



31 January 2025

[REDACTED]

s7(2)(a)

Dear [REDACTED]

Request for Information – Local Government Official Information and Meetings Act (the Act) 1987

We refer to your request dated 13 December 2024 for Information. We will answer each of your questions in turn.

1. Committee structure

- a list of your Council's standing committees, including their names, scope, and delegations.
- the hierarchical structure of committees and their relationship to the Council/governing body. For example, whether decisions by the committee must be approved by the Council/governing body.

The committee structure of the Hutt City Council is publicly available on the website at: [Hutt City Committees | Hutt City Council](#). The document "Terms of Reference and Delegations of Hutt City Council 2022-2025" contains details about each committee's terms of reference, scope, and delegations. It is also available on Council's website under: [Governance documents | Hutt City Council](#).

2. Committee memberships

A breakdown of the number of elected and the number of unelected members (i.e. appointments under CI 31(3) of Sch 7 of LGA) on each individual committee.

The membership of each Council committee and subcommittee is detailed in the "Terms of Reference and Delegations of Hutt City Council 2022-2025" as mentioned in the response to question 1. This document identifies the appointed members.

3. Details of unelected members

For each unelected committee member please provide:

- Their names and contact information
- Their date of appointment

- Whether or not they have voting rights on the Committee(s) they sit on
- The specific “skills, attributes, or knowledge” that in the opinion of the local authority assist the work of the committee or subcommittee (refer to CI 31(3) of Sch 7 of the LGA).
- Their CV (if the Council does not hold a CV, please provide biographical information such as what qualifications, professional memberships, and work history the Council is aware of).

Suzanne Tindal

suzanne.tindal@huttcity.govt.nz

Appointed Independent Chair of the Audit and Risk Subcommittee by Council on 18 June 2020.

Suzanne Tindal holds full voting rights on the Audit and Risk Subcommittee.

The experience, skills and personal qualities required by members of the Audit and Risk Subcommittee are outlined in the subcommittee’s terms of reference.

A biography of Suzanne Tindal is available in the press release announcing her appointment: [Wellington.Scoop » Independent chair appointed for Hutt City’s audit and risk subcommittee](#).

Richard Te One

richard.teone@huttcity.govt.nz

Appointed as an iwi representative for Te Āti Awa on the District Plan Review Committee by Council on 30 May 2023.

Richard Te One holds full voting rights on the District Plan Review Committee.

The experience, skills and personal qualities required by members of the District Plan Review Committee are outlined in the committee’s terms of reference.

A biography of Richard Te One can be found here: [Richard Te One Junior – Wellington Tenth Trust](#)

4. Public accountability

For unelected committee members, please tell us whether contact information is available on the Council’s website to at least the same degree as the elected officials.

Council’s elected members have the option of publishing their email address and contact phone number on Council’s website, the same option is available to Appointed Members.

5. Remuneration and expenses

A. Please provide the remuneration paid to each unelected member in the last 12 months (or, if easier, calendar year 2024 is fine).

Suzanne Tindal: \$35,000 for the calendar year 2024.

Richard Te One: \$3952.50 – including remuneration, preparation and travel time for the calendar year 2024.

B. Please provide the total amount of expense reimbursements and travel costs paid to or on behalf of each unelected member in the last 12 months (or, if easier, calendar year 2024 is fine).

Suzanne Tindal: \$385.17

Richard Te One: See answer to 5(a)

6. Interests register

Please provide the most recent interests register information for each of the unelected committee members.

The interests register of each Appointed Member is available on Hutt City Council's website here: [Councillors | Hutt City Council](#).

If you are unhappy with the response to your information request, you can seek an investigation and review by the Ombudsman. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Please note that this response to your information request may be published on Hutt City Council's website. Please refer to the following link: www.huttcity.govt.nz/council/contactus/make-an-official-information-act-request/proactive-releases

Yours sincerely

Philip Rossiter

Senior Advisor, Official Information and Privacy