



21 May 2025

Timothy Steedman

s7(2)(a)

Dear Timothy

Request for Information – Local Government Official Information and Meetings Act (LGOIMA) 1987

We refer to your official information request dated 22 April 2025 for information on technical and non technical support staff.

Answer:

The building consent authority comprises of 25 **technical** FTE

Inspection Team:

1x Inspection Team Leader
2x Senior Inspection Officers
1x Senior Inspection Officer
3x Inspection Officers
1x Inspection Technician

Processing Team:

2x Consent Team Leaders
1x Technical Lead
4x Senior Processing Officers
7x Processing Officers
2x BCO technician
1x BCO cadet

TA Compliance Team:

1x Manager

3x Officers

1x Officer/engineer

1x Administrator

We have 13x FTE support functions roles comprising of:

5x Building Support Administrators

2x Building Support Financial Admin

Head of Building Control

Building Consents Manager,

Operational Policy & Capability Manager (*Quality Assurance Reg 6*)

3x support staff (Operational Policy Capability Team)

The BCA Quality Assurance role regulation 6 is an FTE position: Manager Operational Policy and Capability Manager.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Please note that this response to your information request may be published on Hutt City Council's website: [Proactive releases | Hutt City Council](#)

Yours sincerely

Lakna Siriwardena

Legal Operations Advisor