



5 August 2025

Jenny (Qing) Liu

s7(2)(a)

Tēnā koe Jenny,

Request for Information – Local Government Official Information and Meetings Act (LGOIMA) 1987

We refer to your official information request dated 11 July 2025, asking for:

1. *All internal documents, reports, meeting records, attendance registers, or email communications that show the involvement of Hutt City Council's Traffic Management Team in the development, drafting, or review of Policy P56 under the Hutt City District Plan.*
2. *In particular, please include any:*
 - *Attendance logs or minutes confirming which staff from the Traffic Management Team were present during workshops or internal consultations related to Policy P56;*
 - *Technical inputs, written advice, or planning recommendations submitted by the Traffic Management Team during the formulation of Policy P56;*
 - *Any internal memoranda or strategy documents where the Traffic Management Team discussed, assessed, or commented on turnover-focused parking allocation policies or business-zone transport planning standards in relation to Policy P56.*

Answer:

We have interpreted your request as referring to Plan Change 56 of the Hutt City District Plan.

Plan Change 56 was a change to the District Plan to enable intensification in residential and commercial areas, and it became operative in 2023.

Council's Traffic Management Team was not involved in the development, drafting, or review of Plan Change 56. Accordingly, we have not identified any internal documents, reports, meeting records, attendance registers, or email communications relating to that team's involvement.

We also note that your request refers specifically to turnover-focused parking allocation policies and business-zone transport planning standards. These matters were not within the scope of Plan Change 56, which focused solely on enabling intensification and did not address parking policies or transport planning standards.

You have the right to seek an investigation and review by the Ombudsman of this response. Information about how to make a complaint is available at: [How to make a complaint | Ombudsman New Zealand](#), or freephone 0800 802 602.

Please note that this response to your information request may be published on Hutt City Council's website: [Proactive releases | Hutt City Council](#)

Ngā mihi nui



Rebekah van der Splinter
Senior Advisor, Official Information and Privacy