



21 January 2026

You Zhou

s7(2)(a)

Tēnā koe You,

Request for Information – Local Government Official Information and Meetings Act (LGOIMA) 1987

We refer to your official information request dated 4 December 2025, seeking information about the decision and cost of constructing a chair on Cleary Street. Specifically, you requested:

- 1. The decision-maker(s) responsible for approving the construction of a chair on Cleary Street.*
- 2. All documents, reports, internal communications, or approvals relating to the decision to build the chair.*
- 3. The total cost of the project, including design, materials, labour, installation, and any associated expenses.*
- 4. The date the decision was made and any public consultation or engagement undertaken (if applicable).*

Answer:

In response to your questions about the decision to construct a chair on Cleary Street, the proposal originated from the Birdwood Residents Association. The Friends of Waiwhetū then approached Council to progress the installation. The Reserves Asset Manager considered the proposal and approved the installation of the park bench, noting that it was a community-led initiative and that some funding was provided from Council to support it.

Appendix 1 below details the documents and emails held that relate to the proposal and decision to install the chair, and copies are enclosed with this response. Please note, some information has been withheld under section 7(2)(a) of the LGOIMA, to protect the privacy of natural persons.

The total cost of the project was \$4,205.20, made up of \$2,749 for the seat itself and \$1,456.20 for installation. The cost to Council was \$3,065.20 after a \$1,140 donation was applied.

In relation to the decision date and any engagement undertaken, park benches are not normally subject to a public engagement process when installed individually. Council's practice is to engage on seating only when it forms part of a wider development project. As this bench was proposed by the Birdwood Residents Association and supported by the Friends of Waiwhetū, it is anticipated that the proposal reflected community interest.

You have the right to seek an investigation and review by the Ombudsman of this response. Information about how to make a complaint is available at: [Office of the Ombudsman - Complaints](#), or freephone 0800 802 602.

Please note that this response to your information request may be published on Hutt City Council's website: [Proactive releases - Hutt City Council](#).

Ngā mihi nui

Rebekah van der Splinter

Senior Advisor, Official Information and Privacy

Appendix 1: Documents for release

| Number | Date | Document Type | Title/Subject Line | Redaction Grounds |
|--------|----------------|---------------|--|--|
| 1 | 9 October 2023 | Email | [EXTERNAL] Fw, Friends of Waiwhetū Stream Committee – Birdwood Seat Project Proposal | Some information has been withheld as is it out of scope of your request, and some is withheld under s7(2)(a). |
| 2 | 6 March 2025 | Email | RE, [EXTERNAL] Proposed Council, Birdwood Residents Association, Friends of Waiwhetū Stream – Cleary Street Bench Seat Project | Some information is withheld under s7(2)(a). |
| 3 | 15 April 2025 | Email | [EXTERNAL] Cleary Street bench seat joint project | |
| 4 | 13 May 2025 | Email | Re BRA donation and Cleary Street bench seat | |
| 5 | 15 May 2025 | Email | RE, [EXTERNAL] Re BRA donation and Cleary Street bench seat | |
| 6 | 21 May 2025 | Email | FW, Birdwood Residents Association Tax Invoice | |
| 7 | 30 July 2025 | Email | [EXTERNAL] Cleary Street bench seat | |

| Number | Date | Document Type | Title/Subject Line | Redaction Grounds |
|--------|----------------|---------------|---|--|
| 8 | 6 August 2025 | Email | Re Cleary Street Bench Seat – BRA donation – LHCC invoice and undertaking in the joint bench seat project | Some information is withheld under s7(2)(a). |
| 9 | 10 August 2025 | Email | Re Cleary Street Bench Seat – BRA donation – LHCC invoice and undertaking in the joint bench seat project | |
| 10 | 13 August 2025 | Email | RE, Friends of Waiwhetū Association Tax Invoice 468671 | |
| 11 | 16 August 2025 | Email | Fwd, FWS – Cleary Street bench seat installation | |
| 12 | 22 August 2025 | Email | FW, FOW – Friends of Waiwhetū Stream – Joint Project LHCC, BRA and FWS – Cleary Street Bench Seat | |
| 13 | 25 August 2025 | Email | Acknowledging LHCC and BRA Support – Cleary Street Bench Se | |
| 14 | 25 August 2025 | Email | Re Cleary Street bench seat joint project | |

From: s7(2)(a)
To: s7(2)(a)
Cc: Corryn Elliott
Subject: [EXTERNAL] Fw: Friends of Waiwhetu Stream Committee - Birdwood Seat Project Proposal
Date: Monday, 9 October 2023 9:40:57 pm
Attachments: [Birdwood Seat Project_v3 to HCC.docx](#)

Hi s7(2)(a)

Here is the project proposal for the new seat for Cleary St.

s7(2)(a)

From: s7(2)(a)
Sent: Sunday, September 10, 2023 8:04 PM
To: Corryn Elliott
Cc: s7(2)(a)
Subject: Friends of Waiwhetu Stream Committee - Birdwood Seat Project Proposal

Hi Corryn

This project proposal is intended to be discussed under your 'HCC matters' item on the FWS committee meeting agenda tomorrow night. It is best to read the project proposal as this gives all the background to the project.

There are several questions or steps that need an HCC response / input before we can proceed:

- Is the proposed site OK from an HCC perspective? The site appears to be reserve land.
- If so, are FWS able to have a seat installed there? Seat to be funded by FWS plus residual funds from now defunct Birdwood Residents Association.
- Is the proposed seat style and colouring acceptable to HCC? Are there any issues with the seat style from HCC's perspective?
- What did the recent seat installation at Parnell St cost? (to use as a guide for budgeting purposes)
- If the answer to the first three questions above is yes, can HCC please proceed with ordering one seat unit from Metal Art Limited in Seaview?
- Can HCC also please arrange for an invoice to be sent to the Birdwood Residents Association, s7(2)(a)? See the project proposal for the amount.
- Once all that is completed and the seat kit is supplied, we will need to get HCC to engage s7(2)(a) to install the seat. We would also need to meet with s7(2)(a) (BRA) to confirm the precise location for the concrete foundation pad and seat.

Thanks

s7(2)(a)

Secretary FWS

From: s7(2)(a)
Sent: Sunday, September 10, 2023 7:42 PM
To: s7(2)(a)
Cc: Corryn Elliott ; s7(2)(a)
Cc: s7(2)(a)
Subject: Re: Friends of Waiwhetu Stream Committee Meeting, Pelorus Trust Sportshouse, Hutt Park, 7 pm, 11 September 2023

Hello everyone

Here is the final agenda for our committee meeting tomorrow night.

I've added one item to the draft agenda arising from our volunteers event today and shuffled the discussion of the Birdwood Seat project up the list. I haven't received any monthly reports yet although Michael has already circulated the rubbish report. s7(2)(a) did talk about a Rishworth report with may yet come in

The minutes from our 14 August meeting compiled by s7(2)(a) are again attached. Also an updated Birdwood Seat project proposal

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Thanks

s7(2)(a)

FINAL AGENDA

Waiwhetu Meeting Room, Pelorus Trust Sportshouse, Hutt Park, 7 pm, 11 September 2023

s7(2)(a) to chair, volunteer to take minutes.

Out of scope

- Birdwood Seat project (see attached project proposal)

Out of scope

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Out of scope



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Birdwood Seat Project

Background

s7(2)(a), on behalf of the now defunct Birdwood Residents Association (BRA), contacted our Deputy Chair via email on 22 May to advise us of a possible donation of residual BRA funds to the Friends of Waiwhetu Stream. This was after s7(2)(a) had given a presentation at a Probus Club Meeting attended by s7(2)(a).

Hi s7(2)(a)

I am writing to advise you of a possible donation to Friends of Waiwhetu Stream.

Many years ago, there was a Birdwood Residents' Association whose aim was to develop the community within the Birdwood subdivision (essentially Cleary Street and adjacent streets in the Birdwood area). It was successful in getting the Cleary Street playground established originally, and promoted community events and activities, including a tennis club when there were tennis courts in the grounds of what is now the Open Polytech.

Unfortunately, through lack of interest and changing population in the area, support for the Association lapsed, and it was forced to go into recess. However, at that stage it had some funds from having won a prize in a "community pride" competition many years earlier. Use of these funds were proposed for other projects, but they did not eventuate, and the funds are still available.

So, having heard your talk about the Stream at the Waterloo Probus Club in May, the remaining personnel of the Association have decided to offer the funds to Friends of Waiwhetu Stream, which looks after a significant feature in this locality. Accordingly, we would like to offer the funds to the Friends for the planting programme you have to beautify the stream edges.

The sum available is \$1141.92, and if you would like the Friends to be the beneficiary of these funds, please confirm, and we can arrange to have the funds transferred to your bank account.

Please respond to this email, including your bank account details if this donation would be welcomed by your organisation. We look forward to your response in the near future.

Best wishes and good luck for the future of Friends of Waiwhetu Stream.

Kind Regards

s7(2)(a) on behalf of the Birdwood Residents' Association (in recess),

s7(2)(a)

Proposal

Since receiving the above email, we have been liaising with s7(2)(a) regarding the proposed donation. s7(2)(a) have agreed with FWS's suggestion for installing a bench seat overlooking the Waiwhetu Stream.

FWS have had a policy of installing 'street furniture' spaced out at strategic locations along the stream. While we have focussed on picnic tables in a consistent style in the past, the cost of the preferred style is now considered to be too expensive. A bench style seat is more affordable.

The monetary contribution from the defunct BRA is relatively modest. The cost of the bench seat and its installation would need to be supplemented by funds from FWS's annual budget.

Proposed Site

We have looked at possible sites in the Cleary Street area and have identified a suitable one on the left bank of the Waiwhetu Stream between 14 and 26 Cleary Street. This site overlooks our macroinvertebrate survey site and lies within the 'rohe' of the BRA. The site is marked in the aerial photo below.



Installation of a bench seat at this site seems suitable with respect to other 'street' furniture along the stream. There is a picnic table on the opposite streambank about 100 m downstream. The next picnic table upstream is located at the St Ronans Ave weir and there is another picnic table further downstream located by the sculpture at the entrance to Te Whiti Park (both picnic tables are on the right bank).

Cleary Street is a well-used walking route from Te Whiti Park to the Birdwood Road Bridge and back to Riverside Drive. There is an existing bench seat at Te Whiti Park and another seat at the children's

playground behind the Open Polytech. The suggested site for a bench seat lies between these two locations and would provide an appealing view of the stream looking north-west.

Proposed Bench Seat Style

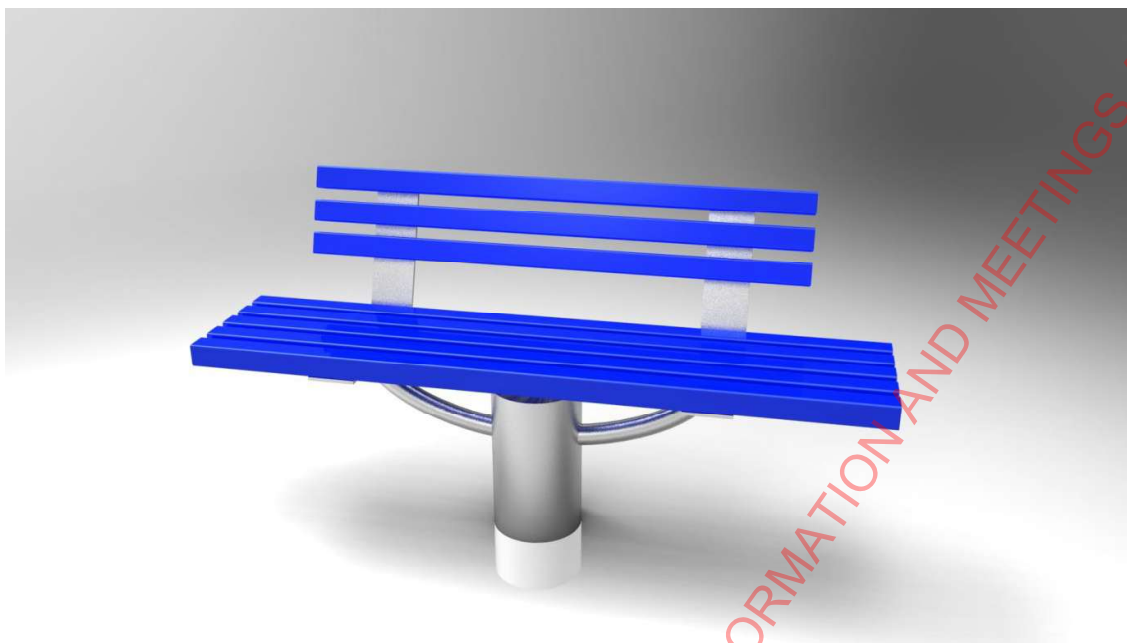
We have considered a range of bench seat options. After consultation with the BRA representatives, we have selected one manufactured by Metal Art in Seaview seen in the photo below. This seat features recycled plastic slats which are available in a range of colours.



The above photo was supplied by s7(2)(a) from GWRC. GWRC are trialing this new installation on the Hutt River.

s7(2)(a), one of the GWRC rangers for the Hutt River, advised us that the seat style was called 'Seaview'. It can also be viewed on the Metal Art website.

<https://www.metalart.co.nz/shop/streetfurniture.html>



Budget for Proposed Bench Seat

s7(2)(a) [REDACTED], also advised the specification and cost for their seat:

- Blue/green/brown/grey/black Recycled Plastic slats
- Surface mounted 1.8m long Slats back and seat length
- Cost - \$2,272.39 each, arm rests \$221 per pair

The BRA representatives have indicated a preference for a bench seat with the same green coloured slats and arm rests as on the GWRC installation in the above photo.

An approximate budget for the seat would be as follows:

- | | |
|--------------------------------------|--|
| • Seat purchase cost | \$2,500 (green slats with arm rests) |
| • Seat Installation installation) | \$3,000 (HCC to confirm based on recent Parnell St |
| • Less contribution from BRA | \$1,142 |

Project Approval

The Friends of Waiwhetu Stream approved the project and expenditure at its August committee meeting.

From: [Corryn Elliott](#)
To: s7(2)(a)
Subject: RE: [EXTERNAL] PROPOSED COUNCIL / BIRDWOOD RESIDENTS' ASSOCIATION (BRA) / FRIENDS OF WAIWHETU STREAM (FWS) CLEARY STREET BENCH SEAT PROJECT
Attachments: [image001.png](#)

Great see you then

From: s7(2)(a)
Sent: Friday, 21 March 2025 10:25 am
To: Corryn Elliott
Subject: Re: [EXTERNAL] PROPOSED COUNCIL / BIRDWOOD RESIDENTS' ASSOCIATION (BRA) / FRIENDS OF WAIWHETU STREAM (FWS) CLEARY STREET BENCH SEAT PROJECT

Hi Corryn ...

Yes, 10:30am this Monday (24/3) would work for me too ... see you then ...

Thanks ...

s7(2)(a)

On Fri, 21 Mar 2025 at 08:38, Corryn Elliott <Corryn.Elliott@huttcity.govt.nz> wrote:

Hi, how about 10.30am?

Corryn Elliott

Parks Asset Manager

Hutt City Council, [30 Laings Road, Hutt Central, Lower Hutt](#), Lower Hutt 5010

P: M: s7(2)(a) **W:** www.huttcity.govt.nz



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From: s7(2)(a)
Sent: Friday, 21 March 2025 8:34 am
To: Corryn Elliott <Corryn.Elliott@huttcity.govt.nz>
Subject: Re: [EXTERNAL] PROPOSED COUNCIL / BIRDWOOD RESIDENTS' ASSOCIATION (BRA) / FRIENDS OF WAIWHETU STREAM (FWS) CLEARY STREET BENCH SEAT PROJECT

Hi Corryn ...

Could we have a quick catch-up at Pelorus this coming Monday ... anytime that suits you between 9am-2pm ?

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s7(2)(a)

On Tue, 18 Mar 2025 at 13:06, Corryn Elliott <Corryn.Elliott@huttcity.govt.nz> wrote:

Hi s7(2)(a) I'm happy to catch up, let me know what suits you.
Cheers

Corryn Elliott
Parks Asset Manager

Hutt City Council, [30 Laings Road, Hutt Central, Lower Hutt](#), Lower Hutt 5010
P: M: s7(2)(a) **W:** www.huttcity.govt.nz



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From: s7(2)(a)
Sent: Thursday, 6 March 2025 10:28 am
To: Corryn Elliott <Corryn.Elliott@huttcity.govt.nz>
Cc: s7(2)(a)
Subject: [EXTERNAL] PROPOSED COUNCIL / BIRDWOOD RESIDENTS' ASSOCIATION (BRA) / FRIENDS OF WAIWHETU STREAM (FWS) CLEARY STREET BENCH SEAT PROJECT

Hi Corryn,

Mindful of the fact you have a heavy workload, I will try to make this email as brief as possible.

s7(2)(a) was in touch with you on 14 February last regarding the Cleary Street bench seat project.

In light of new Council funding policy of volunteer groups, such a stream enhancement project may very well be a more rare one to accomplish.

However, as you know, the Birdwood Residents Association (BRA) has recently wound up and they have some leftover monies (\$1,177) of which they need to divest themselves.

They have very kindly and generously offered this money to FWS for a stream enhancement project such as the Cleary Street bench seat one.

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As I understand, [REDACTED] s7(2)(a) was seeking your assistance with (a) obtaining a quote for the seat, including its installation, from your contact person who makes these seats and (b) obtaining the balance, after the BRA \$1,177 donation, to fund the bench seat.

As we know, FWS is not set up in an administrative way to be able to receive this BRA donation; and I understand that there are also administrative challenges for Council in combining a donation with Council funding.

Obstacles aside, it would be such a wasted opportunity if we all let this BRA “gift” slip through our hands. It is not every day that opportunities like this present themselves.

I am now just following up on behalf of [REDACTED] s7(2)(a) who, like you, is on a busy work schedule, to enquire if, with your knowledge and expertise, there could be some way around these obstacles in bringing this project to fruition.

If it is possible to let us know, the earliest possible, what you can do in bringing about this project, it would be greatly appreciated; also because BRA need to get this financial matter, ongoing for some time now, finalised.

If it is more convenient for you, either [REDACTED] s7(2)(a) or I, or both of us, could arrange to meet you in person to brainstorm a possible solution to enable us to utilise this generous offer by BRA.

Thank you, Corryn ...

Sincerely,

[REDACTED] s7(2)(a) (FWS Committee member)

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From: [REDACTED]
To: [Corryn Elliott](#)
Cc: [REDACTED]
Subject: [EXTERNAL] Cleary Street bench seat joint project
Date: Tuesday, 15 April 2025 10:13:40 am

Hi Corryn ... you will be pleased to know that Birdwood Resident's Association (BRA) are happy to pay their donated money direct to the seat manufacturer by way of a deposit ... can you now let me know who your seat manufacturer is with details so we can finally get this BRA money sorted ...
Thanks for everything, Corryn ... you're the best ...
[REDACTED]

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From: [Corryn Elliott](#)
To: s7(2)(a)
Cc: s7(2)(a)
Subject: RE: [EXTERNAL] BRA donation and Cleary Street bench seat

Hi s7(2)(a) I'll talk to s7(2)(a) today and get the invoice organised for the contribution for the bench seat. Give me a ring and well get this.
thanks

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From: s7(2)(a)
To: Corryn Elliott
Subject: [EXTERNAL] Re: BRA donation and Cleary Street bench seat
Date: Thursday, 15 May 2025 9:32:28 am

P.S. IMPORTANT :

Corryn ... Could you ask the seat manufacturer to put a note on their invoice that the invoice is for purposes of payment of a deposit ... and not the full amount ...
Thanks

On Tue, 13 May 2025 at 08:34, s7(2)(a) <s7(2)(a)> wrote:

Hi Corryn ...

I am a little concerned that I have not heard back from you regarding what your procedures and protocols require in terms of the Birdwood Residents' Association donation and the HCC paying the balance for the Cleary Street bench seat.

My concern is that, as you seemed to indicate to me, in terms of HCC procedures and protocols it was preferable for this donation to be paid direct by BRA to the seat manufacturer by way of a deposit rather than FWS have it paid to their bank account (which we anticipate will be open and operating by this coming Monday 19/05) and then pay it to the seat manufacturer with the balance being made up by HCC.

So, what I need to know now from you, before Monday 19/05, is if it is acceptable for FWS to accept the BRA donation paid to its bank account... acceptable as in :

1. Not risk losing the BRA donation because of the long time that has elapsed since it was first offered to us and that if we do not now accept it promptly we risk it being offered by BRA to another organisation;
- 2..Not contravening HCC procedures and protocols in terms of how the BRA donation is processed, that is, as a either (a) direct donation/deposit by BRA to the seat manufacturer or as (b) a deposit by FWS to the seat manufacturer ... in either case scenario HCC still being able to make up the balance ...

If I have not heard back from you by Monday 19/05 if we must arrange for the BRA deposit to be paid direct to the seat manufacturer so as not to compromise the HCC allocation of funds to pay the balance of the seat, then I will presume that it is acceptable to HCC that FWS accept the donation into their bank account then FWS pay it to the bench seat manufacturer by way of a deposit ...

Thanks...

s7(2)(a)

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From: [Corryn Elliott](#)
To: s7(2)(a)
Subject: RE: [EXTERNAL] Re: BRA donation and Cleary Street bench seat
Attachments: [image001.png](#)

Great as soon as I get the details were get the invoice sent through.

From: s7(2)(a)
Sent: Thursday, 15 May 2025 9:29 am
To: Corryn Elliott
Cc: s7(2)(a)
Subject: Re: [EXTERNAL] Re: BRA donation and Cleary Street bench seat

Hi Corryn ... I expect that as one of the financing contributors to this bench seat it would be the Birdwood Residents' Association (BRA) to whom the invoice should be sent ...

I have just sent a request to the BRA contact person to let him know and seeking his contact details ... I will let you know as soon as he lets me know ...

Thanks ...

s7(2)(a)

On Thu, 15 May 2025 at 08:51, Corryn Elliott <Corryn.Elliott@huttcity.govt.nz> wrote:

Hi s7(2)(a) we have the bench seat but need the details for the invoice, we address and name to be put on the invoice.

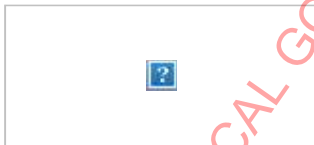
Cheers

Corryn Elliott

[Parks Asset Manager](#)

Hutt City Council, [30 Laings Road, Hutt Central, Lower Hutt](#), Lower Hutt 5010

P: [M:](#) s7(2)(a) **W:** www.huttcity.govt.nz



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From: s7(2)(a)
Sent: Thursday, 15 May 2025 6:42 am
To: Corryn Elliott <Corryn.Elliott@huttcity.govt.nz>
Cc: s7(2)(a)
Subject: [EXTERNAL] Re: BRA donation and Cleary Street bench seat

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s7(2)(a) reacted via [Gmail](#)

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From: [Corryn Elliott](#)
To: s7(2)(a)
Subject: FW: Birdwood Residents Association Tax Invoice
Attachments: [ATT00001.png](#)
[ATT00001.png](#)
[Birdwood Residents Association Tax Invoice 465921.pdf](#)

Hi s7(2)(a) the invoice is enclosed, let me know if we change our approach to this.

From: Janine Jones
Sent: Wednesday, 21 May 2025 11:15 am
To: Corryn Elliott
Subject: FW: Birdwood Residents Association Tax Invoice

Janine Jones
Parks Officer

Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010
P: 560 0301 **M:** s7(2)(a) **W:** www.huttcity.govt.nz



From: Ruth Machido <Ruth.Machido@huttcity.govt.nz>
Sent: Wednesday, 21 May 2025 10:53 am
To: s7(2)(a)
Cc: Janine Jones <Janine.Jones@huttcity.govt.nz>; Accounts Receivable <accountsreceivable@huttcity.govt.nz>
Subject: Birdwood Residents Association Tax Invoice

Kia ora s7(2)(a)
Please find attached your latest tax invoice.
Should you have any queries, please do not hesitate to contact me.

Ruth Machido
Accounts Receivable Officer
Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010
P: M: s7(2)(a) **W:** www.huttcity.govt.nz

Ruth Machido
Accounts Receivable Officer
Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010
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Hutt City Council
30 Laings Road
Private Bag 31912 Lower Hutt 5040

www.huttcity.govt.nz

T 04 570 6666

GST No 52-097-053

Birdwood Residents Association

s7(2)(a)

Invoice Date: 21/05/2025

Invoice No: 465921

Debtor No: 9641989

Debtor Type: Sundry Debtor

TAX INVOICE

| Details | Amount |
|----------------------------------|------------|
| Attn: s7(2)(a) | |
| Bench seat manufacture | \$1,400.00 |
| Includes GST of: \$182.61 | |

To pay this account by direct credit or internet banking - our bank details are:

WestpacTrust account 03-0531-0429500-04

Please quote your Debtor Account #: **9641989** as the payment reference

Any queries regarding this account please email AccountsReivable@huttcity.govt.nz

Invoice Total

\$1,400.00

REMITTANCE ADVICE



Hutt City Council
Private Bag 31912
Lower Hutt 5040
New Zealand

Birdwood Residents Association

Debtor No: 9641989

Invoice No: 465921

Debtor Type: Sundry

Invoice Total: \$1,400.00

From: s7(2)(a)
To: [Corryn Elliott](#)
Cc: s7(2)(a)
Subject: [EXTERNAL] Cleary Street bench seat
Date: Wednesday, 30 July 2025 1:15:42 pm

Kia Ora Corryn,

I have just popped in to Pelorus Trust to either see you for a quick/non-invasive 5min chat or, failing that, to make an appointment with you in order to finalise the matter of the Cleary Street bench seat which, during one of our earlier conversations, you confirmed to me had already been made by Metal Art and was in storage at LHCC ...

I now wait to hear from you on:

1. the Birdwood Residents' Association (BRA) contribution / donation towards the Cleary Street bench seat that has come through to FWS as the intermediary and which now needs to be disbursed to LHCC as the final and designated beneficiary.
2. The installation of this bench seat with an informal ceremony to mark this LHCC, BRA and FWS joint project.

Thank you for your attention to this matter ...

Ngā mihi nui ...

s7(2)(a)

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From: s7(2)(a)
Sent: Wednesday, 13 August 2025 8:45 am
To: Corryn Elliott
Cc: s7(2)(a)
Subject: Re: Cleary Street Bench Seat - BRA donation - LHCC invoice and undertaking in the joint bench seat projec

Hi Corryn,

Thank you for your email with confirmation that the invoice has been sent ...

You may appreciate that I had been led to understand that this invoice was going to be posted so I was focused on looking out for it in the letter box and not among emails ...

That said I have now located it among my emails ... thank you ...

I will now confer with BRA to reassure them that the situation is now resolved ...

I will now arrange also for the BRA donation of \$1,400:00 to be remitted to the LHCC ...

I expect you will let me know (i) when the bench seat will be installed and (ii) where in Cleary Street it will be installed ...

I will then arrange for a plaque to be applied to this bench seat with the following wording "Joint Project - LHCC, BRA and FWS - 2025" ... please let me know if this is acceptable or if you have any other suggestions to make in this regard ...

On behalf of FWS and BRA, I want to thank you again, Corryn, for making this worthy community project possible ...

Kind regards.

s7(2)(a)
(Treasurer FWS)

On Mon, 11 Aug 2025 at 15:02, Corryn Elliott <Corryn.Elliott@huttcity.govt.nz> wrote:

Hi this was sent last Wednesday.

Thanks

Corryn Elliott
Parks Asset Manager

Hutt City Council, [30 Laings Road, Hutt Central, Lower Hutt](#), Lower Hutt 5010

P: M: s7(2)(a) **W:** www.huttcity.govt.nz



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From: s7(2)(a)

Sent: Sunday, 10 August 2025 9:21 pm

To: Corryn Elliott <Corryn.Elliott@huttcity.govt.nz>

Cc: s7(2)(a)

Subject: Cleary Street Bench Seat - BRA donation - LHCC invoice and undertaking in the joint bench seat projec

Kia ora Corryn,

I am writing again as I have still not received the LHCC invoice for the Birdwood Residents' Association (BRA) donation related to the Cleary Street bench seat, despite repeated assurances from you — most recently last week — that it would be sent.

This invoice has been promised for many months. The continued delay raises serious concern as to whether LHCC genuinely intends to honour its undertaking to provide the balance of funding and final installation of this bench seat in Cleary Street.

To be clear: BRA made its donation to FWS solely on the basis of LHCC's commitment to fund the remainder of the Cleary Street bench seat. The absence of follow-through is placing me, and FWS, in a position that risks our credibility with BRA and the community.

I ask for an unambiguous confirmation of LHCC's position on this matter no later than 18 August 2025. If there is no intention to proceed, we need to know immediately so that we can take the necessary steps to act with integrity towards BRA.

Your prompt and direct response is expected.

Kind regards,

s7(2)(a) Treasurer FWS

----- Forwarded message -----

From: Janine Jones <Janine.Jones@huttcity.govt.nz>
To: Corryn Elliott <Corryn.Elliott@huttcity.govt.nz>, Claudia Eustace <Claudia.Eustace@huttcity.govt.nz>
Cc:
Bcc:
Date: Mon, 11 Aug 2025 03:00:29 +0000
Subject: FW: Friends of Waiwhetu Association Tax Invoice

Janine Jones
Parks Officer

Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010
P: 04 560 0301 M: s7(2)(a) W: www.huttcity.govt.nz



From: Janine Jones
Sent: Wednesday, 6 August 2025 5:20 pm
To: s7(2)(a)
Subject: Friends of Waiwhetu Association Tax Invoice

Hi s7(2)(a)

Please find attached the invoice for the bench seat, previously sent to the Birdwood Residents Association.

If there are any issues with this, please contact accountsreceivable@huttcity.govt.nz

Many thanks

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From: Corryn Elliott
Sent: Monday, 11 August 2025 3:02 pm
To: s7(2)(a)
Cc: s7(2)(a)
Subject: RE: Cleary Street Bench Seat - BRA donation - LHCC invoice and undertaking in the joint bench seat projec
Attachments: Friends of Waiwhetu Association Tax Invoice 468671.pdf; FW: Friends of Waiwhetu Association Tax Invoice

Hi this was sent last Wednesday.

Thanks

From: s7(2)(a)
Sent: Sunday, 10 August 2025 9:21 pm
To: Corryn Elliott
Cc: s7(2)(a)
Subject: Cleary Street Bench Seat - BRA donation - LHCC invoice and undertaking in the joint bench seat projec

Kia ora Corryn,

I am writing again as I have still not received the LHCC invoice for the Birdwood Residents' Association (BRA) donation related to the Cleary Street bench seat, despite repeated assurances from you — most recently last week — that it would be sent.

This invoice has been promised for many months. The continued delay raises serious concern as to whether LHCC genuinely intends to honour its undertaking to provide the balance of funding and final installation of this bench seat in Cleary Street.

To be clear: BRA made its donation to FWS solely on the basis of LHCC's commitment to fund the remainder of the Cleary Street bench seat. The absence of follow-through is placing me, and FWS, in a position that risks our credibility with BRA and the community.

I ask for an unambiguous confirmation of LHCC's position on this matter no later than 18 August 2025. If there is no intention to proceed, we need to know immediately so that we can take the necessary steps to act with integrity towards BRA.

Your prompt and direct response is expected.

Kind regards,

s7(2)(a) Treasurer FWS



Hutt City Council
30 Laings Road
Private Bag 31912 Lower Hutt 5040
www.huttcity.govt.nz
T 04 570 6666
GST No 52-097-053

Friends of Waiwhetu Association
s7(2)(a)

Invoice Date: 06/08/2025
Invoice No: 468671
Debtor No: 9646233
Debtor Type: Sundry Debtor

TAX INVOICE

| Details | Amount |
|--|------------|
| Attn: s7(2)(a) Bench seat manufacture | \$1,400.00 |
| Includes GST of: \$182.61 | |

| | |
|----------------------|------------|
| Invoice Total | \$1,400.00 |
|----------------------|------------|

To pay this account by direct credit or internet banking - our bank details are:
WestpacTrust account 03-0531-0429500-04
Please quote your Debtor Account #: **9646233** as the payment reference
Any queries regarding this account please email AccountsReceivable@huttcity.govt.nz

REMITTANCE ADVICE



Friends of Waiwhetu Association

Debtor No: 9646233
Invoice No: 468671
Debtor Type: Sundry
Invoice Total: \$1,400.00

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From: Janine Jones
Sent: Monday, 11 August 2025 3:00 pm
To: Corryn Elliott; Claudia Eustace
Subject: FW: Friends of Waiwhetu Association Tax Invoice
Attachments: Friends of Waiwhetu Association Tax Invoice 468671.pdf

Janine Jones
Parks Officer

Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010
P: 04 560 0301 **M:** s7(2)(a) **W:** www.huttcity.govt.nz



From: Janine Jones
Sent: Wednesday, 6 August 2025 5:20 pm
To: s7(2)(a)
Subject: Friends of Waiwhetu Association Tax Invoice

Hi s7(2)(a)

Please find attached the invoice for the bench seat, previously sent to the Birdwood Residents Association.

If there are any issues with this, please contact accountsreceivable@huttcity.govt.nz

Many thanks



Hutt City Council
30 Laings Road
Private Bag 31912 Lower Hutt 5040
www.huttcity.govt.nz
T 04 570 6666
GST No 52-097-053

Friends of Waiwhetu Association
s7(2)(a)

Invoice Date: 06/08/2025
Invoice No: 468671
Debtor No: 9646233
Debtor Type: Sundry Debtor

TAX INVOICE

| Details | Amount |
|--|------------|
| Attn: s7(2)(a) Bench seat manufacture | \$1,400.00 |
| Includes GST of: \$182.61 | |

To pay this account by direct credit or internet banking - our bank details are:
WestpacTrust account 03-0531-0429500-04
Please quote your Debtor Account #: **9646233** as the payment reference
Any queries regarding this account please email AccountsReceivable@huttcity.govt.nz

| | |
|----------------------|-------------------|
| Invoice Total | \$1,400.00 |
|----------------------|-------------------|

REMITTANCE ADVICE



Friends of Waiwhetu Association

Debtor No: 9646233
Invoice No: 468671
Debtor Type: Sundry
Invoice Total: \$1,400.00

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From: [Corryn Elliott](#)
To: s7(2)(a)
Cc:
Subject: RE: Friends of Waiwhetu Association Tax Invoice 468671
Attachments: [Re Cleary Street Bench Seat - BRA donation - LHCC invoice and undertaking in the joint bench seat projec.msg](#)

Hi,

I have attached the original request for the amount of \$1,400. I will arrange for the invoice to be amended, but just to clarify, this is not simply a matter of changing the amount. A credit note will need to be created, as was the case with the BRA invoice adjustment. Although these tasks might appear straightforward, they are more complex due to Council being subject to audit requirements.

Going forward, all assets for the Waiwhetu Stream Reserve will be supplied by Council, given the significant amount of work that has been undertaken to reach this point.

Regards

From: s7(2)(a)
Sent: Wednesday, 13 August 2025 1:29 pm
To: Accounts Receivable
Cc: s7(2)(a) Corryn Elliott
Subject: Friends of Waiwhetu Association Tax Invoice 468671
 Accounts Receivable Department
 LHCC

TO WHOM IT MAY CONCERN

I write with regard to the attached invoice to inform you that the amount of this invoice should be \$1140:00 (and not \$1400:00). The amount of \$1140:00 is the amount that the Birdwood Residents' Association (BRA) made available by way of a donation via Friends of Waiwhetu Stream (FWS) towards an LHCC enhancement asset on the Waiwhetu Stream (Bench seat on Cleary Street).

In order to enable the FWS to remit this donation to the LHCC I would kindly request for FWS to receive this LHCC Tax Invoice with the amended amount of \$1140:00.

Thank you.

s7(2)(a)
 Treasurer FWS

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From: s7(2)(a)
To: [Corryn Elliott](#)
Cc: s7(2)(a)
Subject: Re: Cleary Street Bench Seat - BRA donation - LHCC invoice and undertaking in the joint bench seat projec
Date: Wednesday, 13 August 2025 8:45:23 am
Attachments: [noname](#)
[noname](#)

Hi Corryn,

Thank you for your email with confirmation that the invoice has been sent ...

You may appreciate that I had been led to understand that this invoice was going to be posted so I was focused on looking out for it in the letter box and not among emails ...

That said I have now located it among my emails ... thank you ...

I will now confer with BRA to reassure them that the situation is now resolved ...

I will now arrange also for the BRA donation of \$1,400:00 to be remitted to the LHCC ...

I expect you will let me know (i) when the bench seat will be installed and (ii) where in Cleary Street it will be installed ...

I will then arrange for a plaque to be applied to this bench seat with the following wording "Joint Project - LHCC, BRA and FWS - 2025" ... please let me know if this is acceptable or if you have any other suggestions to make in this regard ...

On behalf of FWS and BRA, I want to thank you again, Corryn, for making this worthy community project possible ...

Kind regards.

s7(2)(a)

(Treasurer FWS)

On Mon, 11 Aug 2025 at 15:02, Corryn Elliott <Corryn.Elliott@huttcity.govt.nz> wrote:

Hi this was sent last Wednesday.

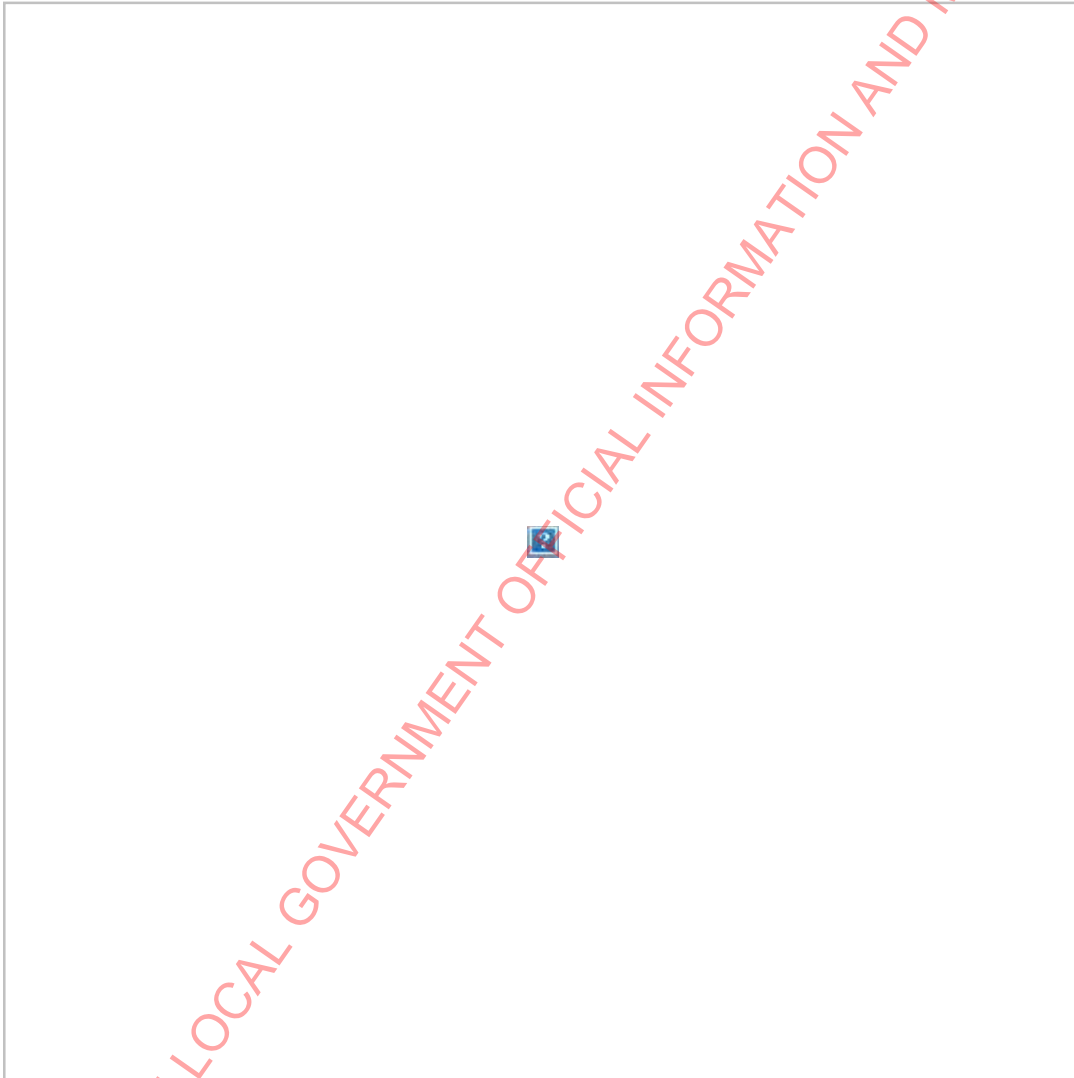
Thanks

Corryn Elliott
Parks Asset Manager

Hutt City Council, [30 Laings Road, Hutt Central, Lower Hutt](#), Lower Hutt 5010

P: M: s7(2)(a) **W:** www.huttcity.govt.nz

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Thank you

From: s7(2)(a) [REDACTED]
Sent: Sunday, 10 August 2025 9:21 pm
To: Corryn Elliott <Corryn.Elliott@huttcity.govt.nz>

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Cc: s7(2)(a)

Subject: Cleary Street Bench Seat - BRA donation - LHCC invoice and undertaking in the joint bench seat projec

Kia ora Corryn,

I am writing again as I have still not received the LHCC invoice for the Birdwood Residents' Association (BRA) donation related to the Cleary Street bench seat, despite repeated assurances from you — most recently last week — that it would be sent.

This invoice has been promised for many months. The continued delay raises serious concern as to whether LHCC genuinely intends to honour its undertaking to provide the balance of funding and final installation of this bench seat in Cleary Street.

To be clear: BRA made its donation to FWS solely on the basis of LHCC's commitment to fund the remainder of the Cleary Street bench seat. The absence of follow-through is placing me, and FWS, in a position that risks our credibility with BRA and the community.

I ask for an unambiguous confirmation of LHCC's position on this matter no later than 18 August 2025. If there is no intention to proceed, we need to know immediately so that we can take the necessary steps to act with integrity towards BRA.

Your prompt and direct response is expected.

Kind regards,

s7(2)(a)

----- Forwarded message -----

From: Janine Jones <Janine.Jones@huttcity.govt.nz>

To: Corryn Elliott <Corryn.Elliott@huttcity.govt.nz>, Claudia Eustace <Claudia.Eustace@huttcity.govt.nz>

Cc:

Bcc:

Date: Mon, 11 Aug 2025 03:00:29 +0000

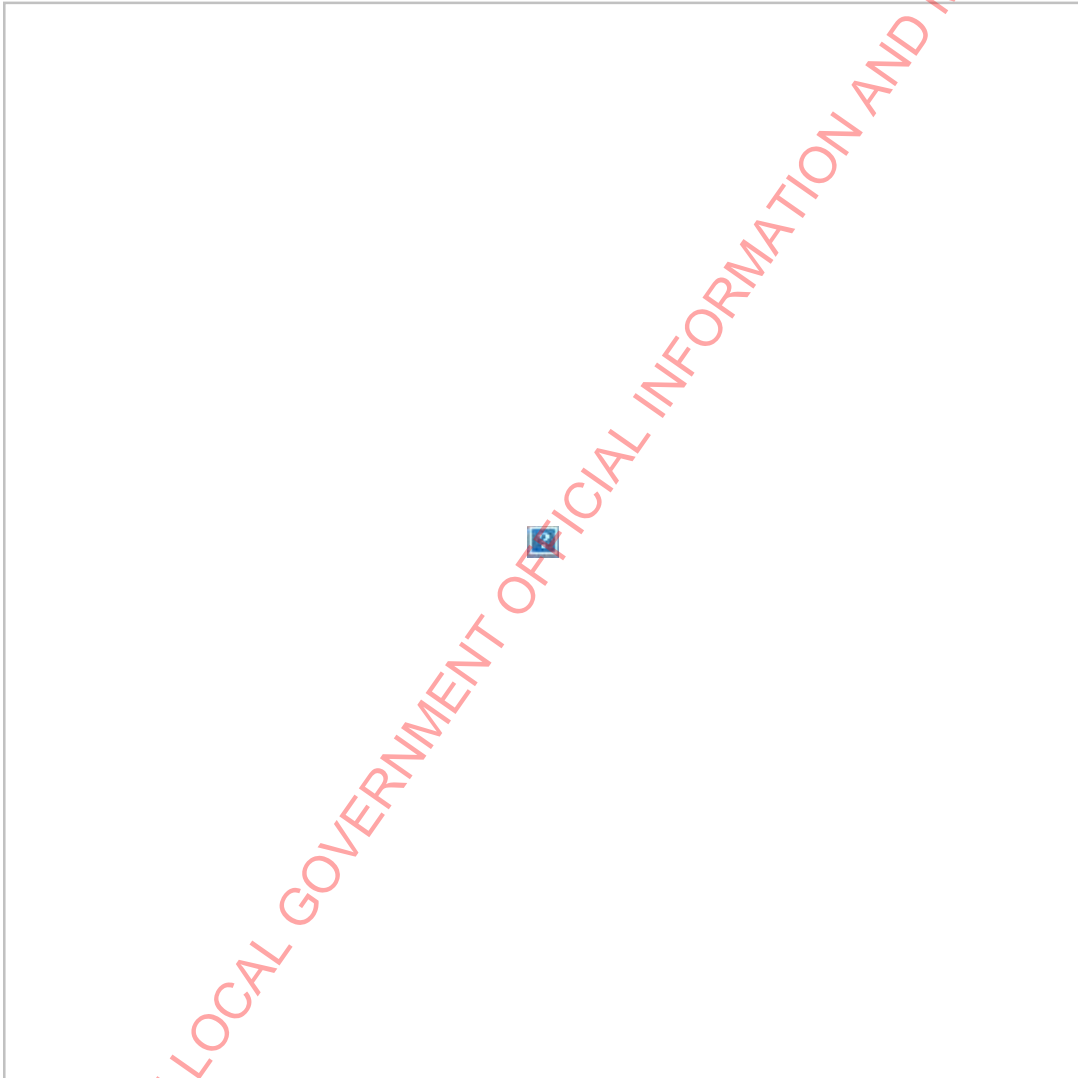
Subject: FW: Friends of Waiwhetu Association Tax Invoice

Janine Jones
Parks Officer

Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010

P: 04 560 0301 M: s7(2)(a) W: www.huttcity.govt.nz

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From: Janine Jones
Sent: Wednesday, 6 August 2025 5:20 pm
To: s7(2)(a)
Subject: Friends of Waiwhetu Association Tax Invoice

Hi s7(2)(a)

Please find attached the invoice for the bench seat, previously sent to the Birdwood Residents Association.

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If there are any issues with this, please contact accountsreceivable@huttcity.govt.nz

Many thanks

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From: s7(2)(a)
To: Corryn Elliott
Subject: Fwd: FWS - Cleary Street bench seat installation
Date: Tuesday, 19 August 2025 9:00:09 pm
Attachments: [2025-08-16 Suggested location of Cleary St bench seat.docx](#)
[2025-08-16 Suggested location of Cleary St bench seat.pdf](#)

Hi Corryn,

Whilst awaiting for the amended Tax invoice to be generated, and in light of the fact that you indicated that the Cleary Street bench seat has been made and is ready to be installed, I am sending you an image of the site in Cleary Street where s7(2)(a) has suggested it could be suitable to place this seat ...

I would like to ask you if you would be amenable to s7(2)(a) from Birdwood Residents' Association, you and me meeting up at this location suggested by s7(2)(a) to see if it is suitable / desirable to everyone ...

I look forward to hearing from you about this ...

Many thanks ...

s7(2)(a)

----- Forwarded message -----

From: s7(2)(a)
Date: Sat, 16 Aug 2025 at 17:29
Subject: FWS - Cleary Street bench seat installation
To: s7(2)(a)

Hi s7(2)(a)

Here is a map with my suggested location for installing the Cleary St bench seat.

This will need to be confirmed on site with Corryn and s7(2)(a) from the Birdwood Residents Association.

s7(2)(a)

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Suggested location of Cleary St bench seat (opposite 23 and 25 Cleary St)



Suggested location of Cleary St bench seat (opposite 23 and 25 Cleary St)



From: [ContactHCC](#)
To: [Corryn Elliott](#)
Subject: FW: FOW - FRIENDS OF WAIWHETŪ STREAM - JOINT PROJECT LHCC, BRA AND FWS - CLEARY STREETY BENCH SEAT
Date: Monday, 25 August 2025 11:58:02 am
Attachments: [image001.png](#)
[2025-08-16 Suggested location of Cleary St bench seat.pdf](#)

Kia Ora Corryn,
 See below email.

Kia pai tō rā

Louise

Customer Services Representative
 Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010
P: 04 570 6666 **M: W:** [www.huttcity.govt.nz]www.huttcity.govt.nz



From: Brady Dyer
Sent: Saturday, 23 August 2025 4:23 pm
To: ContactHCC
Subject: Fwd: FOW - FRIENDS OF WAIWHETŪ STREAM - JOINT PROJECT LHCC, BRA AND FWS - CLEARY STREETY BENCH SEAT

Hi there,
 [REDACTED] is trying to get a response from Corryn Elliot from Parks & Rec. Could Corryn or someone from the team please get back to her on the bold parts of her email below. Could I please be CC'd into the response.
 Ngā mihi,
 Brady

Begin forwarded message:

From: [REDACTED]
Subject: **FOW - FRIENDS OF WAIWHETŪ STREAM - JOINT PROJECT LHCC, BRA AND FWS - CLEARY STREETY BENCH SEAT**
Date: 23 August 2025 at 3:47:19 PM NZST
To: "Brady Dyer" [REDACTED]
Cc: [REDACTED]

I am now attaching the satellite map of the site where our hydrologist, [REDACTED] [REDACTED] has suggested would be a suitable location for installation of this seat. I have already forwarded it to Corryn (Elliott), Parks Asset Manager, who indicated to me a while back that the bench seat has been made and is sitting in the LHCC Depot.
 As busy as Corryn is, it is my hope — also out of gratitude to the BRA — that this joint project, which has been protracted over quite some time, could be

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finalised at the earliest possible opportunity.

That said, I expect it would be necessary for Corryn (LHCC), s7(2)(a) of the now-defunct Birdwood Residents' Association (BRA), and myself (FWS) to meet at this site. This would help us ascertain if the site, as proposed by hydrologist s7(2)(a), is an appropriate and acceptable one to all concerned. It would be helpful to know when Corryn would be available to meet with s7(2)(a) and me at Cleary Street.

Any assistance, even just a gentle prompt from you to Corryn to get this project finalised, would be greatly appreciated. I certainly am mindful of your more important Council responsibilities and upcoming mayoral election challenge.

Ngā mihi nui,

s7(2)(a) Treasurer – Friends of Waiwhetū Stream

From: Brady Dyer s7(2)(a)

Sent: Friday, August 22, 2025 8:49 PM

To: s7(2)(a)

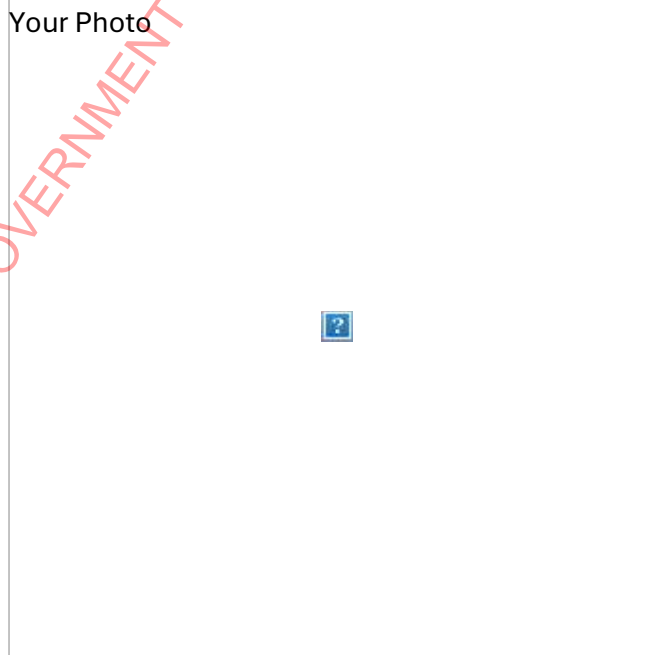
Subject: FOW

Hey s7(2)(a)

Lovely to meet you last night at the rotary event. Please forward me through the latest emails you've had - and I'll chase them up for you on Monday and lets get this seat installed!

Cheers,

Brady



Brady Dyer

City-Wide Councillor
Hutt City Council

Mobile: s7(2)(a)

██████████

Landline: s7(2)(a)

██████████

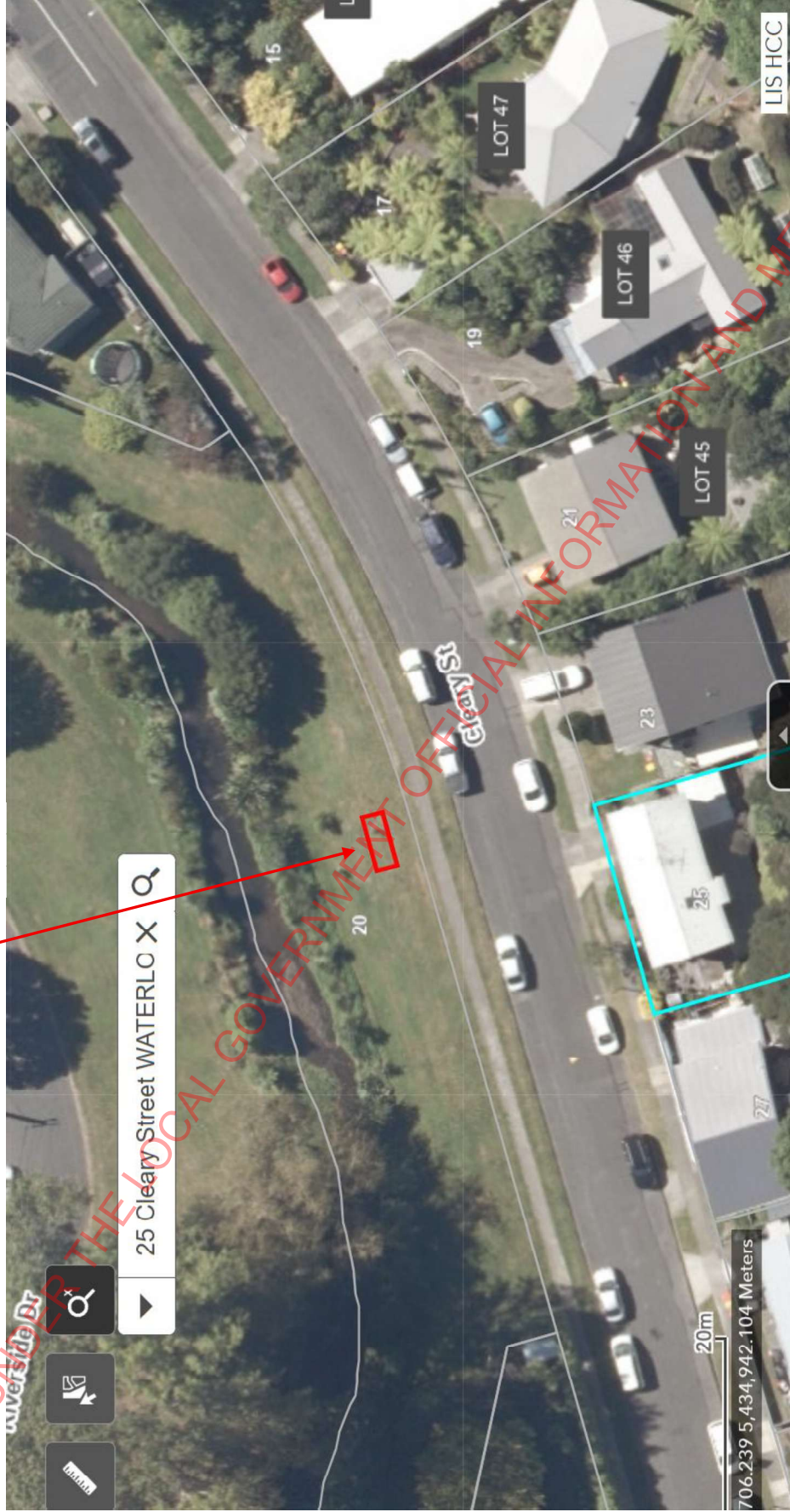
Address: s7(2)(a)

████████████████████



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Suggested location of Cleary St bench seat (opposite 23 and 25 Cleary St)



From: s7(2)(a)
To: [Corryn Elliott](#)
Cc: [Claudia Fustace](#); s7(2)(a)
Subject: Acknowledging LHCC and BRA Support – Cleary Street Bench Seat
Date: Tuesday, 9 September 2025 10:29:49 pm
Attachments: [image002.png](#)
[image003.png](#)
[image001.png](#)
[noname](#)

Kia ora Corryn,

Thank you for your email confirming the proportionate contributions of LHCC and BRA (via FWS) toward the Cleary Street bench seat.

Please be assured that, from the very beginning of this project and in all communications I have shared with those involved, I have consistently noted and acknowledged the valued contributions of both LHCC and BRA — even when the process to bring this worthy project to its final conclusion did, at times, and for various reasons, take longer than expected.

As to costs, I hope it will please you to know that s7(2)(a) had provided us with a comparable range of costs for such a bench seat, which align with those you have outlined in your email; hence, the committee was already duly apprised, in some measure, of these figures.

On behalf of FWS, let me once again express our sincere gratitude. We greatly appreciate the support of both LHCC and BRA in making this stream enhancement project possible.

I look forward, in my recently appointed role as treasurer, to working with you as we continue to restore and enhance our taonga, our stream.

Ngā mihi nui,

s7(2)(a)

On Mon, 8 Sep 2025 at 15:50, Corryn Elliott <Corryn.Elliott@huttcity.govt.nz> wrote:

Hi s7(2)(a) you may also want to let the committee know that the \$1144, paid for half the cost of the seat and installation and that HCC contributed the rest of the cost to make this happen.

Thanks

Corryn Elliott
[Parks Asset Manager](#)

Hutt City Council, [30 Laings Road, Hutt Central, Lower Hutt](#), Lower Hutt 5010
P: M: s7(2)(a) **W:** www.huttcity.govt.nz



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From: s7(2)(a)
Sent: Monday, 8 September 2025 12:49 pm
To: Claudia Eustace <Claudia.Eustace@huttcity.govt.nz>
Cc: s7(2)(a) Corryn Elliott <Corryn.Elliott@huttcity.govt.nz>; s7(2)(a)
Subject: RE: Cleary Street bench seat joint project

P.S. Just one small correction : the correct amount of the BRA donation remitted to LHCC should be \$1,140:00 (and not \$1,144:00) ..

s7(2)(a)

From: s7(2)(a)
Sent: Monday, September 8, 2025 12:18 PM
To: 'Claudia Eustace' <Claudia.Eustace@huttcity.govt.nz>
Cc: s7(2)(a) 'Corryn Elliott' <Corryn.Elliott@huttcity.govt.nz>; s7(2)(a)
Subject: RE: Cleary Street bench seat joint project

Kia ora Claudia,

Thank you for your email confirming the approximate installation date of the Cleary Street bench seat (October 2025). This update is very much appreciated.

I will be presenting your message to the Committee this evening, including the important reminder of the full costs involved in adding an asset of this kind — the \$2,749 cost of the seat itself, the \$1,200–1,300 for installation, and the ongoing maintenance required. Whilst the Committee is aware of such costs, it is all the same valuable to remember the financial context when considering these kinds of initiatives along the stream.

I would also like to reassure you that my particular commitment to the Cleary Street bench seat arose from the generous \$1,144.00 donation offered by the Birdwood Residents' Association

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(BRA) in December 2024. It seemed both prudent and financially sensible to ensure that this contribution could be received and remitted to LHCC to help offset the considerable cost of a stream asset such as this bench seat. For this reason, I pressed for the opening of a FWS bank account to enable the donation to be accepted; but also for the benefit of any future funding possibilities.

My involvement throughout has been guided by a strong sense of responsibility to be mindful of how ratepayers' money is spent. Ensuring that the BRA's donation — which they committed solely to a voluntary organisation like FWS — could be applied directly to this project has been a priority for me.

I will also let the BRA know that their generous donation towards this joint project has now come to fruition.

It is very pleasing that, after nearly a year, the project is reaching a positive conclusion. My thanks to you and to all involved for helping to make this possible.

Ngā mihi nui,

s7(2)(a)

From: Claudia Eustace <Claudia.Eustace@huttcity.govt.nz>
Sent: Monday, September 8, 2025 9:14 AM
To: s7(2)(a)
Cc: s7(2)(a) Corryn Elliott
 <Corryn.Elliott@huttcity.govt.nz>
Subject: RE: Cleary Street bench seat joint project

Kia ora s7(2)(a)

I've just got an update from our Parks Officer (Janine). The bench installation has been scheduled in with our contactor. It should be installed in a month's time.

Just for the committee to be aware. Adding in asset like seats don't come at a small cost. Seats cost \$ 2,749 and the installation for them is \$1,200-1,300. These costs to install seats don't include the ongoing maintenance required for the asset. This may be helpful to include in tonight's committee meeting, so it's understood what the cost is in adding assets along the stream.

Kind regards,

Claudia

Claudia Eustace
 Community & Biodiversity Ranger

Hutt City Council, [30 Laings Road, Hutt Central, Lower Hutt 5010](#)

P: M: s7(2)(a) **W:** www.huttcity.govt.nz



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From: s7(2)(a)
Sent: Wednesday, 27 August 2025 9:25 pm
To: Claudia Eustace <Claudia.Eustace@huttcity.govt.nz>
Cc: s7(2)(a) Corryn Elliott <Corryn.Elliott@huttcity.govt.nz>
Subject: Re: Cleary Street bench seat joint project

Kia Ora Claudia,

Thank you for your email confirming that the proposed site for the Cleary Street bench seat is approved ...

I will let our BRA contact person know ...

I expect that you will let me know when the seat has been installed so that I can then arrange for a plaque to be applied and for any interested persons to be invited to view the seat ...

Many thanks again to Corryn, you and team ...

Kind regards,

s7(2)(a)

On Tue, 26 Aug 2025 at 12:55, Claudia Eustace <Claudia.Eustace@huttcity.govt.nz> wrote:

Kia ora s7(2)(a)

Corryn and I have checked out the proposed location of the seat you have sent in your previous email. There's no issues with this location so consider it approved.

A meeting with BRA won't be needed.

Have a nice rest of your day.

Warm regards,

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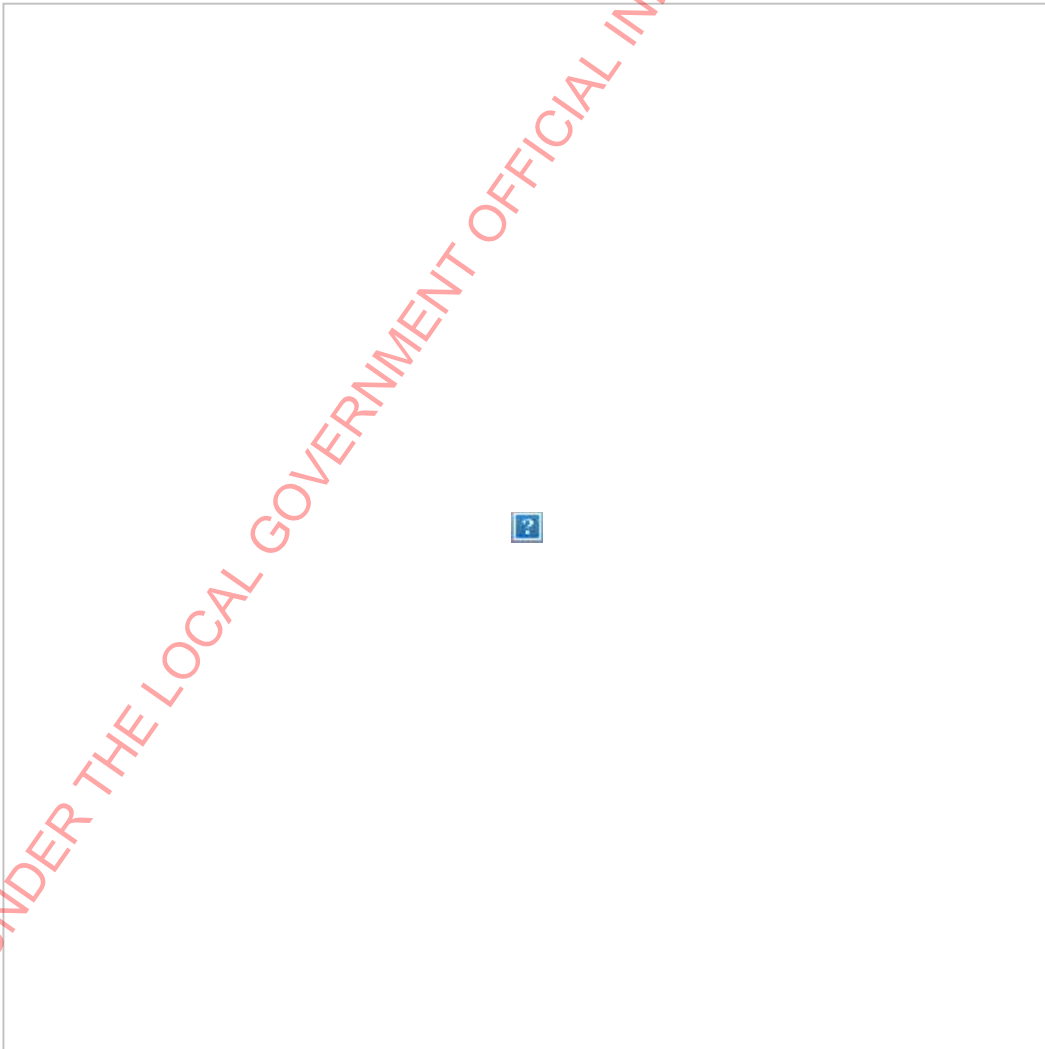
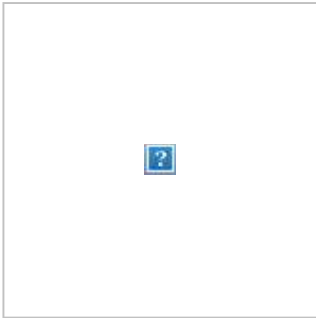
Claudia

Claudia Eustace

Community & Biodiversity Ranger

Hutt City Council, [30 Laings Road, Hutt Central, Lower Hutt 5010](#)

P: M: [s7\(2\)\(a\)](#) **W:** www.huttcity.govt.nz



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From: s7(2)(a)
Sent: Tuesday, 26 August 2025 11:36 am
To: Corryn Elliott <Corryn.Elliott@huttcity.govt.nz>
Cc: s7(2)(a) Claudia Eustace <Claudia.Eustace@huttcity.govt.nz>
Subject: Re: Cleary Street bench seat joint project

Thanks for letting me know, Corryn ...

All good ...

The BRA donation should come through to LHCC sometime today ...

We're almost there ...

Thanks again ...

s7(2)(a)

On Tue, 26 Aug 2025 at 11:09, Corryn Elliott <Corryn.Elliott@huttcity.govt.nz> wrote:

Hi s7(2)(a) Claudia will be able to help you with this.

Thanks

Corryn Elliott

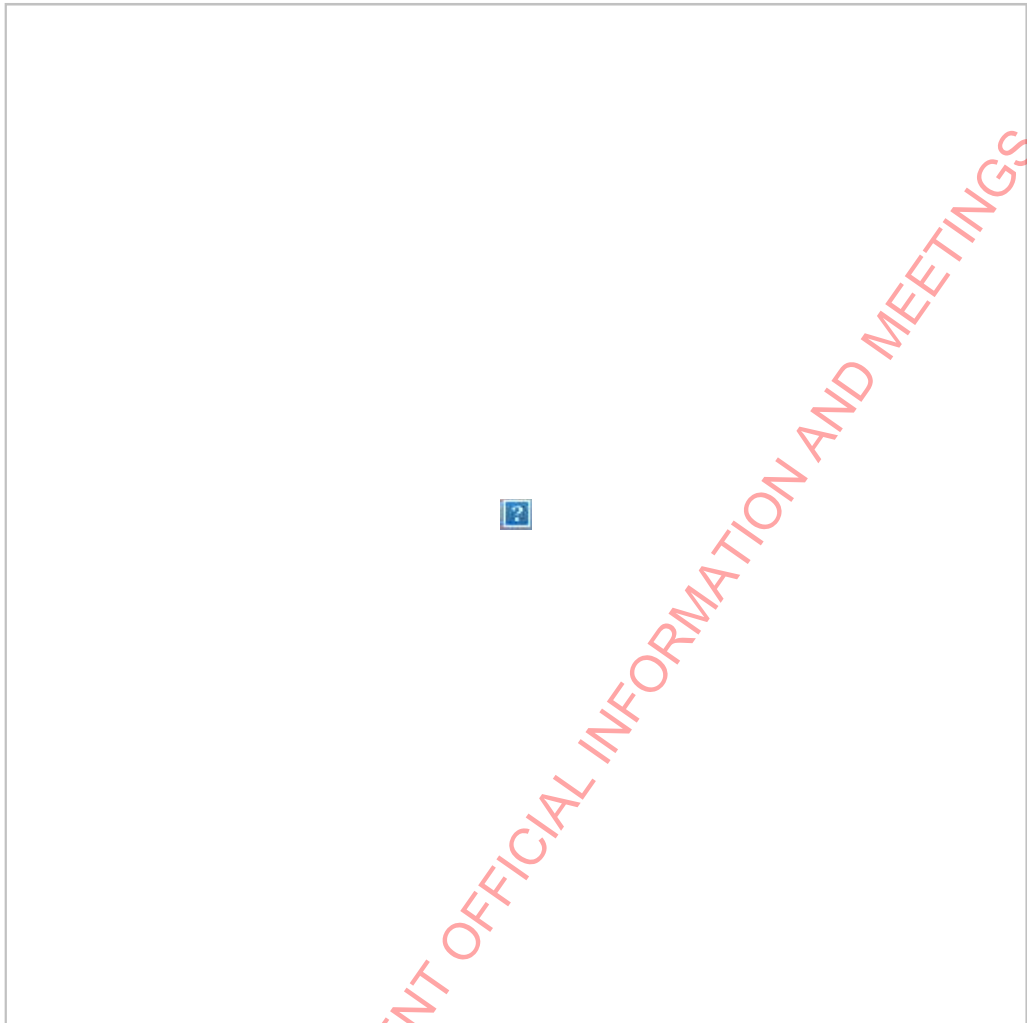
Parks Asset Manager

Hutt City Council, [30 Laings Road, Hutt Central, Lower Hutt](#), Lower Hutt 5010

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From: s7(2)(a)
Sent: Monday, 25 August 2025 8:25 pm
To: Corryn Elliott <Corryn.Elliott@huttcity.govt.nz>
Cc: s7(2)(a)
Subject: Cleary Street bench seat joint project

Hi Corryn

Just want to let you know that I will arrange tomorrow for the BRA donation (\$1.144) to be remitted to LHCC ...

I am now re-sending the satellite image of the site in Cleary Street where s7(2)(a) has suggested this seat could be installed ...

I am hoping that you may find a moment to perhaps meet with s7(2)(a) from BRA

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and me at that site so we can see if it is suitable and approved by you ...

s7(2)(a) has indicated that he is available mid-late afternoons ...

I can slot in when you are free ...

Look forward to hearing from you ...

s7(2)(a)



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From: s7(2)(a)
Sent: Saturday, 13 September 2025 11:19 am
To: Corryn Elliott
Cc: s7(2)(a) Claudia Eustace
Subject: Re: Cleary Street bench seat joint project

Hi Corryn

On behalf of the FWS Committee, thanks very much for making this happen. We appreciate HCC's contribution to the project very much.

I see the excavation for the pad foundation has been dug ready for the concrete to be poured.

Kind regards

s7(2)(a)

Secretary
FWS

From: Corryn Elliott
Sent: Monday, 8 September 2025 3:49 pm
To: s7(2)(a) Claudia Eustace
Cc: s7(2)(a)
Subject: RE: Cleary Street bench seat joint project

Hi s7(2)(a) you may also want to let the committee know that the \$1144, paid for half the cost of the seat and installation and that HCC contributed the rest of the cost to make this happen.
Thanks

Corryn Elliott

Parks Asset Manager

Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt, Lower Hutt 5010

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From: s7(2)(a)
Sent: Monday, 8 September 2025 12:49 pm

To: Claudia Eustace

Cc: s7(2)(a) Corryn Elliott s7(2)(a)

Subject: RE: Cleary Street bench seat joint project

P.S. Just one small correction : the correct amount of the BRA donation remitted to LHCC should be \$1,140:00 (and not \$1,144:00) ...

s7(2)(a)

From: s7(2)(a)

Sent: Monday, September 8, 2025 12:18 PM

To: 'Claudia Eustace' <Claudia.Eustace@huttcity.govt.nz>

Cc: s7(2)(a) Corryn Elliott'

<Corryn.Elliott@huttcity.govt.nz>; s7(2)(a)

Subject: RE: Cleary Street bench seat joint project

Kia ora Claudia,

Thank you for your email confirming the approximate installation date of the Cleary Street bench seat (October 2025). This update is very much appreciated.

I will be presenting your message to the Committee this evening, including the important reminder of the full costs involved in adding an asset of this kind — the \$2,749 cost of the seat itself, the \$1,200–1,300 for installation, and the ongoing maintenance required. Whilst the Committee is aware of such costs, it is all the same valuable to remember the financial context when considering these kinds of initiatives along the stream.

I would also like to reassure you that my particular commitment to the Cleary Street bench seat arose from the generous \$1,144.00 donation offered by the Birdwood Residents' Association (BRA) in December 2024. It seemed both prudent and financially sensible to ensure that this contribution could be received and remitted to LHCC to help offset the considerable cost of a stream asset such as this bench seat. For this reason, I pressed for the opening of a FWS bank account to enable the donation to be accepted; but also for the benefit of any future funding possibilities.

My involvement throughout has been guided by a strong sense of responsibility to be mindful of how ratepayers' money is spent. Ensuring that the BRA's donation — which they committed solely to a voluntary organisation like FWS — could be applied directly to this project has been a priority for me. I will also let the BRA know that their generous donation towards this joint project has now come to fruition.

It is very pleasing that, after nearly a year, the project is reaching a positive conclusion. My thanks to you and to all involved for helping to make this possible.

Ngā mihi nui,

s7(2)(a)

From: Claudia Eustace <Claudia.Eustace@huttcity.govt.nz>

Sent: Monday, September 8, 2025 9:14 AM

To: s7(2)(a)

Cc: s7(2)(a) Corryn Elliott <Corryn.Elliott@huttcity.govt.nz>

Subject: RE: Cleary Street bench seat joint project

Kia ora s7(2)(a)

I've just got an update from our Parks Officer (Janine). The bench installation has been scheduled in with our contractor. It should be installed in a month's time.

Just for the committee to be aware. Adding in asset like seats don't come at a small cost. Seats cost \$ 2,749 and the installation for them is \$1,200-1,300. These costs to install seats don't include the ongoing maintenance required for the asset. This may be helpful to include in tonight's committee meeting, so it's understood what the cost is in adding assets along the stream.

Kind regards,

Claudia

Claudia Eustace

Community & Biodiversity Ranger

Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010

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From: s7(2)(a)
Sent: Wednesday, 27 August 2025 9:25 pm
To: Claudia Eustace <Claudia.Eustace@huttcity.govt.nz>
Cc: s7(2)(a) Corryn Elliott <Corryn.Elliott@huttcity.govt.nz>
Subject: Re: Cleary Street bench seat joint project

Kia Ora Claudia,

Thank you for your email confirming that the proposed site for the Cleary Street bench seat is approved ...

I will let our BRA contact person know ...

I expect that you will let me know when the seat has been installed so that I can then arrange for a plaque to be applied and for any interested persons to be invited to view the seat ...

Many thanks again to Corryn, you and team ...

Kind regards,

s7(2)(a)

On Tue, 26 Aug 2025 at 12:55, Claudia Eustace <Claudia.Eustace@huttcity.govt.nz> wrote:

Kia ora s7(2)(a)

Corryn and I have checked out the proposed location of the seat you have sent in your previous email. There's no issues with this location so consider it approved.

A meeting with BRA won't be needed.

Have a nice rest of your day.

Warm regards,

Claudia

Claudia Eustace

Community & Biodiversity Ranger

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 Parks Asset Manager
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s7(2)(a)

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Suggested location of Cleary St bench seat (opposite 23)



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