

# TRADE WASTE APPLICATION – INDUSTRIAL NON-FOOD PREMISES



Pursuant to the Hutt Valley Trade Wastes Bylaw 2016

## 1 APPLICANT DETAILS

Applicant/company ( <i>legal entity name and trading name</i> )	
Postal address	
Post code	
Telephone	Mobile
Email/other	

## 2 PREMISES DETAILS

Premises known as													
Street address													
Post code													
Name of authorised contact													
Position													
Telephone	Fax												
Email/other													
Name of premise owner contact and details													
Description of main trade activity	<table border="1"> <tr> <td colspan="2"><b>OFFICE USE ONLY:</b></td> </tr> <tr> <td>Premises ID</td> <td>.....</td> </tr> <tr> <td>Invoice number</td> <td>.....</td> </tr> <tr> <td>Consent category</td> <td>.....</td> </tr> <tr> <td>Consent fee</td> <td>.....</td> </tr> <tr> <td>Consent type</td> <td>.....</td> </tr> </table>	<b>OFFICE USE ONLY:</b>		Premises ID	.....	Invoice number	.....	Consent category	.....	Consent fee	.....	Consent type	.....
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Consent fee	.....												
Consent type	.....												
Rates assessment number													

This is an application for

- a proposed new discharge                       Renewal of a trade waste licence  
 variation to an existing trade waste licence     An existing discharge for which no licence exists

Describe the variation or proposed new discharge

Current point or place of discharge

### 3 DISCHARGE VOLUME, SUBSTANCES AND PROTECTIVE MEASURES

The source of water used on the premises is

- from  Council                       m<sup>3</sup>/working day (*estimated usage*)  
 from other sources (*state source, eg bore*)                       m<sup>3</sup>/working day

The wastes  do/  do not, contain condensing water or storm water and the layout of drains on the premises  is/  is not, such as to reasonably exclude the possibility of such becoming mixed with trade wastes.

**Proposed method for flow/volume measurement** (*please tick one*)

- a permanent installation of suitable flow measuring equipment  
 based on water usage as measure by meter  
 other (*specify*)

Do domestic waste water and trade wastes discharge at the same point?     Yes     No

#### Volume of wastewater

Average daily volume                       m<sup>3</sup>

Maximum daily volume                       m<sup>3</sup>

Maximum volume in any eight (8) hour period                       m<sup>3</sup>

If batch discharges

Quantity                       m<sup>3</sup>

Frequency                       m<sup>3</sup>

Rate of discharge                       L/s

List any substances contained in Schedule 1 or 2 of the Bylaw which are stored, used, or generated on the premises

Describe mitigation measures employed to prevent accidental spillages of these substances from entering the public sewer or storm water system or contaminating the ground

#### 4 DESCRIPTION OF TRADE WASTES AND PROCESSES UNDERTAKEN

General characteristics of wastes	Typical	Range
Temperature (°C)	<input type="text"/>	<input type="text"/>
BOD5 (mg/L)	<input type="text"/>	<input type="text"/>
COD (mg/L)	<input type="text"/>	<input type="text"/>
Suspended solids (mg/L)	<input type="text"/>	<input type="text"/>
pH	<input type="text"/>	<input type="text"/>
Oil and greases	<input type="text"/>	<input type="text"/>
Metals	<input type="text"/>	<input type="text"/>
Miscellaneous ( <i>please state</i> )	<input type="text"/>	<input type="text"/>
Miscellaneous ( <i>please state</i> )	<input type="text"/>	<input type="text"/>

Please provide details of the process and attach typical analyses for wastewater created

Any further related comments

The following steps  have been/  will be taken to improve the trade process as part of a strategy of cleaner production

Date of improvements

Site plans of the premises are attached which clearly show the location of the following as appropriate

- |  |  |
|--|--|
| <input type="checkbox"/> Process areas               | <input type="checkbox"/> Flow measuring devices                    |
| <input type="checkbox"/> Trade waste drains          | <input type="checkbox"/> Emergency spill devices                   |
| <input type="checkbox"/> Domestic waste water drains | <input type="checkbox"/> Open areas draining to trade waste drains |
| <input type="checkbox"/> Storm water drains          | <input type="checkbox"/> Emergency spill containment               |
| <input type="checkbox"/> Water meters                | <input type="checkbox"/> Other ( <i>specify</i> )                  |

Detailed drawings and descriptions for the following are attached as appropriate

- Pre-treatment systems (*eg screens, pH control, grease traps, chemical or bio treatment*)
- Flow measuring devices (*eg water meters, bore meters, flow meters*)
- Emergency spill containment
- Sampling points
- Method of flow meter calibration

## 5 DISCHARGE MANAGEMENT AND MONITORING

A Discharge Management Plan  is/  is not attached.

The health and safety requirements and security arrangements for trade waste officer and sampling staff entering the premises are as follows (*please specify*)

If monitoring for compliance is required the frequency and test schedule will be determined by the trade waste officer and performed under the trade waste officer's direction. All costs associated are at the discharger's expense.

## 6 AUTHORISED SIGNATURE

Company name
Position
Full name

1. I am duly authorised to make this application
2. I believe that all the information contained in this application is true and correct

Signature	Date
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## 7 TRADE WASTE CONSENT FEES (1 JULY 2021)

Category	Fees	Explanation
<b>1 – High risk</b>	\$1,660.00	Dischargers that have a high risk to the sewers, operators or the environment where regular inspections are required.
<b>2 – Moderate risk</b>	\$840.00	Discharges that have a moderate risk to the sewers, operators or the environment, require regular testing, and have high flow rates
<b>3 – Low risk</b>	\$470.00	Dischargers that have a low risk to the sewers, operators or the environment, require regular testing, and have medium flow rates
<b>4 – Minimal risk</b>	\$250.00	This applies to <ol style="list-style-type: none"> <li>1 Food premises that have the potential for a high volume and/or high strength discharge</li> <li>2 Where an inspection showed that the condition of the grease trap was unacceptable</li> <li>3 Commercial car wash or truck wash pads where there is regular cleansing and no hazardous materials stored on the wash pad</li> <li>4 Food premises with grease converters</li> </ol>
<b>5 – Minimal risk with low flow</b>	\$125.00	This applies mainly to food premises where there is proof of regular cleansing of the grease trap by an approved method or by inspection and where there is a low flow of waste water from the premises. May include premises with grease converters where evidence of adequate maintenance and sink screening has been provided. Small washpads and laundrettes may also be consented in this category
<b>Conditional consent</b>	\$165.00	This fee is in addition to the consent fees and applies when the flow of trade waste exceeds 2L/s (or 5m <sup>3</sup> per day) or where a variation from standard conditions is required
<b>Application fee</b>	\$95.00	
<b>Re-inspection fee</b>	\$115.00	
<b>Late payment administration fee</b>	\$100.00	
<b>Transfer additional fee</b>	\$47.50	

 You can renew your trade waste consent online at [huttcity.govt.nz](http://huttcity.govt.nz)

### PRIVACY STATEMENT

We collect, use and disclose personal information you provided:

- for the purpose(s) specified at the point of collection
- to communicate with you for council purposes
- to tell you about products and services we believe may be of interest to you, and
- to enable us to maintain our records and carry out statutory functions.

You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected if you think it is wrong. If you'd like to ask for a copy of your information, or have it corrected, please contact us at [contact@huttcity.govt.nz](mailto:contact@huttcity.govt.nz) or come in and see us at 30 Laings Road, Lower Hutt 5010. For more information see our [privacy statement](#).