

3 September 2025

Ingrid Larkin

s7(2)(a)

Tēnā koe Ingrid,

Request for Information – Local Government Official Information and Meetings Act (LGOIMA) 1987

We refer to your official information request dated 7 August 2025, asking for information about a disability parking space at 288 Jackson Street. Specifically, you requested:

- 1. When was the request made for the space to be changed into a disability parking space*
- 2. Was this request made by a member of the public or a business on Jackson Street?*
- 3. What reasons were given for the request to be made to have this parking space changed to a disability parking space?*
- 4. Are the council required to consult first or provide advice with the business owners directly impacted by such changes?*
- 5. Please advise the council's decision-making behind approving the change of this parking space from standard parking to a disability space?*
- 6. I would like to request that the document/ correspondence for the above please be forwarded with any necessary redactions of names made.*

7. *I would also like to query the spot in which it has been – as to whether it is in fact suitable for people of different abilities and mobilities. As many of the spaces along Jackson Street appear to be much wider or have more accessible footpath access points. The buildings act 2004 would infer that the spaces have to be of certain dimensions and layouts and I can't see that this particular spot meets that criteria but I would also query as to the location given that there are other disability parking spots in close proximity.*

Answer:

The request to convert the parking space into a disability parking space was first raised during a site visit in August 2024 with the Jackson Street Programme (JSP) coordinator and was reviewed in September 2024 via email. Officers advised that the matter would be reconsidered in 2025 due to upcoming changes to Petone paid parking, and JSP followed up in March 2025.

This request came from the JSP, a local business representative. The reasons provided included reinstating a lost mobility parking space between Britannia Street and Cuba Street, preferably near Burns Pharmacy (288–292 Jackson Street). Officers also aimed to improve accessibility and support local businesses following a review of the parking layout after the introduction of the HC2 paid parking zone. The proposed location is close to essential services, including a pharmacy and a charity shop, which are regularly used by people with mobility needs.

In terms of consultation, Council undertook a letter drop on 16 April 2025 to directly affected businesses, properties and parked vehicles, with the consultation period running until 7 May 2025. Engagement also included advocacy groups such as Thumbs Up Trust, which strongly supported the proposal.

The recommendation to approve the change occurred at the Traffic Subcommittee on 19 June 2025 and was endorsed by Council at its meeting on 31 July 2025.

The decision for the change was based on addressing business needs and the shortage of mobility parking in this section of Jackson Street and ensuring users can park safely and conveniently close to their destinations. The selected location has suitable kerb heights and footpath accessibility for mobility use.

Regarding your query about compliance with the Building Act 2004, the accessibility requirements under the Act apply to off-street car parking to provide minimum parking for developments. In this case, the proposal relates to on-street parking, so the Building Act provisions do not apply.

Copies of relevant correspondence and documents are detailed in **Appendix 1** (emails are listed by the date the email chain began), and copies of these documents are attached to this letter.

You have the right to seek an investigation and review by the Ombudsman of this response. Information about how to make a complaint is available at: [How to make a complaint | Ombudsman New Zealand](#), or freephone 0800 802 602.

Please note that this response to your information request may be published on Hutt City Council's website: [Proactive releases | Hutt City Council](#).

Ngā mihi nui



Rebekah van der Splinter

Senior Advisor, Official Information and Privacy

Appendix 1: Documents for release

Number	Date	Document Type	Title/Subject Line	Redaction Grounds
1	21 May 2024	Email	[EXTERNAL] Re: Friendly reminder to put feedback – Proposed Traffic Resolution – Parking Updates, Jackson Street	Some information withheld under section 7(2)(a).
2	27 Mar 2025	Email	Review Existing Disability & Loading Zone Parking on Jackson Street	
3	16 April 2025	Letter	Consultation Letter – Jackson Street Proposed Changes	Released to you in full.
4	16 April 2025	Report	Letter Drop Reporting	
5	16 April 2025	Report	Letter Drop Report – Photos and Data	
6	16 April 2025	Letter	Letter to Proposed Changes to Parking on Jackson Street (Jojo Varghese) Data	
7	6 May 2025	Email	Request for Feedback – Mobility Parking Updates, Jackson Street	Some information withheld under section 7(2)(a).
8	19 June 2025	Agenda	Traffic Subcommittee Agenda Report	Released to you in full.
9	19 June 2025	Meeting Minutes	Traffic Subcommittee Meeting Minutes	

From: s7(2)(a)
To: [Jojo Varghese](#)
Subject: [EXTERNAL] Re: Friendly reminder to put feedback : Proposed Traffic Resolution - Parking Updates, Jackson Street
Date: Thursday, 8 May 2025 9:36:58 am

Morena Jojo,

My apologies for my late reply, but I have been looking for the consultation on the proposed loading zones and disability carparks for Jackson Street but couldn't find it.

However, the Jackson Street Programme Inc. supports the proposed changes and the inclusion of loading zones and disabled parking spaces on Jackson Street and surrounding streets.

As we talked about with the Hutt City Council Traffic Team.

Kind regards

s7(2)(a)

On Tue, 6 May 2025 at 11:43, Jojo Varghese <Jojo.Varghese@huttcity.govt.nz> wrote:

Kia ora s7(2)(a)

This is a friendly reminder that consultation for the proposed Parking Updates, Jackson Street will close tomorrow at 5pm.

We highly value your feedback. Even if you've reviewed the plans and support them, please take a moment to send an email to trsubmission@huttcity.govt.nz <<mailto:trsubmission@huttcity.govt.nz>> to confirm your support and help us validate the feedback received. Thank you for your time!

Regards

Jojo Varghese

Traffic Engineer

Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010

P: M: s7(2)(a) W: www.huttcity.govt.nz IMPORTANT: The information contained in this e-mail message may be legally privileged or confidential. The information is intended only for the recipient named in the e-mail message. If the reader of this e-mail message is not the intended recipient, you are notified that any use, copying or distribution of this e-mail message is prohibited. If you have received this e-mail message in error, please notify the sender immediately. Thank you

From: Jojo Varghese

Sent: Wednesday, April 16, 2025 1:42 PM

To: s7(2)(a)

Cc: Evandro Scherer

Subject: Have your say: Proposed Traffic Resolution - Parking Updates, Jackson Street

Hi s7(2)(a)

Thank you for your kind words during the recent Community Board session — they were truly appreciated.

Also, thank you for raising your concerns regarding mobility parking and loading zone to Council. I'm pleased to inform you that the Traffic Resolution is now open for consultation from 16 April to 07 May 2025 through a letter drop in the nearby vicinity.

Your feedback during consultation timeframe is essential to make sure the plans are approved. Therefore, if you are satisfied with the proposal, we greatly appreciate it if you could reply to us

confirming your support. The higher number of submissions in favour, the more chances are for the TR to be approved!

Attached is the updated plan for your submission. Please reply with your feedback directly by emailing us at trsubmission@huttcity.govt.nz with the title:

TR Submission + Parking Updates, Jackson Street

Please note, if you are giving feedback, please submit it before 5:00pm on 07 May 2025

Kind Regards

From: Jojo Varghese
 Sent: Thursday, April 10, 2025 2:14 PM
 To: s7(2)(a)
 Cc: Evandro Scherer
 Subject: Request feedback for Plans prior to Public consultation

Hi s7(2)(a)

Thank you for raising your concerns regarding mobility parking and loading zones in Jackson Street with Council.

Please find attached the drafted plan outlining the proposed changes to mobility and loading zones along Jackson Street.

If you are satisfied with the proposed plan, we would greatly appreciate it if you could reply to us to confirm your support for the proposal so we can proceed with the public consultation which will start from 11 April to 02 May 2025.

A formal consultation letter will be sent to you via email tomorrow for your reference.

Kind regards,

From: s7(2)(a)
 Sent: Friday, April 4, 2025 8:34 AM
 To: Jojo Varghese
 Subject: [EXTERNAL] Re: Request feedback - Existing Disability & Loading zone Parking on Jackson Street

Morena,

When would be a good time to call or meet with the team
 s7(2)(a)

On Thu, 3 Apr 2025 at 16:20, Jojo Varghese
 <Jojo.Varghese@huttcity.govt.nz<mailto:Jojo.Varghese@huttcity.govt.nz>> wrote:

Hi s7(2)(a)

Traffic team wanted to follow up with you for any additional comments in the below listed locations which we looked at last year prior to the paid parking implementation. If there's anything else you would like us to consider, please let us know.

I would appreciate if you could reply to this email with your comments before tomorrow so we can factor them into our assessment.

Regards

Jojo Varghese

Traffic Engineer

Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010

P: M: s7(2)(a) W: www.huttcity.govt.nz
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 From: s7(2)(a)
 Sent: Thursday, March 27, 2025 8:35 PM
 To: Jojo Varghese
 Subject: [EXTERNAL] Re: Review Existing Disability & Loading zone Parking on Jackson Street

Kia ora Jojo,

Would welcome the opportunity to have a catch up and continue the conversation.

Let me know what works for you.

Nga mihi

s7(2)(a)

On Thu, 27 Mar 2025 at 16:24, Jojo Varghese

<Jojo.Varghese@huttcity.govt.nz<mailto:Jojo.Varghese@huttcity.govt.nz>

<mailto:Jojo.Varghese@huttcity.govt.nz><mailto:Jojo.Varghese@huttcity.govt.nz>>> wrote:

Kia ora s7(2)(a)

Just following up on our site visit back in August 2024 regarding the mobility parking and loading zone concerns around Jackson Street and the nearby side streets.

We will begin our assessment based on the locations and suggestions we discussed during that visit. To recap, here's a summary of what we looked at:

*

Relocating existing Mobility Parking outside 1 Britannia Street: This space lacks proper ramp access and is positioned on the corner. You suggested relocating it to in front of 4 Britannia Street, currently a taxi stand, and effectively swapping the two spaces.

*

Proposed New Mobility Parking at 288–290 Jackson Street: Adjacent to Burns Pharmacy, you recommended converting the existing no-parking hatched area into a mobility space to facilitate wheelchair access.

*

Proposed New Mobility Parking near public toilets on Buick Street (close to 259 Jackson Street): Similar to the above, you suggested using the no-parking hatched area to create a mobility space for better accessibility.

*

Old Disability Signage: The blacked-out disability signage is starting to fade, and the markings are becoming visible again. This will need to be removed permanently.

*

Loading Zone Issues near 315 & 317 Jackson Street: Currently, trucks are unloading at the P15 area on Tory Street, which requires crossing the street. You raised the need for a more suitable loading zone closer to the shops.

*

Relocating Mobility Parking outside 376–378 Jackson Street (Animates Vet Care): This existing space lacks ramp access and is obstructed by two pillars, making it unsafe for mobility users.

*

Proposed New Mobility Parking outside St Vincent de Paul Op Shop (316 Jackson Street): Again, you suggested converting the existing hatched no-parking area to a mobility space for improved access.

As the paid parking implementation took place after our site visit, I'm currently assessing the above proposed changes and wanted to reach out to see if you would be open to further discussion around them.

Regards

Jojo Varghese

Traffic Engineer

Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010

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From: s7(2)(a)

Sent: Monday, September 2, 2024 3:05 PM

To: Jojo Varghese

Subject: Re: [EXTERNAL] Re: Disability Parking on Jackson Street

Hi Jojo,

My apologies for the lateness in replying things just got away on me.

After our walk through together I believe this is a summary of the conversation that took place and the issues alluded to by the JSP to the HCC officers.

The JSP Concerns we would like to make you aware of before paid parking is introduced to the street in October.

1. We Have lost a disability car park in the area between Britannia Street and Cuba Street. We would like this reinstated but outside or near Burns Pharmacy at 292 Jackson Street.
2. We would like the disabled car park which is the first carpark as you turn left into Jackson Street from Cuba. We would like this moved as it is a blind spot for those turning if a wheeler user is disembarking from their car. We would like to move a few car spaces for better site lines please. Maybe outside Sopranos at 360 Jackson Street.
3. Between Britannia Street and Cuba Street we have no loading bay. We would like one. Happy to have that conversation with officers as to the placement. But needed.

One again thanking you in advance for your support with these issues.

Man thanks

s7(2)(a)

On Mon, 12 Aug 2024 at 15:10, Hellen Swales

<coordinator@jacksonstreet.co.nz<mailto:coordinator@jacksonstreet.co.nz>>

<mailto:coordinator@jacksonstreet.co.nz<mailto:coordinator@jacksonstreet.co.nz>>

<mailto:coordinator@jacksonstreet.co.nz<mailto:coordinator@jacksonstreet.co.nz>

<mailto:coordinator@jacksonstreet.co.nz<mailto:coordinator@jacksonstreet.co.nz>>>> wrote:

Hi Jojo,

Thanks for being accommodating I really, appreciate it.

See you on Thursday at 1.30 pm at our office 274b Jackson Street.

One of the questions I do have for you is we do not have any loading bays in between Britannia Street and Cuba Street could we please have a look at this as well on Thursday.

Kind regards

s7(2)(a)

On Mon, 12 Aug 2024 at 14:59, Jojo Varghese

<Jojo.Varghese@huttcity.govt.nz<mailto:Jojo.Varghese@huttcity.govt.nz>
<mailto:Jojo.Varghese@huttcity.govt.nz<mailto:Jojo.Varghese@huttcity.govt.nz>>
<mailto:Jojo.Varghese@huttcity.govt.nz<mailto:Jojo.Varghese@huttcity.govt.nz>
<mailto:Jojo.Varghese@huttcity.govt.nz<mailto:Jojo.Varghese@huttcity.govt.nz>>> wrote:
Thanks for the prompt reply, Thursday at 01:30pm fits my calendar.Jojo Varghese

Traffic Engineer

Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010

P: M: s7(2)(a) W: www.huttcity.govt.nzIMPORTANT: The information contained in this e-mail message may be legally privileged or confidential. The information is intended only for the recipient named in the e-mail message. If the reader of this e-mail message is not the intended recipient, you are notified that any use, copying or distribution of this e-mail message is prohibited. If you have received this e-mail message in error, please notify the sender immediately. Thank you

From: s7(2)(a) <coordinator@jacksonstreet.co.nz<mailto:coordinator@jacksonstreet.co.nz>
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<mailto:coordinator@jacksonstreet.co.nz<mailto:coordinator@jacksonstreet.co.nz>
<mailto:coordinator@jacksonstreet.co.nz<mailto:coordinator@jacksonstreet.co.nz>>>>
Sent: Monday, 12 August 2024 1:49 pm
To: Jojo Varghese <Jojo.Varghese@huttcity.govt.nz<mailto:Jojo.Varghese@huttcity.govt.nz>
<mailto:Jojo.Varghese@huttcity.govt.nz<mailto:Jojo.Varghese@huttcity.govt.nz>>
<mailto:Jojo.Varghese@huttcity.govt.nz<mailto:Jojo.Varghese@huttcity.govt.nz>
<mailto:Jojo.Varghese@huttcity.govt.nz<mailto:Jojo.Varghese@huttcity.govt.nz>>>>
Subject: Re: [EXTERNAL] Re: Disability Parking on Jackson Street

Hi Jojo,

Could we please do tomorrow or Thursday this week as I am busy Wednesday.
Both times work for me 11.00 am or 1.30 pm on either day.

Hoping this works with your schedule.

Thanks

s7(2)(a)

On Mon, 12 Aug 2024 at 12:03, Jojo Varghese

<Jojo.Varghese@huttcity.govt.nz<mailto:Jojo.Varghese@huttcity.govt.nz>
<mailto:Jojo.Varghese@huttcity.govt.nz<mailto:Jojo.Varghese@huttcity.govt.nz>>
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<mailto:Jojo.Varghese@huttcity.govt.nz<mailto:Jojo.Varghese@huttcity.govt.nz>>>> wrote:

Hi s7(2)(a)

I hope you're doing well! As we talked about last week, I'd love to meet up and take a look at the disability parking on Jackson Street together. Would Wednesday, 14th August work for you? I'm

available at either 11:00 AM or 1:30 PM—whichever time suits you best. If Thursday afternoon is better, I can make that work too.

Just let me know the exact spot on Jackson Street where you'd like to meet. I've also attached a map showing the existing mobility parking spots on Jackson Street for your reference.

[cid:885cf058-6316-468e-9e8c-7d59da912b73]

Looking forward to catching up!

Cheers,
Jojo Varghese

Traffic Engineer

Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010

P: M: s7(2)(a) W: www.huttcity.govt.nz
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From: Jojo Varghese <Jojo.Varghese@huttcity.govt.nz<mailto:Jojo.Varghese@huttcity.govt.nz>>
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Sent: Thursday, 27 June 2024 2:43 pm

To: coordinator@jacksonstreet.co.nz<mailto:coordinator@jacksonstreet.co.nz>
<mailto:coordinator@jacksonstreet.co.nz<mailto:coordinator@jacksonstreet.co.nz>>
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Cc: Rogan Murugadhas

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<mailto:Rogan.Murugadhas@huttcity.govt.nz<mailto:Rogan.Murugadhas@huttcity.govt.nz>>>
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Sophie Smith <Sophie.Smith@huttcity.govt.nz<mailto:Sophie.Smith@huttcity.govt.nz>
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<mailto:Sophie.Smith@huttcity.govt.nz><mailto:Sophie.Smith@huttcity.govt.nz>>>>>
Subject: Re: [EXTERNAL] Re: Disability Parking on Jackson Street

Hi s7(2)(a)

I'm writing to follow up on behalf of Rogan Murugadhas, who is currently on vacation. Rogan has asked me to coordinate a site visit regarding the disability parking on Jackson Street.

I'm available next week on either Wednesday or Thursday. Could you let me know what time works best for you?

Looking forward to meeting with you.

Thanks

From: Rogan Murugadhas

<Rogan.Murugadhas@huttcity.govt.nz><mailto:Rogan.Murugadhas@huttcity.govt.nz>
<mailto:Rogan.Murugadhas@huttcity.govt.nz><mailto:Rogan.Murugadhas@huttcity.govt.nz>>
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Sent: Thursday, 30 May 2024 2:39 pm

To: s7(2)(a) <coordinator@jacksonstreet.co.nz><mailto:coordinator@jacksonstreet.co.nz>
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<mailto:Jojo.Varghese@huttcity.govt.nz><mailto:Jojo.Varghese@huttcity.govt.nz>>>
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<mailto:Sophie.Smith@huttcity.govt.nz><mailto:Sophie.Smith@huttcity.govt.nz>>>>>

Subject: FW: [EXTERNAL] Re: Disability Parking on Jackson Street

Hi s7(2)(a)

I would be away on vacation for a month. Could you please schedule a site visit with one of the

other Engineers @Jojo
Varghese<mailto:Jojo.Varghese@huttcity.govt.nz><mailto:Jojo.Varghese@huttcity.govt.nz>
<mailto:Jojo.Varghese@huttcity.govt.nz><mailto:Jojo.Varghese@huttcity.govt.nz>>
<mailto:Jojo.Varghese@huttcity.govt.nz><mailto:Jojo.Varghese@huttcity.govt.nz>
<mailto:Jojo.Varghese@huttcity.govt.nz><mailto:Jojo.Varghese@huttcity.govt.nz>>>
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<mailto:Jojo.Varghese@huttcity.govt.nz><mailto:Jojo.Varghese@huttcity.govt.nz>>
<mailto:Jojo.Varghese@huttcity.govt.nz><mailto:Jojo.Varghese@huttcity.govt.nz>
<mailto:Jojo.Varghese@huttcity.govt.nz><mailto:Jojo.Varghese@huttcity.govt.nz>>>>> who
would be covering off my work while am away ?

Thanks

Rogan

Rogan Murugadhas
Traffic Engineer

Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010
P: M: s7(2)(a) W: [www.huttcity.govt.nz<http://www.huttcity.govt.nz/>
<http://www.huttcity.govt.nz/><http://www.huttcity.govt.nz<http://www.huttcity.govt.nz/>
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<mailto:coordinator@jacksonstreet.co.nz><mailto:coordinator@jacksonstreet.co.nz>>>>>

Sent: Tuesday, May 21, 2024 10:19 AM

To: Rogan Murugadhas

<Rogan.Murugadhas@huttcity.govt.nz<mailto:Rogan.Murugadhas@huttcity.govt.nz>>
<mailto:Rogan.Murugadhas@huttcity.govt.nz<mailto:Rogan.Murugadhas@huttcity.govt.nz>>>
<mailto:Rogan.Murugadhas@huttcity.govt.nz<mailto:Rogan.Murugadhas@huttcity.govt.nz>>>
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Cc: Sophie Smith <Sophie.Smith@huttcity.govt.nz<mailto:Sophie.Smith@huttcity.govt.nz>>
<mailto:Sophie.Smith@huttcity.govt.nz<mailto:Sophie.Smith@huttcity.govt.nz>>>
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<mailto:Sophie.Smith@huttcity.govt.nz<mailto:Sophie.Smith@huttcity.govt.nz>>>>>>
Subject: Re: [EXTERNAL] Re: Disability Parking on Jackson Street

Morena Rogan,

Could we please do 12.30 pm on Monday the 27th please?

Nga mihi

s7(2)(a)

On Tue, 21 May 2024 at 10:11, Rogan Murugadhas

<Rogan.Murugadhas@huttcity.govt.nz<mailto:Rogan.Murugadhas@huttcity.govt.nz>>
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wrote:

Hi s7(2)(a)

Thanks for getting in touch me, does 12pm Thursday works for you ? Could you also please send through the location of this disability car park in Jackson Street and so I could do some desktop review before we get to the site?

Thanks

Rogan

Rogan Murugadhas
Traffic Engineer

Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010

P: M: s7(2)(a) W: www.huttcity.govt.nz<<http://www.huttcity.govt.nz>>
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From: s7(2)(a) <coordinator@jacksonstreet.co.nz<<mailto:coordinator@jacksonstreet.co.nz>>
<<mailto:coordinator@jacksonstreet.co.nz><<mailto:coordinator@jacksonstreet.co.nz>>>
<<mailto:coordinator@jacksonstreet.co.nz><<mailto:coordinator@jacksonstreet.co.nz>>
<<mailto:coordinator@jacksonstreet.co.nz><<mailto:coordinator@jacksonstreet.co.nz>>>
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Sent: Tuesday, May 21, 2024 9:33 AM
To: Sophie Smith <Sophie.Smith@huttcity.govt.nz<<mailto:Sophie.Smith@huttcity.govt.nz>>
<<mailto:Sophie.Smith@huttcity.govt.nz><<mailto:Sophie.Smith@huttcity.govt.nz>>>
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<mailto:Sophie.Smith@huttcity.govt.nz><mailto:Sophie.Smith@huttcity.govt.nz>
<mailto:Sophie.Smith@huttcity.govt.nz><mailto:Sophie.Smith@huttcity.govt.nz>>>>> wrote:

Kia ora Rogan, s7(2)(a)

Rogan, s7(2)(a) raised concerns over the disability parking offered on Jackson St and whether they're fit for purpose. There are safety concerns with both the size and positioning of the disability parking.

Can you please organise a time with Hellen to go down and assess the parks?

Thanks heaps – please let me know if there any issues or if you have any questions for me ??

Cheers,

Sophie

Sophie Smith
Senior Advisor, Business and Economy

Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010

P: M: s7(2)(a) W: www.huttcity.govt.nz<<http://www.huttcity.govt.nz>>
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s7(2)(a)
Coordinator

Jackson Street Programme
Historic Police Station & Old Jail Museum

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E coordinator@jacksonstreet.co.nz<mailto:coordinator@jacksonstreet.co.nz>
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<https://jacksonstreet.co.nz/> | <https://www.instagram.com/jacksonstreetprogramme/> |
<https://www.facebook.com/ilovePetone/>
[https://ci3.googleusercontent.com/mail-sig/AlorK4wGHNwjgZyFdE5IU0wtpYA_IWsDYF7uIhsXUmCyoVN8x46-3uqw_Zy0OE_rgvw-1LMBIW7Vav7GqMki]

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s7(2)(a)

Coordinator

Jackson Street Programme
Historic Police Station & Old Jail Museum
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<https://www.facebook.com/ilovePetone/>
[https://ci3.googleusercontent.com/mail-sig/AlorK4wGHNwjgZyFdE5IU0wtpYA_IWsDYF7uIhsXUmCyoVN8x46-3uqw_Zy0OE_rgvw-1LMBIW7Vav7GqMki]

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s7(2)(a)

Coordinator

Jackson Street Programme

Historic Police Station & Old Jail Museum

T + 64 4 939 2811 | P s7(2)(a)

E coordinator@jacksonstreet.co.nz

274B Jackson Street, Petone, Lower Hutt 5012

<https://jacksonstreet.co.nz/> | <https://www.instagram.com/jacksonstreetprogramme/> | <https://www.facebook.com/ilovePetone/>



From: Jojo Varghese
To: s7(2)(a)
Subject: Review Existing Disability & Loading zone Parking on Jackson Street
Date: Thursday, 27 March 2025 4:24:33 pm

Kia ora s7(2)(a)

Just following up on our site visit back in August 2024 regarding the mobility parking and loading zone concerns around Jackson Street and the nearby side streets.

We will begin our assessment based on the locations and suggestions we discussed during that visit. To recap, here's a summary of what we looked at:

- **Relocating existing Mobility Parking outside 1 Britannia Street:** This space lacks proper ramp access and is positioned on the corner. You suggested relocating it to in front of 4 Britannia Street, currently a taxi stand, and effectively swapping the two spaces.
- **Proposed New Mobility Parking at 288–290 Jackson Street:** Adjacent to Burns Pharmacy, you recommended converting the existing no-parking hatched area into a mobility space to facilitate wheelchair access.
- **Proposed New Mobility Parking near public toilets on Buick Street (close to 259 Jackson Street):** Similar to the above, you suggested using the no-parking hatched area to create a mobility space for better accessibility.
- **Old Disability Signage:** The blacked-out disability signage is starting to fade, and the markings are becoming visible again. This will need to be removed permanently.
- **Loading Zone Issues near 315 & 317 Jackson Street:** Currently, trucks are unloading at the P15 area on Tory Street, which requires crossing the street. You raised the need for a more suitable loading zone closer to the shops.
- **Relocating Mobility Parking outside 376–378 Jackson Street (Animates Vet Care):** This existing space lacks ramp access and is obstructed by two pillars, making it unsafe for mobility users.
- **Proposed New Mobility Parking outside St Vincent de Paul Op Shop (316 Jackson Street):** Again, you suggested converting the existing hatched no-parking area to a mobility space for improved access.

As the paid parking implementation took place after our site visit, I'm currently assessing the above proposed changes and wanted to reach out to see if you would be open to further discussion around them.

Regards

From: s7(2)(a)
Sent: Monday, September 2, 2024 3:05 PM
To: Jojo Varghese
Subject: Re: [EXTERNAL] Re: Disability Parking on Jackson Street

Hi Jojo,

My apologies for the lateness in replying things just got away on me.

After our walk through together I believe this is a summary of the conversation that took place and the issues alluded to by the JSP to the HCC officers.

The JSP Concerns we would like to make you aware of before paid parking is introduced to the street in October.

1. We Have lost a disability car park in the area between Britannia Street and Cuba Street. We would like this reinstated but outside or near Burns Pharmacy at 292 Jackson Street.

2. We would like the disabled car park which is the first carpark as you turn left into Jackson Street from Cuba. We would like this moved as it is a blind spot for those turning if a wheeler user is disembarking from their car. We would like to move a few car spaces for better site lines please. Maybe outside Sopranos at 360 Jackson Street.

3. Between Britannia Street and Cuba Street we have no loading bay. We would like one. Happy to have that conversation with officers as to the placement. But needed.

One again thanking you in advance for your support with these issues.

Man thanks

s7(2)(a)

On Mon, 12 Aug 2024 at 15:10, s7(2)(a) <coordinator@jacksonstreet.co.nz> wrote:

Hi Jojo,

Thanks for being accommodating I really, appreciate it.
See you on Thursday at 1.30 pm at our office 274b Jackson Street.

One of the questions I do have for you is we do not have any loading bays in between Britannia Street and Cuba Street could we please have a look at this as well on Thursday.

Kind regards

s7(2)(a)

On Mon, 12 Aug 2024 at 14:59, Jojo Varghese <Jojo.Varghese@huttcity.govt.nz> wrote:

Thanks for the prompt reply, Thursday at 01:30pm fits my calendar.Jojo Varghese

Traffic Engineer

Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010

P: M: s7(2)(a) W: www.huttcity.govt.nzIMPORTANT: The information contained in this e-mail message may be legally privileged or confidential. The information is intended only for the recipient named in the e-mail message. If the reader of this e-mail message is not the intended recipient, you are notified that any use, copying or distribution of this e-mail message is prohibited. If you have received this e-mail message in error, please notify the sender immediately. Thank you

From: s7(2)(a) <coordinator@jacksonstreet.co.nz>

Sent: Monday, 12 August 2024 1:49 pm

To: Jojo Varghese <Jojo.Varghese@huttcity.govt.nz>

Subject: Re: [EXTERNAL] Re: Disability Parking on Jackson Street

Hi Jojo,

Could we please do tomorrow or Thursday this week as I am busy Wednesday.
Both times work for me 11.00 am or 1.30 pm on either day.

Hoping this works with your schedule.

Thanks

s7(2)(a)

On Mon, 12 Aug 2024 at 12:03, Jojo Varghese

<Jojo.Varghese@huttcity.govt.nz><Jojo.Varghese@huttcity.govt.nz>> wrote:

Hi s7(2)(a)

I hope you're doing well! As we talked about last week, I'd love to meet up and take a look at the disability parking on Jackson Street together. Would Wednesday, 14th August work for you? I'm available at either 11:00 AM or 1:30 PM—whichever time suits you best. If Thursday afternoon is better, I can make that work too.

Just let me know the exact spot on Jackson Street where you'd like to meet. I've also attached a map showing the existing mobility parking spots on Jackson Street for your reference.

[cid:885cf058-6316-468e-9e8c-7d59da912b73]

Looking forward to catching up!

Cheers,
Jojo Varghese

Traffic Engineer

Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010

P: M: s7(2)(a) W: www.huttcity.govt.nz
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From: Jojo Varghese <Jojo.Varghese@huttcity.govt.nz<mailto:Jojo.Varghese@huttcity.govt.nz>>
Sent: Thursday, 27 June 2024 2:43 pm
To: coordinator@jacksonstreet.co.nz<mailto:coordinator@jacksonstreet.co.nz>
<coordinator@jacksonstreet.co.nz<mailto:coordinator@jacksonstreet.co.nz>>
Cc: Rogan Murugadhas
<Rogan.Murugadhas@huttcity.govt.nz<mailto:Rogan.Murugadhas@huttcity.govt.nz>>; Sophie Smith
<Sophie.Smith@huttcity.govt.nz<mailto:Sophie.Smith@huttcity.govt.nz>>
Subject: Re: [EXTERNAL] Re: Disability Parking on Jackson Street

Hi s7(2)(a)

I'm writing to follow up on behalf of Rogan Murugadhas, who is currently on vacation. Rogan has asked me to coordinate a site visit regarding the disability parking on Jackson Street.

I'm available next week on either Wednesday or Thursday. Could you let me know what time works best for you?

Looking forward to meeting with you.

Thanks

From: Rogan Murugadhas
<Rogan.Murugadhas@huttcity.govt.nz<mailto:Rogan.Murugadhas@huttcity.govt.nz>>
Sent: Thursday, 30 May 2024 2:39 pm
To: s7(2)(a) <coordinator@jacksonstreet.co.nz<mailto:coordinator@jacksonstreet.co.nz>>
Cc: Jojo Varghese <Jojo.Varghese@huttcity.govt.nz<mailto:Jojo.Varghese@huttcity.govt.nz>>; Sophie Smith <Sophie.Smith@huttcity.govt.nz<mailto:Sophie.Smith@huttcity.govt.nz>>
Subject: FW: [EXTERNAL] Re: Disability Parking on Jackson Street

Hi s7(2)(a)

I would be away on vacation for a month. Could you please schedule a site visit with one of the other Engineers @Jojo Varghese<mailto:Jojo.Varghese@huttcity.govt.nz<mailto:Jojo.Varghese@huttcity.govt.nz>> who would be covering off my work while am away ?

Thanks

Rogan

Rogan Murugadhas
Traffic Engineer

Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010

P: M: s7(2)(a) W:
[www.huttcity.govt.nz<<http://www.huttcity.govt.nz>>]www.huttcity.govt.nz<<http://www.huttcity.govt.nz>>

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From: s7(2)(a) <coordinator@jacksonstreet.co.nz<<mailto:coordinator@jacksonstreet.co.nz>>>
Sent: Tuesday, May 21, 2024 10:19 AM
To: Rogan Murugadhas
<Rogan.Murugadhas@huttcity.govt.nz<<mailto:Rogan.Murugadhas@huttcity.govt.nz>>>
Cc: Sophie Smith <Sophie.Smith@huttcity.govt.nz<<mailto:Sophie.Smith@huttcity.govt.nz>>>
Subject: Re: [EXTERNAL] Re: Disability Parking on Jackson Street

Morena Rogan,

Could we please do 12.30 pm on Monday the 27th please?

Nga mihi

s7(2)(a)

On Tue, 21 May 2024 at 10:11, Rogan Murugadhas
<Rogan.Murugadhas@huttcity.govt.nz<<mailto:Rogan.Murugadhas@huttcity.govt.nz>>>
<<mailto:Rogan.Murugadhas@huttcity.govt.nz><<mailto:Rogan.Murugadhas@huttcity.govt.nz>>>> wrote:

Hi s7(2)(a)

Thanks for getting in touch me, does 12pm Thursday works for you ? Could you also please send

through the location of this disability car park in Jackson Street and so I could do some desktop review before we get to the site?

Thanks

Rogan

Rogan Murugadhas
Traffic Engineer

Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010

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Sent: Tuesday, May 21, 2024 9:33 AM
To: Sophie Smith <Sophie.Smith@huttcity.govt.nz<<mailto:Sophie.Smith@huttcity.govt.nz>>
<<mailto:Sophie.Smith@huttcity.govt.nz><<mailto:Sophie.Smith@huttcity.govt.nz>>>>
Cc: Rogan Murugadhas
<Rogan.Murugadhas@huttcity.govt.nz<<mailto:Rogan.Murugadhas@huttcity.govt.nz>>
<<mailto:Rogan.Murugadhas@huttcity.govt.nz><<mailto:Rogan.Murugadhas@huttcity.govt.nz>>>>
Subject: [EXTERNAL] Re: Disability Parking on Jackson Street

Morning Rogan,

I look forward to arranging a time that works for us both.

Kind regards

s7(2)(a)

On Tue, 21 May 2024 at 09:20, Sophie Smith

<Sophie.Smith@huttcity.govt.nz<mailto:Sophie.Smith@huttcity.govt.nz>>

<mailto:Sophie.Smith@huttcity.govt.nz>>> wrote:

Kia ora Rogan, s7(2)(a)

Rogan, s7(2)(a) raised concerns over the disability parking offered on Jackson St and whether they're fit for purpose. There are safety concerns with both the size and positioning of the disability parking.

Can you please organise a time with s7(2)(a) to go down and assess the parks?

Thanks heaps – please let me know if there any issues or if you have any questions for me

Cheers,

Sophie

Sophie Smith
Senior Advisor, Business and Economy

Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010

P: M: s7(2)(a) W: www.huttcity.govt.nz <<http://www.huttcity.govt.nz>>
<<http://www.huttcity.govt.nz>>

[cid:ii_18f9815d81e4cff311]

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16 April 2025

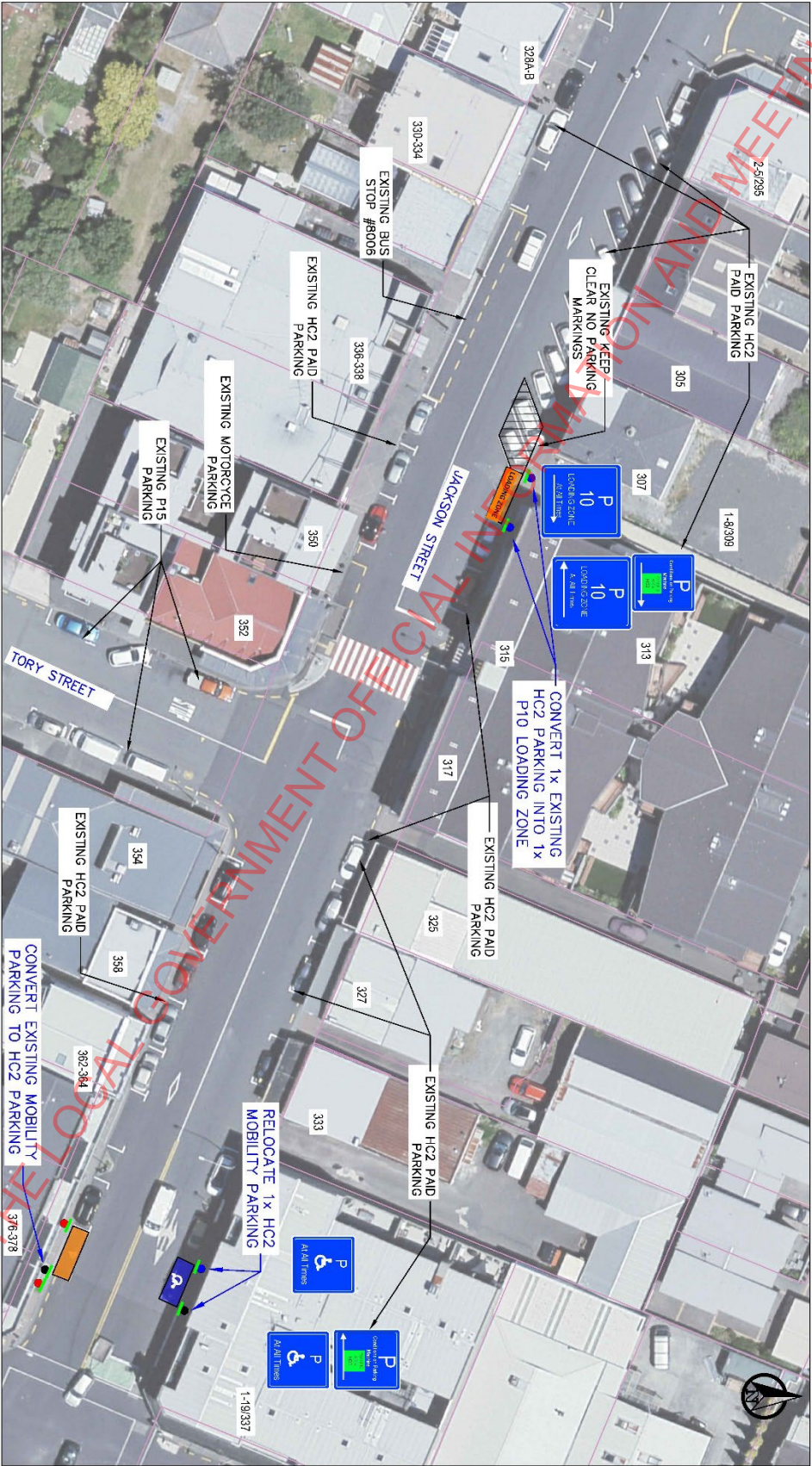
PROPOSED CHANGES IN YOUR AREA

Kia ora

This letter is to provide information regarding proposed changes to traffic restrictions in your neighbourhood. We are seeking your comments on the proposed changes which aim to improve accessibility and safety for residents and road users.

What we are proposing	<ul style="list-style-type: none"> To convert 1x Paid Parking into 1x P10 Loading Zone (At All Times) outside no. 311 Jackson Street, Petone. Relocate 1x Paid Mobility Parking from no. 376–378 to 337 Jackson Street (where there is a paid parking). This change will result on the installation of 1x Paid Parking outside no. 376–378 Jackson Street, Petone. Convert 2x existing Paid Parking spaces into 2x Paid Mobility Parking spaces (At All Times): <ul style="list-style-type: none"> Outside no. 288 Jackson Street, Petone. Outside no. 306 Jackson Street, Petone.
Why we are proposing the change	<ul style="list-style-type: none"> Following the implementation of the new HC2 zone (Paid Parking) along Jackson Street, Council officers had committed to review the existing parking layout on Jackson Street. In undertaking this review some opportunities have been identified which will improve accessibility and assist businesses. After discussions with the Jackson Street Programme (JSP) team, areas were identified for parking improvement along Jackson Street, particularly regarding spaces with the lack of mobility parking and lack of loading zones. This resulted in the following proposed changes: <p>1x P10 Loading Zone (311 Jackson Street)</p> <ul style="list-style-type: none"> A new Loading Zone is proposed outside no. 311 due to the high parking demand for this type of service. Where the Loading Zone is proposed, there are several businesses that would utilise this facility. The Loading Zone can also be used by customers of the businesses in the vicinity. As there are several shops operating on a takeaway basis, general public will also benefit with the proposed Loading Zone, which will operate At All Times, to coincide with the operating hours of the shops. <p>1x Relocation of mobility parking space & 1x HC2 paid parking space (376–378 to 337 Jackson Street)</p> <ul style="list-style-type: none"> There is one existing mobility parking space outside 376–378 Jackson Street, which is in close proximity to the intersection of Jackson Street and Cuba Street. This parking space is not suitable for wheelchair users whose access to the footpath must be through a dropped kerb off

	<p>the road. Under the existing layout configuration, wheelchair users need to go against traffic flow to access the nearest dropped kerb, which is a major issue, particularly due to the high traffic intensity of the area.</p> <ul style="list-style-type: none"> To improve safety, officers propose to move the mobility park to the opposite side of the road. The new location (outside no. 337 Jackson Street) offers more convenience for these users, who can easily access the footpath. <p>2x Mobility parking spaces (outside no. 288 and no. 306 Jackson Street)</p> <ul style="list-style-type: none"> Currently, there are no designated mobility parking spaces in this vicinity to access essential services (e.g. pharmacies, charity shop). These shops attract more customers with mobility needs, subsequently Council engineers are proposing two new mobility parking spaces, outside 288 and 306 Jackson Street, where kerbside access is suitable and is closer to the essential services.
Where the changes are proposed	<ul style="list-style-type: none"> The changes are proposed in Jackson Street, Petone as shown in the attached plan.
What Will the change achieve	<ul style="list-style-type: none"> Pedestrian Impact: Improves accessibility and safety for mobility users. Net parking impact: The proposed changes will result in zero parking losses Business impact: Improves accessibility for service vehicles to deliver goods.
Have your say	<ul style="list-style-type: none"> If you would like to provide us with specific feedback, you can do so by emailing us at TRSubmission@huttcity.govt.nz with the Title: TR Submission + Parking Updates, Jackson Street. Please note, if you are giving feedback, please submit it before 5:00pm on Wednesday, 7th May 2025
Next steps	<ul style="list-style-type: none"> Submissions will be reviewed, and a recommendation will be made by Council Officers; The proposal (if proceeding) will be referenced to the Council Traffic Subcommittee on 19th June 2025; If approved, the proposed changes will be installed within 3 months following the approval date.



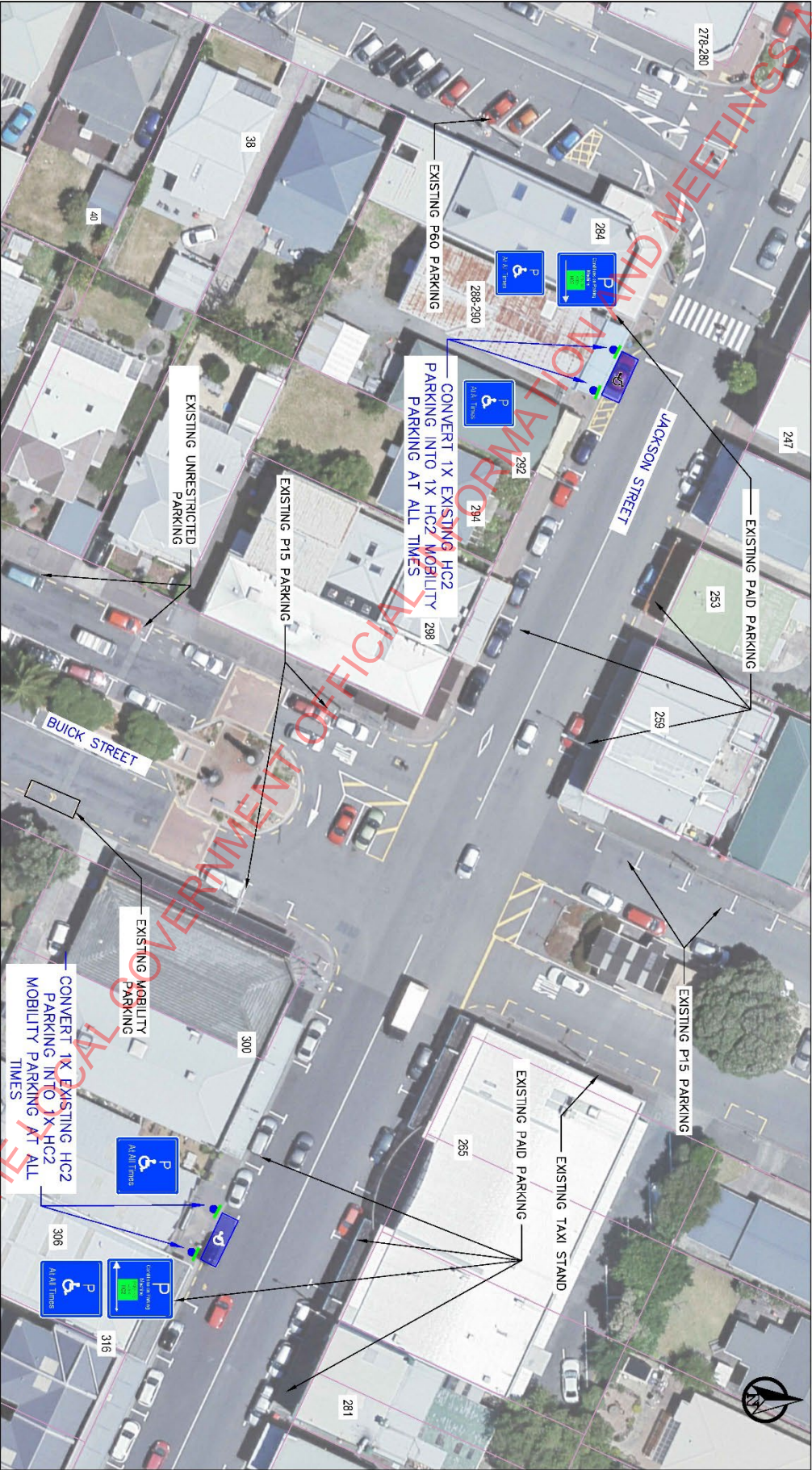
LEGEND	
BOUNDARY LINES	
EXISTING BROKEN YELLOW LINES	
REMOVE SIGN	
NEW POLE/SIGN	

REVISION	AMENDMENT	DRAWN	APPROVED	REVISION DATE
1	CONSULTATION LETTER	WARGHESSE	E SCHIEBER	11/04/2025



PROJECT	
TR33 - 2025	
SHEET	
LOADING ZONE & MOBILITY PARKING PROPOSAL	
JACKSON STREET	
PROJECT REF:	
TR33 - 2025	

The Council cannot guarantee the accuracy or completeness of the information, and accepts no liability for any loss as a result of reliance on it. Aerial photography (base map) was from 2021 by AAM NZ Ltd for both Hutt City and Greater Wellington Regional Councils. Imagery is provided under the Creative Commons Attribution 3.0 New Zealand License. This map is drawn on the New Zealand Transverse Mercator projection, using New Zealand Geodetic Datum 2000. Cartorial information sourced: Crown Copyright Reserved



LEGEND	
	BOUNDARY LINES
	EXISTING BROKEN YELLOW LINES
	REMOVE SIGN
	NEW POLE/SIGN
	PROPOSED MOBILITY PARKING
	RELOCATE EXISTING SIGN



SCALE 1:400 @ A3

REVISION	AMENDMENT	DRAWN	APPROVED	REVISION DATE
1	CONSULTATION LETTER	J VARGHESE	E SCHERER	3/04/2025



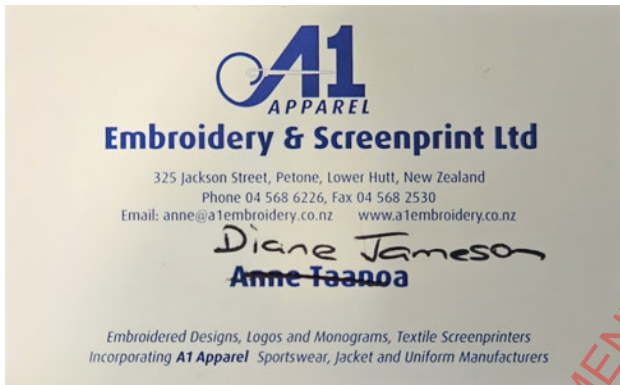
PROJECT	
TR33 - 2025	SHEET
PARKING - PROPOSAL JACKSON STREET	
PROJECT REF: TR33 - 2025	

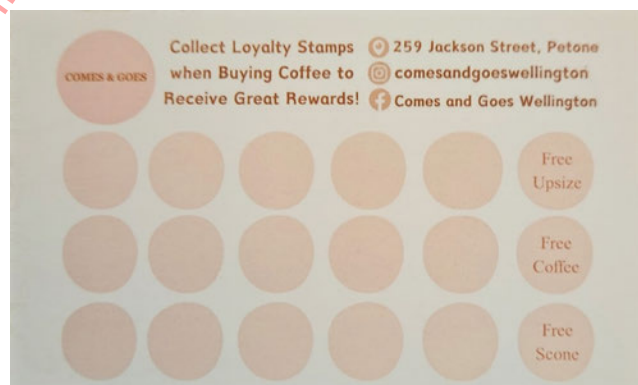
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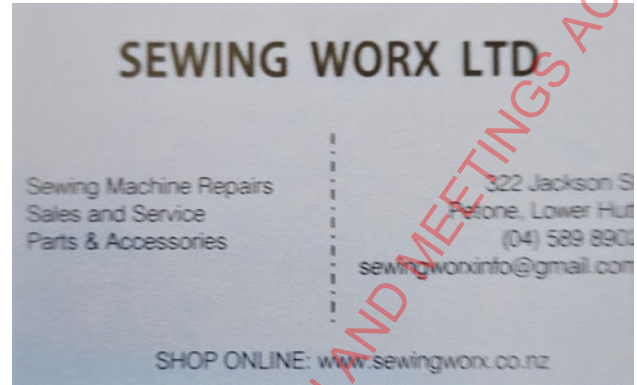
Letter Drop Report 16/04/2025 Photos and Data

1. Letter to Proposed Changes to parking on jackson street Petone (Jojo Varghese)
 - To convert 1 x paid parking into P10 loading zone (At all times) outside no. 311 Jackson street Petone.
 - Relocate 1 x paid mobility parking from no. 376-378 to 337 Jackson Street (Where there is a paid parking). This change will result on the installation of 1x paid parking outside 376-378 Jackson Street, Petone
 - Convert 2 x existing paid parking spaces into 2x paid mobility parking spaces (At all times):
 - Outside no.288 jackson street Petone
 - Outside no.306 jackson street Petone

1. Letter to Proposed Changes to parking on jackson street Petone (Jojo Varghese)







Where to find Resene in Wellington-Horowhenua

Resene ColorShops

Basin Reserve, 74 Cambridge Terrace,
Ph: (04) 801 6219

Johnsonville, Cnr Helston & Moorefield Rds,
Ph: (04) 478 4354

Kapiti, 112 Kapiti Rd, Ph: (04) 296 1060

Kilbirnie, Cnr Kemp & Tacy Sts, Ph: (04) 387 2916

Levin, 94 Cambridge St, Ph: (06) 368 4484

Lower Hutt, 465 High St, Ph: (04) 570 0683

Masterton, Cnr Queen & Renall Sts,
Ph: (06) 377 2542

Naenae, Cnr Naenae Rd & Vogel St,
Ph: (04) 577 8155

Petone, 300 Jackson St, Ph: (04) 568 9163

Thorndon Quay, 77 Thorndon Quay,
Ph: (04) 471 1112

Upper Hutt, Cnr Fergusson Dr
& Montgomery Cres, Ph: (04) 526 4946

Resellers

Porirua, 4 Lyttelton Ave, Ph: (04) 237 7954



Allie Jay
Hairdressing

Hair & Haircare Specialists

297 Jackson Street
Petone, Lower Hutt 5010

04 939 9735

salon@alliejayhair.co.nz

www.alliejayhair.co.nz

SABAIDEE PAH KHAO LAO

Opening Hours

Lunch

Mon - Sun

12pm - 2:30pm

Dinner

Sun - Wed

5:30pm - 9pm

Thurs - Sat

5:30pm - 10pm

340 Jackson Street,
Petone

04 568 2999



Order Online

ENTREES

1. Spring Rolls (5) VG

Deep Fried pastries with Vermicelli and vegetables

2. Curry Puffs (4)

Deep Fried puff pastries filled with Chicken mince, potatoes and onions

3. Satay Skewers (4)

Marinated Satay skewers of Chicken, Beef or Pork served with sweet & sour peanut sauce.

4. Tung Tongs (5)

Deep Fried pastries filled with Pork mince, Kumara and onions.

5. Roti

Roti bread coated in margarine and served with sweet satay peanut sauce.

6. Puck Tod

Deep Fried battered vegetables with a sweet and sour peanut sauce.

7. Mun Tod (5)

Deep Fried battered Kumara served with a sweet and sour peanut sauce.

8. Wonton (5)

Deep Fried pastries filled with Chicken mince.

9. Nom Bang Na Kai (8)

Slightly fried Prawns on toast with Chicken Mince.

10. Koong Hor Keow (4)

Prawns wrapped in wonton pastries with Chicken Mince.

11. Prawn Twisters (4)

12. Chả giò (5)

Deep Fried Vietnamese spring rolls with Vermicelli, Pork Mince, Fungus and Carrots.

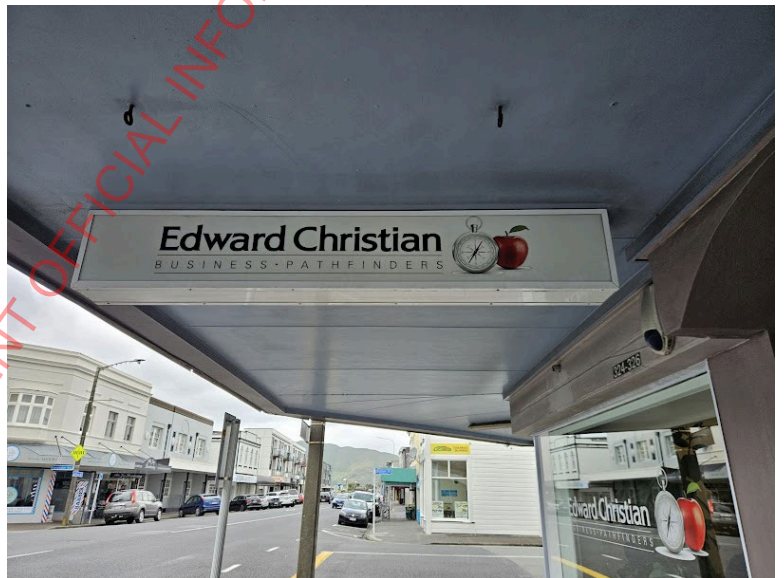
13. Summer Rolls (3)

Fresh Seasonal vegetables, vermicelli and your choice of protein wrapped in rice paper, served with sweet and sour peanut sauce.

62. Crying Tiger

Marinated and grilled slices of Beef Brisket on lettuce served with a spicy and sour dipping sauce.





Reporting:16/04/2025

Patrick Wyllie and Team have completed the letter drops:

- 1. Letter to Proposed Changes to parking on jackson street Petone (Jojo Varghese)**
 - **To convert 1 x paid parking into P10 loading zone (At all times) outside no. 311 Jackson street Petone.**
 - **Relocate 1 x paid mobility parking from no. 376-378 to 337 Jackson Street (Where there is a paid parking). This change will result on the installation of 1x paid parking outside 376-378 Jackson Street, Petone**
 - **Convert 2 x existing paid parking spaces into 2x paid mobility parking spaces (At all times):**
 - **Outside no.288 jackson street Petone**
 - **Outside no.306 jackson street Petone**

Understanding of Task:

- **Print and fold Letters.**
- **Drop letters off at Addresses/ businesses highlighted on maps and record all address/names of Businesses and street names.**
- **Drop on vehicles**
- **Report**

RELEASED UNDER THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Notes from drop points;

1. Letter to Proposed Changes to parking on jackson street Petone (Jojo Varghese)

Dropped at: jackson street Petone

P/N Patrick and Daniel printed letters.

- Dropped on 50 cars

Patrick Wyllie and Daneil Nield can confirm all streets are done: 16/04/2025.

I can Confirm that all letters have been dropped to location 16/04/2025.

Please contact me if you need any help or need more info.

Kind Regards
Patrick Wyllie(Pat)
027 582 8745

RELEASED UNDER THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987



16 April 2025

PROPOSED CHANGES IN YOUR AREA

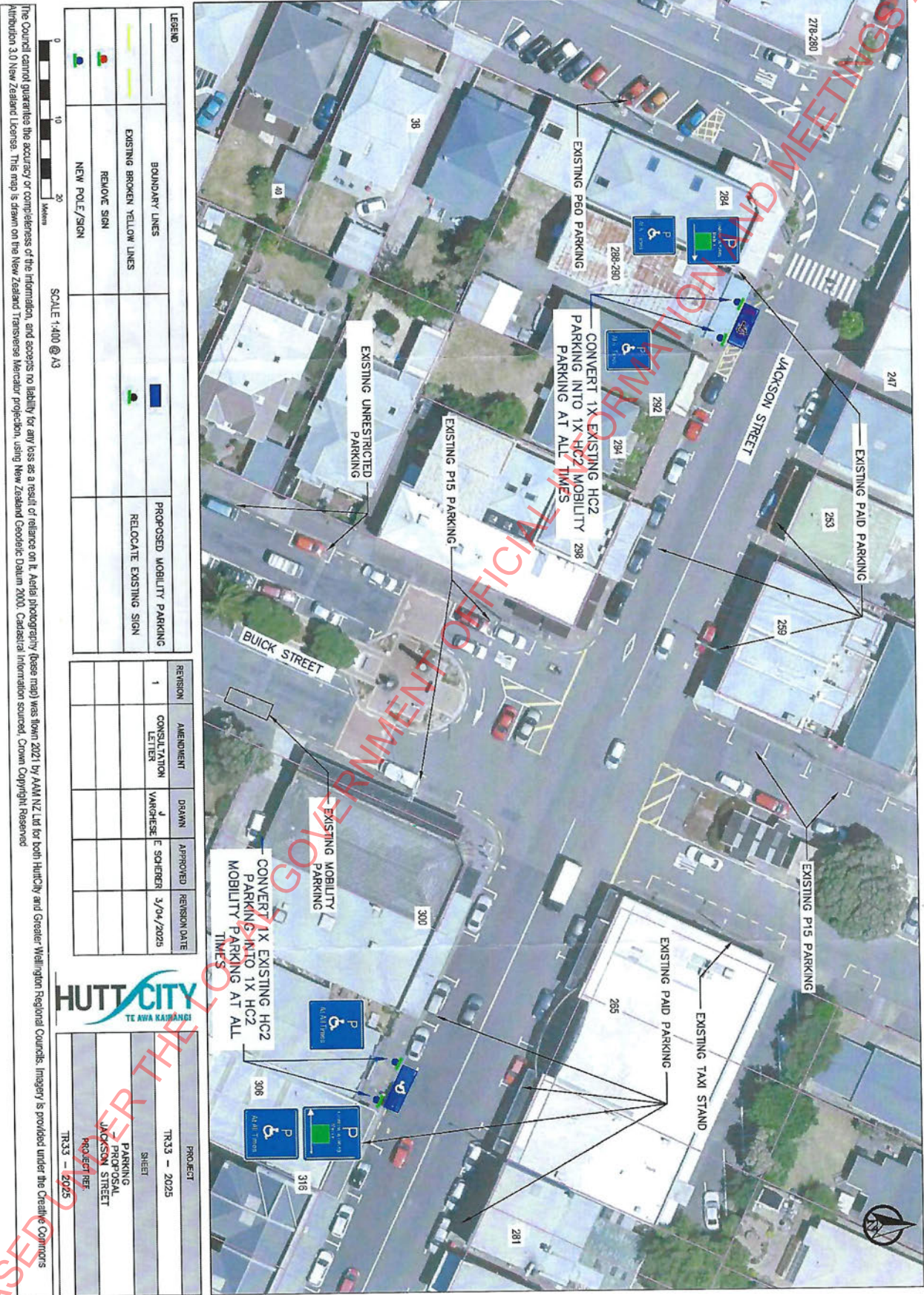
Kia ora

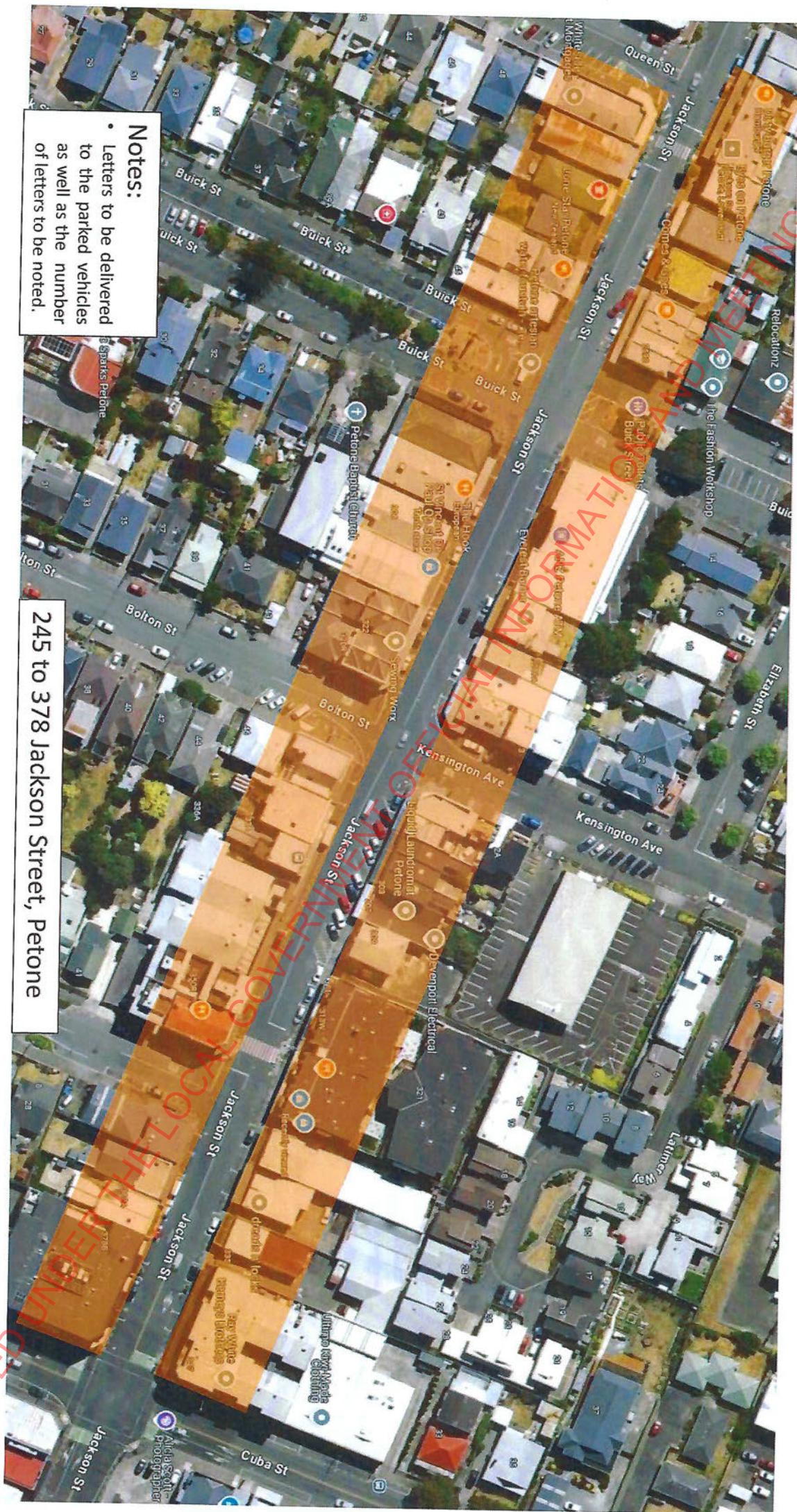
This letter is to provide information regarding proposed changes to traffic restrictions in your neighbourhood. We are seeking your comments on the proposed changes which aim to improve accessibility and safety for residents and road users.

What we are proposing	<ul style="list-style-type: none"> To convert 1x Paid Parking into 1x P10 Loading Zone (At All Times) outside no. 311 Jackson Street, Petone. Relocate 1x Paid Mobility Parking from no. 376–378 to 337 Jackson Street (where there is a paid parking). This change will result on the installation of 1x Paid Parking outside no. 376–378 Jackson Street, Petone. Convert 2x existing Paid Parking spaces into 2x Paid Mobility Parking spaces (At All Times): <ul style="list-style-type: none"> Outside no. 288 Jackson Street, Petone. Outside no. 306 Jackson Street, Petone.
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Have your say	<ul style="list-style-type: none"> If you would like to provide us with specific feedback, you can do so by emailing us at TRSubmission@huttcity.govt.nz with the Title: TR Submission + Parking Updates, Jackson Street. Please note, if you are giving feedback, please submit it before 5:00pm on Wednesday, 7th May 2025
Next steps	<ul style="list-style-type: none"> Submissions will be reviewed, and a recommendation will be made by Council Officers; The proposal (if proceeding) will be referenced to the Council Traffic Subcommittee on 19th June 2025; If approved, the proposed changes will be installed within 3 months following the approval date.

ACT 1987





Notes:

- Letters to be delivered to the parked vehicles as well as the number of letters to be noted.

245 to 378 Jackson Street, Petone

Street Name: Project: Parking zone Jackson Street PeroneDate/time: 16/04/2025Staff: Pat. WI Don. N

Street Name:	House Number:	Notes:
	374, 376, 364, 362, 362A,	
	360, 352, 350, 350, 350	
	340, 340, 340, 338, 334,	
	332, 332A, 332B, 330	
	328, 326, 322, 320, 308,	
	306, 300, 294, 292, 288,	
	284, 282, 280, 278A,	
	271A, 271, 263, 265, 267	
	251, 251A, 251B, 255	
	253, 255, 261, 263, 265,	
	285, 281A, 283A, 287A,	
	287, 291, 293, 293, 295	
	Lone STAR.	
	The Hook	
	Sup Prose.	
	EVEREST PARKER.	
	The Vape Shop	
	BUDDHA STIX	
	Hells PIZZA.	
	Sabaid ee	

Street Name: _____

Project: JACKSON STREET PARKING ZONE

Date/time: 16/09/2025

Staff: Pat. W (Dan. N

50 Cars

From: [Jojo Varghese](#)
To: [TRSubmission](#)
Subject: Fw: [EXTERNAL] Re: Request for Feedback – Mobility Parking Updates, Jackson Street
Date: Friday, 9 May 2025 3:36:57 pm
Attachments: [ATT00001.png](#)
[Outlook-mchu0x52.dat](#)
[IMG2HCCLogo-Colour-EmailSignatureV5 .png.png](#)
[IMG3HCCLogo-Colour-EmailSignatureV5 .png.png](#)

feedback from Thumbs Up trust

Jojo Varghese

[Traffic Engineer](#)

Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010

P: M: [s7\(2\)\(a\)](#) **W:** www.huttcity.govt.nz



From: Yael Friedlander

Sent: Friday, May 9, 2025 3:34 PM

To: Jojo Varghese

Subject: Fw: [EXTERNAL] Re: Request for Feedback – Mobility Parking Updates, Jackson Street

Kia ora Jojo,

Please see positive feedback from Thumbs Up trust (from [s7\(2\)\(a\)](#) who is also city counsellor). I would assume they have submitted feedback through the consultation email as well.

Thanks

Ya'el

Yael Friedlander She/Her

[Senior Community Facilitator](#)

Hutt City Council, ,

P: M: [s7\(2\)\(a\)](#) **W:** www.huttcity.govt.nz



From: Practice Manager <practicemanager@thumbsuptrust.org.nz>

Sent: Friday, 9 May 2025 14:24

To: Yael Friedlander <Yael.Friedlander@huttcity.govt.nz>

Subject: Re: [EXTERNAL] Re: Request for Feedback – Mobility Parking Updates, Jackson Street

Hi Yael - I have shared the link and information with all the staff etc of Thumbs Up. We are excited about the proposed changes and agree they will be beneficial to the Service Users we work with on a daily basis. It has long been a concern that safe loading and unloading of our people has become a priority in this busy section of Te Awa Kairangi Ki tai. Please pass on our thanks to the traffic team.

Nga Mihi

s7(2)(a)

Practice Manager

Thumbs Up Trust

Mob: s7(2)(a)



From: Yael Friedlander <Yael.Friedlander@huttcity.govt.nz>

Sent: Thursday, May 8, 2025 12:41 PM

To: Practice Manager <practicemanager@thumbsuptrust.org.nz>

Subject: Re: [EXTERNAL] Re: Request for Feedback – Mobility Parking Updates, Jackson Street

Thanks s7(2)(a) As I have established my role within council in the last few months I have started to be included in more of these requests from the transport team, and I am working on getting the comms out in a more timely manner. I will be sure to include you when these opportunities arise for community feedback.

Ngā mihi

Ya'el

From: Practice Manager <practicemanager@thumbsuptrust.org.nz>

Sent: Thursday, 8 May 2025 12:34

To: Yael Friedlander <Yael.Friedlander@huttcity.govt.nz>

Subject: [EXTERNAL] Re: Request for Feedback – Mobility Parking Updates, Jackson Street

Thank you Yael - this is the first time we have been consulted on regarding mobility issues here in Petone so it is great to be able to have our say. We are in Training week this week so I will bring this to everyone's attention and be back in touch before tomorrow.

Nga Mihi

s7(2)(a)

Practice Manager

Thumbs Up Trust

Mob: s7(2)(a)

[cid:04cffe5-7b62-465c-a09e-a828844e2f10]

From: Yael Friedlander <Yael.Friedlander@huttcity.govt.nz>

Sent: Thursday, May 8, 2025 12:26 PM

To: Manager <manager@thumbsuptrust.org.nz>; Practice Manager <practicemanager@thumbsuptrust.org.nz>; Community <community@thumbsuptrust.org.nz>

Subject: Fw: Request for Feedback – Mobility Parking Updates, Jackson Street

Kia ora,

Please see attached information about a Traffic Resolution consultation for Hutt City Council. Because this consultation relates to mobility parking in Petone, I want to make sure that the Thumbs Up team have received and had a chance to share their views.

My apologies if this is the first time you have received this, and that the turnaround is incredibly tight (deadline is tomorrow, 9 May 2025).

Please do reach out if you have any questions or if there is anything else I can do to support your mahi with our community.

Ngā mihi

Ya'el

From: Jojo Varghese <Jojo.Varghese@huttcity.govt.nz>

Sent: Tuesday, 6 May 2025 15:52

To: Yael Friedlander <Yael.Friedlander@huttcity.govt.nz>

Cc: Sophie.Hughes@huttcity.govt.nz <Sophie.Hughes@huttcity.govt.nz>

Subject: Request for Feedback – Mobility Parking Updates, Jackson Street

Kia ora Yael

The Traffic Team is reaching out to ensure the Disability Group (CCS and Wesley Community Action) has the opportunity to provide feedback on our proposal. The attached document provides full details of the proposal.

As part of the consultation for a traffic resolution report, which will be presented at the Council's Traffic Subcommittee meeting, we are proposing to install 2x new and 1x relocation of mobility parking space 'At All Times' at Jackson Street, Petone

We welcome your feedback as a representative of the Disability Group. Please submit it via email to TRSubmission@huttcity.govt.nz with the title:
TR Submission + Parking Updates, Jackson Street

Please ensure the feedback is submitted before 5:00 pm on 09 May 2025.

Ngā mihi,

Jojo Varghese

Traffic Engineer

Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010

P: M: s7(2)(a) W: www.huttcity.govt.nz<<http://www.huttcity.govt.nz/>>

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Yael Friedlander She/Her
Senior Community Facilitator

Hutt City Council, ,

P: M: s7(2)(a) W: www.huttcity.govt.nz<<http://www.huttcity.govt.nz/>>

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Yael Friedlander She/Her
Senior Community Facilitator

Hutt City Council, ,

P: M: s7(2)(a) W: www.huttcity.govt.nz



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a) Parking Updates - Jackson Street, Petone

Speaking under public comment, **Karen Yung** expressed concern about the relocation of a mobility parking space on Jackson Street, from outside 376–378 to 354 Jackson Street. She questioned whether the new location addressed previous concerns, specifically regarding rear vehicle access and the busy intersection. She urged the Council to follow best practice for mobility parking by considering the wider parking network and engaging the community in a more in-depth co-design consultation.

The Head of Transport elaborated on the report.

Cr Tupou left the meeting at 2.26pm.

In response to questions from members, the Head of Transport acknowledged that the proposed mobility parking space at 354 Jackson Street may not accommodate vans with rear ramps if another vehicle was parked behind. The Traffic Engineering Manager added that the new location was selected based on feedback from the Petone Community Board, not disability groups. He noted that while Thumbs Up Trust supported the original relocation, they had not commented on the current proposal.

In response to questions from members, the Head of Transport agreed that establishing a formal design standard for mobility parking, including minimum rear loading requirements, would enhance future proposals. He stated that consistent guidelines would improve outcomes for various parking types, such as parallel and angled spaces, across the city. The Traffic Engineering Manager confirmed that the new P10 loading zone outside 311 Jackson Street would be available to all drivers loading goods, not just commercial vehicles. The Head of Transport noted that reintroducing a time-restricted loading zone could set a precedent for other businesses, although this section of Jackson Street currently lacked loading provisions.

Cr Tupou rejoined the meeting at 2.59pm.

Cr Mitchell expressed concern about the proposed mobility park at 354 Jackson Street, noting that disability users or advocacy groups had not endorsed it. He requested further consultations with groups such as Wheels and Canes Disability Advocacy Group and CCS Disability Action. He suggested deferring the decision on that specific park until more robust feedback could be collected.

The Director of Economy and Development suggested using the site as a live example to co-design future mobility parking standards with accessibility groups. He noted that Council could consider this proposal on 31 July 2025, depending on progress.

RECOMMENDED: (Cr Shaw/Cr Mitchell)

Minute No. TSC 25301

"That the Subcommittee recommends that Council:

- (1) receives and notes the information contained in the report;*
- (2) approves the installation of 1x P10 Loading Zone "At All Times" outside 311 Jackson Street, Petone, as shown in Appendix 1 attached to the report;*
- (3) approves the conversion of 2x paid parking spaces to 2x Mobility Parking spaces "At All Times" outside 288 Jackson Street and 306 Jackson Street, Petone, as shown in Appendix 1 attached to the report;*
- (4) rescinds any previous resolutions related to traffic controls made pursuant to any bylaw, to the extent that they conflict with the traffic controls described in this recommendation; and*
- (5) notes that this matter will take effect once the traffic control devices indicating the recommended restrictions that evidence the restrictions have been installed."*

RELEASED UNDER THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987



Traffic Subcommittee

14 May 2025

Report no: TSC2025/3/154

Parking Updates - Jackson Street, Petone

Purpose of Report

1. The purpose of this report is to seek approval for updates to the parking configuration on Jackson Street, Petone, following the review undertaken after the implementation of the HC2 paid parking zone. The proposed changes aim to support access needs for a range of users, including business operators and those with mobility requirements.

Recommendations

That the Subcommittee recommends that Council:

- (1) receives and notes the information contained in the report;
- (2) approves the installation of 1x P10 Loading Zone "At All Times" outside 311 Jackson Street, Petone, as shown in Appendix 1 attached to the report;
- (3) approves the relocation of 1x paid Mobility Parking space "At All Times" from outside 376-378 Jackson Street to outside 354 Jackson Street, Petone, as shown in Appendix 1 attached to the report;
- (4) approves the relocation of 1xHC2 paid parking from outside 354 Jackson Street to 376-378 Jackson Street, Petone, as shown in Appendix 1 attached to the report;
- (5) approves the conversion of 2x paid parking spaces to 2x Mobility Parking spaces "At All Times" outside 288 Jackson Street and 306 Jackson Street, Petone, as shown in Appendix 1 to the report;
- (6) rescinds any previous resolutions related to traffic controls made pursuant to any bylaw, to the extent that they conflict with the traffic controls described in this recommendation; and
- (7) notes that this matter will take effect once the traffic control devices indicating the recommended restrictions that evidence the restrictions have been installed.

These recommendations are in line with Council's Traffic Bylaw (2017) and sections of the Land Transport (Road User) Rule 2004.

Background

2. On 29 August 2024, Council approved the implementation of the HC2 paid parking zone on Jackson Street, Petone, with a requirement for post-implementation monitoring by Council's Transport team and further consideration of new parking arrangements if necessary.
3. Following the introduction of the HC2 paid parking zone, Council engineers conducted a site assessment and engaged with the Jackson Street Programme. The assessment identified that the existing paid parking layout lacked sufficient provision for Mobility Parking and Loading Zones, particularly in areas serving businesses with high accessibility and servicing demands.
4. To support business activity and improve safety and accessibility along Jackson Street, Council officers propose the installation of Mobility Parking spaces in locations close to essential services.
5. The proposed spaces will provide safer and more convenient access for mobility users, particularly in areas with high demand for accessible parking.
6. In addition, a Loading Zone is proposed in a location with significant delivery needs to facilitate the efficient movement of goods and support the daily operations of nearby businesses.

Discussion

7. The following outlines the proposed parking changes and the justification for each location:

1x P10 Loading Zone – 311 Jackson Street, Petone

8. The proposed P10 Loading Zone outside 311 Jackson Street is intended to address high demand for short-term parking to support several nearby businesses. Installing a dedicated Loading Zone will provide a safer and more convenient space for delivery vehicles and quick customer pick-ups. This is expected to support day-to-day business operations and improve parking turnover, potentially reducing the need for enforcement.
9. The Loading Zone is proposed to operate "At All Times" to align with the standard trading hours of the surrounding businesses and ensure consistent availability for servicing needs.

Relocation of 1x Mobility Parking space – from 376–378 to 354 Jackson Street, Petone

10. The existing Mobility Parking space outside 376–378 Jackson Street presents significant accessibility challenges due to the lack of a nearby dropped kerb. This requires wheelchair users to move against the flow of traffic to access the footpath, creating safety concerns, particularly near the busy intersection with Cuba Street.

11. To improve safety and functionality, it is proposed to relocate the Mobility Parking space to 354 Jackson Street, where the kerb design allows for direct and safer access to the footpath. This parking space will operate “At All Times” to support effective enforcement and ensure continuous availability.

Two Mobility parking spaces - outside 288 and 306 Jackson Street

12. 2x additional HC2 paid Mobility Parking spaces are proposed outside 288 Jackson Street and 306 Jackson Street. These locations are situated close to essential services, including a pharmacy and a charity shop, which are frequented by a diverse range of customers, including those with mobility needs.
13. The proposed changes aim to address the shortage of designated Mobility Parking in this section of Jackson Street, enabling users to park safely and conveniently close to their destinations. The selected locations’ kerb height and footpath accessibility are suitable for mobility use.
14. These Mobility Parking spaces will also operate “At All Times” to ensure they are reliably available and enforceable.

Options

15. The options are to:
- a) retain the existing parking configuration, with no further changes;
 - b) approve the proposed parking changes as outlined in the report and shown in Appendix 1 to the report; or
 - c) make amendments as the Subcommittee deems appropriate for recommendation to Council.
16. Officers recommend option (b) above, as the proposed changes will better serve the needs of the community. These changes are expected to support local businesses, improve mobility parking provision and overall parking accessibility for customers, and enhance parking turnover in high-demand areas.

Climate Change Impact and Considerations

17. The matters addressed in this report have been considered in accordance with the process set out in Council’s Climate Change Considerations Guide.
18. The decision will not increase greenhouse gas emissions and will not be affected by a changing climate. There are no opportunities in this decision to reduce emissions or build resilience.

Consultation

19. Consultation on the proposed changes was conducted from 16 April 2025 to 7 May 2025. A total of 130 letters were delivered to directly affected properties and vehicles parked in the area. The consultation covered a catchment area with an approximate 100m radius from the proposed sites.

20. Consultation on the Mobility Parking proposals also included engagement with advocacy groups and other stakeholders, including Thumbs Up Trust. This engagement was facilitated through Council's representative for disability groups.
21. A total of two submissions were received, with one in support of the proposal and one opposed.
22. The supporting submission was received from Thumbs Up Trust, which expressed strong support for the proposed changes. It noted that the improvements would be beneficial to the service users it supports daily and welcomed the increased focus on safe loading and unloading in this busy section of Te Awa Kairangi ki Tai. The Trust also expressed appreciation to Council's Transport team for addressing longstanding accessibility concerns.
23. The opposing submission related to the proposed relocation of the Mobility Parking space. The respondent noted that many of their elderly customers rely on the current location for convenient access and expressed concern that moving the space across the street would make access more difficult, as it would require users to cross the road.
24. In response, Council engineers assessed the existing parking space and identified significant safety risks due to its proximity to a high-traffic intersection. Officers remain confident that the proposed new location offers safer and more direct access to the footpath for mobility users, particularly those using wheelchairs.
25. A copy of the consultation letter is attached as Appendix 2 to the report.
26. The report was presented to the Petone Community Board at its meeting on 9 June 2025. Concerns were raised regarding the proposed relocation of the mobility parking space from 376-378 to 337 Jackson Street. The concerns included the challenging access from the parking space to the adjacent footpath and the volume of vehicular traffic moving through the intersection. A suggestion was made for Council officers to consider relocating the mobility parking space currently located outside 376-378 Jackson Street to Tory Street, replacing one of the existing P15 spaces.
27. Council engineers considered the feedback but noted concerns with the Tory Street option, including potential misuse as P15 parking (particularly at nighttime, with high demand for the takeaway shops in the vicinity) and safety risks for wheelchair users near the intersection. They instead recommended relocating the space to 354 Jackson Street.
28. A mobility parking space at 354 Jackson Street was deemed preferable as it allows for safer and more convenient access to the footpath. Drivers travelling on this section of Jackson Street will have better visibility for wheelchair users, and it removes risks associated with vehicle turning movements at intersections.
29. As the amendment responds to feedback received by the Petone Community Board and it does not result in a loss of paid parking spaces, further public consultation is not required.

30. The proposed change was supported by the Jackson Street Programme Coordinator. The Tory Street alternative was discussed but not supported.

Legal Considerations

31. These restrictions are made pursuant to the provisions of the Hutt City Council Traffic Bylaw 2017 and in line with the requirements of the Land Transport (Road User) Rule 2004.

Financial Considerations

32. The cost of installing the proposed parking changes, including signage and road markings, will be funded from the Signs and Road Marking budget for the 2025/26 financial year.

Appendices

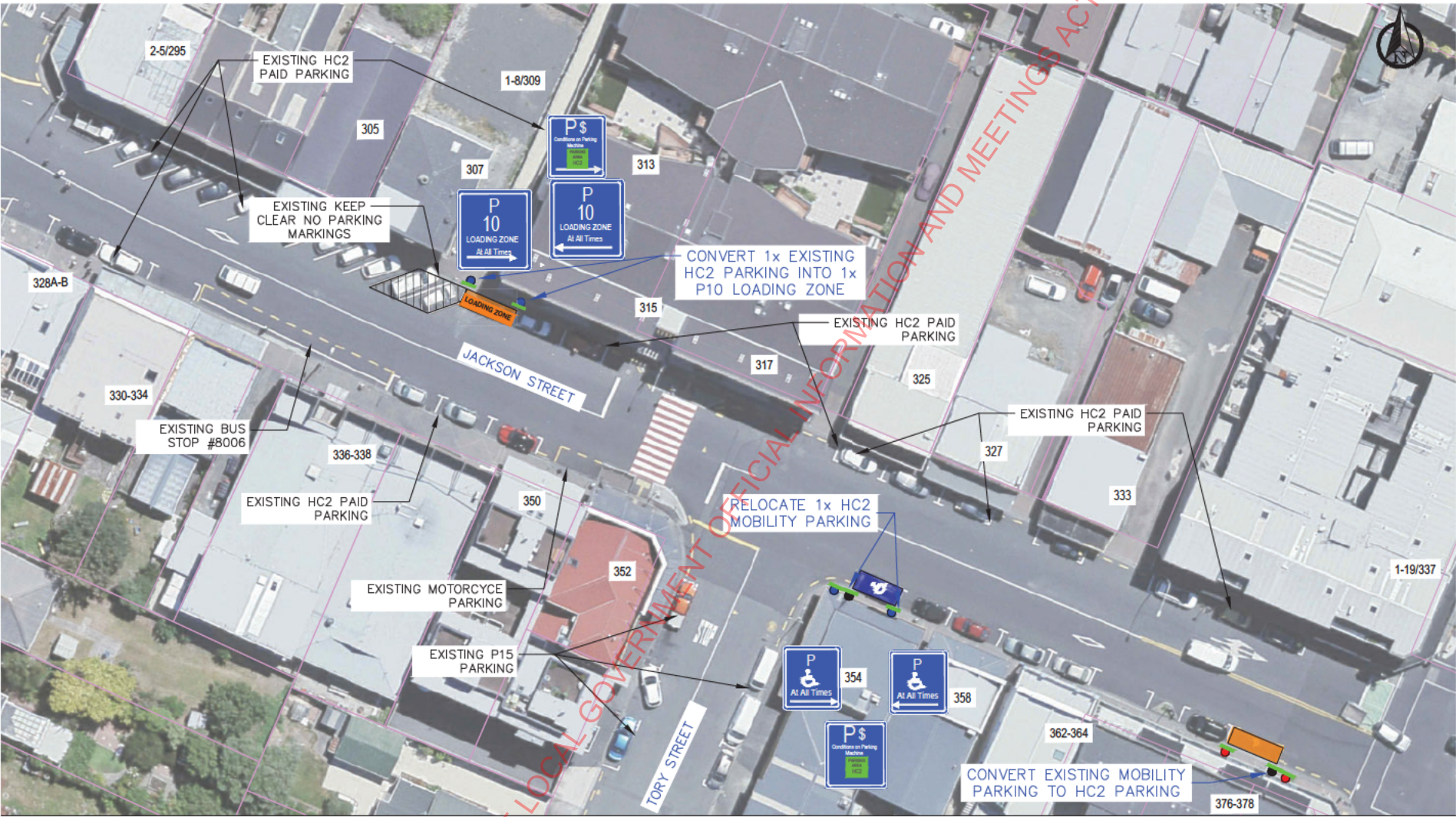
No.	Title	Page
1	Appendix 1 :Parking Updates, Jackson Street Plan	11
2	Appendix 2 :Parking Updates, Jackson Street Consultation Letter	13

Author: Jojo Varghese
Traffic Engineer

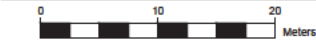
Reviewed By: Evandro Scherer
Transport Engineering Manager

Reviewed By: Paul Hewitt
Head of Transport

Approved By: Jon Kingsbury
Director Economy & Development



LEGEND			
	BOUNDARY LINES		PROPOSED MOBILITY PARKING
	EXISTING BROKEN YELLOW LINES		RELOCATE EXISTING SIGN
	REMOVE SIGN		PROPOSED LOADING ZONE
	NEW POLE/SIGN		PROPOSED HC2 PARKING



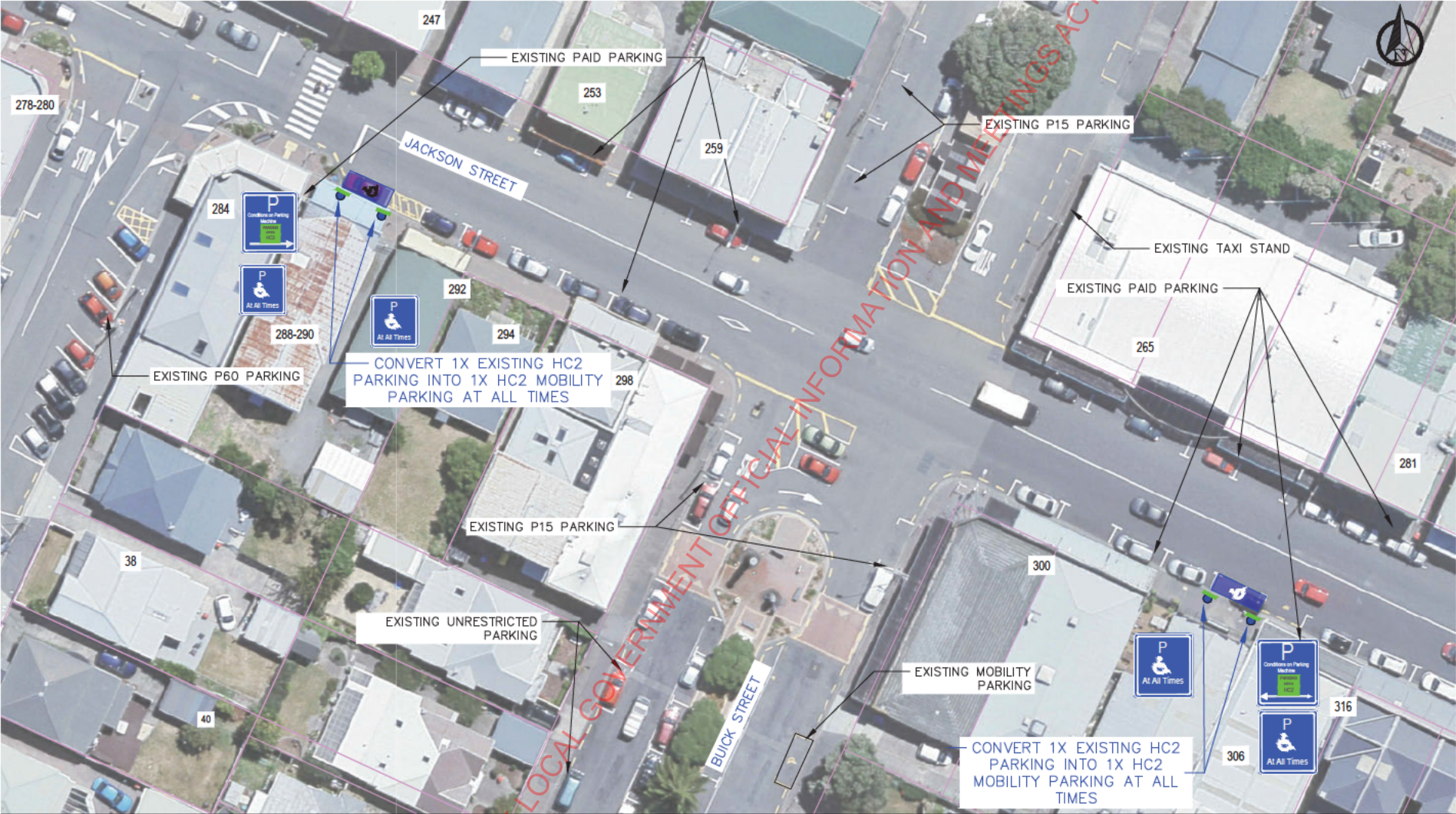
SCALE 1:400 @ A3

REVISION	AMENDMENT	DRAWN	APPROVED	REVISION DATE
1	CONSULTATION LETTER	J VARGHESE	E SCHERER	11/04/2025
2	AMENDED PLAN	J VARGHESE	E SCHERER	10/06/2025



PROJECT
TR33 – 2025
SHEET
LOADING ZONE & MOBILITY PARKING - PROPOSAL JACKSON STREET
PROJECT REF.
TR33 – 2025

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LEGEND			
	BOUNDARY LINES		PROPOSED MOBILITY PARKING
	EXISTING BROKEN YELLOW LINES		RELOCATE EXISTING SIGN
	REMOVE SIGN		
	NEW POLE/SIGN		

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REVISION	AMENDMENT	DRAWN	APPROVED	REVISION DATE
1	CONSULTATION LETTER	J VARGHESE	E SCHERER	3/04/2025



PROJECT
TR33 – 2025
SHEET
PARKING – PROPOSAL JACKSON STREET
PROJECT REF.
TR33 – 2025

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16 April 2025

PROPOSED CHANGES IN YOUR AREA

Kia ora

This letter is to provide information regarding proposed changes to traffic restrictions in your neighbourhood. We are seeking your comments on the proposed changes which aim to improve accessibility and safety for residents and road users.

What we are proposing	<ul style="list-style-type: none"> To convert 1x Paid Parking into 1x P10 Loading Zone (At All Times) outside no. 311 Jackson Street, Petone. Relocate 1x Paid Mobility Parking from no. 376–378 to 337 Jackson Street (where there is a paid parking). This change will result on the installation of 1x Paid Parking outside no. 376–378 Jackson Street, Petone. Convert 2x existing Paid Parking spaces into 2x Paid Mobility Parking spaces (At All Times): <ul style="list-style-type: none"> Outside no. 288 Jackson Street, Petone. Outside no. 306 Jackson Street, Petone.
Why we are proposing the change	<ul style="list-style-type: none"> Following the implementation of the new HC2 zone (Paid Parking) along Jackson Street, Council officers had committed to review the existing parking layout on Jackson Street. In undertaking this review some opportunities have been identified which will improve accessibility and assist businesses. After discussions with the Jackson Street Programme (JSP) team, areas were identified for parking improvement along Jackson Street, particularly regarding spaces with the lack of mobility parking and lack of loading zones. This resulted in the following proposed changes: <p>1x P10 Loading Zone (311 Jackson Street)</p> <ul style="list-style-type: none"> A new Loading Zone is proposed outside no. 311 due to the high parking demand for this type of service. Where the Loading Zone is proposed, there are several businesses that would utilise this facility. The Loading Zone can also be used by customers of the businesses in the vicinity. As there are several shops operating on a takeaway basis, general public will also benefit with the proposed Loading Zone, which will operate At All Times, to coincide with the operating hours of the shops. <p>1x Relocation of mobility parking space & 1x HC2 paid parking space (376–378 to 337 Jackson Street)</p> <ul style="list-style-type: none"> There is one existing mobility parking space outside 376–378 Jackson Street, which is in close proximity to the intersection of Jackson Street and Cuba Street. This parking space is not suitable for wheelchair users whose access to the footpath must be through a dropped kerb off

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▲ The pattern at the top of this page is inspired by the natural landforms, hills, river, and coastline surrounding Lower Hutt. It represents our people, our place, and our home.

	<p>the road. Under the existing layout configuration, wheelchair users need to go against traffic flow to access the nearest dropped kerb, which is a major issue, particularly due to the high traffic intensity of the area.</p> <ul style="list-style-type: none"> To improve safety, officers propose to move the mobility park to the opposite side of the road. The new location (outside no. 337 Jackson Street) offers more convenience for these users, who can easily access the footpath. <p>2x Mobility parking spaces (outside no. 288 and no. 306 Jackson Street)</p> <ul style="list-style-type: none"> Currently, there are no designated mobility parking spaces in this vicinity to access essential services (e.g. pharmacies, charity shop). These shops attract more customers with mobility needs, subsequently Council engineers are proposing two new mobility parking spaces, outside 288 and 306 Jackson Street, where kerbside access is suitable and is closer to the essential services.
Where the changes are proposed	<ul style="list-style-type: none"> The changes are proposed in Jackson Street, Petone as shown in the attached plan.
What Will the change achieve	<ul style="list-style-type: none"> Pedestrian Impact: Improves accessibility and safety for mobility users. Net parking impact: The proposed changes will result in zero parking losses Business impact: Improves accessibility for service vehicles to deliver goods.
Have your say	<ul style="list-style-type: none"> If you would like to provide us with specific feedback, you can do so by emailing us at TRSubmission@huttcity.govt.nz with the Title: TR Submission + Parking Updates, Jackson Street. Please note, if you are giving feedback, please submit it before 5:00pm on Wednesday, 7th May 2025
Next steps	<ul style="list-style-type: none"> Submissions will be reviewed, and a recommendation will be made by Council Officers; The proposal (if proceeding) will be referenced to the Council Traffic Subcommittee on 19th June 2025; If approved, the proposed changes will be installed within 3 months following the approval date.



