



1 October 2024

Sam Malik

fyi-request-28501-d8923bbb@requests.fyi.org.nz

Dear Sam Malik

Request for Information – Local Government Official Information and Meetings Act (the Act) 1987

We refer to your email dated 24 September 2024 for:

Can you pls provide all advice, internal correspondence to/from CE/Mayor re introducing Petone's 30/60 minute free parking changed to parking meters. Pls also provide all advise, consultation and correspondence to/from CE or Mayor re business getting affected by this change. Pls include the info re Lower Hutt weekend parking advise and it's effects on local businesses.

Response:

The issue of the Petone Paid Parking Implementation was raised at the Mayor and Chairs Meeting on 19 August 2024. No minutes are taken of these meetings, however a memo (attached) was presented to the meeting.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Please note that this response to your information request may be published on Hutt City Council's website. Please refer to the following link: www.huttcity.govt.nz/council/contactus/make-an-official-information-act-request/proactive-releases

Yours sincerely

Philip Rossiter

Senior Advisor, Official Information and Privacy

MEMORANDUM



To: Jon Kingsbury
From: Paul Hewitt
Subject: Petone Paid Parking Implementation
Date: 25 July 2024

Kia ora Jon,

Below is a summary for the implementation of paid parking in Petone.

1. BACKGROUND

To achieve Council objectives through the Long Term Plan 2024-2034, Council approved the introduction of paid parking into Petone.

Paid parking in Petone will be implemented on Jackson St between Hutt Road and Cuba Street as well as in the Peel Carpark. There will be no changes to parking outside these two areas.

2. PROPOSED CHANGES

The proposed changes are summarised in the tables below.

Jackson Street (Hutt Road to Cuba St)

Existing	Proposed
P60 9am to 5pm	P120 9am to 5pm \$3.00/hr
Mobility parks (P60)	Mobility parks P120 \$3.00/hr Mobility parks to be mobility parks "at all times"
Loading zones – varying times	All loading zones to be P10

P30 9am to 5pm	P120 9am to 5pm \$3.00/hr
Unrestricted car parking	P120 9am to 5pm \$3.00/hr
P60 (no L-bars)	P120 9am to 5pm with L-bars \$3.00/hr
Motor cycle parking	No change

Peel Carpark

Existing	Proposed
Council vehicle only carparks (4No.)	No change – to be made available for Library staff. Same arrange as Naenae library.
P240	P120 9am to 5pm \$3.00/hr
Mobility parks	Mobility parks P120 \$3.00/hr Mobility parks to be mobility parks “at all times”
Resident parking (2 spaces)	No change

3. RESOLUTION REQUIREMENTS

A formal resolution is required under Hutt City Council Traffic bylaw (2017) to implement:

- (1) Paid parking and
- (2) Changes to time restrictions

Papers for the traffic resolutions required to implement paid parking in Petone will be taken to the following:

- Petone Community Board (12 August 2024)
 - Traffic resolutions
- Traffic Sub-Committee (29 August 2024)
 - Traffic resolutions
- Council (27 August 2024)
 - Implement parking charges

4. PARKING LAYOUT

There are no planned changes to the existing parking layout. Mobility parks, loading zones and motorcycle parks will remain unchanged.

5. PARKING METERS

33 new parking meters have been ordered. These will be installed on Jackson St with 2 in Peel Carpark. Both sites have been assessed and provisional locations for meters have been agreed with the supplier, Orikan. Final locations will be confirmed on the completion of road marking in early/mid August. Orikan supply existing meters on the HCC network and have confirmed the IT systems will remain compatible with existing systems and proposed NPR parking technology.

Meters will take both cash and card.

The installation of plinths for the meters will commence at the start of September and will be followed by the installation of meters.

6. SIGNAGE

New signage will be erected in the weeks before 1 October. The new signs will reflect the new parking restrictions and paid parking. The signs will have adhesive transfers on the front which can be removed in the evening of 30 September. The transfers will reflect existing parking.

There are no planned changes to sign locations, only sign faces will be updated.

This is intended to minimise confusion and ensure signage reflects current requirements.

7. PAY MY PARK

A new zone is being created in Pay my Park for Petone (Jackson St and Peel St). AD Riley have confirmed that this will be available from 1 October.

8. ENGAGEMENT

We have engaged with the Jackson Street Programme, Petone Community Board and other business via the Business and Economy team to socialise the upcoming changes on Jackson St. Advertising in the Hutt news will also be run in early September ahead of the charges going live.