

APPLICATION FOR RESIDENTIAL VEHICLE CROSSING



Name	Telephone
Contact Address	
Email	Date

You have two options for a vehicle crossing installation (tick one):

<input type="checkbox"/>	(tick) Option 1 - I want Council to arrange to install a vehicle crossing at:
Address	Quoted fee enclosed of \$
<p>Firstly - Please telephone 04 570 6881 to arrange for a quotation.</p> <ul style="list-style-type: none"> The quotation plus a \$160.00 administration charge. Traffic Management cost is additional and will be advised at the time of quotation. If the location of the crossing is not obvious or if you wish to have it wider than the standard 2.5m then please give this information when you call. The quotation is usually sent by email, please make sure this address is provided. <p>Secondly - Having received a written Council quotation, either</p> <ul style="list-style-type: none"> Deliver this completed form in person with the quoted payment direct to the Council Cashier at 30 Laings Road, Hutt Central or email the completed form to contact@huttcity.govt.nz with payment into Council's bank account for the quoted amount. (account details shown on quotation) 	
<input type="checkbox"/>	(tick) Option 2 - I want to arrange my own contractor to install a vehicle crossing at:
Address	Combined fee and deposit of \$500.00
<ul style="list-style-type: none"> Deliver this completed form in person with the required payment of \$500 (being a \$200.00 inspection fee, plus a \$300.00 refundable deposit) direct to the Council Cashier at 30 Laings Road, Lower Hutt for the Transport Division OR Email as stated above. A confirmation of payment letter along with the 'application for refund' form will be emailed to the applicant noted above. When the boxing and base preparation has been completed, please phone 04 570 6881 to arrange an inspection prior to you pouring the concrete. On completion of the crossing please return the 'application for refund' form for a final inspection. The \$300.00 deposit will be refunded if it is completed in accordance with Council's standard. 	

Privacy statement

We collect, use and disclose personal information you provided:

- for the purpose(s) specified at the point of collection
- to communicate with you for council purposes
- to tell you about products and services we believe may be of interest to you, and
- to enable us to maintain our records and carry out statutory functions.

You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected if you think it is wrong. If you'd like to ask for a copy of your information, or have it corrected, please contact us at contact@huttcity.govt.nz or come in and see us at 30 Laings Road, Lower Hutt 5010. For more information see our [privacy statement](#).