



7 May 2024

Kim Hobson



Dear Kim Hobson

**Request for Information – Local Government Official Information and Meetings Act (the Act) 1987**

We refer to your request of 24 April 2024. We will answer each of your questions in turn.

1. *Please include all correspondence including domain names in resolving this request.*

No correspondence generated to resolve this request. We therefore refuse this part of your request under section 17 of the Act, as the information requested does not exist.

2. *Please provide a list of the electronic office products utilised by Hutt City Council for daily operations.*

We are withholding this information under Section 7 (2)(j) of the Act – that withholding the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.

3. *Does Hutt City Council use Microsoft Office 365 and/or an in-house mail server for email communication?*

Yes.

4. *Does Hutt City Council utilise Microsoft Teams for collaboration and communication?*

Yes.

5. *Approximately how many licenses of Microsoft Office 365 and Microsoft Teams does Hutt City Council possess?*



We are withholding this information under Section 7 (2)(j) of the Act – that withholding the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.

6. *Does Hutt City Council have self-hosted database servers?*

Yes.

7. *If yes, please provide details for all self-hosted database products utilised by Hutt City Council for daily operations.*

We are withholding this information under Section 7 (2)(j) of the Act – that withholding the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.

8. *Does Hutt City Council utilise offsite storage and/or databases if so, who is the service provider?*

Yes - the Hutt City Council uses Microsoft Azure

9. *Please provide details for all database products utilised by Hutt City Council.*

We are withholding this information under Section 7 (2)(j) of the Act – that withholding the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.

10. *What is the current number of staff supporting the Hutt City Council IT infrastructure?*

5 FTE for infrastructure support, physical, Cloud and managed infrastructure.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

Please note that this response to your information request may be published on Hutt City Council's website. Please refer to the following link:

[www.huttcity.govt.nz/council/contactus/make-an-official-information-act-request/proactive-releases](http://www.huttcity.govt.nz/council/contactus/make-an-official-information-act-request/proactive-releases)

Yours sincerely

Philip Rossiter

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