECTS

COMMERCIAL DEVELOPMENT

Hutt 2000 \$240,000

Second year of a six year contract for the promotion and marketing of the central commercial area of the City.

Jackson Street Programme \$60,000

Continuing funding of Mainstreet Programme (funded from the Jackson Street, Petone rate levied on businesses in the area).

Total Commercial Development \$300,000

ECONOMIC DEVELOPMENT

Economic Development Fund \$50,000

Provision for further funding of economic development initiatives.

Five Cities Regional Economic Development Group \$40,000

Contribution to marketing and promotion activities which includes \$25,000 for Invest Wellington and \$15,000 for other five cities initiatives.

Economic Development Projects \$35,000

Projects include an engineering technology cluster, external monitoring programme and the Wellington Regional Economic Forum.

Total Economic Development \$125,000

PROMOTIONS AND VISITOR INFORMATION

Visitor Information Services \$100,000

These services involve the production of new information promoting the City and the distribution of Hutt City information locally and nationally.

Centrestage \$10,000

Contribution to Centrestage for international marketing of the City.

Upper Hutt Joint Projects \$10,000

Joint projects with Upper Hutt City to market the Hutt Valley.

Events and Promotions \$95,000

Contributions and seeding funding for promotional events.

International Co-operating Cities	\$38,000
Support for the co-operative relationship with Minoh and Tempe.	

Total Promotions and Visitor Information	\$253,000
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TOTAL OPERATING PROJECTS	\$678,000
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IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)

ECONOMIC DEVELOPMENT

Seaview/Gracefield Developments	\$200,000
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Programme of planned developments and enhancements around the Seaview and Gracefield industrial area.

TOTAL IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)	\$200,000
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OTHER ACTIVITIES



21. MANAGING THE INVESTMENTS







DESCRIPTION

The Council set up Local Authority Trading Enterprises (“LATEs”) to ensure that operations in those areas are accountable and efficient. The Council will look after its shareholdings in the LATEs, requiring that they operate in an efficient, effective and profitable manner. The LATEs are:







- *Centre City Plaza Limited: this is a property company which owns and operates the Centre City Plaza Development, a retail, cinema and parking complex in the City’s Central Business District.*
- *Caulfold Holdings Limited: this is a property company which formerly owned and leased Stage 1 of the Centre City Plaza Development.*

REASON FOR ACTIVITY

The LATEs were established to allow the Council to operate in a more accountable, contestable and efficient way when it purchases services provided by the LATEs and their subsidiaries. This purpose has been achieved and the Council now intends to sell Centre City Plaza Limited. Until the sale is complete, the following performance measures will apply.

PERFORMANCE MEASURES	SOURCE OF INFORMATION
 Centre City Plaza Limited will achieve a rate of return on capital 6% before taxation.	Centre City’s Quarterly Financial Reports
 Property maintenance carried out according to programme and best of trade standards.	Property Division Records and documentation
 All building, technical and regulatory standards complied with.	Centre City’s Quarterly Financial Reports
 Targets achieved within allocated budget.	Building Services Records; Monthly and Annual Building Warrant of Fitness Inspections
 Value of the assets maximised with a view to selling no later than 30 June 2001.	Centre City’s Quarterly Financial Reports
 Reporting obligations to the Council met by Caulfold Holdings Limited.	Caulfold Holding’s Quarterly Financial Reports

THE PERFORMANCE SYMBOLS INDICATE WHICH PERFORMANCE MEASURES ARE USED FOR EACH PERFORMANCE MEASURE

 Completed on time	 Completed within budget	 Residents satisfied	 Completed to technical standards	 Completed effectively	 Completed efficiently
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MANAGING THE INVESTMENTS - STATEMENT OF PROSPECTIVE FINANCIAL PERFORMANCE

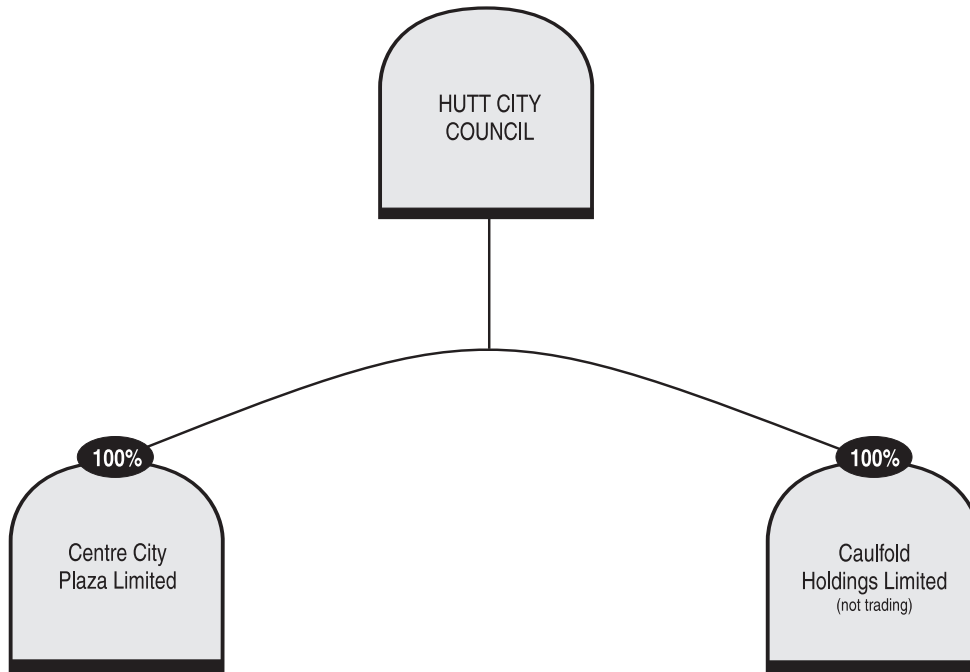
For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
OPERATING REVENUE				
Dividends from LATEs	-	-	-	-
Total operating revenue	-	-	-	-
OPERATING EXPENDITURE				
Interest expense	-	-	-	-
Total operating expenditure	-	-	-	-
NET DEFICIT BEFORE TAX	-	-	-	-

MANAGING THE INVESTMENTS - PROSPECTIVE FUNDING REQUIREMENT

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
RATES FUNDING REQUIREMENT				
Net deficit before tax	-	-	-	-
Total rates funding requirement	-	-	-	-
TOTAL FUNDING REQUIREMENT	-	-	-	-



22. COUNCIL MANAGEMENT SERVICES

DESCRIPTION

The activities undertaken by Council Management Services include:

1. Office of the Chief Executive

Legal Counsel
Communications

2. Corporate Planning

Strategic Planning
City Secretariat
Mayor's Office
Human Resources
Support Services
Corporate Library

3. Customer Relations

Customer Call Centre
Customer Service Centre

4. Finance

Rates Estimation
Rates Collection
Debt Management
Financial Accounting
Management Accounting
Payroll

5. Information Management





Information Technology
Corporate Information
Records
Archives
Engineering Records
Land Information Services

6. Administration

Customer Services
Asset Management
Development Policy
Leisure Services
Street Services
Water Services
Property
Community Development

REASON FOR ACTIVITY

Council Management Services are necessary for the proper management of the City. The main areas are organisational management, financial management and reporting, customer services, risk management and management of information. There are a number of additional supporting services that ensure all activities perform in a cost efficient manner.

PERFORMANCE MEASURES	SOURCE OF INFORMATION
 Balanced operating budget achieved, specifically in 2000/2001 a surplus of \$3.045 million.	Annual Plan, Quarterly Accounts and Annual Accounts
 Balanced cash flow achieved, while rate funding depreciation and loan funding capital expenditure (excluding fund transfer items, capital subsidies and asset sales).	Annual Plan, Quarterly Accounts and Annual Accounts
 Management of net debt to levels no greater than in the debt profile, specifically in the 2000/2001 financial year closing net debt less than \$42.409 million.	Annual Plan, Quarterly Accounts and Annual Accounts
 Total rate increases no more than inflation as measured by the most recent actual Consumer Price Index.	Annual Plan

THE PERFORMANCE SYMBOLS INDICATE WHICH PERFORMANCE MEASURES ARE USED FOR EACH PERFORMANCE MEASURE



Completed on time



Completed within budget



Residents satisfied





Completed to technical standards



Completed effectively



Completed efficiently

PERFORMANCE MEASURES	SOURCE OF INFORMATION
 Capital expenditure, excluding carry overs, the Hutt Valley and Wainuiomata Wastewater Schemes, the Landfills, and Reserve, Purchase and Development funded projects below \$5.8 million in 2000/2001 dollars (specifically in 2000/2001 capped capital expenditure will total \$5.069 million).	Quarterly Financial Reports
 The programme of asset sales to generate \$75.0 million by 2003/2004 will be continued (specifically in 2000/2001 asset sales total \$10.679 million).	Quarterly Financial Reports

THE PERFORMANCE SYMBOLS INDICATE WHICH PERFORMANCE MEASURES ARE USED FOR EACH PERFORMANCE MEASURE

 Completed on time	 Completed within budget	 Residents satisfied	 Completed to technical standards	 Completed effectively	 Completed efficiently
---	---	---	--	---	---

COUNCIL MANAGEMENT SERVICES - STATEMENT OF PROSPECTIVE FINANCIAL PERFORMANCE

For the year ending 30 June 2001

	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s
OPERATING REVENUE				
User charges	925	894	894	894
Gain on disposal of assets	2,601	-	-	-
Other revenue	684	642	642	642
Total operating revenue	4,210	1,536	1,536	1,536
OPERATING EXPENDITURE				
Employee costs	5,844	4,903	4,903	4,903
Supplier costs	5,827	5,798	5,885	5,885
Maintenance costs	183	143	143	143
Operating projects	177	3	3	3
Depreciation	1,094	1,209	1,018	998
Total operating expenditure	13,125	12,056	11,952	11,932
OPERATING DEFICIT	(8,915)	(10,520)	(10,416)	(10,396)
Less costs allocated to significant activities	11,017	10,520	10,416	10,396
NET SURPLUS BEFORE TAX	2,102	-	-	-

COUNCIL MANAGEMENT SERVICES - PROSPECTIVE FUNDING REQUIREMENT

For the year ending 30 June 2001

RATES FUNDING REQUIREMENT				
Net surplus before tax	2,102	-	-	-
Transfer to operating reserve	(100)	(100)	-	-
Rate funded debt repayment	(2,029)	(650)	(292)	848
Total rates funding (requirement)/surplus	(27)	(750)	(292)	848
LOAN FUNDING REQUIREMENT				
Capital expenditure - maintaining services	(145)	(442)	(442)	(442)
Capital expenditure - improving services	(949)	(458)	(500)	(500)
Less depreciation	1,094	1,209	1,018	998
Less asset sales	7,923	7,479	-	-
Less rate funded debt repayment	2,029	650	292	(848)
Total loan funding surplus/(requirement)	9,952	8,438	368	(792)
TOTAL FUNDING SURPLUS	9,925	7,688	76	56

OPERATING PROJECT

Mayoral Office	\$3,000
NZ Representatives Grant are made to Hutt City residents to represent New Zealand overseas.	

TOTAL OPERATING PROJECT	\$3,000
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CUSTOMER RELATIONS - MAINTAINING SERVICES (ASSET RENEWALS)

PABX Developments	\$10,000
The allowance is for the maintenance of the PABX system and associated work required to improve call management.	

TOTAL CUSTOMER RELATIONS - MAINTAINING SERVICES (ASSET RENEWALS)	\$10,000
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INFORMATION TECHNOLOGY - MAINTAINING SERVICES (ASSET RENEWALS)

PC Replacement Programme	\$152,000
Replacement programme for old, low specification PCs.	

Printer Replacement	\$36,000
Replacement programme for older printers.	

Microsoft - Selected Licence Purchases	\$10,000
Purchases of Microsoft licences that are not covered by maintenance budgets.	

Network Changes and Renewals	\$30,000
Allowance for changes and renewals to the network infrastructure.	

Server Maintenance	\$30,000
Allowance to maintain capacity of central computer servers to meet growth in demand.	

Xerox Printer	\$10,000
Replacement printer for Engineering Records.	

Inkjet Plotter	\$20,000
Replacement plotter for Land Information Services.	

Executive Information System ("EIS") Maintenance	\$27,000
To allow for the maintenance of the central management reporting system to meet changing needs of performance reporting.	

Citrix Software Maintenance	\$45,000
To allow for the connection of low end PCs to the Council's network and access for remote support.	

Intranet and Internet Maintenance	\$72,000
This budget allows for the maintenance of the Council's Internet and Intranet to ensure that latest documentation is published and that both sites meet the requirements and expectations of staff and customers.	

TOTAL INFORMATION TECHNOLOGY - MAINTAINING SERVICES (ASSET RENEWALS)	\$432,000
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INFORMATION TECHNOLOGY - IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)

Software Enhancements \$85,000
Allowance for enhancements to core business applications and the purchase of non-Microsoft software.

Archives Facility Improvements \$15,000
Improvement of the storage conditions at the Council's central archives facility.

TOTAL INFORMATION TECHNOLOGY - IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS) \$100,000

CARRY OVER 1999/2000

Enhancements to Business Applications \$113,500
Payments on certain software modules are pending, subject to satisfactory user testing of the applications.

**TOTAL INFORMATION TECHNOLOGY - IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)
INCLUDING CARRY OVER** \$213,500

ADMINISTRATION - IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)

Health and Safety Equipment \$20,000
This budget continues the programme to ensure compliance with health and safety requirements.

Disabled Access \$50,000
This work continues the programme to ensure all the Council-owned facilities comply with the relevant disabled access codes.

TOTAL ADMINISTRATION - IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS) \$70,000

CARRY OVER 1999/2000

Disabled Access to Council Buildings \$175,000
Work will commence early in 2000/2001.

**TOTAL ADMINISTRATION - IMPROVING SERVICES (ASSET UPGRADES AND NEW ASSETS)
INCLUDING CARRY OVER** \$245,000

STATEMENT OF SIGNIFICANT CHANGES IN POLICIES OR ACTIVITIES

In accordance with section 223D of the Local Government Act 1974 the Council is required to declare any significant changes in policies or activities planned for the next three years.

CHANGES IN POLICIES

This Annual Plan follows the policies set out in the Council's Funding Policy and Long Term Financial Strategy 1998/2008, which were adopted in 1998. A Statement of Accounting Policies and outlines of the Funding Policy, Investment Policy and Borrowing Management Policy are included in this document (please refer to the Policy Statements section).

THE FUNDING POLICY

Some changes in the Funding Policy are proposed in this Annual Plan. Council has reviewed the step two and three modifications and proposes to alter the following:

- *the allocation of costs for Recycling and Waste Reduction*
- *the level of fixed charges to fund activities*
- *the public funding distribution for Roothing, Traffic Management and the Heritage Fund*
- *the target for Business and Residential rates for 2000/2001*
- *the number of significant activities.*

These changes are fully detailed within the Funding Policy 1998/2001 - Outline statement on pages 109-115.

THE LONG TERM FINANCIAL STRATEGY

The Long Term Financial Strategy has been revised for the years 2000/2010 and appears in the following section. Significant changes have been made to the Council's Long Term Financial Strategy and these are detailed in the introduction on page 89:

The main changes are:

- *the inclusion of the new wastewater project costs in accordance with contractual commitments*
- *a progressive reduction in discretionary capital expenditure down to \$5.0 million in 2003/2004*
- *the use of straight-line depreciation instead of the long run average renewal method for infrastructure assets.*

CHANGES IN ACTIVITIES

The Council has reviewed its structure of 38 significant activities that formed the reporting framework of the last several years. As a consequence, the number of significant activities has been reduced to 20. The main change is in how these services are reported as the revision has amalgamated some of the old activities into a fewer number of new activities. Details of the changes are included as an appendix on page 131. The new 20 significant activities have also been reordered to more closely mirror the Council's new Strategic Plan 2000/2010. No further change in activities is planned for the next three years.

CHANGES TO PERFORMANCE MEASURES

There have been a few changes to performance measures for this year. Some performance measures have been revised but most are the same as for 1999/2000. The reduction in significant activities has meant a reduction in measures wherever the amalgamation of old activities into a new activity would have resulted in the duplication of the same performance measure.

CHANGES TO THE RATING SYSTEM

This year's Annual Plan proposes increases to fixed charges and minor adjustments to rating differentials. The combined effect of these changes is to reduce total commercial rates income by around 5% and increase total residential rates income by around 5%. A slight increase is proposed for the rating differential for Eastbourne business. The transitional business group will become part of the business general group of properties in 2000/2001.

The Council intends to further reduce the overall business general differential in the next three years and to move towards eventually making business Eastbourne properties a part of the business general group.

CHANGES TO FEES AND CHARGES

The Local Government No. 3 Amendment Act requires the Council to look at the costs and benefits of each significant activity and, where specific users can be identified, charge the users for each service. In order to comply with the legislation, the Council has reviewed its fees and charges to make further progress towards fully implementing the Funding Policy.

Apart from movements to achieve the final allocation of costs as set out in the Funding Policy, there are no other intentions to significantly change fees and charges over the next three years.

CHANGES TO THE LOCAL AUTHORITY TRADING ENTERPRISES ("LATES")

The Council operates two Local Authority Trading Enterprises: Centre City Plaza Limited and Caulfold Holdings Limited. The Long Term Financial Strategy assumes the sale of Centre City Plaza Limited in 2000/2001. Caulfold Holdings Limited is a non-trading company and is not intended for sale.

The Council is currently investigating the feasibility of setting up a property LATE to manage its rental housing, halls and venues and the Seaview Marina.

LONG TERM FINANCIAL STRATEGY

2000/2010

Note: This is the Long Term Financial Strategy of the Council in terms of section 122K of the Local Government Act 1974.

To avoid repetition, information such as the reasons for the Council's activities is to be found in other parts of this Annual Plan.



LONG TERM FINANCIAL STRATEGY - INTRODUCTION

It is a requirement of the Local Government Act 1974 to present a financial strategy that spans ten years. This provides an opportunity for ratepayers to assess the appropriateness of the financial actions planned by the Council.

The financial strategy outlines how the Council will be funded for the next ten years and how that money will be spent. It is intended to ensure proper and prudent financial management and asset management in the long term.

Council has Asset Management Plans for its assets. These plans have provided the basis for the development of the Long Term Financial Strategy ("LTFS").

The LTFS is based on estimates of costs into the future. It is likely that changes will be required as events evolve and as the results of the tender process for major projects become known.

ASSUMPTIONS

The following assumptions have been made in preparing the financial statements:

- *Service levels are generally assumed to remain the same for the period covered by the LTFS, with the exception of improved treatment and disposal of liquid waste as a result of the Hutt Valley and Wainuiomata wastewater projects.*
- *Population is assumed to remain static, or increase only marginally.*
- *Provision has been made for inflation of 1.9% for the 2000/2001 financial year, but no further inflation has been provided for in subsequent financial years.*
- *The average interest rate on debt is assumed to be 8.0%. This is based on the pattern of existing commitments and judgement about future trends.*
- *Asset sales are included in accordance with Council resolutions. The financial statements also assume the sale of the Council's investment in Centre City Plaza Limited in the 2000/2001 financial year.*
- *The uniform annual charge for wastewater is increased gradually by \$24 per year for five years. The total additional charge of \$120 per connection to the wastewater system is used to fund the ongoing costs of operating the new wastewater treatment facilities.*
- *Depreciation and interest costs are fully funded from rates and other operating revenue.*
- *Capital expenditure is funded by loans, capital subsidies, transfers from reserves and the rate funded depreciation charge.*
- *Asset sales are used to repay debt over and above scheduled debt repayments.*

SIGNIFICANT CHANGES

The following significant changes have been made to the Council's LTFS:

- *The Hutt Valley and Wainuiomata wastewater project costs have been included in accordance with contractual commitments. Previously costs for these projects were based on estimates. As a result, the LTFS shows reductions in planned capital expenditure of \$16 million, and planned operating expenditure of \$1.6 million per annum.*
- *The connection charge for sewerage has been adjusted to reflect these new wastewater costs. However, future trade waste charges have not yet been assessed and are therefore not currently included in the LTFS.*
- *The Council has implemented a programme to progressively reduce discretionary capital expenditure. The limit on this type of expenditure is currently set at \$5.8 million per annum. The limit will be reduced each year until it reaches \$5.0 million in 2003/2004 and remains at that level thereafter. Capital projects have been reprioritised and then rescheduled to fit within these new limits.*
- *The Council no longer uses the long run average renewal method for calculating depreciation charges on infrastructure assets. Straight-line depreciation charges on infrastructure assets have been incorporated in the LTFS for the first time. This change has reduced forecast operating surpluses by approximately \$3 million dollars per annum, but has had no impact on rates or debt levels. The Statement of Accounting Policies explains the depreciation rates in more detail.*

- *Years two through ten of the LTFS have been amended to reflect a continuation of the operational efficiencies budgeted for the 2000/2001 financial year.*

RISK

There are several significant risks that could have a material impact on whether Council is able to achieve the financial results indicated in the LTFS:

- *The Council has used conservative estimates for the likely proceeds from the sale of assets, including Council LATEs. However, there is a risk that the values indicated on the Statement of Prospective Movements in Net Debt will not be realised.*
- *Expenditure items relating to major projects have been estimated. This includes the timing and amounts for capital expenditure and operating costs. The outcome of tender evaluation and negotiation processes on these projects may materially impact on the LTFS.*

COMMITMENTS AND CONTINGENCIES

The financial statements provide for all the material capital and operating commitments known to the Council.

Prudent provisions have also been made in these financial statements for probable future obligations of the Council.

LONG TERM FINANCIAL STRATEGY - STATEMENT OF PROSPECTIVE NET FUNDING REQUIREMENTS BY ACTIVITY

For the year ending 30 June 2001

	Actual 30/6/1999 \$000s	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s	Projection 30/6/2004 \$000s	Projection 30/6/2005 \$000s	Projection 30/6/2006 \$000s	Projection 30/6/2007 \$000s	Projection 30/6/2008 \$000s	Projection 30/6/2009 \$000s	Projection 30/6/2010 \$000s
Libraries	4,641	4,444	4,446	4,259	4,236	4,178	4,170	4,171	4,154	4,148	4,138	4,132
Museums	1,526	1,711	1,646	1,946	1,905	1,890	1,535	1,589	1,522	1,545	1,507	1,499
Aquatics and Recreation Programmes	2,589	3,020	2,966	2,680	2,716	2,709	2,704	2,690	2,673	2,656	2,637	2,616
Parks and Reserves	4,071	8,134	6,458	6,043	6,104	6,100	6,312	6,061	6,042	5,984	5,962	6,763
Community Assistance	1,816	1,926	2,017	1,997	2,001	2,005	2,004	2,004	2,003	2,003	2,002	2,002
Community Property	468	600	1,222	1,408	1,392	1,398	558	1,888	567	531	542	531
Elected Members	970	1,180	1,197	1,192	1,191	1,190	1,189	1,188	1,187	1,186	1,186	1,185
Advice and Support Services	2,092	2,278	2,479	2,456	2,451	2,445	2,438	2,432	2,428	2,425	2,423	2,421
Roading and Traffic Management	10,600	11,103	10,802	10,155	11,052	10,589	11,403	10,323	10,031	9,763	9,575	9,484
Parking	(466)	(202)	(621)	(609)	(627)	(639)	(651)	(544)	(642)	(655)	(614)	(559)
Water	10,545	8,802	8,202	8,417	8,281	8,621	8,716	8,352	8,208	8,505	10,471	10,179
Wastewater	7,267	7,319	6,436	49,566	11,352	13,330	11,363	7,538	8,165	8,102	7,323	7,170
Stormwater	2,687	3,038	2,868	2,944	2,925	3,496	2,852	2,960	4,892	4,903	2,351	2,298
Solid Waste Management	1,943	287	63	330	1,159	1,476	74	19	14	(342)	(349)	(356)
Environmental Management	1,887	1,904	1,855	1,842	1,841	1,838	1,836	1,834	1,832	1,831	1,830	1,830
Emergency Management	445	420	411	409	409	409	408	408	407	407	407	407
Animal Control	80	40	12	10	10	10	9	9	9	8	8	8
Urban Design and Enhancement	1,079	706	892	698	697	697	697	696	696	696	696	696
Commercial Property	(5,740)	(4,316)	(3,734)	(1,532)	(2,589)	(1,355)	(303)	(328)	(360)	(394)	(431)	(473)
Economic Development	1,072	999	1,219	1,142	1,122	1,076	1,071	1,035	1,040	1,035	1,040	1,034
Managing the Investments	904	-	-	-	-	-	-	-	-	-	-	-
Council Management Services	(624)	(9,925)	(7,688)	(76)	(56)	(128)	(95)	(71)	(52)	(39)	(29)	(21)
TOTAL FUNDING REQUIREMENT	49,852	43,468	43,148	95,277	57,572	61,335	58,290	54,254	54,816	54,298	52,675	52,846
FUNDED BY:												
Rates	55,924	55,336	56,257	57,138	59,458	60,339	61,220	61,220	61,220	61,220	61,220	61,220
New loans/(loan repayment)	(6,072)	(11,868)	(13,109)	38,139	(1,886)	996	(2,930)	(6,966)	(6,404)	(6,922)	(8,545)	(8,374)
TOTAL FUNDING	49,852	43,468	43,148	95,277	57,572	61,335	58,290	54,254	54,816	54,298	52,675	52,846

LONG TERM FINANCIAL STRATEGY - STATEMENT OF PROSPECTIVE NET COST OF SERVICES

For the year ending 30 June 2001

	Actual 30/6/1999 \$000s	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s	Projection 30/6/2004 \$000s	Projection 30/6/2005 \$000s	Projection 30/6/2006 \$000s	Projection 30/6/2007 \$000s	Projection 30/6/2008 \$000s	Projection 30/6/2009 \$000s	Projection 30/6/2010 \$000s
Libraries	4,325	4,564	4,235	4,229	4,239	4,230	4,221	4,221	4,208	4,201	4,190	4,183
Museums	1,588	1,740	1,593	1,597	1,614	1,615	1,613	1,607	1,599	1,591	1,583	1,574
Aquatics and Recreation Programmes	2,739	2,961	2,940	2,825	2,853	2,847	2,839	2,823	2,803	2,784	2,763	2,739
Parks and Reserves	4,088	6,016	6,321	6,352	6,416	6,412	6,405	6,376	6,336	6,298	6,256	6,213
Community Assistance	1,795	1,926	2,012	1,992	1,996	2,000	1,999	1,999	1,998	1,998	1,997	1,997
Community Property	600	701	759	765	785	796	778	783	791	782	775	766
Elected Members	975	1,180	1,197	1,192	1,191	1,190	1,189	1,188	1,187	1,186	1,186	1,185
Advice and Support Services	2,107	2,278	2,479	2,456	2,451	2,445	2,438	2,432	2,428	2,425	2,423	2,421
Roading and Traffic Management	8,325	9,177	9,145	9,640	9,793	10,195	9,221	10,188	10,011	9,835	9,630	9,410
Parking	(433)	(453)	(581)	(593)	(596)	(602)	(609)	(609)	(609)	(615)	(618)	(615)
Water	8,783	9,198	9,307	9,124	9,244	9,211	9,180	9,109	9,012	8,921	8,854	8,806
Wastewater	6,610	6,986	7,026	(6,955)	10,324	8,949	9,934	11,510	10,965	10,754	10,823	10,547
Stormwater	2,339	3,466	3,385	3,419	3,541	3,525	3,504	3,439	3,382	3,347	3,275	3,170
Solid Waste Management	582	(241)	(496)	(539)	(501)	(444)	(380)	(398)	(417)	(661)	(684)	(706)
Environmental Management	1,927	1,921	1,871	1,851	1,846	1,841	1,838	1,835	1,832	1,831	1,830	1,830
Emergency Management	441	428	422	416	414	412	410	409	408	408	407	407
Animal Control	56	33	14	12	12	12	11	10	10	9	9	9
Urban Design and Enhancement	507	403	449	465	469	474	478	482	486	490	494	498
Commercial Property	104	250	115	143	215	218	246	209	164	118	70	16
Economic Development	547	999	1,019	1,022	1,024	1,025	1,026	1,025	1,026	1,026	1,026	1,025
Managing the Investments	904	-	-	-	-	-	-	-	-	-	-	-
Council Management Services	740	(2,102)	-	-	-	-	-	-	-	-	-	-
TOTAL COST OF SERVICES	49,649	51,431	53,212	39,413	57,330	56,351	56,341	58,638	57,620	56,728	56,289	55,475

LONG TERM FINANCIAL STRATEGY - STATEMENT OF PROSPECTIVE FINANCIAL PERFORMANCE

For the year ending 30 June 2001

	Actual 30/6/1999 \$000s	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s	Projection 30/6/2004 \$000s	Projection 30/6/2005 \$000s	Projection 30/6/2006 \$000s	Projection 30/6/2007 \$000s	Projection 30/6/2008 \$000s	Projection 30/6/2009 \$000s	Projection 30/6/2010 \$000s
OPERATING REVENUE												
General rates and other rate charges	55,924	55,376	55,376	55,376	55,376	55,376	55,376	55,376	55,376	55,376	55,376	55,376
Rate to repay debt	-	-	-	-	1,440	1,440	1,440	1,440	1,440	1,440	1,440	1,440
Additional wastewater levy	-	-	881	1,762	2,642	3,523	4,404	4,404	4,404	4,404	4,404	4,404
User charges	15,648	16,731	16,820	16,705	16,653	16,592	16,552	16,552	16,542	16,528	16,508	16,492
Operating subsidies	2,968	3,045	2,822	2,822	2,822	2,822	2,822	2,822	2,822	2,822	2,822	2,822
Upper Hutt City Council operating contribution	699	729	627	798	1,208	1,208	1,208	1,208	1,208	1,208	1,208	1,208
Interest earned	1,414	750	1,050	888	696	448	368	382	397	411	425	439
Dividends from LATEs	18	-	-	-	-	-	-	-	-	-	-	-
(Loss)/gain on disposal of assets	(224)	2,601	-	-	-	-	-	-	-	-	-	-
Other revenue	2,224	1,153	1,261	1,265	1,265	1,265	1,265	1,265	1,265	1,265	1,265	1,265
Total operating revenue	78,671	80,385	78,837	79,616	82,102	82,674	83,435	83,449	83,454	83,454	83,448	83,446
OPERATING EXPENDITURE												
Employee costs	14,828	14,935	15,029	15,029	15,029	15,029	15,029	15,029	15,029	15,029	15,029	15,029
Supplier costs	31,297	31,445	30,796	30,629	30,603	30,600	30,596	30,602	30,599	30,600	30,599	30,601
Maintenance costs	8,577	8,194	7,958	8,501	9,918	9,918	9,918	9,918	9,918	9,918	9,918	9,918
Operating projects	1,604	1,520	2,085	2,060	2,060	2,060	2,060	2,060	2,060	2,060	2,060	2,060
Interest expenditure	6,981	6,025	5,238	5,523	6,756	6,440	6,257	5,863	5,329	4,795	4,178	3,504
Depreciation	12,443	15,508	16,070	16,671	17,673	17,754	17,869	17,781	17,615	17,256	17,119	16,987
Total operating expenditure	75,730	77,627	77,176	78,413	82,039	81,801	81,729	81,253	80,550	79,658	78,903	78,099
OPERATING SURPLUS	2,941	2,758	1,661	1,203	63	873	1,706	2,196	2,904	3,796	4,545	5,347
Capital subsidies	2,469	694	940	602	810	397	1,355	274	274	274	274	274
Upper Hutt City Council capital contribution	482	493	444	15,920	1,255	2,718	1,818	112	422	422	112	124
Fixed asset adjustment	1,859	-	-	-	-	-	-	-	-	-	-	-
NET SURPLUS BEFORE TAX	7,751	3,945	3,045	17,725	2,128	3,988	4,879	2,582	3,600	4,492	4,931	5,745
Tax benefit	154	-	-	-	-	-	-	-	-	-	-	-
NET SURPLUS AFTER TAX	7,905	3,945	3,045	17,725	2,128	3,988	4,879	2,582	3,600	4,492	4,931	5,745

LONG TERM FINANCIAL STRATEGY - STATEMENT OF PROSPECTIVE MOVEMENTS IN EQUITY

For the year ending 30 June 2001

	Actual 30/6/1999 \$000s	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s	Projection 30/6/2004 \$000s	Projection 30/6/2005 \$000s	Projection 30/6/2006 \$000s	Projection 30/6/2007 \$000s	Projection 30/6/2008 \$000s	Projection 30/6/2009 \$000s	Projection 30/6/2010 \$000s
TOTAL EQUITY												
AT BEGINNING OF THE YEAR	588,325	597,535	601,480	604,525	622,250	624,378	628,366	633,245	635,827	639,427	643,919	648,850
Net surplus after tax	7,905	3,945	3,045	17,725	2,128	3,988	4,879	2,582	3,600	4,492	4,931	5,745
Change in asset revaluation reserves	1,305	-	-	-	-	-	-	-	-	-	-	-
Total recognised revenue and expenses for the year	9,210	3,945	3,045	17,725	2,128	3,988	4,879	2,582	3,600	4,492	4,931	5,745
TOTAL EQUITY												
AT END OF THE YEAR	597,535	601,480	604,525	622,250	624,378	628,366	633,245	635,827	639,427	643,919	648,850	654,595

LONG TERM FINANCIAL STRATEGY - STATEMENT OF PROSPECTIVE FINANCIAL POSITION

As at 30 June 2001

	Actual 30/6/1999 \$000s	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s	Projection 30/6/2004 \$000s	Projection 30/6/2005 \$000s	Projection 30/6/2006 \$000s	Projection 30/6/2007 \$000s	Projection 30/6/2008 \$000s	Projection 30/6/2009 \$000s	Projection 30/6/2010 \$000s
EQUITY												
Accumulated funds	407,864	412,143	414,701	432,200	434,657	438,386	443,006	445,329	448,670	452,903	457,575	463,061
Restricted reserves	31	31	-	-	-	-	-	-	-	-	-	-
Council created reserves	3,633	3,299	3,817	4,043	3,714	3,973	4,232	4,491	4,750	5,009	5,268	5,527
Revaluation reserves	186,007	186,007	186,007	186,007	186,007	186,007	186,007	186,007	186,007	186,007	186,007	186,007
Total equity	597,535	601,480	604,525	622,250	624,378	628,366	633,245	635,827	639,427	643,919	648,850	654,595
<i>Represented by:</i>												
CURRENT ASSETS												
Sinking funds - current	9,141	7,116	6,090	5,044	2,679	-	-	-	-	-	-	-
Cash and call deposits	7,473	4,376	5,563	5,789	5,460	5,719	5,978	6,237	6,496	6,755	7,014	7,273
Other current assets	8,627	12,102	8,627	8,627	8,627	8,627	8,627	8,627	8,627	8,627	8,627	8,627
Total current assets	25,241	23,594	20,280	19,460	16,766	14,346	14,605	14,864	15,123	15,382	15,641	15,900
NON-CURRENT ASSETS												
Fixed assets	644,491	647,853	645,281	700,919	701,490	706,215	707,905	703,262	700,199	697,510	693,637	690,749
Work in progress	12,595	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Sinking funds - non-current	1,563	2,000	2,000	2,000	-	-	-	-	-	-	-	-
Investments in subsidiaries	12,963	7,639	160	160	160	160	160	160	160	160	160	160
Other non-current assets	952	952	952	952	952	952	952	952	952	952	952	952
Total non-current assets	672,564	668,444	658,393	714,031	712,602	717,327	719,017	714,374	711,311	708,622	704,749	701,861
Total assets	697,805	692,038	678,673	733,491	729,368	731,673	733,622	729,238	726,434	724,004	720,390	717,761
CURRENT LIABILITIES												
Public debt - current	19,020	27,023	40,000	40,000	35,732	35,932	35,346	33,952	32,672	31,287	29,578	27,903
Other current liabilities	22,808	22,808	22,808	22,808	22,808	22,808	22,808	22,808	22,808	22,808	22,808	22,808
Total current liabilities	41,828	49,831	62,808	62,808	58,540	58,740	58,154	56,760	55,480	54,095	52,386	50,711
NON-CURRENT LIABILITIES												
Public debt - non-current	57,601	39,886	10,499	47,592	45,609	43,726	41,382	35,810	30,686	25,149	18,313	11,614
Other non-current liabilities	841	841	841	841	841	841	841	841	841	841	841	841
Total non-current liabilities	58,442	40,727	11,340	48,433	46,450	44,567	42,223	36,651	31,527	25,990	19,154	12,455
Total liabilities	100,270	90,558	74,148	111,241	104,990	103,307	100,377	93,411	87,007	80,085	71,540	63,166
NET ASSETS	597,535	601,480	604,525	622,250	624,378	628,366	633,245	635,827	639,427	643,919	648,850	654,595

LONG TERM FINANCIAL STRATEGY - STATEMENT OF PROSPECTIVE CASH FLOWS

For the year ending 30 June 2001

	Actual 30/6/1999 \$000s	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s	Projection 30/6/2004 \$000s	Projection 30/6/2005 \$000s	Projection 30/6/2006 \$000s	Projection 30/6/2007 \$000s	Projection 30/6/2008 \$000s	Projection 30/6/2009 \$000s	Projection 30/6/2010 \$000s
CASH FLOWS FROM OPERATING ACTIVITIES												
<i>Cash was provided from:</i>												
Rates	56,272	55,376	56,257	57,138	59,458	60,339	61,220	61,220	61,220	61,220	61,220	61,220
User charges and other income	22,906	22,845	22,914	38,112	24,013	25,002	25,020	22,233	22,533	22,519	22,189	22,185
Interest received	407	750	1,050	888	696	448	368	382	397	411	425	439
Tax received	123	-	-	-	-	-	-	-	-	-	-	-
Regional Council rates	9,172	9,500	9,500	9,500	9,500	9,500	9,500	9,500	9,500	9,500	9,500	9,500
	88,880	88,471	89,721	105,638	93,667	95,289	96,108	93,335	93,650	93,650	93,334	93,344
<i>Cash was applied to:</i>												
Payments to suppliers and employees	55,533	56,094	55,868	56,219	57,610	57,607	57,603	57,609	57,606	57,607	57,606	57,608
Interest paid	7,334	6,025	5,238	5,523	6,756	6,440	6,257	5,863	5,329	4,795	4,178	3,504
Regional Council rates	8,090	9,500	9,500	9,500	9,500	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Net GST paid to IRD	426	-	-	-	-	-	-	-	-	-	-	-
	71,383	71,619	70,606	71,242	73,866	73,547	73,360	72,972	72,435	71,902	71,284	70,612
Net cash flows from operating activities	17,497	16,852	19,115	34,396	19,801	21,742	22,748	20,363	21,215	21,748	22,050	22,732
CASH FLOWS FROM INVESTING ACTIVITIES												
<i>Cash was provided from:</i>												
Sale of fixed assets	7,564	6,148	13,654	1,000	2,300	1,000	-	-	-	-	-	-
Withdrawals from sinking funds	12,671	4,226	3,757	3,951	6,580	3,746	-	-	-	-	-	-
Other receipts and investments	283	-	-	-	-	-	-	-	-	-	-	-
Dividends received	19	-	-	-	-	-	-	-	-	-	-	-
	20,537	10,374	17,411	4,951	8,880	4,746	-	-	-	-	-	-
<i>Cash was applied to:</i>												
Purchase/construction of fixed assets	20,539	17,973	16,198	73,309	20,544	23,479	19,559	13,138	14,552	14,567	13,246	14,099
Contributions to sinking funds	-	2,638	2,731	2,905	2,215	1,067	-	-	-	-	-	-
Other investments and payments	-	-	-	-	-	-	-	-	-	-	-	-
	20,539	20,611	18,929	76,214	22,759	24,546	19,559	13,138	14,552	14,567	13,246	14,099
Net cash flows from investing activities	(2)	(10,237)	(1,518)	(71,263)	(13,879)	(19,800)	(19,559)	(13,138)	(14,552)	(14,567)	(13,246)	(14,099)

LONG TERM FINANCIAL STRATEGY - STATEMENT OF PROSPECTIVE CASH FLOWS

For the year ending 30 June 2001

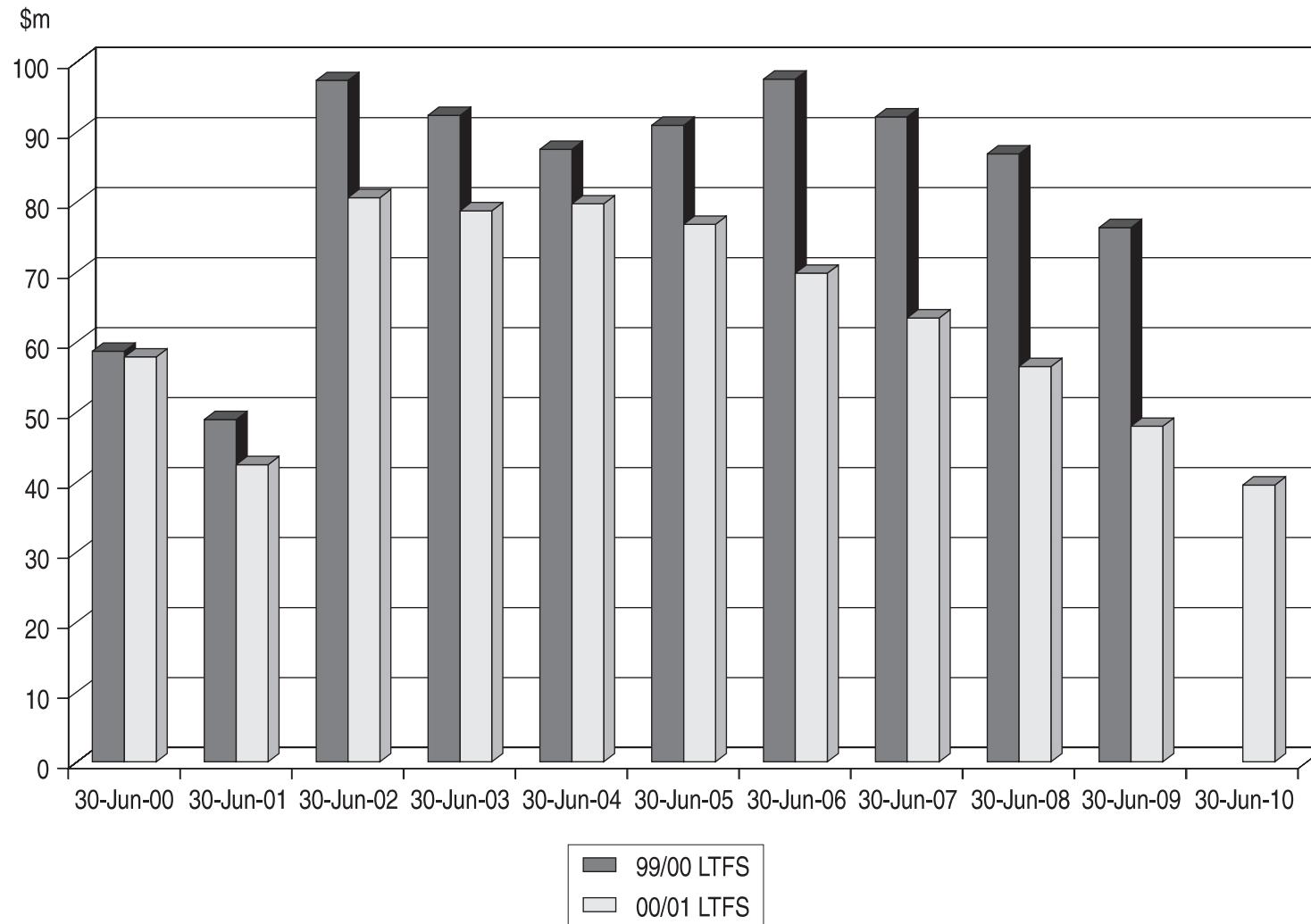
	Actual 30/6/1999 \$000s	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s	Projection 30/6/2004 \$000s	Projection 30/6/2005 \$000s	Projection 30/6/2006 \$000s	Projection 30/6/2007 \$000s	Projection 30/6/2008 \$000s	Projection 30/6/2009 \$000s	Projection 30/6/2010 \$000s
CASH FLOWS FROM FINANCING ACTIVITIES												
<i>Cash was provided from:</i>												
Funds raised from public debt	-	9,308	10,613	77,093	33,749	34,049	33,002	28,380	27,548	25,750	22,742	21,204
	-	9,308	10,613	77,093	33,749	34,049	33,002	28,380	27,548	25,750	22,742	21,204
<i>Cash was applied to:</i>												
Repayment of public debt	19,035	19,020	27,023	40,000	40,000	35,732	35,932	35,346	33,952	32,672	31,287	29,578
	19,035	19,020	27,023	40,000	40,000	35,732	35,932	35,346	33,952	32,672	31,287	29,578
Net cash flows from financing activities	(19,035)	(9,712)	(16,411)	37,093	(6,251)	(1,683)	(2,930)	(6,966)	(6,404)	(6,922)	(8,545)	(8,374)
Net (decrease)/increase in cash	(1,540)	(3,097)	1,187	226	(329)	259	259	259	259	259	259	259
Plus cash at beginning of the year	9,013	7,473	4,376	5,563	5,789	5,460	5,719	5,978	6,237	6,496	6,755	7,014
Cash balance at end of the year	7,473	4,376	5,563	5,789	5,460	5,719	5,978	6,237	6,496	6,755	7,014	7,273
<i>Cash balance at end of the year comprises:</i>												
Cash	4,483	2,376	3,563	3,789	3,460	3,719	3,978	4,237	4,496	4,755	5,014	5,273
On call deposits	2,990	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Cash balance at end of the year	7,473	4,376	5,563	5,789	5,460	5,719	5,978	6,237	6,496	6,755	7,014	7,273

LONG TERM FINANCIAL STRATEGY - STATEMENT OF PROSPECTIVE MOVEMENTS IN NET DEBT

For the year ending 30 June 2001

	Actual 30/6/1999 \$000s	Estimate 30/6/2000 \$000s	Budget 30/6/2001 \$000s	Forecast 30/6/2002 \$000s	Forecast 30/6/2003 \$000s	Projection 30/6/2004 \$000s	Projection 30/6/2005 \$000s	Projection 30/6/2006 \$000s	Projection 30/6/2007 \$000s	Projection 30/6/2008 \$000s	Projection 30/6/2009 \$000s	Projection 30/6/2010 \$000s
DEBT AT BEGINNING OF THE YEAR												
Current debt	18,873	19,020	27,023	40,000	40,000	35,732	35,932	35,346	33,952	32,672	31,287	29,578
Non-current debt	76,783	57,601	39,886	10,499	47,592	45,609	43,726	41,382	35,810	30,686	25,149	18,313
Less: Sinking funds	(22,347)	(10,704)	(9,116)	(8,090)	(7,044)	(2,679)	-	-	-	-	-	-
Net debt at beginning of the year	73,309	65,917	57,793	42,409	80,548	78,662	79,658	76,728	69,762	63,358	56,436	47,891
PLUS CAPITAL EXPENDITURE												
Capped expenditure improving services	5,784	4,391	5,069	5,479	5,434	5,085	5,394	4,320	4,985	5,220	4,877	5,290
Carry-over of capped expenditure	2,476	1,399	1,034	-	-	-	-	-	-	-	-	-
Total capped capital expenditure	8,260	5,790	6,103	5,479	5,434	5,085	5,394	4,320	4,985	5,220	4,877	5,290
Plus non-capped expenditure improving services												
Bulk wastewater	2,108	2,353	1,606	59,700	5,300	8,700	5,800	300	1,300	1,300	300	300
Landfills	1,016	575	423	511	2,260	2,000	600	550	550	200	200	200
Fully subsidised works	528	20	20	20	20	20	20	20	20	20	20	20
Other reserve funded works	610	2,198	420	685	310	300	300	300	300	300	300	300
Plus capital expenditure maintaining services	7,998	7,037	7,626	6,914	7,220	7,374	7,445	7,648	7,397	7,527	7,549	7,989
Total non-capped capital	12,260	12,183	10,095	67,830	15,110	18,394	14,165	8,818	9,567	9,347	8,369	8,809
Total capital expenditure	20,520	17,973	16,198	73,309	20,544	23,479	19,559	13,138	14,552	14,567	13,246	14,099
LESS NON-DEBT FUNDING FOR CAPITAL EXPENDITURE												
Reserve funding	610	2,328	524	685	1,240	652	300	300	300	300	300	300
UHCC capital contribution	482	493	444	15,920	1,255	2,718	1,818	112	422	422	112	124
Capital subsidies	2,469	694	940	602	810	397	1,355	274	274	274	274	274
Depreciation	12,443	15,508	16,070	16,671	17,673	17,754	17,869	17,781	17,615	17,256	17,119	16,987
Total non-debt funding for capital expenditure	16,004	19,023	17,978	33,878	20,978	21,521	21,342	18,467	18,611	18,252	17,805	17,685
LESS ASSET SALE PROCEEDS												
Asset sales - LATES	-	7,923	7,479	-	-	-	-	-	-	-	-	-
Asset sales - other	5,707	1,700	3,200	1,000	2,300	1,000	-	-	-	-	-	-
Total asset sale proceeds	5,707	9,623	10,679	1,000	2,300	1,000	-	-	-	-	-	-
LESS DEBT REDUCTION PROGRAMME												
Rate funding	4,749	2,063	650	292	(848)	(38)	1,147	1,637	2,345	3,237	3,986	4,788
Other cash adjustments	1,452	(4,612)	2,275	-	-	-	-	-	-	-	-	-
Total debt reduction programme	6,201	(2,549)	2,925	292	(848)	(38)	1,147	1,637	2,345	3,237	3,986	4,788
NET DEBT AT END OF THE YEAR												
Current debt	19,020	27,023	40,000	40,000	35,732	35,932	35,346	33,952	32,672	31,287	29,578	27,903
Non-current debt	57,601	39,886	10,499	47,592	45,609	43,726	41,382	35,810	30,686	25,149	18,313	11,614
Less: Sinking funds	(10,704)	(9,116)	(8,090)	(7,044)	(2,679)	-	-	-	-	-	-	-
Net debt at end of the year	65,917	57,793	42,409	80,548	78,662	79,658	76,728	69,762	63,358	56,436	47,891	39,517

LONG TERM FINANCIAL STRATEGY - NET DEBT PROFILE



POLICY STATEMENTS



STATEMENT OF ACCOUNTING POLICIES

1. REPORTING ENTITY

The Hutt City Council (the “Council”) is a territorial local authority governed by the Local Government Act 1974. The Council was first formed as Lower Hutt City Council on 1 November 1989 by the amalgamation of five local authorities. The name of the Council was changed to “The Hutt City Council” by a special Act of Parliament on 8 October 1991.

The activities of the Local Authority Trading Enterprises (“LATEs”) owned by the Council are included in these financial statements only to the extent of the forecast dividend to be paid to the Council.

2. STATUTORY BASE

This Annual Plan and Budget have been prepared pursuant to section 223D of the Local Government Act 1974 and sections 31 and 32 of the Transit New Zealand Act 1989. For the purposes of the former Act, the outputs are deemed to be significant activities.

3. MEASUREMENT BASE

The measurement base is historical cost adjusted for the revaluation of certain assets. Reliance is placed on the fact that the Council is a going concern. Accrual accounting is used to recognise and match the cost of services provided with revenues earned. Generally accepted accounting practices have been applied in relevant areas.

4. SPECIFIC ACCOUNTING POLICIES

A. Revenue

Rates revenue is recognised when levied.

Water billing revenue is recognised on an accrual basis. Unbilled sales, as a result of unread meters at year end, are accrued on an average usage basis.

Subsidies from Transfund New Zealand and grants from other Government agencies are recognised as revenue upon entitlement, which is when conditions pertaining to eligible expenditure have been fulfilled.

Other grants and bequests, and assets vested in the Council - with or without conditions - are recognised as revenue when control over the assets is obtained.

Dividends are recognised on an accrual basis net of imputation credits.

B. Goods and Services Tax (GST)

The Financial Statements have been prepared exclusive of GST with the exception of accounts receivable and accounts payable which are stated inclusive of GST. When GST is not recoverable as an input tax then it is recognised as part of the related asset or expense.

C. Fixed Assets

Expenditure of a capital nature of more than \$1,000 has been capitalised; items costing less than \$1,000 each have been charged to operating expenditure.

Fixed assets consist of:

- *Infrastructure Assets*

Infrastructure assets are the fixed utility systems owned by the Council. Each asset type includes all items that are required for the network to function. For example, sewerage reticulation includes reticulation piping and sewer pump stations.

- *Operational Assets*
These include land, buildings, improvements, library books, plant and equipment, and motor vehicles.
- *Restricted Assets*
Restricted assets are parks and reserves owned by the Council which cannot be disposed of because of legal or other restrictions and provide a benefit or service to the community.

Valuation

All assets are valued at historical cost except for the following:

Land and Buildings have been valued at net current value by Quotable Value New Zealand (formerly Valuation New Zealand) as at 1 September 1996. Valuations of land and buildings are carried out three yearly.

Infrastructure assets, have been valued at optimised depreciated replacement cost by Beca Valuation Ltd as at 31 December 1997. Valuations of infrastructure assets are carried out three yearly. The exceptions are:

- Wharves, which have been valued at indemnity value by Ian Macallan & Co Ltd, consulting engineers as at 1 July 1990. Indemnity reflects their minimum residual value
- Traffic signs, which are stated at cost.

The Seaview Marina was valued at net market value by Quotable Value New Zealand as at 30 June 1997. The valuation is carried out three yearly.

Library literary assets have been valued at depreciated replacement cost by library staff who are specialised in this area, as at the 30 April 1997. The valuation is carried out three yearly.

Fixed asset valuation increases and decreases are charged to the appropriate asset revaluation reserves. If the decreases would have resulted in a debit balance in the asset revaluation reserve, then this debit balance has been expensed in the Statement of Financial Performance.

Updated valuations are currently being finalised for land and buildings, infrastructure assets and library literary assets. These new valuations will be incorporated into the final Annual Plan.

Additions

Additions between valuations are recorded at cost, except for vested assets. Certain infrastructure assets and land have been vested in the Council as part of the subdivisional consent process. The vested reserve land has been valued at the most recent appropriately certified government valuation. Vested infrastructure assets have been valued based on the actual quantities of infrastructure components vested and the current 'in the ground' cost of providing natural services. Vested Infrastructure assets are recognised as revenue in the Statement of Financial Performance.

Work in Progress

Work in progress is included at cost. The total cost of a project is transferred to the relevant capital class on its completion and then depreciated.

D. Depreciation

Depreciation is provided on a straight line basis on all fixed assets over their estimated economic lives with the following exceptions:

- Art, museum collections and land are not depreciated
- Library collections are not depreciated. Book purchases each year are expensed.

The expected useful economic lives have been estimated as follows:

Estimated Economic Lives	Years
Operational Assets	
Buildings	80 – 100
Seaview Marina	25
Parking meters	15
Office equipment	10

<i>Estimated Economic Lives</i>	<i>Years</i>
<i>Plant</i>	10
<i>Pay and display</i>	10
<i>Recycling depots</i>	5 – 10
<i>Playground equipment</i>	5 – 10
<i>Computer equipment</i>	3 – 5
Infrastructure Assets	
<i>Bridges</i>	100
<i>Drainage including manholes and drainpipe</i>	80
<i>Kerbing</i>	80
<i>Footpaths</i>	40
<i>Unsealed pavement (base course and sub base)</i>	25 – 30
<i>Seal</i>	10 – 12
<i>Reservoirs</i>	80
<i>Storm water pipe network assets</i>	60 – 100
<i>Water pipe network assets</i>	60 – 90
<i>Sewerage pipe network assets</i>	40 – 80
<i>Milliscreen plant</i>	50
<i>Pump/gauging stations</i>	50
<i>Gauging/milliscreen/reservoir equipment</i>	15
<i>Pump station control equipment</i>	8 – 10

In the previous financial year straight-line depreciation was not used for non-discrete water and roading infrastructure assets. Instead, the long run average renewal approach (“LRARA”) was adopted to calculate a charge representing the annual decline in service potential of these assets. The LRARA calculations were based on the average annual expenditure required to maintain the service potential of the assets over periods ranging from 20 to 80 years.

The change to straight-line depreciation was implemented with effect from 1 July 1999. The LRARA charge was previously reflected in the statements of financial performance as “cyclic renewal depreciation”. Prior year figures included in this Annual Plan have combined cyclic renewal depreciation with the straight-line depreciation charge for comparative purposes.

The change to straight-line depreciation has resulted in an increase in the annual charge to the statement of financial performance of approximately \$3 million.

E. Investments

All investments are valued at the lower of cost and net realisable value.

F. Sinking Funds

Funds have been set aside to meet future repayments of loans. These funds are invested with the Sinking Fund Commissioners of the City of Lower Hutt and the National Provident Fund. Interest earned on sinking funds is included as revenue.

G. Employee Entitlements

Provision is made in respect of the liability for annual leave, long service leave, and retirement gratuities. Annual leave has been calculated on an actual basis at current rates of pay, while the other provisions have been calculated on an actuarial basis based on present value of expected future entitlements.

H. Leases

Finance Leases

Finance leases effectively transfer to the lessee substantially all the risks and benefits incident to the ownership of the leased item. No material finance leases have been entered into as lessor.

Operating Leases

Leases where the lessor effectively retains substantially all the risks and benefits of ownership of the leased items are classified as operating leases. Payments under these leases are charged as expenses and income is accounted for as revenue in the periods in which they are incurred.

I. Equity

Equity is the community's interest in the Council as measured by total assets less total liabilities. Public equity is desegregated and classified into a number of reserves to enable clearer identification of the specified uses that the Council makes of its accumulated surpluses. The components of equity are:

- a) Accumulated funds*
- b) Council created reserves*
- c) Restricted reserves*
- d) Asset revaluation reserves.*

Reserves represent a particular use to which various parts of equity have been assigned. Reserves may be legally restricted or created by the Council.

Council created reserves may be altered without reference to any third party or the courts. Transfers to and from these reserves are at the discretion of the Council.

Restricted reserves are subject to specific conditions accepted as binding by the Council, which may not be revised by the Council without reference to the courts or third party. Transfers from these reserves may be made only for specified purposes or when certain conditions are met.

J. Accounts Receivable

Receivables are stated at expected realisable values after providing for doubtful and uncollectable debts.

K. Inventories

Inventories are stated at the lower of cost, determined on a first-in first-out basis, and net realisable value.

L. Construction Contracts

Profits on contracts are recognised progressively over the period of each contract. The amount included in the Statement of Financial Performance, and the value of contract work in progress, are established by assessment of individual contracts taking into account the proportion of work completed, cost analysis and estimated final results.

Foreseeable losses on a contract are recognised immediately.

M. Statements of Prospective Financial Performance for Significant Activities

The statements of prospective financial performance report the net cost of services for significant activities of the Council. The Council has derived the net cost of service for each significant activity using the cost allocation system outlined below.

- Direct costs are charged directly to significant activities. Indirect costs are charged to the significant activities based on cost drivers and related activity or usage information.*
- Each significant activity has been charged an internal interest cost. The net interest cost incurred by the Council is allocated to each significant activity based on the net book value of fixed assets used by the activity.*

N. Financial Instruments

The Council is party to financial instrument arrangements as part of its normal operations. These financial instruments include bank accounts, investments, debtors, creditors and loans. All financial instruments are recognised in the Statement of Financial Position and all revenues and expenses in relation to financial instruments are recognised in the Statement of Financial Performance.

Except for loans, which are recorded at cost, and those items covered by a separate accounting policy, all financial instruments are shown at their fair value.

5. CHANGES IN ACCOUNTING POLICIES

Council has changed from using the long run average renewal approach for depreciating non-discrete infrastructure assets to straight-line depreciation. This is described in the specific accounting policies above. The net result of this change has been to reduce the annual operating surplus by approximately \$3 million.

There are no other significant changes in accounting policies. All policies have been applied on bases consistent with those used in previous years.

6. PROSPECTIVE FINANCIAL INFORMATION

As from 1 September 1996 an updated Financial Reporting Standard, (“FRS”) No. 29 for Prospective Financial Information, came into effect. This standard was approved by the Accounting Standards Review Board for the purposes of the Public Finance Act 1989.

Prospective financial information disclosed in the Annual Plan must comply with this FRS. Previously Local Authorities were exempt.

Prospective financial information is based on assumptions about the future. It relates to events and actions that have not yet occurred and may not occur. The actual results achieved are likely to vary from the information presented and the variations may be significant.

The prospective financial information disclosed in this Annual Plan includes:

- *decisions made as a result of public consultation*
- *contractual developments relating to the Hutt Valley Wastewater tender and the sale of the Council’s assets.*

Prospective financial information can be presented in the following two forms:

- *a forecast – this is prospective financial information prepared on the basis of assumptions as to future events and actions that are expected to take place*
- *a projection – this is prospective financial information prepared on the basis of one or more hypothetical but realistic assumptions, that reflect possible courses of action.*

Prospective financial information disclosed in this Annual Plan was prepared using the assumptions detailed under the Long Term Financial Strategy.

Prospective financial information for the 2000/2001 financial year was prepared, in general, using actual financial results for the six months ended 31 December 1999.

The purpose of disclosing prospective financial information is to enable the ratepayers, residents and any other interested parties to obtain information about the expected future financial performance, position and cash flow of the Council.

All information regarding future year plans involves known and unknown risks, uncertainties and other factors which may cause actual results, performance and achievements to be materially different from those expressed or implied by such forward looking Financial Statements.

Such factors include, among other things:

- *major natural disasters*
- *government intervention and law changes*
- *changes in Councillors and any resulting effects on future policy*
- *the sale or splitting out of specific operations of the Council*
- *other significant unforeseen factors.*

Given these uncertainties readers are cautioned not to place undue reliance on these Financial Statements.

INVESTMENT POLICY – OUTLINE

The Borrowing Management and Investment Policies are summarised extracts from the Council's Treasury Policy. The full document can be obtained on request from the Council.

The Council maintains investments in the following financial assets:

- *equity investments, including shareholdings and loan advances to LATEs, trading and service enterprises, charitable trusts and incorporated societies. This includes community advances where the primary objective is social rather than financial return*
- *property investments, including deferred payment licenses*
- *treasury instruments incorporating longer term and liquidity investments.*

EQUITY INVESTMENTS AND LOAN ADVANCES

Investments include shareholding in the advances to LATEs, charitable trusts, incorporated societies, community groups and other long term investments which are consistent with the Council's strategic plan.

The Finance Committee reviews performance of these investments on a regular basis to ensure strategic and economic objectives are being achieved.

Advances and loans are only provided to organisations where the Council has a significant interest. In default, the assets of the organisation would revert to the Council.

All dividend income from the Council's equity investments is included in the consolidated revenue account.

Any disposition of these investments requires the Council's approval. The proceeds from the sale of significant investments are used to repay the Council's borrowing.

PROPERTY INVESTMENTS

The Council's overall objective is to own only property that is necessary to achieve its strategic objectives. As a general rule, the Council will not maintain a property investment where it is not essential to the delivery of relevant services, and property is only retained where it relates to a primary output of the Council. The Council reviews property ownership through assessing the benefits of continued ownership in comparison to other arrangements. This assessment is based on the most financially viable method of achieving the delivery of its services. The Council generally follows a similar assessment criterion in relation to new property investments.

From time to time and subject to the Council's approval, the sale of property may be financed through a deferred payment or mortgage arrangement. Loans are provided on a commercial basis and have a first charge over the property.

The Finance Committee reviews the performance of its property investments on a regular basis.

All income, including rentals and ground rent from property investments is included in the consolidated revenue account.

Any disposition of property requires the Council's approval. The proceeds from the sale of property are generally used to repay borrowing.

TREASURY INVESTMENTS

Council maintains treasury investments for the following primary reasons:

- *invest amounts allocated to special funds, trusts, sinking funds and reserves*
- *invest funds allocated for approved future expenditure, to implement strategic initiatives or to support inter-generational allocations*
- *invest proceeds from the sale of assets*
- *invest surplus cash, and working capital funds.*

INVESTMENT OBJECTIVES

The Chief Financial Officer and the Treasurer set the overall investment strategy, by reviewing on a regular basis cash flow forecasts incorporating plans for approved expenditure and strategic initiatives, evaluating the outlook for interest rates and the shape of the yield curve.

The Council's primary objective when investing is the protection of its investment. Accordingly, only credit worthy partners are acceptable.

Credit worthy partners are selected on the basis of their current Standard and Poor's (Australia) Pty Limited ("S&P") credit rating which must be a long term rating of A+ or better. Credit ratings are monitored on a monthly basis by the Treasurer.

Within the above credit constraints, the Council also seeks to:

- *maximise investment return*
- *ensure investments are liquid*
- *manage potential capital losses due to interest rate movements if investments need to be liquidated before maturity.*

The following principles form the key assumptions of the operating parameters contained in the investment framework:

- *credit risk is minimised by placing maximum limits for each broad class of non-Government issuer, and by limiting investments to registered banks, strongly credit rated State Owned Enterprises, and certain corporates within prescribed credit limits*
- *liquidity risk is minimised by ensuring that all investments must be capable of being liquidated in a readily available secondary market. Furthermore, the Council maintains at least \$4 million or 25% of the sinking fund pool, with a maturity of less than one year.*

INTEREST RATE RISK MANAGEMENT

The Council's investments give rise to a direct exposure to a change in interest rates, impacting the return and capital value of its fixed rate investments.

The Chief Financial Officer and the Treasurer set the interest rate risk management strategy by monitoring the interest rate markets on a regular basis, evaluating the outlook and determining the interest rate profile to adopt for investments.

Management implements interest rate risk management strategies by reviewing rolling cash flow forecasts and using risk management instruments to protect investment returns and/or to change the interest rates exposure and the maturity profile.

The following interest rate risk management instruments may be used to manage risk after formal prior approval of Council:

- *forward rate agreements*
- *interest rate swaps*
- *purchase of interest rate options products including floors, bond options and swap options*
- *interest rate collar type strategies.*

Selling interest rate options for the purpose of generating premium income is not permitted.

SINKING FUNDS

Under Part VIIA of the Local Government Act 1974, and after 1 July 1998, the Council is not required to use specific borrowing mechanisms and therefore the Council uses its discretion in determining whether a sinking fund mechanism is appropriate. The Council operates sinking funds and nominated commissioners to administer the outstanding loans. The sinking fund commissioners are the Mayor and Deputy Mayor. Sinking funds are managed as part of the Council's overall investment portfolio.

A statement of sinking funds is prepared annually by the sinking fund commissioners and reported to the Council.

BORROWING MANAGEMENT POLICY – OUTLINE

The Borrowing Management and Investment Policies are summarised extracts from the Council's Treasury Policy. The full document can be obtained on request from the Council.

The Council exercises its flexible and diversified borrowing powers within Part VIIA of the Local Government Act 1974. The Council approves borrowing by resolution during the annual planning process. Projected debt levels are ascertained from detailed revolving cash flow forecasts prepared during the strategic and annual planning processes.

BORROWING OBJECTIVES

Council raises borrowing for the following primary purposes:

- *general debt to fund the balance sheet and from time to time liquidity requirements*
- *specific debt associated with "special one-off" projects and capital expenditure*
- *to fund assets with inter-generational qualities.*

BORROWING ARRANGEMENTS

The Council is able to borrow through a variety of market mechanisms including the issue of stock, debentures and direct bank borrowing or through accessing the capital markets directly.

In evaluating new borrowings (in relation to source, term, size and pricing) the Chief Financial Officer and the Treasurer will take into account the following:

- *the size and the economic life of the project*
- *the impact of the new debt on the borrowing limits*
- *relevant margins under each borrowing source*
- *the Council's overall debt maturity profile, to ensure concentration of debt is avoided at reissue/rollover time*
- *prevailing interest rates relative to length of desired term for both stock issuance and bank borrowing and management's view of future interest rate movements*
- *available term from bank and stock issuance*
- *ensuring that the implied finance terms within the specific debt (e.g., project finance) are at least as favourable as the Council could achieve in its own right*
- *legal documentation and financial covenants*
- *the borrowing limits contained in the Borrowing Management Policy.*

BORROWING LIMITS

The Borrowing Management Policy contains limits in order to avoid excessive exposure to interest rate and liquidity risks. These limits are adhered to by the Chief Financial Officer and the Treasurer, and monitored by the Council's Finance Committee.

The limits include maintaining:

- *gross interest expense below 20% of annual revenue*
- *unhedged floating rate debt below \$25 million and below 25% of gross debt*
- *fixed rate debt due for refinancing in any one financial year below the higher of \$20 million and 25% of total fixed rate borrowing*
- *a liquidity ratio above 0.50 to 1.00 after allowing for undrawn committed credit lines*
- *liquid investments above specified minimums.*

These limits were not previously reported in the Council's Annual Plans.

FUNDING POLICY 1998/2001 – OUTLINE

INTRODUCTION

The purpose of the Funding Policy is to clearly set out the reasons for the way the Council funds its activities, both across individual users of services and between rating groups.

The Funding Policy has been prepared to comply with the requirements of Part VIIA of the Local Government Act 1974. The purpose of this legislation is to promote prudent, effective and efficient financial management by local authorities. This is achieved through public input into the Council's decision making process, using a greater level of information and consultation than existed before. For all revenue, including rates, local authorities are now required to explain to their communities what the money is for, who is paying and why. The Council adopted its Funding Policy on 26 June 1998. The Funding Policy must be reviewed every three years.

A full review of the Funding Policy will be undertaken in the 2000/2001 year. The results of this review and public consultation on the issues raised will form part of the 2001/2002 Annual Plan process. Recently Council completed a brief review of the Funding Policy and a number of changes have been incorporated into this year's Annual Plan.

OUTCOME OF A REVIEW OF THE FUNDING POLICY

Some changes in the Funding Policy have been adopted. Council has reviewed the step two and three modifications and has altered the following:

- *the allocation of costs for Recycling and Waste Reduction*
- *the level of fixed charges to fund activities*
- *the public funding distribution for Roading, Traffic Management and the Heritage Fund*
- *the target for Business and Residential rates for 2000/2001*
- *the number of significant activities.*

Recycling and Waste Reduction

The current Funding Policy has assessed the private benefit in this activity at 10%. The Council has reviewed this and feels that while there is a substantial public benefit to the environment through recycling there is also private benefit from having to pay less for the disposal of waste. It is felt that a 50% step one private good rating is more appropriate and reflects the balance of benefits from this activity.

Councillors agreed that for reasons of achieving the lawful policies of the Council (Waste Management policy) while also achieving equity and fairness, the level of private benefit should be modified to 65%.

Level of Fixed Charges

The Council has reviewed the level of fixed charges and has decided to increase the Uniform Annual General Charge (UAGC) from \$45.10 to \$61.00 to more accurately reflect the benefits received by all ratepayers for the following services:

- *Roads*
- *Street Cleaning*
- *Traffic Management*
- *Street Lighting*
- *Libraries*
- *Museums*
- *Swimming Pools*
- *Sportsfields*
- *Cemeteries*
- *Halls and Venues*
- *Commercial Property.*

This (plus the additional levy for the new wastewater project of \$24) will increase the proportion of fixed charges from

27% to 32% of total rate income. Council believes that this will result in a more equitable rating allocation across all ratepayers.

Public Funding Distribution

The public funding distribution for Roothing (previously 60%), Traffic Management (previously 60%) and the Heritage Fund (previously 18%) has been altered to 70% business to more accurately reflect the main users of the services. Costs in Roothing and Traffic Management are generated largely by heavy vehicle movements that usually result from business related traffic. The Heritage Fund activity is almost entirely utilised by commercial buildings. In all three cases it is acknowledged that that residential community benefits from these activities as well.

Target for Business and Residential Rates for 2000/2001

The original Funding Policy had for the 2000/2001 target a shift from the business community to the residential community of \$2 million in total rates. The Council has reviewed this target and decided to aim for a lower shift of \$1.3 million (based on the 1999/2000 budget) for reasons of fairness and equity. This shift will be achieved through the use of a higher UAGC and a lower general rate. The impact of higher fixed charges for water and sewerage in the adopted 2000/2001 budget has resulted in a slightly lower shift in total rates of \$1.2 million from the business community to the residential community. The longer term targets of further reductions in the business rate have not been altered.

Changes to the Number of Significant Activities

The Council has reviewed its structure of 38 significant activities that formed the reporting framework of the last several years. As a consequence, the number of significant activities has been reduced to 20. The new 20 significant activities have been reordered to more closely mirror the Council's new Strategic Plan 2000/2010.

The changes to the Funding Policy that have been made to individual activities are reflected in the following new activities:

- Solid Waste Management
- Roothing and Traffic Management
- Urban Design and Enhancement.

Details of the impact of the changes are contained in the table on page 114.

PROCESS

The Funding Policy was developed using a compulsory three step process. This process covers all operating and capital expenditures. Capital is treated separately, however, on the basis that it provides benefits over more than one year. It has 'inter-generational equity' principle in section 122F(a) of the Act. The cost of servicing the loans is allocated to each activity according to the proportion of the Council's physical assets.

STEP 1 – WHO BENEFITS – Indicative Allocation of Costs

The Council originally separated its operations into 38 significant activities. These account for the Council's entire operations and budget. The criteria used to identify an activity are:

- the activity has significant financial consequences for the City
- it benefits people and groups in different ways, or at different levels, than other activities
- it is of such importance to the community that it should be analysed and reported separately.

Each activity was then subjected to the economic principles in section 122F of the Act to determine who was benefiting from it and in what way.

THE ECONOMIC PRINCIPLES

The 'inter-generational equity' principle

This applies when the Council's spending continues to provide benefits after the completion of the project. This ensures that current ratepayers do not pay for benefits received by future ratepayers. The Ewen Bridge project is an example. The \$14.8 million cost was too much to expect the community to pay over the two year construction period, so it was funded through borrowing to spread the costs over the life of the bridge. In this way future ratepayers will also contribute to the funding of this asset.

The ‘public goods’ principle

This applies to activities where it is:

- *impossible to say how much each citizen has benefited from it, e.g., parks; or*
- *it is not practical to prevent people from benefiting once the service is provided, e.g., roads; or*
- *once the service is provided it can be used by more people without generating further costs, e.g., streetlighting.*

For benefits of this type it is not practical or desirable to charge people directly, so they are funded through rates.

The ‘user pays’ principle

This is used when the consumer receives direct benefits from the service. It must be possible to identify the user and to withhold the service if users choose not to pay. An example is refuse disposal.

The ‘exacerbator’ principle

Sometimes people’s actions result in costs to the community. The principle suggests that the Council should recover any costs directly from those causing the problem. An example is fixing a chemical spill.

Once these principles were applied to each activity, a picture emerged of how different parts of the community benefit from the Council’s services. This was then assessed by both staff and the Councillors as the community’s representatives.

The information was used to produce the ‘Indicative Allocation of Costs’, which sets out what people would pay if they paid for the benefits they received.

Step 2 – COMMUNITY OBJECTIVES – Policy Modifications To The Indicative Allocation of Costs

The Indicative Allocation of Costs is a summary of who benefits from the Council’s activities. This might not always be compatible with the Council’s objectives for the community. The legislation allows the Council to modify the way in which the costs are shared according to the following considerations (set out in section 122G of the Act).

The Council’s Obligation to Act in the Interests of its Residents and Ratepayers

This allows the Council to modify the allocation of costs, if it would be detrimental to the interests of the community as a whole not to do so.

Fairness and Equity

Where the allocation of costs places unaffordable financial burdens on some sectors of the community, the Council may shift those burdens on to the community in general. The Council must describe the issues of fairness and equity taken into consideration in each case.

Policy of the Local Authority

Where the Council has policies to achieve specific results in the City, it has altered the allocation of costs to support them. For example, the Council wishes to promote environmental values in the community. Recycling will not occur at levels the Council desires if left to the private sector, so it is subsidised.

Phasing Changes In

This allows increased or new charges to be phased in over a period of time, generally five years, to smooth the impact of any changes on people.

STEP 3 – MAKING SURE IT IS PRACTICAL AND EFFICIENT - Practicality, Efficiency and Accountability Modifications

After modifying the Indicative Allocation of Costs, the Council then assessed whether it was practical to collect its income from the community in the way the model prescribed.

Local authorities are limited in how they can collect funds by the Rating Powers Act. For example, the Council cannot vary uniform annual charges according to the type of property concerned. The limitations of this Act are being reviewed by Parliament, but until this is complete, the Council must achieve the desired allocation of costs within its limits.

It is desirable that members of the community can find out how much they are being charged for each of the Council's activities. This makes the Council more accountable. There are 38 significant activities however, and some of these represent only a dollar or two per ratepayer per year. The cost of separating out every activity is too expensive in relation to the amount of money collected. For practical reasons, therefore, the Council has combined the cost of many activities into the 'General Rate'.

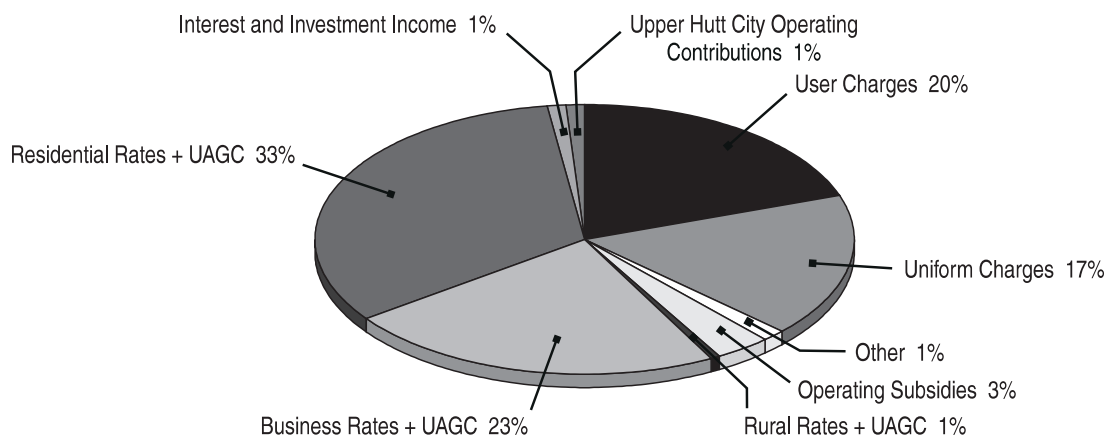
The Council considered each method available to collect the funds required. It tested them against the matters set out in section 122 H of the Local Government Act. These are:

- whether the methods available to the local authority can achieve the allocation of costs
- efficiency, including the costs
- interaction between methods
- whether they will help people to identify the expenditure their money is taken for.

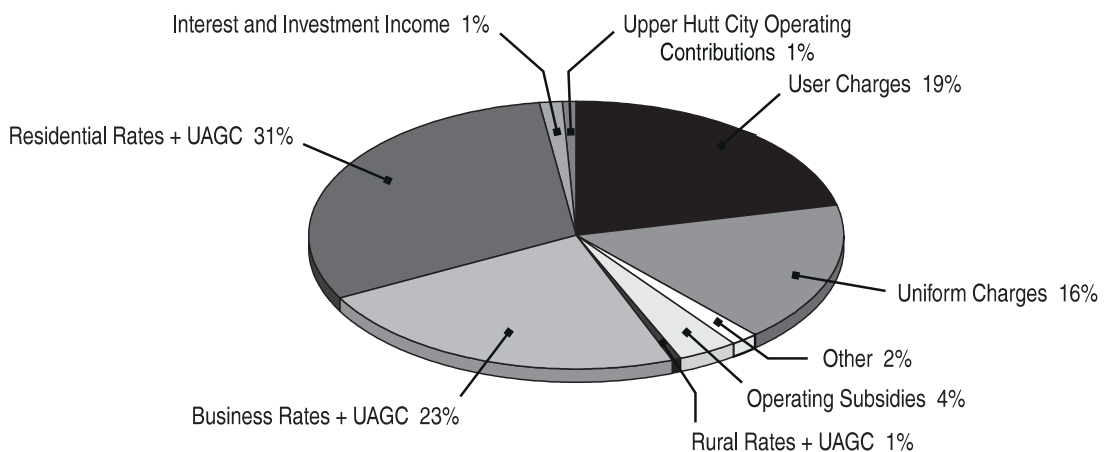
The Council found for many of its activities, that the actual allocation of costs should differ from that identified at the benefit analysis stage of the process. The effect of this at the activity level can be seen by comparing the percentages from the 'Indicative Allocation of Costs' with the Actual Allocation of Costs in the graphs.

Initially during the transitional period there will be lower user charges and higher commercial rates. This will change towards relatively higher user charges and lower commercial rates over time.

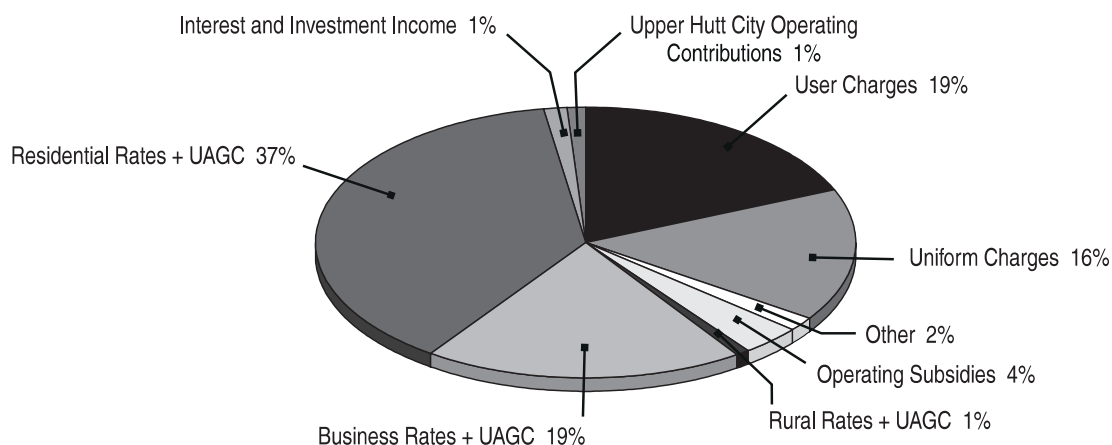
2000/2001 FUNDING POLICY OPERATIONAL FUNDING TARGET



2000/2001 ACTUAL OPERATIONAL FUNDING



S122E(1)A INDICATIVE ALLOCATION OF COSTS



MIX OF FUNDING MECHANISMS

The funding requirements of the Council will come from the revenue mechanisms in the table on page 115. The figures represent all significant funding sources for the Council. They are derived from the Funding Policy, Long Term Financial Strategy, Borrowing Management and Investment Policies. The process is 'bottom up'. Each activity is analysed during the Three Step Process to obtain the appropriate funding mechanisms. The results are then added to obtain the mix of funding mechanisms for the City as a whole. The general effect is for rates to fall relative to user charges. Business rates are programmed to fall relative to residential rates.

The table on page 114 shows the allocation in the funding policy for each of the 38 old significant activities of the Council as well as for the new 20 significant activities.

FUNDING POLICY: CHANGES TO SIGNIFICANT ACTIVITIES - PERCENTAGE OF ASSESSED BENEFITS

1999 - 2000 Significant Activity	Step 1 Benefit		Step 2 and 3		2000 - 2001 Significant Activities	Step 1 Benefit		Step 2 and 3		Policy Targets for 2000/2001	Annual Plan 2000/2001	
	Economic Allocation		Modified Allocation			Economic Allocation		Modified Allocation			Public	Private
	Public	Private	Public	Private		Public	Private	Public	Private			
1. Roading	65	35	30	70	1. Libraries	30	70	6	94	5	6	
2. Street Cleaning	20	80	16	84	2. Museums	30	70	18	82	17	17	
3. Traffic Management	40	60	35	65	3. Aquatics & Recreation Programmes	43	57	39	61	34	33	
4. Street Lighting	0	100	40	60	4. Parks and Reserves	15	85	17	83	12	11	
5. Parking	100	0	122	-22	5. Community Assistance	8	92	7	93	1	0	
6. Refuse Collection	100	0	100	0	6. Community Property	79	21	40	60	32	21	
7. Recycling and Waste Reduction	50	50	35	65	7. Elected Members	0	100	0	100	0	0	
8. Landfills	100	0	100	0	8. Advice and Support Services	0	100	0	100	0	0	
9. Water Supply	80	20	80	20	9. Roading and Traffic Management	50	50	30	70	21	22	
10. Wastewater	100	0	100	0	10. Parking	100	0	122	-22	119	156	
11. Stormwater	40	60	1	99	11. Water	80	20	80	20	90	80	
12. Libraries	30	70	6	94	12. Wastewater	100	0	100	0	100	100	
13. Museums	30	70	18	82	13. Stormwater	40	60	1	99	1	0	
14. Swimming Pools	40	60	35	65	14. Solid Waste Management	92	8	94	6	94	120	
15. Recreation Programmes	40	60	60	40	15. Environmental Management	72	28	50	50	50	53	
16. Parks Reserves and Beaches	0	100	10	90	16. Emergency Management	0	100	7	93	7	7	
17. Sportsfields	30	70	15	85	17. Animal Control	100	0	95	5	96	97	
18. Cemeteries	100	0	100	0	18. Urban Design and Enhancement	0	100	0	100	0	0	
19. Social Policy	0	100	0	100	19. Commercial Property	99	1	85	15	104	95	
20. Community Development	30	70	0	100	20. Economic Development	12	88	0	100	0	0	
21. Community Grants	0	100	10	90	Changes to Significant Activities							
22. Commercial Development	0	100	0	100	New Activities	Old Activities						
23. Urban Design & Environmental Projects	0	100	0	100	3. Aquatics and Recreation Programmes	14. Swimming Pools and 15. Recreation Programmes						
24. Heritage Fund	0	100	0	100	4. Parks and Reserves	16. Parks, Reserves and Beaches and 17. Sportsfields and 18. Cemeteries						
25. Halls & Venues	90	10	50	50	5. Community Assistance	19. Social Policy and 20. Community Development and 21. Community Grants						
26. Public Toilets	35	65	0	100	6. Community Property	25. Halls and Venues and 26. Public Toilets						
27. Housing	100	0	70	30	9. Roading and Traffic Management	1. Roading and 2. Street Cleaning and 3. Traffic Management and 4. Street Lighting						
28. Commercial Property	100	0	100	0	14. Solid Waste Management	6. Refuse Collection and 7. Recycling and Waste Reduction and 8. Landfills						
29. Seaview Marina	95	5	100	0	15. Environmental Management	32. Environmental Approvals and 33. Environmental Policy and 35. Environmental Inspections and Enforcement						
30. Elected Members	0	100	0	100	18. Urban Design and Enhancement	22. Commercial Development and 23. Urban Design and Environmental Projects and 24. Heritage Fund						
31. Advice and Support	0	100	0	100	19. Commercial Property	27. Housing and 28. Commercial Property and 29. Seaview Marina						
32. Environmental Approvals	70	30	60	40	20. Economic Development	37. Economic Development and 38. Promotions and Visitor Information						
33. Environmental Policy	60	40	0	100								
34. Emergency Management & Rural Fire	0	100	7	93								
35. Environmental Inspections & Enforcement	80	20	62	38								
36. Animal Control	100	0	95	5								
37. Economic Development	20	80	0	100								
38. Promotions and Visitor Information	100	0	0	100								

FUNDING MECHANISMS TO MEET EXPENDITURE REQUIREMENTS

(As required by Section 122 O (2) of the Local Government Act)

For the year ending 30 June 2001

	Target 30/6/1998 \$000s	Target 30/6/1999 \$000s	Target 30/6/2000 \$000s	Revised Target 30/6/2001 \$000s
For Operating Expenditure				
User charges	15,597	15,482	15,369	15,750
Water and wastewater annual charges	10,002	13,109	13,109	13,157
Operating subsidies	2,996	2,943	2,940	2,653
UHCC operating contribution	804	804	804	765
Interest and investment income	699	1,810	1,260	765
Other	1,292	1,065	985	1,131
Residential rates (including general rate)	23,652	22,175	24,392	25,077
Business rates (including general rate)	21,251	19,666	18,119	17,587
Rural rates (including general rate)	216	262	321	443
Sub-total	76,509	77,316	77,299	77,328
For Capital Expenditure				
Long term borrowing	12,066	9,264	9,549	6,945
UHCC capital contribution	615	815	727	416
Capital subsidies	670	670	670	670
Transfer from funds	1,830	812	1,295	2,340
Sub-total	15,181	11,561	12,241	10,371
For Debt Repayment				
Asset sales	2,420	4,000	14,000	9,900
Sinking funds	21,629	7,893	6,412	5,000
Operating surplus less gain on asset disposal	2,789	4,270	4,387	4,478
Sub-total	26,838	16,163	24,799	19,378
TOTAL	118,528	105,040	114,339	107,077

TRANSFUND NEW ZEALAND FUNDING

The information set out below is provided to meet the requirements of sections 31 and 32 of the Transit New Zealand Act 1989.

The figures shown in the table below are included in the roading and traffic management activity Statement of Financial Performance.

Surpluses and deficits relating to this activity are dealt with as follows:

- Any operating surplus is first applied to fund capital expenditure and the remainder used to reduce the net funding requirement from rates
- Any operating deficit is funded from rates.

PROFESSIONAL SERVICES BUSINESS UNIT – OPERATING STATEMENT

Revenue/Sales from:	\$000
In-house professional services for Transfund New Zealand financially assisted roading	232
Other activities (excluding some allocated overhead costs)	1,185
Total revenue	1,417
Less:	
Operating costs	1,417
Total operating costs	1,417
Net surplus	-

YEAR 2000 MONITORING

In 1999/2000 the Council undertook significant mitigation and planning measures to prepare for the year 2000 problem. The critical dates have since passed and no minor or major disruptions have been experienced.

However, the Council will continue to monitor and prepare for any possible year 2000 situation until January 2001. Although incidents are unlikely to occur, the Council believes it is prudent to maintain a watching brief.

EQUAL EMPLOYMENT OPPORTUNITIES

Everyone has the right to equal employment opportunities. The Council is committed to the principle of equal employment opportunities in recruiting, employing, training and promoting its employees.

KEY PRINCIPLES

- to provide fair and proper treatment for employees
- to eliminate inequality in employing any person or group of persons
- to ensure that no preference or discrimination is made on the basis of gender, transgender, marital status, religious or ethical belief or its absence, colour, race, ethnicity, nationality, health, disability, age, sexual orientation, pregnancy, political opinion, employee association involvement, employment status, beneficiary status, family status or the identity of a partner or relative
- to require supervisors and managers to be responsible and accountable for the implementation and integration of equal employment opportunities.


GOALS

- to integrate equal employment principles and practices into the Council's activities
- to realise the business benefits to the Council of valuing and fully utilising its human resources.







PROGRAMME

This year the Council will continue with its equal employment programme which will:

- inform and raise the awareness of all staff on equal employment issues with a focus on managers
- monitor the working environment to ensure that it is free of all discrimination
- ensure that employment related decisions and processes are based on skill and abilities and made on merit
- encourage the fullest use of individual talents and skills
- provide training in the management of diversity.

PERFORMANCE MEASURES	SOURCE OF INFORMATION
 Equal employment opportunities programme milestones met.	Management Reports

THE PERFORMANCE SYMBOLS INDICATE WHICH PERFORMANCE MEASURES ARE USED FOR EACH PERFORMANCE MEASURE

 Completed on time	 Completed within budget	 Residents satisfied	 Completed to technical standards	 Completed effectively	 Completed efficiently
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FEES AND CHARGES

The Council's fees and charges for 2000/2001 are either the result of the Funding Policy or are transitional steps towards achieving the Funding Policy.

Each significant activity has been analysed using the Three Step Process to obtain the appropriate funding mechanisms, including fees and charges.

The Funding Policy is used to set the total revenue required from fees and charges. Individual fees and charges are based on estimated levels of use for each activity. The proportion of revenue made up from fees and charges will increase over the life of the Funding Policy.

This year there are proposed changes to fees and charges in the following activities:

- *Parking*
- *Landfills*
- *Wastewater*
- *Swimming pools*
- *Cemeteries*
- *Advice and Support Services*
- *Animal Control.*



FEES AND CHARGES

ROADING

SUBDIVISION INSPECTION AND APPROVAL CHARGES

Boundary adjustment \$132.30

Additional lots: 3.43% of total construction cost for one new lot reducing by 0.07% for each additional lot to 0.7% for 40 or more additional lots.

MOTOR CROSSING CHARGES

	Standard Fee	Administration/ Inspection
Concrete dished crossing/sq metres	\$65.00	\$72.00
Extensions to existing concrete crossings/sq metres	\$65.00	\$72.00
Installation of concrete dished crossing in conjunction with road reconstruction work/sq metres	\$32.50	\$72.00
Concrete block crossing	Actual Cost	\$72.00
Pipe crossing	Actual Cost	\$72.00
'Slot' type crossing/sq metres	\$65.00	\$72.00
Deposit for privately installed crossing (\$200 refunded upon satisfactory completion of crossing)	\$272.00	

TRENCH INSPECTION FEES

Proposals, administration and monitoring on time basis:

Engineer (per hour)	\$61.88
Inspector (per hour)	\$42.75

PARKING

METERS

Monday to Saturday	\$1.00
1 hour time limit (per hour)	\$1.00
2 hour time limit (per hour) (apart from Rutherford Street)	\$1.00
Rutherford Street (per hour)	\$0.80
No time limit	\$0.60/hr up to 6 hrs then \$0.10/hr

PAY AND DISPLAY

Off-street Areas (Monday to Friday)

Civic Fountain/Dowse/Stevens Grove (per hour)	\$0.60
Maximum per day	\$4.00

Riverbank Carpark (Monday to Friday)

Per hour	\$0.40
Maximum per day	\$2.00

(reduced charges may apply from time to time in some areas of the Riverbank carpark)

On-street Areas (Monday to Friday)

Myrtle Street – all day angle parking (per hour)	\$0.40
Maximum per day	\$2.00

On-street Areas (Monday to Friday)

Raroa Road/Bloomfield Tce – 1 hour time limit (per hour)	\$1.00
Comwall Street – 2 hour time limit (per hour)	\$1.00
Comwall Street – all day parking	\$0.60/hr up to 6 hrs then \$0.10/hr

LEASED PARKING

Riverbank (standard rate) per week	\$15.00
Victoria Street (standard rate) per year	\$260.00

PENALTIES – METERED AREAS

Maximum as set out in Transport Act

PENALTIES – PAY & DISPLAY AREAS

Overstaying less than 4 hours	\$10.00
Overstaying more than 4 hours	\$20.00
Not displaying a ticket	\$20.00

MISCELLANEOUS FEES

Construction loading zones	Site specific
Meter hoods (per day)	\$10.00

REFUSE COLLECTION

OFFICIAL REFUSE BAGS

	Recommended Retail Price
Plastic bags (packet of 10)	\$9.00
(packet of 50)	\$42.50

RECYCLING AND WASTE REDUCTION

Replacement recycling containers	\$10.00
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LANDFILLS

DOMESTIC VEHICLES (CASH ONLY)¹

Cars and station wagons	\$4.00
Vans, utilities, small trailers	\$8.00
Large trailers, small trucks	\$15.00

CAR BODIES

Clean car bodies	\$11.00
Other car bodies	\$32.00

TRADE VEHICLES (PER TONNE)

		Minimum Charge
General refuse	\$39.00	\$19.50
Special burials	\$62.00	\$31.00
Hazardous wastes (by arrangement) ²	\$125.00	\$62.50

Notes

1. Combinations of vehicles (vans, utilities, small trucks) and trailer will cost the sum of their respective charges.
2. Accepted only at Silverstream landfill.

WATER SUPPLY

Water connection fee	\$40.00
Fee for use of water by builders on unmetered industrial and commercial sites	\$70.00

Charge for Ordinary Supply Class 2 Water

• Normal users per cubic metre	
· up to 100,000 cubic metres	\$1.12
· in excess of 100,000 cubic metres	\$0.83
• Water supplied by hydrant	
· per cubic metre	\$1.12
· minimum charge	\$16.00
Back flow prevention – annual inspection charge	\$100.00

WASTEWATER

SEWERAGE CONNECTION

Sewerage connection fee	\$25.00
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TRADE WASTE

Trade Wastes Consent Fees

These fees are set to recover trade waste administration costs. Fees are set to reflect the risk presented by the discharge to the wastewater system, treatment processes and maintenance personnel. This is year three of a three-year implementation period for increased charges.

	Consent fees 2000/2001	Consent + \$200 if conditional consent required: Total fees
Class 1: High risk	\$1,200.00	\$1,400.00
Class 2: Moderate risk	\$600.00	\$800.00
Class 3: Low risk	\$300.00	\$500.00
Note: May also include major fast food businesses.		
Class 4: Minimal risk	\$120.00	N/A
Note: May include laundries, dry cleaners, restaurants, small wash pads, supermarkets with delicatessens and/or butchery and/or bakery, caterers, canteens.		
Class 5: Minimal risk with low flow	\$50.00	N/A
Note: May include takeaway food premises, cafes and small restaurants.		
Trade wastes excess flow charge		
Set to recover the cost of collection, treatment and disposal of trade wastes from industries whose discharge exceeds the discharge entitlement through the rates payable on the property.		
Excess flow charge (per litre/sec/year)	\$1,008.00	

STORMWATER

Stormwater connection fee	\$25.00
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LIBRARIES

Reserves (non-urgent) per request	\$2.00
Overdues (per item per day to a maximum of \$5.00 per item)	\$0.20
Interloans (non-urgent) per request	\$10.00
Lost item	Original price (less 1/7 per year for four years)
Best sellers (books, videos and CDs)	Up to \$5.00
Borrower's card replacement (per card)	\$2.00

SWIMMING POOLS

INDOOR POOLS (HUIA, NAENAE, STOKES VALLEY)

Adult	\$3.50
Child	\$2.00
Over 60s	\$2.00
Spectator (non-supervising adult)	\$1.00
Family pass (2 adults/4 children)	\$7.50
Concession Tickets	
Adult 10 swim concession	\$29.75
Adult 30 swim concession	\$73.50
Child and over 60s 10 swim concession	\$17.00
Child and over 60s 30 swim concession	\$42.00

Pool Hire

Permanent hire per hour (i.e., weekly 25 m) includes all aquatic clubs	\$48.00
Casual hire (25 m per hour)	\$75.00
Naenae pool (50 m per hour)	\$150.00
Lane charge (per hour)	\$15.00
School groups	
• main pool (per head)	\$0.75
• learners pool (per head)	\$0.75
Meeting room hire (per hour)	\$20.00

OUTDOOR POOLS (EASTBOURNE, MCKENZIE, WAINUIOMATA)

Adult	\$2.50
Child	\$1.50
Over 60s	\$1.50
Spectators (non-supervising adult)	\$1.00
Family pass (2 adults/4 children)	\$6.00

Concession Tickets

Adult 10 swim concession	\$21.25
Adult 30 swim concession	\$52.50
Child and over 60s 10 swim concession	\$12.75
Child and over 60s 30 swim concession	\$31.50

Pool Hire

Wainuiomata pool (three-hour limit – whole complex)	
Saturday, Sunday evenings 6pm – 9pm	\$220.00
Swimming club hire (per hour)	\$30.00
School groups (per head)	\$0.50
Wainuiomata lounge hire	
• meetings	\$40.00
• socials	\$80.00

SPORTSFIELDS**SEASON CHARGES**

Set to recover the percentage of operating cost identified below plus the full operating cost of ancillary services:

RECOVERY RATES PERCENTAGE	LEVEL 1	LEVEL 2	LEVEL 3	CHILDREN	TRAINING/ WINTER
Sports	30	20	10	5	5
Cricket/Croquet	25	15	10	5	N/A

ONE-OFF OR SINGLE DAY HIREAGE

Charged at 10% of the season charge per game or where the game lasts three hours or longer,
15% of the season charge per day.

SPECIAL CHARGES

Events and commercial operators	By quotation
Picnic bookings (30 or more persons)	\$30.00
Filming per hour	\$100.00
Marquees for picnics/promotions	\$100.00
Hire of rooms, social facilities, training fields etc.	By quotation

Note:

Bookings for the season will take priority over casual bookings.

CEMETERIES

PLOT PURCHASE AND MAINTENANCE IN PERPETUITY

Adult	\$1,017.00
Child (1-12 years)	\$346.00
Child (under 1 year)	\$172.00
Ashes	\$321.00
Monumental plots	\$1,340.00

INTERMENT FEES

Adult	\$439.00
Child (1-12 years)	\$207.00
Child (under 1 year)	\$66.00
Ashes	\$50.00

RSA SECTION

Plot purchase	No charge
Interment fee	\$439.00
Ashes plot purchase	No charge
Ashes interment	\$50.00
Ashes interment (memorial wall)	\$50.00

DISINTERMENTS

All disinterments	\$490.00
Ashes	\$141.00

REINTERMENTS

To be charged as for interment fees

SPECIAL FEES AND CHARGES

Outside district fees – all burials	\$357.00
Casket larger than standard	\$123.00
Extra depth	\$123.00
Overtime (outside standard burial hours)	Actual cost
Permit fees	\$18.50
Plot cancellation fee	\$34.00
Breaking of concrete	\$111.00
Search fee: Per entry	\$5.50
Maximum charge	\$41.00

HALL CHARGES

Approved community rates of charges for hall hire are set out below. The commercial rates are set at the community rate, plus 50 percent.

CIVIC HALLS: TOWN HALL AND HORTICULTURAL HALL

	Main Hall	Supper Room	Kitchen & Supper Room	Main Hall & Kitchen	All Facilities
Monday to Friday					
Morning 8am – 12 noon	\$120	\$30	\$60	\$160	\$180
Lunch time 12 noon – 2pm	\$60	\$25	\$40	\$85	\$110
Afternoon 2pm – 6pm	\$120	\$30	\$60	\$160	\$180
Evening 6pm – 11pm	\$135	\$40	\$90	\$180	\$215
Morning and afternoon 8am – 6pm	\$205	\$60	\$120	\$265	\$320
Afternoon and evening 2pm – 11pm	\$205	\$60	\$120	\$265	\$325
All day and evening 8am – 11pm	\$265	\$90	\$180	\$360	\$445
After 11pm – rate is \$60 per hour					

Note:

The Town Hall supper room and kitchen are not available for public hire during normal working hours.

	Main Hall	Supper Room	Kitchen & Supper Room	Main Hall & Kitchen	All Facilities
Weekends and Public Holidays					
Morning 8am – 12 noon	\$170	\$50	\$85	\$205	\$250
Lunch time 12 noon – 2pm	\$85	\$35	\$70	\$120	\$145
Afternoon 2pm – 6pm	\$170	\$50	\$85	\$205	\$250
Evening 6pm – 11pm	\$190	\$70	\$130	\$250	\$310
Morning and afternoon 8am – 6pm	\$290	\$85	\$170	\$370	\$455
Afternoon and evening 2pm – 11pm	\$290	\$85	\$170	\$370	\$455
All day and evening 8am – 11pm	\$370	\$130	\$250	\$490	\$610
After 11pm – rate is \$85 per hour					

LITTLE THEATRE

Monday to Friday

	All Facilities	Weekends & Public Holidays – All Facilities
Morning 8am – 1pm	\$100	\$145
Afternoon 1pm – 6pm	\$100	\$145
Evening 6pm – 11pm	\$100	\$145
Two sessions in one day	\$160	\$220
Three sessions in one day	\$240	\$325
	After 11pm the rate is \$50 per hour	After 11pm the rate is \$50 per hour

COMMUNITY HALLS: MOERA, EASTBOURNE, WAINUIOMATA

	Main Hall	Supper Room	Kitchen & Supper Room	Main Hall & Kitchen	All Facilities
Monday to Friday					
Morning 8am – 12 noon	\$50	\$20	\$35	\$65	\$85
Lunch time 12 noon – 2pm	\$50	\$20	\$35	\$65	\$85
Evening 6pm – 11pm	\$50	\$20	\$35	\$65	\$85
Two sessions in one day	\$80	\$30	\$55	\$110	\$130
Three sessions in one day	\$115	\$35	\$65	\$145	\$180
After 11pm the rate is \$35 per hour					

	Main Hall	Supper Room	Kitchen & Supper Room	Main Hall & Kitchen	All Facilities
Weekends and Public Holidays					
Morning 8am – 1pm	\$65	\$25	\$50	\$90	\$115
Afternoon 1pm – 6pm	\$65	\$25	\$50	\$90	\$115
Evening 6pm – 11pm	\$65	\$25	\$50	\$90	\$115
Two sessions in one day	\$115	\$35	\$70	\$150	\$185
Three sessions in one day	\$155	\$50	\$90	\$205	\$250
After 11pm the rate is \$35 per hour					

SEAVIEW MARINA

BERTHS

	Annual Lease	Six Monthly Lease
10 metre	\$2,103.75	\$1,052.00
12 metre	\$2,227.50	\$1,113.75
14 metre	\$2,351.25	\$1,175.50
16 metre	\$2,475.00	\$1,237.50
17 metre	\$3,173.00	\$1,586.50
18 metre	\$3,173.00	\$1,586.50
20 metre	\$3,450.25	\$1,750.00
Trailer parks	\$618.75	\$309.25
Moorings	\$866.25	\$433.00
Registration fee	\$56.25	

SMALL BOARD LAUNCHING RAMP

Launch retrieve and parking (per visit)	\$5.00
Launch retrieve and parking (per year pass)	\$56.25
Use of wash-down facility (if using launching ramp)	No charge

HARDSTAND

Rental only (per day per space)	\$3.50
With cradle (per day)	\$17.00

Hardstand rates apply to boats up to 16 m in length, larger boats by quotation.

TRAVEL LIFT SERVICES AND CHARGES

(Maximum boat lift 45,000 kgs)

Water to hardstand and return for boats:

Up to 8 metres	\$140.00
8.0 m to 10.3 m	\$160.00
10.3 m to 12.0 m	\$185.00
12.0 m to 13.5 m	\$220.00
13.5 m to 15.0 m	\$275.00

Vessels longer than above are subject to quotation.

Maximum width of vessel 5.325 metres.

Lift hold and return to water (quick lifts) for boats:

Up to 12.0 metres	\$67.50
12.0 m to 15.0 m	\$90.00
Over 15.0 m	By quotation

(Quick lifts are generally for the purpose of surveys/inspections/anode replacement/stern leg checks/quick blasts/broom downs).

Travel lift hire

For services other than the above, e.g., lifts to and from transporter/keel fitment etc. (per ½ hour or part thereof with a minimum charge of \$56.25).

\$56.25

Charges for works outside normal working hours

Operator charge	\$25.00
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Normal working hours are: Monday to Friday, 8am – 5pm, Saturday 8am – 12 noon.

Terms of payment for lifts will be on a 'No Cash No Splash' basis unless individual arrangements are negotiated. Seaview Marina berth clients may charge this work to their normal account.

ADVICE AND SUPPORT SERVICES**ENGINEERING RECORDS PRINT CHARGES****Xerox Copies**

A1	\$8.00
A2	\$4.00
A3	\$2.00
A4	\$0.20

Aerial Photography Copies

Pre 1995 set:	A1	\$8.00
	A2	\$4.00
1995 set:	A1	\$15.00
	A2	\$8.00
	A3	\$5.00
Terraview Prints	A4	\$2.00

OCE Microfilms

A2	\$6.00
A3	\$4.00

PD Plan Prints

A1	\$5.00
A2	\$3.00
A4 - Air photo with GIS boundary overlay	\$5.00

SCHEDULE OF CHARGES FOR THE PROVISION OF INFORMATION UNDER THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987 (THE "ACT")

- (a) If the request is made by an identifiable natural person seeking access to any personal information about that person then such requests are not subject to any charge.
- (b) Where repeated requests are made in respect of a common subject in any four week period, requests after the first shall be aggregated for charging purposes.
- (c) If the aggregate amount of staff time spent in actioning the request exceeds one hour then the basis of charging (except for the issue of land information memoranda under section 44A of the Act) is as follows:
- an initial charge for the first chargeable half hour or part thereof of \$25.00
 - then for each additional half hour or part thereof \$28.00
- (d) Photocopying on standard A4 or foolscap paper will be free of charge for the first 20 pages and thereafter will be charged at (per page) \$0.20
- (e) All other charges incurred shall be fixed at an amount which recovers the actual costs involved. This will include:
- producing a document by the use of a computer or other like equipment
 - reproducing a film video or audio recording
 - arranging for the applicant to hear or view an audio or visual recording
 - providing a copy of any map, plan or other document larger than A4 or foolscap size.
- (f) A charge may be modified or waived at the discretion of a Deputy Chief Executive where payment might cause the applicant financial hardship, or where remission or reduction of the charge would facilitate good relations with the public, or assist the Section, Group or organisation in its work;
- (g) The charge may not include any allowance for:
- information which is not where it ought to be
 - time spent deciding whether or not access should be allowed and in what form.
- (h) In accordance with section 13(4) of the Act, charges shall be paid in advance.

ENVIRONMENTAL APPROVALS**RESOURCE CONSENTS****Non-Complying Activity**

Hearing required (where any resource consent hearing continues over more than one day, each subsequent day, or part of a day shall be charged to the applicant at a rate of \$720 per day)	\$1,552.50
No hearing required	\$1,125.50

Discretionary Activity

Hearing required	\$1,552.50
No hearing required	\$1,125.50

Notified Controlled Activity

Hearing required	\$1,552.50
No hearing required	\$1,125.50
Non-notified Resource Consent	\$225.00
Review by consent authority	\$112.50
Controlled activity	\$225.00
Any special inspections (per hour)	\$73.12

Subdivisions (including Title/Cross Lease)	
Certificate under section 223 – Resource Consent	\$202.50
Certificate under section 224 (c)	\$112.50
Rights of way	\$202.50
Certificate of Compliance	
Resource Management Act	\$225.00
Planning certificate under Sale of Liquor Act 1989, and in relation to motor vehicle dealers	\$112.50
Discharge of Withdrawal of Registerable Agreement	
Legal costs plus officers time at (per hour)	\$73.12
Removal of Building Lines	\$112.50 plus disbursements
Adjustment of Easements	
Legal costs plus officers time at (per hour)	\$73.12

BUILDING CONSENTS

Value of work	Application fees/project information memorandum
Minor works: building, hot water cylinders, free-standing, inbuilt fires	\$90.00
Under \$2,000	\$169.46
\$2,001-\$5,000	\$293.48
\$5,001-\$10,000	\$375.48
\$10,001-\$20,000	\$578.57
\$20,001-\$50,000	\$786.76
\$50,001-\$100,000	\$1,272.00
\$100,001-\$200,000	\$1,436.00
\$200,001-\$300,000	\$1,830.00
\$300,001-\$400,000	\$2,225.00
\$400,001-\$500,000	\$2,650.00
\$500,001-\$600,000	\$3,095.00
\$600,001-\$700,000	\$3,490.00
\$700,001-\$800,000	\$4,130.00
\$800,001-\$900,000	\$4,480.00
\$900,001-\$1,000,000	\$4,875.00

PLUMBING INSPECTIONS FEE

Value of Work	
Under \$10,000 (per inspection)	\$40.00
Over \$10,000 (per inspection)	\$70.00

RECORD SEARCHES FEES

Search of records up to 15 minutes	\$10.00
Search of records over 15 minutes	\$20.00

LAND INFORMATION MEMORANDA (“LIM”)

Residential property LIM	\$146.25
Commercial property LIM (deposit)	\$146.25

(Additional fees may apply if more than 2 hours is required for commercial property LIMs).

ENVIRONMENTAL HEALTH APPROVALS

	Fee	Discount
Premises meeting the required standard by 1 July 1995 are eligible for a discount provided re-registration is applied for by 20 August.		
Application/transfer/minimum fee	\$50.00	-
Non-complying inspection fee	\$50.00	-

FOOD PREMISES

('A' Grade Food Premises receive a 30% reduction on the standard fees)

Premises predominantly retailing pre-packaged foods only, with no food preparation on site	\$170.00	\$17.00
Premises preparing food predominantly for retail sale, rather than wholesale	\$240.00	\$24.00
Premises with a variety of food operations, or premises manufacturing, preparing or packaging food for wholesale. These premises not to exceed 1,000 sq metres	\$545.00	\$54.00
Premises with a variety of food operations, or premises manufacturing, preparing or packaging food for wholesale. These premises exceed 1,000 sq metres	\$750.00	\$75.00

EATING HOUSES

Where accommodation provides for but not exceeding 25 persons	\$275.00	\$27.00
Where accommodation provides for 25 but not exceeding 50 persons	\$345.00	\$34.00
Where accommodation provides for 50 but not exceeding 100 persons	\$415.00	\$41.00
Where accommodation exceeds 100 persons	\$550.00	\$55.00

MISCELLANEOUS

Hairdressers' shops	\$170.00	\$17.00
Offensive trades	\$230.00	\$23.00
Mortuaries – fee applies from 1 June as required by the Health (Burial) Regulations 1946	\$55.00	-
Travelling shops	\$115.00	-
Hawkers and peddlers	\$23.00	-
Street photographers	\$33.00	-
Bottle collectors	\$40.00	-
Camping grounds	\$480.00	\$48.00
Mobile canteens	\$450.00	\$45.00
Amusement galleries	\$55.00	-
Seizure of equipment (noise abatement)	\$95.00	-
Dangerous goods inspection fee	\$60.00	-

ENVIRONMENTAL POLICY

REQUESTS FOR CHANGE TO DISTRICT PLAN (deposit) \$1,000.00

All work undertaken by the Council's officers in connection with the request for the change including any preparation shall be charged at \$75.00 per hour against the deposit. If the proposed change is notified publicly, advertising charges will be actual costs payable by the applicant. All information requested by the Council shall be charged at \$720.00 per day or part day plus the officer's time at \$75.00 per hour against the deposit.

NOTICE FOR REQUIREMENTS (deposit) \$1,000.00

All work undertaken by the Council's Officers in connection with the requirement shall be charged at \$75.00 per hour against the deposit. Actual advertising costs shall be payable by the requiring authority. All information requested by the Council shall be supplied at the requiring authority's cost. Any hearing shall be charged at \$1,000.00 per day or part day plus the officer's time at \$75.00 per hour against the deposit.

PROPOSED DISTRICT PLAN

Complete set	\$250.00
Scheme statement/Code of ordinances	\$125.00
Set of maps	\$125.00

TRANSITIONAL DISTRICT PLAN (LOWER HUTT SECTION)

Complete set	\$140.62
Code of ordinances	\$50.62
Scheme statement	\$50.62
Set of maps	\$77.62
Single maps	\$9.00

TRANSITIONAL DISTRICT PLAN (WESTERN HILLS SECTION)

Complete set	\$131.62
Scheme statement/Code of ordinances	\$91.12
Set of maps	\$50.62
Single maps	\$10.12

TRANSITIONAL DISTRICT PLAN (WAINUIOMATA SECTION)

Complete set	\$111.37
Scheme statement/Code of ordinances	\$45.00
Set of maps	\$22.50

TRANSITIONAL DISTRICT PLAN (PETONE SECTION)

Complete set	\$81.00
Scheme statement/Code of ordinances	\$70.87
Set of maps	\$22.50

TRANSITIONAL DISTRICT PLAN (EASTBOURNE SECTION)

Complete set	\$60.75
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ANIMAL CONTROL**ANIMAL CONTROL FEES AND CHARGES****Dog**

• not neutered and not registered in time	\$90.00
• not neutered	\$72.00
• neutered and not registered in time	\$90.00
• neutered	\$62.00
• responsible owners not registered in time	\$90.00
• responsible owners	\$44.00
Replacement dog label	\$1.00

Infringement fees set in the Dog Control Act 1996 apply.

IMPOUNDING AND SUSTENANCE FEES

First impounding during year of registration	\$70.00
Second impounding during year of registration	\$140.00
Sustenance fee per dog per day	\$12.00

APPENDICES



CHANGES TO SIGNIFICANT ACTIVITIES

The Council decided to review its structure of 38 significant activities that formed the reporting framework of the last several years. As a consequence, the number of significant activities has been reduced to 20. This does not mean Council has reduced the type or range of services it provides. Rather, the change is in how these services are reported. The new structure will help to simplify documents such as the Annual Plan and Annual Report. It also makes the objectives and goals of some previous separate but related activities more meaningful by placing them together under a new umbrella activity.

The new 20 significant activities have also been reordered to more closely mirror the Council's new Strategic Plan 2000/2010.

CHANGES TO SIGNIFICANT ACTIVITIES

New Activity	Old Activity	Strategic Plan Key Group
1. Libraries	Same as previous	People
2. Museums	Same as previous	
3. Aquatics and Recreation Programmes	Made up of swimming pools and recreation programmes	
4. Parks and Reserves	Made up of parks, reserves and beaches, cemeteries and sportsfields	
5. Community Assistance	Made up of social policy, community development and community grants	
6. Community Property	Made up of halls and venues and public toilets and part of community development	
7. Elected Members	Same as previous	
8. Advice and Support Services	Same as previous	
9. Roading and Traffic Management	Made up of roading, street cleaning, traffic management and streetlighting	Infrastructure
10. Parking	Same	
11. Water	Same as previous	
12. Wastewater	Same as previous	
13. Stormwater	Same as previous	
14. Solid Waste Management	Made up of refuse, recycling and waste reduction and landfills	Environment
15. Environmental Management	Made up of environmental policy, environmental approvals and inspections and environmental enforcements	
16. Emergency Management	Same as previous	
17. Animal Control	Same as previous	
18. Urban Design and Enhancement	Made up of urban design and environmental enhancements, heritage fund and some of commercial development	Economy
19. Commercial Property	Made up of commercial property, housing and seaview marina	
20. Economic Development	Made up of economic development, promotions and visitor information and some of commercial development	
21. Managing the Investments	Same as previous	
22. Council Management Services	Same as previous	

GLOSSARY

These definitions are intended to define terms used in the Annual Plan in plain English. For legal definitions see the Local Government Act 1974.

Asset

Something of value that the Council owns on behalf of the people of Hutt City, such as roads, drains, parks and buildings.

Asset Management Plan

A long term plan for managing an asset to ensure that its capacity to provide a service is kept up and costs over the life of the asset are kept to a minimum.

Annual Plan

A plan that describes what activities the Council will do, the reasons for doing them, the performance measures used and how much revenue and expenditure it needs to undertake each activity.

Appropriation/Appropriated

Money that has been set aside from, or brought into, an operating or revenue account.

Capital Expenditure

Expenditure that will increase the value of the Council's assets.

Capital Value

Value of land including any improvements.

Community Boards

Local elected bodies set up under the Local Government Act. Community Boards are consulted by the Council and can represent community concerns to the Council (see also Ward Committees). Hutt City Council has three Community Boards: Wainuiomata, Petone and Eastbourne.

Financial Year

This Annual Plan covers the period from 1 July 2000 to 30 June 2001.

Funding Policy

The Funding Policy is about who should pay for the Council's activities. The Funding Policy outlines who will benefit from each activity and who should pay for it, taking account of fairness and what is practical.

Land Value

Value of land, excluding any improvements.

Local Authority Trading Enterprise ("LATE")

A commercial company owned by the Council.

Local Government Act 1974

The law that defines the powers and responsibilities of territorial local authorities like Hutt City.

Long Term Financial Strategy ("LTFS")

This is a ten year plan for the Council's revenue and expenditure, cash flows, and borrowing program.

Mana Whenua

People with the mana of the land.

Operating Expenditure

Expenditure for the normal services of the Council.

Performance Measure

A measure that shows how well the Council is doing in achieving the goals it has set for itself.

Rates

Funds collected by the Council from levies on property. These are based on the capital value of the property but the term is often used to include Uniform Annual Charges.

Runanganui Taura Here o Rimutaka

The Hutt Valley branch of Runanganui Taura Here ki te Whanganui a Tara which represents 23 tribal groups in the greater Wellington region.

Runanganui o Taranaki Whanui kite Upoko o te Ika a Maui

A representative Maori Council made up from local tangata whenua and representing the eight Taranaki tribes within the Wellington region

Significant Activities

All the things that the Council does. This plan lists 20 separate significant activities along with the management of investments and managing the organization.

Taonga

A highly prized resource.

Te Atiawa

Local Tangata Whenua with inherited land ownership with kinship to northern Taranaki Te Atiawa.

Uniform Annual Charge ("UAC")

Income to the Council for specific services by a levy of an equal amount on each rateable property that uses these services (this charge does not vary with value of the property).

Uniform Annual General Charge ("UAGC")

Income to the Council for general use by a levy of an equal amount on each rateable property (this charge does not vary with value of the property).

User Charges

Income to the Council by fees paid by those who use specific services provided by the Council.

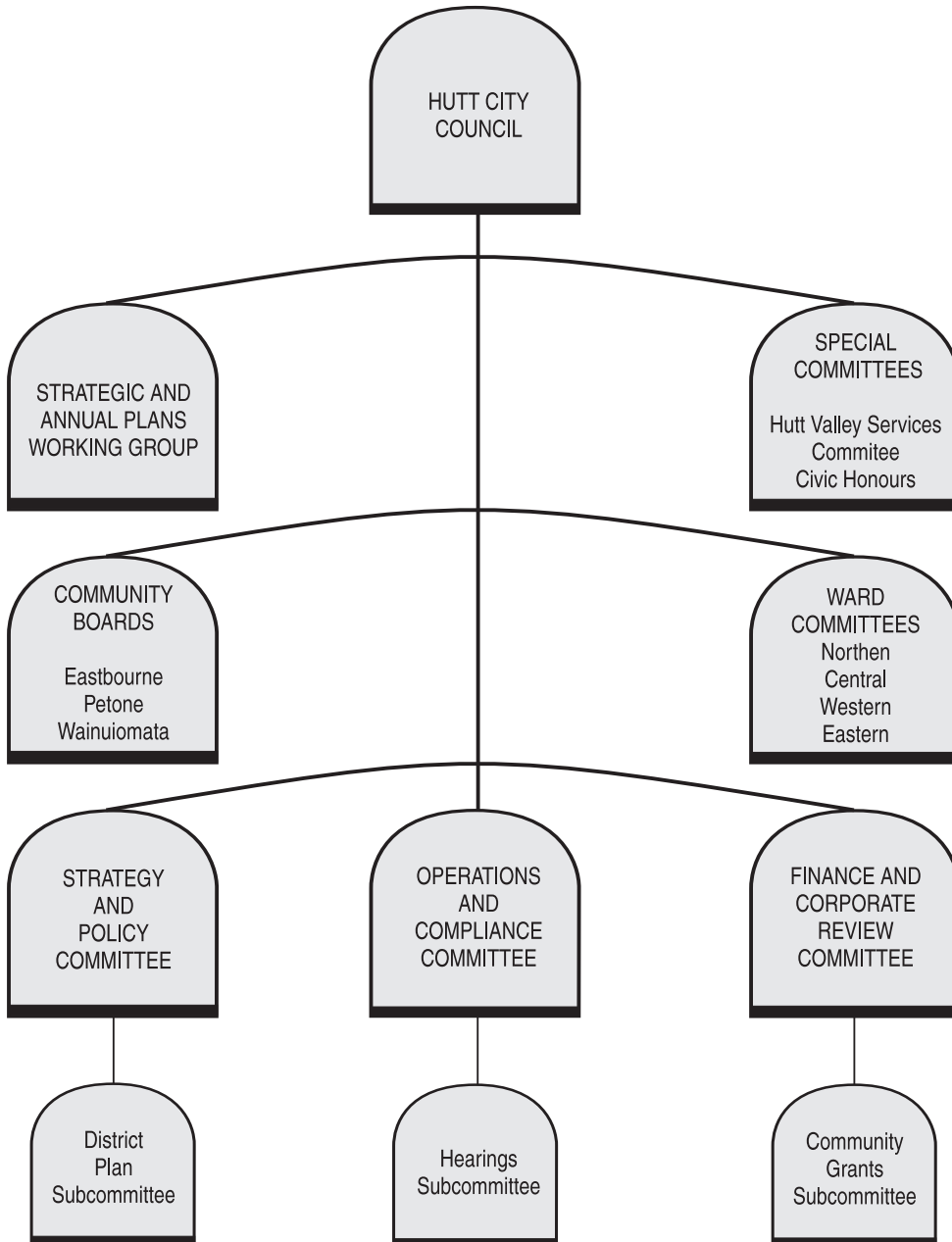
Ward Committees

Local committees set up by the Council. Ward Committees are consulted by the Council and can represent community concerns to the Council (see also Community Boards). Hutt City Council has four Ward Committees: Northern, Eastern, Central and Western.

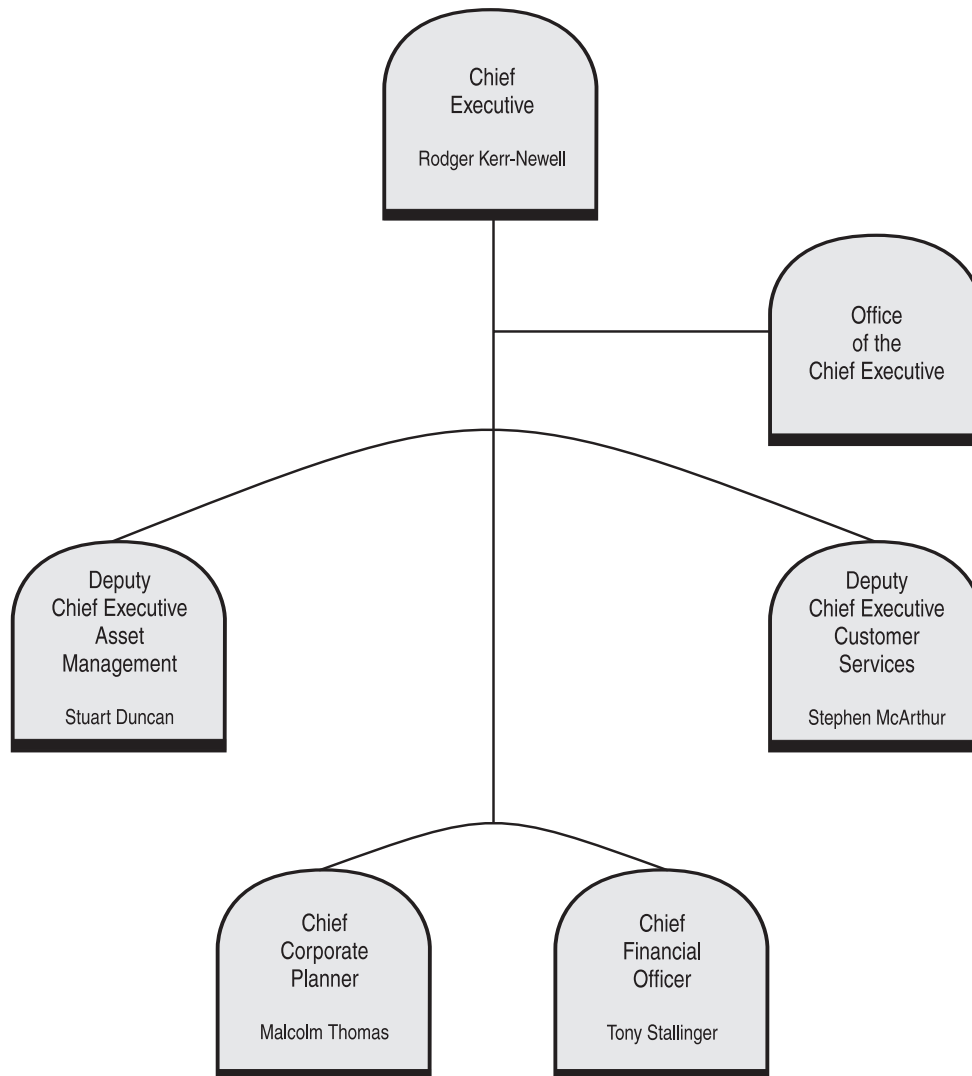
Wellington Tenths Trust Te Atiawa

Local Tangata Whenua with inherited land ownership to Wellington and Hutt Valley and kinship to Northern Taranaki Te Atiawa.

POLITICAL STRUCTURE



MANAGEMENT STRUCTURE



STAFFING SUMMARY 2000/2001

For the year ending 30 June 2001

In full time equivalents	Part Time Projected	Full Time Projected	Total Projected
Chief Executive's Group	0.00	5	5.00
Asset Management	12.69	52	64.69
Customer Services	57.13	159	216.13
Finance	1.62	19	20.62
Corporate Planning	0.25	10	10.25
Total	71.69	245	316.69

STATISTICAL INFORMATION

HUTT CITY – A SUMMARY PROFILE

		Percentage change from 1991
Land area (hectares)	37,998	
Wards 1996 Population		
Northern	14,727	-0.7
Eastern	16,473	1.3
Western	11,637	2.7
Central	18,204	4.0
Wainuiomata	17,724	-3.7
Harbour	17,103	3.4
TOTAL POPULATION 1996	95,874	1.0
Wards 1996 Households		
Northern	4,983	1.4
Eastern	5,955	1.8
Western	4,011	4.9
Central	6,801	4.6
Wainuiomata	5,640	1.5
Harbour	6,666	5.1
TOTAL HOUSEHOLDS 1996	34,053	3.2
TOTAL COUNCIL ASSETS (June 1999)	\$697,805,000	
Area of parks and reserves	2,000 hectares	
Number of swimming pools	6	
Number of libraries	8	
Length of roads	475 km	
Length of footpaths	588 km	
Number of streetlights	10,650	
Length of wastewater pipes	655 km	
Length of stormwater pipes	478 km	
Length of water pipes	655 km	
Rating system	Capital	
Rateable properties	38,325	
Capital value of the City	\$6,821,251,000	