



25 March 2026

G. Hickman

s7(2)(a)

Tēnā koe,

Request for Information – Local Government Official Information and Meetings Act (LGOIMA) 1987

We refer to your official information request dated 30 January 2026, seeking information about Council's communications, documents, and internal records relating to the Healthy Families Initiative and interactions with Te Whatu Ora. Specifically, you requested:

1. *The disestablishment, non-renewal, or cessation of the Healthy Families Initiative contract between Te Whatu Ora and Hutt City Council;*
2. *All communications between Hutt City Council and Te Whatu Ora – Health New Zealand regarding:*
 - *Contract renewal or extension of the Healthy Families Initiative;*
 - *Financial performance, contract management, or compliance issues;*
 - *Any reasons provided by either party for the contract not being renewed or extended;*
3. *Internal Hutt City Council communications relating to:*
 - *Advice provided to staff about the future of the Healthy Families Initiative;*
 - *Statements that the Healthy Families Initiative would be ending nationally after 30 June 2026;*

4. *Any communications, guidance, or instructions received from Te Whatu Ora regarding:*
- *Expectations for informing staff about contract outcomes; and*
 - *Responsibilities relating to transition or disestablishment.*

On 25 February 2026, we advised you that the timeframe to respond had been extended under section 14(1)(b) due to the consultations necessary to make a decision on your request. You were advised you could expect a response by no later than 25 March 2026.

Answer:

Council interpreted each part of your request as written. In determining scope, Council included material that related directly to the management or performance of the Healthy Families Hutt Valley contract with Health New Zealand, or to internal discussions about the future of the initiative and its national conclusion. This covered documents about performance and financial reporting, contract funding and variations, payment-pause and non-renewal correspondence, direction or approvals from Health New Zealand, required contractual deliverables, and internal advice or decisions made in response to Health New Zealand's contract decisions.

Items were treated as out of scope where they did not relate to contract performance or to communications about the future of the programme. These were routine or administrative matters such as calendar acceptances, meeting logistics, recruitment or HR issues, general team updates, evaluation scheduling or acknowledgements, Communities of Practice arrangements, and university ethics or consent documents for the national evaluation. These did not involve contractual obligations, funding, compliance requirements, or oversight from Health New Zealand.

The documents that fall within scope are listed in **Appendix 1**, along with Council's decision on their release. Some information has been withheld under the following provisions of the LGOIMA:

- Section 7(2)(a), to protect the privacy of natural persons, and

- Section 7(2)(f)(i), to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between officers and employees of Council.

Council has considered whether the public interest in release of the withheld information outweighs the need to withhold it and has concluded that it does not.

You have the right to seek an investigation and review by the Ombudsman of this response. Information about how to make a complaint is available at: [Office of the Ombudsman - Complaints](#), or freephone 0800 802 602.

Please note that this response to your information request may be published on Hutt City Council's website: [Proactive releases - Hutt City Council](#).

Ngā mihi nui



Rebekah van der Splinter

Senior Advisor, Official Information and Privacy

Appendix 1: Documents for release

Number	Date	Document Type	Title/Subject Line	Redaction Grounds
1	21 February 2025	Notes	Meeting with Lucy	Some information has been withheld under s7(2)(a).
2	24 February 2025	Email	Recruitment of Strategic Communications Lead	Some information has been withheld under s7(2)(a).
3	25 February 2025	Email	Performance and Monitoring Report – Response Letter	Some information has been withheld under s7(2)(a).
4	3 March 2025	Document	Performance Monitoring Report	Released to you in full.
5	6 March 2025	Email	Healthy Families Hutt Valley Agreement – [REDACTED]	Some information has been withheld under s7(2)(a).
6	12 March 2025	Email	Healthy Families – various	Some information has been withheld under s7(2)(a).
7	20 March 2025	Email	Healthy Families Hutt Valley Contract deliverable	Some information has been withheld under s7(2)(a).
8	28 March 2025	Email	Strategic Communications Lead Role – Healthy Families Hutt Valley	Some information has been withheld under s7(2)(a).
9	31 March 2025	Email	Tupeka Kore Documentary	Some information has been withheld under s7(2)(a).
10	31 March 2025	Email	Update on Planning Funding and Outcomes Restructure	Some information has been withheld under s7(2)(a).

Number	Date	Document Type	Title/Subject Line	Redaction Grounds
11	4 April 2025	Email	HF Manager return to work	Some information has been withheld under s7(2)(a).
12	8 April 2025	Email	Healthy Families Hutt Valley Contract	Some information has been withheld under s7(2)(a).
13	21 April 2025	Email	Healthy Families Hutt Valley April Deliverables	Some information has been withheld under s7(2)(a).
14	29 April 2025	Email	HFHV update	Some information has been withheld under s7(2)(a).
15	30 April 2025	Email	Resignation of Eddie Edmonds	Some information has been withheld under s7(2)(a).
16	5 May 2025	Letter	Healthy Families Review Update May 2025	Some information has been withheld under s7(2)(a).
17	15 May 2025	Email	Performance and Monitoring Reporting Templates	Some information has been withheld under s7(2)(a).
18	5 June 2025	Email	Healthy Families Hutt Valley Price Uplift	Some information has been withheld under s7(2)(a).
19	30 June 2025	Email	Healthy Families NZ Price Uplift	Some information has been withheld under s7(2)(a).
20	1 July 2025	Email	PMR Comments	Some information has been withheld under s7(2)(a).
21	9 July 2025	Email	End Of Year Finances and Underspend	Some information has been withheld under s7(2)(a).

Number	Date	Document Type	Title/Subject Line	Redaction Grounds
22	9 July 2025	Email	HF Hutt Valley Contract Variation – price uplift	Some information has been withheld under s7(2)(a).
23	20 July 2025	Email	PMR Jun 2025	Some information has been withheld under s7(2)(a).
24	25 July 2025	Email	Healthy Families Hutt Valley PMR Jan–Jun 2025	Some information withheld as it is out of scope and some under s7(2)(a).
25	28 July 2025	Email	RE: Healthy Families Hutt Valley PMR Jan–Jun 2025	Some information has been withheld under s7(2)(a).
26	31 July 2025	Email	Performance and Monitoring Report	Some information has been withheld under s7(2)(a).
27	5 August 2025	Email	Healthy Families Hutt Valley Performance and Reporting Response Letter	Some information has been withheld under s7(2)(a).
28	20 August 2025	Email	Performance and Monitoring Reporting Meeting	Some information has been withheld under s7(2)(a).
29	1 September 2025	Email	Performance and Monitoring Reporting Meeting	Some information has been withheld under s7(2)(a).
30	18 September 2025	Email	Financials Follow Up	Some information has been withheld under s7(2)(a).
31	25 September 2025	Email	Healthy Families Hutt Valley Contract Candidates	Some information has been withheld under s7(2)(a) and the

Number	Date	Document Type	Title/Subject Line	Redaction Grounds
				EOIs are withheld in full under s7(2)(a).
32	24 October 2025	Email	Performance and Monitoring Templates 1 July – 31 December 2025	Some information has been withheld under s7(2)(a).
33	16 November 2025	Email	Healthy Families Hutt Valley – Further Team Update	Some information has been withheld under s7(2)(a).
34	24 November 2025	Email	Notice of payment pause under Agreement 374882	Some information has been withheld under s7(2)(a) and s7(2)(f)(i).
35	5 December 2025	Email	Healthy Families Strategic Leadership Group – Feedback on proposals	Some information has been withheld under s7(2)(a).
36	11 December 2025	Email	Notice of Future Intentions Hutt City Council Healthy Families Hutt Valley Agreement	Some information has been withheld under s7(2)(a).
37	12 December 2025	Document	20251215_Adrienne's notes_Meeting with team re. contract closure	Released to you in full.
38	15 December 2025	Email	Healthy Families NZ Redesign	Some information has been withheld under s7(2)(a).

Number	Date	Document Type	Title/Subject Line	Redaction Grounds
39	12 January 2026	Email	In-Person Manager meeting at The Cause Collective	Some information has been withheld under s7(2)(a).
40	13 January 2026	Email	HFHV Contracts	Some information has been withheld under s7(2)(a).
41	20 January 2026	Email	Healthy Families HV – Performance Monitoring Report Jul-Dec 2026	Some information has been withheld under s7(2)(a).
42	26 January 2026	Email	Healthy Families Hutt Valley – PMR Response Letter	Some information has been withheld under s7(2)(a).
43	26 January 2026	Email	Healthy Families Hutt Valley Financial Report	Some information has been withheld under s7(2)(a).
44	28 January 2026	Email	HF Hutt Valley	Some information has been withheld under s7(2)(a).
45	9 February 2026	Email	Approved messaging when referring to Health NZ's Agreement with Hutt City Council	Some information has been withheld under s7(2)(a).

Adrienne's notes
20250221 Meeting with Lucy

New taskforce
HFHV Managers meeting
PMR
Financial audit

s7(2)(a)

s7(2)(a)

Meeting Lucy, Adrienne, Eddie

18-19 Mar Managers' meeting - see where we are in a weeks' time
We can choose who we send
Priority setting for the next 18mths
National lens on Govt priorities
Sustainability/future focus to Jun 2026
Make a call 7-8 Mar

6mth PMR

Leanne + Lucy: Meet and talk about the PMR

Talk through concerns around progression, eval reports purpose. Should be in phase 3.

Specifics effort & outcome e.g., reports

Engagement on local alcohol policy. Good to see a copy of the submission, key things asking to be changed

Making sure we're doing the right things

T role

Yes recruit FTA this function.

From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: Monday, 24 February 2025 9:51 am
To: Adrienne Moor
Subject: [EXTERNAL] Recruitment of Strategic Communications Lead

You don't often get email from lucy.kingsbeer@tewhatuora.govt.nz. [Learn why this is important](#)

Kia ora Adrienne,

Nice to meet you last week. I had a talk to our GM this morning regarding recruitment to the vacant strategic comms role within HF Hutt Valley.

s7(2)(a)

Thanks Lucy

Lucy Kingsbeer (she/her)

Principal Service Development Manager – Healthy Families NZ
Community Wellbeing and Harm Reduction, Starting Well
Planning, Funding and Outcomes

waea pūkoro: s7(2)(a) | Īmēra: lucy.kingsbeer@tewhatuora.govt.nz

Health New Zealand
Te Whatu Ora

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[TeWhatuOra.govt.nz](https://www.tewhatuora.govt.nz)

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From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: Tuesday, 25 February 2025 10:11 am
To: Eddie Edmonds
Cc: Andrea Blackshaw; adrienne.moor@huttcity.govt.nz
Subject: [EXTERNAL] Performance and Monitoring Report - Response Letter
Attachments: Healthy Families Hutt Valley Response Letter PMR Jul - Dec 2024.pdf

Kia ora Eddie,

Thank you for providing the recent Performance and Monitoring Report for the July – December 2024 period. Leanne and I have reviewed the report, attached is a letter in response.

I anticipate there may be questions following this letter. Once you have reviewed, please get in touch with a day and time that suits, to meet and discuss.

Kind regards Lucy

Lucy Kingsbeer (she/her)

Principal Service Development Manager – Healthy Families NZ
Community Wellbeing and Harm Reduction, Starting Well
Planning, Funding and Outcomes

waea pūkoro: s7(2)(a) | Īmēra: lucy.kingsbeer@tewhatauora.govt.nz
Te Uriti Building, 48 Hereford Street, Christchurch, 8013

Health New Zealand
Te Whatu Ora

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25 February 2025

Eddie Edmonds
Manager
Healthy Families Hutt Valley
Hutt City Council
Eddie.Edmonds@huttcity.govt.nz

cc: andrea.blackshaw@huttcity.govt.nz
adrienne.moor@huttcity.govt.nz

Tēnā koe Eddie,

Healthy Families Hutt Valley Performance and Monitoring Report 1 July – 31 December 2024

Thank you for providing the recent report for Healthy Families Hutt Valley for the July to December 2024 period. Below I have provided some commentary and reflections.

Leadership

Thank you for the update on the Strategic Leadership Group. It is pleasing to see the Group endorse the four priority initiatives aligned to kai and physical activity, for implementation over the next 18 months. In the next report, we would like to see clear examples of how the Strategic Leadership Group have leveraged their influence and accelerated the work being undertaken by the team.

Partnership and engagement

Thank you for the update on partnership and engagement. The report outlines new partnerships that have been formed during this reporting period, and it is noted there has been a focus on strengthening engagement and participation by Tangata Moana.

It is good to see participation in the newly formed cross-agency *Tākaro working group*. In the next report, we expect to see implementation under way or clear outcomes on how this group is enhancing play experiences across the Wellington region, and the role Healthy Families Hutt Valley has played.

Thank you for the update on how the Healthy Families Hutt Valley team have strengthened and built partnerships with other Healthy Families NZ location teams. The engagement and leadership provided by Healthy Families Hutt Valley in the *communities of practice* is recognised. There are several key national strategic pieces of work underway including Rauawaawa and the national kai theory of change. It is valuable to have the participation by Healthy Families Hutt Valley in this work.

Effective participation and partnership with Māori

The report outlines relationships with Hauora Māori and kaupapa Māori partners and how initiatives intend to reflect a kaupapa Māori approach. However, it is not clear what the outcomes of effective participation and partnership with Māori have been. Could you please share any outcomes from the '80 hours of extensive relationship building with community champions, health providers, Iwi and Māori? For example, has this led to partnering on initiatives and/or guidance and expertise provided into scoping initiatives?

Team update

Thank you for the update on *professional development* undertaken by the team. Well done to you, Eddie and Aidan for taking opportunities to continue to learn, grow and build on your knowledge. It is noted, the wider team were not involved in any development opportunities this period. I encourage the wider team to take the time to attend workshops or webinars to grow their practice. One example is the Practice Foundations series, in which Healthy Families Far North are a collaborator on. These are provided free and are extremely valuable.

Communications

Thank you for providing a copy of the *Healthy Families Hutt Valley Communications Strategy*. Now that the key focus areas have been finalised, please revise the strategy to reflect the new priorities in kai and physical activity. Please provide an updated copy once finalised.

It is good to see the team reflect on content being shared across *social media channels* and the type of content the audience is engaging with. Well done on applying this reflective practice and thinking on future content and ways to grow the audience.

The analytics of the Healthy Families Hutt Valley e-pānui *Tuku Atu Tuku Mai* released in August and September indicates this continues to be a useful communications channel. It is noted that Tuku Atu Tuku Mai has been acknowledged as a key achievement for Healthy Families Hutt Valley, therefore careful consideration and rationale would need to be provided, if exiting this communications channel.

Implementation plan

It would be good to see the *Healthy Families Hutt Valley Business Plan* updated to reflect the four key priority initiatives planned for implementation between January 2025 and June 2026. This way, there is one strategic document guiding the key focus areas and outlines the milestones to be achieved for each.

The 'line of sight' documents developed for each initiative provide a good overview of the high-level outcomes. Please ensure each initiative is mapped to a workplan with key timeframes, deliverables and associated budget tracking, over the next 18 months.

Implementation of initiatives

The *Healthy Organisations Evaluation and Impact Report* captures the intent of the pilot initiative, change being sought and most importantly community voice. Has the evaluation and impact report been shared more widely with system partners, for example the Ministry for Pacific Peoples? Or other partners who may be able to use the evaluation report to leverage support to continue the kaupapa? It is noted in the report that Healthy Families Hutt Valley have exited this initiative, which we support.

Thank you for providing a copy of the *Walking to Wellness Evaluation Report*. As previously communicated, this initiative aligned to delivery, rather than systems change, it is noted in the report the team have exited this initiative, which we support.

Thank you for providing a copy of the *Performance Fitness Evaluation Report*. In the previous performance and monitoring report, it was unclear what the strategic intent or systems shift was for this initiative. It is noted in the report the team have exited, which we support.

Whilst Evaluation reports are useful, it is unclear from your report what the purpose or outcome was from each of these reports being developed. Were they committed to as part of exiting the initiative? Or is the intention for these to be used to support local organisations or partners to continue the work?

Thank you for providing a copy of the internal *HIKO Project Evaluation*, noting this is confidential. I would be interested in a copy of the full evaluation report once released by Waka Kotahi and a further discussion about how we may be able to influence further investment in these initiatives.

Thank you for the update on '*A person-centred approach in sport*'. It is evident from the report, that new approaches have been implemented, including wellbeing champions and wellbeing coaches. This supports the sustainability of the kaupapa going forward, by embedding policies and practices within rugby league.

Thank you for the update on work to reduce the harm caused by *alcohol*. It is reported that the team presented to Hutt City Council on the proposed Local Alcohol Policy and the Control of Alcohol in Public Places Bylaw and 'conducted research and community engagement' to support changes. Could you please provide narrative on; how the team connected with 83 sports organisations and 56 schools? What method was used for this engagement? In the future, please expand you learnt from engagement with the community and how this informed any submission, you may also want to include a copy of the submission and/or presentation.

It is pleasing to see the connections made with key partners including NZ Police, NPHS and CAYAD - all who have a vested interest in reducing the harm from alcohol.

The work undertaken to support *smokefree environments* is progressing well. Thank you for the update on the Local Government conference and reporting on the outcomes from attendance at the conference.

I am interested in the Smokefree Impact Report as well as the Tūpeka Kore Documentary. What are the timeframes for both pieces of work to be completed? Will a communications and engagement plan be developed for each of these pieces of work? This is to ensure they are socialised well and are utilised as influencing documents.

It is noted in the report, reference to 'produce education initiatives on vaping', please remember Healthy Families NZ does not fund or deliver campaigns or produce resources (including education). It is outlined in the Agreement with Health NZ (Clause A9) that any new health education resources are technically accurate and developed in an appropriate way. There is a requirement to send a pre-production copy to Health NZ for approval.

Thank you for providing an *Outcomes Narrative* this reporting period. Later this year, each location team will be asked to provide their top ten outcomes narratives (from 2022 onwards), for the national evaluation. Please ensure you will have at least ten outcomes narratives prepared in advance of this request.

Thank you for providing the *Financial Report* for the six-month period. It is noted there is a balance of \$67,078 of action budget remaining. Please ensure the action budget is managed and spend aligns to implementation of the key focus areas, as agreed by the Strategic Leadership Group.

Additional Comments

It was communicated in the previous performance and monitoring report response letter that Healthy Families Hutt Valley were delivering the Healthy Families NZ approach at a Phase 1 level, with a focus on early scoping and early implementation of the initiative.

The current report demonstrates the team continue to operate in Phase 1. The Phase 3 contract (2022-2026) focuses on enhancing the impact and lessons learnt from Phase 1 and Phase 2, with a shift in focus to influence, impact and sustainability.

The report indicates some good work being undertaken, however there continues to be concerns regarding the level of outcomes and progress being made towards collective and comprehensive chronic disease prevention efforts focusing on increasing physical activity, reducing alcohol related harm, improving access to and the consumption of healthy kai and wai, reducing the negative impacts of smoking and improving mental health and wellbeing.

I am more than happy to discuss any comments or questions you may have, following this letter.

Ngā mihi,

LHKingsbeer

Lucy Kingsbeer

Principal Service Development Manager – Healthy Families NZ
Community Wellbeing and Harm Reduction, Starting Well
Planning, Funding and Outcomes

RELEASED UNDER THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Performance Monitoring Report

Response Letter JUL-DEC 2024 (Received 25 February 2025)

03 March 2025

Kia ora,

Following the receipt of our response letter from Te Whatu Ora (TWO), I wanted to highlight key areas of feedback and concerns to be addressed accordingly. I have outlined the positive feedback, so that our mahi is acknowledged while going through an audit. I have also added the feedback requiring action from Andrea as a key decision maker. Additionally, I have identified areas where the team can act. Please see the following:

Positive Feedback

Leadership - Endorsement of four priority initiatives aligned to kai and physical activity.

Partnership and engagement - Strengthened partnerships with Tangata Moana and participation in the cross-agency Tākaro working group.

Team Update - Acknowledgement of Eddie and Aidan's professional development.

Communications - Reflective practice on social media content and the continued success of the e-pānui *Tuku Atu Tuku Mai*.

Implementation of Initiatives - Successful exit from several initiatives (Healthy Organisations, Walking to Wellness, Performance Fitness), with evaluations capturing community voice.

Person-centred Approach in Sport - Implementation of wellbeing champions and coaches in rugby league.

Alcohol Harm Reduction - Connection with key partners (NZ Police, NPHS, CAYAD).

Smokefree Environments - Progress in supporting smokefree initiatives, including Local Government conference reporting.

FEEDBACK FOR ANDREA TO ADDRESS *(As the key decision maker and Chair of SLG)*

Phase 1 Delivery - Concern about the team's continued Phase 1 level of delivery despite the Phase 3 contract's focus on influence, impact, and sustainability.

Leadership - Request for clearer examples of how the Strategic Leadership Group is leveraging influence.

HIGHLIGHTING THE IMPACT OF THE AUDIT ON THE FOLLOWING *(26 weeks and counting)*

Team Update

TWO Feedback = Encouragement for wider team participation in professional development.

HFHV comments = 26 weeks currently of Audit has impacted trust, confidence and budget with staff participation in personal development, also previous opportunities for personal

development for the team and wider are in question as part of the audit process. Aidan and Eddie were the only ones to have a focus on personal development last period at their own cost etc.

Communications

TWO Feedback = Need to revise the Communications Strategy to align with new priorities.

HFHV comments = *Currently no Strategic Communications Lead – awaiting recruitment with 4 and soon to be 5 out of 6 staff involved in the audit do not have the capacity to fill in the Comms role.*

Implementation Plan

TWO Feedback = Recommendation to update the Business Plan with priority initiatives, including workplans, timeframes, deliverables, and budgets.

HFHV comments = *Audit impacting timeframes, deliverables and budgets with 4 and soon to be 5 out of 6 staff involved in the audit. The main focus and priority for HFHV is awaiting the outcome of the audit, which is significantly impacting the team workload, capacity and staff numbers.*

Partnership and Engagement

TWO Feedback = Desire for evidence of outcomes from partnership efforts, particularly with Māori.

HFHV comments = *Audit has impacted our relationships with community including iwi partnerships and outcomes. The audit process has damaged reputation, approach and opportunities to meet and collaborate with Māori partners and community.*

Financial Report

Two Feedback = It is noted that there is balance of \$67,078 of action budget remaining. Please ensure the action budget is managed and spend aligns to implementation of the key focus areas, as agreed by the Strategic Leadership Group.

HFHV comments = *Audit impacting trust, confidence, access to budget and afraid to use purchase cards. All mentioned in the audit process already.*

Feedback HFHV team can address

Evaluation Reports - Clarification requested on the purpose of reports and how they are used to support local organisations.

Alcohol Harm Reduction - Request for narrative on engagement methods and outcomes with sports organisations and schools.

Smokefree Work - Interest in the Smokefree Impact Report and Tūpeka Kore Documentary, with a request for associated communications and engagement plans.

From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: Thursday, 6 March 2025 3:20 pm
To: Andrea Blackshaw; Adrienne Moor
Subject: [EXTERNAL] Healthy Families Hutt Valley Agreement - s7(2)(a)

Kia ora Andrea and Adrienne,

Following our last meeting, we want to reiterate our support and acknowledge the current challenges Health Families Hutt Valley and Hutt City Council are working through, with the Expenditure Audit and process following the Audit.

We received notification in writing (via email on 16 September 2024) of the Healthy Families Hutt Valley Sensitive Expenditure Audit. s7(2)(a)

We appreciate process such as these require time and due diligence but would like to bring to your attention agreed contractual expectations (as per Clause A16 of Agreement 438409) regarding **Notification of problems**. These expectations outline the need to have in place realistic and reasonable risk management processes and contingency plans to enable you to continue to provide the Services in the Agreement

s7(2)(a)

Kind regards

Lucy Kingsbeer (she/her)

Principal Service Development Manager – Healthy Families NZ
Community Wellbeing and Harm Reduction, Starting Well
Planning, Funding and Outcomes

waea pūkoro: s7(2)(a) | Imēra: lucy.kingsbeer@tewhatuora.govt.nz
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From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: Thursday, 13 March 2025 9:39 am
To: Adrienne Moor; Bernice McLaughlin
Subject: [EXTERNAL] RE: Healthy Families - various

Kia ora Adrienne,
Thank you for your email.

It would be great to meet and Leanne will join us.
The dates we have available are:

- Wednesday 26 March anytime between 9.00am and 12.00pm
- Friday 28 March anytime between 11.00am and 2.30pm

Kind regards
Lucy

-----Original Message-----

From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Sent: Wednesday, 12 March 2025 7:24 pm
To: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>; Bernice McLaughlin <Bernice.McLaughlin@huttcity.govt.nz>
Cc: Andrea Blackshaw <Andrea.Blackshaw@huttcity.govt.nz>
Subject: Healthy Families - various

Kia ora Lucy,

Just a quick note to acknowledge that we're in receipt of your recent emails in respect of Healthy Families Hutt Valley:

- *
25 Feb: Performance Management Report - your feedback to our report for the six months to Dec 2024
- *
6 Mar: Contract delivery - your highlighting of contractual expectations; and
- *
12 Mar: upcoming Managers' hui in Rotorua - appreciate your advice on if we can attend this remotely?

Andrea and I would be keen if possible, to meet with you next week or the week after, to update you on the audit and discuss our proposed way forward for HFHV. I'm copying in @Bernice<mailto:Bernice.McLaughlin@huttcity.govt.nz> who can help us to magic up time in everybody's very busy diaries. To get us started, Lucy could you please provide us 2-3 options for an hour in the next week or so that would work for you?

Ngā mihi,
Adrienne

Adrienne Moor

Head of Connected Communities

Hutt City Council, Pelorus Trust Sports House, 93 Hutt Park Road, Lower Hutt Central 5010

P: M: s7(2)(a) W:

<https://aus01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.huttcity.govt.nzimportant%2F&data=05%7C02%7CADrienne.Moor%40huttcity.govt.nz%7C3aa37f96fb104ddde1b908dd61a5f4fc%7Cf4e71c3050dd4da7936331eefa6b2b5f%7C0%7C0%7C638774087597509429%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIlwLjAuMDAwMCIslIAiOiJXaW4zMilslkFOljoiTWFpbClldUljoyfQ%3D%3D%7C0%7C%7C%7C&sdata=UPx39EeW4PoXm1p%2FOSbqtzc8gBLAK7925L1uyFqIsW8%3D&reserved=0>: The information contained in this e-mail message may be legally privileged or confidential. The information is intended only for the recipient named in the e-mail message. If the reader of this e-mail message is not the intended recipient, you are notified that any use, copying or distribution of this e-mail message is prohibited. If you have received this e-mail message in error, please notify the sender immediately. Thank you

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From: [Lucy Kingsbeer](#)
To: [Eddie Edmonds](#)
Cc: [Andrea Blackshaw](#); [Adrienne Moor](#)
Subject: [EXTERNAL] Performance and Monitoring Report - Response Letter
Date: Tuesday, 25 February 2025 10:11:22 am
Attachments: [image001.png](#)
[Healthy Families Hutt Valley Response Letter PMR Jul - Dec 2024.pdf](#)

Kia ora Eddie,

Thank you for providing the recent Performance and Monitoring Report for the July – December 2024 period.

Leanne and I have reviewed the report, attached is a letter in response.

I anticipate there may be questions following this letter. Once you have reviewed, please get in touch with a day and time that suits, to meet and discuss.

Kind regards Lucy

Lucy Kingsbeer (she/her)

Principal Service Development Manager – Healthy Families NZ
Community Wellbeing and Harm Reduction, Starting Well
Planning, Funding and Outcomes

waea pūkoro: [s7\(2\)\(a\)](#) | Īmēra: lucy.kingsbeer@tewhatuora.govt.nz
Te Uriti Building, 48 Hereford Street, Christchurch, 8013



Te Whatu Ora – Health New Zealand
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25 February 2025

Eddie Edmonds
Manager
Healthy Families Hutt Valley
Hutt City Council
Eddie.Edmonds@huttcity.govt.nz

cc: andrea.blackshaw@huttcity.govt.nz
adrienne.moor@huttcity.govt.nz

Tēnā koe Eddie,

Healthy Families Hutt Valley Performance and Monitoring Report 1 July – 31 December 2024

Thank you for providing the recent report for Healthy Families Hutt Valley for the July to December 2024 period. Below I have provided some commentary and reflections.

Leadership

Thank you for the update on the Strategic Leadership Group. It is pleasing to see the Group endorse the four priority initiatives aligned to kai and physical activity, for implementation over the next 18 months. In the next report, we would like to see clear examples of how the Strategic Leadership Group have leveraged their influence and accelerated the work being undertaken by the team.

Partnership and engagement

Thank you for the update on partnership and engagement. The report outlines new partnerships that have been formed during this reporting period, and it is noted there has been a focus on strengthening engagement and participation by Tangata Moana.

It is good to see participation in the newly formed cross-agency *Tākaro working group*. In the next report, we expect to see implementation under way or clear outcomes on how this group is enhancing play experiences across the Wellington region, and the role Healthy Families Hutt Valley has played.

Thank you for the update on how the Healthy Families Hutt Valley team have strengthened and built partnerships with other Healthy Families NZ location teams. The engagement and leadership provided by Healthy Families Hutt Valley in the *communities of practice* is recognised. There are several key national strategic pieces of work underway including Rauawaawa and the national kai theory of change. It is valuable to have the participation by Healthy Families Hutt Valley in this work.

Effective participation and partnership with Māori

The report outlines relationships with Hauora Māori and kaupapa Māori partners and how initiatives intend to reflect a kaupapa Māori approach. However, it is not clear what the outcomes of effective participation and partnership with Māori have been. Could you please share any outcomes from the '80 hours of extensive relationship building with community champions, health providers, Iwi and Māori? For example, has this led to partnering on initiatives and/or guidance and expertise provided into scoping initiatives?

Team update

Thank you for the update on *professional development* undertaken by the team. Well done to you, Eddie and Aidan for taking opportunities to continue to learn, grow and build on your knowledge. It is noted, the wider team were not involved in any development opportunities this period. I encourage the wider team to take the time to attend workshops or webinars to grow their practice. One example is the Practice Foundations series, in which Healthy Families Far North are a collaborator on. These are provided free and are extremely valuable.

Communications

Thank you for providing a copy of the *Healthy Families Hutt Valley Communications Strategy*. Now that the key focus areas have been finalised, please revise the strategy to reflect the new priorities in kai and physical activity. Please provide an updated copy once finalised.

It is good to see the team reflect on content being shared across *social media channels* and the type of content the audience is engaging with. Well done on applying this reflective practice and thinking on future content and ways to grow the audience.

The analytics of the Healthy Families Hutt Valley e-pānui *Tuku Atu Tuku Mai* released in August and September indicates this continues to be a useful communications channel. It is noted that Tuku Atu Tuku Mai has been acknowledged as a key achievement for Healthy Families Hutt Valley, therefore careful consideration and rationale would need to be provided, if exiting this communications channel.

Implementation plan

It would be good to see the *Healthy Families Hutt Valley Business Plan* updated to reflect the four key priority initiatives planned for implementation between January 2025 and June 2026. This way, there is one strategic document guiding the key focus areas and outlines the milestones to be achieved for each.

The 'line of sight' documents developed for each initiative provide a good overview of the high-level outcomes. Please ensure each initiative is mapped to a workplan with key timeframes, deliverables and associated budget tracking, over the next 18 months.

Implementation of initiatives

The *Healthy Organisations Evaluation and Impact Report* captures the intent of the pilot initiative, change being sought and most importantly community voice. Has the evaluation and impact report been shared more widely with system partners, for example the Ministry for Pacific Peoples? Or other partners who may be able to use the evaluation report to leverage support to continue the kaupapa? It is noted in the report that Healthy Families Hutt Valley have exited this initiative, which we support.

Thank you for providing a copy of the *Walking to Wellness Evaluation Report*. As previously communicated, this initiative aligned to delivery, rather than systems change, it is noted in the report the team have exited this initiative, which we support.

Thank you for providing a copy of the *Performance Fitness Evaluation Report*. In the previous performance and monitoring report, it was unclear what the strategic intent or systems shift was for this initiative. It is noted in the report the team have exited, which we support.

Whilst Evaluation reports are useful, it is unclear from your report what the purpose or outcome was from each of these reports being developed. Were they committed to as part of exiting the initiative? Or is the intention for these to be used to support local organisations or partners to continue the work?

Thank you for providing a copy of the internal *HIKO Project Evaluation*, noting this is confidential. I would be interested in a copy of the full evaluation report once released by Waka Kotahi and a further discussion about how we may be able to influence further investment in these initiatives.

Thank you for the update on '*A person-centred approach in sport*'. It is evident from the report, that new approaches have been implemented, including wellbeing champions and wellbeing coaches. This supports the sustainability of the kaupapa going forward, by embedding policies and practices within rugby league.

Thank you for the update on work to reduce the harm caused by *alcohol*. It is reported that the team presented to Hutt City Council on the proposed Local Alcohol Policy and the Control of Alcohol in Public Places Bylaw and 'conducted research and community engagement' to support changes. Could you please provide narrative on; how the team connected with 83 sports organisations and 56 schools? What method was used for this engagement? In the future, please expand you learnt from engagement with the community and how this informed any submission, you may also want to include a copy of the submission and/or presentation.

It is pleasing to see the connections made with key partners including NZ Police, NPHS and CAYAD - all who have a vested interest in reducing the harm from alcohol.

The work undertaken to support *smokefree environments* is progressing well. Thank you for the update on the Local Government conference and reporting on the outcomes from attendance at the conference.

I am interested in the Smokefree Impact Report as well as the Tūpeka Kore Documentary. What are the timeframes for both pieces of work to be completed? Will a communications and engagement plan be developed for each of these pieces of work? This is to ensure they are socialised well and are utilised as influencing documents.

It is noted in the report, reference to 'produce education initiatives on vaping', please remember Healthy Families NZ does not fund or deliver campaigns or produce resources (including education). It is outlined in the Agreement with Health NZ (Clause A9) that any new health education resources are technically accurate and developed in an appropriate way. There is a requirement to send a pre-production copy to Health NZ for approval.

Thank you for providing an *Outcomes Narrative* this reporting period. Later this year, each location team will be asked to provide their top ten outcomes narratives (from 2022 onwards), for the national evaluation. Please ensure you will have at least ten outcomes narratives prepared in advance of this request.

Thank you for providing the *Financial Report* for the six-month period. It is noted there is a balance of \$67,078 of action budget remaining. Please ensure the action budget is managed and spend aligns to implementation of the key focus areas, as agreed by the Strategic Leadership Group.

Additional Comments

It was communicated in the previous performance and monitoring report response letter that Healthy Families Hutt Valley were delivering the Healthy Families NZ approach at a Phase 1 level, with a focus on early scoping and early implementation of the initiative.

The current report demonstrates the team continue to operate in Phase 1. The Phase 3 contract (2022-2026) focuses on enhancing the impact and lessons learnt from Phase 1 and Phase 2, with a shift in focus to influence, impact and sustainability.

The report indicates some good work being undertaken, however there continues to be concerns regarding the level of outcomes and progress being made towards collective and comprehensive chronic disease prevention efforts focusing on increasing physical activity, reducing alcohol related harm, improving access to and the consumption of healthy kai and wai, reducing the negative impacts of smoking and improving mental health and wellbeing.

I am more than happy to discuss any comments or questions you may have, following this letter.

Ngā mihi,

LHKingsbeer

Lucy Kingsbeer

Principal Service Development Manager – Healthy Families NZ
Community Wellbeing and Harm Reduction, Starting Well
Planning, Funding and Outcomes

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From: [Lucy Kingsbeer](#)
To: [Andrea Blackshaw](#); [Adrienne Moor](#)
Subject: [EXTERNAL] Healthy Families Hutt Valley Agreement - s7(2)(a)
Date: Thursday, 6 March 2025 3:20:04 pm
Attachments: [image003.png](#)

Kia ora Andrea and Adrienne,

Following our last meeting, we want to reiterate our support and acknowledge the current challenges Health Families Hutt Valley and Hutt City Council are working through, with the Expenditure Audit and process following the Audit.

We received notification in writing (via email on 16 September 2024) of the Healthy Families Hutt Valley Sensitive Expenditure Audit. s7(2)(a)

We appreciate process such as these require time and due diligence but would like to bring to your attention agreed contractual expectations (as per Clause A16 of Agreement 438409) regarding **Notification of problems**. These expectations outline the need to have in place realistic and reasonable risk management processes and contingency plans to enable you to continue to provide the Services in the Agreement

s7(2)(a)

Kind regards

Lucy Kingsbeer (she/her)

Principal Service Development Manager – Healthy Families NZ
Community Wellbeing and Harm Reduction, Starting Well
Planning, Funding and Outcomes

waea pūkoro: s7(2)(a) | Īmēra: lucy.kingsbeer@tewhatuora.govt.nz
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From: [Lucy Kingsbeer](#)
To: [Adrienne Moor](#)
Subject: [EXTERNAL] Healthy Families NZ Managers Face to Face Meeting Tuesday - update please
Date: Wednesday, 12 March 2025 12:54:16 pm
Attachments: [image001.png](#)

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Kia ora Adrienne,

s7(2)(a)

Thanks Lucy

Lucy Kingsbeer (she/her)

**Principal Service Development Manager – Healthy Families NZ
Community Wellbeing and Harm Reduction, Starting Well
Planning, Funding and Outcomes**

waea pūkoro: s7(2)(a) | Īmēra: lucy.kingsbeer@tewhatauora.govt.nz
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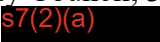
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From: [Andrea Blackshaw](#)
To: [Adrienne Moor](#)
Subject: RE: [EXTERNAL] Healthy Families Hutt Valley Contract deliverable
Date: Friday, 21 March 2025 9:47:34 am
Attachments: [image002.png](#)
[image003.png](#)
[ATT00001.png](#)

Nice one

Andrea Blackshaw
Director Neighbourhoods & Communities

Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010

P: M:  **W:** www.huttcity.govt.nz



From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Sent: Thursday, 20 March 2025 8:44 pm
To: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Cc: Andrea Blackshaw <Andrea.Blackshaw@huttcity.govt.nz>
Subject: Re: [EXTERNAL] Healthy Families Hutt Valley Contract deliverable

E Lucy, ngā mihi o te pō,

Thanks for your note below regarding impact stories. Arohamai my apologies for not proactively reaching out to you on this. Due to a combination of our resourcing constraint, but also my lack of visibility of key comms deliverables as I continue to familiarise myself with the details of the contract, we were not as on the front-foot as we should have been in this area. You may recall when Andrea and I met with you on 21 Feb discussing the departure of our Strategic Communications Lead (T), and your subsequent request to us attached asking us to pause recruiting for this role until the conclusion of the review process. As a result we are somewhat resource constrained in the comms area...whilst we have reassigned key tasks, there are gaps.

Looking forward, I have asked Eddie to provide me a forward view of HFHV communications commitments and requirements. This will enable us to form a more structured plan for how we meet key deliverables from our current resource, and areas we may need to discuss further with you. Sound ok?

In the meantime, Andrea and I are looking forward to meeting with you and Leanne next Wednesday to discuss the current context of the review, and our proposed way forward for the remainder of our Healthy Families contract with HNZ/TWO.

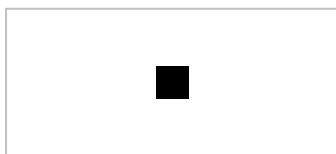
Hope this helps Lucy, and of course am happy to discuss,
Adrienne

Adrienne Moor

Head of Connected Communities

Hutt City Council, Pelorus Trust Sports House, 93 Hutt Park Road, Lower Hutt Central
5010

P: M: s7(2)(a) **W:** www.huttcity.govt.nz



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From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: 20 March 2025 12:18
To: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Cc: Andrea Blackshaw <Andrea.Blackshaw@huttcity.govt.nz>
Subject: [EXTERNAL] Healthy Families Hutt Valley Contract deliverable

Kia ora Adrienne,

Just reaching out to bring your attention to the Healthy Families Hutt Valley contract, specifically service expectation **3. Partnership and Engagement** which outlines that Healthy Families Hutt Valley will provide one story a month for inclusion in the Healthy Families NZ national newsletter that highlights impact of the initiative at a local level.

I reached out to Eddie to see whether the team are providing a story this month, as the deadline is tomorrow.

Eddie has communicated that the team are 'not currently working to the workplan..' and indicated that the priority is to manage wellbeing, then team wellbeing and attempting to

do what they can.

This is just to notify that this service expectation has been communicated it will not be met.

Regards Lucy

Lucy Kingsbeer (she/her)

**Principal Service Development Manager – Healthy Families NZ
Community Wellbeing and Harm Reduction, Starting Well
Planning, Funding and Outcomes**

waea pūkoro: s7(2)(a) | Īmēra: lucy.kingsbeer@tewhatauora.govt.nz

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From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: Friday, 28 March 2025 9:52 am
To: Adrienne Moor
Subject: [EXTERNAL] Strategic Communications Lead Role - Healthy Families Hutt Valley

Kia ora Adrienne,

As discussed, Leanne and I are both of the view that recruitment to current / pending vacancies within the team be paused until s7(2)(a) – which you have indicated should be in the coming weeks. Following the resolution of the process, we can have a further discussion regarding recruitment.

The contract deliverables, which typically would be carried out by the communications function, are as follows:

- Healthy Families Hutt Valley provide one story a month for inclusion in the national newsletter, that highlights impact at the local, regional or national level (p.23)
- Partner with the Healthy Families NZ national team on at least two stories per month for inclusion on the Healthy Families NZ and Healthy Families Hutt Valley social media pages (p.24)
- The Healthy Families Hutt Valley strategic communications manager actively participates in the Healthy Families NZ Communications Community of Practice.

To meet the contract requirements during this interim period, we would expect:

- The Manager / team to be able to provide a story per month This may be a story previously published or highlighted.
- The Manager or Practice Lead to attend the monthly Communications Community of Practice. This is a one-hour meeting once a month.

Other Healthy Families NZ location teams have often experienced a vacancy within the communications function and have managed this within the team for short periods.

The other option I mentioned yesterday, is contracting this resource in to the team. There may be some capacity for the current National Practice and Capability Lead - Toni (who's role is sector funded) to provide comms support for a short period. Eddie is very familiar with Toni. She is currently contracted by Sport Waitakere to provide to provide national support including some national comms functions, however she has secured a permanent position starting in early May. We can discuss further if you would like to explore this option.

Toni could likely provide up to 5 hours per week to support the team.

Lucy Kingsbeer (she/her)

Principal Service Development Manager – Healthy Families NZ
Community Wellbeing and Harm Reduction, Starting Well
Planning, Funding and Outcomes

waea pūkoro: s7(2)(a) | Īmēra: lucy.kingsbeer@tewhatauora.govt.nz

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From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: Tuesday, 1 April 2025 1:56 pm
To: Eddie Edmonds
Cc: George Lajpold; Adrienne Moor
Subject: RE: [EXTERNAL] Tupeka Kore Documentary

Importance: High

Thank you – I appreciate your urgency in responding to these questions.
 This information request is sitting with the Director of Promotion, NPHS and the Director Population Health.

From: Eddie Edmonds <Eddie.Edmonds@huttcity.govt.nz>
Sent: Tuesday, 1 April 2025 1:41 pm
To: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Cc: George Lajpold <George.Lajpold@huttcity.govt.nz>; Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Subject: RE: [EXTERNAL] Tupeka Kore Documentary

Thanks Lucy,

George will be in touch before 4pm

Eddie Edmonds

Te Whānau a Apanui | Ngāti Raukawa ki Wharepūhanga
Healthy Families Hutt Valley Manager

Healthy Families Hutt Valley | Hutt City Council
 Pelorus Trust Sports House, Lower Hutt 5010

Kawere s7(2)(a) **Paetukutuku** www.healthyfamilieshuttvalley.org.nz



From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: Tuesday, 1 April 2025 1:37 pm
To: Eddie Edmonds <Eddie.Edmonds@huttcity.govt.nz>
Cc: George Lajpold <George.Lajpold@huttcity.govt.nz>; Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Subject: RE: [EXTERNAL] Tupeka Kore Documentary
Importance: High

Kia ora Eddie,

I require you to please respond to the following questions with urgency (by 4pm today)

1. Any financial contribution by Healthy Families Hutt Valley to the tobacco documentary?
2. Any other level of support provided by Healthy Families Hutt Valley into the development of this documentary?
3. Were Healthy Families Hutt Valley interviewed or any reference to Healthy Families Hutt Valley in the documentary?

Questions have been raised internally, so just need to be across the detail.

Regards Lucy

From: Eddie Edmonds <Eddie.Edmonds@huttcity.govt.nz>
Sent: Tuesday, 1 April 2025 11:41 am
To: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Cc: George Lajpold <George.Lajpold@huttcity.govt.nz>
Subject: FW: [EXTERNAL] Tupeka Kore Documentary

Just raising awareness on the trailer etc, this was mentioned in our last PMR to keep you informed.
The bottom of the email provides a link to the trailer

Ngā mihi

Eddie Edmonds

Te Whānau a Apanui | Ngāti Raukawa ki Wharepūhanga
Healthy Families Hutt Valley Manager

Healthy Families Hutt Valley | Hutt City Council
Pelorus Trust Sports House, Lower Hutt 5010
Kawereo s7(2)(a) **Paetukutuku** www.healthyfamilieshuttvalley.org.nz



From: Charlotte Goodall <Charlotte.Goodall@huttcity.govt.nz>
Sent: Tuesday, 1 April 2025 9:36 am
To: Eddie Edmonds <Eddie.Edmonds@huttcity.govt.nz>
Subject: Fw: [EXTERNAL] Tupeka Kore Documentary

If we had access to share this on our socials or write a story.....

Charlotte Goodall

He Oranga Whānau ki Te Awa Kairangi
Healthy Families Hutt Valley - Systems Innovator

Pelorus Trust Sports House, Lower Hutt 5010
Paetukutuku www.healthyfamilieshuttvalley.org.nz



AKE AKE AKE
A FOREVER LANGUAGE
KIA KAHIA TE REO MĀORI

Te Wik
14-21 o

From: Hemi Rangiuia <hemi@kokiri-hauora.org.nz>
Sent: Monday, March 31, 2025 16:24
To: Charlotte Goodall <Charlotte.Goodall@huttcity.govt.nz>; George Lajpold <George.Lajpold@huttcity.govt.nz>;

ioana.viliamu-amusia@tuora.org.nz <ioana.viliamu-amusia@tuora.org.nz>; tuaraki.peita@oratoa.co.nz <tuaraki.peita@oratoa.co.nz>; andrew.waa@otago.ac.nz <andrew.waa@otago.ac.nz>; angela.wilson@tuora.org.nz <angela.wilson@tuora.org.nz>; bobby.b@teahn.org.nz <bobby.b@teahn.org.nz>; candice.apelumariner@phshutt.co.nz <candice.apelumariner@phshutt.co.nz>; cory.vessey@phplus.co.nz <cory.vessey@phplus.co.nz>; jasmine.graham@hapai.co.nz <jasmine.graham@hapai.co.nz>; keita.r@teahn.org.nz <keita.r@teahn.org.nz>; leah.clark@tewhatuora.govt.nz <leah.clark@tewhatuora.govt.nz>; leticia.woods@vibe.org.nz <leticia.woods@vibe.org.nz>; puhi.miller@oratoa.co.nz <puhi.miller@oratoa.co.nz>; seraphine.williams@ccdhb.org.nz <seraphine.williams@ccdhb.org.nz>; vas.sopoaga@huttvalleydhd.org.nz <vas.sopoaga@huttvalleydhd.org.nz>; Charissa Garrett <charissa@kokiri-hauora.org.nz>; Catherine Manning <catherinem@kokiri-hauora.org.nz>
Subject: [EXTERNAL] Tupeka Kore Documentary

You don't often get email from hemi@kokiri-hauora.org.nz. [Learn why this is important](#)

Kia ora Koutou,

I have attached the poster and the trailer for the Tupeka Kore Documentary, could you please forward and repost throughout all of your socials and networks. I am almost done with the calendar as well and will share with the group as soon as I have finished it.

I look forward to seeing you all at the next Steering Group hui.

--

Kia pai tō ra,
Hemi Rangiua

Project Coordinator
Takiri Mai Te Ata Regional Stop Smoking
7-9 Barnes Street, Seaview, Lower Hutt
Kokiri Marae Keriana Olsen Trust

Mob: s7(2)(a)
Ph: 04 9201462
E: Hemi@kokiri-hauora.org.nz
W: www.takirimaiteata.org.nz



 Tupeka Kore - doco trailer_Social.mp4

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From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: Monday, 31 March 2025 9:09 am
To: Mike Tipene; David George; Eddie Edmonds; Adrienne Moor; Matt Appleyard; Wendy Findlay; Geni Ah Tong
Cc: toni_akana@outlook.com
Subject: [EXTERNAL] Update on Planning Funding and Outcomes Restructure

Mōrena koutou,
Just wanted to provide you with an update on our restructure (Planning Funding and Outcomes).

We have been notified this morning that our restructure will not be moving forward.

We have been able to achieve the cost savings through operational efficiencies, voluntary redundancy and early exit processes and Health NZ has decided that we will maintain the current structure and not move forward with what was proposed. This means that the current structures will remain in place.

As you can appreciate, this has provided some relief and certainty not only for me but also our initiative as we move through the remainder of phase 3.

If you have any questions or would like to chat, please reach out.

Thanks Lucy

Lucy Kingsbeer (she/her)

Principal Service Development Manager – Healthy Families NZ
Community Wellbeing and Harm Reduction, Starting Well
Planning, Funding and Outcomes

waea pūkoro: s7(2)(a) | Imēra: lucy.kingsbeer@tewhatuora.govt.nz
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From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: Friday, 4 April 2025 2:36 pm
To: Adrienne Moor
Subject: [EXTERNAL] HF Manager return to work

Kia Ora Adrienne,
Are you able to please confirm when Eddie will be returning to work?
I received an out of office on Wednesday, however the OOO did not indicate when Eddie would be returning.

Kind regards Lucy

Lucy Kingsbeer

**Principal Service Development Manager – Healthy Families NZ
Community Wellbeing and Harm Reduction
Starting Well, Planning Funding and Outcomes**

s7(2)(a) | lucy.kingsbeer@tewhatuora.govt.nz



Health New Zealand | Te Whatu Ora

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From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: Friday, 16 May 2025 11:18 am
To: Bernice McLaughlin; Adrienne Moor; Andrea Blackshaw
Cc: Leanne Dawson
Subject: RE: [EXTERNAL] Healthy Families Hutt Valley Contract

Thanks Bernice, can we please schedule the meeting for Thursday 29 May 9.00am.
 Regards Lucy

-----Original Message-----

From: Bernice McLaughlin <Bernice.McLaughlin@huttcity.govt.nz>
Sent: Friday, 16 May 2025 9:30 am
To: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>; Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>; Andrea Blackshaw <Andrea.Blackshaw@huttcity.govt.nz>
Cc: Leanne Dawson <Leanne.Dawson@TeWhatuOra.govt.nz>
Subject: RE: [EXTERNAL] Healthy Families Hutt Valley Contract

Kia ora Lucy

I can offer the following dates and times available for both Andrea and Adrienne:

Monday, 19 May - 3:00pm-4:00pm
 Wednesday, 21 May - 4:00pm-5:00pm
 Thursday, 29 May - 9:00am-10:00am

Regards,
 Bernice

Bernice McLaughlin

Executive Assistant

Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010

P: 04 570 6924 M: s7(2)(a) W:
<https://aus01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.huttcity.govt.nzimportant%2F&data=05%7C02%7CAdrienne.Moor%40huttcity.govt.nz%7C69fade57826a495f85bb08dd9406b58d%7Cf4e71c3050dd4da7936331eefa6b2b5f%7C0%7C0%7C638829478749270828%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMilslkFOljoitWFBpbCIsIldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=ASkyo1kQgoCSR9JRT5jXwCalytiUWX7u6vF68U%2Bf2s%3D&reserved=0>: The information contained in this e-mail message may be legally privileged or confidential. The information is intended only for the recipient named in the e-mail message. If the reader of this e-mail message is not the intended recipient, you are notified that any use, copying or distribution of this e-mail message is prohibited. If you have received this e-mail message in error, please notify the sender immediately. Thank you -----Original Message-----

From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: Friday, 16 May 2025 9:06 am
To: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>; Andrea Blackshaw <Andrea.Blackshaw@huttcity.govt.nz>; Bernice McLaughlin <Bernice.McLaughlin@huttcity.govt.nz>
Cc: Leanne Dawson <Leanne.Dawson@TeWhatuOra.govt.nz>
Subject: RE: [EXTERNAL] Healthy Families Hutt Valley Contract

Mōrena Adrienne,

Thank you for the information provided, and apologies for the delay in getting back to you. Leanne and I have had some initial thinking, which we are keen to discuss with you.

@Bernice McLaughlin if you can please send through some availability we can set up a meeting.

-----Original Message-----

From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Sent: Tuesday, 6 May 2025 10:24 am
To: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>; Andrea Blackshaw <Andrea.Blackshaw@huttcity.govt.nz>
Cc: Leanne Dawson <Leanne.Dawson@TeWhatuOra.govt.nz>; Bernice McLaughlin <Bernice.McLaughlin@huttcity.govt.nz>
Subject: Re: [EXTERNAL] Healthy Families Hutt Valley Contract

Kia ora Lucy,

Thank you for your email below. Please see our letter responding to your queries and providing a fuller update both on the work programme and outcomes of our recent financial audit. The letter also touches on forward resourcing that we'd value a further kōrero with you on.

Arohamai our apologies for our delayed response, however we thought it might be more useful for you to include the audit outcomes, given the significance for contract delivery.

If possible, we'd welcome another meeting with you, to discuss the contents of this letter and the way forward. Perhaps if you could provide me 2-3 options for an hour meeting with yourselves, I can ask Bernice to help align diaries on our side.

Ngā mihi,
Adrienne

Adrienne Moor

Head of Connected Communities

Hutt City Council, Pelorus Trust Sports House, 93 Hutt Park Road, Lower Hutt Central 5010

P: M: s7(2)(a) W:

<https://aus01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.huttcity.govt.nzimportant%2F&data=05%7C02%7CAdrienne.Moor%40huttcity.govt.nz%7C69fade57826a495f85bb08dd9406b58d%7Cf4e71c3050dd4da7936331eefa6b2b5f%7C0%7C0%7C638829478749303758%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMilslkFOljoitWFBpbCIsIldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=leAsbR9jnhfFji%2Fua8CmGTxwNtIRiXusEq1Pm7zM%2FY%3D&reserved=0>: The information contained in this e-mail message may be legally privileged or confidential. The information is intended only for the recipient named in the e-mail message. If the reader of this e-mail message is not the intended recipient, you are notified that any use, copying or distribution of this e-mail message is prohibited. If you have received this e-mail message in error, please notify the sender immediately. Thank you

From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: 08 April 2025 09:24
To: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>; Andrea Blackshaw <Andrea.Blackshaw@huttcity.govt.nz>
Cc: Leanne Dawson <Leanne.Dawson@TeWhatuOra.govt.nz>
Subject: [EXTERNAL] Healthy Families Hutt Valley Contract

Kia ora Adrienne and Andrea,

I hope this message finds you well.

We acknowledge that the audit process s7(2)(a), being worked through by Hutt City Council continues to be difficult and time consuming.

However, we are mindful that this process commenced in September 2024, and as commissioners accountable for public spend, we are requesting information in relation to the following:

1. The cost / amount of funding (from the contract) related to time away from work for those staff involved in the financial audit within the Healthy Families Hutt Valley team, including paid annual leave and paid additional leave since September 2024 up until 17 April 2025.

s7(2)(a)

1. Please provide an update no later than Monday 28 April on where Hutt City Council is at with a resolution following the internal audit s7(2)(a)

Moving forward, we are giving consideration to the recovery of underspend (due to reduced staffing) and/or a reduction in Healthy Families Hutt Valley contract payments to Hutt City Council, due to reduced services being delivered.

Let me know if you require any further details from my end to facilitate this request.

Thank you for your assistance.

Lucy Kingsbeer

Principal Service Development Manager – Healthy Families NZ

Community Wellbeing and Harm Reduction

Starting Well, Planning Funding and Outcomes

s7(2)(a) |

+lucy.kingsbeer@tewhatuora.govt.nz<mailto:lucy.kingsbeer@tewhatuora.govt
+.nz>

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Health New Zealand | Te Whatu Ora

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Kia ora Adrienne,
I have just had another read through the story and there are a couple of edits needing to be made - the team is Healthy Families Invercargill, rather than Southland.
Can you please ensure this is updated in the copy loaded onto the Healthy Families Hutt Valley website. I have attached the track changes.
Thanks Lucy

From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Sent: Monday, 21 April 2025 1:27 pm
To: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Cc: Andrea Blackshaw <Andrea.Blackshaw@huttcity.govt.nz>; Eddie Edmonds <Eddie.Edmonds@huttcity.govt.nz>; George Lajpold <George.Lajpold@huttcity.govt.nz>
Subject: Healthy Families Hutt Valley April Deliverables:

As requested, please find attached:

Happy to discuss any aspect.

Adrienne Moor

Head of Connected Communities

Hutt City Council, Pelorus Trust Sports House, 93 Hutt Park Road, Lower Hutt Central 5010

P: M: [REDACTED] W:
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slYiOiIlwLjAuMDAwMCIlIAiOiJXaW4zMiliSkFOljoiTWFpbGlldUljoyfQ%3D%3D%7C0%7C%7C%7C&sdata=mphBIRc2L
%2B0O7chdR5PMivgrn9rHtKKF3AztrBf8js%3D&reserved=0: The information contained in this e-mail message may

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Shifting Systems Together: How One Idea Sparked Nationwide Change

What began as a local spark in Te Awa Kairangi is now creating ripples of change across the country.

The All Star of the Week initiative, born out of Healthy Families Hutt Valley, is reimagining the traditional “Player of the Day” model, is showing what’s possible when we work collectively and share ideas across regions. Designed to shift away from fast-food sponsored rewards and unhealthy drinks, this kaupapa offers tamariki a new kind of recognition—one that uplifts values like teamwork, resilience, and kindness, and provides a health-enhancing reward in the form of a pool pass that encourages Whānau to be active together.

But the true impact of this mahi lies in its ability to be shared, adapted, and scaled—which is exactly what happened when the team at Healthy Families Southland-Invercargill picked up the kaupapa and gave it life in their community.

Inspired by the Hutt Valley’s approach, the Southland-Invercargill team developed their own version—Manawa Titi, named for the heart of the muttonbird symbolising strength, determination, and whānau connection. The essence remained the same: recognising tamariki in a meaningful way, and encouraging healthier choices for the whole whānau.

In just two months, 7,000 certificates have been issued across a wide range of codes—rugby league, touch, water polo, ki-o-rahi and more—within a few months at the pool already, and growing interest from additional sports codes like basketball and archery. The shift away from fast food rewards has been well received by whānau and community in both regions, showing that this systems change is not only possible, but welcome.

This is a strong example of what can happen when we prioritise shared learning for collective impact. The knowledge first shared in Te Awa Kairangi didn’t stay contained—it was carried, shaped, and strengthened through whakawhānau and open collaboration.

As more sites and communities see the potential in this kaupapa, the ripple continues.

The greatest insight doesn’t always come from holding tightly to an idea, guarding it as our own—but from kōwhiri: the act of passing knowledge forward with intention and trust. When we share ideas openly, we create the conditions for others to adapt, grow, and embed their own solutions that resonate with their people, their place, and their purpose.

This is the essence of collective action—not uniformity, but unity of intent. It’s about recognising that we are stronger when we move together, when we uplift each other’s mahi, and when we build on each other’s innovations with courage and care.

Systems shift not by force, but through shared commitment, open kōrero, and a willingness to let go of ownership in service of a bigger vision: thriving tamariki, connected whānau, and communities leading change for themselves.

Read the origin All Star of the Week story here:

[Healthy Families Hutt Valley – All Star of the Week](#)

See the Southland Healthy Families Invercargill adaptation in action:

[Southland Tribune article](#)

DRAFT
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Shifting Systems Together: How One Idea Sparked Nationwide Change

What began as a local spark in Te Awa Kairangi is now creating ripples of change across the motu.

The All Star of the Week initiative, born out of Healthy Families Hutt Valley's vision to reimagine the traditional "Player of the Day" model, is showing what's possible when we work collectively and share ideas across regions. Designed to shift away from fast-food-sponsored rewards and unhealthy drinks, this kaupapa offers tamariki a new kind of recognition—one that uplifts key values like teamwork, resilience, and kindness, and provides a health-enhancing reward in the form of a pool pass that encourages Whānau to be active together.

But the true impact of this mahi lies in its ability to be shared, adapted, and scaled—which is exactly what happened when the team at Healthy Families Southland picked up the kaupapa and gave it life in their community.

Inspired by the Hutt Valley's approach, the Southland crew developed their own version—Manawa Titī, named for the heart of the muttonbird, symbolising strength, determination, and whānau connection. The essence remained the same: recognising tamariki in a meaningful way, and encouraging healthier choices for the whole whānau.

In just two months, 7,000 certificates have been distributed across a wide range of codes—rugby league, touch, water polo, ki-o-rahi, and more—with 75 redemptions at the pool already, and growing interest from additional sports codes like basketball and marching. The shift away from fast food rewards has been well received by whānau and community in both regions, showing that this systems change is not only possible, but welcome.

This is a strong example of what can happen when we prioritise shared learning for collective impact. The kōrero first shared in Te Awakairangi didn't stay contained—it was carried, shaped, and strengthened through whakawhanaungatanga and open collaboration.

As more sites and communities see the potential in this kaupapa, the ripple continues.

The greatest impact doesn't always come from holding tightly to an idea, guarding it as our own—but from kōrero tuku iho: the act of passing knowledge forward with intention and trust. When we share ideas openly, we create the conditions for others to adapt, grow, and embed them in ways that resonate with their people, their place, and their purpose.

This is the essence of collective action—not uniformity, but unity of intent. It's about recognising that we are stronger when we move together, when we uplift each other's mahi, and when we build on each other's innovations with courage and care.

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Read the original All Star of the Week story here:

[Healthy Families Hutt Valley – All Star of the Week](#)

See the Southland adaptation in action:

[Southland Tribune article](#)

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Healthy Families New Zealand

April 2025

Movement and being Physically Active

Vision: All whānau to be active and well where they live, learn, work, play

Strategic Intent: To authentically engage communities to discover compelling reasons to move and be active, while creating environments where there are more opportunities to move.

Example	Aurora College Pump Track - work is underway co-designing pump track with students on school grounds. Now progressed to building the pump track and successfully secured funding.
Hutt Valley	Kirikiti in Te Awa Kairangi – HFHV supported weekly games that brought together over 120 participants of all ages, revitalising community spirit through Kirikiti. This work nurtured connections through movement, kai, and intergenerational leadership. The resurgence of this Samoan game also helped revive Tokelau Kirikiti, strengthening cultural identity and pride. UraHiit: Pacific Women in Motion – HFHV and wider Council teams enabled UraHiit; culturally meaningful dance sessions designed for Tangata Moana women. It provided a welcoming, inclusive space that attracted women less involved in traditional sports. The programme also gathered valuable insights into barriers and motivators, helping shape future wellbeing initiatives for Pacific communities. Xtreme Hip Hop Step: Community Activation for Wellbeing – delivered as part of the Council's Summer Activation Programme, HFHV supported this free series of high-energy step classes, that promoted hauora in a fun and accessible way. It removed financial barriers and encouraged participation from priority populations. It created a safe, inclusive space for whānau of all ages and abilities. It also reflected Health Families principles by embedding equity, community-led design, and systems change into local wellbeing.

Mental Wellbeing

Vision: Our people are enjoying high levels of wellbeing

Strategic Intent: By amplifying and accelerating impact through stakeholders and community working together across the system, and supporting a whole of community-whole of system approach, we can grow individual and collective wellbeing

Hutt Valley	ORCAS Pod Youth Development Programme – HFVH continues to actively contribute to this programme's thinking and mahi. Co-designed for 14-year-olds, this programme combines sport with life skills to support youth development. Participant insights reveal key learnings around wellbeing, including gender-specific experiences which are shaping forthcoming
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	targeted wānanga. They will also be shared at an upcoming regional hui to inform broader youth initiatives.
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Kai and Food

Vision: Aotearoa/New Zealand communities are empowered to lead the transformation of our food systems, creating resilient, equitable, and sustainable local food environments where everyone has access to nourishing, culturally appropriate food. This unified effort honours indigenous knowledge, promotes food sovereignty, and minimises environmental impacts to achieve health and wellbeing for all (tbc)

Hutt Valley	Cull to Plate Pilot Advancement – approved by the Strategic Leadership Group, HFHV is leading Cull to Plate in the Hutt Valley and the framework, which has also been endorsed by the Strategic Leadership Group, marks another key step forward. Work is now underway to secure formal agreements with processing and distribution partners, and engage SLG. The pilot is progressing toward implementation, as a trial for a different sustainable food system solution. Māra Kai – HFHV is contributing to a wider Council kai initiative with local food hubs, focused on growing resilient, community-led food systems. Joint funding applications and an MOU with Moerā Community Māra are in train. This mahi contributes also to the regional kai strategy. Kai in Taita - Storyboard Project Planning – HFHV is also supporting wider Council in this kai collaboration, which will build on existing Hikoi storyboards in Walter Nash Park telling whakapapa of kai in Taitā. It aims to engage local communities in storytelling and create new narratives that reflect the growing diversity of the area. The project celebrates cultural identity and strengthens community voice through shared kai experiences.
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Reducing harm from alcohol

Vision: Healthier environments for whānau, where alcohol is less accessible and less available

Strategic Intent: By working alongside community and health system partners, we can shift the levers on regulation, advertising, marketing and sponsorship and the promotion of alcohol.

Alongside this, we can have stronger regulation of the availability and affordability of alcohol and an environment that supports low risk drinking and community safety and wellbeing is enhanced.

Hutt Valley	Alcohol Bylaw Submissions – HFHV facilitated community consultation on Hutt City Council's Alcohol bylaw. Whilst HFHV submissions ultimately didn't alter final policy decisions, they sparked meaningful discussions with Council policy teams and wider partners. It also provided solid learnings in respect of how to successfully engage local communities in
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	health policy development, highlighting the value of continued advocacy and relationship-building in shaping local health policy outcomes. Sports and Alcohol Rōpū – HFHV’s ongoing contribution to a multi-sector rōpū is giving continued focus to the current and future role of alcohol in sport. The group is preparing to present its work on alcohol harm, smokefree spaces, and community wellbeing. This collaboration reflects a shared commitment to healthier sporting environments.
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Active Transport and Built Environments

Vision: When our whānau thrive our towns and cities become more vibrant and prosperous

All communities across Aotearoa have safe and affordable access to active transport options as a means of improving health and contributing to the social, cultural and economic development of our communities.

To create healthier environments for our communities’ wellbeing, healthy communities are strong communities that enable our whānau to thrive.

Hutt Valley	Wheels In Motion – approved by the Strategic Leadership Group in February, HFHV has conducted a survey of Māori and Pacific communities capturing local cycling habits, barriers, and motivations. The insights are informing SLG go-forward decisions for this work and also informing local transport planning.
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Smokefree environments

Vision: Supporting smokers to quit while raising a smokefree and vape-free generation.

A smokefree Aotearoa New Zealand, where more people are smokefree and there is less impact from second-hand smoke. We want to make smoking less normal by making it less visible for our children, helping to raise a smokefree generation.

Smokefree and vape-free public places make it easier for smokers to quit and stay smokefree.

Hutt Valley	Hutt Valley Smokefree – HFHV continues to support the policy thinking for reducing exposure to second-hand smoke, including proposed smokefree zones at school drop-offs. This initiative aims to better align with the Health Act and protect tamariki and whānau. HFHV also supports wider Council’s response to rapid vape store growth in vulnerable neighbourhoods.
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Local Government

Vision: For Local Government to work collectively with communities to create environments that enable people to thrive, making healthier choices easier for its citizens and those that spend time in their regions.

Quality urban and community design can unlock the potential for more walking, cycling, provide connection to the whenua and history of the area, social connectedness, access to healthy food and quality drinking water, while limiting the impact of harm from smoking and alcohol use.

Hutt Valley	Healthy Organisations – HFHV has partnered with Tangata Moana communities to provide input into the City Strategy through targeted fono. It includes co-designed workshops with the Pacific Business Network to build community capability. This includes providing input into emergency preparedness, māra kai, and local resilience planning.
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From: Lucy Kingsbeer <lucy.kingsbeer@tewhatauora.govt.nz>
Sent: Tuesday, 29 April 2025 4:24 pm
To: Andrea Blackshaw; Leanne Dawson
Cc: Adrienne Moor
Subject: [EXTERNAL] RE: HFHV update

Kia ora Andrea

Thank you for the update. We assume that any risks are being managed appropriately, we will leave it for you to inform any key partners.

We continue to acknowledge how challenging this has been for Council.

Kind regards Lucy

From: Andrea Blackshaw <Andrea.Blackshaw@huttcity.govt.nz>
Sent: Tuesday, 29 April 2025 3:37 pm
To: Lucy Kingsbeer <lucy.kingsbeer@tewhatauora.govt.nz>; Leanne Dawson <leanne.dawson@tewhatauora.govt.nz>
Cc: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Subject: HFHV update

Kia ora Lucy and Leanne

I am writing to advise you that Eddie Edmonds has decided to move on from the role of Manager Healthy Families Hutt Valley. Eddie's final day in the role was Monday 28 April. We are currently advising key stakeholders about that change. We will set up a meeting with you to discuss next steps. In the interim if you have any questions please contact either myself or Connected Communities Head Adrienne Moor, who the team will report to in the absence of a Manager. Please feel free to also advise other Healthy Families stakeholders as relevant.

Ngā mihi nui

Andrea Blackshaw
Kaihoutu Hapori Te Awa Kairangi ki Tai - Lower Hutt
 Director Neighbourhoods and Communities
 Hutt City Council

Andrea Blackshaw
 Director Neighbourhoods & Communities

Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010

P: M: s7(2)(a) **W:** www.huttcity.govt.nz



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From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: Wednesday, 30 April 2025 2:44 pm
To: Adrienne Moor
Subject: [EXTERNAL] FW: Resignation of Eddie Edmonds

Hi Adrienne,

Just sending this on as an FYI – just emailed out to our HF Managers re: Eddie's resignation. Feel free to share with your team.

From: Lucy Kingsbeer
Sent: Wednesday, 30 April 2025 2:43 pm
To: rachel.smith@whaingaroa.iwi.nz; Mike.Tipene@sportwaitakere.nz; Matt Appleyard <Matt.Appleyard@aucklandcouncil.govt.nz>; Tapuvakai Vea <tapuvakai.v@thecausecollective.org.nz>; Rebecca Davis <Changeagent.davis@gmail.com>; Cheyenne Potaka-Osborne <cheyenne.potaka-osborne@teoranganui.co.nz>; Mira Martin <miram@tekohaohealth.co.nz>; Jenny Kaka-Scott <jenny@tearawawhanauora.org.nz>; Geni Ah Tong <Geni.AhTong@sportcanterbury.org.nz>; Wendy Findlay <wendy@activesouthland.co.nz>; tomairangi@healthyfamilieseastcape.co.nz
Cc: Emma Solomon <Emma.Solomon@Teakawhaiora.nz>
Subject: Resignation of Eddie Edmonds

Kia ora Managers,

This is to inform you that Eddie has resigned from his position as Healthy Families Hutt Valley Manager. Eddie's final day was Monday 28 April.

Eddie joined the Hutt Valley team as the Lead Systems Innovator, where he led a dedicated team of systems innovators for three years to enable and support healthy change across Te Awa Kairangi.

This mahi included establishing a community pātaka kai in Tāita, supporting a new maara kai in Wainuiomata (his community), development of the Hutt Valley 'pou' and creating a strong focus on the internal capability of the Healthy Families Hutt Valley kaimahi, and much more!

Eddie left the team for a period and then returned as the Healthy Families Hutt Valley Manager in 2022. During his time as Manager, Eddie was selected by Collaborative Aotearoa to represent New Zealand on a study tour across Canada, London and Belgium to share and explore innovative health initiatives and collective impact strategies from a te ao Māori lens. He also completed a Wai Ora programme through Te Whare Wānanga o Awanuiārangi, practising the role of kaitiaki in small bodies of water and learning about how to bring life to our awa.

Eddie has been a driving force behind our Healthy Families NZ commitment to improving equity and health and wellbeing outcomes for Māori, particularly across Te Awa Kairangi. He sees the power of working in true partnership with communities and the benefits that come from focusing on the changes that can make the biggest difference. Eddie has always stayed true to whanaungatanga being the most important thing when connecting with Māori. He authentically advocates that when whanaungatanga is well thought-out and acted upon, it creates a genuine connection to enable working together.

We acknowledge and thank Eddie for everything he has contributed to, throughout his time in our Healthy Families NZ whānau and wish him all the best for what comes next.

Whāia e koe te iti kahurangi ki te tūohu koe, me he maunga teitei.

Lucy Kingsbeer

Principal Service Development Manager – Healthy Families NZ
Community Wellbeing and Harm Reduction
Starting Well, Planning Funding and Outcomes

s7(2)(a) | lucy.kingsbeer@tewhatuora.govt.nz



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5 May 2025

Lucy Kingsbeer
Principal Service Development Manager – Healthy Families NZ

Community Wellbeing and Harm Reduction, Starting Well
Planning, Funding and Outcomes

RE: Healthy Families Review Update May 2025

Thank you, Lucy, for your email of 8 April 2025 requesting further information relating to our audit of Healthy Families Hutt Valley (HFHV).

HFHV financial audit

You will hopefully recall from our meeting of 26 March 2025 our update on the status of the HFHV audit at the time and likely next steps.

I'm pleased to be able to update you that the financial audit of the HFHV function and the ensuing process have been concluded. In the wake of this we will be re-setting the financial controls and approval processes within the team, and we are rolling out a programme of training on financial and procurement processes, including for sensitive expenditure.

We will also be reviewing our current policy settings around kai in a cultural context when hosting external guests as we believe this would benefit from including more detailed guidance, particularly within the current fiscal environment and settings. We would be keen to have your input into this also, given some of the questions that have arisen have been around practices and reciprocation between HF teams when they host each other.

Overview of team leave and related cost

Lucy, you also asked in your email for "the cost / amount of funding (from the contract) related to time away from work for those staff involved in the financial audit within the Healthy Families Hutt Valley team, including paid annual leave and paid additional leave since September 2024 up until 17 April 2025". I can confirm total leave and estimated cost for the four individuals involved is as follows:

Days	Days	Est Cost
Sick Leave	s7(2)(a)	
Annual Leave	54	\$ 18,569
W/B Birth Leave	9	\$ 3,557
Per Leave	7	\$ 2,523
Vol Leave	1	\$ 312
Uni Leave	2	\$ 625
Total Leave	s7(2)(a)	

With the exception of sick leave these are within the bounds of what would normally be expected. Noting also that this period included the Christmas break over which time all members took leave. On sick leave, one team member has had periods of 5 and 6 days over this time which is higher than might usually be expected.'

Throughout the process and at today, the team maintained in our view reasonable productivity. Key initiatives and successes are included in our April 2025 report to you, appended, which covers both our SLG-approved initiatives, along with other mahi that contributes to Healthy Families priorities¹.

Looking forward

Looking ahead, our focus will be on a mix of policy and operational delivery covering:

- Progressing the SLG-approved work programme, which by way of reminder is:
 - **Cull to Plate Pilot:** trialling a new approach to kai through working with Rangatahi to teach matauranga-Māori ways of safely culling and processing deer populations for community redistribution, starting in Kōraunui Stokes Valley.
 - **Wheels in Motion:** trialling new approaches to getting more Māori and Pasifika whānau more active and into cycling, working across the ecosystem of cycling providers in Te Awa Kairangi ki Tai Lower Hutt.
 - **Ruku Kaimoana:** trialling a new approach to working with Rangatahi to teach matauranga-Māori ways of kaimoana foraging and gathering. Note the Kaiarahi Māori is essential to progressing this initiative.
 - **Reimagining Sports:** working with Council and sports authorities to make all forms of sports more available, accessible and equitable to whānau in Te Awa Kairangi ki Tai, with HFHV emphasis on supporting Māori and Pasifika whānau.
- Influencing local health policies, including for Youth Mental Health, Reducing Alcohol Harm, Supporting Smoke/Vape Free and influencing local health bylaws and policies.
- Per current reporting requirements, we will continue to provide you a six-monthly Performance Monitoring Report (next one due July 2025), a quarterly six-month snapshot (next one due July 2025) and a monthly story for the e-Pānui.

We note we are currently carrying three important vacancies in the team – the HFHV Manager, Strategic Communications Manager and Kaiārahi Māori. As we've noted previously, whilst remaining staff can absorb some of the workload, these vacancies have had a clear impact, leading to missed or late deliverables. We've considered the following options for time, cost, quality and delivery:

- **Doing nothing:** will free up funding but create an unsustainable pressure on an already stretched team and impact their ability to meet contracted deliverables.
- **Recruitment for fixed term until end of current contract in June 2026:** offers capacity, stability and cost efficiency, and assures delivery of the work programme above.
- **Engaging contractors:** offers capacity and stability, but is costlier

In our view recruiting as soon as possible for the HFHV Manager and Strategic Communications Lead (funded positions) is preferred, to assure the work programme, outputs quality, reporting and meeting of contractual deliverables. There is choice in recruiting for Kaiārahi Māori however it should be noted that planned work for Ruku Kaimoana will not be achievable if this role is not recruited for. In recruiting for the new Manager we could also seek some of the attributes aligned with the Kaiārahi Māori role.

¹ Movement and Being Physically Active, Mental Wellbeing, Kai and Food, Reducing Harm from Alcohol, Active Transport and Built Environments, Smokefree Environments and Local Government

Upcoming Q2 Senior Leadership Group meeting

Our next Senior Leadership Group meeting is currently scheduled for 12 May 2025. At this meeting the intention would be to provide the group an update on the agreed work programme, and to seek their support as needed to progress respective initiatives. Noting the meeting is mid-quarter, we are proposing to defer the meeting to the end of the quarter, to provide the team more time and space to progress the mahi.

We are confident that the steps we have taken provide a stronger foundation for the HF kaupapa and ongoing delivery as we approach year three. We're looking forward to working with intention in the final year of the contract for the ultimate benefit of hapori and whānau here in Te Awa Kairangi ki Tai Lower Hutt.

Thank you again for your continued support and trust, and please don't hesitate to get in touch if you have any queries or would like to further discuss.

Ngā mihi,

A handwritten signature in blue ink, appearing to read 'Adrienne Moor', with a stylized, flowing script.

Adrienne Moor
Head of Connected Communities
Hutt City Council

RELEASED UNDER THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: Thursday, 15 May 2025 10:58 am
To: Matt Appleyard; Tapuvakai Veā; Mike Tipene; Rachel Smith; Jenny Kaka-Scott; Tomairangi Higgins; Mira Martin; Cheyenne Potaka-Osborne; Adrienne Moor; Geni Ah Tong; Wendy Findlay
Cc: Emma Solomon; Rachael Tatafu
Subject: [EXTERNAL] Performance and Monitoring Reporting Templates
Attachments: Financial Report Template 1 January - 30 June 2025.docx; Performance and Monitoring Report Template 1 January - 30 June 2025.docx; Outcomes Narrative Template.docx

Kia ora Managers,

Attached are the performance and monitoring report templates for the 1 January – 30 June 2025 period.

These are due on **20 July 2025**.

1. Performance and monitoring report template (including outcomes narrative template at the end.)
2. Financial report template

The reporting template has not changed for this period. The financial report has a minor adjustment, to ensure you report on the total underspend (accumulated) at 30 June 2025.

Once completed, please email a copy to your contract manager (Lucy, Emma or Rachael) and a copy to Performance.Monitoring@TeWhatuOra.govt.nz.

If you have any questions about reporting requirements, please reach out.

Ngā mihi,
Lucy

Lucy Kingsbeer

Principal Service Development Manager – Healthy Families NZ
Community Wellbeing and Harm Reduction
Starting Well, Planning Funding and Outcomes

s7(2)(a) | lucy.kingsbeer@tewhatuora.govt.nz



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Provider name	XXX
Provider number	XXX
Contract number	XXX

Performance Monitoring Report
1 January – 30 June 20
(Due 20 July 2025)

Section 1: Healthy Families XXX ‘business as usual’

Please provide a narrative report that includes:

1. Leadership

An update on how the Healthy Families XXX utilised community leadership to further the objectives and goals of this initiative. This narrative should include:

- An update on your Strategic Leadership Group, including meeting(s) dates, and membership *and/or*
- An update on how the Healthy Families team have partnered with leaders in lieu of a Strategic Leadership Group.
- Example how your Strategic Leaders have leveraged their influence and/or accelerated your work in this reporting period. Please include their role/organisation alongside these examples.
- How you have engaged in consultation and partnership with Māori.

2. Partnership and Engagement

Review of how members of the Healthy Families XXX workforce have strengthened and built partnerships with other Healthy Families NZ location teams, and/or how members of the Healthy Families XXX workforce have contributed to Healthy Families NZ Communities of Practice and Hui Māori. Please utilise the table below:

Name	Role	Contribution

3. Team update

Provide an overview of any team and staff updates.

- Recruitment and / or changes in the team.
- Professional development for each team member.

4. Communications Activity

An overview of the strategic communications activity in this reporting period.

- Please attach your strategic communications plan
- Please provide a short summary and a link to e story published ne (i.e link to story published on your website)
- Please include analytics on engagement (e.g., impressions, reach, visits, views).
- Please outline any contributions to national communication efforts (for example impact reports, national stories etc).
- Describe any recent communications and engagement success

5. Implementation Plan

- Provide a brief update on your location's implementation and any process used to review and/or update the implementation plan during this reporting period.
 - Please attach your location's Implementation Plan for this reporting period as a standalone document.

6. Implementation Initiatives

- Provide update on initiatives that have been implemented by Healthy Families XXX in this reporting period, including a summary of
 - Initiative Name / Project
 - How the Healthy Families NZ objective(s) this initiative is designed to address:
 - Increasing physical activity
 - Reducing alcohol related harm
 - Improving access to and the consumption of healthy kai and wai
 - Reducing the negative impacts of smoking
 - Improving men's health and wellbeing
 - Increasing the use of mātauranga Māori, Kaupapa Māori approaches and traditional Māori practice as prevention solutions
 - How the initiative links to the 'Six Conditions of Systems Change' (Policy, Practices, Resources, Relationships and Connections, Power Dynamics, and Mental modes).
 - Strategic Intent and Potential Impact

To what extent is the initiative making a difference to Māori Health, Pacific Health, and equity and how is this initiative strengthening the prevention system?

 - Next steps

Outcomes Narrative Template

1. What is the outcome?

Briefly describe a tangible change that you consider an important outcome from the work of your team –
Examples are (but are not limited to – as we are interested in what YOU consider your key outcomes) water
fountains installed in schools, nature-based solutions identified and/or implemented, Māori practices
strengthened, hui organised, community perspectives gathered on an issue, healthy food policies be
introduced, disrupted a regular process, connected leadership for health and wellbeing, funding criteria
changed, educational events run, local food system strengthened, urban gardens influenced and/or implemented
local or national prevention policy and regulation influenced and/or implemented etc...

(should be no more than half a page)

2. What was your Healthy Families NZ team's role and what approaches, methods, tools have been used?

Briefly describe what role your team played in achieving this outcome – ie *facilitator, leader, f...er, connector* etc..

Briefly describe what methods and practices that were used in achieving the outcome *co-design, collaboration, insight gathering, hui organising, leveraged resources, policy change* *ca... provided evidence or skills* etc..

Briefly comment on how much of your team's contribution led to the outcome *...e it wouldn't have... able to happen without the contribution, it helped the outcome to be achieved f...ster, it allowed other organi...s to invest their resources elsewhere* etc...

(section should be no more than a page)

Briefly describe what role your team played in achieving this outcome – ie *facilitator, leader, f* *er, connector*
etc..

Briefly describe what methods and practices that were used in achieving the outcome *o-design*
collaboration, insight gathering, hui organising, leveraged resources, policy change *ca* *provided*
evidence or skills etc..

Briefly comment on how much of your team's contribution led to the outcome – e it wouldn't have been able to happen without the contribution, it helped the outcome to be achieved faster, it allowed other organisations to invest their resources elsewhere etc...

(section should be no more than a page)

3. What other organisations were involved?

Please list organisations involved in achieving this outcome (please identify those who had a primary role)

4. Alignment with Six conditions of systems change.

Identify and describe how this outcomes aligns with one or more of the Six conditions of systems change:
Policies, Practices, Resource Flows – Relationships and connections, Power Dynamics – Models
(section should be no more than a page)

Healthy Families XXX

Provider name	
Provider number	
Contract number	
Contract Value	

Report on expenditure inst budget
1 January – 30 June 5
(Due 20 July 2025)

Planned FTE's and costs	Actual Expenditure t e
Salary-related costs:	
Total FTE: X FTE <i>Please report on the total number of FTE in the tea over the reporting period. In your PMR, provide an update on vacancies, re c</i>	\$xxx
Direct costs:	
Action bud <i>(provide an ne of each initi f budget and th unt – se te table)</i>	\$xxx
Indirect costs:	
anag verheads	\$xxx
ACC Kiwisaver c butions	\$xxx
Holidays and sick lea	\$xxx
ICT costs	\$xxx
al purchase ptops/computers)	\$xxx
Meetin ership Meeting Expenses	\$xxx
Marketing Costs	\$xxx

Communication technologies	\$xxx
Lease for premises and office supplies	\$xxx
Printing & Stationary & General Costs	\$xxx
Professional development	\$xxx
Motor vehicle lease and expenses	\$xxx
Accommodation, travel and fuel	\$xxx
Total costs (as of 30 June 2025)	\$xxx
Surplus / underspend (as of 30 June 2025) <i>Surplus accrued 1 January – 30 June 2025</i>	\$xxx
Surplus / underspend carried over from previous years	\$xxx

Please provide an overview of any successful Action proposals
<i>Include a paragraph of each initiative implemented using the amount.</i> xxx
Please provide an overview of a re-investment surplus underspend that has been reinvested/spent during this reporting period (and previously agreed to by Health NZ)
xxx

Please email the report as a separate document to the Performance and Monitoring Team:
Performance.Reporting@health.govt.nz and a copy either to Lucy.Kingsbeer@tewhatauora.govt.nz
or Emma.Solomon@kawahiaora.nz (depending on your contract manager)

From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: Thursday, 5 June 2025 3:46 pm
To: Adrienne Moor; Andrea Blackshaw
Subject: [EXTERNAL] Healthy Families Hutt Valley Price Uplift

Kia ora Adrienne and Andrea,

I am pleased to advise that Planning Funding and Outcomes, Health NZ will be applying a price uplift to the Healthy Families NZ contracts.

The price uplift is 3% of the 24/25 FY funding. I have calculated this to be \$29,460.60

The new funding amount for the remainder of this contract (to June 2026) will now be \$1,011,480.60

You may be aware that we have moved to a new contract management system (ALM).

When processing your contract renewal in order to process the price uplift you will receive a new variation agreement and there are changes in these agreements, including:

- They are in a new format and use plain / simplified language
- Removal of references to existing DHBs and the Ministry of Health
- Are nationally consistent / have standardised clauses – this will make it easier for everyone to incorporate Health and Safety information to protect the healthcare workforce
- Providing clearer guidelines around privacy and privacy breaches
- Alignment to Legislation including the Pae Ora Health Sector principles.

The clauses in the new agreement are based on previous agreements used by Health NZ. However, there are 3 new clauses.

1. Open Book Accounting – the intent is to enable Health NZ to support providers to better mitigate any risks to the delivery of the service.
2. Under Delivery and Over Payment – this clause focuses on scenarios where a provider is considered to have under delivered or an overpayment was made.
3. Price Review – this clause allows for price reviews to be applied with written notice without the need to vary an agreement.
4. Information Sharing – this clause covers information sharing agreements / terms whenever Health NZ shared personal information with third party providers. All public agencies will have to meet this new requirement / have it included in their contracts with providers.

I will be in touch when I begin to process your contract variation, in the meantime please reach out if you have any questions regarding the price uplift or the new clauses in the agreement.

Lucy Kingsbeer

Principal Service Development Manager – Healthy Families NZ
Community Wellbeing and Harm Reduction
Starting Well, Planning Funding and Outcomes

s7(2)(a) | lucy.kingsbeer@tewhatauora.govt.nz



Health New Zealand | Te Whatu Ora

From: [Adrienne Moor](#)
To: [Caryn Ellis](#)
Cc: [Andrea Blackshaw](#)
Subject: Fw: [EXTERNAL] Healthy Families NZ Price Uplift
Date: Friday, 25 July 2025 2:04:15 pm
Attachments: [image001.png](#)

Kia ora - see below, I've received a wee nudge from Te Whatu Ora on this one, so following up to see if our HFHV contract for the year ahead has come through to Jo for approval?

Could you please let me know? And of course happy to answer any Qs, otherwise thanks!

From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: Monday, June 30, 2025 14:32
To: David George <david.george@sportwaitakere.nz>; Matt Appleyard <matt.appleyard@aucklandcouncil.govt.nz>; Geni Ah Tong <geni.ah Tong@sportcanterbury.org.nz>; Wendy Findlay <wendy@activesouthland.co.nz>; Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Subject: [EXTERNAL] Healthy Families NZ Price Uplift

Kia ora koutou,

Just confirming that I am about to release the variation contracts for 1 July 2025 – 30 June 2025. The variation amends the price (to apply the 3% uplift).

Please note that we are now operating an automatic contract processing system. The contract will go to your CE / authorised signatory via Docusign.

It will come from an email address called 'Jaggaer'. Please let your signatory know to expect this today.

Sing out if you have any questions.

Thanks Lucy

Lucy Kingsbeer

**Principal Service Development Manager – Healthy Families NZ
 Community Wellbeing and Harm Reduction
 Starting Well, Planning Funding and Outcomes**

s7(2)(a) | lucy.kingsbeer@tewhatuora.govt.nz



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Fw: [EXTERNAL] PMR Comments

From George Lajpold <George.Lajpold@huttcity.govt.nz>
Date Tue 01/07/2025 1:10 PM
To Charlotte Goodall <Charlotte.Goodall@huttcity.govt.nz>

 1 attachment (101 KB)
Hutt Valley Draft PMR - Lucy comments.docx;

Have a look Charlie FYI

George Lajpold

Practice Lead (Healthy Families Hutt Valley)

Hutt City Council, Pelorus Trust Sports House, Hutt Park, Seaview, Private Bag 31912, Lower Hutt 5040, New Zealand
T, M  W www.huttcity.govt.nz



From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: Tuesday, 1 July 2025 08:48
To: George Lajpold <George.Lajpold@huttcity.govt.nz>
Subject: [EXTERNAL] PMR Comments

Hi George,
I have had a read over and added some comments – mainly around adding in a little more detail.
Sing out if you have any questions about my comments.
Thanks, an apologies again for taking so long to get to this.

Lucy Kingsbeer

Principal Service Development Manager – Healthy Families NZ
Community Wellbeing and Harm Reduction
Starting Well, Planning Funding and Outcomes

 lucy.kingsbeer@tewhatuora.govt.nz



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Provider name	Healthy Families Hutt Valley
Provider number	438409
Contract number	351586/00

Performance Monitoring Report

1 January – 30 June 2025

(Due 20 July 2025)

Section 1: Healthy Families Hutt Valley 'business as usual'

Please provide a narrative report that includes:

1. Leadership

An update on how the Healthy Families Hutt Valley team have utilised community leadership to further the objectives and goals of this initiative. This narrative report should include:

- An update on your Strategic Leadership Group, including meeting(s) dates, and membership *and/or*
- An update on how the Healthy Families Hutt Valley team have partnered with leaders in lieu of a Strategic Leadership Group.
- Examples of how your Strategic Leaders have leveraged their influence and/or accelerated your work in this reporting period. Please include their role/organisation alongside these examples.
- How you have engaged in effective participation and partnership with Māori.

Strategic Leadership Group

Healthy Families Hutt Valley (HFHV) has, in this reporting period, provided advice and supported through secretarial duties two meetings of the Strategic Leadership Group (SLG), and four hui during the 2024/25 financial year.

During this reporting period, the SLG convened in February and June to engage in the work programme and discuss ways they may support delivery. These meetings resulted in SLG endorsing the work programme pillars, and actions for the year ahead focussed on health policy influence (local and regional), kai poverty response, creation of smokefree environments, reducing alcohol related harm and physical/mental health uplift.

Following a review of evaluation data and community feedback, the group endorsed the decommissioning of two initiatives – *Wheels in Motion* and *Ruku Kaimoana*.

With regard to *Wheels in Motion*, HFHV conducted a community survey that revealed that cycling, while widely promoted as an active transport option, is not culturally resonant or practical for many Māori/Pasifika whānau - particularly those in underserved communities.

In respect of *Ruku Kaimoana* the initiative was removed from the work programme due to a lack of resourcing capacity.

HFHV noted that SLG members, including Mana Whenua and Nuku Ora representative have expressed interest in taking up *Ruku Kaimoana* as part of their respective work programmes. HFHV will lean in to support any further work in this area where possible, within current resourcing capacity.

The group also discussed emerging work around *Pātaka Kai*. Upper Hutt City Council and the Ministry of Education have expressed strong interest in supporting HFHV proposed work to map kura for the *Pātaka Kai* initiative.

The SLG's Terms of Reference has been updated to reflect the replacement membership, ensuring the group remains well-positioned to guide strategic direction and drive collective action across the region. The revised membership is as follows:

- Andrea Blackshaw, Director Neighbourhoods and Community, Hutt City Council (SLG Chair)
- Ana So'otaga, Strategy Planning and Performance Lead, Sport New Zealand
- Andre Whittaker, Chief Executive Wellington Rugby League, Tangata Moana Representative
- Cherie Seamark, Chief Executive, Te Awakairangi Health Network
- Dave Appleyard MNZM, He Puāwai Trust Member
- Jane Braun, Community Partnerships Manager - Upper Hutt City Council
- Lucy Kingsbeer, Principal Service Development Manager Healthy Families NZ - Te Whatu Ora
- Marcus Sherwood, General Manager – Delivery, Nuku Ora
- Michelle Hayward, Te Rūnanganui o Te Āti Awa
- Victoria Parsons, Manager Integrated Services - Ministry of Education
- (Substitute) Leanne Dawson, Te Whatu Ora
- (Observer) Adrienne Moor, Head of Connected Communities, Hutt City Council

A new meeting schedule will be updated for the new financial year, with the next meeting scheduled to occur in late September 2025.

Partnering with Māori

HFHV remains committed to deepening trusted and respectful relationships with iwi and Māori across the rohe, focussed on partnerships for hauora Māori.

Prior to his departure in April 2025, the Kaiārahi Māori, worked hard to strengthen relationships with iwi and Māori partners and integrate kaupapa Māori within HFHV systems change efforts. This ensured HFHV approach aligned with the lead provider's framework for working with Māori, led by Council's Te Tira Māori team, and aligning the HFHV work programme with Council's Māori strategies, work programmes and engagement framework.

We continue to value and uphold the importance of Mana Whenua representation on our Strategic Leadership Group (SLG), ensuring that Te Ao Māori is reflected in both HFHV governance and strategic direction. Mana Whenua have been represented on SLG by Rangi Luke and Michelle

Hayward. Their input has been instrumental in shaping HFHV strategic priorities, particularly in advancing kaupapa Māori approaches, promoting health equity and aligning initiatives with Te Ao Māori. It is also evidenced through the possibility of Mana Whenua taking on leadership for progressing the *Ruku Kaimoana* initiative, in partnership with Nuku Ora and with support, as required, from HFHV.

HFHV partnership with Te Rūnanganui o Te Āti Awa has supported an initiative that has created a cultural shift in sport through their work with Te Aroha Rugby League Club. By moving post-match gatherings for players away from the clubrooms to other parts of the whenua at Te Whiti Park, this initiative has created an environment where manaakitanga, whakapapa, and cultural identity has been a priority. Tamariki and rangatahi are now experiencing sport not just as competition, but as a place of connection - where kai is shared, tikanga is upheld, and their identity celebrated. This has enabled a deeper sense of belonging, strengthened intergenerational relationships, and reconnected young people to their whenua and whānau in a way that supports their hauora. This kaupapa directly aligns with the Healthy Families NZ approach, championing Māori leadership and culturally grounded prevention in everyday settings. It is an example of how whānau-centred, iwi-led solutions can create healthier environments for our community to thrive. For more detail on this initiative reference this article.

<https://www.healthyfamilieshuttvalley.org.nz/stories/from-clubrooms-to-whenua-a-cultural-shift-in-community-sport>

Te Rūnanganui o Te Āti Awa has continued with efforts to update their policies and processes to better understand the whānau who engage with physical activity, and particularly sport. Representatives from Te Aroha Hutt Valley Association sports organisations have engaged with Te Rūnanganui to design and upload relevant information into the newly redeveloped IT system. This will provide shared management and ownership of the data within an Iwi owned system, while providing the opportunity to link whānau into the wider supports of the Rūnanga's varied health, social services and other contracts.

HFHV remains a proud supporter of the Hauora Māori work being led by Kōkiri Marae and Tākiri Mai Te Ata, walking alongside them in initiatives that benefit both the local and wider community. This commitment was particularly evident in our support for the launch of *Tupeka Kore – The Whakapapa of Māori Tobacco Control in Aotearoa New Zealand*. HFHV contributed to the collation and sharing of lived experiences that shaped the foundation for the documentary's creation. The film is widely regarded as a significant resource and legacy piece, offering future generations a deeper understanding of the historical and cultural journey toward achieving Smokefree Aotearoa 2025.

Community Leadership In Action

The team has continued to nurture relationships forged with a number of steering groups, regional partnerships, community connections and supporting the Hutt City Council's, health related strategic priorities. We have also seen the benefits of building trusted relationships with Tangata Moana legacy leaders, heritage cultural leaders, the creative community, and those delivering fitness and sporting opportunities.

Key highlights for this period include:

- **Hutt City Council Policy Influence** –HFHV has influenced the Hutt City Council Policy Team to reprioritise its 2025 workplan to now include a review of the Smokefree Outdoor Public Places Policy. This shift followed discussions between HFHV and the Policy Team, which

highlighted of the Mayor's commitment (at the Local Government NZ Superlocal Conference in August 2024) to community stakeholders regarding this review.

- **Tūpeka Kore Documentary** – HFHV, in partnership with Tākiri Mai Te Ata, supported the capturing of lived experiences and legacy narratives that laid the groundwork for the creation of *Tūpeka Kore – The Whakapapa of Māori Tobacco Control in Aotearoa New Zealand*. These powerful stories formed the basis of an initiative that led to the development and release of the documentary. This work honours the leadership of Māori communities in the smokefree movement, both within the Hutt Valley and across Aotearoa, and ensures that this important history is preserved and shared with future generations.
- **Community-Led Alcohol-Free Spaces** – In collaboration with local sports clubs and the Hutt City Council Parks and Reserves team, HFHV has supported the development and installation of *Whānau-Friendly, Alcohol-Free* signage at community sports fields in Wainuiomata. This initiative responds to local aspirations to create safer, more inclusive spaces by de-normalising alcohol consumption in public areas that are not formally designated as alcohol-free zones. The collaborative approach recognises and uplifts community voice, empowering clubs to set their own standards for wellbeing. The impact of this initiative was acknowledged at a national Alcohol in Sport hui, where a committee member from Te Kao (Far North) commended Healthy Families Hutt Valley for its leadership in Wainuiomata—highlighting the potential for this model to inspire similar actions across the motu.
- **All Star of the Week** – The All Star of the Week kaupapa has continued to grow momentum and scale across Aotearoa. In the past year alone, more than 25,000 certificates have been distributed across 15 different sporting codes, recognising tamariki for values-based contributions like inclusion, leadership, effort, and whanaungatanga rather than just performance. The initiative encourages water-only sidelines and shifts away from traditional fast-food rewards by offering recipients a pool pass instead, promoting ongoing physical activity and access to free, fun movement experiences. Led by HFHV and designed in partnership with Council, local clubs and schools, All Star of the Week creates a values-aligned reward system that uplifts tamariki wellbeing, normalises wai Māori, and celebrates positive behaviour in a mana-enhancing way. It has since been adopted by Healthy Families Invercargill, demonstrating its potential as a nationally scalable systems shift in how we acknowledge and enable tamariki to thrive.
- **Cull to Plate** – HFHV drove the emergence of Cull to Plate as a response to food insecurity and environmental degradation. Over 250 parcels of wild venison were processed and then distributed through the Wainuiomata Pātaka Kai hub. This initiative has sparked interagency discussions with Greater Wellington Regional Council, Department of Conservation, and Ministry for Primary Industries, demonstrating flexibility in applying existing policies to support local, whānau-led food systems.
- **To Tātou Tāone 2055 – Our City 2055** – In March, HFHV initiated and facilitated engagement with Tangata Moana legacy and emerging leaders in collaboration and Council's Policy team on the Strategy. The hui, hosted by HFHV, resulted in the leader's voices, views and contribution into the City's future intentions being collated into an insights report. Alongside, Ethnic Communities and Business Leaders, Tangata Moana are one of three groups who have their views documented and released publicly. HFHV's involvement represents a critical systems-level intervention that advances Tangata Moana health outcomes in alignment with Te Mana Ola. By embedding Tangata Moana voices, leadership, and cultural frameworks into city development, HFHV ensures that

Council considers community views for wellbeing and its calls for holistic understanding and action—across spiritual, physical, mental, and social dimensions. This includes advocating for urban design that enables intergenerational living, spaces that reflect cultural identity and belonging, and community infrastructure that supports collective strength and connection. These priorities are foundational to Te Mana Ola, which recognises that Pacific health and wellbeing are deeply rooted in cultural identity, family structures, spirituality, and socio-economic participation. HFHV's systems approach enables a shift from deficit-based service delivery to equity-based structural design—helping to remove barriers to participation, reduce health inequities, and create environments where Pacific peoples can thrive. Through a systems lens, HFHV's contribution enables meaningful shifts in practice, power, and policy—bridging ancestral knowledge with urban innovation to create a future where Pacific peoples thrive physically, spiritually, socially, and emotionally.

- **Tangata Moana Autonomy** – During this reporting period, the Healthy Organisations programme led by HFHV has directly contributed to advancing Pacific health and wellbeing outcomes by supporting six Tangata Moana groups to develop their first-ever strategic plans—laying the foundation for long-term sustainability, self-determination, and community resilience. This aligns strongly with the vision of Te Mana Ola, which recognises that Pacific wellbeing is nurtured through strengthened identity, connectedness, leadership, and socio-economic empowerment.

Among the groups supported, three are focused on physical activity and sport—critical enablers of physical and mental health—with one group finalising its trust deed and preparing to legally launch its strategic plan by August. Three creative and cultural organisations are also advancing; two are in design phase, and another secured a \$50,000 grant to support their neurodiverse community reach. Two additional groups are focused on strengthening financial reporting, increasing their accountability and readiness for funding. One Tokelau group has initiated the process of acquiring property to establish a permanent cultural and health-enabling base in Te Awa Kairangi.

With HFHV and Council support, one group successfully hosted a Pacific community market day—supporting social cohesion, economic participation, and cultural identity—and submitted their first funding application, which was approved. These outcomes collectively foster the conditions for improved hauora, particularly by enhancing organisational autonomy, strengthening Pacific infrastructure, and enabling trusted community anchors to address the social and cultural determinants of health.

2. Partnership and engagement

An overview of how members of the Healthy Families Hutt Valley workforce have strengthened and built partnerships with other Healthy Families NZ location teams, and/or how members of the Healthy Families Hutt Valley workforce have contributed to Healthy Families NZ Communities of Practice and Te Kahui Māori. Please utilise the table below:

Name	Role	Contribution
Eddie Edmonds	Prior Manager HFHV	• Supported collaboration across Healthy Families NZ locations through active participation in the Managers Community of Practice (CoP). • Engagement with Te Kāhui Māori representatives and updates to HFNZ Managers

		reinforced the integration of cultural values and systems-change insights into national-level reporting and initiatives. • We anticipate these roles will be taken on by the new HFHV Manager once they are recruited.
George Lajpold	Practice Lead	• George has taken on the facilitation and lead role of the Lead Systems Innovator /Practice Lead LSI CoP. This group met, for the first time this year on 25 June and over the next 12 months the main priority areas of focus are: ○ Continued amplification of initiatives at the local level and across regional networks to broaden reach and impact. ○ Supporting the growth, development, and integration of new team members into the kaupapa. ○ Exploring opportunities to build innovation capability to sustain key approaches and practices beyond the life of the current Healthy Families contract. ○ Driving influence at both local and national policy levels to support improved health and wellbeing outcomes for communities. • George has continued to be in discussion and support with other Scaling Up Initiative capturing the impact of Healthy Families mahi across the motu in the Rugby League community. • George has played an active role in the Alcohol in Sport Working Group, which brings together multiple Healthy Families sites to strengthen collaboration and promote greater alignment of efforts to reduce alcohol related harm.
Tearii Pilitati-Firmin	Strategic Communications Lead	This role has been vacant since early 2025 and is not intended to be recruited for. The key functions and responsibilities for the role have been assigned across the wider team.
Aidan Crawford	Kaiārahi Māori	• Prior to his departure from Council mid-2025, Aidan was fully active with his contribution to Te Kāhui Māori. His contribution supported the alignment of cultural principles, ensuring Māori values were embedded in practices across Healthy Families NZ. This work encouraged the adoption of culturally responsive approaches at both regional and national levels. • Aidan also connected to other Healthy Families sites working closely with a number of them on

		mātauranga and Te Āo Māori practice in the application of the work we deliver. This included collaboration with representatives from Healthy Families South Auckland (Cause Collective and Auckland Council Connected Communities), and Healthy Families East Cape Discussions covered shared barriers, opportunities and alignment on performance monitoring reporting.
Charlotte Goodall	Systems Innovator	Charlotte supported the amplification of the <i>All-Star of the Week</i> (ASOTW) kaupapa across Healthy Families NZ locations by sharing insights and tools with the Healthy Families Invercargill team. Originally developed in the Hutt Valley to celebrate values-aligned behaviours in community sport, the ASOTW initiative was picked up by the Invercargill site and reimagined to reflect the unique needs and voices of their local whānau. This is a clear example of the Healthy Families approach in action – sharing and scaling systems-change solutions across the motu, grounded in the principle of <i>tuku iho</i> (passing down and sharing for collective benefit). The cross-site collaboration exemplifies how partnerships can grow national impact through local innovation.
Mele Tonga-Grant	Systems Innovator	- Invited to attend the Kirikiti at the Basic event in March 2025 as a key partner organisation who has supported the Wellington Samoa Kirikiti Association through their strategic planning, linkages to funders, and event management support. - Mele led the co-facilitation with the Hutt City Council Strategy led to engage with Tangata Moana for <i>Tō Tātou Tāone 2055 - Our City 2055</i>. This work, supported by Healthy Families Hutt Valley, ensured Pacific voices shaped priorities such as cultural identity, housing, and inclusive urban spaces—key determinants of health. It directly contributes to Pacific health outcomes by aligning with <i>Te Mana Ola</i> and <i>Pae Ora</i>, supporting systems that enable holistic wellbeing for current and future generations. - Actively partnered with Hutt City Council to co-create Summer Activation Series with Tangata Moana Moana Movement organisations, hosted first time Pacific Market at Dowse Museum and collaborated with the Council and Wellington Pacific Business Network to host an engagement

		with Pacific businesses in Te Awa Kairangi. These events are not just economic or cultural showcases—they are vehicles for holistic health creation, uplifting Pacific wellbeing through culturally rooted, community-led, and economically empowering pathways. It addressed broader determinants of health and promote holistic wellbeing across physical, spiritual, social, and economic dimensions.
Vaiioleti Lui	Systems Strategist	• Vai leads the Strategic Leadership Group secretariat support. In addition to secretariat duties Vai is the team's key interface with SLG, guiding the team's interactions and driving servicing and actions. • Vai has provided advice and leadership to the Tangata Moana insights report for Tō Tātou Tāone 2055 - Our City 2055. Her participation supported the HFHV strategic narrative goals of deepening Tangata Moana outcomes, that enable Pacific communities to be meaningfully represented in systems-change efforts with local council. This work directly contributes to Pacific health outcomes by promoting representation, cultural integrity, and equity in decision-making—key enablers of holistic wellbeing as outlined in <i>Te Mana Ola</i>. • As a result of Tangata Moana Healthy Organisations capability programme, HFHV role has been in an advisory capacity, with peer support, and links to legal entity and funding opportunities. This work supports Pacific health outcomes by strengthening trusted community organisations that promote physical activity, cultural identity, and intergenerational leadership. It aligns with Te Mana Ola through its focus on self-determination, social connection, and holistic wellbeing.
Bailey Te Maipi	Community Partnership Adviser – Healthy Families Upper Hutt City Council – (HFUH)	• Connected with Steve Broad from Healthy Families Invercargill regarding Cull to Plate initiatives • Working alongside Lower Hutt based Hutt Valley Healthy Families team to broaden the reach of the Hutt Valley team

3. Team update

Provide an overview of any team and staff updates.

- Recruitment and / or changes in the team.
- Professional development for each team member.

Over the course of the past 6 months, we have seen a number of changes take place within the Healthy Families Hutt Valley Team:

- Tearii Pilitati-Firmin, Strategic Communications Lead, resigned from the role in February and our funder has signalled its preference to not recruit to replace this role. We have sought and are awaiting direction from our funder as to their preferences for use of the unspent financial resource allocated to this position for the 2024/25 and 2025/26 fiscal years, including potential for returning funding. In the meantime, responsibilities associated with this role are being collaboratively managed by the wider Healthy Families Hutt Valley team.
- Aidan Crawford Health Families Hutt Valley Kaiārahi Māori resigned in April 2025 and our funder has also signalled its preference to not recruit to replace this role. We have sought and are awaiting direction from our funder as to their preferences for use of the financial resource allocated to this position for the 2024/25 and 2025/26 fiscal years including potential for returning funding. In the interim Healthy Families Hutt Valley will liaise with Hutt City Council's Te Tira Māori Group if advice on cultural matters is required.
- Eddie Edmonds, Healthy Families Hutt Valley Manager, resigned from his role in May and we have sought and are awaiting direction from our funder as to their preferences for the unspent financial resource for the 2024/25, including potential for returning funding. Following discussions with Te Whatu Ora, the Healthy Families Manager role is currently being recruited, with a new Manager anticipated to join the team from August 2025.
- Upper Hutt City Council Partnership – Upper Hutt City Council has appointed Bailey Te Maipi as Community Partnership Advisor – Healthy Families. In this role, Bailey will lead initiatives that respond to the specific needs and aspirations of the Upper Hutt community. She will also work closely with the HFHV team to support collaborative programmes and shared kaupapa across Te Awa Kairangi.

Name	Professional Development
Eddie Edmonds	N/A
George Lajpold	[External Funded] HPNZ Core Knowledge Skills This programme aims to enhance the skills and knowledge of coaches with athletes on a high-performance pathway. It fosters a holistic approach to coaching moving away from the siloed, scientific, disciplined approach to considering an athlete's overall wellbeing and development. This is a forum that also enables George to raise the work and share the experience of Healthy Families whilst influencing change in the high-performance level. This development has been externally funded.
Aidan Crawford	N/A

Tearii Pilitati-Firmin	N/A
Vaiioleti Lui	[Self-funded] Attended the ACE Aotearoa Huifono and ACE Conference in Ōtautahi, Christchurch from 10-12 June 2025. The Theme 'AI-AI Bridging Artificial Intelligence and Ancestral Intelligence' was a timely and transformative korero about protecting ancestral wisdom while embracing technological innovation. Keynote speakers included Papali'i Pale Sauni and Dr Karaitana Taiuru who encouraged indigenous communities to safeguard our knowledge systems, be open to how these tools can enhance cultural wisdom for current and future generations. Artificial Intelligence knowledge and capability is an area of indigenous and professional development interest. [Self-funded] Enrolled in a Tokelau Digital Literacy Programme delivered by Tokelau Tech and Katoa Connect a Tokelau community intergenerational digital learning initiative. This is a 30-hour programme from June-July 2025 of online and personal learning modules in digital skills and introduction to AI. Furthermore, Tracey Savelio the founder of Tokelau Tech was also a panellist at the Huifono and ACE Conference noted above. As an Tangata Whenua and Tangata Moana indigenous and cultural enthusiast, digital technology and artificial intelligence tools provide a powerful platform for the reclamation, revitalisation, preservation, and protection of ancestral intelligence. These programmes offered several AI tools, created by Māori and Tangata Moana which I am excited to utilise in my voluntary service roles and professional capacity.
Charlotte Goodall	N/A
Mele Tonga-Grant	[Self-funded] Attended the ACE Aotearoa Huifono and ACE Conference in Ōtautahi, Christchurch from 10-12 June 2025. The conference theme, "AI A.I: Bridging Artificial and Ancestral Intelligence", provided a timely and transformative space to reflect on the intersection of indigenous knowledge systems and emerging technologies. With powerful keynote speakers such as Papali'i F. Sauni and Dr Karaitana Taiuru, the event affirmed the critical role of cultural integrity and indigenous leadership in shaping how AI is used to serve, not override, ancestral wisdom. This kaupapa was especially relevant as we work closely with Māori and Moana communities to indigenise systems and champion equitable wellbeing. As our Council and communities begin to explore the role of AI in planning and service delivery, this conference helped me deepen my understanding of how ancestral intelligence can guide ethical innovation. It reinforced the need to centre whakapapa, vā, and tikanga in how we design and implement initiatives—ensuring that technology serves community aspirations, rather than drives them.

	Attending this conference strengthened systems-change lens through a uniquely indigenous approach. It provided valuable insights and connections with other Kaimahi across Aotearoa working at the interface of culture, community, and innovation. This learning will directly inform how we advocate for culturally grounded approaches in our work, and how we might integrate AI capability into our systems thinking without compromising values. Course: <i>Poupou Huia te Reo</i> – 20-week Level 1 Māori Language Programme – hosted by Te Wānanga o Raukawa. The Programme is an introductory and intermediate level Māori language course. The programme was intentionally undertaken to support the learnings received from Healthy Families Hutt Valley weekly wānanga with the Kaiārahi Māori. The education received through the programme and in partnership with the wānanga has seen a growth in confidence in speaking te reo and navigating the formal or semi formal customs aligned with Māori culture. This is broadened the cultural lens that is taken into the work environment, deepening the mana and connections within the Healthy Families Hutt Valley network.
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4. Communications Activity

An overview of the strategic communications activity in this reporting period.

- Please refer to [Communications Appendices](#)

5. Implementation Plan

- Provide a brief update on your location's implementation plan and any process used to review and/or update the implementation plan during this reporting period.

The Healthy Families Hutt Valley Strategic Narrative 2023-2026, the Healthy Families Hutt Valley Business Plan 2024-2025 and the Healthy Families Hutt Valley Business Plan Pillars 2025-2026 are attached as standalone documents.

The Strategic Narrative articulates the purpose, direction, and priority areas for Healthy Families Hutt Valley. It is underpinned by local community data and supported by *Te Whakaruruhau*—Healthy Families Hutt Valley's internally developed systems change practice framework, which reflects our kaupapa Māori approach.

The Business Plan outlines our priorities and is reviewed and updated annually. It integrates key deliverables from the Healthy Families NZ contract with Hutt City Council's strategic objectives. The plan is co-developed with input from the Healthy Families Hutt Valley team and Hutt City Council's Connected Communities Leadership Team, with input from the Strategic Leadership Group. It aligns with the Healthy Families Work Programme, Hutt City Council's Neighbourhood and Communities Annual Business Plan, and their Long-Term Plan.

Implementation of the Business Plan is operationalised through individual Work Programme plans, which are designed to support accountability and milestone tracking. Informal reviews of progress are held monthly within the team, while formal reviews of both the Work Programme and Business Plan are conducted on a quarterly basis.

- Attach your location's Implementation Plan for this reporting period as a standalone document.

Please refer to the [Healthy Families Hutt Valley 2023-2025 Strategic Narrative](#) appendix for detailed information.

Please refer to the [Healthy Families Hutt Valley 2024-2025 Business Plan](#) appendix for detailed information.

Please refer to the [Healthy Families Hutt Valley Business Plan Pillars 2025-2026](#) appendix for detailed information.

Note: The documents listed above can be found within Document 24.

6. Implementation of Initiatives

- a. Provide an update on initiatives that have been implemented by Healthy Families Hutt Valley in this reporting period, including a summary of:
 - Initiative Name / Kaupapa
 - Which of the Healthy Families NZ objective(s) this initiative is designed to address:
 - Increasing physical activity
 - Reducing alcohol related harm
 - Improving access to and the consumption of healthy kai and wai
 - Reducing the negative impacts of smoking
 - Improving mental health and wellbeing
 - Increasing the use of mātauranga Māori, Kaupapa Māori approaches and regenerative practice as prevention solutions
 - How the initiative links to the 'Six Conditions of Systems Change' (Policy, Practices, Resource flows, Relationships and Connections, Power Dynamics, and Mental modes).
 - Strategic Intent and Potential Impact
 - To what extent is the initiative making a difference to Māori Health, Pacific Health, and equity and how is this initiative strengthening the prevention system?
 - Next steps

HEALTHY KAI & WAI – Improving Access to Healthy Kai and Wai

Cull to Plate – Reimagining Hooved Animal Pest Control Management

The *Cull to Plate* initiative connects two previously siloed systems, pest control and food access by transforming culled wild deer into safe, edible kai for whānau. Rooted in tikanga Māori and the Regional Food Systems Strategy, this kaupapa helps address both ecological degradation and food insecurity in a culturally grounded way.

A small-scale pilot was carried out in Wainuiomata, where over 250 parcels of wild venison were processed and distributed via the local Pātaka Kai. This early effort demonstrated proof of concept: that community-led hunting, guided by tikanga and food safety practices, could provide healthy, sustainable kai to those in need.

The initiative has now progressed to Mangaroa Farms in Upper Hutt, where a collective of hunters, landowners, iwi, and community food organisations are working together to establish a certified wild game processing facility. This facility would allow legally compliant processing of culled animals, enabling greater scale and consistent supply of wild venison to community food networks. The Upper Hutt-based Systems Innovator is supporting this development by facilitating partnerships, supporting certification processes, and ensuring tikanga Māori remains central to all planning and design.

The learnings, partnerships, and redistribution model developed in Wainuiomata are now informing this larger scale, locally led version of Cull to Plate in Mangaroa. This shift from ad hoc distribution to infrastructure development signals the beginning of a longer-term systems shift.

Policy agencies including Greater Wellington Regional Council (GWRC), the Department of Conservation (DOC) and the Ministry of Primary Industry (MPI) have verbally expressed their support for the kaupapa. They've signalled flexibility in how current pest control and wild game use regulations could be interpreted to enable tikanga-aligned, community-led processing and redistribution. This includes exploring how existing policies can be applied in a way that supports local food resilience, biodiversity protection, and Māori leadership.

Healthy Families Upper Hutt (HFUH) has initiated conversations with the Community Partnerships Team at Upper Hutt City Council to explore opportunities for embedding Cull to Plate within the local context. Early engagement with Mangaroa Farms has also begun, with a focus on building relationships, identifying shared aspirations, and aligning the kaupapa with community values and needs. These early discussions mark the next step in scaling a place-based solution that strengthens kai resilience, ecological restoration, and mana motuhake for communities across Te Awa Kairangi ki Uta.

Healthy Families NZ Objectives Addressed:

- Improving access to and the consumption of healthy kai and wai
- Increasing the use of mātauranga Māori, Kaupapa Māori approaches and regenerative practice as prevention solutions; and
- Improving mental health and wellbeing

Link to Six Conditions of Systems Change

Policies

Cull to Plate has prompted early systems change in the way food safety and pest management policy is understood and applied. Government agencies including Greater Wellington Regional Council (GWRC), the Department of Conservation (DOC), and MBIE have verbally expressed support for the kaupapa and have signalled flexibility in how existing wild game and pest control regulations may be interpreted to enable culturally grounded, community-led food distribution. With Mangaroa, these agencies are now engaging in conversations to support the establishment of a certified processing facility — a shift that could influence future policy settings around wild kai redistribution.

Practices

The initiative embeds tikanga Māori into the practice of hunting, harvesting, and food sharing. In Wainuiomata, hunters were guided by food safety principles and supported to distribute kai safely and respectfully via local networks. At Mangaroa Farm, the emphasis on formal certification means these practices are now being integrated into facility design, operational planning, and governance - setting a new precedent for tikanga-informed wild kai processing that meets regulatory standards.

The Community Partnerships Team at Upper Hutt City Council is working closely with HFUH to strengthen connections with local food banks, ensuring that future supply of wild venison is integrated into existing food distribution networks. This collaboration supports a long-term vision for sustainable kai access in Upper Hutt, embedding the kaupapa within community infrastructure and enabling enduring impact

Resource Flows

In the pilot phase, resources such as kai (wild venison), time, and transport were provided by volunteer hunters and supported by local marae and food hubs. With the development of a certified facility in Mangaroa Farm, new resource flows are being unlocked - including funding applications, land access, processing infrastructure, and equipment. These investments mark a shift from informal, volunteer-based redistribution toward sustainable, community-managed systems for wild food harvesting and distribution.

Relationships and Connections

Cull to Plate has strengthened connections between hunters, iwi, landowners, marae, foodbanks, and government agencies. These cross-sector relationships have deepened through regular hui, co-design processes, and collective problem-solving around logistics, safety, and tikanga. In Mangaroa Farm, these relationships are now driving the establishment of formal infrastructure, with shared leadership between whānau, Healthy Families, and technical experts across policy and compliance.

To support the next phase of development, HFUH is strengthening its relationship with the Deer Stalkers Association, who may assist with technical aspects of the culling and processing system. Ōrongomai Marae - home to one of the region's largest food banks - has expressed interest in receiving wild venison and is committed to following the necessary protocols for donated meat. Collaboration with Upper Hutt City Council's Community Partnerships Team has also enhanced access to local food distribution networks, ensuring smoother integration between Mangaroa Farm, food banks, and whānau, and supporting a more resilient and coordinated kai system.

Power Dynamics

This initiative is whānau- and hunter-led, with Māori values and leadership central to all decision-making. The role of Healthy Families Hutt Valley has been to support local leadership, broker relationships with policy agencies, and ensure equity is upheld throughout the process. At Mangaroa Farm, decision-making power remains with the collective of hunters, iwi, and landowners designing the processing facility — a clear example of shifting control from institutional systems to local, lived-experience-led leadership

Mental Models

Cull to Plate challenges dominant narratives that frame pest control and food insecurity as separate issues. It reframes culled animals as a taonga — a valuable resource that, when handled safely and with tikanga, can support both biodiversity and community wellbeing. By embedding Māori values in food and environmental systems, the initiative shifts perceptions of hunting, pest control, and food relief from deficit thinking to one of abundance, care, and intergenerational responsibility.

Next Steps:

- Support the Upper Hutt team to progress processing facility certification in Mangaroa.
- Continue engagement with mana whenua and iwi to embed tikanga Māori practices in the operational model.
- Co-develop community governance structures to oversee meat redistribution through pātaka systems.

Pātaka Kai – Sharing Shelves Expansion Across Te Awa Kairangi

The Pātaka Kai initiative builds on earlier work at Walter Nash Park, extending the visibility and coordination of community food-sharing shelves across Lower Hutt. In response to increasing kai insecurity and reliance on informal food support, Healthy Families Hutt Valley has supported the installation of five new shelves in neighbourhoods including Taita, Naenae, and Epuni.

Partnerships with local schools (such as Naenae Primary), community champions, and businesses (e.g. Countdown and Z Energy) have enabled the construction, resourcing, and maintenance of these shelves. A printed and digital map was developed to help whānau locate their nearest Pātaka Kai and understand how to contribute or access kai.

A sponsorship engagement plan, managed by HFHV, encouraged donations of materials and labour from local builders, including recycled timber from sites like Stokes Valley Men's Shed. This kaupapa reflects a systems shift away from charity-based food relief and toward shared, mana-enhancing community infrastructure grounded in tikanga Māori.

Healthy Families NZ Objectives Addressed:

- Improving access to and the consumption of healthy kai and wai
- Improving mental health and wellbeing
- Increasing the use of Kaupapa Māori approaches and regenerative practice as prevention solutions

Link to Six Conditions of Systems Change

Policies

This initiative challenges the current food system that relies heavily on emergency food provision by positioning Pātaka Kai as a community-owned model for local food resilience. Conversations have been initiated with Hutt City Council's urban planning and sustainability teams to explore how Pātaka Kai might be supported through policy or integrated into infrastructure planning - signalling early movement towards long-term systems change.

Practices

Pātaka Kai are grounded in values such as manaakitanga, koha, and whanaungatanga. Food is shared freely, without judgement, and accessed based on need or abundance. These shelves promote everyday practices of reciprocity and normalise community-based solutions over formal food relief systems.

Resource Flows

Pātaka Kai shifts the flow of food and materials by redirecting surplus kai from households, gardens, and businesses directly into neighbourhood-based hubs. New partnerships have enabled funding and in-kind support (materials, labour, kai donations), showing how localised resource sharing can reduce reliance on external food systems and emergency providers.

Relationships and Connections

Strong partnerships underpin each Pātaka Kai site. Schools, Marae and Churches have taken ownership as 'kaitiaki' of the Pātaka near their sites, while community leaders coordinate kai drops and connect with donors. The initiative has strengthened social cohesion by activating diverse groups around a shared kaupapa of food dignity.

Power Dynamics

By design, Pātaka Kai are community-led and community-governed, putting power in the hands of those most affected by food insecurity. Healthy Families Hutt Valley's role has been to amplify community voice, resource grassroots leadership, and facilitate systemic backing. This decentralises control and validates lived experience as expertise.

Mental Models

The initiative intentionally reframes food relief as an act of generosity and collective wellbeing rather than charity. As one community member shared, "I didn't feel embarrassed to take kai from the shelf because I've also dropped things off before. It goes both ways." This reflects a wider mental shift towards dignity, abundance, and whānau-centred wellbeing.

- Formalise community governance at select sites to ensure whānau ownership, sustainability, and culturally grounded kaitiakitanga.
- Develop a reporting mechanism for site usage, restocking trends, and community contributions to help demonstrate impact.
- Align with regional food strategies and Hutt City Council planning teams to advocate for pātaka inclusion in permanent infrastructure.

- Facilitate a Pātaka Kai wānanga to bring together site hosts and champions to share best practices, build collective momentum, and influence policy.
- Support new regions, such as Upper Hutt to adopt the model through shared resources and mentoring.

PHYSICAL ACTIVITY – Increasing physical activity

Wheels in Motion – Enabling Whānau-Led Access to Bikes and Cycling Confidence (Update)

Wheels in Motion sought to address systemic barriers to cycling participation for Māori and Pacific whānau in the Hutt Valley. Following local insights and a comparative analysis with South Auckland, the initiative identified that the existing system fails to serve those without secure bike storage, bike repair knowledge, or safe routes for tamariki and whānau.

Initial scoping included a community survey and stakeholder conversations to understand barriers, behaviours, and motivators related to cycling. The survey found that although 53% of households had five or more members, 73% of respondents cycled either rarely or never. The main barriers identified were lack of bike access (50%), safety concerns (39%), and time constraints (36%). Many also noted that cycling lacked cultural relevance, with some sharing that biking was not traditionally encouraged or accessible within their family or cultural upbringing. While most who did cycle used bikes for recreation or exercise, most trips were under 2km, reinforcing the potential for short, local rides if safe infrastructure and access were improved.

While the initiative did not move into full implementation, a significant system shift occurred through the insights gathered: rather than creating a parallel programme, the decision was made to disestablish the initiative and instead advocate for equity-centred design within existing cycling infrastructure and active transport strategies. This strategic withdrawal avoids duplication and refocuses attention on upstream advocacy and system-wide design that better includes underserved communities.

Community Storyboards Initiative – Completion and Future Opportunities (Update)

The Community Storyboards initiative has now reached a successful completion. HFHV worked in close partnership with Sue Rei from the Taita community and Corrin Elliot, Parks Asset Manager at Hutt City Council—both of whom provided strong support and demonstrated deep commitment throughout the project.

Community feedback has been overwhelmingly positive, with strong support for this unique storytelling approach as a meaningful way to celebrate local voices and histories. While some minor damage has occurred to a few of the storyboards, HFHV is actively exploring repair options and is in discussion with the manufacturers about trialling more durable materials for future installations.

Engagement with the community remains ongoing, with plans underway to identify and develop the next set of stories. Interest in the initiative continues to grow, with several community groups reaching out for guidance on establishing their own storyboards. Notably, HFHV has connected with a community member in Rongotai who is enthusiastic about launching a similar project to capture and share their local stories—signalling promising potential to scale and amplify the impact of this initiative.

Healthy Families NZ Objectives Addressed:

- Improving mental health and wellbeing
- Increasing the use of Kaupapa Māori approaches and regenerative practice as prevention solutions
- Increasing physical activity

Link to Six Conditions of Systems Change

Policy

While not directly influencing written policy, the Storyboard initiative contributes to a more enabling policy environment by demonstrating how public spaces can be used for culturally grounded, community-led storytelling. HFHV's collaboration with Hutt City Council (Parks & Reserves team) reinforces the value of embedding lived experience into park design and activation, aligning with council priorities around placemaking, community wellbeing, and local identity.

Practices

The initiative is shifting how storytelling and placemaking are practiced. Rather than top-down consultation, HFHV has modelled a co-design process where community voices drive the content, design, and purpose of physical infrastructure in public spaces. This participatory approach to narrative-building is now being sought by other communities as a practical model for celebrating local histories and identities.

Resource Flows

Through this initiative, HFHV has influenced how council resources (time, staff, and installation logistics) are directed toward community-led projects. Future conversations with suppliers around material durability also signal a shift in how procurement decisions may support longevity and resilience for community infrastructure. Additionally, community interest from Rongotai and other areas indicates new opportunities for resource sharing, mentoring, and replication.

Relationships & Connections

The Storyboard kaupapa has deepened relationships between HFHV, council, and community leaders especially with long-standing community advocate Sue Rei. The initiative has also opened new connections across Te Awakairangi and beyond, including community-to-community learning and requests for support from other regions. These relationships are critical for future co-design, replication, and support of similar projects.

Power Dynamics

By handing narrative ownership back to the community, the initiative rebalances power in how local histories are told and preserved. HFHV acted as a facilitator, not a lead author ensuring that the voices shaping the storyboards were those with lived and intergenerational connection to place. This approach promotes dignity, authenticity, and equity in public storytelling.

Mental Models

The initiative challenges traditional views of what public infrastructure is for - shifting thinking from purely functional or aesthetic purposes to platforms for identity, connection, and belonging. Storyboards have helped reframe how people see themselves in their community, particularly rangatahi who see their stories, ancestors, and spaces visibly represented. It plants the seed that community narratives belong not just in books or exhibitions, but in everyday places where people gather and move.

Next Steps:

HFHV planned next steps for the storyboards are:

- Establish a storyboard starter guide to support other communities (similar to Rongotai) to replicate the approach.

TOBACCO CONTROL – Reducing the Negative Impacts of Smoking.

Smokefree Policy Engagement and Advocacy

HFHV is actively collaborating with the HCC Policy team on the review of the Smokefree Outdoor Public Places Policy. Key focus areas emerging in this review include:

- The significant increase in vaping retail outlets-doubling over the past two years-and the concentration of these stores in lower decile communities. This has prompted discussion around the potential for implementing a cap on the number of such outlets.
- The proposal to establish smokefree and vape-free “green belt” zones around school drop-off areas to better protect tamariki and whānau.
- The review process is scheduled to be completed by June 2026.

Community Engagement and Sector Collaboration:

The HFHV team recently attended the launch of *Tūpeka Kore - The Whakapapa of Māori Tobacco Control in Aotearoa New Zealand*, a documentary that honours the legacy of Māori leadership in progressing Smokefree Aotearoa 2025. The event was held at Wainuiomata Marae-a significant location that hosted several of the early hui instrumental to the smokefree movement. HFHV is proud to have supported Takiri Mai Te Ata in the development of this documentary and associated support tools for Health Coaches.

Strategic Contributions to Regional and National Tobacco Harm Reduction Efforts:

HFHV is actively contributing to the Regional Stop Smoking Steering Group. Data provided by HFHV, including the mapping of tobacco and vape outlets, is being utilised to inform and strengthen the group’s strategic planning and advocacy efforts.

Tobacco Control In Upper Hutt City

Healthy Families Upper Hutt (HFUH) met with Kōkiri Marae members of the Regional Stop Smoking Service (RSSS) and connected with Ōrongomai Marae to strengthen the number of Quit Smoking referral for Upper Hutt. This led to the establishment of a weekly clinic within the marae's health services where and the expansion of clinical hours from two hours to five hours across two days to better meet local need.

HFUH will also support the RSSS team to deliver education sessions in local schools focused on the harms of vaping. In addition, HFUH is working with Upper Hutt City Council on their Smokefree Policy and implementation plan. This will be undertaken with guidance from HFHV and Tākiri Mai te Ata (Kokiri Marae).

Systemic Drivers of Smoking and Tobacco Harm – National Collaboration

HFHV recently participated in a co-lab workshop led by the University of Otago, focused on the systemic drivers of smoking and tobacco harm in Aotearoa. The *Six Conditions of Systems Change* framework was introduced during the workshop, with Healthy Families acknowledged for its leadership in adopting and applying this model in practice.

HFHV contributed by sharing insights and learnings from our application of the framework, highlighting its impact in driving meaningful change and reducing smoking-related harm within our community. This contribution supported the workshop organisers in shaping the direction of future work and informed the ongoing development of a national pathway for addressing tobacco harm through systems change.

Healthy Families NZ Objectives Addressed:

- Reducing the negative impacts of smoking (aligning with Smokefree Aotearoa 2025 and future strategies)
- Improving mental health and wellbeing
- Increasing the use of Kaupapa Māori approaches and regenerative practice as prevention solutions

Link to Six Conditions of Systems Change

Policies

HFHV is partnering with Hutt City Council on the Smokefree Outdoor Public Places Policy Review to provide advice on the following:

- Exploring caps on vape store proliferation-particularly in lower-decile areas disproportionately affected by tobacco harm.
- Proposing smokefree/vapefree buffer zones, “green belt areas”, around school drop-off areas to better protect tamariki and whānau, and
- Engagement with the policy team at Upper Hutt City Council has opened conversations to prioritise the review of their Smokefree Policy.
- Working with the Regional Stop Smoking Steering Group has created a collective approach to aligning to Mana Whenua policies on smokefree kaupapa.

These policy conversations reflect a systems shift from reactive regulation to proactive prevention.

Practices

- HFHV's contribution to the Regional Stop Smoking Steering Group includes the use of mapped data on tobacco and vape retailers to guide evidence-based planning and advocacy. We have also supported Tūpeka Kore: The Whakapapa of Māori Tobacco Control documentary, which is a tool for health coaches. This further demonstrates a change in practice where storytelling, culture, and lived experience are integrated into prevention approaches.
- HFUH connection with Ōrongomai Marae and Tākiri Mai te Ata which has enabled a increase in the weekly quit coach clinics in Upper Hutt.

Resource Flows

- HFHV's leadership in data gathering and analysis (e.g. outlet mapping) ensures that resources, both financial and operational are being directed into areas that help inform equity and intelligence. Furthermore, support tools for health coaches developed alongside the documentary provide tangible resources that strengthen frontline health promotion and smoking cessation efforts.

Relationships and Connections

- HFHV is fostering deep, cross-sector relationships—with local government agencies, regional steering groups, national research institutes, and community organisations such as Takiri Mai Te Ata.
- The documentary launch at Wainuiomata Marae strengthened the trust and collaboration HFHV's with individuals and the organisations involved in bringing the documentary to life.
- HFUH connection with the Access and Choice team at Te Awa Kairangi Health Network will create opportunities for relationships with local health practitioners.

Power Dynamics

- HFHV has continued to elevate the voice of communities in decision-making processes—such as through the proposed school zone policy and vape store caps.
- The use of storytelling and Indigenous-led narrative (as seen in Tūpeka Kore) prompts a shift from traditional power dynamics through centring Māori leadership, whānau experiences, and cultural legitimacy in tobacco control.
- The efforts show a mechanism to redistribute influence away from the tobacco industry and toward communities advocating for health equity.

Mental Models

- Participation in the University of Otago co-lab workshop demonstrates HFHV's thought leadership in systems thinking, contributing to a national programme on how tobacco harm is understood and addressed.
- By framing smoking not just as a health issue, but as a symptom of wider structural and commercial determinants, HFHV is actively helping to shift institutional mindsets.
- In Upper Hutt kaimahi from the Marae are now seeing quit coaches to support their hauora journey which will also better support their ability to serve their community.
- The growing recognition of environmental, cultural, and community-based protections (like smokefree school zones) reflects a mental model shift from individual responsibility to systemic accountability.

Overall Impact

Together, these six areas of change show how HFHV is driving a collective shift in the tobacco and vaping landscape by using a more connected, culturally grounded, and equity-focused approach. Through the strategic partnerships, data-informed advocacy, community-led storytelling, and policy influence, HFHV is helping to embed prevention at every level of the system. This work is reshaping how harm is understood, where power sits, and how solutions are developed centring on the voices, experiences, and leadership of those most affected.

NEXT STEPS:

HFHV planned next steps in the tobacco control space over the next 12 months are:

- Support and contribute to the policy review with Hutt City Council and Upper Hutt City Council along with other councils across the region.
- Maintain active participation in regional / national steering groups.
- Deepen systems thinking in national co-design work.
- Advocate for wider understanding of the impact of tobacco on communities
- Share the Smokefree impact and journey of HFHV and stakeholders over the past 11 years

ALCOHOL – Reducing Alcohol Related Harm

Alcohol Harm Reduction – Policy, Partnerships, and Innovation

HFHV in collaboration with the HCC Policy Team, has played a key role in influencing systems-level change within the policy environment. This collaboration has led to a commitment that future communications related to the HCC Alcohol Policy review will incorporate more neutral, inclusive, and community-minded language.

HFHV has also partnered with the HCC Parks and Reserve team to design strength-based signage promoting alcohol-free messaging for sports clubs whose fields are not formally designated as alcohol-free zones. The initial signage has been developed for Wainuiomata Rugby and Wainuiomata Rugby League Clubs, with a focus on de-normalising alcohol in public, and building a safer, more supportive environments for rangatahi, tamariki, whanau and players alike.

Additionally, HFHV are in discussions with the Te Whatu Ora (TWO) Alcohol Harm Prevention Team and CAYAD Auckland regarding the *Hide Your Bar* initiative. These conversations are focused on identifying, canvassing, engaging and connecting local sports clubs interested in piloting the initiative as part of a broader strategy to reduce alcohol-related harm within community sport settings.

Healthy Families NZ Objectives Addressed:

- Reducing alcohol related harm
- Improving mental health and wellbeing

Link to Six Conditions of Systems Change

Policies

- HFHV's collaboration with the Hutt City Council (HCC) Policy Team has resulted in a commitment to revise the framing of future public communications around policy reviews.
- This reflects a significant systems shift in the Council's approach to communication and community engagement during policy reviews-demonstrating a move toward more neutral, values-aligned language that better supports community voice, inclusion, and meaningful participation.

Practices

- HFHV is working with the HCC Parks and Reserves team and local sports clubs to implement strength-based Whānau Friendly Zero % signage in spaces not formally designated as alcohol-free areas.
- This practice represents a positive shift toward elevating community voice to create safer, whānau-friendly environments. It supports the de-normalisation of alcohol consumption in public spaces and promotes health and wellbeing-particularly in family-focused settings such as sports fields.

Resource Flows

- Through the design and installation of signage and resources (e.g. funding, design expertise, and council infrastructure) this is being directed toward preventative approaches to alcohol harm.
- Discussions with Te Whatu Ora Alcohol Harm Prevention Team and CAYAD Auckland around the Hide Your Bar initiative targets resource allocation to support behavioural change within community and sport system.

Relationships & Connections

- HFHV continues to act as a connector and facilitator between local government, community groups, and national-level partners (e.g., Te Whatu Ora, CAYAD, National Sports Organisations).
- These collaborations enable shared ownership and alignment of values across sectors, helping build collective momentum for addressing alcohol-related harm at multiple levels.

Power Dynamics

- The policy team's adoption of more community-minded language reflects a shifting power dynamic, where community perspectives are influencing institutional processes.
- By supporting clubs like Wainuiomata Rugby and Wainuiomata Rugby League in creating their own alcohol-free environments, HFHV is empowering local leadership to set community standards—even in the absence of formal regulation.

Mental Models

- The initiative challenges traditional attitudes about alcohol in sports settings by reframing alcohol-free environments as strength-based, Whānau-Friendly, and Culturally Safe.
- Conversations around "Hide Your Bar" and alcohol visibility in club environments are contributing to a growing shift away from alcohol-normalisation in community sport, promoting a friendlier—health setting.

Overall Impact

Together, these six areas of change show how a holistic and strategic shift in how alcohol harm is addressed in community and sport settings. Through influencing policy language, embedding strength-based practices, redirecting resources toward prevention, strengthening cross-sector relationships, empowering local leadership, and challenging entrenched norms around alcohol, HFHV is contributing to the creation of safer, and more inclusive environments. These shifts reflect a system that is becoming more responsive to community voice, culturally grounded, and focused on long-term wellbeing.

NEXT STEPS:

HFHV planned next steps in the alcohol harm reduction space over the next 12 months are:

- Support and influence alcohol policy review across the region and nationally.
- Expand strength based “Whanau Friendly - Free of Alcohol” to additional clubs and spaces.
- Expand Hide the Bar Pilot
- Strengthen cross-sector partnerships
- Advocate for wider understanding of the impact of alcohol related harm on communities
- Share the Alcohol Harm Reduction impact and journey of HFHV and stakeholders over the past 11 years

HEALTH & MENTAL WELLBEING – Improving Mental Health and Wellbeing

Youth Athlete Development and Person-First Advocacy in Sport - Using Insights to Shape Systems Around Young People

HFHV is leading systems change in youth sport by elevating the lived experiences of rangatahi and embedding their voices into the structures that shape their development. As part of the Wellington Rugby League ORCAS PoD programme, HFHV facilitated two wānanga with 14-year-old participants, identifying key stressors and mental health challenges that tamariki face in both sport and daily life. Rather than acting as a passive evaluator, HFHV co-designed the insight process and worked alongside coaches, players, and organisers to ensure the data directly informed the redesign of the competition format and development pathway - creating a system that better serves the holistic needs of young athletes.

This mahi reflects HFHV’s role as a systems broker, connecting community voice to institutional decision-making, and helping sporting bodies reimagine athlete development through a wellbeing lens. These insights will be presented at the upcoming Nuku Ora CEO Forum, contributing to regional alignment around athlete-centred sport.

Following the success of this initiative, HFHV is set to expand the wānanga approach to the Under-16 and Under-18 cohorts in August - building a consistent, values-based pathway that reflects rangatahi aspirations across multiple age groups.

Advocating the Person-First Approach in High Performance Sport

Building on its insight-led approach, HFHV has taken a national advocacy role by championing the Person-First Approach in high-performance sport environments. Drawing on its work with

community athletes, HFHV presented at the High-Performance Sport New Zealand (HPSNZ) Core Skills Workshop in May 2025, promoting the idea that athlete wellbeing, identity, and mental health must be foundational, not peripheral to performance models.

HFHV's involvement helped bridge the gap between grassroots prevention and elite sport systems, demonstrating how rangatahi insights from the Hutt Valley could inform national high-performance frameworks. While several codes are beginning to adopt this thinking, HFHV's presence in these spaces ensures the kaupapa stays grounded in equity and lived experience, not just policy ambition.

Healthy Families NZ Objectives Addressed:

- Increasing physical activity
- Improving mental health and wellbeing
- Increasing the use of mātauranga Māori, Kaupapa Māori approaches and regenerative practice as prevention solutions

Link to Six Conditions of Systems Change

Policy Change

HFHV's insight-led approach is prompting a shift in how competition formats and youth development pathways are designed - moving away from traditional, performance-centric models toward systems that centre mental wellbeing, hauora, and youth voice. By embedding these insights into regional conversations (including the upcoming Nuku Ora CEO Forum), HFHV is influencing policy directions that better align with national strategies such as *Balance is Better*. This is helping reframe sport not just as a performance domain, but as a platform for wellbeing.

Practice Change

HFHV is embedding athlete voice and wellbeing into the delivery of youth development programmes through a series of structured workshops. These are not one-off engagements, but part of an ongoing practice of co-design and responsiveness. This approach is being directly applied to programme adaptation and represents a scalable model that can be adopted by other codes and communities.

Resource Flows

A tangible shift is emerging in how leadership time, facilitator resource, and organisational focus are being allocated — from purely performance and skill acquisition toward wellbeing and character development. HFHV's strategic facilitation has helped redirect energy, staffing, and decision-making toward athlete mental health, identity, and connection. Interest from bodies like High Performance Sport NZ signals the potential for sustained investment in prevention-aligned, wellbeing-first development strategies.

Relationships & Connections

This initiative is strengthening relationships across the sport development system. HFHV is acting as a connector between local youth, community sport leaders, and national bodies. By linking grassroots insights to high-performance conversations, the initiative is creating a more connected and responsive system. These relationships also foster trust, allowing for co-design and shared accountability between levels of the system that are often siloed.

Power Dynamics

HFHV is helping rebalance decision-making power within the sport system by elevating youth voice as legitimate expertise. Engaging Under-14, -16, and -18 players in shaping programme design puts those most affected by the system at the centre of the change process. At the same time, HFHV's national-level advocacy is challenging long-held power structures in high-performance sport that prioritise elite outcomes over wellbeing, championing a more equitable approach to athlete development.

Mental Models

A foundational shift is underway in the way youth sport is conceptualised. HFHV is helping move the sector from a "performance-at-all-costs" model toward one that embraces sport as a tool for mental, emotional, and social wellbeing and connection. Through storytelling, evidence, and sector engagement, HFHV is helping reshape how sport is understood—a space where identity, hauora, and whanaungatanga are core to development and success.

Overall Impact

Together, these six areas of change show how HFHV's approach is not just delivering a programme—it is helping to transform the sport and wellbeing ecosystem, making it more inclusive, equitable, and centred on what truly matters to people.

NEXT STEPS:

HFHV planned next steps in the mental wellbeing space over the next 12 months are:

- Expand wananga for age groups in youth sport.
 - Present insights at regional level.
 - Strengthen person first approach in High Performance Environments
 - Support System-Level Alignment Between Grassroots and High-Performance Sport
 - Advocate for wider understanding of the impact of mental wellbeing harm on communities
 - Share the mental wellbeing impact and journey of HFHV and stakeholders over the past 11 years
-

Healthy Families Hutt Valley

Provider name	Hutt City Council
Provider number	438409
Contract number	351586/00
Contract Value	\$908,201.56

Report on expenditure against budget

1 January - 30 June 2025

(Due 20 July 2025)

Planned FTE's and costs	Actual Expenditure to date
Salary-related costs:	
Total FTE: (Includes \$20k contribution to national role)	\$636,401.31
Direct costs:	
Action budget (provide an outline of each initiative used for action budget and the amount)	\$28,590.28 (remaining \$51,409.72)
Indirect costs:	
Management overheads	\$80,382.55
ACC Kiwisaver contributions	\$13,405.97
Holidays and sick leave	Included in Salary related costs
ICT costs	Included in Management overheads
Capital purchases (laptops/computers)	Included in Management overheads
Meeting & Leadership Meeting Expenses	Included in Management overheads
Marketing Costs	\$0

Communication technologies	\$2,039.56
Lease for premises and office supplies	\$35,292.78
Printing & Stationary & General Costs	\$4297.13
Recruitment & Uniform	\$0
Professional development	\$0
Motor vehicle lease and expenses	\$0
Accommodation, travel and fuel	\$6,789.54
Total costs (as of 30 June 2025)	\$726,816.57
Total surplus (as of 30 June 2025)	\$102,655.99
Total surplus funding available for future reinvestment (including underspend from previous reporting periods)	

Please provide an overview of any successful Action Budget proposals.	
Allocation	Amount
Pataka Kai Materials, labour, co-design wānanga, signage, community engagement, and map development to activate new Pātaka Kai sites across Lower Hutt. Includes build costs, hui facilitation, and collateral.	\$21,000
Cull to Plate Programme design, upskilling and training, processing, piloting, materials and evaluations	\$20,000
Reimagining Physical Activity Programme design and community engagement.	\$19,000
	\$60,000
Please provide an overview of any re-investment of surplus underspend that has been reinvested/spent during this reporting period (and previously agreed to by Health NZ)	
All plans relating to re-investment of surplus underspend will be discussed with Te Whatu Ora and approved as per a reinvestment plan.	

Note: Any underspend at the end of the reporting period will require a Reinvestment Plan to be completed and approved by Health New Zealand.

Please email your report as a separate document to the Performance and Monitoring Team:
Performance.Reporting@health.govt.nz and a copy to Lucy.Kingsbeer@tewhatuora.govt.nz

From: Lucy Kingsbeer <lucy.kingsbeer@tewhatuora.govt.nz>
Sent: Wednesday, 9 July 2025 11:35 am
To: George Lajpold
Cc: Adrienne Moor
Subject: [EXTERNAL] RE: End Of Year Finances and Underspend

Kia ora George,

Yes, at the meeting Leanne and I discussed with Hutt City Council that we may recover surplus funds for the 24/25 FY (surplus funds at 30 June 2025).

We will have a further discussion once the reports have been submitted on 20 July.

Thanks Lucy

-----Original Message-----

From: George Lajpold <George.Lajpold@huttcity.govt.nz>
Sent: Wednesday, 9 July 2025 11:22 am
To: Lucy Kingsbeer <lucy.kingsbeer@tewhatuora.govt.nz>
Cc: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Subject: End Of Year Finances and Underspend

Kia ora Lucy

I hope all is well in your world.

I'm getting in touch on behalf of Adrienne to seek clarification around the expectations for any potential underspend in the Healthy Families Hutt Valley budget for the 2024/2025 fiscal year.

During our end-of-year review with our Finance partner this morning, it was mentioned that any remaining underspend at year end may need to be returned to Te Whatu Ora. We just wanted to check in with you to confirm your understanding of what was agreed during the hui about six weeks ago with yourself, Adrienne, Andrea, and Leanne.

Appreciate your guidance on this.

Ngā mihi nui



George Lajpold
Practice Lead (Healthy Families Hutt Valley)

Hutt City Council, Pelorus Trust Sports House, Hutt Park, Seaview, Private Bag 31912, Lower Hutt 5040, New Zealand
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From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: Wednesday, 9 July 2025 9:55 am
To: Adrienne Moor
Subject: [EXTERNAL] HF Hutt Valley Contract Variation - price uplift

Mōrena Adrienne,

I have just checked the status of the contract variation for HF Hutt Valley and it has yet to be signed. It was sent to Andrea on 1 July after we changed the signatory from Jo Miller to Andrea. I have also sent an email to Andrea following up.

The contract needs to be signed and activated before 20 July – this is when the first payment is due to be released. Can you please follow up with Andrea.

Also, thanks for confirming those interviews. Look forward to seeing you Monday morning.

Lucy Kingsbeer

Principal Service Development Manager – Healthy Families NZ
Community Wellbeing and Harm Reduction
Starting Well, Planning Funding and Outcomes

s7(2)(a) | lucy.kingsbeer@tewhatauora.govt.nz



Health New Zealand | Te Whatu Ora

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From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: Wednesday, 23 July 2025 8:19 am
To: Adrienne Moor
Cc: George Lajpold
Subject: RE: [EXTERNAL] Re: PMR Jun 2025

Morning, yes Friday is fine or next week is also fine 😊 Maybe aim for the end of the month and then reach out if you need additional time.

-----Original Message-----

From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Sent: Tuesday, 22 July 2025 9:41 pm
To: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>; George Lajpold <George.Lajpold@huttcity.govt.nz>
Subject: Re: [EXTERNAL] Re: PMR Jun 2025

Perfect thanks e hoa. Actually would shifting to delivery by Friday be ok? Adrienne Moor

Head of Connected Communities

Hutt City Council, Pelorus Trust Sports House, 93 Hutt Park Road, Lower Hutt Central 5010

P: M: s7(2)(a) W:

<https://aus01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.huttcity.govt.nzimportant%2F&data=05%7C02%7CAdrienne.Moor%40huttcity.govt.nz%7Cd650e9d90e654757c11c08ddc95d174d%7Cf4e71c3050dd4da7936331eefa6b2b5f%7C0%7C0%7C638888123919763988%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIiIAiOiJXaW4zMilslkFOLjoiTWfPbClslldUljoyfQ%3D%3D%7C0%7C%7C%7C&sdata=ROcSkOW8SqZwK%2BaxsM0bSD5NQIUjIY8hxBOPMlii%2B0%3D&reserved=0>: The information contained in this e-mail message may be legally privileged or confidential. The information is intended only for the recipient named in the e-mail message. If the reader of this e-mail message is not the intended recipient, you are notified that any use, copying or distribution of this e-mail message is prohibited. If you have received this e-mail message in error, please notify the sender immediately. Thank you

From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: 20 July 2025 20:42
To: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Subject: [EXTERNAL] Re: PMR Jun 2025

Kia ora Adrienne

Happy to approve the extension as I acknowledge the team are under resourced in terms of a communications function as well as a Manager. I will let our performance and monitoring team know and if you need additional time, then just get in touch as it's not an issue to provide more time to take the pressure off yourself and the team.

Thanks Lucy

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From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
 Sent: Sunday, July 20, 2025 6:27:50 PM
 To: Lucy Kingsbeer <lucy.kingsbeer@tewhatauora.govt.nz>
 Subject: PMR Jun 2025

Kia ora e hoa,

Just a quick touch-base to request, if possible, a 3-day extension for our HFHV Performance Management Report, submitting no later than Weds 23 Jul 2025? Due resourcing shortfalls within the team particularly for the Manager and Strat Comms Lead we are currently facing challenges in meeting the original deadline without compromising the PMR's quality and accuracy.

We remain committed to delivering our best work that meets our usual standards and aligns with your expectations. An extension to Weds 25 Jul 2025 would allow us the necessary time to finalise the key components and ensure a robust output.

I appreciate your understanding and consideration of this request. Please let me know if you'd like to discuss this further or if there are any implications we should be aware of.

Ngā mihi,
 A

Adrienne Moor

Head of Connected Communities

Hutt City Council, Pelorus Trust Sports House, 93 Hutt Park Road, Lower Hutt Central 5010

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From: George Lajpold
Sent: Tuesday, 20 January 2026 1:43 pm
To: Lucy Kingsbeer
Cc: Adrienne Moor; Charlotte Goodall
Subject: Health Families Hutt Valley - Performance Monitoring Report July - December 2026
Attachments: HFHV Performance and Monitoring Report 1 July - 31 December 2025-Final.docx; HFHV Financial Report 1 July - 31 December 2025v3-Draft.docx; HFHV Comms Plan Sept '25 - March '26 (1).pdf; Communications Appendices.docx; HFHV Social Media 2025.pdf; HFHV Business Plan Pillars 2025-2026.pdf; 2023-2026 HFHV - Strategic Narrative.pdf; HFHV Business Plan FY 2026-Final.docx

Kia ora Luce

Firstly, thank you for the ongoing support you have given Adrienne, myself and the wider team throughout this process - Once again it has been really appreciated.

Please find attached Healthy Families Hutt Valley's July 2025 to December 2025 Performance Monitoring Report along with the supporting documentation.

- Performance Monitoring Report
- HFHV Strategic Narrative document 2023-2026
- HFHV Business - Implementation Plan FY25/26
- HFHV Business Plan Pillars 2025-2026
- HFHV Financial Report 1 Jul - 31 Dec 2025
- Communication Appendices
 - Communication Appendices Jul - Dec 2025
 - HFHV Social Media Posts Jul - Dec 2025

This report captures the breadth of our mahi across our portfolios and highlights the learnings, shifts, and relationships that have shaped our work over the first half of this year.

I am again - incredibly proud of what the team has achieved in collaboration with our partners and community during this reporting period.

We look forward to receiving your reflections and feedback on the report.

Ngā mihi nui Luce

George Lajpold
Practice Lead (Healthy Families Hutt Valley)

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Healthy Families Hutt Valley

Provider name	Hutt City Council
Provider number	438409
Contract number	C1132
Contract Value	\$505,740.31 GST excl – 1 Jul 25 to 31 Dec 25. \$581,601.34 GST incl

Report on expenditure against budget

1 July – 31 December 2025

(Due 20 January 2026)

Planned FTE's and costs	Actual Expenditure to date
Salary-related costs:	
Total FTE: 5 FTE <i>Two contract FTEs joined the team in Dec 2025.</i> <i>Please report on the total number of FTE in the team over the reporting period. In your PMR, provide an update on vacancies, recruitment etc.</i>	\$182,176.16
Direct costs:	
Action budget <i>(provide an outline of each initiative used for action budget and the amount – separate table)</i>	\$29,841.84 \$40,000.00 (Invercargill Kai Initiative)
Indirect costs:	
Management overheads	\$43,775.00
ACC Kiwisaver contributions	\$4,945.58
Holidays and sick leave	s7(2)(a)
ICT costs	
Capital purchases (laptops/computers)	
Meeting & Leadership Meeting Expenses	

Marketing Costs	
Communication technologies	\$9.31
Lease for premises and office supplies	\$17,930.44
Printing & Stationary & General Costs	
Professional development	
Motor vehicle lease and expenses	
Accommodation, travel and fuel	\$1,438.54
Total costs (as of 31 December 2025)	\$318,031.03
Underspend (as of 31 December 2025) <i>Surplus accrued 1 July – 31 December 2025</i>	\$263,570.31
Underspend carried over from previous years	\$178.146.00
Total - Underspend	\$441,716.31

Please provide an overview of any successful Action Budget proposals.	
Allocation	Amount
Pataka Kai Materials, labour, co-design wānanga, signage, community engagement, and map development to activate new Pātaka Kai sites across Lower Hutt. Includes build costs, hui facilitation, and collateral.	\$20,000
Grow A Garden Costs associated with an 8 week grow a garden pilot	\$5,000
Kia Ika Costs associated with securing additional staff capacity (of 20 hours per week for 6 months) to progress and deliver this project	\$20,000
Cull to Plate Programme design, upskilling and training, processing, piloting, materials and evaluations	\$20,000
Reimagining Sports Costs associated with piloting a new approach to community-led rec, sports and play at Fredrick Wise Park; working in Partnership with Wainuiomata Marae	\$20,000
Action Budget	\$85,000
Please provide an overview of any re-investment of surplus underspend that has been reinvested/spent during this reporting period (and previously agreed to by Health NZ)	
Healthy Families Hutt Valley has agreed to Health New Zealand discontinuing quarter three and four payments for this contract year. Accordingly, as agreed, the underspend from quarters one and two will be utilised to fund staff costs for quarters three and four for this contractual year. At this stage preliminary analysis suggests a marginal underspend at the end of the year, but this is subject to some risk including expected staff attrition over coming months as the programme	

approaches its closure in Jun 2026. Healthy Families Hutt Valley proposes to undertake a full analysis in early July 2026 of the full results for the financial year, to determine the actual revenue and costs of the programme, any residual underspend or overspend. At this point we will provide Health NZ with advice regarding forward options for any residual funding.

Please email your report as a separate document to the Performance and Monitoring Team: Performance_Reporting@health.govt.nz and a copy to Lucy.Kingsbeer@tewhatauora.govt.nz or emma.solomon@teakawhaiora.nz depending on your relationship manager.

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Provider name	Healthy Families Hutt Valley
Provider number	438409
Contract number	351586/00

Performance Monitoring Report

1 July – 31 December 2025

(Due 20 January 2026)

Section 1: Healthy Families Hutt Valley 'business as usual'

Please provide a narrative report that includes:

1. Leadership

An update on how the Healthy Families Hutt Valley (HFHV) team have utilised community leadership to further the objectives and goals of this initiative. This narrative report should include:

- An update on your Strategic Leadership Group, including meeting(s) dates, and membership *and/or*
- An update on how the Healthy Families Hutt Valley team have partnered with leaders in lieu of a Strategic Leadership Group.
- Examples of how your Strategic Leaders have leveraged their influence and/or accelerated your work in this reporting period. Please include their role/organisation alongside these examples.
- How you have engaged in effective participation and partnership with Māori.

Strategic Leadership Group

During this reporting period HFHV has provided advice and supported the HFHV Strategic Leadership Group (SLG) through two meetings – in September and December. (Membership for this Group can be found on the HFHV Business Plan - appendix)

The September meeting incorporated a mix of operational and strategic discussion covering strategic context, progress and successes against the work programme agreed in June, and preliminary discussions on SLG respective members' longer-term views and interests in HFHV kaupapa (i.e., system innovation supporting proactive chronic disease prevention).

The December meeting spoke to the mahi HFHV has been leading over the calendar year. It also covered both operational and strategic matters that included context for Hutt City's new Council, work programme progress, new initiative proposals and an SLG round-table.

In December 2025 the group endorsed introducing the following priorities onto the work programme:

- **Pataka Kai Expansion (New Initiative)** - establishing 10 further Pātaka distributed across Te Awa Kairangi. Sites were selected based on strong community feedback, alignment with

Council neighbourhoods of interest, and established local relationships. This is in addition to the 8 that have already been distributed across the community.

- **Grow a Garden (New Initiative)** – The *Grow a Garden* online game has gained huge popularity worldwide, including more than 200,000 in New Zealand. Its success demonstrates the powerful impact of gamified learning. Building on this momentum, HFHV will launch a new initiative that will bring this experience to life for 60 students from a local kura, blending digital and real-world learning.

The next 6 months will be focussed on delivery and impact reporting on Healthy Families Hutt Valley outcomes for the year, two meetings remain for this period in March and June 2026.

Partnering with Māori

HFHV has continued to remain committed to deepening the trusted and respected relationships we hold with iwi and Māori across the rohe. Our partnership with Mana Whenua and marae has continued to draw energy and resource that focusses on a united hauora approach for Māori.

Mana Whenua have continued to be represented on SLG ensuring that Te Ao Māori is reflected in both HFHV governance and strategic direction. Their input is valued has continued to be influential in shaping HFHV strategic priorities and work programme.

HFHV has continued to progress key Kaupapa alongside Mana Whenua and Hapori Māori Partners:

Kōkiri Marae

HFHV remains a strong supporter of the Hauora Māori work being led by Kōkiri Marae and Tākiri Mai Te Ata, walking alongside them in initiatives that benefit both the local and wider community. This has included hosting the monthly Regional Stop Smoking Steering Group and working with Takiri Mai Te Ata on the united approach to Smokefree environments both locally and nationally. HFHV have also reached out to Kokiri Marae gauging their interest in supporting the Tia Whānau (formerly-Cull to Plate) initiative.

UHCC-HF have worked alongside Takiri Mai Te Ata and the Regional Stop Smoking Steering Group to understand the barriers of supporting whānau in Upper Hutt and sessions have started with kaimahi from Ōrongomai, with one completely quitting.

Wainuiomata Marae

HFHV has been working alongside Council's Rec, Sport and Play team, and in partnership with Wainuiomata Marae to explore opportunities to work more closely with the Marae to support community-led activation of Fredrick Wise Park. This is an initiative prioritised by SLG onto the HFHV work programme with a small activation budget of \$20,000 to support the pilot activity. In this quarter HFHV participated in a wānanga with representatives from Te Rūnanganui o Te Atiawa (who are modelling the concept), Wainuomata Marae, Council, Nuku Ora and Sports NZ to discuss the opportunity. HFHV has met subsequently with the Marae to better understand their context, including their foundational work and priorities in train. Further work is needed to determine if this mahi is a priority for our Marae partner, and if so, the scope, approach and timing of the pilot.

HFHV's in collaboration HCC SRP with has also developed and worked in collaboration with Wainuiomata Marae and Te Rito Maioha (TRM) Training through the 'A Better Me' initiative. This initiative has deepened connections between rangatahi, their culture, and their own identity.

Grounded in Te Whare Tapa Whā, Te Whakaruruhau, and gratitude. The programme uses karakia, kōrero, and reflective activities to help young people explore their strengths, resilience, and whakapapa-reframing wellbeing as cultural reconnection. Together with ongoing engagement, youth insight surveys, and marae-based learning, these efforts are cultivating a stronger network of wellbeing advocates who understand that mental health is a shared, relational responsibility.

The response to this initiative has been well received by the rangatahi, Kaiako, the Marae and parents. The rangatahi have spoken positively to the changes they have felt and seen in themselves through this programme and the work with TRM and parents have spoken positively on the shift they have seen in their children – ‘anger has been replaced with reflection’ – ‘my son is showing a deeper appreciation’ – ‘he is a happier person with more confidence’

Ōrongomai Marae

The Smokefree mahi UHCC-HF has done in walking alongside and partnering with Kōkiri Marae and Ōrongomai Marae, has resulted in an expanded weekly quit-coach clinic (from two to five hours) and increased school-based vaping-harm education across the community

Ōrongomai have also been involved and showed their appreciation in the Tia Whānau initiative, receiving part of the first delivery of meat for their kai bank.

Community Leadership In Action

Over the past 6 months the HFHV team has continued to nurture relationships and strengthened connections with a number of regional and national steering groups, regional partnerships, community connections and supporting Hutt City Council’s and Upper Hutt City Councils health related strategic priorities. (More detail can be found in the Business Plan – appendix)

Key highlights for this period include:

Over the 6 months, the HFHV team has worked to amplify systems change focussing on transforming local initiatives into national exemplars of prevention, equity, and community leadership. Across tobacco control, alcohol harm reduction, physical activity, and mental wellbeing, HFHV’s mahi has deepened its reach and influence by shifting from initiative delivery to systemic amplification.

Through kaupapa such as *Cull to Plate*, *Kirikiti*, *All Star of the Week*, *Pātaka Kai*, and *Hauora in Sport*, *Alcohol and Tobacco harm reduction and HFHV Te Whakaruruhau framework*, HFHV has influenced how communities experience wellbeing - making healthy environments, cultural connection, and prevention not only possible but celebrated. These initiatives are now informing regional policy, inspiring replication across other Healthy Families sites, and drawing national attention from agencies seeking models of practice that centre tikanga, equity, and collective impact.

This year marks a turning point where HFHV’s work has not only created change locally but inspired wider systems transformation regionally and nationally, including influencing other Healthy Family teams. From councils prioritising smokefree and alcohol-free policies, to sports organisations embedding wellbeing into coaching education, and marae reconnecting rangatahi to identity through *A Better Me* - each initiative demonstrates how grounded, co-designed practice scales into movement. HFHV’s leadership continues to amplify community leadership, shift power toward community solutions, and model how cross sector alignment turns insight into sustainable action. The amplification of these initiatives affirms a clear truth: when communities lead through their own

stories, the ripple effects extend far beyond Te Awa Kairangi, shaping national narratives of wellbeing, resilience, and belonging.

2. Partnership and engagement

An overview of how members of the Healthy Families Hutt Valley workforce have strengthened and built partnerships with other Healthy Families NZ location teams, and/or how members of the Healthy Families Hutt Valley workforce have contributed to Healthy Families NZ Communities of Practice and Te Kahui Māori. Please utilise the table below:

Name	Role	Contribution
George Lajpold	Practice Lead	• Since April 2025 George has supported overall leadership of the team, working closely alongside Council leadership. This includes participating in group leadership, providing reporting updates and providing some pastoral care to the wider HFHV team. • George continues to strengthen HFHV's relationship with TWO/HNZ by providing regular initiative updates, implementation planning and supporting the reporting process. • George has continued to take the lead for Lead Systems Innovator/Practice Lead CoP. During his reporting period the group met, in August and October. The focus of the group has been based on: ○ Continued amplification of initiatives at the local level and across regional networks to broaden reach and impact. ○ Supporting the growth, development, and integration of new team members. ○ Support for each other with their growth and development as LSI/Practice Lead practitioners. ○ Driving influence at both local and national policy levels to support improved health and wellbeing outcomes for communities. • George has continued to be in discussion and support with other Scaling Up Initiative capturing the impact of Healthy Families mahi across the motu in the Rugby League community. George has played an active role in the Alcohol in Sport Working Group, which brings together multiple agencies across the motu to strengthen collaboration and promote greater alignment of

		efforts to reduce alcohol related harm. HFHV presented to this group in September on HFHV Hauora In Sports approach. The attendance at the Kanohi ki te Kanohi November hui resulted in HFHV entering discussion to work with the Wellington Rugby Union on safer management of alcohol within the code.
Vaioleti Lui	Systems Strategist	Vaioleti strengthened HFHV's Tangata Moana portfolio by leveraging partnerships that embed cultural leadership into wellbeing systems. Through collaboration with Inano Dance leaders, HFHV supported the formation of Oire Te Whanganui-a-Tara, enabling over 100 members to engage in eight weeks of reo, tikanga, and hauora learning - culminating in participation at Te Maeva Nui 2025. These partnerships reframed physical activity as cultural reconnection, influencing local councils and health agencies to recognise Pacific-led movement as a legitimate prevention solution. Vaioleti also brokered relationships between Wellington Sāmoa Kirikiti Association, Sport NZ, and Tokelau Hutt Valley Sports and Culture Association, positioning Kirikiti as a fundable, equity-driven sport system. Strategic engagement extended to governance, with HFHV advising Hutt Valley Samoa Rugby League on charitable trust registration and strategic planning.
Charlotte Goodall	Systems Innovator	Charlotte deepened HFHV's systems influence by leveraging partnerships that embed kai sovereignty and wellbeing into local and national frameworks. She led the strategic development of Kāhui Kai Ora, positioning it as a collective steward for kai equity and resilience. Through collaboration with marae, growers, health partners, and council teams, Charlotte aligned diverse actors around shared priorities—shifting governance toward community-led decision-making. Her engagement with Healthy Families Christchurch and Invercargill amplified HFHV's insights nationally, informing governance and lived-experience integration into kai system design. Locally, Charlotte's partnerships with Hutt City Council and neighbourhood kaitiaki enabled the expansion of Pātaka Kai as a culturally grounded, community-owned resilience asset.

		These relationships reframed food-sharing from charity to reciprocity, influencing council planning and emergency management strategies. Charlotte also strengthened national visibility through contributions to the Kai rūpū and Communications CoP, and extended HFHV's prevention reach by embedding healthy kai and wai messages into sport via All Star of the Week and a new partnership with Cricket Wellington. Her leadership in communications ensured HFHV's stories of systems change were amplified across social platforms and national networks, reinforcing the narrative that wellbeing is a collective, culturally anchored responsibility.
Bailey Te Maipi	Community Partnership Adviser Upper Hutt City Council– Healthy Families	Bailey had started to connect with other HF sites through her attendance at the Kai CoP.
Tui Kingi (new)	Systems Innovator (External Contract)	Tui joined HFHV has a Systems Innovator in December 2025.
Ashleigh Roil (new)	Systems Innovator (External Contract)	Ashleigh joined HFHV has a Systems Innovator in December 2025.
Amba Te Ngoungou (new)	Systems Innovator (External Contract)	Amba joined HFHV has a Smokefree Systems Innovator in December 2025.

3. Team update

Provide an overview of any team and staff updates.

- Recruitment and / or changes in the team.
- Professional development for each team member.

Staffing Resource

Over the course of the past 6 months HFHV has Farewelled:

- Mele Tonga-Grant in October as a result of her being confirmed as an elected Councillor for Hutt City Council. Mele's resignation was effective immediately. At the time of her resignation Mele held the Systems Innovation Pasifika space-along with a large proportion of the team Communications strategy.

And Welcomed:

- Tui Kingi and Ashleigh Roil into Systems Innovators roles on 17 November. Tui is leading out the Cull to Plate initiative and Ashleigh has taken the lead in Alcohol portfolio.
- Amba Te Ngoungou joined the team as a Systems Innovator on 15 December 2025 and will be focussed on supporting the HFHV Smokefree kaupapa.

Name	Professional Development
George Lajpold	[External Funded] HPNZ Core Knowledge Skills This programme aims to enhance the skills and knowledge of coaches with athletes on a high-performance pathway. It fosters a holistic approach to coaching moving away from the siloed, scientific, disciplined approach to considering an athlete's overall wellbeing and development. This is a forum that also enables George to raise the work and share the experience of Healthy Families whilst influencing change in the high-performance level. This development has been externally funded. HCC – Connected Communities - Monthly Shared Learning sessions: - July - Using AI within Local Government Setting - August - Strategic Planning - September - SOLUS – Online Systems - October - Sensitive Expenditure, Conflict of Interest Policies - November - Strategic Update - December - Engagement Planning
Vaiolleti Lui	HCC – Connected Communities - Monthly Shared Learning sessions: - July - Using AI within Local Government Setting - August - Strategic Planning - September - SOLUS – Online Systems - October - Sensitive Expenditure, Conflict of Interest Policies - November - Strategic Update - December - Engagement Planning

Charlotte Goodall	HCC – Connected Communities - Monthly Shared Learning sessions: - July - Using AI within Local Government Setting - August - Strategic Planning - September - SOLUS – Online Systems - October - Sensitive Expenditure, Conflict of Interest Policies - November - Strategic Update - December - Engagement Planning
Tui Kingi	HFHV Systems Innovation Practice
Ashleigh Roil	HFHV Systems Innovation Practice
Amba Te Ngoungou	HFHV Systems Innovation Practice

4. Communications Activity –

An overview of the strategic communications activity in this reporting period.

Please refer to Communication Appendices for detail on this section of the report.

5. Implementation Plan -

Please refer to the attached Business Plan for HFHV FY26.

- [HFHV Business Plan FY 2026-Final.docx](#)

6. Implementation of Initiatives –

- Provide an update on initiatives that have been implemented by Healthy Families Hutt Valley in this reporting period, including a summary of:
 - Initiative Name / Kaupapa
 - Which of the Healthy Families NZ objective(s) this initiative is designed to address:
 - Increasing physical activity
 - Reducing alcohol related harm
 - Improving access to and the consumption of healthy kai and wai
 - Reducing the negative impacts of smoking
 - Improving mental health and wellbeing
 - Increasing the use of mātauranga Māori, Kaupapa Māori approaches and regenerative practice as prevention solutions
 - How the initiative links to the ‘Six Conditions of Systems Change’ (Policy, Practices, Resource flows, Relationships and Connections, Power Dynamics, and Mental modes).
 - Strategic Intent and Potential Impact

- To what extent is the initiative making a difference to Māori Health, Pacific Health, and equity and how is this initiative strengthening the prevention system?
- Next steps

HEALTHY KAI & WAI – Improving Access to Healthy Kai and Wai

Tia Whānau (formerly Cull to Plate) – Reimagining Hooved Animal Pest Control Management

Cull to Plate has been given the new name “Tia Whānau”. This change has come about through the engagement with the Deer Stalkers Association regarding the perception Culling has in the community. During this reporting period the focus has shifted to establishing a resilient - sustainable process - utilising Trap and Trigger (Upper Hutt), the Hutt Valley Deer Stalkers Association (HVDSA), Mana Whenua and kai leaders to establish a compliant wild-game herd management process. HFHV has continued to play a pivotal role mapping the herd management and food-system landscape, while working with council and other agencies on policy and regulations. A meeting has been scheduled to bring together the key stakeholders in late January 2026. This hui will firm up the foundation under which this initiative will move forward.

In Upper Hutt – Healthy Families Hutt Valley, in partnership with Upper Hutt City Council, successfully piloted a herd management initiative based on the Tia Whānau kaupapa. The pilot redistributed 57.8 kg of venison mince to five local social service providers, demonstrating the potential of wild-game as a sustainable kai source. This initiative is informing the development of a long-term, compliant process to address rapidly increasing herd numbers while improving equitable access to healthy kai for whānau.

The collective effort is starting to reframe wild venison as a critical food source rather than waste and embedding tikanga into hunting, harvesting, and redistribution practice. Discussions with policy partners has signalled a growing openness to regulatory flexibility that will enable the collection and redistribution of the culled animal. Planning is underway with Trap and Trigger for a coordinated community hunt in late 2025, supported by local butchers and food networks. HFHV's leadership, relationship, and policy translation role remains central to ensuring this work progresses in a sustainable, compliant, and mana enhancing way.

Healthy Families NZ Objectives Addressed:

- Improving access to and the consumption of healthy kai and wai
- Increasing the use of mātauranga Māori, Kaupapa Māori approaches and regenerative practice as prevention solutions; and
- Improving mental health and wellbeing

Link to Six Conditions of Systems Change

Policies

Tia Whānau is influencing regional and national policy interpretation around wild-game harvesting and food redistribution. HFHV's engagement with MPI, DOC, GWRC, and local councils has

encouraged flexibility in applying pest-control and food-safety regulations to enable tikanga-aligned redistribution of wild venison.

Practices

The kaupapa embeds tikanga Māori within every stage of the hunting, harvesting, and redistribution process. This has changed operational practice among hunters, butchers, and local food networks—moving away from wasteful culling toward respectful harvest and mana-enhancing sharing.

Resource Flows

By redirecting wild venison once treated as waste into community food systems, Tia Whānau is transforming how resources move through the ecosystem. The establishment of a compliant processing facility will formalise these flows, enabling sustainable redistribution and supporting whānau food sovereignty.

Relationships & Connections

HFHV has acted as a backbone connector, weaving together hunters, iwi, landowners, policy agencies, and food networks. The creation of a multi-stakeholder collective has strengthened trust, built capability, and aligned diverse interests under a shared kaupapa.

Power Dynamics

Decision-making authority has been consciously repositioned toward hunters, iwi, and local whānau leaders, with HFHV serving as facilitator and systems broker rather than project owner.

Mental Models

Tia Whānau challenges the long-standing perception of culled deer as waste or pests. It reframes these animals as a taonga—a resource that, when treated with respect and tikanga, nourishes both people and the environment.

Next Steps:

HFHV planned next steps in the Tia Whānau initiative over the next 6 months are:

- Convene multi-stakeholder hui (January 2026).
- Identify future funding sources.
- Alignment with regional food-systems strategies
- Deliver a communication campaign
- Implement a Transition Plan – including lessons document and Impact Story

Pātaka Kai – Sharing Shelves Expansion Across Te Awa Kairangi

The Pātaka Kai initiative continued to evolve as a community-led response to kai insecurity and neighbourhood wellbeing across Te Awa Kairangi. Following the success of the initial prototype at Walter Nash Park (Phase 1), Healthy Families Hutt Valley supported the establishment of eight new shelves during this reporting period (Phase 2). These shelves were installed across Epuni, Naenae, Taita, Avalon, central Lower Hutt, and Upper Hutt, each supported by identified kaitiaki who provide day-to-day oversight.

Partnerships with schools, churches, marae, local champions, and businesses enabled the design, construction, resourcing, and maintenance of these shelves. A digital and printed Pātaka Kai map and a sponsorship engagement plan supported community understanding, access, and contribution. The shelves have shown high levels of use, rapid turnover of kai, and strong engagement from residents, reflecting the demand for mana-enhancing, community-owned food-sharing solutions.

Following the rollout of the eight shelves, HFHV undertook evaluation and insights gathering, including kaitiaki feedback, observational data, and early community stories. This process highlighted the shelves' impact on mana, dignity, and whanaungatanga, as well as strong community interest in expanding the network to address growing kai insecurity.

On Tuesday 9 December, HFHV presented these findings to the Strategic Leadership Group (SLG). Based on strong evidence, clear community need, and council alignment, SLG endorsed the expansion of Pātaka Kai through the installation of 10 additional shelves in 2026 (Phase 3).

This next phase will intentionally align with Hutt City Council Emergency Management priorities, recognising Pātaka Kai as hyperlocal resilience assets before, during, and after emergency events. Their role in neighbourhood-level preparedness, distribution of kai, and community activation is now being explored through joint scoping.

Healthy Families NZ Objectives Addressed:

- Improving access to and the consumption of healthy kai and wai
- Improving mental health and wellbeing
- Increasing the use of Kaupapa Māori approaches and regenerative practice as prevention solutions

Link to Six Conditions of Systems Change

Policies

Pātaka Kai challenges reliance on emergency food provision by providing a community-led model for local food resilience. Engagement with Hutt City Council's planning, sustainability, and Emergency Management teams signals early interest in embedding Pātaka Kai within long-term planning, resilience frameworks, and neighbourhood design.

Practices

Each site is grounded in tikanga Māori values of manaakitanga, koha, and whanaungatanga. Communities now lead stocking, hygiene, and communication. Schools, churches, marae, and local organisations have integrated the shelves into existing systems of care and wellbeing.

Resource Flows

Surplus kai now flows directly from households, school programmes, gardens, supermarkets, and businesses into neighbourhood hubs. Sponsorship and in-kind support from local builders and suppliers introduce new resourcing streams for community-owned food infrastructure.

Relationships and Connections

The network strengthens ties across kura, marae, churches, community groups, business donors, and multiple council teams. These relationships underpin the governance and sustainability of the network and will be integral to the next phase of expansion.

Power Dynamics

Decision-making and stewardship remain with the communities hosting each Pātaka Kai. HFHV's role is facilitative supporting, connecting, and enabling. This strengthens community autonomy and validates lived experience and local leadership.

Mental Models

The kaupapa shifts mindsets away from charity-based food relief and toward reciprocity, abundance, and shared responsibility. Community stories consistently reflect increased dignity, belonging, and pride in giving and receiving kai.

Next Steps:

- HFHV planned next steps for this initiative over the next 6 months are:
- Build and install 10 additional Pātaka Kai (Phase 3), as endorsed by SLG
- Integrate Pātaka Kai locations into Emergency Management planning and neighbourhood resilience maps
- Develop light-touch reporting for usage and restocking trends
- Facilitate a 2026 Pātaka Kai wānanga to strengthen network cohesion and system influence
- Develop a Pātaka Kai information pamphlet for providers in the kai resilience space (foodbanks, social services, community hubs) outlining:
 - locations of all Pātaka Kai
 - guidance on how to use and contribute to Pātaka Kai
 - a link to a GIS map showing the broader Kai Resilience Network across Te Awa Kairangi
- Implement a Transition Plan – including lessons document and Impact Story

ALL STAR OF THE WEEK` – Healthy Recognition in Community Sport

The All Star of the Week (ASOTW) initiative continued to grow as a strengths-based recognition model across community sport, replacing traditional fast-food Player of the Day rewards with pool passes and values-based certificates. ASOTW reinforces water-only environments, promotes positive sideline behaviour, and strengthens protective factors within community sport settings.

During this reporting period, ASOTW was implemented by 72 sports clubs, five schools, and three Pasifika groups, with 15,015 certificates distributed between July and December 2025. This represents a steady increase in engagement and demonstrates that ASOTW is now a trusted, community-endorsed mechanism for recognising tamariki in a holistic, health-promoting way.

A key advancement this period was the deepening of the initiative within summer sports, particularly through a new partnership with Cricket Wellington. This partnership supports a shift in environments historically influenced by fast-food sponsorship and enables ASOTW principles to reach diverse communities during the summer sporting season.

Feedback from clubs and whānau indicates that ASOTW is normalising behaviour-based recognition—valuing teamwork, courage, respect, and inclusion—over performance alone. Pool passes provide equitable access to physical activity opportunities, reinforcing movement outside organised sport and reducing cost barriers for Māori and Pacific whānau in particular.

ASOTW continues to influence national conversations through its uptake by other Healthy Families sites, including HF Invercargill, positioning the initiative as a scalable prevention solution that strengthens community wellbeing across multiple regions.

Healthy Families NZ Objectives Addressed:

- Increasing physical activity
- Improving access to and the consumption of healthy kai and wai
- Improving mental health and wellbeing

Link to Six Conditions of Systems Change

Policies

ASOTW is shifting club-level recognition policies away from unhealthy sponsorship models toward

strengths-based, health-promoting alternatives. Partnerships with council leisure facilities reinforce alignment with water-only policies and accessible recreation.

Practices

The initiative changes the practice of how tamariki are celebrated in sport. Certificates grounded in values and pool passes encouraging active recreation have become routine across clubs. Coaches and whānau are increasingly adopting behaviour-focused recognition, reinforcing positive sideline norms.

Resource Flows

ASOTW redirects reward resources away from fast-food vouchers towards free physical activity (pool access). With summer expansion, new resource flows—through Cricket Wellington and other seasonal codes—enable wider distribution and more consistent implementation throughout the year.

Relationships and Connections

The initiative strengthens relationships between sporting codes, leisure centres, councils, schools, and communities. National connections across the Healthy Families NZ network support cross-site learning, enabling ASOTW to grow as a national movement.

Power Dynamics

ASOTW empowers clubs to adopt recognition approaches that align with whānau values rather than relying on external sponsorships that reinforce unhealthy norms. Tamariki, whānau, and coaches increasingly shape what “success” and “achievement” mean within their communities.

Mental Models

The kaupapa challenges long-standing ideas that celebration in sport should be tied to fast-food rewards or performance-based outcomes. It reframes recognition in ways that prioritise holistic wellbeing, hydration, teamwork, and equitable participation.

Next Steps:

HFHV planned next steps for this initiative over the next 6 months are:

- Support expansion into additional summer and winter sports codes
- Strengthen alignment with water-only policies across council and club environments
- Continue sharing local stories and insights with the national network to support scale and adaptation
- Explore data collection systems to track reach, uptake, and equity outcomes across the region.
- Implement a Transition Plan – including lessons document and Impact Story

Overall Impact of the Six Conditions of Systems Change

Together, these six areas of change show how HFHV is shifting multiple systems toward culturally grounded, community led, and prevention focused models of wellbeing. Across kai resilience, wild game redistribution, and community sport, policies are becoming more flexible and equity aligned; practices are embedding tikanga and strengths-based approaches; and resources are flowing toward sustainable, community owned solutions. Strengthened relationships and redistributed power are placing iwi, whānau, and local leaders at the centre of system stewardship. At the same time, mental models are shifting - reframing kai, recognition, and participation in ways that prioritise dignity, reciprocity, and holistic wellbeing.

TOBACCO CONTROL – Reducing the Negative Impacts of Smoking.

Smokefree Policy Engagement and Advocacy

HFHV and UHCC-HF are continuing to actively collaborate with the HCC and UHCC Policy teams on the review of the Smokefree Policies. The Local Government election process has slightly impacted the momentum of this engagement along with staff changes and resourcing within the Policy teams.

To support the focus on the Councils commitment to the Policy change HFHV is also starting to gather support from other regional / national forums and case studies from other national pilots that are capturing evidence and using support tools that can be adopted to inform decision making for the Smokefree kaupapa e.g. Food EPI (Environmental Policy Impact).

HFHV has also extracted information from the Census that speaks to the changes and trends that are seen with tobacco control in Lower Hutt and Upper Hutt. This information provides HFHV the data that highlights the shift and the importance of policy influencing the environments to bring about the goals set for Smokefree Aotearoa 2025.

Census Survey Shift - Census smoking data collected in 2013 – 2018 -2023 shows the shifts that have taken place across Upper Hutt and Lower Hutt:

Lower Hutt

- 12 (57%) of the 21 electorates achieved the Smokefree 2025 goal of 5% in 2023.
- All 9 electorates that have not achieved the Smokefree goal also have the highest population of Māori.
- Wainuiomata have seen the biggest decline in numbers of people smoking dropping by 14.1% over the 10-year period.
- Moera-Gracefield at 15.4% - has the highest population base of smokers in Lower Hutt as at 2023.

Upper Hutt

- 5 (36%) of the 14 electorates achieved the Smokefree 2025 goal in 2023.
- All 9 electorates that have not achieved the Smokefree goal also have the highest population of Māori.
- Maoribank have seen the biggest decline in numbers of people smoking dropping by 10.9% over the 10-year period.
- Ebdentown at 11% - has the highest population base of smokers in Upper Hutt as at 202

The Census shows us that over the past decade the overall smoking rate in Te Awa Kairangi fell by 52% - with Lower Hutt showing a decline from **16.9% to 8.2%**, and Upper Hutt from **15.9% to 7.7% of the population**. These reductions are particularly significant in communities with historically high smoking rates such as Wainuiomata (-14.1%), Naenae (-12.2%), Taita-Manor Park (-13%), Māoribank (-10.9%), Totara Park (1-0.5%) and Birchville-Brown Owl (-10.2%).

The Census reflects work still needs to be done to ensure we are providing the best health outcomes for our communities. (Refer to the Appendix 1 for more information).

Community Engagement and Sector Collaboration:

HFHV has continued to host and be an active member in the Regional Stop Smoking Steering Group. HFHV approach has been to provide insights and evidence that supports HFHV approach in influencing change that impacts the broader community and their environments.

The data provided by HFHV, through the mapping of tobacco and vape outlets, continues to be utilised to inform and strengthen the group's strategic planning and advocacy efforts locally and nationally. HFHV is in the process of updating this information to capture the current environment as at December 2025/Jan 2026.

With the Smokefree 2025 Aotearoa strategy in its final year HFHV is in the process of reviewing the 'Proud to Be' messaging that has been adopted across the City to messaging that is culturally grounded and address both tobacco and vaping. This messaging will be based around the act of 'Breathing' – examples of the messaging may be:

'Breathe Well. Live Well. Be Well'. This message aligns to Te Whare Tapa Whā and reframes smokefree and vapefree as an act of holistic wellbeing rather than a restriction.

'Proud To Be Smokefree – Vapefree. It's About Whānau' This is a strength-based message that connects the environment with future generations.

'Te Hā o te Ora' – The Breath of Life'. Deeply rooted in Māori culture that speaks to the act of breathing as sacred. It aligns to the intent of the Smokefree Act.

In Upper Hutt, HFHV has partnership Kokiri Marae, Takiri Mai Te Ata and Ōrongomai Marae, continues to benefit the community with the increase in weekly quit-coach clinic hours to five hours along with increased school-based vaping-harm education.

HFHV are in the process of developing a new strengths-based messaging will capture the essence of HFHV approach beyond 2025 and will embrace vaping, as highlighted under the Act. The current considerations are:

Tobacco Control In Upper Hutt City

Over the course of the past 6 months, UHCC-HF has worked alongside the Regional Stop Smoking team to understand the barriers of supporting whānau in Upper Hutt. The major factor has been a shift away from promoting their services within pharmacies and some medical practices, as well as Kokiri Marae naturally promoting and providing their services primarily in Lower Hutt.

To support growth in referrals a connection was made with Ōrongomai Marae, and a clinic space was offered for their sessions. A lot of the whānau they worked with were kaimahi from Ōrongomai, with one completely quitting. Feedback from the General Manager of Ōrongomai Marae was although the kaimahi didn't quit completely, the culture around smoking and vaping significantly changed since the sessions started and people are much more mindful of how much they're smoking.

There was hope that these sessions would grow in the future and sessions would be offered long term but the Takiri Mai te Ata contract has been cut as they weren't willing to offer vaping as a solution to quit smoking, which is goes against what their contract states.

Following these sessions with Ōrongomai Marae conversations began about providing vape free education sessions and support in high schools. Kokiri were very open to this and would have started vape free education sessions at Heretaunga College.

Healthy Families NZ Objectives Addressed:

- Reducing the negative impacts of smoking (aligning with Smokefree Aotearoa 2025 and future strategies)
- Improving mental health and wellbeing
- Increasing the use of Kaupapa Māori approaches and regenerative practice as prevention solutions

Link to Six Conditions of Systems Change

Policies

HFHV's collaboration with Hutt City Council (HCC) and Upper Hutt City Council (UHCC) continues to influence how local policy supports national Smokefree and Vapefree goals. The team's work in policy co-design, data provision, and regional advocacy has shifted policymaking from compliance-driven to equity- and prevention-driven.

- The integration of vaping within smokefree policy frameworks represents a systemic reframing of harm prevention.
- The Census analysis provides evidence to support policy action in high-smoking communities like Wainuiomata and Māoribank, grounding decision-making in data and equity.

Practices

HFHV has embedded evidence-based advocacy and kaupapa Māori practice into tobacco control. The collaboration with Kōkiri Marae, Tākiri Mai Te Ata, and Ōrongomai Marae demonstrates how clinical interventions (quit coach hours, school-based vaping education) are strengthened when supported by cultural connection.

Resource Flows

HFHV's mapping of vape and tobacco outlets and census data extraction inform resource targeting across the region. Councils and health networks now have stronger local intelligence to prioritise investment where smoking remains most prevalent.

Relationships and Connections

Through leadership in the Regional Stop Smoking Steering Group, HFHV has strengthened alignment between national, regional, and local systems - connecting councils, marae, and public health organisations under a shared goal.

Power Dynamics

By elevating Māori and community voices in policymaking, HFHV continues to shift where power and decision-making reside. Communities are no longer passive recipients of policy – they are co-designers shaping local health environments.

Mental Models

HFHV's work reframes smoking and vaping as *collective wellbeing issues*, not just individual choices. The evolving strengths-based messaging - such as "*Breathe Well. Live Well. Be Well.*" or "*Te Hā o te*

Ora – The Breath of Life – signals a deeper cultural and social shift toward understanding the act of breathing as sacred and vital to hauora.

NEXT STEPS:

HFHV planned next steps in the tobacco control space over the next 6 months are:

- Policy consolidation and regional alignment
- Strengthening Evidence and Data intelligence.
- Reframing ‘Proud to Be Smokefree’ messaging.
- Strengthening partnerships and policy influence
- Implement a Transition Plan – including lessons document and Impact Story

Overall Impact of the Six Conditions of Systems Change

Together, these six areas of change show how HFHV is reshaping the tobacco and vaping system through an equity driven, culturally grounded, and data informed approach. Policy influence with HCC and UHCC is shifting smokefree/vapefree decision making toward prevention and equity, supported by census intelligence that highlights where harm is most concentrated. Evidence based advocacy and kaupapa Māori practice are strengthening clinical interventions, while stronger regional relationships are aligning councils, marae, and health agencies under shared goals. By elevating Māori and community voices and reframing smoking and vaping as collective wellbeing issues, HFHV is transforming how harm is understood and addressed across the region.

ALCOHOL – Reducing Alcohol Related Harm

Over the past 6 months, HFHV has continued to lead alcohol harm reduction efforts through systems change, partnership development, and advocacy. HFHV’s Hauora in Sport presentation to the national CAYAD Alcohol in Sport working group along with the connection through attendance at the wānanga in Auckland sparked significant engagement and collaboration opportunities. This included connecting with Wellington Rugby Union, who expressed interest in working with HFHV under the Responsible Host Programme - a model successfully developed by HF. The partnership aims to support clubs in developing responsible alcohol management practices that move alcohol away from sidelines, changing rooms, and playground areas while fostering safer and healthier sporting environments. HFHV’s involvement also prompted national discussion on how sports codes can embed harm reduction policies that are culturally and community responsive.

Building on this momentum, HFHV has also be active in the LAP (Local Alcohol Policy) - national group. This group is represented by Councils – Alcohol Watch – Police and Health Agencies of the interpretation and application of Local Alcohol Policy by councils. There is an agreed consensus that this group advocates on reducing alcohol related harm through Research, Data, Policy and Practice through the work we collective is looking to advance a coordinated regional approach to alcohol-free sidelines and public spaces across Greater Wellington.

A key insight that was shared from Wellington Rugby League CEO Andre Whittaker at SLG was a statement describing the change it rugby league. ‘Rugby League is now a safer place for our children, whānau and community to be a part of. You go to any game in Wellington now and you will not see

alcohol on the sidelines – or any smoking or vaping. This has been a significant shift from 5 years ago when the field was surrounded by Police at the Club Grand Finals because of alcohol fuelled incidents. Key actions include developing an implementation process for alcohol-free zones across all council-owned sports and recreation areas, strengthening relationships with local policy teams, NZ Police, Alcohol Watch and Te Whatu Ora, and capturing stories of success from Wellington Rugby League as an exemplar of community led alcohol harm prevention. These efforts complement the wider HFHV kaupapa of creating whānau-friendly, alcohol-free environments that normalise wellbeing and de-normalises alcohol consumption in public places.

Connections have been made with Dr Stephen Palmer – Medical Officer of Hutt Valley DHB - CAYAD Wellington to discuss Councils responsibility of the management of Alcohol and the impact council's decisions are having on communities. These conversations will lead to the development of strategies and an approach for advocating responsible alcohol management in January 26.

Healthy Families NZ Objectives Addressed:

- Reducing alcohol related harm
- Improving mental health and wellbeing

Link to Six Conditions of Systems Change

Policies

HFHV's engagement in the Local Alcohol Policy (LAP) National Group and its partnerships with Wellington and Upper Hutt Councils have created clear pathways for embedding harm reduction principles into policy and regulation. The work is shaping a regional policy narrative that reframes alcohol management as a wellbeing and safety issue rather than purely a regulatory one.

Practices

Through the Responsible Host Programme and HFHV's collaboration with Wellington Rugby Union and Wellington Rugby League, sport clubs are changing daily practices around alcohol management. This includes removing alcohol from sidelines, changing rooms, and playgrounds, and embedding responsibility protocols into club operations.

Resource Flows

HFHV's systems approach is influencing how councils, health agencies, and sports organisations allocate time, funding, and support. The move toward whānau-friendly, alcohol-free sport environments is redirecting resources from enforcement and crisis management to prevention, relationship-building, and education.

Relationships and Connections

HFHV has strengthened partnerships between councils, police, DHBs, sport codes, and advocacy organisations such as Alcohol Watch and CAYAD Auckland. The relationships foster mutual accountability and shared learning between policy and practice actors.

Power Dynamics

By amplifying community-led models like that of Wellington Rugby League, HFHV has helped reposition power from regulators and agencies to clubs, coaches, and whānau who directly influence change on the ground.

Mental Models

HFHV's work is shifting how people think about alcohol in community and sporting spaces — from "alcohol as part of sport culture" to "alcohol-free as a marker of wellbeing, belonging, and safety."

NEXT STEPS:

HFHV planned next steps in the tobacco control space over the next 6 months are:

- Continue active participation in the LAP National Group and advocate for inclusion of regional alcohol-free sideline policies in council frameworks.
- Collaborate with HCC, UHCC, and GWRC policy teams to progress the alcohol-free recreation spaces implementation plan.
- Strengthen relationships with NZ Police, Alcohol Watch, CAYAD, and Te Whatu Ora to coordinate regional harm reduction initiatives.
- Support Wellington Rugby Union to implement the Responsible Host Programme across all affiliated clubs.
- Implement a Transition Plan – including lessons document and Impact Story

Overall Impact of the Six Conditions of Systems Change

Together, these six areas of change show how HFHV is reshaping alcohol harm prevention by shifting the system toward wellbeing centred, community led approaches. Policy influence through the LAP National Group and council partnerships is reframing alcohol management as a safety and whānau wellbeing issue rather than a regulatory exercise. Clubs are adopting new practices that remove alcohol from sidelines and embed responsible hosting, supported by redirected resources toward prevention and education. Strengthened cross sector relationships and community led models like Wellington Rugby League are redistributing power, while mental models are shifting - normalising alcohol-free environments as markers of belonging, safety, and community pride.

HEALTH & MENTAL WELLBEING – Improving Mental Health and Wellbeing

Over the past 6 months, HFHV's and HCC-SRP team, in collaboration with Wainuiomata Marae and TRM Training, delivered the 'A Better Me' initiative to two groups of tane (20 tane in total). *A Better Me* is an initiative that focusses on deepening connections between rangatahi, their culture, and their own identity. Grounded in Te Whare Tapa Whā and Te Whakaruruhau, the programme uses karakia, whanaungatanga, kōrero, gratitude, and reflective activities to help young people explore their strengths, resilience, and whakapapa-reframing wellbeing as cultural reconnection. Feedback received from parents of tane on the programme have expressed gratitude and appreciation for the changes they have seen with the tane - 'I've seen my boy grow and become more confident and respectful' – 'I have seen such a change in my boy. He is speaking more and helping out more and happier in himself'.

In Upper Hutt conversations with local Pacific and mainstream health organisations as well as local Reverend in Upper Hutt, has been identified a desire for more health and wellbeing support to be provided in Upper Hutt with a focus on Pacific Communities. Health agencies are interested in supporting more initiatives, such as a hauora day or small health events at each church but have struggled in the past with capacity issues. In 2026 a talanoa will be organised with local Pacific church

leaders with the aim of understanding their main concerns for each of their communities and their ideal outcomes, which should lead to community led ideas and solutions.

Together with ongoing engagement, youth insight surveys, and marae-based learning, these efforts are cultivating a stronger network of wellbeing advocates who understand that mental health is a shared, relational responsibility.

In the broader context, HFHV has continue to strengthen the visibility, language, and practice of wellbeing across multiple community systems — sport, education, and marae. The Holistic Wellbeing in Sport kaupapa continues to influence the design and delivery of rugby league locally and nationally, embedding the Person-First and Checking In frameworks into coach development and organisational practice. Through partnerships with NZRL, Wellington Rugby League, and local clubs, HFHV has continue to help normalise conversations around hauora, mental wellbeing, and collective care. Reflected in the 2025 End of Season survey results - coaches feel confident supporting player wellbeing and more players view their club as a place of belonging. The Find Your Front, Checking In and Person-First approach in Sport have become key tools for building emotional literacy and self-awareness among athletes and coaches.

Healthy Families NZ Objectives Addressed:

- Increasing physical activity
- Improving mental health and wellbeing
- Increasing the use of mātauranga Māori, Kaupapa Māori approaches and regenerative practice as prevention solutions

Link to Six Conditions of Systems Change

Policies

HFHV's partnership with Hutt City Council's Sport and Recreation team, Wainuiomata Marae, and TRM Training demonstrates policy influence through practice. The initiative supports local and national wellbeing strategies (e.g., *Hutt Valley Wellbeing Strategy*, *NZRL Mental Wellbeing Framework*), showing how policy can be activated through community-led, culturally grounded programmes.

Practices

Both *A Better Me* and *Holistic Wellbeing in Sport* have shifted the daily practices of youth engagement, coaching, and community education.

- In *A Better Me*, cultural tools - karakia, whakapapa exploration, and reflection - replace clinical or deficit-based models of mental health support.
- In sport, "Checking In" and "Person-First" frameworks have normalised wellbeing conversations as part of training and coaching.

Resource Flows

HFHV's systems leadership has attracted and aligned resources across council, sport, and community organisations. Funding, facilities (like Wainuiomata Marae), and delivery expertise are now directed toward initiatives that build hauora literacy and emotional wellbeing.

Relationships & Connections

This mahi has deepened collaboration between HFHV, HCC-SRP, NZRL, WRL, marae networks, and youth training providers. The shared kaupapa of collective wellbeing has strengthened relationships of trust and reciprocity across these sectors.

Power Dynamics

HFHV's facilitation approach centres community voice and Māori leadership, shifting decision-making power to those with lived experience. Marae, coaches, and youth participants co-design and co-deliver the initiatives, while HFHV provides systems guidance and capability-building.

Mental Models

Through storytelling, lived experience, and whanaungatanga, these initiatives are transforming how mental health and wellbeing are understood.

NEXT STEPS:

HFHV planned next steps in the tobacco control space over the next 6 months are:

- Scale and Replicate *A Better Me*
- Develop facilitator training material to enable peer-led delivery.
- Continue to embed this mahi into the system
- Implement a Transition Plan – including lessons document and Impact Story

Overall Impact of the Six Conditions of Systems Change

Together, these six areas of change show how HFHV is reshaping the mental wellbeing system through culturally grounded practice, strengthened relationships, and community ed design. Partnerships with marae, TRM Training, council teams, and national sporting bodies are turning wellbeing strategies into lived practice, embedding frameworks like *A Better Me*, *Checking In*, and *Person First* across youth, sport, and community settings

PHYSICAL ACTIVITY – Increasing physical activity

Increasing physical activity through Culture and Connection

Over the past six months, HFHV has continued to support two key Tangata Moana initiatives — *Kirikiti*, *Inano Dance*, and *Tangata Moana Healthy Organisations*. These initiatives have been designed to increase physical activity through cultural connection. Insights gathered across the period show that many Pacific communities do not always engage with mainstream sport and physical activity programmes. In response, HFHV has amplified Pacific-led movement initiatives that reframe physical activity not only as performance or fitness, but as an expression of culture, identity, and collective family wellbeing.

HFHV's support of Inano Dance and Kirikiti captures the impact of culture-based movement and how it can activate Pasifika and Māori communities. For many these activities offer a meaningful way to remain grounded, connect to whakapapa, and participate in intergenerational movement. Inano Dance, founded by Te Hau Winitana, expanded its vision this year with the establishment of *Oire Te Whanganui-a-Tara*, who participated in the Te Maeva Nui Festival 2025 for the first time. Similarly, Kirikiti has grown from a traditional Samoan fun activity into a structured regional competition. This growth has inspired players of Tokelau descent to strengthen Tokelau Kilikiti, including its official inclusion in the Tokelau Easter Festival 2026, signalling the growing momentum of Pacific-led play.

Kirikiti

Over the reporting period, HFHV supported the Wellington Samoa Kirikiti Association (WSKA) through assisting them with operational advice and support - influencing organisational shift – and strategically connecting them to new communities and funding pathways. This partnership has helped strengthen the delivery of the Kirikiti Premier League (KPL) and Filimalae competitions. As a result, more Pasifika whānau are engaging in the sport, new teams have entered the second season of competition, and Kirikiti continues to spread across Pacific communities, including increasing uptake within the Tokelau community.

HFHV's support has helped create culturally grounded spaces where:

- Families participate together, strengthening connection and collective wellbeing.
- Women's participation is rapidly increasing, with numbers tripling over the last year.
- Clear pathways are emerging from school-based Kirikiti into club, regional, national, and international opportunities.
- Physical activity is social, joyful, and culturally affirming.
- Families participate together, strengthening whanaungatanga and collective wellbeing.
- Women's participation is rapidly increasing, with numbers tripling over the last year.
- Clear pathways are emerging from school-based Kirikiti into club, regional, national, and international opportunities.

HFHV's next steps are to work with WSKA and the Tokelau Hutt Valley Sports and Culture Association to explore how Council and HFHV can best support their growth and sustainability beyond June 2026 and develop an action plan for the agreed pathway forward.

Inano Dance

HFHV has played a pivotal role in supporting the emergence and spread of Inano Dance across community settings. This support has been seen through providing expertise, opening access to training venues, advice on their strategic plan and funding applications, promotion of Council's Community funding and the establishment of administration systems. This mahi connects to *Oire Te Whanganui-a-Tara*, Pacific health providers, local government and businesses, community, schools, and the creative arts sector – traditional dance collectively impacting wellbeing.

With HFHV support, Inano Dance has influenced the way local government and health agencies recognise Pacific-led activity. It is shifting traditional health-promotion approaches and is elevating intergenerational connection, cultural revitalisation, identity, and belonging as core wellbeing outcomes. The participation of *Oire Te Whanganui-a-Tara* in the Te Maeva Nui Festival 2025 has provided a powerful platform for demonstrating the protective, connective, and preventative impact of cultural movement on community wellbeing. As a result of the impact and success achieved over the past 6 months, they are considering establishing *Oire Te Whanganui-a-Tara* as a legal entity.

Key highlights during this reporting period include:

- Support for the establishment of *Oire Te Whanganui-a-Tara*, including venue access, administration support, and connections to Council funding and grants.
- A partnership proposal with the Wellington Sāmoa Kirikiti Association to support association leadership for one year, alongside potential collaboration with the Tokelau Hutt Valley Sports and Culture Association in 2026.

Next steps: HFHV will continue to provide strategic advice, facilitate connections across regional networks, and share community impact stories through social media — highlighting *Mana Ola* and the role of cultural leadership in strengthening health equity.

Healthy Families NZ Objectives Addressed:

- Improving mental health and wellbeing through cultural connection and physical activity.
- Increasing the use of cultural approaches and regenerative practice as prevention solutions.
- Increasing physical activity.

Link to Six Conditions of Systems Change

Mental Models

This mahi is shifting how physical activity and wellbeing are understood within systems and communities. Physical activity is no longer framed as “exercise” or “sport performance,” but as culture in motion - a pathway to identity, belonging, intergenerational connection, and *Mana Ola*. Kirikiti and Inano Dance challenge dominant Western models of fitness by positioning cultural practice, joy, and collective participation as legitimate and protective forms of wellbeing.

Relationships & Connections

HFHV has strengthened relationships across Tangata Moana communities, cultural leaders, councils, schools, health providers, and sporting bodies. Kirikiti and Inano Dance create spaces where whānau move together, strengthening whanaungatanga and intergenerational bonds. The Tangata Moana Healthy Organisations pilot has further deepened trust-based relationships with Pacific community leaders and governance groups.

Power Dynamics

Power has shifted toward Pacific communities determining how wellbeing is defined, delivered, and sustained. Through governance support, legal-entity transitions, and leadership development, Tangata Moana organisations are exercising greater authority over their kaupapa. HFHV’s role has been facilitative—supporting community leadership rather than directing it.

Practices

New practices are being embedded across physical activity, health promotion, and organisational development. Kirikiti and Inano Dance normalise cultural movement as everyday wellbeing practice. Organisations are adopting governance, strategic planning, and leadership structures that enable long-term impact rather than short-term delivery.

Resource Flows

HFHV has helped redirect resources toward Tangata Moana-led initiatives through access to venues, funding pathways, administrative support, and capability building. Investment is shifting away from programme-by-programme funding toward capacity, leadership, and sustainability.

Policies

While formal policy change is still emerging, this mahi is influencing policy environments by demonstrating effective, community-led models. Local government and health agencies are showing

they are beginning to recognise Pacific-led cultural movement as a strategic prevention solution. Strengthened organisations are now better positioned to engage with policy and funding systems.

NEXT STEPS

- Support Sustainability and Growth
- Deepen Systems Influence
- Expand Organisational Capability
- Amplify Community Voice
- Implement a Transition Plan – including lessons document and Impact Story

Overall Impact of the Six Conditions of Systems Change

Together, these six areas of change show how HFHV is transforming the physical activity system by centring culture, identity, and community leadership. Kirikiti, Inano Dance, and Pacific governance strengthening are reshaping participation by embedding cultural practices, intergenerational connection, and whanaungatanga into everyday movement. Strengthened relationships across Pacific communities, councils, cultural leaders, and sporting bodies are building a cohesive ecosystem that supports sustainable growth. Power is shifting toward Pacific organisations who now define, lead, and steward their own movement systems, while mental models are changing—reframing physical activity as culture in motion, belonging, and holistic wellbeing rather than performance or fitness alone.

Please email your report as a separate document to the Performance and Monitoring Team: Performance_Reporting@health.govt.nz and a copy to Lucy.Kingsbeer@tewhatauora.govt.nz or emma.solomon@teakawhaiora.nz depending on your relationship manager.

Communications Appendices

Healthy Families Hutt Valley

Reporting Period: July – December 2025

Appendix 1: Strategic Communications Plan

During this reporting period, Healthy Families Hutt Valley developed a Strategic Communications Plan (September 2025 – March 2026) to guide storytelling, messaging, and priority communications activity across the team.

This plan was developed collectively by the HFHV workforce during a period where there was no Strategic Communications Lead in place, following an agreed decision between Te Whatu Ora and the Lead Provider not to recruit into the role. The development of the plan ensured continuity of communications practice and alignment with national expectations despite reduced specialist capacity.

The Strategic Communications Plan outlines:

- Priority themes and a monthly storytelling focus
- The Pipi / Pāua / Cray dive framework to guide depth and purpose of stories
- Communications delivery processes and internal coordination
- Alignment with national Healthy Families communications guidance
- Key audiences, platforms, and intended outcomes

The team continued to meet regularly to identify emerging stories and agree communications priorities, including contributions to the national Healthy Families e-pānui and local platforms, in alignment with this plan.

The Strategic Communications Plan (September 2025 – March 2026) is attached as Appendix 1.

Refer to strategic communications plan attached

Appendix 2: Communications Plans

A formal communications plan was in place during this reporting period to guide communications activity across Healthy Families Hutt Valley initiatives.

The Strategic Communications Plan provides an overarching framework for:

- Prioritising systems-change storytelling

- Coordinating local and national communications activity
- Ensuring consistency of messaging across initiatives
- Aligning local communications with national Healthy Families guidance

The Strategic Communications Plan guides communications activity across all Healthy Families Hutt Valley initiatives, rather than initiative-specific communications plans, and reflects national Healthy Families guidance and the agreed approach with Te Whatu Ora and the Lead Provider.

Appendix 3: Top Social Media posts and engagement

Refer to the powerpoint - social media posts July -December 2025

Appendix 4: Stories shared on the HFHV website

During this reporting period, Healthy Families Hutt Valley published a number of systems-change stories on our website, reflecting priority kaupapa and community-led prevention mahi.

From Clubrooms to Whenua: A Cultural Shift in Community Sport

21 July 2025

Link: <https://www.healthyfamilieshuttvalley.org.nz/stories/from-clubrooms-to-whenua-a-cultural-shift-in-community-sport>



This story explores how community sport environments are shifting to become more whānau-friendly and culturally grounded. It highlights changes in practice that centre connection, belonging, and care, demonstrating how sport can act as a setting for wider systems change beyond competition alone.

Te Whakaruruhau in Action: A Coach's Perspective

21 August 2025

Link: <https://www.healthyfamilieshuttvalley.org.nz/stories/te-whakaruruhau-in-action-a-coachs-perspective>



This story shares a coaching perspective on embedding *Te Whakaruruhau* values into everyday sporting practice. It illustrates how safety, collective responsibility, and wellbeing can be prioritised alongside performance, contributing to healthier team environments and broader cultural shifts within community sport.

Te Kahui Kai Ora: Nourishing Tamariki, Shifting Systems

22 September 2025

<https://www.healthyfamilieshuttvalley.org.nz/stories/te-kahui-kai-ora-nourishing-tamariki-shifting-systems>



This story introduces *Te Kāhui Kai Ora* as a collective of organisations working across the kai system to improve food access and wellbeing for tamariki. It highlights how shared leadership, collaboration, and systems thinking are being used to address structural barriers within local food systems.

Sharing Kai, Strengthening Systems

24 October 2025

This story focuses on community-led kai sharing through Pātaka Kai and the role these initiatives play in strengthening local food resilience. It demonstrates how shifting from charity-based food relief toward mana-enhancing, community-owned solutions can support dignity, connection, and long-term systems change.

15 December 2025

This reflective story brings together key kaupapa from across 2025, highlighting how community-led leadership, relationships, and systems change have shaped wellbeing across Te Awa Kairangi. It weaves together mahi spanning kai resilience (Tia Whānau / Cull to Plate and Pātaka Kai), healthy sport environments (All Star of the Week), alcohol harm reduction, and smokefree advocacy, illustrating how collective action has contributed to shifting norms, practices, and power closer to communities. The story reinforces that sustainable health outcomes are created through connection, lived experience, and shared system stewardship rather than isolated programmes.

Appendix 5: Contributions to National Communications

Healthy Families Hutt Valley continued to contribute to national communications during this reporting period through:

- Regular written contributions to the Healthy Families NZ national e-pānui, sharing insights from kai systems, sport, and alcohol harm reduction mahi
- Providing local case studies and reflections that informed national learning and cross-site sharing
- Supporting visibility of HFHV initiatives within the wider Healthy Families NZ network

These contributions ensured that learnings from Te Awa Kairangi continued to inform national prevention narratives and practice.

Appendix 6: Communications and Engagement Successes

Despite reduced specialist communications capacity during this reporting period, Healthy Families Hutt Valley achieved several communications and engagement successes:

- Continued publication of systems-change stories across kai, sport, and alcohol harm reduction, maintaining visibility of prevention-focused mahi
- Strong engagement with kai-related storytelling, particularly Pātaka Kai and Kāhui Kai Ora content, reflecting growing community and sector interest in food system resilience
- Significant sector attention following the alcohol-free signage story, including invitations to present to the national CAYAD network and subsequent kanohi ki te kanohi engagement
- Positive community response to Storyboard Story Two, strengthening connection to place and validating locally led storytelling approaches
- Ongoing national visibility through consistent contributions to the Healthy Families NZ e-pānui

These outcomes demonstrate the value of intentional, systems-focused storytelling in supporting prevention mahi, even during periods of constrained communications capacity.

Business- Implementation Plan FY 2025-2026

HEALTHY FAMILIES HUTT VALLEY BUSINESS – IMPLEMENTATION PLAN 2025-26

This is the Healthy Families Hutt Valley business plan for the financial year commencing 1 July 2025 to 30 June 2026.

Aligning the business plan to these obligations ensures we are focussed on the priority deliverables:

- Te Whatu Ora – Healthy Families Hutt Valley and Hutt City Council Contract.
- Healthy Families New Zealand National Kaupapa.
- Hutt City Council's Connected Communities Business Plan; and
- Te Herenga Kairangi – Hutt City Council Māori Strategy.

OUTCOME AREA	KEY INITIATIVE [what are we doing]	TARGET VALUE [goal we are aiming for]	MEASURE [how we will track things]	DUE DATE [quarter we aim to complete this by]	RESPONSIBLE OWNER [who is responsible for seeing this through]
HUTT CITY COUNCIL – LEAD PROVIDER					
CONNECTED COMMUNITIES' BUSINESS PLAN					
POU TĀHŪ – Building a strong city and thriving community	Healthy Families Hutt Valley Senior Leadership Group is maintained	One SLG hui is facilitated and managed per quarter totalling four hui per financial year	Quarterly hui are calendared with secretariat support and duties enabling informed and full SLG participation.	Quarter 4 – 30 June 2026	Vaiioleti Lui
POU WHENUA – Our Mana Whenua partners and their priorities, at the core of our policies and practises	Healthy Families Hutt Valley are co-leading and supporting initiatives that: - Improving access to and the consumption of healthy kai and wai - Increasing physical activity, - Reducing alcohol related harm,	Māra kai initiatives are co-lead and enable community groups to manage and expand food self-sufficiency projects independently post-contract."	Track the progress of māra kai initiatives that have transitioned to community co-leadership and monitor evidence of independent management plans developed by local groups.	Quarter 4 – 30 June 2026	Charlotte Goodall Tui Kingi

Business- Implementation Plan FY 2025-2026

	- Reducing the negative impacts of smoking, - Improve mental health and wellbeing - Increase the use of mātauranga Māori, kaupapa Māori approaches and regenerative practice as prevention solutions.	Physical activity programmes and initiatives are positioned to transfer leadership to local champions, ensuring systems and resources are in place for ongoing delivery by community.	Monitor the establishment of local champions and the transfer of programme leadership, including the presence of community-led scheduling and resource allocation systems.	Quarter 4 – 30 June 2026	Systems Innovators 2026
		Position community organisations to influence alcohol and tobacco policy settings and build capacity so they can continue advocacy and harm-reduction initiatives beyond HFHV involvement.	Lead/Track community engagement in policy advocacy and capacity-building activities, including the number of submissions or hui led by community organisations and their ability to sustain advocacy networks.	Quarter 4 – 30 June 2026	Ashleigh Roil
		Position the mental health and wellbeing initiatives to be co-led through community and the resources and practices will enable the programmes to be delivered post-HFHV involvement.	Track the development and uptake of community-owned wellbeing resources and practices, incorporating mental health components and evidence of community-led facilitation or peer-support networks.	Quarter 4 – 30 June 2026	George Lajpold

Business- Implementation Plan FY 2025-2026

CONNECTED COMMUNITIES: REPORTING	Contribution to the Hutt City Council – Directors Report	Target – at least one HFHV key initiatives or development is included into this report on a quarterly basis.	Team Monthly reporting provides the foundation to identify one activity or initiative to include every quarter	Quarter 4 – 30 June 2026	George Lajpold
TŌ TĀTOU TĀONE – CITY STRATEGY 2055					
TANGATA MOANA ENGAGEMENT AND INSIGHTS REPORT	Complete engagement and endorsement of Tangata Moana Insights Report in partnership with Council leading this engagement and strategy development.	By June 2026 complete and release publicly the Tangata Moana insights report	Ensure engagement and talanoa with leaders who attended the hui and feedback provided has been included and endorsement sought	Quarter 4 – 30 June 2026	Vaiioleti Lui
TE HERENGA KAIRANGI – MĀORI STRATEGY					
COUNCIL AND HAPORI MAORI HAVE STRONG AND TRUSTING RELATIONSHIPS WITH HFHV Priority 1: <i>Honouring the relationships that our Mana Whenua partners have with the land – Te Awakairangi ki Tai</i>	Action: Mana Whenua decision-making and strategic alignment opportunities are identified and developed as needed	HFHV SLG Mana Whenua continues to be an active member within SLG	Mana Whenua representation on SLG and engaged in key initiatives	Quarter 4 – 30 June 2026	HFHV Manager
MAORI ARE HEALTHY, CULTURALLY ACCEPTED, SHELTERED AND ECONOMICALLY SECURE <i>Priority 1: Holistic wellbeing needs are being factored into our work programmes and approach</i>	Continue support of Healthy Families Partnership initiatives including championing wellbeing equity, reducing alcohol and smoking related harm, and reducing health barriers for hapori Māori	Refer to Hutt City Council – Connected Communities Business Plan deliverables			

Business- Implementation Plan FY 2025-2026

TE KAUNIHERA O TE AWA KAIRANGI IS A TE AO MAORI CAPABLE ORGANISATION: <i>Priority 2: Empower our workforce capability with improved cultural awareness to increase responsiveness in our public services</i>	Engagement with hapori Maori is developed to meet best practise needs.	At least one key event 6 monthly and report back on HFHV capability and cultural awareness learnings	HFHV actively supports and promotes key hapori Māori local events.	Quarter 4 – 30 June 2026	Kaiarahi Māori
	Implement tikanga onboarding programme to empower staff to utilise approved tikanga practises	HFHV staff are able to confidently recite waiata and karapipiti	Te Whakaruruhau Waiata, Karapipiti, local Hauora and place learning.	Quarter 4 – 30 June 2026	Kaiarahi Māori.
HEALTHY FAMILIES NEW ZEALAND HUTT VALLEY CONTRACT					
KEY SERVICE OBJECTIVES 2022–2026					
CHRONIC DISEASE IMPACT <i>Objective 1: Work in partnership to lead, facilitate and/or support collective and comprehensive chronic disease prevention efforts.</i>	HFHV CHAMPIONS HEALTH EQUITY FOR MAORI AND TANGATA MOANA Development of the HFHV Strategic Narrative and Business Plan, trusted partnerships and initiatives	Projects and work programme is managed and tracking against deliverables and timeframes	Weekly team hui includes monthly check points for tracking on strategic and deliverables progress	Quarter 2 and Quarter 4 aligns to PMR reporting	HFHV Manager and George Lajpold
	POLICY REVIEW AGENDA 2026 Council Policy Review Timetable and Government Bill Submissions.	Tabled insights and experiences inform policy decisions	HFHV is represented in region wide Council policy hui and Bill submission bringing about health and wellbeing system shift for community	Quarter 4 – 30 June 2026	Vaioleti Lui & George Lajpold
	Policy and Regulation submissions and consultation process	Community awareness is raised for relevant Policy and Regulation and	Monitor the reach and engagement of policy/consultation communications and the	Quarter 4 – 30 June 2026	George Lajpold

Business- Implementation Plan FY 2025-2026

		support provided on submissions	level of submission support		
PARTNER INNOVATION <i>Objective 2: Partnering with mana whenua and working with whanau, community, local champions and system partners to co-create and test new ideas.</i>	MANA WHENUA Partnership opportunities that support Mana Whenua	At least two Mana Whenua priority areas are supported by HFHV	HFHV collaborations with Rūnanga key events, engagements and hui	Quarter 4 – 30 June 2026	HFHV Manager
	HFHV Partnerships report and relationship management profile and promotion through newsletter and social media	At least two partners every month are profiled for public release	Monthly newsletter highlights partnership narrative stories	Quarter 4 – 30 June 2026	Strategic Comms Advisor
EVALUATION <i>Objective 3: Continue to build evidence base around whanau and communities' priorities and determining their own health and wellbeing</i>	Collate key HFHV impact stories and reported 6 monthly	6 Outcome Narratives are shared annually	Track the planning and release of the 6 Outcome Narratives for the June 26 PMR	Quarter 4 – 30 June 2026	Strategic Comms Advisor
HEALTHY FAMILIES NZ <i>Objective 4: Continue to work in partnership with Healthy Families New Zealand national team and health system prevention partners, showcase how government, Mana Whenua and providers can work together effectively to support locally-led solutions</i>	Strengthen and build partnerships with all Healthy Families NZ national and local teams and accelerate system level changes	HFHV are actively engaging in the HFNZ Managers Network.	Track the planning and release of at least 5 Outcome Narratives per PMR Representation on HFNZ Managers Network	Quarter 4 – June 2026	HFHV Manager
		Representation on Pacific COP network and support national deliverables	HFHV is represented at the quarterly Pacific CoP hui	Quarter 4 – June 2026	HFHV Pasifika Representative
		Representation on Communications COP network and support national deliverables	HFHV is represented at the quarterly Communication Cop hui.	Quarter 4 – June 2026	Strategic Comms Advisor

Business- Implementation Plan FY 2025-2026

		Representation on Kahui COP network support national deliverables	HFHV is represented at the Kahui CoP [monthly/quarterly] hui	Quarter 4 – June 2026	Kaiarahi Māori
		Representation on Lead Systems Innovator/Practice Lead COP network and support national deliverables	HFHV Chairs and is represented at the quarterly LSI/Practice Lead CoP	Quarter 4 – June 2026	George Lajpold Charlotte Goodall
HEALTHY FAMILIES HUTT VALLEY COMMUNICATIONS AND REPORTING					
COMMUNICATIONS <i>Objective 5: Use communications, outcomes focussed impact reports and storytelling to showcase the Healthy Families NZ approach, shift mindsets and foster system change at all levels</i>	Capture the impact of HFHV systems change at local, regional, and national level through communications, narrative and storytelling.	Ensure delivery of newsletter and contribution to the national reports	HFHV has provided articles for the HFNZ monthly newsletter within the set timeline.	Quarter 4 – 30 June 2026	Strategic Comms Advisor
	Performance Management Reports to Te Whatu Ora	Lead out the Performance Monitoring Report process for HFHV.	HFHV has accurately reports against the requirements of the PMR within the advised timelines.	Quarter 1 and Quarter 4 annually	Strategic Comms Advisor
	Maintain visual identity to website, profiles, Te Whakaruruhau resources, and updated Māori and Tangata Moana infographics and partnerships narratives.	Alignment to visual identity and Te Whakaruruhau resources and infographics are externally available.	HFHV website information is accurate and current.	Each Quarter to – 30 June 2026	Strategic Comms Advisor

Business- Implementation Plan FY 2025-2026

HUTT CITY COUNCIL COLLABORATIONS

HCC NETWORKS	As part of Va-Ka - contribute to leading and supporting the development of resources and information for HCC whānau	Activate involvement with activities generated from Va-Ka	HFHV are active and abreast of the initiatives and activities Va-ka are leading.	Quarter 4 – 30 June 2026	Vaioleti Lui and George Lajpold
	A Connected Communities monthly kai and learning sessions	Attendance as HFHV and contribution to the learning	HFHV are represented and fully participate in the Connected Communities monthly learnings sessions.	Quarter 4 – 30 June 2026	HFHV Team

RELEASED UNDER THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

KEY ACCOUNTABILITY TIMEFRAMES

DATE	ACTION	RESPONSIBILITY
30 July 2025	Regional Stop Smoking Steering Group Hui	George Lajpold
20 August 2025	Lead Systems Innovator/Practice Lead CoP	George Lajpold - Lead
27 August 2025	Regional Stop Smoking Steering Group Hui	George Lajpold
12 September 2025	CAYAD Auckland – Alcohol In Sport Hui – HFHV Presentation	George Lajpold Charlie Goodall
15 September 2025	Evaluation documentation submitted to Johanna Reidy – Victoria University	Vai Lui
24 September 2025	Regional Stop Smoking Steering Group Hui	George Lajpold
29 September 2025	SLG Hui – Quarterly One	Vaiolleti Lui
1 October 2025	Cross Council LAP Hui	George Lajpold
19 October	Wellington Rugby League Prize Giving – Hauora Award	George Lajpold Charlie Goodall
26 October 2025	Lead Systems Innovator/Practice Lead CoP	George Lajpold-Lead
29 October 2025	Regional Stop Smoking Steering Group Hui	George Lajpold
30 October 2025	HFNZ 4 Yearly Evaluation Reports	HFHV Team
9 November 2025	Wellington Rugby League – Strategic Planning	George Lajpold
21 November	Alcohol In Sport – Kanohi Ki Te Kanohi Hui	George Lajpold Charlie Goodall
26 November 2025	Regional Stop Smoking Steering Group Hui	George Lajpold
1 December 2025	SLG Draft Reports to Adrienne	HFHV Team
9 December 2025	SLG Hui – Quarterly Two	Vaiolleti Lui
15 December 2025	Submit PMR 6 Monthly Report to Adrienne	HFHV Team
14 January 2026	PMR Financial Report to be finalised	Adrienne Moor
15 January 2026	HFHV Monthly Report	George Lajpold
16 January 2026	Feedback to HFHV PMR	Andrea Blackshaw
19 January 2026	PMR Submission date to TWO	George Lajpold
28 January 2026	Regional Stop Smoking Steering Group Hui	George Lajpold
10–11 February 2026	HFNZ Managers Hui – Kanohi Ki Te Kanohi	Adrienne Moor
18 February 2026	Lead Systems Innovator/Practice Lead CoP	George Lajpold-Lead
25 February 2026	Regional Stop Smoking Steering Group Hui	George Lajpold
23/30 March 2026	SLG Quarterly Hui	Vaiolleti Lui
25 March 2026	Regional Stop Smoking Steering Group Hui	George Lajpold
29 April 2026	Regional Stop Smoking Steering Group Hui	George Lajpold
27 May 2026	Regional Stop Smoking Steering Group Hui	George Lajpold
17 June 2026	Lead Systems Innovator/Practice Lead CoP	George Lajpold-Lead
22 June 2026	SLG Quarterly Hui	Vaiolleti Lui
24 June 2026	Regional Stop Smoking Steering Group Hui	George Lajpold
30 June 2025	Submit PMR 6 monthly Report due to Andrea	George Lajpold

COMMUNITY LEADERSHIP IN ACTION

	GROUP	LEAD
	Regional Stop Smoking Steering Group	George Lajpold
	Lead Systems Innovator/Practice Lead CoP	George Lajpold
	CAYAD Auckland – Alcohol In Sport Hui – HFHV Presentation	George Lajpold Charlie Goodall
	HFHV – Senior Leadership Group	Vaioteiti Lui
	Cross Council Collective – Alcohol	George Lajpold
	Wellington Rugby League	George Lajpold Charlie Goodall
	New Zealand Rugby League	George Lajpold Charlie Goodall
	Te Korowai Group	George Lajpold
	Sport NZ Territorial Authority Group	George Lajpold Charlie Goodall

SENIOR LEADERSHIP GROUP

Representative	Organisation
Andrea Blackshaw – (SLG Chair)	Director Neighbourhoods and Community Hutt City Council
Lucy Kingsbeer	Principal Service Development Manager Healthy Families NZ – Te Whatu Ora
Ana So’otaga	Strategy Planning and Performance Lead Sport New Zealand
Andre Whittaker	Chief Executive Wellington Rugby League Tangata Moana Representative
Cherie Seamark	Chief Executive Te Awakairangi Health Network
Dave Appleyard MNZM	He Puawai Trust Member
Jane Braun	Community Partnerships Manager Upper Hutt City Council
Marcus Sherwood	General Manager Partnerships Nuku Ora
Michelle Hayward – (Mana Whenua)	Te Rūnanganui o Te Āti Awa
Victoria Parsons	Manager Integrated Services Ministry of Education

HEALTHY FAMILIES HUTT VALLEY: STRATEGIC NARRATIVE 2023-2026

HEALTHY FAMILIES HUTT VALLEY														
WE CHAMPION HEALTH EQUITY FOR MĀORI AND TANGATA MOANA														
OUR PURPOSE	EMBED TE TIRITI O WAITANGI through Pae Ora Act 2022.		IMPACT FOR MĀORI AND TANGATA MOANA inequities through policy and systems innovation.		ACTIVATE MOKOPUNA OUTCOMES in the places we live, learn, work and play.		MOBILISE COMMUNITY self-determination and collective action.		GLOBALISE HUTT VALLEY families and communities' narratives and wellbeing.					
OUR PRIORITIES	MANA WHENUA AND MĀTAURANGA MĀORI Enhance accessibility to Mātauranga Māori and Kaupapa Māori approaches to achieve Pae Ora outcomes.					TANGATA MOANA Deepening connections to mobilise self-determination and collective action.								
	HEALTHY KAI AND WAI Improving access to, and the consumption of healthy kai and wai.			SMOKING AND ALCOHOL RELATED HARM Reducing negative impacts of smoking and alcohol related harm.			PHYSICAL AND MENTAL HEALTH WELLNESS Increasing opportunities for sustainable physical activity and mental wellbeing support.							
OUR PEOPLE	Te Awa Kairangi is home to 104,532 people 19,260 (18%) people identity as Māori.		71.8% Hutt Valley residents are obese, nationally Māori and Pacific are over-represented. [7 times higher in Māori and 3 times higher in Pacific] 89% of the Pacific Community in the Hutt Valley are overweight or obese		Te Awa Kairangi is home to 12,006 Tangata Moana which makes up 11% of the population.		Diabetes rate per 1000 people is 4 times higher in Pacific peoples and twice as high for Māori		Te Awa Kairangi ki Uta is home to 43,980 people, 6,924 people identify as Māori.		There are 16.6% Hutt Valley residents smoke with 32.5% Māori and 27% Pacific In 2020 13.4% or Hutt Valley Residents Smoked with 29.6% Māori. There has been a 50% increase in locations across the Hutt valley that sell vape products. [In 2020, 54 stores to 108 in 2023]		Te Awa Kairangi ki Uta is home to 2,514 Tangata Moana which makes up 6% of the population.	
OUR POU	TE WHAKARURUHAU – JOURNEY TO ACHIEVING PAE ORA													
	POU HAKI A symbolisation of identity of occupation Tikanga		POU KAIĀWHĀ A pillar that embraces the outside elements Hauora		POU TAHŪ An internal pillar that supports from the front of the whale Reo		POU TOKOMANAWA A central pillar that is vital to the structural integrity of the whale Whenua		POU TUARONGO An internal pillar that supports from the back of a whale Mātauranga					



Healthy Families Pillars

Policies

Influence

- National
- Regional
- Local Government

Smokefree

- HCC Policy Review – Completion Mar 26
- UHCC Policy Review

Alcohol

- Consistency across councils
- Zero tolerance to drink driving

HCC City Strategy

Systems Innovation

Pātaka Kai

Tobacco Control

Alcohol Harm Reduction

Mental Wellbeing
(Person First)

Water
(All Star Of The WEEK)

SLG endorsed

Cull to plate

Reinvestment in recreation sport & Play

Pātaka Kai

Grow a garden

Light Touch

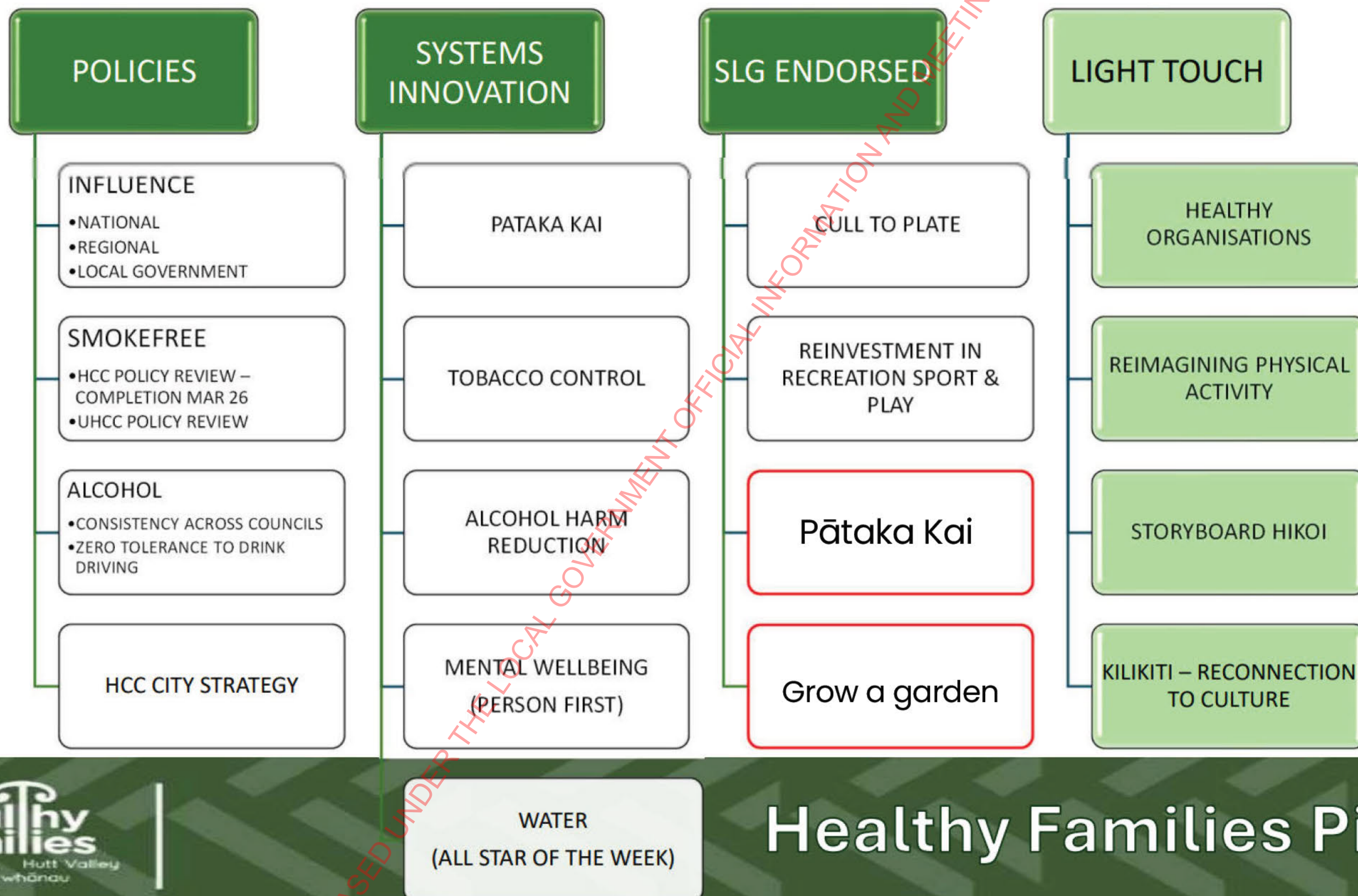
Healthy Organisations

Reimagining physical activity

Storyboard hikoi

Kilikiti – reconnection to culture

RELEASED UNDER THE OFFICIAL INFORMATION AND MEETINGS ACT 1987



Top social media posts

2025

RELEASED UNDER THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987



POST: Farwell to Eddie the manager of HFHV
<https://www.instagram.com/p/DJai5PMz1v7/>



23

2

Views 629

Followers 44.7%

Non-followers 55.3%

From other 285

From Home 255

From profile 89

Accounts reached 402

Interactions ⓘ

Interactions 27

Followers 88.9%

Non-followers 11.1%



POST: Matariki mā Puanga
<https://www.instagram.com/p/DLEeO2kMlHF/>



8

0

Views 499

Followers 31.5%

Non-followers 68.5%

From other 287

From Home 150

From profile 62

Accounts reached 349

Interactions ⓘ

Interactions 11

Followers 90.9%

Non-followers 9.1%



POST: Community voice and action against alcohol free sidelines.

<https://www.instagram.com/p/DOFzfZ8jxl-/>



Views	204
Followers	37.3%
Non-followers	62.7%

From other	115
From profile	51
From Home	38

Accounts reached	119
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Interactions ⓘ

Interactions	5
Followers	80%
Non-followers	20%



POST: Experience from Ariana

<https://www.instagram.com/p/DOaMG5FCGKE/>



5



0



Views 287

Followers 33.1%

Non-followers 66.9%

From other 169

From Home 66

From profile 52

Accounts reached 167

Interactions ⓘ

Interactions 6

Followers 42.9%

Non-followers 57.1%



POST: Pātaka Kai across Te Awa Kairangi.

https://www.instagram.com/p/DQDbplbEzhp/?img_index=1



20



2



...

Views 665

Followers 44.5%

Non-followers 55.5%

From Home 163

From profile 65

From other 6

Accounts reached 326

Interactions ⓘ

Interactions 29

Followers 76.7%

Non-followers 23.3%



POST: Farewell to Mele

<https://www.instagram.com/p/DQF1onWEzoN/>



36



3



Views 777

Followers 31.9%

Non-followers 68.1%

From Home 260

From profile 65

From other 4

Accounts reached 319

Interactions ⓘ

Interactions 41

Followers 60.9%

Non-followers 39.1%



POST: All star of the week
https://www.instagram.com/p/DQkj0_fE8fO/



From Home	40
From other	36
From profile	24

Accounts reached 40

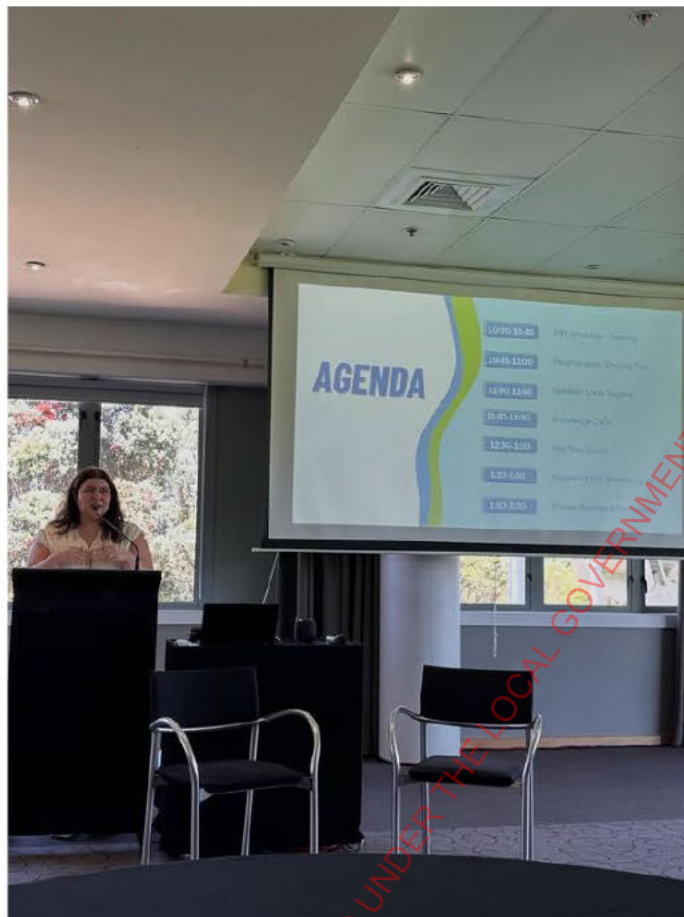
Interactions ⓘ





POST: Alcohol in Sport Hui

https://www.instagram.com/p/DRVL19VE6uB/?img_index=1



Views ⓘ

Views	119
Followers	83.2%
Non-followers	16.8%

From Home	73
From other	44
From profile	2

Accounts reached	56
------------------	----

Interactions ⓘ

Interactions	6
Followers	50%



4



1





POST: Wrap up all star of the week

<https://www.instagram.com/insights/media/3788554838779395963/>



13



1



Views 694

Followers 20.2%

Non-followers 79.8%

From other 602

From Home 68

From profile 24

Accounts reached 475

Interactions ⓘ

Interactions 20

Followers 45.5%

Non-followers 54.5%



HEALTHY FAMILIES HUTT VALLEY

COMMUNICATIONS PLAN

September 2025 – March 2026

1. PURPOSE AND VISION

The purpose of this plan is to:

- Tell the bigger impact story of HFHV by connecting past initiatives, current mahi, and future aspirations.
- Engage communities and partners through authentic, culturally grounded storytelling.
- Influence systems change by demonstrating measurable impact and sharing insights that shift perspectives.

HFHV communications create spaces for communities to engage in decision-making and take stakeholders on a storytelling journey grounded in *whakawhanaungatanga*, *Te Whakaruruhau* and the six conditions of systems change.

2. STRATEGIC APPROACH

Core Objectives

- Shift responsibility from individual to system by reframing health outcomes as collective opportunities.
- Strengthen connections between community, council, and national networks.
- Elevate Māori and Pasifika voices to reflect inclusive systems change.
- Influence policy and decision-making through strong data-driven narratives.



Storytelling Tiers

Tier	Focus	Audience	Example Content
Pipi Dive (<i>The what</i>)	Awareness & basic storytelling	Community members	Social media updates, intro videos, e-pānui snippets
Paua Dive (<i>The how</i>)	Enhanced storytelling linking to systems change	Community members	Case studies, impact reels, insight reports
Cray Dive (<i>The so what</i>)	Advanced storytelling influencing change	Decision-makers & policy influencers	Policy briefs, outcome narratives, thought leadership

3. KEY AUDIENCE & DESIRED IMPACT

Audience	Think	Feel	Do
Internal (Council, HFHV teams)	HFHV adds value and insight to their mahi	Informed, supported, collaborative	Embed HFHV thinking into planning and delivery
Political Leaders & Policy Makers	HFHV's work benefits their communities	Confident in supporting HFHV initiatives	Advocate for and fund systems change
Local Communities	They are part of the solution	Valued and empowered	Engage in co-design and share experiences
National Networks & Funders	HFHV is a leader in systems change	Inspired and connected	Share, replicate, and invest in the mahi

4. MONTHLY FOCUS AND INTEGRATION

Month	Theme / Focus	Strategic Link	Storytelling Tier Examples
Sept 2025 – Pūnaha Māori	Māori frameworks in	Mātauranga Māori in	Pipi: Kupu o te rā posts; Paua: Kai mātauranga story;



	systems change	prevention solutions	Cray: Outcome narratives for policy use
Oct 2025 – Moana Movement	Physical activity & cultural connection	Increasing physical activity & wellbeing	Pipi: OTWAT highlights; Paua: Kirikiti impact; Cray: Systems-level report
Nov 2025 – Mental Health	Hauora through sport	Advancing hauora with community partnerships	Pipi: Tips and quote tiles; Paua: Partner highlights; Cray: Insights for healthy orgs
Dec 2025 – (Water & Alcohol Harm)	Safer environments, healthier choices	Reducing alcohol-related harm	Pipi: Summer tips; Paua: He Taone Ora reflections; Cray: 10-year outcome reel
Jan 2026 – Summer Activations	Healthy, connected communities	Social wellbeing and environmental change	Pipi: Summer activation stories; Paua: Policy-focused content; Cray: Alcohol harm systems updates
Feb 2026 – Kai Sovereignty	Sustainable food systems	Improving access to and consumption of healthy kai	Pipi: Gardening tips; Paua: Pātaka Kai map; Cray: Cull to Plate systems insights
Mar 2026 – Social Impact	Telling the bigger story	Cross-cutting systems-change impact	Pipi: Community stories; Paua: Impact snapshots; Cray: Social impact outcome narrative

5. CHANNELS AND FORMAT

- Community channels: Facebook, Instagram, e-pānui, activations, and local media.
- Stakeholder channels: Insight reports, HFHV website, internal newsletters.
- Decision-maker channels: Policy briefs, national e-pānui, HFNZ platforms.



- Internal channels: Te Pātaka, staff pānui, and CC Stand up hui.

6. MEASUREMENT AND REPORTING

- Quantitative metrics: Social reach, engagement rates, e-pānui open rates, event participation.
- Qualitative metrics: Community and partner feedback, anecdotal insights, and policy references.
- Review cycle: Monthly insights for tactical adjustments, quarterly reviews for strategic alignment.

From: [Lucy Kingsbeer](#)
To: [George Lajpold](#)
Subject: RE: [EXTERNAL] RE: Healthy Families Hutt Valley PMR Jan-Jun 2025
Date: Friday, 1 August 2025 4:04:44 pm
Attachments: [image001.jpg](#)

Thanks for the update. I will get a report pulled out of what HCC have invoiced against and we can compare our findings

From: George Lajpold <George.Lajpold@huttcity.govt.nz>
Sent: Friday, 1 August 2025 3:58 pm
To: Lucy Kingsbeer <lucy.kingsbeer@tewhatauora.govt.nz>
Subject: Re: [EXTERNAL] RE: Healthy Families Hutt Valley PMR Jan-Jun 2025

Hi Luce

This is a quick update.

Adrienne and I have had a meeting with our finance partners and the Accounts Payable rep.

We are sorting through the variance in reporting. On the surface, it looks like HCC have only invoiced the \$908,201.56 (the original base rate) and not the increased \$982,020.00

There is a bit more unpacking that needs to be done to confirm this. To help - there was an updated amendment to the agreement (attached) signed in 2023 - can you advise if this was superseded by any other contracts (it looks like no invoicing has been done against this agreement) but I want to ensure there is clarity across of finance partners on the final figure for the 25/26 FY (as you stated below).

Sorry about this Luce - some of this information has been lost with the Eddie resigning and the number of changes that have taken place with the Connected Communities Managers since this phase was originally signed.

I will touch base with you on this next week.

Have a great weekend.

George Lajpold
Practice Lead (Healthy Families Hutt Valley)

Hutt City Council, Pelorus Trust Sports House, Hutt Park, Seaview, Private Bag 31912, Lower Hutt 5040, New Zealand

T, M s7(2)(a), W www.huttcity.govt.nz



From: Lucy Kingsbeer <lucy.kingsbeer@tewhatuora.govt.nz>
Sent: Monday, July 28, 2025 14:43
To: George Lajpold <George.Lajpold@huttcity.govt.nz>
Cc: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Subject: [EXTERNAL] RE: Healthy Families Hutt Valley PMR Jan-Jun 2025

Thank you for submitting the reports for the period ending 30 June.
Just one thing I have picked up on, which I would like you to look in to further with the HCC finance team - but no hurry for an answer, if you can please put this on their radar.

The contract value for the Agreement for the 24/25 financial year is \$982,020.00. In the financial report, you have indicated the contract value is \$908,201.56.

Please also note the new contract value for 25/26 FY is \$1,011,480.63 as there was a price uplift of 3% from 1 July 2025 to 30 June 2026.

If you can please investigate this discrepancy between what you have recorded as the contract value and what Health NZ have recorded as the contract value.

Regards Lucy

Lucy Kingsbeer
Principal Service Development Manager - Healthy Families NZ
Community Wellbeing and Harm Reduction
Starting Well, Planning Funding and Outcomes
s7(2)(a) | lucy.kingsbeer@tewhatuora.govt.nz

Health New Zealand | Te Whatu Ora

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From: George Lajpold
Sent: Thursday, 31 July 2025 4:55 pm
To: Adrienne Moor
Subject: Re: [EXTERNAL] Performance and Monitoring Report

Thanks for this Boss and for keeping me in the loop.



George Lajpold
Practice Lead (Healthy Families Hutt Valley)

Hutt City Council, Pelorus Trust Sports House, Hutt Park, Seaview, Private Bag 31912, Lower Hutt 5040, New Zealand
T: M: s7(2)(a), W: www.huttcity.govt.nz



From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Sent: Thursday, July 31, 2025 15:12
To: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Cc: Andrea Blackshaw <Andrea.Blackshaw@huttcity.govt.nz>; George Lajpold <George.Lajpold@huttcity.govt.nz>
Subject: Re: [EXTERNAL] Performance and Monitoring Report

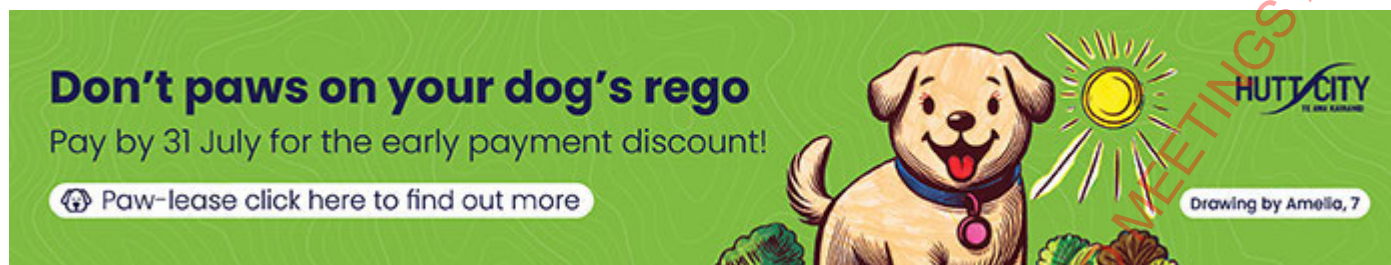
Thanks Lucy!,

Acknowledgement received and much appreciated 😊.

Look forward to receiving your fuller feedback in due course.

Ngā mihi,
A

Adrienne Moor
Head of Connected Communities
Hutt City Council, Pelorus Trust Sports House, 93 Hutt Park Road, Lower Hutt Central 5010
P: M: s7(2)(a) W: www.huttcity.govt.nz



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From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>

Sent: Thursday, July 31, 2025 14:40

To: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>

Subject: [EXTERNAL] Performance and Monitoring Report

Kia ora Adrienne,

Just a quick message to say thank you for the report, at first read it is a well written report and demonstrates the work being delivered by the team.

I also wanted to acknowledge level of the capacity the team. However, this has not severely impacted on the team's ability to maintain momentum and continue to deliver on commitments. While the reduced capacity has presented some operational challenges, the team has demonstrated resilience, adaptability, and a deep commitment to the kaupapa.

I will be in touch over the next couple of weeks to discuss the report and will provide a letter in response to the report.

Kind regards Lucy

Lucy Kingsbeer

Principal Service Development Manager – Healthy Families NZ

Community Wellbeing and Harm Reduction

Starting Well, Planning Funding and Outcomes

s7(2)(a) | lucy.kingsbeer@tewhatauora.govt.nz



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From: Adrienne Moor
Sent: Tuesday, 5 August 2025 11:09 am
To: Lucy Kingsbeer; George Lajpold
Cc: Andrea Blackshaw
Subject: Fw: Healthy Families Hutt Valley Performance and Reporting Response Letter
Attachments: Response Letter Healthy Families Hutt Valley Jan-Jun 2025.pdf

Kia ora Lucy,

Thank you for your responding letter to the latest HFHV PMO. Am delighted that the team's mahi is not only delivering impact for whānau, but also to be resonating with well with you. A bit mihi aroha to @George Lajpold and the HFHV team for their ongoing commitment to this very important and special kaupapa.

In respect of the financial reporting, we are working actively with our Finance Business Partner to understand the reporting differences for contract value/invoicing/payments. Will look further also into the points you've made in your email below, and report back to you by next week with responses.

Thanks again Lucy and the wider HNZ/TWO team, for your ongoing support.

Ngā mihi,
A

From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: 05 August 2025 10:49
To: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Cc: Andrea Blackshaw <Andrea.Blackshaw@huttcity.govt.nz>
Subject: Healthy Families Hutt Valley Performance and Reporting Response Letter

Kia ora Adrienne,
Thank you for providing the recent performance and monitoring report for Healthy Families Hutt Valley.

I am pleased to be able to provide a letter (attached) in response.

Following the submission of the financial report, I have a couple of questions:

- The 'Management overheads' were reported as \$80,382.12 for the January – June 2025 period. However, in the financial report submitted for the July – December 2024 period, there were no 'Management overheads' reported. I am keen to understand why there were none reported previously and an amount recorded this period.
- I also noted that the reported FTE spend for this period (Jan – June 2025) was \$636,401.31. However, FTE for the previous reporting period (Jul – Dec 2024) was \$354,562.16. I would like to understand the reason for the large increase in FTE spend for this period.

I will be in touch to set up a quick meeting for us to get together to discuss the report and any questions you may have.

Kind regards Lucy

Lucy Kingsbeer

**Principal Service Development Manager – Healthy Families NZ
Community Wellbeing and Harm Reduction
Starting Well, Planning Funding and Outcomes**

s7(2)(a) | lucy.kingsbeer@tewhatauora.govt.nz



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RELEASED UNDER THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

5 August 2025

Adrienne Moor
Head of Connected Communities
Healthy Families Hutt Valley
Hutt City Council

cc: Andrea.Blackshaw@huttcity.govt.nz

Tēnā koe Adrienne,

Healthy Families Hutt Valley six-monthly performance and monitoring report 1 January – 30 June 2025

Thank you for providing your report on progress and achievements for Healthy Families Hutt Valley for the January to June 2025 period. Below I have provided some commentary and reflections.

The Strategic Leadership Group (SLG) continues to build momentum through regular meetings as well as new membership to strengthen the strategic direction of the Healthy Families Hutt Valley team. Representation on the SLG includes a diverse and experienced group of leaders from health, education, sport, local government and mana whenua, ensuring broad and inclusive leadership.

The influence and support of the SLG is evident in the Pātaka Kai initiative. With Upper Hutt City Council and the Ministry of Education expressing an interest in supporting the team's proposed next steps.

Representation of mana whenua on the SLG will continue to be pivotal to continuing to shape and implement the agreed initiatives with equity at the centre. Their influence is clearly reflected in the emerging interest for mana whenua to lead the Ruku Kaimoana initiative, in partnership with Nuku Ora and continued support by the team.

Thank you for the update on the **partnership with Te Rūnanganui o Te Āti Awa**. This collaboration has led to a meaningful cultural shift within the sporting landscape, particularly through the collaborative work with Te Aroha Rugby League Club. This kaupapa exemplifies the Healthy Families NZ approach—championing Māori leadership and culturally grounded prevention in everyday settings. It highlights the transformative potential of iwi-led, whānau-centered solutions.

Thank you for providing and update on **partnership and engagement** by the team. The continued efforts by the team to foster collaborative partnerships with a wide range of partners, community organisations and across Healthy Families NZ, shows the continued commitment to building a healthier Hutt Valley.

Thank you to George Lajpold for facilitating the gathering of the Lead Systems Innovator Community of Practice. The continued function of the Communities of Practice across the

movement would not be possible without the wider workforce stepping into these nationally focused roles.

Thank you for providing an **update on the team**. I acknowledge the level of capacity the team has had over the past six months with the resignation of three staff members. However, this has not severely impacted on the team's ability to maintain momentum and continue to deliver on its commitments. While the reduced capacity has presented some operational challenges, the team has demonstrated resilience, adaptability, and a deep commitment to the kaupapa.

Whilst I acknowledge the Healthy Families Hutt Valley team have no dedicated communications function, if time allows, it would be valuable for the team to update the current communications strategy. A well-aligned strategy will help ensure that key messaging and storytelling are thoughtfully planned and effectively delivered over the remainder of the contract period.

The team have delivered on their **communications commitments** this reporting period. The stories submitted for the Healthy Families NZ e-Pānui effectively showcase the work and are written in a concise, engaging manner.

Implementation of initiatives

To ensure alignment with current priorities and maximise ongoing impact, I recommend that the team update their implementation plan to reflect delivery of initiatives, timeframes and priorities until June 2026.

The **Cull to Plate** initiative is innovative and I acknowledge the team and partners involved in leading this example of systems change. Building on the success of the pilot in Wainuiomata, it is evident the initiative is now working towards scaling to Mangaroa Farms in Upper Hutt.

Overall, this kaupapa marks a significant shift from ad hoc redistribution to infrastructure development, paving the way for long-term locally led food resilience. With the support from agencies including GRWC, DOC and MPI there is promising alignment between community aspirations and regulatory flexibility.

The team continues to play a pivotal role by facilitating partnerships, supporting certification processes, and ensuring tikanga Māori remains central to all planning.

Next steps include deepening engagement with Upper Hutt City Council and Mangaroa Farms, aligning the kaupapa with community values, and embedding Cull to Plate within local systems.

It is great to read about the work by the team to expand the **Pātaka Kai** initiative—an inspiring example of community-led action that strengthens food resilience and mana motuhake across Lower Hutt.

The progress of this initiative has been made possible through strong partnerships with local schools such as Naenae Primary, community champions, and businesses including Countdown and Z Energy. The development of printed and digital maps has further

supported whānau to locate their nearest Pātaka Kai and understand how to contribute or access food.

Thank you for the update on the **All Star of the Week** kaupapa. This remains a legacy initiative for Healthy Families Hutt Valley and Hutt City Council. I acknowledge the dedication and collaboration that continues to make this possible and look forward to its continued growth and impact.

Although the **Wheels in Motion** initiative did not proceed, as you have mentioned in your report, valuable insights were gathered through the initial scoping phase which will support any future work to influence addressing the barriers to active travel by communities across the Hutt Valley.

I acknowledge the successful completion of the **Community Storyboards** initiative made possible through the dedicated partnership between community champions and Hutt City Council. The positive community feedback affirms the value of this storytelling approach in celebrating local voices and histories.

Well done on influencing Hutt City Council's policy team to review the **Smokefree Outdoor Public Places Policy**. Hutt City Council have led the way across New Zealand with their comprehensive smokefree policy, so it's pleasing to see smokefree environments remaining a priority. Please provide an update on progress in your next report.

The role played by Healthy Families Hutt Valley to support and acknowledge the work by Kōkiri Marae and Tākiri Mai Te Ata in the launch of **Tupeka Kore – The Whakapapa of Māori Tobacco Control in Aotearoa New Zealand**, is a key achievement.

The collaboration between partners in Upper Hutt to strengthen quit smoking referrals and establish a weekly clinic and expanding the clinical hours is commendable. This lends itself to increased accessibility, particularly for Māori living in the Upper Hutt community.

It is good to see the work on the implementation of **Upper Hutt City Council's smokefree policy** continue to be a priority. I look forward to a progress update in the next report on steps taken to continuing implementing the policy.

A key achievement for the team has been the work alongside local sports clubs and Council's parks and reserves team to encourage **alcohol-free sidelines**, through signage in Wainuiomata.

It is pleasing to see the **partnership** between the Alcohol Harm Prevention team and CAYAD Auckland, demonstrating the ability to test successful initiatives in other regions. This reflects cross-regional collaboration bringing together shared expertise and learnings.

It was great to read about how the team engaged rangatahi on their **mental health challenges** and used those insights to redesign the regional rugby league competition and development pathway, while also seeking an opportunity to share these learnings with Nuku Ora.

I would be interested to **learn** more about what the rangatahi shared are the challenges they face, **what** changes were made to the competition and development pathway and hear about the response or any outcomes from the CEO Forum.

Thank you for submitting two outcomes narratives this reporting period. Later in the year, the national evaluation team will request each team submit their top ten outcomes narratives for the purposes of the evaluation.

Thank you for a well written and comprehensive report. The report demonstrates continued momentum, with key initiatives progressing well and key achievements over the reporting period.

Please pass on my appreciation to the team and thank you for all the hard work, passion and dedication to this important mahi, with a vision to create better health and wellbeing outcomes for our communities.

I am more than happy to discuss any comments or questions you may have, following this letter.

Ngā mihi

LHKingsbeer

Lucy Kingsbeer

Principal Service Development Manager Healthy Families NZ
Community Wellbeing and Harm Reduction
Starting Well, Planning Funding and Outcomes
waea pūkoro: s7(2)(a)

From: [Lucy Kingsbeer](#)
To: [Adrienne Moor](#)
Subject: RE: Performance and Monitoring Reporting Meeting
Date: Wednesday, 20 August 2025 4:47:48 pm
Attachments: [image002.png](#)
[image003.png](#)
[image004.png](#)

Kia ora Adrienne,
 Friday 29 August between 9am and 11am I am free so happy to meet online between that time
 Yes – I am still waiting on the report to come back from the finance team regarding the contract value and the amount HCC have been invoicing Health NZ for.

From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Sent: Wednesday, 20 August 2025 4:31 pm
To: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Subject: Re: Performance and Monitoring Reporting Meeting

Kia ora e hoa,

Happy to meet. At this stage 28 Aug 1-4, 29 Aug 9-11 or 2 Sept 11-1 would work well for me if any of those slots work ok for you?

We're working with our Finance team to reconcile our financial reporting to you. To support this, I think George was liaising with you/your accounts team to seek a Statement of Account for 1 Jul 2024-30 Jun 2025? Can follow up with George on this tomorrow, but just checking on this whilst I have you, did this come through?

Let me know a time that works for you and I can send us an invite. Assuming this one will be online unless you're heading up our way sometime in the next couple of weeks?

Ngā mihi,
 A

Adrienne Moor
 Head of Connected Communities

Hutt City Council, Pelorus Trust Sports House, 93 Hutt Park Road, Lower Hutt Central 5010
P: **M:** [s7\(2\)\(a\)](#) **W:** www.huttcity.govt.nz



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From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>

Sent: Wednesday, August 20, 2025 13:15

To: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>

Subject: Performance and Monitoring Reporting Meeting

Kia ora Adrienne,

I would like to catch up in the next couple of weeks to wrap up the performance and monitoring reporting for this period.

In particular, a couple of things from the report I would like to discuss are:

- In the previous financial report (July – Dec 2024) there were \$0 Management Overheads reported, however this financial report has \$80,382.55 recorded. Are you able to please explain this so I can understand.
- In the previous financial report (July – Dec 2024) there was \$354,562.16 reported for FTE, this financial report has \$636,401.31 recorded for FTE. Can you please explain how FTE costs have nearly doubled when there are vacancies in the team?

There continues to be discrepancies in the financial reports submitted by Hutt City Council under this contract, we need to tidy this up going forward and have a clear and accurate financial reporting.

I would also like to discuss progress on appointing a Manager to the team. The last communications we had, I requested a budget forecast / estimate to cover the cost of a contractor.

This will need approval by Health NZ before recruiting contractors.

If you can let me know your availability over the next couple of weeks and we can make a time to meet and discuss.

Thanks Lucy

Lucy Kingsbeer

Principal Service Development Manager – Healthy Families NZ

Community Wellbeing and Harm Reduction

Starting Well, Planning Funding and Outcomes

s7(2)(a) | lucy.kingsbeer@tewhatuora.govt.nz

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From: Cassandra Yeo
Sent: Tuesday, 9 September 2025 10:46 am
To: Adrienne Moor
Subject: Re: Performance and Monitoring Reporting Meeting

I haven't got to it yet sorry and probably won't be able to until next week 😞
I haven't managed to find my working file either!

C

Cass Yeo
Senior Management Accountant

Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010

M: s7(2)(a)

W: [www.huttcity.govt.nz]www.huttcity.govt.nz



From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Sent: Monday, 8 September 2025 6:33 pm
To: Cassandra Yeo <Cassandra.Yeo@huttcity.govt.nz>
Subject: Re: Performance and Monitoring Reporting Meeting

Kia ora - just following up on this one. Can we cover at our meeting on Weds?

Adrienne Moor

Head of Connected Communities

Hutt City Council, Pelorus Trust Sports House, 93 Hutt Park Road, Lower Hutt Central 5010

P: M: s7(2)(a) **W:** www.huttcity.govt.nz



From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Sent: 01 September 2025 09:48
To: Cassandra Yeo <Cassandra.Yeo@huttcity.govt.nz>
Subject: Fw: Performance and Monitoring Reporting Meeting

From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>

Sent: 20 August 2025 13:15

To: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>

Subject: Performance and Monitoring Reporting Meeting

Kia ora Adrienne,

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This will need approval by Health NZ before recruiting contractors.

If you can let me know your availability over the next couple of weeks and we can make a time to meet and discuss.

Thanks Lucy

Lucy Kingsbeer

Principal Service Development Manager – Healthy Families NZ

Community Wellbeing and Harm Reduction

Starting Well, Planning Funding and Outcomes

s7(2)(a) | lucy.kingsbeer@tewhatauora.govt.nz



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Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010

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Subject: Re: Performance and Monitoring Reporting Meeting

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Adrienne Moor

Head of Connected Communities

Hutt City Council, Pelorus Trust Sports House, 93 Hutt Park Road, Lower Hutt Central 5010

P: M: s7(2)(a) **W:** www.huttcity.govt.nz



From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Sent: 01 September 2025 09:48
To: Cassandra Yeo <Cassandra.Yeo@huttcity.govt.nz>
Subject: Fw: Performance and Monitoring Reporting Meeting

From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>

Sent: 20 August 2025 13:15

To: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>

Subject: Performance and Monitoring Reporting Meeting

Kia ora Adrienne,

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Thanks Lucy

Lucy Kingsbeer

Principal Service Development Manager – Healthy Families NZ

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lucy.kingsbeer@tewhatauora.govt.nz



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From: Adrienne Moor
Sent: Monday, 20 October 2025 1:37 pm
To: Lucy Kingsbeer
Subject: Re: Financials Follow Up

Thanks Lucy; kei te pai all good. Perhaps we can organise a meet and greet at a time when your diary allows.

Have a good day.

Ngā mihi,
 A

From: Lucy Kingsbeer <lucy.kingsbeer@tewhatauora.govt.nz>
Sent: 20 October 2025 13:35
To: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Subject: RE: Financials Follow Up

Hi Adrienne,
 Unfortunately, I don't have any capacity this week to meet the preferred candidates.
 Happy for you to move forward with who you think will be a good fit for the team and can deliver on the required work over the coming months.
 Thanks Lucy

From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Sent: Monday, 20 October 2025 1:29 pm
To: Lucy Kingsbeer <lucy.kingsbeer@tewhatauora.govt.nz>
Cc: Andrea Blackshaw <Andrea.Blackshaw@huttcity.govt.nz>; George Lajpold <George.Lajpold@huttcity.govt.nz>
Subject: Re: Financials Follow Up

Thanks Lucy, for the confirmation.

Could you please advise 1-2 slots, ideally this week if possible, when you might be available to meet our two preferred HF candidates.

Many thanks,
 Adrienne

PS George, Andrea, FYI.

Adrienne Moor

Head of Connected Communities

Hutt City Council, Pelorus Trust Sports House, 93 Hutt Park Road, Lower Hutt Central 5010

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From: Lucy Kingsbeer <lucy.kingsbeer@tewhatuora.govt.nz>
Sent: Monday, October 20, 2025 13:03
To: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Subject: RE: Financials Follow Up

Kia ora Adrienne,
 Thank you for submitting this reinvestment plan.

The contractor 1 – healthy kai and wai for \$60,000 is approved
 The contractor 2 – uplifting physical wellbeing initiatives is approved

The work programme activation of \$30,000 is **not** approved
 Health Families Hutt Valley have the existing budget for the initiatives to be prioritised (as endorsed by the SLG) until 30 June 2026.

I will update the reinvestment plan to reflect the following:
 \$178,146 surplus
 Approved reinvestment totalling \$120,000 for two contactors
 National kai reinvestment of \$40,000
 This leaves \$18,146 remaining as underspend and we expect to see this surplus reflected, along with additional surplus, in the financial report due 20 January.

You can proceed with recruitment under this approved funding amount.
 Kind regards Lucy

From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Sent: Tuesday, 14 October 2025 1:37 pm
To: Lucy Kingsbeer <lucy.kingsbeer@tewhatuora.govt.nz>
Cc: George Lajpold <George.Lajpold@huttcity.govt.nz>
Subject: Fw: Financials Follow Up

Kia ora Lucy,

Arohamai in error I sent the Reinvestment Plan back to Andrea rather than to you - my bad 😞

Please see reinvestment plan attached and of course am happy to discuss.

Ngā mihi,
A

Adrienne Moor

Head of Connected Communities

Hutt City Council, Pelorus Trust Sports House, 93 Hutt Park Road, Lower Hutt Central 5010

P: M: s7(2)(a) W: www.huttcity.govt.nz



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From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Sent: 08 October 2025 19:37
To: Andrea Blackshaw <Andrea.Blackshaw@huttcity.govt.nz>
Cc: George Lajpold <George.Lajpold@huttcity.govt.nz>
Subject: Re: Financials Follow Up

Thanks Lucy,

Please see our proposed reinvestment plan attached.

Happy to discuss,
A

From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: Monday, October 06, 2025 10:51
To: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Subject: RE: Financials Follow Up

Thanks Adrienne.

The next part of the process is to complete the Reinvestment Plan (attached).

Once the Reinvestment Plan is approved – you are able to move forward with the spend outlined in the plan.

Please note that Health NZ has committed \$40,000 from the surplus being held with Hutt City Council for a Kai function led by Healthy Families Invercargill.

An invoice for this amount will be submitted by Active Southland for payment.

There is a remaining \$138,146 for proposed reinvestment.

If you can please complete the attached document and return to me, I can put this through for approval at our end.

From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Sent: Friday, 3 October 2025 10:08 am
To: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>; George Lajpold <George.Lajpold@huttcity.govt.nz>
Cc: Andrea Blackshaw <Andrea.Blackshaw@huttcity.govt.nz>; Cassandra Yeo <Cassandra.Yeo@huttcity.govt.nz>
Subject: Re: Financials Follow Up

Kia ora Lucy,

Over recent weeks we have undertaken a full reconciliation of our position under the current HFHV contract. This review has identified some adjustments are needed, including to our latest financial reporting to Te Whatu Ora, to reconcile financial transactions that have occurred throughout the year to the agreed contract terms.

As requested, please see attached our revised report to Jun 2025, with changes and comments tracked.

For your records, here is a summary of the annual results and surplus of \$178,146:

Annualised
Contract Value
Salaries
Utilised Action budget*
Overhead
ACC & KiwiSaver
Holiday & Sick Leave
Comms Tech
Lease
Printing & Stationery
Travel & accom

During our review we identified the following issues that require further action:

1. **Contract payments for 2024/25 Q1 and Q2 shortfall:** payments received for Q1 & Q2 2024/25 appear to have been based on the 2023/24 contract value, rather than 2024/25. This has resulted in a payment shortfall of \$36,909 (GST excl) and we will need to raise an invoice for this amount, to align our system with the contract.
2. Taking this into account **the full year surplus is \$178,146**. Please let us know how you would like this surplus to be handled; we would be happy to provide you a Reinvestment Plan if that would be helpful.
3. From 1 Jul 2025 our future buyer-created invoicing will reflect the 2025/26 contract value of \$282,870/quarter (\$1,011,481/pa).
4. **We have identified two internal adjustments** that are needed to re-align transactions currently sitting in our Balance Sheet to the Business Line. These adjustments are internal to HCC and do not affect Te Whatu Ora but will ensure accuracy of our financial reporting going forward.
5. Just FYI, we're continuing to deliver our separate contract with HNZ/TWO for the Smokefree kaupapa.

As discussed, our apologies for the confusion here Lucy. I'm now very clear on the financial aspects of our contract and have strengthened our business processes and controls to improve our reporting to you and avoid a future recurrence of this situation.

I hope these clarifications make sense and of course we're really happy to discuss any aspect, if you have any queries or concerns.

Ngā mihi,

Adrienne

From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: 18 September 2025 09:39
To: George Lajpold <George.Lajpold@huttcity.govt.nz>
Cc: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Subject: FW: Financials Follow Up

Kia ora George,

Are you please able to complete a new financial report for submission, based on the information below.

In the previous Financial Report the FTE was reported incorrectly (for 12 months instead of 6 months).

- The FTE budget needs updating to reflect \$274,829.80
- The total surplus / underspend needs to be updated to reflect \$205,935.06

Please complete a revised Financial Report and submit as soon as possible. This is time critical as the reporting ended 20 July.

We will also need to discuss reinvestment / recovery of surplus funds.

Kind regards Lucy

Lucy Kingsbeer

Principal Service Development Manager – Healthy Families NZ

Population Health

Starting Well, Planning Funding and Outcomes

s7(2)(a) | lucy.kingsbeer@tewhatuora.govt.nz



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Adrienne Moor

Head of Connected Communities

Hutt City Council, Pelorus Trust Sports House, 93 Hutt Park Road, Lower Hutt Central 5010

P: M: s7(2)(a) W: www.huttcity.govt.nz



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Reinvestment Plan Healthy Families Hutt Valley

Proposal for reinvestment of underspend by Healthy Families Hutt Valley

Purpose

This plan provides an overview of the current Healthy Families Hutt Valley underspend, at 30 June 2025 and a proposed approach to reinvesting the underspend by 30 June 2026.

Context

The underspend has generated due to vacancies in the team.

Proposal for reinvestment of underspend for the January – June 2025 period

The underspend for reinvestment by Healthy Families Hutt Valley is **\$178,146** at 30 June 2025. Below is a table outlining the reinvestment proposal.

Please add in additional details to the table – one line per each reinvestment, including proposed contractors and funding.

	Role/Outcome	Additional details	Proposed Underspend	Timeline (expected spend timeframe)
1.	National Kai Investment	This has been committed by Health NZ from surplus from HF Hutt Valley to support a Kai function (led by HF Invercargill)	\$40,000	October 2025
2.	Contractor 1 – Healthy Kai and Wai initiatives		\$60,000	Nov25-Jun26
3.	Contractor 2 – Uplifting Physical Wellbeing Initiatives		\$60,000	Nov25-Jun26
4.	Work Programme activation		\$30,000	Nov25-Jun26
5.				
6.				
	Total		\$170,000	

Notes: This reinvestment plan requires approval from Te Whatu Ora.

Healthy Families Hutt Valley

Provider name	Hutt City Council
Provider number	438409
Contract number	351586/00
Contract Value	\$908,201.56 new contract value from 1 July 2025 \$1,011,480.63 p/a

Report on expenditure against budget 1 January - 30 June 2025 (Due 20 July 2025)

Planned FTE's and costs	Actual expenditure to date
Salary-related costs:	
Total FTE: (Includes \$20k contribution to national role)	36,401.31 (error) corrected to \$271,829.80
Direct costs:	
Action budget (provide an outline of each initiative used for action budget amount)	\$28,590.28 (remaining \$51,409.72)
Indirect costs:	
Management overheads	\$80,382.55
CC Kiwisaver contributions	\$13,405.97
Holiday and sick leave	Included in Salary related costs
ICT costs	Included in Management overheads
Capital purchases (laptops/computers)	Included in Management overheads
Meeting & Leadership Meeting Expenses	Included in Management overheads

Marketing Costs	\$0
Communication technologies	\$2,039.56
Lease for premises and office supplies	\$35,292.78
Printing & Stationary & General Costs	\$4,297.13
Recruitment & Uniform	\$0
Professional development	\$0
Motor vehicle lease and expenses	\$0
Accommodation, travel and fuel	\$6,789.54
Total costs (as of 30 June 2025)	\$726,816.57 corrected to \$442,627.61
Total surplus (as of 30 June 2025)	to be updated and added to the correct surplus
Total surplus funding available for future reinvestment (including underspend from previous reporting periods)	

Please provide an overview of any successful Action Budget proposals.	
Allocation	Amount
Pataka Kai Materials, lab co-design wā community engagement, and map development to create new Pataka Kai sites across Lower Hutt. Includes build costs, hui facilitation and material.	\$21,000
Cull to Plate Production design, upskill and training, processing, piloting, materials and operations	\$20,000
Reimagining Physical Activity Programme design and community engagement.	\$19,000
	\$60,000
Please provide an overview of any re-investment of surplus underspend that has been invested/spent during this reporting period (and previously agreed to by Health NZ)	
Actions relating to reinvestment of surplus underspend will be discussed with Te Whatu Ora and approved as per a reinvestment plan.	

Note: Any underspend at the end of the reporting period will require a Reinvestment Plan to be completed and approved by Health New Zealand.

Please email your report as a separate document to the Performance and Monitoring Team:
Performance.Reporting@health.govt.nz and a copy to Lucy.Kingsbeer@tewhatu.govt.nz

DRAFT
RELEASED UNDER THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

From: [Lucy Kingsbeer](#)
To: [Adrienne Moor](#)
Cc: [Andrea Blackshaw](#); [George Lajpold](#); [Amberley Courtney-Fewtrell](#)
Subject: RE: Healthy Families Hutt Valley Contract Candidates
Date: Thursday, 25 September 2025 10:05:54 am
Attachments: [image002.png](#)
[image003.png](#)

Yes – the due process is outlined below and has been in place with all Healthy Families NZ teams since 2014.

1. Financial report submitted to Health NZ as part of six-monthly PMR (due 20 July)
2. Following the submission of the financial report any surplus funds are discussed with Health NZ.
3. A reinvestment plan is required outlining a proposal for reinvestment of funds (this would include any proposed spending on contractors).
4. The reinvestment plan is approved / not approved by Health NZ (including myself and my GM).

Please note – under the terms of your agreement we do have the ability to recover surplus funds.

Kind regards Lucy

From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Sent: Thursday, 25 September 2025 9:58 am
To: Lucy Kingsbeer <lucy.kingsbeer@tewhatauora.govt.nz>
Cc: Andrea Blackshaw <Andrea.Blackshaw@huttcity.govt.nz>; George Lajpold <George.Lajpold@huttcity.govt.nz>; Amberley Courtney-Fewtrell <Amberley.Courtney-Fewtrell@huttcity.govt.nz>
Subject: Re: Healthy Families Hutt Valley Contract Candidates

Kia ora anō,

Thanks Lucy. Arohamai my apologies I'm not sure I clocked that the updated Financial Report was required first. This is being developed, in line with our previous advice to you on your questions in respect of our report.

I'll follow up with our Finance Business Partner on this (I know she's been pretty tied up with other priorities) and come back to you later today with an ETA on our Financial Report.

Will put this process on hold pending working through of your points below.

Ngā mihi,
A

Adrienne Moor

Head of Connected Communities

Hutt City Council, Pelorus Trust Sports House, 93 Hutt Park Road, Lower Hutt Central
5010

P: M: s7(2)(a) **W:** www.huttcity.govt.nz

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From: Lucy Kingsbeer <lucy.kingsbeer@tewhatauora.govt.nz>

Sent: 25 September 2025 09:52

To: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>

Cc: Andrea Blackshaw <Andrea.Blackshaw@huttcity.govt.nz>; George Lajpold <George.Lajpold@huttcity.govt.nz>; Amberley Courtney-Fewtrell <Amberley.Courtney-Fewtrell@huttcity.govt.nz>

Subject: RE: Healthy Families Hutt Valley Contract Candidates

Thanks Adrienne.

Before this proceeds any further there are outstanding actions required regarding the financial reporting.

As per my email on 10 September and subsequent email on 18 September.

Prior to any of the below going forward I require the following:

1. The financial report to be updated and accurately recorded / resubmitted.
2. There has also been no reinvestment approved as yet for the contractors.
3. Once the financial reporting has been updated and accurately recorded /

submitted to Health NZ, we will need to discuss reinvestment of surplus funds in to appointing contractors and I will require an overview of the costings.

Regards Lucy

Lucy Kingsbeer

Principal Service Development Manager – Healthy Families NZ

Population Health

Starting Well, Planning Funding and Outcomes

s7(2)(a) | lucy.kingsbeer@tewhatauora.govt.nz



Health New Zealand | Te Whatu Ora

From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>

Sent: Thursday, 25 September 2025 9:46 am

To: Lucy Kingsbeer <lucy.kingsbeer@tewhatauora.govt.nz>

Cc: Andrea Blackshaw <Andrea.Blackshaw@huttcity.govt.nz>; George Lajpold <George.Lajpold@huttcity.govt.nz>; Amberley Courtney-Fewtrell <Amberley.Courtney-Fewtrell@huttcity.govt.nz>

Subject: Healthy Families Hutt Valley Contract Candidates

Kia ora Lucy,

Just following up on our recent exchanges regarding HFHV resourcing. By way of reminder, we have decided, in order to boost capacity within the team, to bring in three temporary resources, two for HFHV and a further resource to focus on the SmokeFree kaupapa.

We ended up receiving 11 EOIs and I've narrowed these down to five attached. Process-wise, as discussed, we'd propose having a coffee with these candidates and further narrow down to three for an online vetting hui with you Lucy, perhaps late next week or early the week following. Subject to your approval, we could then move on to appoint.

Thoughts?

Nā,
A

Adrienne Moor

Head of Connected Communities

Hutt City Council, Pelorus Trust Sports House, 93 Hutt Park Road, Lower Hutt Central 5010

P: M: s7(2)(a) **W:** www.huttcity.govt.nz

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From: [Lucy Kingsbeer](#)
To: [Matt Appleyard](#); [Wendy Findlay](#); [Geni Ah Tong](#); [George Lajpold](#); [Tapuvakai Ve](#); [Mike Tipene](#); [Jenny Kaka-Scott](#); [Tomairangi Higgins](#); [Cheyenne Potaka-Osborne](#); [Mira Martin](#)
Cc: [Emma Solomon](#); [Netini Vaeau](#)
Subject: Performance and Monitoring Templates 1 July - 31 December 2025
Date: Friday, 24 October 2025 2:09:28 pm
Attachments: [image001.png](#)
[Performance and Monitoring Report Template 1 July - 31 December2025 \(2\).docx](#)
[Financial Report Template 1 July - 31 December 2025 \(2\).docx](#)

Kia ora Managers,

Please find attached the performance and monitoring reporting templates for the period 1 July – 31 December 2025.

This reporting is due on 20 January 2026.

Any questions, please get in touch.

Thanks Lucy

Lucy Kingsbeer

**Principal Service Development Manager – Healthy Families NZ
Population Health
Starting Well, Planning Funding and Outcomes**

s7(2)(a) | lucy.kingsbeer@tewhatuora.govt.nz



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Provider name	XXX
Provider number	XXX
Contract number	XXX

Performance Monitoring Report

1 July – 31 December 2025

(Due 20 January 2026)

Section 1: Healthy Families XXX 'business as usual'

Please provide a narrative report that includes:

1. Leadership

An update on how the Healthy Families XXX team have utilised community leadership to further the objectives and goals of this initiative. This narrative report should include:

- An update on your Strategic Leadership Group, including meeting(s) dates, and membership *and/or*
- An update on how the Healthy Families XXX team have partnered with leaders in lieu of a Strategic Leadership Group.
- Examples of how your Strategic Leaders have leveraged their influence and/or accelerated your work in this reporting period. Please include their role/organisation alongside these examples.
- How you have engaged in effective participation and partnership with Māori.

2. Partnership and engagement

An overview of how members of the Healthy Families XXX workforce have strengthened and built partnerships with other Healthy Families NZ location teams, and/or how members of the Healthy Families XXX workforce have contributed to Healthy Families NZ Communities of Practice and Te Kahui Māori. Please utilise the table below:

Name	Role	Contribution

3. Team update

Provide an overview of any team and staff updates.

- Recruitment and / or changes in the team.
- Professional development for each team member.

4. Communications Activity

An overview of the strategic communications activity in this reporting period.

- Please attach your strategic communications plan.
- Please provide a short summary and a link to each story published online (i.e link to story published on your website)
- Please include analytics on engagement (e.g., impressions, reach, visits, views).
- Please outline any contributions to national communications efforts (for example impact reports, national stories etc).
- Describe any recent communications and engagement successes.

5. Implementation Plan

- Provide a brief update on your location's implementation plan and any process used to review and/or update the implementation plan during this reporting period.
 - Please attach your location's Implementation Plan for this reporting period as a standalone document.

6. Implementation of Initiatives

- Provide an update on initiatives that have been implemented by Healthy Families XXX in this reporting period, including a summary of:
 - Initiative Name / Kaupapa
 - Which of the Healthy Families NZ objective(s) this initiative is designed to address:
 - Increasing physical activity
 - Reducing alcohol related harm
 - Improving access to and the consumption of healthy kai and wai
 - Reducing the negative impacts of smoking
 - Improving mental health and wellbeing
 - Increasing the use of mātauranga Māori, Kaupapa Māori approaches and regenerative practice as prevention solutions
 - How the initiative links to the 'Six Conditions of Systems Change' (Policy, Practices, Resource flows, Relationships and Connections, Power Dynamics, and Mental modes).
 - Strategic Intent and Potential Impact
 - To what extent is the initiative making a difference to Māori Health, Pacific Health, and equity and how is this initiative strengthening the prevention system?
 - Next steps

Please email your report as a separate document to the Performance and Monitoring Team: Performance_Reporting@health.govt.nz and a copy to Lucy.Kingsbeer@tewhatauora.govt.nz or emma.solomon@teakawhaiora.nz depending on your relationship manager.

Healthy Families XXX

Provider name	
Provider number	
Contract number	
Contract Value	

Report on expenditure against budget

1 July – 31 December 2025

(Due 20 January 2026)

Planned FTE's and costs	Actual Expenditure to date
Salary-related costs:	
Total FTE: X FTE <i>Please report on the total number of FTE in the team over the reporting period. In your PMR, provide an update on vacancies, recruitment etc.</i>	\$xxx
Direct costs:	
Action budget <i>(provide an outline of each initiative used for action budget and the amount – separate table)</i>	\$xxx
Indirect costs:	
Management overheads	\$xxx
ACC Kiwisaver contributions	\$xxx
Holidays and sick leave	\$xxx
ICT costs	\$xxx
Capital purchases (laptops/computers)	\$xxx
Meeting & Leadership Meeting Expenses	\$xxx
Marketing Costs	\$xxx

Communication technologies	\$xxx
Lease for premises and office supplies	\$xxx
Printing & Stationary & General Costs	\$xxx
Professional development	\$xxx
Motor vehicle lease and expenses	\$xxx
Accommodation, travel and fuel	\$xxx
Total costs (as of 30 June 2025)	\$xxx
Surplus / underspend (as of 30 June 2025) <i>Surplus accrued 1 January – 30 June 2025</i>	\$xxx
Surplus / underspend carried over from previous years	\$xxx

Please provide an overview of any successful Action Budget proposals
<i>Include a paragraph of each initiative implemented using action budget and the amount.</i> xxx
Please provide an overview of any re-investment of surplus underspend that has been reinvested/spent during this reporting period (and previously agreed to by Health NZ)
xxx

Please email your report as a separate document to the Performance and Monitoring Team:
Performance.Reporting@health.govt.nz and a copy to Lucy.Kingsbeer@tewhatauora.govt.nz or emma.solomon@teakawhaiora.nz depending on your relationship manager.

From: [Lucy Kingsbeer](#)
To: [Adrienne Moor](#)
Subject: RE: Healthy Families Hutt Valley - Further Team Update
Date: Monday, 15 December 2025 9:42:51 am
Attachments: [image001.png](#)

Great – thanks! Crystal clear

Sorry if I missed that Amba was working on SF in our previous discussions.

Thank you.

From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Sent: Monday, 15 December 2025 9:41 am
To: Lucy Kingsbeer <lucy.kingsbeer@tewhatauora.govt.nz>
Subject: Re: Healthy Families Hutt Valley - Further Team Update

Kia ora e hoa!

Yes Amba has been brought on under the Smokefree contract with HNZ, particularly to focus on the Smokefree kaupapa. Tui Kingi and Ashleigh Roil are our HF contractors.

Ngā mihi,

A

Adrienne Moor

Head of Connected Communities

Hutt City Council, Pelorus Trust Sports House, 93 Hutt Park Road, Lower Hutt Central 5010

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From: Lucy Kingsbeer <lucy.kingsbeer@tewhatuora.govt.nz>
Sent: 15 December 2025 09:22
To: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Subject: RE: Healthy Families Hutt Valley - Further Team Update

Kia ora Adrienne,

Thank you for the update. Can you please clarify the contractors that have been brought into the HF team?

We approved for the two contractors as per the reinvestment plan, so I am keen to understand this third person and their role and how this is being funded.

Thanks Lucy

From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Sent: Monday, 15 December 2025 9:17 am
To: Lauren Coe <Lauren.Coe@huttcity.govt.nz>; Logan Anderson <Logan.Anderson@huttcity.govt.nz>; Natu Taufale <Natu.Taufale@huttcity.govt.nz>; George Lajpold <George.Lajpold@huttcity.govt.nz>; Hiria Davies <Hiria.Davies@huttcity.govt.nz>; Amy Jansen <Amy.Jansen@huttcity.govt.nz>; Sez Brannigan <Sez.Brannigan@huttcity.govt.nz>; Batool Arif <Batool.Arif@huttcity.govt.nz>; Laurel-Jean Dennison <Laurel-Jean.Dennison@huttcity.govt.nz>; George Lajpold <George.Lajpold@huttcity.govt.nz>; Etanah Talapa <Etanah.Talapa@huttcity.govt.nz>; Nat MacDonald <Nat.MacDonald@huttcity.govt.nz>; Grace Hiess <Grace.Hiess@huttcity.govt.nz>; Tünde Vas <Tunde.Vas@huttcity.govt.nz>; Sionainn King <Sionainn.King@huttcity.govt.nz>; Cheryl Taumata <Cheryl.Taumata@huttcity.govt.nz>; Amy Spence <Amy.Spence@huttcity.govt.nz>; Terry Stallworth <Terry.Stallworth@huttcity.govt.nz>; Courtney Stubbins <Courtney.Stubbins@huttcity.govt.nz>; Charlotte Goodall <Charlotte.Goodall@huttcity.govt.nz>; Vaioleti Lui <Vaioleti.Lui@huttcity.govt.nz>; Andrea Blackshaw <Andrea.Blackshaw@huttcity.govt.nz>; Joann Ransom <Joann.Ransom@huttcity.govt.nz>; Iain Brown <Iain.Brown@huttcity.govt.nz>; Arthur Nelson <Arthur.Nelson@huttcity.govt.nz>; Karl Chitham <Karl.Chitham@huttcity.govt.nz>; Te Tira Māori <TTM@huttcity.govt.nz>; Shelley Bascand <Shelley.Bascand@huttcity.govt.nz>; Callum McKenzie <Callum.McKenzie@huttcity.govt.nz>; Jen Tyson <Jen.Tyson@huttcity.govt.nz>; Ted Grieve <Ted.Grieve@huttcity.govt.nz>; Dave Burgess <Dave.Burgess@huttcity.govt.nz>; Lucy Kingsbeer <lucy.kingsbeer@tewhatuora.govt.nz>; Amberley Courtney-Fewtrell <Amberley.Courtney-Fewtrell@huttcity.govt.nz>; Cassandra Yeo <Cassandra.Yeo@huttcity.govt.nz>
Cc: Tui Kingi <Tui.Kingi@huttcity.govt.nz>; Ashleigh Roil <Ashleigh.Roil@huttcity.govt.nz>; Amba Te Ngoungou <Amba.TeNgoungou@huttcity.govt.nz>
Subject: Re: Healthy Families Hutt Valley - Further Team Update

Kia ora anō,

Just a quick follow-on note to my pānui below, as we today welcome our newest

Healthy Families Hutt Valley team member Amba Te Ngounou. Please join me in welcoming Amba to te Kaunihera, and to our wider Connected Communities whanau. Nau mai Amba; so great to have you onboard, and really looking forward to working with and getting to know you!

Ngā mihi, nā
Adrienne

Adrienne Moor

Head of Connected Communities

Hutt City Council, Pelorus Trust Sports House, 93 Hutt Park Road, Lower Hutt Central 5010

P: M: s7(2)(a) W: www.huttcity.govt.nz

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From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>

Sent: Sunday, November 16, 2025 16:07

To: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>; Lauren Coe <Lauren.Coe@huttcity.govt.nz>; Logan Anderson <Logan.Anderson@huttcity.govt.nz>; Natu Taufale <Natu.Taufale@huttcity.govt.nz>; George Lajpold <George.Lajpold@huttcity.govt.nz>; Hiria Davies <Hiria.Davies@huttcity.govt.nz>; Amy Jansen <Amy.Jansen@huttcity.govt.nz>; Sez Brannigan <Sez.Brannigan@huttcity.govt.nz>; Batool Arif <Batool.Arif@huttcity.govt.nz>; Laurel-Jean Dennison <Laurel-Jean.Dennison@huttcity.govt.nz>; George Lajpold <George.Lajpold@huttcity.govt.nz>; Etanah Talapa <Etanah.Talapa@huttcity.govt.nz>; Nat MacDonald <Nat.MacDonald@huttcity.govt.nz>; Grace Hiess <Grace.Hiess@huttcity.govt.nz>; Tünde

Vas <Tunde.Vas@huttcity.govt.nz>; Sionainn King <Sionainn.King@huttcity.govt.nz>; Cheryl Taumata <Cheryl.Taumata@huttcity.govt.nz>; Amy Spence <Amy.Spence@huttcity.govt.nz>; Terry Stallworth <Terry.Stallworth@huttcity.govt.nz>; Courtney Stubbins <Courtney.Stubbins@huttcity.govt.nz>; Charlotte Goodall <Charlotte.Goodall@huttcity.govt.nz>; Vaioleti Lui <Vaioleti.Lui@huttcity.govt.nz>; Andrea Blackshaw <Andrea.Blackshaw@huttcity.govt.nz>; Joann Ransom <Joann.Ransom@huttcity.govt.nz>; Iain Brown <Iain.Brown@huttcity.govt.nz>; Arthur Nelson <Arthur.Nelson@huttcity.govt.nz>; Karl Chitham <Karl.Chitham@huttcity.govt.nz>; Te Tira Māori <TTM@huttcity.govt.nz>; Shelley Bascand <Shelley.Bascand@huttcity.govt.nz>; Callum McKenzie <Callum.McKenzie@huttcity.govt.nz>; Jen Tyson <Jen.Tyson@huttcity.govt.nz>; Ted Grieve <Ted.Grieve@huttcity.govt.nz>; Dave Burgess <Dave.Burgess@huttcity.govt.nz>; Lucy Kingsbeer <lucy.kingsbeer@tewhatauora.govt.nz>; Amberley Courtney-Fewtrell <Amberley.Courtney-Fewtrell@huttcity.govt.nz>; Cassandra Yeo <Cassandra.Yeo@huttcity.govt.nz>

Cc: Tui Kingi <Tui.Kingi@huttcity.govt.nz>; Ashleigh Roil <Ashleigh.Roil@huttcity.govt.nz>

Subject: Healthy Families Hutt Valley Team Update

Kia ora koutou,

I'm really pleased to share that we have two new kaimahi joining our Healthy Families Hutt Valley whanau today, Monday 17 November 2025.

Please join me in welcoming Tui Kingi and Ashleigh Roil - nau mai haere mai ki te whānau o Healthy Families, me Te Kaunihera o Te Awakairangi ki Tai!

Both bring significant experience working alongside communities to improve health outcomes, and they will be supporting the delivery of our work programme through to June 2026.

Their arrival marks an important moment for us — after several months of operating with lower-than-expected capacity, it's great to be rebuilding the team and restoring the resourcing we need to move our kaupapa forward with strength and pace.

Our new team members will report to me and work closely under George's leadership as they settle into the programme and our ways of working. Please join me in giving them a warm welcome. Feel free to drop by the tari, introduce yourself, and say hi as they get settled in.

I also want to take a moment to acknowledge and thank our HFHV tīma for your continued commitment, adaptability, and dedication to our important kaupapa during a period of stretched capacity. Your mahi has not gone unnoticed, and the way you have upheld our values, supported each other and continued to deliver has been

outstanding.

Looking forward to the renewed energy and momentum this next chapter will bring.

Ngā mihi nui,
Adrienne

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From: [Lucy Kingsbeer](#)
To: [Bernice McLaughlin](#); [Adrienne Moor](#)
Subject: RE: Notice of payment pause under Agreement 374882
Date: Tuesday, 16 December 2025 10:34:07 am
Attachments: [image002.png](#)
[image003.png](#)
[Notice of Future Intentions Hutt City Council Healthy Families Hutt Valley Agreement 374882 \(1\).pdf](#)

Hi Bernice,
Attached is the letter. Thank you.

From: Bernice McLaughlin <Bernice.McLaughlin@huttcity.govt.nz>
Sent: Tuesday, 16 December 2025 10:09 am
To: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>; Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Subject: Re: Notice of payment pause under Agreement 374882

Kia ora,

Yes if you can send the letter to me I can arrange for signing.

Cheers,
B

Bernice McLaughlin
Executive Assistant

Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010
P: 04 570 6924 **M:** s7(2)(a) **W:** www.huttcity.govt.nz

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From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>

Sent: Tuesday, December 16, 2025 10:06

To: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>; Bernice McLaughlin <Bernice.McLaughlin@huttcity.govt.nz>

Subject: Re: Notice of payment pause under Agreement 374882

Kia ora,

Understand Andrea has agreed to sign this letter - [@Bernice McLaughlin](#) is this something you could help to action please?

Adrienne Moor

Head of Connected Communities

Hutt City Council, Pelorus Trust Sports House, 93 Hutt Park Road, Lower Hutt Central 5010

P: M: s7(2)(a) **W:** www.huttcity.govt.nz

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From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>

Sent: 16 December 2025 09:27

To: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>

Subject: FW: Notice of payment pause under Agreement 374882

Mōrena Adrienne,

Are you in a position to sign and return the letter? If you have any further questions please reach out.

It would be great to get this completed by the end of this week.

Thanks Lucy

From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Sent: Thursday, 4 December 2025 3:59 pm
To: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Subject: Re: Notice of payment pause under Agreement 374882

Thanks Lucy;

All made sense to me; have popped some advice through to Andrea on this and we'll hopefully be in a position to revert early next week.

Sound ok?

Adrienne Moor
Head of Connected Communities

Hutt City Council, Pelorus Trust Sports House, 93 Hutt Park Road, Lower Hutt Central 5010

P: M: s7(2)(a) **W:** www.huttcity.govt.nz

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have received this e-mail message in error, please notify the sender immediately. Thank you

From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: 02 December 2025 11:43
To: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Subject: FW: Notice of payment pause under Agreement 374882

Kia ora Adrienne,

If you are comfortable with the letter and the additional context provided when we met last week, can you or Andrea please sign the letter and return to us.

Many thanks Lucy

From: Deborah Woodley
Sent: Monday, 24 November 2025 8:56 am
To: 'andrea.blackshaw@huttcity.govt.nz' <andrea.blackshaw@huttcity.govt.nz>
Cc: 'adrienne.moor@huttcity.govt.nz' <adrienne.moor@huttcity.govt.nz>
Subject: Notice of payment pause under Agreement 374882

Kia ora Andrea

Please find attached letter regarding Agreement 374882.

Ngā mihi

Deborah Woodley (she/her)

Director Starting Well

Commissioning

s7(2)(a) | deborah.woodley@tewhatauora.govt.nz

133 Molesworth Street, Wellington



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From: [Andrea Blackshaw](#)
To: [Adrienne Moor](#); [Cassandra Yeo](#)
Cc: [Bernice McLaughlin](#)
Subject: RE: Notice of payment pause under Agreement 374882
Date: Thursday, 4 December 2025 9:49:08 pm
Attachments: [image003.png](#)
[image004.png](#)
[image005.png](#)
[Untitled attachment 00010.png](#)

Thanks for this work. Agree. I will go ahead and sign the letter.

Any underspend will need to be returned I assume in the current environment.

In relation to using up leave (other e-mail) it will cost more to pay out the holiday pay rather than have them take leave, so I think the expectation from TWO would be that leave is taken during the course of the contract. I wouldn't want to arrive at the end and find that was a problem for them, which then might become a risk for us. Could always check this with Lucy?

Ngā mihi nui

Andrea

Andrea Blackshaw

Director Neighbourhoods & Communities

Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010

P: M: s7(2)(a) **W:** www.huttcity.govt.nz

From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Sent: Thursday, 4 December 2025 6:26 pm
To: Andrea Blackshaw <Andrea.Blackshaw@huttcity.govt.nz>; Cassandra Yeo <Cassandra.Yeo@huttcity.govt.nz>
Cc: Bernice McLaughlin <Bernice.McLaughlin@huttcity.govt.nz>
Subject: Re: Notice of payment pause under Agreement 374882

Kia ora,

Cass and I had a good working session around our financial profile today.

Based on our rough analysis* we think that there is sufficient funding to complete the

contract/fund HFHV costs until Jun 2026. A few points here:

- Based on payments received to date we're projecting a small surplus of \$26k
- there are some risks around the underpinning cost assumptions e.g., for overheads/lease costs...if these are understated (because our costs and therefore overhead recovery are higher than assumed below), then the surplus will be less.
- This is well mitigated though, noting there is a to be quantified amount of funding sitting in the Balance Sheet (from prior-year billing errors) that will need to be cleared out of the Balance Sheet and into the HFHV business line, that will result in a further increase to the surplus. Our AP team are onto solving this issue, but once cleared, there will be choices for us to make around the underspend.

Given these factors, and additional context from Lucy below, we'd recommend accepting HNZ's payment pause terms, and signing and returning the letter to HNZ/Lucy as soon as possible.

Thoughts?

* Estimated financial outlook, taking account of HNZ's payment pause requirement:

	YTD (Nov)	Estimated FY
Carry forward	- 178,146.00	- 178,146.00
HFHV funding to date	- 581,601.34	- 581,601.34
Invoicing shortfall 2024/25		- 44,000.00
Projected costs		
FTE	154,194.18	370,066.03
Contractor 1		60,000.00
Contractor 2		60,000.00
Revenue Reduction	40,000.00	40,000.00
Action Budget CF	19,916.80	19,916.80
Action Budget		80,000.00
Office Supplies	1,621.98	3,892.75
Accommodation, Travel and Fu	-	5,000.00
Communication Technologies	8.21	1,000.00
Lease for premises	10,545.72	50,000.00
Management Overheads	-	87,550.00
subtotal	226,286.89	777,425.58
Deficit/(Surplus)		- 26,321.76

Adrienne Moor

Head of Connected Communities

Hutt City Council, Pelorus Trust Sports House, 93 Hutt Park Road, Lower Hutt Central 5010

P: M: s7(2)(a) **W:** www.huttcity.govt.nz

From: Andrea Blackshaw <Andrea.Blackshaw@huttcity.govt.nz>

Sent: Tuesday, December 02, 2025 09:52

To: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>; Cassandra Yeo <Cassandra.Yeo@huttcity.govt.nz>

Cc: Bernice McLaughlin <Bernice.McLaughlin@huttcity.govt.nz>

Subject: RE: Notice of payment pause under Agreement 374882

Thanks for getting this background info – very helpful. Agree with the approach. Please

loop me back in when we have numbers.

AB

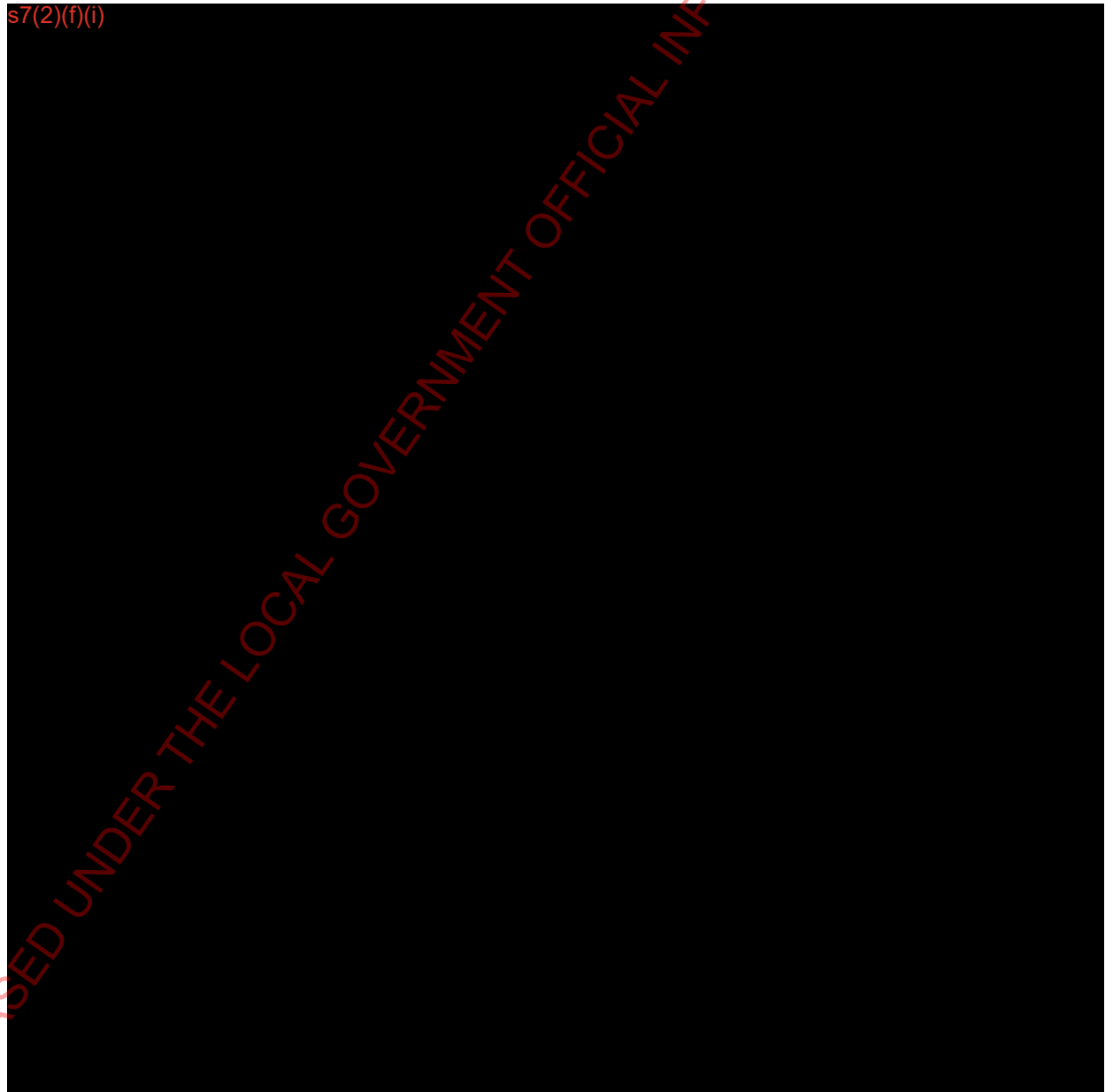
Andrea Blackshaw

Director Neighbourhoods & Communities

Hutt City Council, 30 Laings Road, Hutt Central, Lower Hutt 5010

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Some people who received this message don't often get email from deborah.woodley@tewhatauora.govt.nz. [Learn why this is important](#)

Kia ora Andrea

Please find attached letter regarding Agreement 374882.

Ngā mihi

Deborah Woodley (she/her)

Director Starting Well

Commissioning

s7(2)(a) | deborah.woodley@tewhatauora.govt.nz

133 Molesworth Street, Wellington

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24 November 2025

Andrea Blackshaw
Director of Neighbourhoods and Communities
Hutt City Council
30 Laings Road
Lower Hutt 5010

By email: Andrea.Blackshaw@huttcity.govt.nz
cc: Adrienne.Moor@huttcity.govt.nz

Kia ora Andrea,

Notice of payment pause under Agreement 374882

I am writing to formally advise that Health New Zealand will be pausing future provider payments to Hutt City Council for the term remaining under Agreement 374882 – Healthy Families Hutt Valley (the **Agreement**).

The following scheduled payments will be paused (the **Paused Payments**):

- 20 January 2026 \$252,870.15
- 20 April 2026 \$252,870.15

This decision has been made following a recent review of the Agreement, with a view that the Agreement is due to expire on 30 June 2026.

The Agreement outlines funding of \$699,400 per annum for 7 FTE (plus additional funding for indirect costs). The Healthy Families Hutt Valley team currently consists of 3 FTE.

In light of this reduction in FTE, and as Hutt City Council are accruing surplus funds every quarter, the Council holds sufficient funds to continue the effective delivery of the Agreement through to its scheduled end date of 30 June 2026, without the need for transferring the Paused Payments.

We acknowledge the contribution Hutt City Council has made to the Healthy Families Hutt Valley kaupapa and appreciate your ongoing commitment to improving community health and wellbeing. This pause is not a reflection on the value of that work, but rather a necessary step to ensure public funds are used appropriately and in a transparent manner.

We will review the status of the Paused Payments following submission of your Performance and Monitoring Financial Report which is due on 20 January 2026, and we will communicate any update or decision to either release one or more of the Paused Payments, or recover surplus funds, arising from that review.

This letter is not formal notice that Health NZ is ending the Agreement at this point in any way, rather notice that we are implementing a pause in funding as sufficient funds have now been transferred to fulfil the delivery of the Agreement until it expires.

If we subsequently decide that the Agreement should expire in line with its current terms, you will receive a subsequent letter confirming that the Agreement will end on 30 June 2026.

Should you have any questions or require further clarification in the interim, please contact Lucy Kingsbeer, Principal Service Development Manager, Population Health.

Ngā mihi



Deborah Woodley

Director, Starting Well

Planning Funding and Outcomes

Please confirm your acceptance of the terms of this Letter by signing below and returning to Lucy Kingsbeer, Principal Service Development Manager, Population Health via email: Lucy.Kingsbeer@TeWhatuOra.govt.nz.

Provider to sign and date

By signing below, you acknowledge that you have read and understood the terms and conditions regarding the Paused Payments set out in this Letter and agree to them.



16/12/2025

Name: Andrea Blackshaw

Date

Title: Director, Neighbourhoods & Communities

11 December 2025

Andrea Blackshaw
Director of Neighbourhoods and Communities
Hutt City Council
30 Laings Road
Lower Hutt 5010

By email: Andrea.Blackshaw@huttcity.govt.nz

Tēna koe Andrea,

Notice of Future Intentions: Hutt City Council Healthy Families Hutt Valley Agreement 374882

Thank you for your commitment and dedication to the kaupapa of Healthy Families NZ. Your work to create healthier environments that support the health and wellbeing of our communities, has played a vital role in preventing the rise of chronic disease and improving long-term health outcomes.

In June 2026, Healthy Families NZ will have been operating for 12 years, marking a natural point to reflect and consider its future direction and approach.

As such, please accept this letter as formal notice that we do not intend to renew Agreement 374882 between Health NZ and Hutt City Council.

This agreement will conclude on 30 June 2026, and we will work closely with you over the coming months to discuss any wind-down or handover plan that may be required.

The decision not to renew the contract with Hutt City Council has been made after careful consideration of previous performance challenges and the current resourcing constraints within the team.

During 2026, we will be designing a future Healthy Families NZ model and undertaking a procurement process to select providers to deliver the new approach.

In June / July 2026, Health NZ will issue a Request for Proposals for the new Healthy Families NZ delivery model, and you are welcome to submit a proposal as part of this process. I encourage you to register with the Government Electronic Tendering Services (www.gets.govt.nz) to receive all future notices regarding this opportunity.

Health NZ remains committed to addressing the determinants of health and achieving health equity and I wish to acknowledge and thank you for the contribution that your service has made to this important goal.

Ngā mihi,



Deborah Woodley
Director, Starting Well
Planning Funding and Outcomes

Agreement

between

**HER MAJESTY THE QUEEN IN RIGHT OF HER
GOVERNMENT IN NEW ZEALAND
(acting by and through the Ministry of Health)**

Private Bag 92522
Wellesley Street
Auckland 1141
Ph: 09-580 9000

PO Box 1031
Waikato Mail Centre
Hamilton 3240
Ph: 07-858 7000

PO Box 5013
Lambton Quay
Wellington 6140
Ph: 04-496 2000

PO Box 3877
Christchurch
Ph: 04-496-2000

Private Bag 1942
Dunedin
Ph: 03-474 8040

Contact:

Melanie Turner

and

Hutt City Council

Healthy Families NZ (Hutt Valley)

Private Bag 31912
Lower Hutt

Ph: 04 570 6878

Contact:

Jo Miller

You, as the Provider, agree to provide the Services on the terms of this agreement.

Signed for and on behalf of
HER MAJESTY THE QUEEN by:

Signed for and on behalf of
HUTT CITY COUNCIL by:

BPetrie

Authorised Signatory

Name: Bronwyn Petrie

Position: Manager, Healthy Communities

Date: 10 May 2022

Jo Miller

Authorised Signatory

Name: Jo Miller

Position: Chief Executive

Date: 03/05/2022

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SECTION A: GENERAL TERMS AND CONDITIONS

A1 MĀORI HEALTH

An overarching aim of the health and disability sector is the improvement of Māori health outcomes and the reduction of Maori health inequalities. You must comply with any:

- (a) Māori specific service requirements;
- (b) Māori specific quality requirements; and
- (c) Māori specific monitoring requirements

contained in the Service Specifications to this Agreement.

A2 RELATIONSHIP PRINCIPLES

The following values will guide both of us in dealing with each other under this agreement:

- 2.1 Integrity - we will act towards each other honestly and in good faith;
- 2.2 Open communication - we will listen, talk and engage with each other openly and promptly including clear and timely written communication;
- 2.3 Valuing People - we will work in a co-operative and constructive manner recognising each other's viewpoints and respecting each other's differences;
- 2.4 Accountability - we will each recognise the accountabilities that each of us have to our respective and mutual clients and stakeholders; and
- 2.5 Innovation - we will build on our successes and encourage new approaches and creative solutions to achieve positive outcomes for communities and consumers of health and disability services.

A3 RESERVED

A4 TERM

This agreement will be from 01 July 2022 to 30 June 2026, unless ended earlier by either of us on the terms of this agreement.

A5 PROVISION OF SERVICES

- 5.1 You must provide the Services and conduct your practice or business in a prompt, efficient, professional and ethical manner and in accordance with:

- all relevant published Crown objectives and guidelines, including those set out in the New Zealand Health Strategy and the New Zealand Disability Strategy;
- all relevant standards published or approved by us and notified to you including any relevant Provider Quality Specifications; and
- all relevant Law.

- 5.2 You will use funding under this agreement exclusively for delivery of the specified Services, and will not knowingly use funding under this agreement to fund other health services which have separate funding streams.



A6 PAYMENTS

- 6.1** We will pay you in accordance with the payment schedule set out in the Provider Specific Terms and Conditions for the delivery of the Services specified in any service specification attached to this agreement.
- 6.2** You agree that all funding provided by us will only be applied to the delivery of the Services specified in the relevant service specification.
- 6.3** Where funding is provided in advance of the delivery of the Services, and those Services are not delivered in accordance with the service specification, you will:
- a. with our agreement, reinvest any operating surplus in the delivery of other public health services; or
 - b. repay the operating surplus to us.
- 6.4** Where all Services for the financial year have been delivered in accordance with the relevant service specification and an operating surplus exists at the end of any financial year during the term of this agreement, you will:
- a. with our agreement, reinvest that operating surplus in the delivery of other public health services; or
 - b. repay the operating surplus to us.
- 6.5** For the purposes of this clause the term "operating surplus" means the difference between the payments we have made to you for a financial year and the amount that you have spent on delivery of the Services specified in the service specification for that financial year.
- 6.6** We reserve the right to withhold any payments owing to you where you are in breach of this agreement.
- 6.7** In accordance with Part 1 of the Public Finance Act 1989, both parties acknowledge that payment beyond the financial year which this agreement is signed is contingent upon the appropriation of adequate levels of funding for services of the type covered by this agreement under an Act of Parliament for that financial year.

A7 OTHER ARRANGEMENTS

- 7.1** You must not enter into any other contract or arrangement, which might prejudice your ability to meet your obligations in this agreement, but subject to this you may provide services to others.
- 7.2** Nothing in this agreement gives you an exclusive right to provide the Services and we may source services equivalent to yours from other suppliers.

A8 SUBCONTRACTING AND ASSIGNMENT

- 8.1** You must not subcontract or assign the benefit or burden of any of your obligations under this agreement without our prior written consent which may not be unreasonably withheld. If we give consent you must comply with any reasonable conditions we impose as part of the consent.
- 8.2** You will be responsible for all acts and omissions of your employees, agents and subcontractors even if they are done without your knowledge or approval.



8.3 We may transfer our rights under this agreement by giving you notice of this.

A9 HEALTH EDUCATION RESOURCES

9.1 We have a responsibility to ensure that new Health Education Resources are technically accurate, have been developed in an appropriate way, and support Government policy. Accordingly if you produce Health Education Resources under this agreement, you must follow the procedure set out in the Ministry's National Guidelines for Health Education Resource Development in New Zealand. The procedure includes a requirement to send a pre-production copy of the resource to the Ministry for approval. We undertake to provide you with our comments within ten working days following receipt of the pre-production copy. The procedure does not apply to technical advice to professionals, newsletters or policy documents.

A10 INFORMATION AND INTELLECTUAL PROPERTY

10.1 The purpose of this clause 10 is to give us the rights we need to use and own the results of the Services, without the need for further consent. In this clause:

Author's Rights: means those rights given to an author in Part IV of the Copyright Act 1994 (including rights to identification and restrictions on certain uses of the work);

Information: means any information or material owned by us; or that you obtain from us; or you otherwise acquire or produce directly in connection with the provision of the Services;

Intellectual Property Rights: means copyrights, design rights, patents, trade or service marks (whether or not registered and including applications for registration) and all rights or forms of protection of a similar nature.

10.2 We acknowledge that the Intellectual Property Rights that you own prior to the date of this agreement remain your property. You grant us a non-exclusive, transferable, irrevocable licence to use your Intellectual Property Rights but only to the extent that is necessary for us to use and own the results of the Services.

10.3 Nothing in this agreement gives us ownership of your nga mea tikanga me nga taonga Māori.

10.4 You acknowledge that the Intellectual Property Rights we own remain our property. We grant you a non-exclusive licence to use these Intellectual Property Rights, for the purpose of you performing your obligations under this agreement.

10.5 You confirm that:

- a. the creation and use of the Information, the assignment and licence of any rights to us under this agreement and your performance of the Services will not infringe the rights of any person; and
- b. you have, or will obtain, all necessary licences and consents required to perform the Services and your obligations under this agreement (before you start to perform them), including the irrevocable waiver by all relevant persons of their Author's Rights in the Information in relation to its use by either of us.

In respect of any Health Education Resources and any other copyright works (as defined in the Copyright Act 1994) which you produce or arrange to be produced directly in connection with the Services, you assign to us all present and future copyright in those copyright works and irrevocably waive your Author's Rights in them.



- 10.6** If any claim is made against us that our use of the Information infringes the Intellectual Property Rights of anyone, you will, at your cost, provide us with all reasonable assistance to defend the claim.
- 10.7** When this agreement ends (for whatever reason) you will assist us to transfer the Information within your possession or control to us in a manner that preserves the Information and its integrity. You must ensure that the Information transferred is of sufficient quality, clarity and completeness to enable us to understand it and use it for our purposes. If this agreement is lawfully ended due to a breach by a party, then the party in breach will pay the costs of complying with this transfer clause, otherwise these costs will be shared equally.

A11 INFORMATION AND REPORTS

You must:

- 11.1** keep secure accurate records of the performance by you and your employees, agents and advisers of this agreement (Records) and make them available to us in accordance with our reasonable instructions;
- 11.2** keep proper business records and promptly complete a balance sheet, statement of income and expenditure and cashflows in accordance with accepted accountancy principles at the end of each financial year; and
- 11.3** report to us on the performance of this agreement in accordance with our reasonable instructions and if requested by us send reports direct to any Minister of the Crown or any governmental body in the manner we specify.

A12 AUDIT

- 12.1** You and your permitted sub-contractors must allow us and our authorised agents, access on 24 hours notice to:
- a. your premises;
 - b. all premises where the Records are kept; and
 - c. staff, sub-contractors or other people used by you in providing the Services,
- and allow us to interview any staff, subcontractors and the people you supply Services to (and their families) for the purposes of carrying out an audit of your performance and compliance with this agreement.
- 12.2** Our right to audit under this clause continues after this agreement ends but only to the extent that it is relevant to the period during which this agreement exists.

A13 INSURANCE

You must effect and maintain such insurance that we reasonably require from time to time in relation to your performance of this agreement.

A14 INDEMNITY

You must indemnify us against all claims, damages, penalties, losses and costs (whether direct or indirect) which we incur as the result of your performance of the Services or your failure to comply with your obligations in this agreement.

A15 COMPLAINTS

You must comply with any applicable standards for the health sector relating to complaints and comply with the requirements of any Complaints Body. If there is no applicable standard, then you must implement a complaints procedure if specified in this agreement.

A16 NOTIFICATION OF PROBLEMS

16.1 You must advise us promptly in writing:

- a. of anything which may or is likely to materially reduce or affect your ability to provide the Services, including anything relating to any premises or equipment used by you or your key personnel;
- b. if you materially fail to comply with any of your obligations in this agreement;
- c. of any serious complaints or disputes which directly or indirectly relate to the provision of the Services; and
- d. of any issues concerning the Services that might have high media or public interest.

16.2 You must have in place realistic and reasonable risk management processes and contingency plans to enable you to continue to provide the Services on the occurrence of any of the matters in this clause 16, and must provide us with details of those plans if we request them.

A17 PUBLIC STATEMENTS AND ADVERTISING

17.1 Neither of us may during or after this agreement either directly or indirectly criticise the other publicly, without first fully discussing the matters of concern with the other in good faith and in a co-operative and constructive manner. Nothing in this clause prevents either of us from discussing any matters of concern with our respective staff, subcontractors, agents or advisers.

17.2 Except as required by law, neither of us may publicly use the name or logo of the other party without the written consent of the other party and then only in accordance with the instructions of the other party.

A18 DISPUTE RESOLUTION

18.1 If either of us has any dispute with the other in connection with this agreement, then:

- a. both of us will use our best endeavours to settle the dispute by agreement between us and act in good faith and co-operate with each other to resolve the dispute;
- b. if the dispute is not settled by agreement between us within 30 days, then, unless both of us agree otherwise:
 - i. each of us will provide full written particulars of the dispute to the other; and
 - ii. either of us may refer the matter to a mediator appointed:
 - (A) by the Chair of the Arbitrators' and Mediators' Institute of New Zealand Inc from a list of mediators currently in force; or
 - (B) if (for whatever reason) the Arbitrators' and Mediators' Institute cannot be contacted; by the Chair of a relevant professional mediators' organisation nominated by the Ministry; and
 - (C) neither party will challenge the appointment of a mediator appointed under this clause; and



(D) the mediation must be managed by the appointed mediator and both of us agree to adhere to the appointed mediator's decisions on the operation of the mediation process.

- c. If a mediated resolution to the dispute is not reached within 30 working days of the appointment of a mediator, then either of us may commence court proceedings, but otherwise neither of us may commence court proceedings during the dispute resolution process described in this clause.
- d. The costs of the mediation will be fixed in accordance with clause 2.19 of the Health Sector Mediation and Arbitration Rules 1993.
- e. Both of us will continue to comply with all our obligations in this agreement until the dispute is resolved, but payments may be withheld to the extent that they are disputed.

18.2 Clause 18.1 will not apply to any dispute:

- a. concerning any renegotiation of any part of this agreement; or
- b. directly or indirectly arising from any matter which has been referred to a Complaints Body unless the Complaints Body directs otherwise.

A19 VARIATIONS TO THIS AGREEMENT

We may vary this agreement by 30 days written notice to you to comply with any direction from the Minister, but otherwise this agreement may only be varied by written agreement signed by both of us.

Where possible we will give you at least 30 days notice of any change to this agreement required by the Minister and we will consult with you to reach agreement on the changes. If we cannot both agree within 30 days, then either of us may cancel this agreement by giving at least 30 days prior written notice.

A20 OUR LIABILITY

While we are liable to pay you for the Services on the terms of this agreement, we are not liable to you for any claims, damages, penalties, losses or any other costs you incur in performing the Services. If however we are found to be liable for any of these whether at law, by statute, in equity or otherwise arising from the relationship between us and you then our liability to you for any single event or series of related events is limited to the amount paid to you for the Services under this agreement.

A21 ENDING THIS AGREEMENT

21.1 Without limiting any other rights we may have, we may end this agreement immediately by written notice to you if :

- a. we have good reason to believe you are or will be unable to carry out all your material obligations under this agreement. (Before ending this agreement for this reason we must Consult with you and if we believe the health or safety of any person is at risk we may suspend your provision of the Services while we Consult with you);
- b. you have failed to carry out any of your obligations in this agreement and the failure is material and cannot be remedied;
- c. you (or any one of you) are adjudged bankrupt;
- d. you are a company and you are placed in receivership or liquidation; or
- e. you have failed to carry out any of your obligations in this agreement and the failure can be remedied by you but you fail to do so within 30 days of receiving written notice of the default from us.

f. we decide to discontinue funding under clause 6.7 of this agreement.

21.2 If after 30 days from your receiving our notice referred to in clause 21.1e., the obligation still has not been met, we may by written notice, instead of ending this agreement:

- a. at any time vary or withdraw from the coverage of this agreement any of the Services in respect of which you have not met your obligation, either straight away or at any later date; and
- b. cease payment for any of the Services from the date of their withdrawal.

You have the same rights and must follow the same procedures if we have not met a material obligation under this agreement and as a consequence you wish to withdraw the relevant Service.

A21.3 Termination for Convenience

Either Party may terminate this agreement, or any particular Service(s) provided under this agreement, at any time by giving 3 months' written notice to the other Party.

Upon termination under this clause by either Party, you must:

- a. comply with any conditions contained in the Ministry's notice of termination (if applicable);
- b. immediately do everything reasonably possible to minimise any losses, costs or expenses arising from the termination of this agreement, and to protect the Ministry's Information (as defined in clause 10 of this agreement); and
- c. provide all reasonable assistance and cooperation necessary to facilitate a smooth handover of the Services to the Ministry, or to any person appointed by the Ministry.

If requested by the Ministry, upon termination under this clause you will provide additional assistance to support any replacement provider to deliver the Services, for a period of not more than 3 months from the date of termination. You will provide this support in accordance with the exit plan agreed between the Parties for these Services. If there is no agreed exit plan, you will be paid for any additional assistance you provide at a reasonable fee to be agreed between the parties based on the fees and expenses stated in this agreement.

If this agreement is terminated under this clause, the Ministry will only be liable to pay for Services properly rendered before the effective date of termination. You will not be entitled to compensation for loss of prospective profits.

Termination under this clause does not affect those rights of each Party which:

- a. accrued prior to the time of termination; or
- b. relate to any breach or failure to perform an obligation under this agreement that arose prior to the time of termination.

This clause applies notwithstanding any other clause in this Agreement, and applies in addition to and without limiting either party's right to terminate under any other clause in this agreement.



A22 CONFIDENTIALITY

Except to the extent that this agreement otherwise provides, or we are required to disclose information by law or constitutional convention, neither of us may disclose to any other person any information provided to the other which we agree is confidential or which is either commercially sensitive or not intended for disclosure to third parties (Confidential Information), unless and until the Confidential Information becomes public knowledge but not because of a breach of any obligation of confidence.

When this agreement ends you must return to us all of our Confidential Information in your possession or control.

Both of us acknowledge that this agreement, but not any Confidential Information, may be published by us through any media including electronically via the Internet.

A23 NO ACTION BY THIRD PARTIES

This agreement is not intended to confer legally enforceable benefits on any person who is not a party to it and no third party may enforce any of the provisions in this agreement.

A24 WAIVER AND RIGHTS

24.1 Your Services must always be performed in the time frame specified in the agreement. Any waiver by either of us of this requirement or of any other right or remedy we may have under this agreement must be in writing and duly signed. Each waiver may only be relied on for the specific purpose for which it is given. A failure or delay by either one of us to exercise any right given to it under this agreement does not mean that the right has been waived.

24.2 The exercise by us of any express right set out in this agreement (Express Right) does not limit any other rights, powers or remedies available to us under this agreement, at law or in equity, including any rights, powers or remedies which would be available to us if the Express Rights were not set out in this agreement.

A25 ENTIRE AGREEMENT

This agreement sets out the entire agreement and understanding between both of us and replaces all prior oral or written statements, representations and agreements or arrangements relating to its subject matter.

A26 NOTICES

26.1 Any notice given pursuant to the agreement must be in writing and may be served personally or sent by registered mail or by facsimile transmission. All notices must state the contract reference number given to this agreement.

26.2 Notices given:

- a. personally are served upon delivery;
- b. by post (other than airmail) are served three days after posting;
- c. by airmail are served two days after posting; and
- d. by facsimile are served upon receipt of the correct answer back or receipt code.

26.3 The address and facsimile number for each of us are as specified in this agreement or as from time to time notified in writing to the other party.

A27 RELATIONSHIP

Nothing in this agreement should be interpreted as constituting either of us an agent, partner or employee of the other and neither we nor you may represent to anyone that:

- it is the other party or is an agent, partner, trustee, joint venture partner or employee of the other party; or
- it has any power or authority to incur any obligation of any nature on behalf of the other party.

A28 PARTIAL INVALIDITY

Each term of this agreement is separately binding. If any provision in this agreement is lawfully held to be illegal, unenforceable or invalid, this will not affect the remainder of this agreement which will remain in force.

A29 UNCONTROLLABLE EVENTS

Where either of us is prevented from fulfilling all or any of the obligations under this agreement by an Uncontrollable Event, the party affected will not be in default under this agreement.

Where either of us is affected by an Uncontrollable Event, the party affected will promptly give written notice to the other party specifying the cause and extent of their inability to perform specified obligations, and the likely duration and effect of the non-performance. The party giving notice must take all reasonable steps to mitigate the impact of the Uncontrollable Event. Performance of any obligation affected by an Uncontrollable Event must be resumed as soon as is reasonably possible after the Uncontrollable Event ends or its impact is reduced.

A30 INTERPRETATION

In this agreement:

- 30.1** "we", "us" and "our" means HER MAJESTY THE QUEEN IN RIGHT OF HER GOVERNMENT IN NEW ZEALAND (acting by and through the Ministry of Health including its legal successors and its permitted consultants, subcontractors, agents, employees and assignees);
- 30.2** "you" and "your" means the Provider named in this agreement including its permitted subcontractors, agents, employees and assignees;
- 30.3** "both of us", "each of us", "either of us" and "neither of us" refers to the parties;
- 30.4** terms given a defined meaning in this agreement have that meaning where the context permits;
- 30.5** words referring to the singular include the plural and the reverse;
- 30.6** any reference to any of the parties includes that party's executors, administrators or permitted assigns, or if a company, its successors or permitted assigns or both;
- 30.7** everything expressed or implied in this agreement which involves more than one person binds and benefits those people jointly and severally;

- 30.8 clause headings are for reference purposes only;
- 30.9 a reference to a statute includes:
- all regulations under that statute;
 - all amendments to that statute; and
 - any statute substituting for it which incorporates any of its provisions
- 30.10 all periods of time or notice exclude the days on which they are given and include the days on which they expire; and
- 30.11 all references to "including" are to be read as "including without limitation".

A31 DEFINITIONS

In this agreement the following expressions have the stated meaning:

Expression	Meaning
Agreement	This agreement and each schedule to this agreement.
Complaints Body	Any organisation appointed to deal with complaints relating to the Services: - under this agreement; - by both of us by mutual agreement; - by a Health Professional Authority; or - by Law.
Consult	Each of us must: - fully state our proposals and views to the other and carefully consider each response to them; - act in good faith and not predetermine any matter; and - give the other adequate opportunity to consult any other interested party. - The obligation of either of us to Consult will be discharged if the other refuses or fails to Consult.
Health Education Resources	Leaflets, posters, stickers, cards, manuals, resource kits, training kits, videos, public health advertisements or other similar material (but excluding newsletters) which are about promoting health for general distribution or for people in a specified group provided for under this agreement.
Health Professional Authority	Any authority or body that is empowered by any statute or the rules of any body or organisation, to exercise disciplinary powers in respect of any person who is involved in the supply of health and disability services.
Law	Includes: - any legislation, decree, judgment, order or by-law; - any rule, protocol, code of ethics, practice or conduct and other ethical or other standards, guidelines and requirements of any Health Professional Authority; - any relevant standards of the New Zealand Standards Association; - the Advertising Standards Authority's Advertising Codes of Practice and



e. any future law.

Ministry

The Ministry of Health (by whatever name known) and any successor department of state and include the Minister of Health and the Director-General of Health and any of his her or their delegates.

National Guidelines
for Health Education
Resource Development
In New Zealand

The current Ministry of Health guidelines for health education resource development in NZ and as amended or revised from time to time

Public Health
Services Handbook
Services

The current Public Health Services Handbook published by the Ministry and as amended or revised from time to time.
The public health services specified in the Service Schedule.

Uncontrollable Event

An event which is beyond the reasonable control of the party affected by the event, but does not include:

- (a) any risk or event which the party claiming the Uncontrollable Event could have prevented or mitigated by taking reasonable care (including without limitation, a reasonable risk management process); or
- (b) a lack of funds for any reason.

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SECTION B: PROVIDER SPECIFIC TERMS AND CONDITIONS

B1 INTRODUCTION

It is agreed that the following details apply to this Service Schedule.

Legal Entity Name	Hutt City Council
Legal Entity Number	438409
Contract Number	374882 / 00
Service Commencement Date	01 July 2022
Service End Date	30 June 2026

It is agreed that the services will be paid for in accordance with the details given in the Payment Details below.

B2 DETAILS OF ALL PURCHASE UNITS WHICH APPLY TO THIS SERVICE SCHEDULE

Purchase Unit (PU ID)	Total Price excl. GST	GST Rate (%)	Payment Type
RMPM24 Health Promotion - Healthy Families NZ	\$3,632,806.24	15	CMS
Total price for the Service Schedule	\$3,632,806.24		

B3 PAYMENT DETAILS

B3.1 Price

The price we will pay for the Service you provide is specified above. Note that all prices are exclusive of GST.

B3.2 Invoicing

We will pay you on the dates set out in the Payment Schedule below for the services you provide in each invoice period so long as we receive a valid GST tax invoice from you, by the 10th day of the month following service delivery. The invoice must meet all legal requirements and must contain the following information:

- provider name (legal entity name)
- provider number (legal entity number)
- provider invoice number
- agreement number
- service unit number or a description of the service being provided
- date the invoice is due to be paid/date payment expected
- dollar amount to be paid
- period the service was provided
- volume, if applicable
- GST rate
- GST number



- full name of funder

If we do not receive an invoice from you by the 10th day of the month following service, then we will pay you within 12 days after we receive the invoice.

B3.3 Invoicing Address

Send invoices to:

providerinvoices@health.govt.nz

or post to:

Provider Payments
Ministry of Health
Private Bag 1942
Dunedin 9054

B3.4 Payment Schedule

Payments will be made by us on these dates:	On invoices received by us on or before:	For services supplied in the period:	Amount (excl GST)
20 October 2022	30 September 2022	01 July 2022 - 30 September 2022	\$227,050.39
20 January 2023	31 December 2022	01 October 2022 - 31 December 2022	\$227,050.39
20 April 2023	31 March 2023	01 January 2023 - 31 March 2023	\$227,050.39
20 July 2023	30 June 2023	01 April 2023 - 30 June 2023	\$227,050.39
20 October 2023	30 September 2023	01 July 2023 - 30 September 2023	\$227,050.39
22 January 2024	31 December 2023	01 October 2023 - 31 December 2023	\$227,050.39
22 April 2024	31 March 2024	01 January 2024 - 31 March 2024	\$227,050.39
22 July 2024	30 June 2024	01 April 2024 - 30 June 2024	\$227,050.39
21 October 2024	30 September 2024	01 July 2024 - 30 September 2024	\$227,050.39
20 January 2025	31 December 2024	01 October 2024 - 31 December 2024	\$227,050.39
22 April 2025	31 March 2025	01 January 2025 - 31 March 2025	\$227,050.39
21 July 2025	30 June 2025	01 April 2025 - 30 June 2025	\$227,050.39
20 October 2025	30 September 2025	01 July 2025 - 30 September 2025	\$227,050.39
20 January 2026	31 December 2025	01 October 2025 - 31 December 2025	\$227,050.39
20 April 2026	31 March 2026	01 January 2026 - 31 March 2026	\$227,050.39
20 July 2026	30 June 2026	01 April 2026 - 30 June 2026	\$227,050.39
Total			\$3,632,806.24

B4 CHILDREN'S ACT 2014

According to section 15 of the Children's Act 2014¹, children's services cover the following:

- services provided to one or more children
- services to adults in respect of one or more children

NB At a future date, the scope of children's services can be expanded by regulations. Expansion may include services to adults which could significantly affect the well-being of children in that household.

¹ <http://www.legislation.govt.nz/act/public/2014/0040/latest/DLM5501618.html>

Child Protection Policy

If you provide children's services as per section 15 of the Children's Act 2014 you will adopt a child protection policy as soon as practicable and review the policy within three years from the date of its adoption or most recent review. Thereafter, you will review the policy at least every three years. In accordance with the requirements set out in section 19(a) and (b) of the Children's Act 2014, your child protection policy must apply to the provision of children's services (as defined in section 15 of the Act), must be written and must contain provisions on the identification and reporting of child abuse and neglect in accordance with section 15 of the Oranga Tamariki Act 1989.

Worker Safety Checks

If you have workers that provide children's services, the safety check requirements under the Children's (Requirements for Safety Checks of Children's Workers) Regulations 2015 will need to be complied with.²

² <http://www.legislation.govt.nz/regulation/public/2015/0106/latest/DLM6482241.html>

SECTION C: SERVICE SPECIFICATION

Healthy Families NZ (Hutt Valley)

Local Lead Provider: Hutt City Council

Service Area: Chronic disease prevention

Objectives

The high-level objectives of the service, to be read alongside the service expectations and indicators, are to:

1. Work in partnership to lead, facilitate and/or support collective and comprehensive chronic disease prevention efforts that focus on:
 - a. increasing physical activity
 - b. reducing alcohol related harm
 - c. improving access to and the consumption of healthy kai and wai
 - d. reducing the negative impacts of smoking (aligning with Smokefree Aotearoa 2025 and future strategies)
 - e. improving mental health and wellbeing
 - f. increasing the use of mātauranga Māori, kaupapa Māori approaches and regenerative practice as prevention solutions.
2. Partnering with mana whenua and working with whānau, community, local champions, and system partners to cocreate and test new ideas/prototypes that strengthen the prevention system, address equity and the social determinants of health and create health promoting social, cultural and physical environments across the Hutt Valley region.
3. Continue to build an evidence base around whānau and communities prioritising and determining their own health and wellbeing, and ways to support/enable this.
4. Continue to work in partnership with the Healthy Families NZ national team and health system prevention partners, showcasing how government, mana whenua and providers can work together effectively to support locally-led prevention solutions.
5. Use communications, outcomes-focused impact reports and storytelling to showcase the Healthy Families NZ approach, shift mindsets and foster systems change at all levels.

Background

Healthy Families NZ began in 2014 and has adapted, and continues to adapt, to reflect the unique context of communities in Aotearoa, and the special relationship between Māori and the Crown, including obligations under Te Tiriti o Waitangi (Te Tiriti).



The ten¹ Healthy Families NZ locations are regions with higher-than-average rates of preventable chronic diseases, higher-than-average rates of risk factors for these diseases, and/or high levels of deprivation. We know that in Aotearoa:

- Approximately 86% of premature deaths are due to non-communicable diseases, with the top five of these preventable conditions (heart disease, stroke, chronic pulmonary disease, dementia and lung cancer)².
- New Zealand has the third highest adult obesity rate in the Organisation for the Economic Co-operation and Development (OECD) countries³.
- Obesity is over-represented in Māori and Pacific populations. Compared to non-Māori, obesity rates can be up to seven times higher in Māori, and up to three times higher in Pacific populations⁴.
- The diabetes rate per 1000 people is 4 times higher in Pacific peoples, over 3 times higher in Indian and over twice as high in Māori communities, compared to NZ Europeans⁵.
- Common co-morbidities for people living with diabetes include cardiovascular disease, chronic kidney disease and gout, highlighting the need to address the shared risk factors for these conditions e.g. physical activity, nutrition and alcohol⁶.

The Healthy Families NZ location teams are geographically spread and are a mixture of urban and rural areas that cover a population of over one and a half million New Zealanders.

The Healthy Families NZ (Hutt Valley) contract will cover the Te Awa Kairangi region (Lower Hutt and Upper Hutt Territorial Authority Boundaries)

Healthy Families NZ is an innovative, proven prevention initiative that is community-led, systems-focussed and grounded in mātauranga Māori. The approach of Healthy Families NZ recognises that communities are best placed to understand and prioritise their own health and wellbeing. The initiative aims to improve people's health where they live, learn, work, and play by taking a 'systems change' approach to preventing chronic disease.

Healthy Families NZ involves a collaborative/partnership approach to service commissioning. Traditionally, services are funded to address a specific risk factor (for example, tobacco control), and are highly specified with pre-determined outputs. Strengthening commissioning frameworks to develop and spread effective kaupapa Māori and whānau-centred services, are both flagship actions for the health system and key objectives noted in *Whakamaua: Māori Health Action Plan 2020-2025*. Collaborative commissioning is also a priority action in *Ola Manuia: Pacific Health and Wellbeing Action Plan 2020-2025*.

¹ An infographic outlining the ten Healthy Families NZ locations and the eleven lead provider organisations is included in Appendix 1. There are eleven Healthy Families NZ lead provider organisations - these organisations include Māori health providers, Whānau Ora organisations, local councils, Pacific-led organisations and Regional Sports Trusts.

² New Zealand Health Survey, 2014-15.

³ New Zealand Health Survey, 2014-15.

⁴ New Zealand Health Survey, 2014-15.

⁵ New Zealand Health Survey, 2020-21.

⁶ New Zealand Health Survey, 2020-21.

Healthy Families NZ service specifications are designed with a placed-based, whole-of-community frame that enables the initiative to be adaptive and responsive to the local context. Healthy Families NZ contracts require service delivery geared towards activities marked by reflection, learning and adaption to ensure strategies are timely, relevant, and sustainable.

The Healthy Families NZ Summative Evaluation Report (2018)⁷ emphasises that equity and achieving equitable health outcomes particularly for Māori and Pacific peoples, is an underpinning value and goal of the initiative (p. 68). The approach of Healthy Families NZ has enabled diverse cultural and contextual perspectives to be included, valued and utilised to underpin action (p. v). Prioritising equity has enabled the workforce to create and adapt initiatives to suit diverse communities, promoting and legitimising community perspectives on local health and wellbeing needs through the deep local connections that have been made (p. v).

The Healthy Families Hutt Valley lead provider (Hutt City Council) is responsible for bringing together partnerships across the Hutt Valley community and recruiting and maintaining a dedicated prevention workforce. Healthy Families NZ locations do not fund nor deliver services/interventions within their communities nor produce campaigns or resources – Healthy Families NZ location teams are focused on accelerating and mobilising collective action within the health system, and the sectors and systems that impact people's lives. Healthy Families NZ is primarily a workforce initiative, focused on building competent, capable, and empowered kaimahi across our eleven lead provider teams.

Healthy Families NZ Phase 3, 2022 - 2026

There are three distinct 'Phases' of Healthy Families NZ.

- **Phase 1** (2014-2018): Focused on the early implementation and delivery of the initiative.
- **Phase 2** (2018 – 2022): Focused on accelerating the approach and responding to the unique context of each community. In 'Phase 2', the Healthy Families NZ location teams built a strong, well connected workforce, leveraged numerous systems, environments (social, cultural, and physical contexts) and partnerships to achieve impact within communities. In Phase 2, the Healthy Families NZ location teams tested the approach, learnt and adapted, and built a systems thinking and acting workforce that is viewed across the health sector (and beyond) as experts in community led prevention solutions.
- **Phase 3** (2022 – 2026, this contract): Focuses on enhancing the impact and lessons learnt in Phase 1 and Phase 2 of Healthy Families NZ, with a shift in focus to influence, impact and sustainability as we enter a new Health and Disability System.

Healthy Families NZ: Principles and Conditions of Systems Change

There are two key practice frameworks that structure the implementation of Healthy Families NZ across the eleven lead provider teams: The Healthy Families NZ Principles (Appendix 2) and the Healthy Families NZ 'Conditions of Systems Change'⁸ (Appendix 3). Other frameworks, including

⁷ Matheson, A., & Walton, M. (2018). Healthy Families NZ Summative Evaluation. Wellington: Massey University. p. v.

⁸ Kramer, Mark R., John Kania, and Peter Senge. "The Water of Systems Change." Report, FSG, May 2018.



the Building Blocks of strong prevention system, and resources on collective impact, storytelling and narrative all play a fundamental role in ensuring consistency of our approach as a movement.

The Healthy Families NZ **Principles** guide action across the eleven location teams. In Phase 1 and 2 of the initiative, the Principles were an effective mechanism for guiding both the workforce and leadership on what systems change activities teams should be prioritising. The Phase 3 Principles are based on lessons learnt, as well as feedback from the Healthy Families NZ location teams. The Principles ensure integrity to our whole-of system approach to prevention.

The '**Conditions of Systems Change**' recognise that there are 'conditions' that make it harder to be happy and healthy. These conditions might be structural, for example policies or regulations, practices (how things are done) or where resources (money, people, knowledge and assets) are, or are not available. They could also be relational, for example the relationships, connections and power dynamics within and between our communities and society. The conditions that hold a problem in place can also be implicit, for example our habits of thought and the systems and environments we experience. The Conditions of Systems Change are based on international, best practice literature that identify levers for intervening in a system⁹.

Healthy Families Hutt Valley: Implementation Plan

All Healthy Families NZ teams are required to create a high-level Implementation Plan (or Roadmap), oriented around the Principles noted above. This method of implementation planning enables the Healthy Families NZ workforce to take a dynamic and adaptive approach that is responsive to changing circumstances, learnings and opportunities that arise, rather than being limited by a detailed strategic plan that can quickly become outdated. The Implementation Plan is reviewed regularly, and should be a shareable document, that guides action across all levels of the initiative.

⁹ Meadows, D. (1999). Leverage points. Retrieved from http://donellameadows.org/wpcontent/userfiles/Leverage_Points.pdf

Service approach

You will deliver the services and achieve the service expectations and indicators set out below.

1. Leadership	
Service expectation	Indicators
a. Bring together community leaders, and system partners to co-create and influence healthy social, cultural and physical environments across the Hutt Valley.	The prevention partnership function will support the movement to thrive and have impact through strategic leadership. The function of a prevention partnership will reflect: ○ Systems Thinking ○ Strategic Leadership ○ Utilising Spheres of Influence ○ Collective Impact ○ Influencing for impact ○ Storytelling for systems change
	The prevention partnership function will include system champions and leaders across but not limited to: ○ Mana whenua ○ Hāpori Māori ○ Pasifika communities ○ Education ○ Business ○ Housing ○ Police ○ Health (including Ministry of Health) ○ Sport and Recreation ○ Local Government
	The prevention partnership structure, membership and design will be reviewed quarterly and will adapt accordingly to meet local needs.
	Community leaders and system partners are collaborating on shared goals, aligning resources and/or cooperating on shared initiatives aimed at strengthening the prevention system.
b. The Healthy Families Hutt Valley prevention partnership will ensure effective participation and engagement with Māori.	Local whānau, hapū, iwi and Māori communities in the Hutt Valley can exercise their authority to improve their health and wellbeing.

2. Implementation	
Service expectation	Indicators
a. Work in partnership with the Hutt Valley prevention system to lead, facilitate and/or support collective and comprehensive chronic disease prevention efforts that focus on: ○ increasing physical activity ○ reducing alcohol-related harm ○ improving access to and the consumption of healthy kai and wai ○ reducing the negative impacts of smoking ○ improving mental health and wellbeing ○ increasing the use of mātauranga Māori, kaupapa Māori approaches and regenerative practice as prevention solutions.	Healthy Families Hutt Valley and communities are influencing systems in the Hutt Valley to create health promoting social, cultural and physical environments.
	Healthy Families Hutt Valley initiatives are designed to reflect Te Tiriti, mātauranga Māori, kaupapa Māori approaches and/or regenerative practice.
b. Healthy Families Hutt Valley designs and works to an Implementation Plan that reflects and aligns to the Healthy Families NZ Principles, the Six Conditions of Systems Change, and the key focus areas (noted above).	The Healthy Families Hutt Valley Implementation Plan is dynamic and responsive to changing circumstances, learnings and opportunities that arise.
	The Healthy Families Hutt Valley Implementation Plan directly aligns to the six Healthy Families NZ focus areas.
	The Healthy Families Hutt Valley Implementation Plan directly aligns to the Principles and Six Conditions of Systems Change.
c. Healthy Families Hutt Valley uses a range of codesign, cocreation and prototyping approaches to ensure communities are included and valued in the design, delivery and implementation of chronic disease prevention initiatives.	Place based, codesigned initiatives are determined and implemented by system partners and communities, in recognition that communities are best placed to understand and prioritise their own health and wellbeing.
d. The Healthy Families Hutt Valley Manager will have delegated financial authority of up to \$80,000 operational spend.	The Healthy Families Hutt Valley Manager's operational spend demonstrates alignment to the Healthy Families NZ approach, and the Principles and Conditions of Change.

3. Partnership and engagement	
Service expectation	Indicator(s)
a. Strengthen and build partnerships with all Healthy Families NZ location teams ¹⁰ to accelerate sustainable, scalable system level changes.	Healthy Families Hutt Valley is an active partner in all relevant Healthy Families NZ Communities of Practice and Te Kahui Māori.
	Sustainable, scalable system level changes within the Hutt Valley community are profiled across the Healthy Families NZ provider rūpū.
	Opportunities for further collaboration and/or systems change across the Healthy Families NZ provider rūpū are identified, actioned, and profiled.
	Healthy Families NZ location teams have a shared approach based on the Principles and Six Conditions of Change.
	Leaders in the Healthy Families Hutt Valley team (i.e. Manager, Strategic Communications Lead, Practice Lead and Kaiārahi Māori) are partnering with the Healthy Families NZ provider rūpū, and the Healthy Families NZ national team to influence and drive change across the Health and Disability System.
b. Strengthen and build partnerships with the Healthy Families NZ national team to accelerate sustainable, scalable system level changes.	Government partners have a greater awareness of the Healthy Families NZ approach, including the partnership approach between Healthy Families Hutt Valley and the Healthy Families NZ national team.
	The Healthy Families NZ national team are included and are an active partner in Healthy Families Hutt Valley leadership discussions.
	Healthy Families Hutt Valley initiatives are scaled or replicated across other health system (and/or wider government) initiatives.
c. Capture the impact of Healthy Families NZ and foster systems change at the local, regional and national level through communications, narrative and storytelling.	Healthy Families Hutt Valley provide one story a month (February – December), for inclusion in the Healthy Families NZ national newsletter that highlights impact(s) of the initiative at the local, regional and/or national level.
	Partner with the Healthy Families NZ national team on at least two stories per month for inclusion on the Healthy Families NZ and

¹⁰ As noted in Appendix 1

	Healthy Families Hutt Valley social media pages that highlight local stories of change.
	Healthy Families Hutt Valley utilises the national <i>Brand Guidelines</i> and provided Healthy Families Hutt Valley logo and colour schemes to ensure consistency across the Healthy Families NZ provider rōpū.
	Communications, narrative and storytelling have a strong line of sight, align to the agreed structure and formats, and are delivered on or ahead of deadline.
	The Healthy Families Hutt Valley Strategic Communications Manager actively participates in the Healthy Families NZ Communications Network of Practice.

4. Workforce	
<i>Service expectation</i>	<i>Indicators</i>
a. Recruit and maintain the agreed and appropriately skilled workforce.	The Healthy Families Hutt Valley team includes the following key (kaiārahi/leadership) functions: - o Healthy Families Hutt Valley Manager (1FTE) - o Strategic Communications Lead (1FTE) - o Practice Lead (1FTE) - o Kaiārahi Māori (1FTE)
	Healthy Families Hutt Valley and the Healthy Families NZ national team work together to design a workforce structure that reflects the diverse communities it serves.
	Healthy Families Hutt Valley workforce have the ability and capability to undertake their roles effectively through ongoing personal development and connection across the Healthy Families NZ provider rōpū (e.g. attending all national hui).
	Healthy Families Hutt Valley kaimahi are supported with ongoing development in Te Tiriti, tikanga Māori, mātauranga Māori, reo, and hauora Māori.
b. Advise the Ministry of any employment vacancies, complaints, grievances, or any	

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other significant employment issue as they arise.	
c. For the recruitment of the Healthy Families Hutt Valley Manager, a delegate from the Healthy Families NZ national team will be involved in the recruitment and interview process. The Healthy Families Hutt Valley Manager will then take a lead role in recruiting any new positions on the Healthy Families Hutt Valley team.	Healthy Families Hutt Valley recruitment and retention processes value work experience, lived experience, community connection and involvement, and a strong commitment to Te Tiriti.

5. Data, insights and measuring impact	
Service expectation	Indicator(s)
a. Ensure a robust Healthy Families Hutt Valley evaluation and monitoring plan is developed and implemented, focusing on outcomes and impact(s) of Healthy Families Hutt Valley initiatives.	Quality data (quantitative and qualitative) is collected, accessible and readily available to the Healthy Families Hutt Valley workforce, the Healthy Families NZ provider rūpū, the Healthy Families NZ national team and the Healthy Families NZ national evaluation team. Mātauranga Māori and kaupapa Māori evaluative practice is incorporated across all Healthy Families Hutt Valley initiatives.
b. Actively contribute to and support the national evaluation of Healthy Families NZ.	Performance Monitoring Reports (PMRs) will include at least two outcome narrative reports per reporting period that highlight key initiatives, outcomes and impact(s).
c. Build an evidence base that supports the position that whānau and communities are best placed to understand local needs and improve health outcomes for their communities.	Qualitative, exploratory data (for example community voice, insights and lived experience) are seen alongside quantitative data as valid, and valued sources of truth. Qualitative, exploratory data are used to communicate and strengthen Healthy Families Hutt Valley key messages, narratives, and storytelling. Case studies, narratives, impact reports etc highlight the value of partnering with whānau and communities in the design, development, and delivery of Healthy Families Hutt Valley initiatives.
d. Ensure that all research activity maintains the integrity of Healthy	

Families NZ and the initiative's evaluation activities.	
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Quality

You must provide the Services and conduct your practice or business in compliance with the Ministry of Health's Provider Quality Specifications for Public Health Services version (1.1).

You will develop and maintain regular contact by phone and email with the Healthy Families NZ national team, and monthly meetings where possible to discuss progress as outlined in the service expectations and indicators above.

Budget

Agreement duration: 1 July 2022 to 31 June 2026.

Total price for the 2022/23 financial year:	\$ 908,201.56 exc. GST
Total price for the 2023/24 financial year:	\$ 908,201.56 exc. GST
Total price for the 2024/25 financial year:	\$ 908,201.56 exc. GST
Total price for the 2025/26 financial year:	\$ 908,201.56 exc. GST

Your staffing levels and budget estimates are as set out in the table below. You will report actual staffing levels and actual expenditure each six months with commentary on material variances.

The budget below is based on annual funding (above):

Planned FTEs and costs	
FTEs – includes: • Manager 1 FTE • Kaupapa Māori Lead 1 FTE • Strategic Communications Manager 1 FTE • Lead Systems Innovator 1 FTE Other roles as FTE or part time employees could include: • Systems Innovator • Project Coordinator • Communications Advisor / Innovator • Administration support • Data, Analytics and Evaluation All additional roles to the core roles noted above are to be agreed with the Healthy Families NZ national team.	4 FTE
Salary and related costs:	\$699,400

Operational costs	
Indirect costs – includes: Management Fee Accommodation & Travel Motor Vehicle Expenses Motor Vehicle Lease Fuel Expenses Office Lease Office Supplies	\$128,801.56 

Telephone & Internet Professional Development	
Direct costs – Discretionary / implementation budget (Healthy Families Hutt Valley Manager to have delegated financial authority over this budget)	\$80,000
Operational costs	\$208,801.56
Total Costs per annum	\$ 908,201.56 exc. GST

Reporting

You will provide six-monthly written progress reports to the Healthy Families NZ national team on your delivery of the services, achievements and outcomes, including FTEs employed and contracted resources against the service expectations set out above. The written reports, on the template provided by the Healthy Families NZ national team are required on the following dates:

Period covered	Report due
1 July 2022 to 31 December 2022	20 January 2023
1 January 2023 to 30 June 2023	20 July 2023
1 July 2023 to 31 December 2023	20 January 2024
1 January 2024 to 30 June 2024	20 July 2024
1 July 2024 to 31 December 2024	20 January 2025
1 January 2025 to 30 June 2025	20 July 2025
1 July 2025 to 31 December 2025	20 January 2026
1 January 2026 to 30 June 2026	20 July 2026

Your reports will include progress against the service expectations and indicators, your overall assessment of services delivered, any problems or complaints, any emergent issues and any recommendations for improvements.

Reports will be sent to:

The Performance Monitoring Team
Sector Services
Ministry of Health
Private Bag 1942
Dunedin 9054
Performance.Reporting@moh.govt.nz

A copy of the report will also be sent to the Healthy Families NZ national team.

Hutt City Council
438409 / 374882/00

Appendix 1: Healthy Families NZ locations and lead providers



Appendix 2: Healthy Families NZ Principles

HEALTHY FAMILIES NZ PRINCIPLES



IMPLEMENTATION AT SCALE

Strategies are delivered at a scale that impacts the health and wellbeing of a large number of the population, in the places where they spend their time - in schools, workplaces and communities.



ADAPTATION

Strengthening the prevention system requires constant reflection, learning and adaption to ensure strategies are timely, relevant and sustainable.



COLLABORATION FOR COLLECTIVE IMPACT

Long term commitment is required by multiple partners, from different sectors, at multiple levels, to generate greater collective impact on the health of all New Zealanders. Knowledge is co-created and interventions co-produced, supported by a shared measurement system, mutually reinforcing activities, ongoing communication and a 'backbone' support organisation.



EXPERIMENTATION

Small scale experiments provide insight into the most effective interventions to address chronic disease. These experiments are underpinned by evidence and experience, and are monitored and designed to then be amplified across the system - if they prove effective.



LEADERSHIP

Leadership is supported at all levels of the prevention effort including senior management, elected officials, and health champions in our schools, businesses, workplaces, marae, sporting clubs and other settings in the community.



WORKFORCE

A dedicated prevention workforce who are embedded within their local community, driving and supporting systems change. Healthy Families NZ kaimahi are skilled in systems thinking, creating adaptive responses to complex issues in local and cultural settings, and are able to identify prevention activity with potential for sustainable outcomes.



EQUITY

Health equity is the attainment of the highest level of health for all people. Equity recognises that different people with different levels of advantage require different approaches and resources to achieve equitable health outcomes. Healthy Families NZ will have an explicit focus on reducing inequities for groups at increased risk of chronic diseases.



LINE-OF-SIGHT

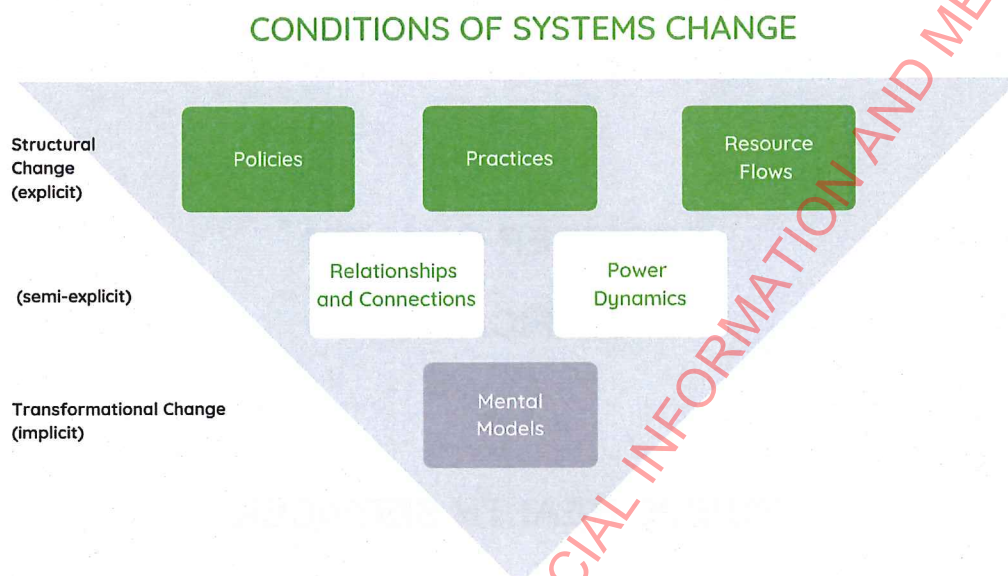
The line of sight provides a transparent view on how investment in policy is translated into measured impacts in communities, ensuring best value from every dollar spent on prevention.

TE TIRITI O WAITANGI

Healthy Families NZ is committed to fulfilling the special relationship between Māori and the Crown under Te Tiriti o Waitangi (Te Tiriti).

Healthy Families NZ prioritises the inclusion and protection of mātauranga Māori as an important enabler of Māori health and wellbeing. We collaborate with partners across our communities to improve Māori health outcomes and achieve pae ora. Māori participation and decision-making at all levels of planning and implementation is critical.

Appendix 3: Healthy Families 'Conditions of Systems Change'¹¹



¹¹ Adapted from Kramer, Mark R., John Kania, and Peter Senge. "The Water of Systems Change." Report, FSG, May 2018.

**PROVIDER QUALITY
SPECIFICATIONS
for
PUBLIC HEALTH SERVICES**

First release version 1.1
Dated May 1999

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A Introduction

A1 Quality of Service

These MoH Provider Quality Specifications for Public Health Services (PHPQS) define the quality of service to be performed by you as specified in the Service Schedule of the MoH Standard Contract for Services (Services) which consumers and populations served under the terms of this agreement should receive. Provider quality requirements will in final form be described in three key levels:

- Health and Disability Standards (H&DS Standards);
- MoH Provider Quality Specifications (PQS); and
- MoH Service Specific Quality Specifications (SSQS).

A2 Health and Disability Standards

The H&DS Standards are being developed to replace several pieces of previous consumer safety legislation. They will come into effect on 1 July 1999 for those providers to whom the previous consumer safety legislation applied, namely hospital in-patient and residential care services. The H&DS Standards may in future apply to all services funded by us. As we apply the H&DS Standards the PQS will be revised to refer to those Standards, and to eliminate repetition.

A3 MoH Provider Quality Specifications

The PQS have been developed to ensure a common basis for quality among providers of similar services nationally. They focus on key processes and outcomes. The PHPQS have been modified from the generic PQS to reflect the population basis of services delivered by public health services. The PHPQS apply to all public health services provided under the terms of this agreement. Providers are required to meet them to the extent that this is practicable and reasonable given the nature of the service being provided and the population served.

A4 MoH Service Specific Quality Specifications

The PQS may be supplemented in agreements by SSQS or by specific quality requirements in the Service Specification.

B: Public Health Provider Quality Specifications

B1 PHPQS apply to all PUBLIC HEALTH services

You must perform the Services covered by this agreement in accordance with the PHPQS in a manner that is appropriate for your organisation, taking into account:

- requirements of MoH Health Policy and Strategies;
- identified needs of consumers, carers and families;
- service goals and objectives;
- parameters of activities;
- management of risks;
- any good practice guidelines endorsed by us;
- professional standards and codes relevant to your service;
- the size of your organisation and the population served; and
- cultural values of the population served.

B2 Written policy, procedures, programme, protocol, guideline, information, system or plan.

Where, to meet an H&DS Standard or a PQS or SSQS, you need to develop a written policy, procedure, programme, protocol, guideline, information system or plan (document), you will:

- develop the documents;
- demonstrate systems for reviewing and updating all these documents regularly and as required by current performance or risks;
- demonstrate implementation, through documentation supported as requested through interviews with your employees, assistants, volunteers, students and permitted subcontractors (staff), consumers, and Māori;
- demonstrate that staff are adequately informed of the content and the intent of these written documents; and
- provide us with a copy of any documents we request.

B3 All staff informed

You will ensure that:

- these PHPQS are attached to all agreements for Services contracted for by us and performed by you; and
- staff are aware of your and their responsibilities to comply with these PHPQS and the relevant Service Specifications as they relate to Services you perform.



C: Requirements for Māori

These requirements (either described in this section or elsewhere in this document) do not apply to Services provided solely for ethnic group other than Māori.

C1 Services meet needs of Māori

Your Services will meet the diverse needs of Māori, and apply the MoH Māori Health Policy, June 1998 or as amended, MoH Māori Strategies and Māori requirements in the MoH Standard Contract for Services (Public Health Operating Group).

C2 Māori Participation

The reference to "Māori" in this section C2 includes the development of a relationship with local tangata whenua and if appropriate, regional tangata whenua, Māori staff, Māori Providers and Māori community organisations to achieve the requirement Māori input.

Māori participation will be integrated at all levels of strategic and service planning, development and implementation within your organisation at governance, management and service delivery levels.

This will include:

- consultation with, and involvement of, Māori in your strategic, operational and service processes;
- development of a monitoring strategy in partnership with Māori that reviews and evaluates whether Māori needs are being met by your organisation, including;
- removal of barriers to accessing your services;
- facilitation of the involvement of whānau and others;
- integration of Māori values and beliefs, and cultural practices;
- availability of Māori staff to reflect the consumer population; and
- existence, knowledge and use of referral protocols with Māori service providers in your locality;
- education and training of staff in the requirements of the MoH Māori Health Policy and Strategies;
- education and training of staff in Māori values and beliefs and cultural practices; and
- support and development of a Māori workforce.

C3 Support for Māori

You will facilitate support from whānau/hapu/iwi; kuia/kaumatua; rongo practitioners; spiritual advisors; Māori staff and others as appropriate for Māori accessing your Services.

D: Quality Management

You will develop, document, implement and evaluate a transparent system for managing and improving the quality of Services to achieve the best outcomes for consumers.

D1 Quality Plan

You will develop, implement and maintain a quality plan designed to improve outcomes for consumers. This quality plan may be integrated into your business plan. It will describe how you manage the risks associated with the provision of Services. The quality plan will outline a clear quality strategy and will identify the organisational arrangements to implement it. The quality plan will be of a size and scope appropriate to the size of your Services, and will usually include:

- an explicit quality philosophy;
- clear quality objectives;
- commitment to meeting these and any other MoH Quality Specifications, and guidelines for good practice as appropriate;
- quality improvement systems;
- systems for monitoring and auditing compliance with MoH contractual requirements;
- designated organisational and staff responsibilities;
- processes for and evidence of ongoing consumer input into service development through identified feedback mechanisms;
- processes for sound financial management; and
- how you will address Māori issues including recognition of:
 - Māori participation with Strategic, Governance, Management and Service Delivery planning, implementation and review functions;
 - Māori as a Government Health Gain priority area;
 - The 8 Māori Health priority areas : asthma, diabetes, smoking cessation, injury prevention, hearing, immunisation, mental health, oral health as appropriate to your organisation;
 - The MoH Māori Health Policy and Strategies, and clause 3 "Māori Health Priority" in the Standard Contract for Services;
 - Māori specific quality specifications, monitoring requirements and service specific requirements.

D2 Auditing and Reporting

As part of our Provider Quality Improvement Strategy, we may, at any time, audit your Services against a PHPQS or SSQS by asking you to demonstrate compliance with it. The PHPQS and SSQS are not, at present, subject to regular reporting unless required elsewhere in this agreement or as part of any specified quality improvement initiative. You may raise with us at any time any concerns you have about your ability to meet these PHPQS so corrective processes can be put in place.

D3 Staff registration, education and training

All your staff will:

- where relevant, be registered with the appropriate statutory body and hold a current statutory certificate;
- have access to continuing education to support maintenance of professional registration, enhancement of service delivery/clinical practice, and to ensure practice is safe and reflects knowledge of recent developments in service delivery.

D4 Employment Policies and Practices

Your employment policies and practices will:



- support professional career pathway development for Māori health workers; Māori service advisory positions and Māori change management positions;
- support the recruitment and retention of Māori employees at all levels of the organisation to reflect the consumer population; and
- demonstrate workforce development planning and how this is applied to the professional development of staff.

D5 Training and Supervision of Assistants and Volunteers

You will ensure that all your assistants, volunteers and other relevant support staff receiving training to enable them to perform Services safely, and will work only under the supervision and direction of appropriately qualified staff.

D6 Supervision of Trainees

Trainees will be identified and will provide Services only under the supervision and direction of appropriately qualified staff.

D7 Performance Management

You will be required to develop and maintain systems:

- of performance management for all employees; and
- to review professional practices and processes used in service delivery.

The systems will include input from relevant health professionals.



F: Appropriate Standards

F1 Consumer rights

You will ensure each consumer receives Services in a manner that complies with the Health and Disability Commissioner Act 1994, any written directives of the Health and Disability Commissioner (H&D Commissioner) and the H&DC Code. This includes provision for the:

- right to be treated with respect for person, privacy and culture;\
- right to be free from discrimination, coercion, harassment and exploitation;
- right to dignity and independent;
- right to services of an appropriate standard including legal, professional, ethical;
- right to effective communication;
- right to be fully informed;
- right to make an informal choice and give informed consent;
- right to have a support person present;
- right to complain; and
- rights in respect of teaching or research.

You will ensure:

- consumers are aware that the Services are being provided in accordance with the H&DC Code;
- copies of the H&DC Code are available to consumers upon their request; and
- staff familiar with and observe their obligations under the H&DC Code.

F2 Confidentiality

You must not disclose personal information about a consumer to any third party without:

- the consumer's informed consent; or
- complying with the requirements of the Code of Practice under the Privacy Act 1993 covering health information held by health agencies;

and then only if disclosure assists in achieving effective and positive outcomes for the consumer.

F3 Cultural Values

You will perform services in a culturally appropriate and competent manner, ensuring that the integrity of each consumer's culture is acknowledged and respected. You will take account of the particular needs within the community served in order that there are no barriers to access or communication, and that your Services are safe for all people. You will include significant local or service specific ethnic and other cultural groups in assessing satisfaction with your services. You will incorporate Māori principles/tikanga into your organisation. These are explained in Appendix 1.

F4 Services to people from Pacific Island Nations

Services to people from Pacific Island Nationals are to recognise differences especially as they relate to linguistic, cultural, social and religious practices.

You will develop and maintain linkages with key cultural groups in your locality in order to facilitate consultation and involvement of these groups in the planning, implementation and monitoring and review of services.



E: Effectiveness

E1 Service Plan/Standard Contract for Services

Services will be planned and performed according to the assessed needs of the populations served as agreed by us in your service plan/standard contract for Services.

E2 Service Provision

You will develop and implement processes and practices for the performance of Services to populations that reflect best practice within available resources.

You will develop process and outcome measures for your programmes as agreed with us.

E3 Access

The Services you perform will be accessible to all relevant populations. Where services are limited in any way, the criteria for selection and prioritisation will be defined, available to populations affected and agreed between us.

E4 Service Information

Potential and current consumers, and referrers, will have access to appropriately presented information in order for relevant populations to access your Services. This information will usually include:

- the Services you offer;
- the location of those Services;
- the hours the Services are available;
- how to access the Services;
- consumer rights and responsibilities under the Code of Health and Disability Services Consumer's Rights Regulations 1996 (D&DC Code) and Complaints Procedure;
- availability of cultural support;
- after hours or emergency contact if necessary or appropriate; and
- any other important information in order for people to access your Services.

This information will be presented in a manner appropriate to the communication needs of consumers and communities.

E5 Evaluation Process

You will develop evaluation processes, primarily formative and process, which will assist in the development of your own programmes, in consultation with us. If we contract for the external evaluation of your Services, then you will provide any necessary assistance to complete the external evaluation to our satisfaction.



F5 Consumer and staff Advocates

You will inform consumers and staff, in a manner appropriate to their communication needs, of their right to have an advocate, including to support the resolution of any complaint. You will allow advocates reasonable access to facilities, consumers, staff and information to enable them to carry out their role as an advocate. You will know of and be able to facilitate access to a Māori advocate for consumers and staff who require this service.

F6 Consumer/Family/Whanau and Referred Input

You will regularly offer consumers/families/whanau and referrers the opportunity to provide feedback as a means of improving the Services performed for consumers. When you obtain feedback from consumers by means of written surveys, you will comply with the MoH Guidelines for Consumer Surveys. Consumer input will be reflected in maintenance and improvement of quality of service. Feedback from Māori by appropriate methods will be actively sought to improve organisation responsiveness to Māori. If we require, you will make available to us the results of any surveys.

F7 Complaints Procedure

You will enable consumers/families/whanau and other people to make complaints through a written and implemented procedure for the identification and management of complaints which meets the H&DC code requirements. The complaints procedure will ensure:

- the complaints procedure itself is made known to and easily understandable by consumers;
- all parties have the right to be heard;
- the person handling the complaint is impartial and acts fairly;
- complaints are handled at the level appropriate to the complexity or gravity of the complaint;
- any corrective action required following a complaint is undertaken;
- it sets out the various complaints bodies to whom complaints may be made and the process for doing so. Consumers will further be advised of their right to direct their complaint to the H&D Commissioner and to us, particularly in the event of non-resolution of a complaint;
- complaints are handled sensitively with due consideration of cultural or other values;
- Māori consumers and their whanau will have access to a Māori advocate to support them during then complaints process;
- consumers who complain, or on whose behalf families/whanau complain, shall continue to receive services which meet all contractual requirements;
- complaints are regularly monitored by the management of the service and trends identified in order to improve service delivery; and
- it is consistent with any MoH complaints policy as notified from time to time.

F8 Personnel Identification

You will ensure that all staff performing Services identify themselves as acting on your behalf in all dealings with consumers and family/whanau.

F9 Ethical Review

You will obtain ethical review as necessary. If you conduct research and innovative procedures or treatments, then you will:

- have written and implemented policies and procedures for seeking ethical review;
- obtain advice from an accredited ethics committee in accordance with the current "National Standard for Ethics Committees"; and



- consult with and receive approval from Māori for any research or innovative procedures or treatments which will impact on Māori.



G: Safety and Efficiency

G1 General Safety Obligation

You will protect consumers and staff from exposure to avoidable/preventable risk and harm in accordance with your obligations under the Health and Safety in Employment Act 1992.

G2 Risk Management

You will safeguard consumers and staff from untoward risk arising from infection, avoidable incidents, accidents and hazards.

You will develop, implement and maintain:

- incident, accident and hazard management policies and procedures;
- contingency management policies and procedures in relation to internal emergencies and external or environmental disasters; and
- environmental and hygiene management/infection control policies and procedures; and
- managing safety and identifying key risks.

These policies and procedures must assist, in:

- evaluating and prioritising those risks based on their severity, the effectiveness of any controls you have and the probability of occurrence;
- dealing with those risks and where possible reducing them;
- minimising the adverse impact of internal emergencies and external or environmental disasters on your consumers and staff; and
- minimising the likelihood of adverse health outcomes arising from infection for consumers and staff.

These policies and procedures will include definitions of incidents and accidents and clearly outline the responsibilities of all employees, including:

- taking immediate action;
- reporting, monitoring and corrective action, to minimise incidents;
- accidents and hazards, and improve safety; and
- debriefing staff training and staff support as necessary to meet the requirements of the policies and procedures.

G3 Prevention of Abuse and/or Neglect

You will safeguard consumers and staff from abuse, including physical, mental, emotional, financial and sexual maltreatment or neglect. You will develop, implement and maintain written policies and procedures on preventing, detecting and removing abuse and/or neglect. These policies and procedures will include definitions of abuse and neglect and will clearly outline the responsibilities of all staff who suspect actual or potential abuse, including immediate action, reporting, monitoring and corrective action. You will ensure that relevant staff are able to participate in family, inter-agency or court proceedings to address specific cases of abuse and neglect. These procedures may also include reference to the Complaints Procedure.

G4 Security

You will provide a secure environment for consumers and staff to perform the Services. You will have written, implemented and independently reviewed policies and practices relating to security to ensure that buildings and equipment used to perform the Services are secure.



H: Interpretation

In these PHPQS:

- “MoH”, “us”, “we” and “our” means the Ministry of Health including its legal successors and its permitted consultants, subcontractors, agents, employees and assignees;
- “you” and “your” means the Provider named on the front page of the Standard Terms and Conditions, including its permitted subcontractors, agents, employees and assignees; and
- terms given a defined meaning in this agreement have that meaning where the context permits and words referring to singular include the plural and reverse.

Appendix A: Explanation of Māori principles / tikanga

Wairua	Spirit or spirituality	<i>A recognition that the Māori view of spiritually is inextricable related to the wellbeing of the Māori Consumer.</i>
Aroha	Compassionate love	<i>The unconditional acceptance which is the heart of care and support.</i>
Turangawaewae	A place to stand	<i>The place the person calls home, where their origins are. This must be identified for all Māori consumers.</i>
Whanaungatanga	The extended family	<i>The family take responsibility for its members and must be informed of where its member is.</i>
Tapu/Noa	Sacred/profane	<i>The recognition of the cultural means of social control envisaged in tapu and noa including its implications for practices in working with Māori consumers.</i>
Mana	Authority, standing	<i>Services must recognise the mana of Māori consumers.</i>
Manaaki	To care for and Respect to	<i>Services must show respect for Māori values, traditions and aspirations.</i>
Kawa	Protocol of the marae, land, iwi.	<i>Determines how things are done in various circumstances. Respect for kawa is very important. If the kawa is not known the tangata whenua should be consulted.</i>



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From: [Lucy Kingsbeer](#)
To: [Adrienne Moor](#)
Subject: RE: Healthy Families Strategic Leadership Group - Feedback on proposals
Date: Monday, 8 December 2025 5:12:01 pm
Attachments: [image006.png](#)
[image007.png](#)
[image008.png](#)
[image009.png](#)
[image010.png](#)
[image011.png](#)

Thanks Adrienne, this all sounds good and you have answered the queries I had.
Regards Lucy

From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Sent: Monday, 8 December 2025 4:50 pm
To: Lucy Kingsbeer <lucy.kingsbeer@tewhatauora.govt.nz>; Vaioleti Lui <Vaioleti.Lui@huttcity.govt.nz>; Andrea Blackshaw <Andrea.Blackshaw@huttcity.govt.nz>; George Lajpold <George.Lajpold@huttcity.govt.nz>
Subject: Re: Healthy Families Strategic Leadership Group - Feedback on proposals

Kia ora Lucy,

See comments in **red** below.

Just in terms of establishment process for these initiatives, my proposed approach is to seek SLG feedback and bring them to you for consideration ahead of getting started with the work. If you're comfortable with this plan we'll proceed on this basis, and I'll reach out later this week with the updated initiatives for further kōrero.

[@Andrea Blackshaw](#) / [@George Lajpold](#) FYI for the hui tomorrow, noting Lucy will not be in attendance but I'll seek to catch up with her on matters raised later this week.

Sound ok?

Adrienne Moor

Head of Connected Communities

Hutt City Council, Pelorus Trust Sports House, 93 Hutt Park Road, Lower Hutt Central 5010

P: M: s7(2)(a) **W:** www.huttcity.govt.nz

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From: Lucy Kingsbeer <lucy.kingsbeer@tewhatauora.govt.nz>

Sent: Monday, December 08, 2025 15:08

To: Vaioleti Lui <Vaioleti.Lui@huttcity.govt.nz>

Cc: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>

Subject: RE: Healthy Families Strategic Leadership Group - Feedback on proposals

Kia ora Vai and Adrienne,

Feedback and questions are outlined below.

Grow a Garden

Whilst this initiative supports food sustainability and kai resilience, there needs to be a stronger alignment to systems change.

It would be good to see the brief updated to clearly outline the 'conditions' that are being addressed, which result in systems change.

This is from the contract (Agreement) between Health NZ and Hutt City Council

The 'Conditions of Systems Change' recognise that there are 'conditions' that make it harder to be happy and healthy. These conditions might be structural, for example policies or regulations, practices (how things are done) or where resources (money, people, knowledge and assets) are, or are not available. They could also be relational, for example the relationships, connections and power dynamics within and between our communities and society. The conditions that hold a problem in place can also be implicit, for example our habits of thought and the systems and environments we experience. The Conditions of Systems Change are based on international, best practice literature that identify levers for intervening in a system⁹.

Happy to ask the team to update the scoping document to reflect systems change alignment.

I can see in the brief there is reference to kaiako and kura – is the expectation that the schools will continue the initiative?

Yes, subject to the result of the pilot.

How will the team engage with the schools

Via existing relationships.

and how many will participate?

Refer purpose statement - two rūpu, around 100 tamariki

Is it just one school?

Refer purpose statement - one school (Te Ara Whānui Kura Kaupapa Māori)

What does the weekly facilitation involve? The Agreement between Health NZ and Hutt City Council is 'systems change' initiatives not delivery. So we need to ensure this initiative is not delivery gardening workshops – however it could be that the support is provided to the school to enable them to facilitate this.

George can you please confirm but my understanding is the team is working in partnership with the kura/kaiako through facilitating this pilot, which if successful would be for the kura to sustain. We would also produce insights reports to support lessons/consideration for wider scaling. Happy to clarify for the team that the work should not include developing resources.

Also a section from the contract

The Healthy Families Hutt Valley lead provider (Hutt City Council) is responsible for bringing together partnerships across the Hutt Valley community and recruiting and maintaining a dedicated prevention workforce. Healthy Families NZ locations do not fund nor deliver services/interventions within their communities nor produce campaigns or resources – Healthy Families NZ location teams are focused on accelerating and mobilising collective action within the health system, and the sectors and systems that impact people's lives. Healthy Families NZ is primarily a workforce initiative, focused on building competent, capable, and empowered kaimahi across our eleven lead provider teams.

Pātaka Kai

Again, I can see the line of sight to kai resilience for communities, however more detail is required on the systems change approach. I can see some of the KPIs reflect a systems change approach – i.e. 5 pātaka linked to emergency management plans.

How will this be achieved?

Happy to ask the team to update the scoping document to reflect systems change alignment.

It is not clear who is going to manage the pātaka kai into the future – will this be Council's role or the community's role?

Community. They're all set up with community Kaitiaki.

Also, 10 Pātaka seems like a high amount to begin with. Is there confidence that there is support for 10 of these in communities?

Refer Progress Report - we have started with eight (sites listed in the Progress Report) and the feedback from community to these has been highly positive. As a result the proposal (per the Scoping Document) is to expand another 10.

I would also like confirmation from Adrienne regarding where the budget is for these initiatives?

Happy to further discuss, but my assumption (and proposal) is that these would be funded from the \$80k implementation budget (refer page 28 of the contract).

And confirmation that since these are two new initiatives, that they can be implemented, evaluated and sustained within the next six months.

Confirmed (this assumption was explicitly considered as part of preparing the scoping document proposals).

I would like to hear the feedback from the discussion at the SLG on these two initiatives.

Regards Lucy

From: Vaioleti Lui <Vaioleti.Lui@huttcity.govt.nz>

Sent: Monday, 8 December 2025 2:31 pm

To: Lucy Kingsbeer <lucy.kingsbeer@tewhatuora.govt.nz>

Cc: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>

Subject: Re: Healthy Families Strategic Leadership Group - Feedback on proposals

Kia orana Lucy

Thank you for the update.

I will ensure that the Chair receives this today ahead of the hui in the morning.

Meitaki ma'ata, e kia manuia

Vai

Vaiioleti Lui

He Oranga Whānau ki Te Awa Kairangi
Healthy Families Hutt Valley - Systems Strategist

Healthy Families Hutt Valley | Hutt City Council

Pelorus Trust Sports House, Lower Hutt 5010

Kawereos7(2)(a) Paetukutuku www.healthyfamilieshuttvalley.org.nz



From: Lucy Kingsbeer <lucy.kingsbeer@tewhatauora.govt.nz>

Sent: 08 December 2025 12:03

To: Vaiioleti Lui <Vaiioleti.Lui@huttcity.govt.nz>

Cc: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>

Subject: RE: Healthy Families Strategic Leadership Group - Feedback on proposals

Kia ora Vai,

Thank you for sending through the documentation. I've reviewed both proposals and have some feedback I'd like you to consider. I'll share this with you by the end of today.

I appreciate your understanding regarding my absence from the meeting. While I couldn't

attend in person as planned, I'd like to ensure my feedback is taken into account before any final approval is given.

Kind regards Lucy

Lucy Kingsbeer

Principal Service Development Manager – Healthy Families NZ

Population Health

Starting Well, Planning Funding and Outcomes

s7(2)(a) | lucy.kingsbeer@tewhatauora.govt.nz



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From: Vaioleti Lui <Vaioleti.Lui@huttcity.govt.nz>

Sent: Friday, 5 December 2025 1:17 pm

To: Andre Whittaker <andre@wrl.org.nz>; Ana So'otaga <ana.sootaga@sportnz.org.nz>; Andrea Blackshaw <Andrea.Blackshaw@huttcity.govt.nz>; Cherie Seemark <Cherie.s@teahn.org.nz>; Dave Appleyard <djappleyard@gmail.com>; Jane Braun <jane.braun@uhcc.govt.nz>; Lucy Kingsbeer <lucy.kingsbeer@tewhatauora.govt.nz>; Marcus Sherwood <marcuss@nukuora.org.nz>; Michelle Hayward <michelle.hayward@atiawa.com>; Victoria Parsons <victoria.parsons@education.govt.nz>

Cc: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>

Subject: Healthy Families Strategic Leadership Group - Agenda and Meeting Papers 9 December 2025

Kia orana Strategic Leadership Group

I hope you will find time to enjoy a beautiful day in Te Awa Kairangi.

Please find enclosed the agenda and meeting papers for hui next Tuesday, 9 December 2025

at 8.30am.

I have attached the following:

- Agenda and meeting notes
- Healthy Families Progress Report
- Two proposals for endorsement; and
- Strategic Conversation brief.

It was wonderful to speak with you by phone earlier this week and look forward to seeing you next week.

Mo toku fakaaloalo lahi

Vai

Vaiioleti Lui

He Oranga Whānau ki Te Awa Kairangi
Healthy Families Hutt Valley - Systems Strategist

Healthy Families Hutt Valley | Hutt City Council

Pelorus Trust Sports House, Lower Hutt 5010

Kawere s7(2)(a) **Paetukutuku** www.healthyfamilieshuttvalley.org.nz



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From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: Thursday, 11 December 2025 12:23 pm
To: Andrea Blackshaw
Subject: Notice of Future Intentions: Hutt City Council Healthy Families Hutt Valley Agreement
Attachments: Notice of Future Intentions Hutt City Council Healthy Families Hutt Valley Agreement 374882.pdf

Kia ora Andrea,

As discussed, please find a letter regarding the Healthy Families Hutt Valley Agreement with Health NZ.

When the timing is right, I am happy to meet with Adrienne and discuss priorities over the next six-months and provide support to you and the wider team.

Kind regards Lucy

Lucy Kingsbeer

Principal Service Development Manager – Healthy Families NZ

Population Health

Starting Well, Planning Funding and Outcomes

s7(2)(a) | lucy.kingsbeer@tewhatuora.govt.nz



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11 December 2025

Andrea Blackshaw
Director of Neighbourhoods and Communities
Hutt City Council
30 Laings Road
Lower Hutt 5010

By email: Andrea.Blackshaw@huttcity.govt.nz

Tēna koe Andrea,

Notice of Future Intentions: Hutt City Council Healthy Families Hutt Valley Agreement 374882

Thank you for your commitment and dedication to the kaupapa of Healthy Families NZ. Your work to create healthier environments that support the health and wellbeing of our communities, has played a vital role in preventing the rise of chronic disease and improving long-term health outcomes.

In June 2026, Healthy Families NZ will have been operating for 12 years, marking a natural point to reflect and consider its future direction and approach.

As such, please accept this letter as formal notice that we do not intend to renew Agreement 374882 between Health NZ and Hutt City Council.

This agreement will conclude on 30 June 2026, and we will work closely with you over the coming months to discuss any wind-down or handover plan that may be required.

The decision not to renew the contract with Hutt City Council has been made after careful consideration of previous performance challenges and the current resourcing constraints within the team.

During 2026, we will be designing a future Healthy Families NZ model and undertaking a procurement process to select providers to deliver the new approach.

In June / July 2026, Health NZ will issue a Request for Proposals for the new Healthy Families NZ delivery model, and you are welcome to submit a proposal as part of this process. I encourage you to register with the Government Electronic Tendering Services (www.gets.govt.nz) to receive all future notices regarding this opportunity.

Health NZ remains committed to addressing the determinants of health and achieving health equity and I wish to acknowledge and thank you for the contribution that your service has made to this important goal.

Ngā mihi,



Deborah Woodley
Director, Starting Well
Planning Funding and Outcomes

Adrienne's notes

20251212 Meeting with HFHV team re contract conclusion

Attendees: Andrea, Adrienne, George, Charlie, Vai, Tui, Ashleigh, Amba

- Purpose of this meeting was to communicate to the team, ASAP after receiving confirmation from HealthNZ, of their decision not to continue the Healthy Families contract with Hutt City Council beyond Jun 2026.
- We discussed the implications for the team in terms of their employment relationship with Council for the HF contract. Council has committed to supporting team members as much as possible through transition and into their next career phases, including appropriate/applicable development, and monitoring wellbeing.
- We also discussed the team's focus over coming months, with a shared ambition to do as much as we can to serve the kaupapa, before it concludes in Jun 2026
- We also shared reflections from HealthNZ of their intention to through 2026 design a future Healthy Families NZ model, and later in the year undertake a procurement process for providers of the new model.
- Looking forward, we noted also that we as a Council are supportive of local delivery models that are closest to and work for target communities.
- We didn't at the time discuss the particulars of the wider HF network, in part because it's not our place, to but also because we don't know enough about their particular circumstances to speak authoritatively about their respective pathways.

I am continuing to check in regularly (via 1:1s weekly with George and fortnightly with the wider team) to monitor wellbeing and provide support as needed.

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From: [Lucy Kingsbeer](#)
To: [Andrea Blackshaw](#)
Subject: Healthy Families NZ Redesign
Date: Monday, 15 December 2025 3:59:25 pm
Attachments: [image001.png](#)
[Insights and Engagement.docx](#)
[Guiding questions.docx](#)

Kia ora Andrea,

As discussed last week, next year we intend to 're-design and re-tender' the Healthy Families NZ initiative.

Today, I have sent out comms to Managers regarding their participation in the 'engagement phase' of the re-design.

The engagement phase is learning what has worked well, what has not worked as intended and where the opportunities are to strengthen the approach.

I have not sent this comms on to Adrienne or anyone in the HF team as I wanted to raise it with you first and gauge whether the team have the capacity to be involved.

This is not intended as a full review but a way for teams and lead providers to share their insights and experiences.

Attached is the comms (outline and guiding questions) that has been circulated and then you can let me know what the appropriate approach may be for the team and if / when it is suitable for me to connect with Adrienne about this. It would be great for the team to be involved and share their valuable insights.

Thanks Lucy

Lucy Kingsbeer

Principal Service Development Manager – Healthy Families NZ
Population Health
Starting Well, Planning Funding and Outcomes

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Insights Gathering and Engagement

As part of the re-design process for the current initiative, it is essential that we take a reflective approach. This includes identifying what has worked well, understanding what has not worked as intended, and uncovering opportunities to enhance and future-proof the approach.

This learning will inform a stronger, more effective design that meets our objectives and community needs. The review and redesign process will run from December through the end of March 2026, guided by the proposed timeline outlined below.

Figure 1: Process



Figure 2: Indicative Timeframes

Activity	Description	Timeframe
Guiding questions shared with Managers	Health NZ will share the guiding questions to inform reflection and opportunities	15 December 2025
Insight gathering and reflection by managers and teams	Managers and teams spend time thinking about their insights, experiences and opportunities	Until mid-February 2026
Insights and learnings are shared back to Health NZ	Insights and learnings are shared with Health NZ	23 February – 27 February 2026
Analyse and Ideate	Health NZ review the information shared and explore, collate ideas for a future model	2 March – 23 March 2026

Guiding questions

These are just a guide to help with the thinking and feedback, we encourage you to think about what has worked well and may be carried through to the new model, what aspects need to change or have not worked well and what an ideal future model could look like.

Submitting Feedback

We can be guided by you about what will work best in terms of sharing your insights and experiences. You can write your feedback down, we can meet and discuss it, or you are welcome to do a combination of both.

Following the Insights and Engagement phase, a proposed future model will be developed and socialised with key partners and providers. Health NZ will review the information and explore and collate ideas for a future model.

Guiding questions

These questions are intended to support the engagement phase. You do not need to answer all these questions, and there may be additional insights and learning you want to share.

Understanding the current model

What has worked well with implementation to date?

What feedback have you received from communities or partners on the current model / implementation?

Do you have any ideas on how to ensure the model remains responsive and adaptive over time?

Reflecting on your initiatives, what have been the most critical factors in their success?

Gaps and Needs

What challenges do you face in implementing the current model?

Are there any emerging issues or trends that the current model doesn't address?

Current approach specific questions

Leadership

Part of the current model is bringing leadership together - do you think the Strategic Leadership Groups have worked as intended? Are there other ways to ensure community and local leaders participate?

Communities of Practice

Have the communities of practice worked as intended? Do you have any ideas on how to strengthen or evolve these?

Workforce Development

What do you see are the current gaps or challenges with workforce development?

Communications

Has having a dedicated strategic communications function worked well for your team?

Have there been any challenges from a communications point of view? Or in your experience, what has worked well?

Outcomes / Evaluation

Are there any challenges with the current evaluation approach?

What are your ideas on a fit-for-purpose evaluation or ways to measure outcomes?

Roles and Functions

The current functions for the initiative have changed over each phase. What has worked well when you think about the roles / functions of the team?

If you could design the ideal team, what would this look like? What roles or functions make up the team?

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From: [George Lajpold](#)
To: [Lucy Kingsbeer](#)
Cc: [Adrienne Moor](#)
Subject: Re: In-Person Manager meeting at The Cause Collective
Date: Monday, 9 February 2026 2:24:28 pm
Attachments: [Outlook-a0vwfryy.dat](#)
[Guiding questions.docx](#)

Kia ora Luce,

Please find attached my responses to the guiding questions. I have answered these through the lens of my time here and during my period in Christchurch.

I have also asked Charlie to review the document from her perspective as another long-serving team member with a broad understanding of the mahi.

I've included Adrienne in the response. She hasn't had the opportunity to review our feedback before sending this through, but she will be able to speak in more detail to several of the points raised.

Ngā mihi

George Lajpold

Practice Lead (Healthy Families Hutt Valley)

Hutt City Council, Pelorus Trust Sports House, Hutt Park, Seaview, Private Bag 31912, Lower Hutt 5040, New Zealand

T, M s7(2)(a) W www.huttcity.govt.nz



From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: Tuesday, 13 January 2026 08:52
To: George Lajpold <George.Lajpold@huttcity.govt.nz>
Subject: RE: In-Person Manager meeting at The Cause Collective

Whilst I understand Adrienne attending, it would have been preferable to have you there with your historical knowledge.

The Day 1 workshop will be very focused on implementation of the approach over the past (nearly) 12 years and Day 2 is focused on PD.

Let me know if you have any questions.

From: George Lajpold <George.Lajpold@huttcity.govt.nz>
Sent: Tuesday, 13 January 2026 8:48 am

To: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Subject: Re: In-Person Manager meeting at The Cause Collective

Hey Luce

Adrienne confirmed this morning that she will be attending. She will touch base with you directly.

Can you send through the questions and I will ensure this information is available for the hui.

Kia manuia

George Lajpold

Practice Lead (Healthy Families Hutt Valley)

Hutt City Council, Pelorus Trust Sports House, Hutt Park, Seaview, Private Bag 31912, Lower Hutt 5040, New Zealand

T, M s7(2)(a) W www.huttcity.govt.nz



From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: Tuesday, 13 January 2026 08:43
To: George Lajpold <George.Lajpold@huttcity.govt.nz>
Subject: RE: In-Person Manager meeting at The Cause Collective

Thanks George. Great that you have had the grandkids visiting – I am sure it has been lovely.

If Adrienne does come along, it would be helpful if some work could be done with the team to capture the learnings from implementation. Particularly as you have been part of this kaupapa for a long time now. I have some guiding questions I am happy to send through if this would be helpful.

From: George Lajpold <George.Lajpold@huttcity.govt.nz>
Sent: Tuesday, 13 January 2026 6:07 am
To: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Subject: Re: In-Person Manager meeting at The Cause Collective

Kia orana Luce.

Thank for the email and your message.

I hope you had an amazing Xmas break. Although I suspect there will be lots happening in your space at the moment.

I have had the mokos up from CHCH for the past month. So the house has been full with lots of noise, laughter and activity.

Based on Adrienne's approach to this hui last year I suspect that she will be attending this on behalf of HFHV. I will forward the email to her and confirm who will be attending from our space.

Kia manuia

George Lajpold

Practice Lead (Healthy Families Hutt Valley)

Hutt City Council, Pelorus Trust Sports House, Hutt Park, Seaview, Private Bag 31912, Lower Hutt 5040, New Zealand

T, M s7(2)(a) W www.huttcity.govt.nz



From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>

Sent: Monday, 12 January 2026 15:08

To: Cheyenne Potaka-Osborne <cheyenne.potaka-osborne@teoranganui.co.nz>; Wendy Findlay <wendy@activesouthland.co.nz>; Mike Tipene <mike.tipene@whangaroa.iwi.nz>; Matt Appleyard <matt.appleyard@aucklandcouncil.govt.nz>; Metiria Light <metiria.light@sportwaitakere.nz>; Jenny Kaka-Scott <jenny@tearawawhanauora.org.nz>; Mira Martin <miram@tekohaohealth.co.nz>; George Lajpold <George.Lajpold@huttcity.govt.nz>; Geni Ah Tong <geni.ah Tong@sportcanterbury.org.nz>; George Kingi <george@healthyfamilieseastcape.co.nz>; Tapuvakai Veia <tapuvakai.v@thecausecollective.org.nz>

Cc: Emma Solomon <Emma.Solomon@tewhatuora.govt.nz>; Imoasina Elu <imoasina.elu@tewhatuora.govt.nz>; Angela Prasad <angela.p@thecausecollective.org.nz>

Subject: In-Person Manager meeting at The Cause Collective

Kia ora Managers,

Nga mihi o te Tau Hou.

We hope you all had a lovely break with family and friends.

This is just a reminder that we have our hui kanohi-ki-te-kanohi on 10 – 11 February at The Cause Collective, we expect that all Managers can attend these two days.

In terms of the agenda, we are still finalising the finer details and will send this information out as soon as we can.

We have an external facilitator joining us, Simon Harger-Forde from Pātai. Simon is familiar with the Healthy Families NZ kaupapa and did some work with the workforce many years ago. He has significant experience in social and health care policy, planning and strategy, behaviour change, and public health. Simon recently worked at PwC and prior to establishing Pātai. Here is a link to the website - [pātai - ask.
listen. act.](https://www.patai-ask.listen.act.nz/)

Simon will be joining us for both days.

Day 1: will focus on a workshop to learn what has worked well with implementation of Healthy Families NZ to date, what has not worked as intended and where there are opportunities to strengthen the approach.

Day 2: we are having a conversation with Aimee Hadrup (The Southern Initiative) later this week, to discuss an opportunity for development and capability building for Managers on social innovation, and any emerging practice etc. (*details to be confirmed*).

The two days will be structured and purposeful, with time for connection.

In terms of timing – we are aiming to begin promptly at 10.00am on Tuesday 10 February and finishing at around 3.00pm (if not slightly earlier) on Wednesday 11 February.

As mentioned, we will be in touch to share the confirmed agenda early next week and we look forward to coming together.

Kind regards Lucy, Emma and Sina.

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RELEASED UNDER THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

From: [Lucy Kingsbeer](#)
To: [Adrienne Moor](#)
Subject: RE: In-Person Manager meeting at The Cause Collective
Date: Tuesday, 13 January 2026 11:39:52 am
Attachments: [image001.png](#)

Kia ora Adrienne,

Thank you, I had a lovely break. I hope you had a lovely break too.

I think there are some valuable learnings to be shared regarding HF implementation from the team, particularly those who have been part of the kaupapa for many years. Whether you want to feed that back in a group setting / workshop (at the face-to-face meeting) or send it back to me directly is completely up to you.

Day 1 will be solely focused on insights from implementation and then exploring what future implementation will look like.

Day 2 will be more PD focused for Managers.

I am comfortable with you attending or opting not to attend. It may depend on where current priorities are and how the team are placed / feeling about the contract ending in June – as I acknowledge it is very delicate and challenging.

In terms of communicating that the contract is not being renewed in June, this has not been communicated formally by me, to the other HF Managers. This was due to the timing of this being communicated to HCC at the end of last year. I can share this information with HF Managers if you would like me to now do this?

Let me know and I can do this today.

Regards Lucy

From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Sent: Tuesday, 13 January 2026 10:38 am
To: Lucy Kingsbeer <lucy.kingsbeer@tewhatauora.govt.nz>
Cc: Andrea Blackshaw <Andrea.Blackshaw@huttcity.govt.nz>
Subject: Fw: In-Person Manager meeting at The Cause Collective

Kia ora Lucy,

Ngā mihi o te Tau Hōu Tauwiwi; hope you had a happy and relaxing holiday with your loved ones

Just picking up on your note below. I'm happy to attend for HFHV but welcome your thoughts on if this is required/advisable, recognising HNZ/TWO's recent decision to discontinue HFHV? Also, to help us navigate our attendance, could you advise if HNZ has issued any comms to the network regarding this decision?

Thanks, and look forward to hearing from you,

A

Adrienne Moor

Head of Connected Communities

Hutt City Council, Pelorus Trust Sports House, 93 Hutt Park Road, Lower Hutt Central 5010

P: M: s7(2)(a) **W:** www.huttcity.govt.nz

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From: George Lajpold <George.Lajpold@huttcity.govt.nz>
Sent: Tuesday, January 13, 2026 06:10
To: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Subject: Fw: In-Person Manager meeting at The Cause Collective

Mōrena Adrienne.

Please see Lucy's information below - re the Managers hui.

Can you please confirm if you will be attending this hui so I can advise Lucy.

Thanks.

Ngā mihi

George Lajpold

Practice Lead (Healthy Families Hutt Valley)

Hutt City Council, Pelorus Trust Sports House, Hutt Park, Seaview, Private Bag 31912, Lower Hutt 5040, New Zealand

T, M s7(2)(a) W www.huttcity.govt.nz



From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>

Sent: Monday, 12 January 2026 15:08

To: Cheyenne Potaka-Osborne <cheyenne.potaka-osborne@teoranganui.co.nz>; Wendy Findlay <wendy@activesouthland.co.nz>; Mike Tipene <mike.tipene@whaingaroa.iwi.nz>; Matt Appleyard <matt.appleyard@aucklandcouncil.govt.nz>; Metiria Light <metiria.light@sportwaitakere.nz>; Jenny Kaka-Scott <jenny@tearawawhanauora.org.nz>; Mira Martin <miram@tekohaohealth.co.nz>; George Lajpold <George.Lajpold@huttcity.govt.nz>; Geni Ah Tong <geni.ah Tong@sportcanterbury.org.nz>; George Kingi <george@healthyfamilieseastcape.co.nz>; Tapuvakai Veia <tapuvakai.v@thecausecollective.org.nz>

Cc: Emma Solomon <Emma.Solomon@tewhatuora.govt.nz>; Imoasina Elu <imoasina.elu@tewhatuora.govt.nz>; Angela Prasad <angela.p@thecausecollective.org.nz>

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Healthy Families Hutt Valley Response

Guiding questions

These questions are intended to support the engagement phase. You do not need to answer all these questions, and there may be additional insights and learning you want to share.

Understanding the current model

What has worked well with implementation to date?

- Implementation is consistent in its approach and systematic in application. It has enabled us to target communities of interest in a flexible adaptable way.
- The current model has given us freedom to address priority areas within the community based on the need of the community.
- The phased introduction has been important to manage the approach.
- The current model enables broad connection across the community and community ownership in the process.

What feedback have you received from communities or partners on the current model implementation?

- Some relationships in the community were initially impacted by the approach taken in Phase One; however, these have strengthened over time as trust, understanding, and shared practice have evolved.
- Regional partners across Smokefree, Alcohol, and Mental Wellbeing initiatives have been consistently supportive of the current model. They have seen the benefits of our work over-time, and our practice has helped them better understand their environments and identify key levers for meaningful change.
- Our lead provider has adopted aspects of our practice to strengthen their own work with community and to enhance the quality of their reporting to Council, reflecting the value they see in our approach.

Do you have any ideas on how to ensure the model remains responsive and adaptive over time?

- The model needs to continue to be adaptable and fluid with the approach of meeting community needs.
- The phased approach has been beneficial in structuring how to progress the model. However, there is the need to ensure that sites should have more flexibility in which part of the phased approach they enter the system with an initiative.
- Build in regular national reflection cycles where sites can share emerging practice, learnings and adaptations (not only success stories).
- Creating mechanisms for rapid prototyping and testing with permission to trial small scale ideas without heavy approval processes.

Reflecting on your initiatives, what have been the most critical factors in their success?

- The support, energy and influence from all involved has been balanced.
- A systematic - managed approach has been applied across the initiative.
- All parties have been kept informed and up to date throughout the lifespan of the initiative.
Strong cross sector partnerships
- The system change approach has been clearly communicated throughout the process
- Time has been spent understanding the community's world
- Being prepared to stay in it for the long haul.
- HF have been able to their practice without barriers or intervention and the support of the lead provider.
- Log term relationship building and trust
- Community-led design and leadership

Gaps and Needs

What challenges do you face in implementing the current model?

- Lead provider processes and practices have limited and impacted HF ability to apply their practice.
- HF Practice has been influenced by Lead Provider – their work programme and their deliverables.

Are there any emerging issues or trends that the current model doesn't address?

- N/A

Current approach specific questions

Leadership

Part of the current model is bringing leadership together - do you think the Strategic Leadership Groups have worked as intended? Are there other ways to ensure community and local leaders participate?

- SLG was critical in the early phase of this model. However, overtime their involvement has become less strategic and more operational.
- The function of the group could be more of a Board type scenario – introducing stronger accountability and lessening that of the lead provider.

Communities of Practice

Have the communities of practice worked as intended? Do you have any ideas on how to strengthen or evolve these?

The CoPs have worked to a certain level but have not progressed to a point where they are influencing practice across the network. This is the result of sites being at different level of growth and development within their own spaces.

More clearly defined function – and role of the CoP would benefit these groups moving forward.

Workforce Development

What do you see are the current gaps or challenges with workforce development?

The key gaps have been in the Kaiārahi Māori and Strategic Communications roles, as the Hutt has been without these positions for the past 12 months. These roles are essential and should be made mandatory to ensure the work is fully optimised.

Communications

Has having a dedicated strategic communications function worked well for your team?

When we have had the Strategic Communications role in place, it has worked well. Staff were able to carry out their work with guidance and reminders from Strat Comms, who managed the overall communication function. Planning for articles and related content was developed collectively by the team, with coordination and final oversight led by Strat Comms.

Have there been any challenges from a communications point of view? Or in your experience, what has worked well?

The key challenge has been the absence of a Strategic Communications role over the past 12 months. In its absence, staff have had to take on this function alongside their primary responsibilities. While this has broadened their skills and strengthened their experience, it is not their core role, and communication tasks are often deprioritised during high-pressure periods such as PMR.

Outcomes / Evaluation

Are there any challenges with the current evaluation approach?

Systems change is difficult to capture through traditional output measures.

What are your ideas on a fit-for-purpose evaluation or ways to measure outcomes?

The work is best reported within the environment it is intended to influence, as change occurs over time and must be measured in ways that reflect shifts across the six conditions. There should be a single reporting platform, so sites are not required to report to multiple agencies such as TWO and the lead

- Use **contribution stories** and case studies.

- Track shifts in policies, practices, and environments.
- Measure network strength and collaboration.
- Combine qualitative and quantitative indicators.
- Nationally consistent but locally adaptable framework.

Roles and Functions

The current functions for the initiative have changed over each phase. What has worked well when you think about the roles / functions of the team?

Consistency in roles and functions, both locally and nationally, has worked well. This alignment enables practice-based discussions about future approaches to be more meaningful and strategic.

If you could design the ideal team, what would this look like? What roles or functions make up the team?

- Manager
- Strat Comms
- Practice Lead
- Kaiarahi Maori
- Tangata Moana Lead
- Systems Innovator(s) for each of the core portfolios

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From: [Cassandra Yeo](#)
To: [Adrienne Moor](#)
Subject: Re: HFHV Contracts
Date: Tuesday, 3 February 2026 3:10:34 pm
Attachments: [IMG0HCCLogo-Colour-EmailSignatureV5 .png.png](#)
[Outlook-2tnnieqt.png](#)

I'll ask Eileen when I see her next - I'll even offer to help

Cass Yeo
[Senior Management Accountant](#)

Hutt [s7\(2\)\(a\)](#) 30 Laings Road, Hutt Central, Lower Hutt 5010

M: [s7\(2\)\(a\)](#)

W: [\[www.huttcity.govt.nz\]](#)[www.huttcity.govt.nz](#)



From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Sent: Monday, 2 February 2026 11:34 am
To: Cassandra Yeo <Cassandra.Yeo@huttcity.govt.nz>
Subject: Fw: HFHV Contracts

Kia ora e hoa; can I get your help to nudge here? Am keen to get to sort the reconciliation of our account with HealthNZ ASAP to ensure we have time to manage any issues ahead of the contract closing in Jun, recognising if we don't have a plan we'll need to return any unspent funding.

Thanks!

Adrienne Moor
[Head of Connected Communities](#)
Hutt City Council, Pelorus Trust Sports House, 93 Hutt Park Road, Lower Hutt Central 5010
P: [M: s7\(2\)\(a\)](#) **W:** [www.huttcity.govt.nz](#)



From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Sent: 28 January 2026 14:03
To: Eileen Barton <eileen.barton@huttcity.govt.nz>
Cc: Cassandra Yeo <Cassandra.Yeo@huttcity.govt.nz>; George Lajpold <George.Lajpold@huttcity.govt.nz>
Subject: Re: HFHV Contracts

Kia ora - any updates on reforecasting for this?

Thanks!

From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Sent: 13 January 2026 15:09
To: Eileen Barton <eileen.barton@huttcity.govt.nz>
Cc: Cassandra Yeo <Cassandra.Yeo@huttcity.govt.nz>; George Lajpold <George.Lajpold@huttcity.govt.nz>
Subject: Fw: HFHV Contracts

Kia ora,

Please see attached contract variations from HealthNZ for Healthy Families Hutt Valley...

From: Lucy Kingsbeer <lucy.kingsbeer@tewhatauora.govt.nz>
Sent: 13 January 2026 14:41
To: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Cc: George Lajpold <George.Lajpold@huttcity.govt.nz>
Subject: RE: HFHV Contracts

Kia ora,
Have added comments below

From: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Sent: Tuesday, 13 January 2026 1:39 pm
To: Lucy Kingsbeer <lucy.kingsbeer@tewhatauora.govt.nz>
Cc: George Lajpold <George.Lajpold@huttcity.govt.nz>
Subject: HFHV Contracts

Kia ora anō e hoa,

We're just finalising our financial report to you for this reporting period, and wondering if you could help with our reconciliations by sending us copies of our contracts/verification of uplift for the following financial years:

2022/23 Uplift dated 1 July 2022 \$27,246 per annum 2022-2026. Variation 374882/01 attached.

2023/24 Uplift dated 1 July 2023 \$46,772.33 per annum (Total) \$140,317.00 2023-2026. Variation 374882/02 attached.

2024/25 Nil

2025/26 Uplift dated 1 July 2025 \$29,460.60 per annum 2025-2026. Variation C1132 attached.

HCC Baseline funding for the Phase 3 contract issued on 1 July 2022 was \$908,201.56 for 1 July 2022 – 30 June 2026 (as per the Phase 3 contract 374882)

The uplifts that have been applied to this baseline funding are outlined above.

The Financial Report being submitted on the due date of 20 January 2026 should reflect the current financial year funding of \$1,011,480.63 for 2025/2026 (as per variation on 1 July 2025). Your report should outline budget spent between 1 July 2025 and 31 December 2025 with the funding allocation of \$505,740.32 (six months budget).

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RELEASED UNDER THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Health New Zealand
Te Whatu Ora

P031ABFN / C1132
Provider No. / Contract No.

VARIATION AGREEMENT BETWEEN

Health New Zealand | Te Whatu Ora

NZBN: 9429050678402

83 MOLESWORTH STREET
THORNDON
WELLINGTON
NEW ZEALAND
6011

CONTACT: LUCY KINGSBEER

AND

Hutt City Council

NZBN: 9429000010443

PRIVATE BAG 31912
LOWER HUTT
NEW ZEALAND
PH: 04-570 6666

CONTACT: JO MILLER

Healthy Families NZ: Hutt Valley

1 Background

- 1.1 A legal agreement titled Healthy Families NZ: Hutt Valley and with the start date 1 Jul, 2022 was entered into between Health New Zealand and the Provider, which together with all previous variations, extensions, and renewals, is referred to as the ("Original Agreement").
- 1.2 The Original Agreement was migrated/created in the Agreement Lifecycle Management ("ALM") System and numbered C1132
- 1.3 The Parties agree to vary the terms and conditions of the Original Agreement in accordance with the terms of this Variation Agreement ("Variation"). The Original Agreement as amended by this Variation comprises the Agreement.

2 Variation

- 2.1 This Variation amends the Original Agreement in accordance with its terms and is numbered C1132-02
- 2.2 This Variation will take effect from 01/07/2025 (the "**Effective Date**") and ends on 30 Jun, 2026
- 2.3 The attached Annexure includes all of the Service and Payment adjustments to the Original Agreement as a result of this Variation.

3 Other

- 3.1 In addition to the changes to the Original Agreement made by this Variation, the Parties further acknowledge and agree:
 - a) that they must first enter into, and both sign a further written variation to the Agreement that includes a Health NZ Information Sharing Schedule before Health NZ may give the Provider access to or use of any Personal Information or Health Information in connection with the Services
 - b) that, except to the extent required by Law or as set out in a Health NZ Information Sharing Schedule entered into and agreed in accordance with the preceding clause 3.1(a), the Provider must not disclose any Personal Information or Health Information received or obtained in connection with the Services, to any other party or person without Health NZ's prior and express written consent
 - c) that a breach of this clause 3.1 by the Provider constitutes a material breach and entitles Health NZ to, without prejudice to any other available remedies, immediately terminate the Agreement by giving Notice of such termination to the Provider.
- 3.2 "**Health Information**" means the information or classes of information about an identifiable individual, to which the Health Information Privacy Code 2020 applies, namely:
 - a) information about the health of that individual, including their medical history
 - b) information about any disabilities that individual has, or has had
 - c) information about any health services or disability support services that are being provided, or have been provided, to that individual
 - d) information provided by that individual in connection with the donation, by that individual, of any body part or any bodily substance of that individual or derived from the testing or examination of any body part, or any bodily substance of that individual
 - e) information about that individual, which is collected before or during, and incidental to, the provision of any health service or disability support service to that individual.
- 3.3 "**Health NZ Information Sharing Schedule**" means a Health NZ-approved schedule that sets out the framework under which Health NZ may disclose and/or make available Personal Information or Health Information to the Provider in accordance with the Agreement.
- 3.4 "**Personal Information**" means information about an identifiable individual, in the form of either:
 - a) information that by itself identifies an individual (such as a person's name)
 - b) information that can identify an individual when combined with other reasonably available information

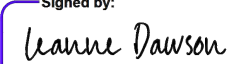
- c) where relevant, includes Health Information.
- 3.5 All other terms and conditions of the Original Agreement remain unchanged.
- 3.6 In the event of a conflict between the Original Agreement and this Variation, this Variation will prevail.
- 3.7 Words used but not defined in this Variation have the same meaning as they do in the Original Agreement

Signature Area

Organisation Name:
Health New Zealand

Role/Title:
Manager Community Wellbeing and Harm Reduction

Name:
Leanne Dawson

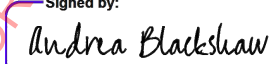
Signature: 
A2C8DF8A8FFE444...
18 July 2025 | 12:59:09 NZST

(dd.mm.yyyy | hh:mm:ss)

Organisation Name:
Hutt City Council

Role/Title:
Acting Chief Executive

Name:
Andrea Blackshaw

Signature: 
21F7BAFAB23B4AD...
18 July 2025 | 12:24:46 NZST

(dd.mm.yyyy | hh:mm:ss)

Annexure

Service and Payment Schedule

Contract Details

Legal Entity Name	Hutt City Council
Provider Number	P031ABFN
Contract Number	C1132
Contract Commencement Date	01 July 2022
Contract End Date	30 June 2026

Service Purchasing Schedule

Note that all prices exclude GST.

Service Section: (Quarterly services between 01 July 2025 and 30 June 2026)

PU Code	Service Name	Payment Frequency	GST Code	Total price
RMPM24	Healthy Families NZ	Quarterly	Default GST	\$1,011,480.60
Total				\$1,011,480.60

Services in this section will be paid to you according to the Payment Schedule below. Health New Zealand will issue you a 'Buyer Created Taxable Supply Information' when these payments are made. You do not need to send Health New Zealand an invoice for these services.

Payment Schedule

Payment Date	Payment Amount
20 July 2025	\$252,870.15
20 October 2025	\$252,870.15
20 January 2026	\$252,870.15
20 April 2026	\$252,870.15
Total	\$1,011,480.60

Signature Area

Organisation Name:
Health New Zealand

Role/Title:
Manager Community Wellbeing and Harm Reduction

Name:
Leanne Dawson

Signature:

Signed by:

Leanne Dawson

A2C8DF8A8FFE444...

18 July 2025 | 12:59:09 NZST

(dd.mm.yyyy | hh:mm:ss)

Organisation Name:
Hutt City Council

Role/Title:
Acting Chief Executive

Name:
Andrea Blackshaw

Signature:

Signed by:

Andrea Blackshaw

21F7BAFAB23B4AD...

18 July 2025 | 12:24:46 NZST

(dd.mm.yyyy | hh:mm:ss)

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Variation to Agreement

between

Te Whatu Ora

Health New Zealand

Private Bag 92522
Wellesley Street
Auckland 1141

PO Box 1031
Waikato Mail Centre
Hamilton 3240

PO Box 5013
Lambton Quay
Wellington 6140

PO Box 3877
Christchurch 8140

Private Bag 1942
Dunedin 9058

Contact:

Melanie Turner (Auckland)

and

Hutt City Council

Healthy Families NZ: Hutt Valley

Private Bag 31912
Lower Hutt
Ph: 04 570 6878

Contact:

Jo Miller

CONTENTS OF THIS AGREEMENT

A:	SUMMARY	2
B:	PROVIDER SPECIFIC TERMS AND CONDITIONS	3

A: SUMMARY

A1 Definitions

- a. "we", "us", "our" means Te Whatu Ora - Health New Zealand
- b. "you", "your" means Hutt City Council
- c. "either of us" means either we or you
- d. "both of us" means both we and you

A2 The Agreement

In 2022 both of us entered into a Health and Disability Services Agreement (the Agreement). The Agreement commenced on 1 July 2022 and ends on 30 June 2026 and is numbered (438409 / 374882/00).

A3 Variation

This is the 01 variation to the Agreement and changes the Agreement price. This variation to the Agreement begins on 01 July 2022 and ends on 30 June 2026.

A4 Section B

The attached Section B includes all of the adjustments to this Agreement as a result of this variation.

A5 Remainder of Agreement

The remaining terms and conditions of the Agreement are confirmed in all respects except for the variations as set out in this document.

A6 Signatures

Please confirm your acceptance of the Agreement by signing where indicated below.

For **Te Whatu Ora - Health New Zealand**:

For **Hutt City Council**:

(signature)

(signature)

Name

Name

Position

Position

Date

Date

B: PROVIDER SPECIFIC TERMS AND CONDITIONS

B1 It is agreed that the following details apply to this Variation

Legal Entity Name	Hutt City Council
Legal Entity Number	438409
Contract Number	374882 / 01
Variation Commencement Date	01 July 2022
Variation End Date	30 June 2026

B2 Details of all purchase units which apply to this Variation

Purchase Unit (PU ID)	Total Price excl. GST	GST Rate (%)	Payment Type
RMPM24 Health Promotion - Healthy Families	\$108,184.00	15	CMS
Total price for the Service Schedule	\$108,184.00		

PAYMENT DETAILS

B3 Price

B3.1 The price we will pay for the Service you provide is specified above. Note that all prices are exclusive of GST.

B4 Invoicing

B4.1 We will pay you on the dates set out in the Payment Schedule below for the services you provide in each invoice period so long as we receive a valid GST tax invoice from you. The invoice must meet all legal requirements and must contain the following information:

- provider name (legal entity name)
- provider number (legal entity number)
- provider invoice number
- contract number
- purchase unit number or a description of the service being provided
- date the invoice is due to be paid/date payment expected
- dollar amount to be paid
- period the service was provided
- volume, if applicable
- GST rate
- GST number
- full name of funder

If we do not receive an invoice from you by the date specified in the payment schedule below, then we will pay you within 20 days after we receive the invoice.

B5 Invoicing Address

Send invoices to:

providerinvoices@health.govt.nz

or post to:

Te Whatu Ora - Health New Zealand
Provider Payments
Private Bag 1942
Dunedin 9054

B6 Payment Schedule

Payments will be made by us on these dates:	On invoices received by us on or before:	For services supplied in the period:	Amount (excl GST)
20 October 2022	30 September 2022	01 July 2022 - 30 September 2022	\$6,761.50
20 January 2023	31 December 2022	01 October 2022 - 31 December 2022	\$6,761.50
20 April 2023	31 March 2023	01 January 2023 - 31 March 2023	\$6,761.50
20 July 2023	30 June 2023	01 April 2023 - 30 June 2023	\$6,761.50
20 October 2023	30 September 2023	01 July 2023 - 30 September 2023	\$6,761.50
22 January 2024	31 December 2023	01 October 2023 - 31 December 2023	\$6,761.50
22 April 2024	31 March 2024	01 January 2024 - 31 March 2024	\$6,761.50
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21 July 2025	30 June 2025	01 April 2025 - 30 June 2025	\$6,761.50
20 October 2025	30 September 2025	01 July 2025 - 30 September 2025	\$6,761.50
20 January 2026	31 December 2025	01 October 2025 - 31 December 2025	\$6,761.50
20 April 2026	31 March 2026	01 January 2026 - 31 March 2026	\$6,761.50
20 July 2026	30 June 2026	01 April 2026 - 30 June 2026	\$6,761.50
Total			\$108,184.00

B7 Children's Act 2014

According to section 15 of the Children's Act 2014¹, children's services cover the following:

- services provided to one or more children
- services to adults in respect of one or more children

NB At a future date, the scope of children's services can be expanded by regulations. Expansion may include services to adults which could significantly affect the well-being of children in that household.

¹ <http://www.legislation.govt.nz/act/public/2014/0040/latest/DLM5501618.html>

Child Protection Policy

If you provide children's services as per section 15 of the Children's Act 2014 you will adopt a child protection policy as soon as practicable and review the policy within three years from the date of its adoption or most recent review. Thereafter, you will review the policy at least every three years. In accordance with the requirements set out in section 19(a) and (b) of the Children's Act 2014, your child protection policy must apply to the provision of children's services (as defined in section 15 of the Act), must be written and must contain provisions on the identification and reporting of child abuse and neglect in accordance with section 15 of the Oranga Tamariki Act 1989.

Worker Safety Checks

If you have workers that provide children's services, the safety check requirements under the Children's (Requirements for Safety Checks of Children's Workers) Regulations 2015 will need to be complied with.²

² <http://www.legislation.govt.nz/regulation/public/2015/0106/latest/DLM6482241.html>

Variation to Agreement

between

Te Whatu Ora
Health New Zealand

PO Box 793
Wellington 6140

Contact:

Melanie Turner

and

Hutt City Council

Healthy Families NZ: Hutt Valley

Private Bag 31912
Lower Hutt

Ph: 04 570 6878

Contact:

Jo Miller

CONTENTS OF THIS AGREEMENT

A:	SUMMARY	2
B:	PROVIDER SPECIFIC TERMS AND CONDITIONS	3

A: SUMMARY

A1 Definitions

- a. "we", "us", "our" means Te Whatu Ora - Health New Zealand
- b. "you", "your" means Hutt City Council
- c. "either of us" means either we or you
- d. "both of us" means both we and you

A2 The Agreement

In 2022 both of us entered into a Health and Disability Services Agreement (the Agreement). The Agreement commenced on 1 July 2022 and ends on 30 June 2026 and is numbered (438409 / 374882/00).

A3 Variation

This is the 02 variation to the Agreement and changes the Agreement price. This variation to the Agreement begins on 01 July 2023 and ends on 30 June 2026.

A4 Section B

The attached Section B includes all of the adjustments to this Agreement as a result of this variation.

A5 Remainder of Agreement

The remaining terms and conditions of the Agreement are confirmed in all respects except for the variations as set out in this document.

A6 Signatures

Please confirm your acceptance of the Agreement by signing where indicated below.

For **Te Whatu Ora - Health New Zealand:**

For **Hutt City Council:**

B Petrie

(signature)

Andrea Blackshaw

(signature)

Name Bronwyn Petrie

Name Andrea Blackshaw

Position Manager, Healthy Communities

Position Acting Chief Executive

Date 27 June 2023

Date 14/06/2023

B: PROVIDER SPECIFIC TERMS AND CONDITIONS

B1 It is agreed that the following details apply to this Variation

Legal Entity Name	Hutt City Council
Legal Entity Number	438409
Contract Number	374882 / 02
Variation Commencement Date	01 July 2023
Variation End Date	30 June 2026

B2 Details of all purchase units which apply to this Variation

Purchase Unit (PU ID)	Total Price excl. GST	GST Rate (%)	Payment Type
RMPM24 Health Promotion- Healthy Families	\$140,317.00	15	CMS
Total price for the Service Schedule	\$140,317.00		

PAYMENT DETAILS

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22 January 2024	31 December 2023	01 October 2023 to 31 December 2023	\$11,693.08
22 April 2024	31 March 2024	01 January 2024 to 31 March 2024	\$11,693.08
22 July 2024	30 June 2024	01 April 2024 to 30 June 2024	\$11,693.08
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22 April 2025	31 March 2025	01 January 2025 to 31 March 2025	\$11,693.08
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20 October 2025	30 September 2025	01 July 2025 to 30 September 2025	\$11,693.08
20 January 2026	31 December 2025	01 October 2025 to 31 December 2025	\$11,693.08
20 April 2026	31 March 2026	01 January 2026 to 31 March 2026	\$11,693.08
20 July 2026	30 June 2026	01 April 2026 to 30 June 2026	\$11,693.12
Total			\$140,317.00

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² <http://www.legislation.govt.nz/regulation/public/2015/0106/latest/DLM6482241.html>

From: [Adrienne Moor](#)
To: [George Lajpold](#)
Subject: Re: Health Families Hutt Valley - Performance Monitoring Report July - December 2026
Date: Tuesday, 20 January 2026 1:30:34 pm
Attachments: [Outlook-0hd43qcg](#)
[IMG1HCCLogo-Colour-EmailSignatureV5.png.png](#)

Thanks! Can you please just send a wee correction that the finance report is 1 Jul- 31 Dec

Adrienne Moor
021 847 205

Adrienne Moor
Head of Connected Communities

Hutt City Council, Pelorus Trust Sports House, 93 Hutt Park Road, Lower Hutt Central
5010

P: M: s7(2)(a) **W:** www.huttcity.govt.nz



From: George Lajpold <George.Lajpold@huttcity.govt.nz>
Sent: Tuesday, January 20, 2026 1:27 PM
To: Lucy Kingsbeer <lucy.kingsbeer@tewhatauora.govt.nz>
Cc: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>; Charlotte Goodall
<Charlotte.Goodall@huttcity.govt.nz>
Subject: Health Families Hutt Valley - Performance Monitoring Report July - December
2026

Kia ora Luce

Firstly, thank you for the time extension and the ongoing support you have given Adrienne, me and the wider team throughout this process - It has been really appreciated.

I will say this has been a robust learning journey for us, particularly in the absence of those that have carried a major part of this mahi in the past. The additional time has allowed our team to engage more thoroughly in this process, and it has strengthened our appreciation of the systems change journey we are on.

Attached is Healthy Families Hutt Valley's July 2025 to December 2025 PMR along with the supporting documentation.

- Performance Monitoring Report
- HFHV Strategic Narrative document 2023-2026
- HFHV Business - Implementation Plan

HFHV Business Plan Pillars 2025-2026

- HFHV Financial Report 1 Jan - 30 Jun 2025
- Communication Appendices
 - Communication Appendices Jul - Dec 2025
 - HFHV Social Media Posts Jul - Dec 2025

This report captures the breadth of our mahi across our portfolios and highlights the learnings, shifts, and relationships that have shaped our work over the first half of this year.

I am incredibly proud of what the team has achieved in collaboration with our partners and community during this period.

We look forward to receiving your reflections and feedback on the report.

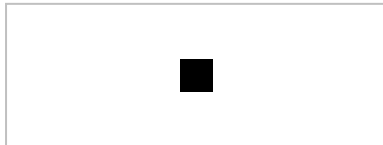
Ngā mihi Luce

George Lajpold

Practice Lead (Healthy Families Hutt Valley)

Hutt City Council, Pelorus Trust Sports House, Hutt Park, Seaview, Private Bag 31912, Lower Hutt 5040, New Zealand

T , M s7(2)(a) W www.huttcity.govt.nz



From: [George Lajpold](#)
To: [Lucy Kingsbeer](#)
Subject: Re: Health Families Hutt Valley - Performance Monitoring Report July - December 2026
Date: Friday, 23 January 2026 5:31:47 pm
Attachments: [image001.jpg](#)
[Outlook-gja0r4f4](#)

Kia ora Luce

With Grow a Garden - The concept has been the only part of the process that has been actioned. There was to have been more occur during this reporting period however the Teacher leading this out at the kura was away for a lengthy period of time during term 4.

With Kāhui Kai Ora - this is something that we are not across?

Hope this helps.

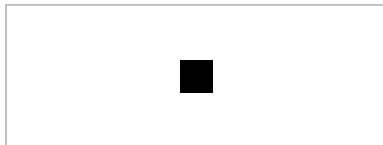
Have a great weekend.

George Lajpold

Practice Lead (Healthy Families Hutt Valley)

Hutt City Council, Pelorus Trust Sports House, Hutt Park, Seaview, Private Bag 31912, Lower Hutt 5040, New Zealand

T, M [s7\(2\)\(a\)](#), W www.huttcity.govt.nz



From: Lucy Kingsbeer <lucy.kingsbeer@tewhatuora.govt.nz>
Sent: Friday, 23 January 2026 12:01
To: George Lajpold <George.Lajpold@huttcity.govt.nz>
Subject: RE: Health Families Hutt Valley - Performance Monitoring Report July - December 2026

Hi George,

Just reading through the report – I didn't see any specific update on Kāhui Kai Ora or Grow a Garden. Was there an update on implementation for these two?

If there isn't that is fine I was just checking in case it was missed from the reporting.

Thanks Lucy

From: George Lajpold <George.Lajpold@huttcity.govt.nz>
Sent: Tuesday, 20 January 2026 1:43 pm

To: Lucy Kingsbeer <lucy.kingsbeer@tewhatauora.govt.nz>

Cc: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>; Charlotte Goodall <Charlotte.Goodall@huttcity.govt.nz>

Subject: Health Families Hutt Valley - Performance Monitoring Report July - December 2026

Kia ora Luce

Firstly, thank you for the ongoing support you have given Adrienne, myself and the wider team throughout this process - Once again it has been really appreciated.

Please find attached Healthy Families Hutt Valley's July 2025 to December 2025 Performance Monitoring Report along with the supporting documentation.

- Performance Monitoring Report
- HFHV Strategic Narrative document 2023-2026
- HFHV Business - Implementation Plan FY25/26
- HFHV Business Plan Pillars 2025-2026
- HFHV Financial Report 1 Jul - 31 Dec 2025
- Communication Appendices
 - Communication Appendices Jul - Dec 2025
 - HFHV Social Media Posts Jul - Dec 2025

This report captures the breadth of our mahi across our portfolios and highlights the learnings, shifts, and relationships that have shaped our work over the first half of this year.

I am again - incredibly proud of what the team has achieved in collaboration with our partners and community during this reporting period.

We look forward to receiving your reflections and feedback on the report.

Ngā mihi nui Luce

George Lajpold

Practice Lead (Healthy Families Hutt Valley)

Hutt City Council, Pelorus Trust Sports House, Hutt Park, Seaview, Private Bag 31912, Lower Hutt 5040, New Zealand

T , M 027 231 1683, W www.huttcity.govt.nz



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RELEASED UNDER THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Provider name	Healthy Families Hutt Valley
Provider number	438409
Contract number	351586/00

Performance Monitoring Report

1 July – 31 December 2025

(Due 20 January 2026)

Section 1: Healthy Families Hutt Valley 'business as usual'

Please provide a narrative report that includes:

1. Leadership

An update on how the Healthy Families Hutt Valley (HFHV) team have utilised community leadership to further the objectives and goals of this initiative. This narrative report should include:

- An update on your Strategic Leadership Group, including meeting(s) dates, and membership *and/or*
- An update on how the Healthy Families Hutt Valley team have partnered with leaders in lieu of a Strategic Leadership Group.
- Examples of how your Strategic Leaders have leveraged their influence and/or accelerated your work in this reporting period. Please include their role/organisation alongside these examples.
- How you have engaged in effective participation and partnership with Māori.

Strategic Leadership Group

During this reporting period HFHV has provided advice and supported the HFHV Strategic Leadership Group (SLG) through two meetings – in September and December. (Membership for this Group can be found on the HFHV Business Plan - appendix)

The September meeting incorporated a mix of operational and strategic discussion covering strategic context, progress and successes against the work programme agreed in June, and preliminary discussions on SLG respective members' longer-term views and interests in HFHV kaupapa (i.e., system innovation supporting proactive chronic disease prevention).

The December meeting spoke to the mahi HFHV has been leading over the calendar year. It also covered both operational and strategic matters that included context for Hutt City's new Council, work programme progress, new initiative proposals and an SLG round-table.

In December 2025 the group endorsed introducing the following priorities onto the work programme:

- **Pataka Kai Expansion (New Initiative)** - establishing 10 further Pātaka distributed across Te Awa Kairangi. Sites were selected based on strong community feedback, alignment with

Council neighbourhoods of interest, and established local relationships. This is in addition to the 8 that have already been distributed across the community.

- **Grow a Garden (New Initiative)** – The *Grow a Garden* online game has gained huge popularity worldwide, including more than 200,000 in New Zealand. Its success demonstrates the powerful impact of gamified learning. Building on this momentum, HFHV will launch a new initiative that will bring this experience to life for 60 students from a local kura, blending digital and real-world learning.

The next 6 months will be focussed on delivery and impact reporting on Healthy Families Hutt Valley outcomes for the year, two meetings remain for this period in March and June 2026.

Partnering with Māori

HFHV has continued to remain committed to deepening the trusted and respected relationships we hold with iwi and Māori across the rohe. Our partnership with Mana Whenua and marae has continued to draw energy and resource that focusses on a united hauora approach for Māori.

Mana Whenua have continued to be represented on SLG ensuring that Te Ao Māori is reflected in both HFHV governance and strategic direction. Their input is valued has continued to be influential in shaping HFHV strategic priorities and work programme.

HFHV has continued to progress key Kaupapa alongside Mana Whenua and Hapori Māori Partners:

Kōkiri Marae

HFHV remains a strong supporter of the Hauora Māori work being led by Kōkiri Marae and Tākiri Mai Te Ata, walking alongside them in initiatives that benefit both the local and wider community. This has included hosting the monthly Regional Stop Smoking Steering Group and working with Takiri Mai Te Ata on the united approach to Smokefree environments both locally and nationally. HFHV have also reached out to Kokiri Marae gauging their interest in supporting the Tia Whānau (formerly-Cull to Plate) initiative.

UHCC-HF have worked alongside Takiri Mai Te Ata and the Regional Stop Smoking Steering Group to understand the barriers of supporting whānau in Upper Hutt and sessions have started with kaimahi from Ōrongomai, with one completely quitting.

Wainuiomata Marae

HFHV has been working alongside Council's Rec, Sport and Play team, and in partnership with Wainuiomata Marae to explore opportunities to work more closely with the Marae to support community-led activation of Fredrick Wise Park. This is an initiative prioritised by SLG onto the HFHV work programme with a small activation budget of \$20,000 to support the pilot activity. In this quarter HFHV participated in a wānanga with representatives from Te Rūnanganui o Te Atiawa (who are modelling the concept), Wainuomata Marae, Council, Nuku Ora and Sports NZ to discuss the opportunity. HFHV has met subsequently with the Marae to better understand their context, including their foundational work and priorities in train. Further work is needed to determine if this mahi is a priority for our Marae partner, and if so, the scope, approach and timing of the pilot.

HFHV's in collaboration HCC SRP with has also developed and worked in collaboration with Wainuiomata Marae and Te Rito Maioha (TRM) Training through the 'A Better Me' initiative. This initiative has deepened connections between rangatahi, their culture, and their own identity.

Grounded in Te Whare Tapa Whā, Te Whakaruruhau, and gratitude. The programme uses karakia, kōrero, and reflective activities to help young people explore their strengths, resilience, and whakapapa-reframing wellbeing as cultural reconnection. Together with ongoing engagement, youth insight surveys, and marae-based learning, these efforts are cultivating a stronger network of wellbeing advocates who understand that mental health is a shared, relational responsibility.

The response to this initiative has been well received by the rangatahi, Kaiako, the Marae and parents. The rangatahi have spoken positively to the changes they have felt and seen in themselves through this programme and the work with TRM and parents have spoken positively on the shift they have seen in their children – ‘anger has been replaced with reflection’ – ‘my son is showing a deeper appreciation’ – ‘he is a happier person with more confidence’

Ōrongomai Marae

The Smokefree mahi UHCC-HF has done in walking alongside and partnering with Kōkiri Marae and Ōrongomai Marae, has resulted in an expanded weekly quit-coach clinic (from two to five hours) and increased school-based vaping-harm education across the community

Ōrongomai have also been involved and showed their appreciation in the Tia Whānau initiative, receiving part of the first delivery of meat for their kai bank.

Community Leadership In Action

Over the past 6 months the HFHV team has continued to nurture relationships and strengthened connections with a number of regional and national steering groups, regional partnerships, community connections and supporting Hutt City Council’s and Upper Hutt City Councils health related strategic priorities. (More detail can be found in the Business Plan – appendix)

Key highlights for this period include:

Over the 6 months, the HFHV team has worked to amplify systems change focussing on transforming local initiatives into national exemplars of prevention, equity, and community leadership. Across tobacco control, alcohol harm reduction, physical activity, and mental wellbeing, HFHV’s mahi has deepened its reach and influence by shifting from initiative delivery to systemic amplification.

Through kaupapa such as *Cull to Plate*, *Kirikiti*, *All Star of the Week*, *Pātaka Kai*, and *Hauora in Sport*, *Alcohol and Tobacco harm reduction and HFHV Te Whakaruruhau framework*, HFHV has influenced how communities experience wellbeing - making healthy environments, cultural connection, and prevention not only possible but celebrated. These initiatives are now informing regional policy, inspiring replication across other Healthy Families sites, and drawing national attention from agencies seeking models of practice that centre tikanga, equity, and collective impact.

This year marks a turning point where HFHV’s work has not only created change locally but inspired wider systems transformation regionally and nationally, including influencing other Healthy Family teams. From councils prioritising smokefree and alcohol-free policies, to sports organisations embedding wellbeing into coaching education, and marae reconnecting rangatahi to identity through *A Better Me* - each initiative demonstrates how grounded, co-designed practice scales into movement. HFHV’s leadership continues to amplify community leadership, shift power toward community solutions, and model how cross sector alignment turns insight into sustainable action. The amplification of these initiatives affirms a clear truth: when communities lead through their own

stories, the ripple effects extend far beyond Te Awa Kairangi, shaping national narratives of wellbeing, resilience, and belonging.

2. Partnership and engagement

An overview of how members of the Healthy Families Hutt Valley workforce have strengthened and built partnerships with other Healthy Families NZ location teams, and/or how members of the Healthy Families Hutt Valley workforce have contributed to Healthy Families NZ Communities of Practice and Te Kahui Māori. Please utilise the table below:

Name	Role	Contribution
George Lajpold	Practice Lead	• Since April 2025 George has supported overall leadership of the team, working closely alongside Council leadership. This includes participating in group leadership, providing reporting updates and providing some pastoral care to the wider HFHV team. • George continues to strengthen HFHV's relationship with TWO/HNZ by providing regular initiative updates, implementation planning and supporting the reporting process. • George has continued to take the lead for Lead Systems Innovator/Practice Lead CoP. During his reporting period the group met, in August and October. The focus of the group has been based on: ○ Continued amplification of initiatives at the local level and across regional networks to broaden reach and impact. ○ Supporting the growth, development, and integration of new team members. ○ Support for each other with their growth and development as LSI/Practice Lead practitioners. ○ Driving influence at both local and national policy levels to support improved health and wellbeing outcomes for communities. • George has continued to be in discussion and support with other Scaling Up Initiative capturing the impact of Healthy Families mahi across the motu in the Rugby League community. George has played an active role in the Alcohol in Sport Working Group, which brings together multiple agencies across the motu to strengthen collaboration and promote greater alignment of

		efforts to reduce alcohol related harm. HFHV presented to this group in September on HFHV Hauora In Sports approach. The attendance at the Kanohi ki te Kanohi November hui resulted in HFHV entering discussion to work with the Wellington Rugby Union on safer management of alcohol within the code.
Vaioleti Lui	Systems Strategist	Vaioleti strengthened HFHV's Tangata Moana portfolio by leveraging partnerships that embed cultural leadership into wellbeing systems. Through collaboration with Inano Dance leaders, HFHV supported the formation of Oire Te Whanganui-a-Tara, enabling over 100 members to engage in eight weeks of reo, tikanga, and hauora learning - culminating in participation at Te Maeva Nui 2025. These partnerships reframed physical activity as cultural reconnection, influencing local councils and health agencies to recognise Pacific-led movement as a legitimate prevention solution. Vaioleti also brokered relationships between Wellington Sāmoa Kirikiti Association, Sport NZ, and Tokelau Hutt Valley Sports and Culture Association, positioning Kirikiti as a fundable, equity-driven sport system. Strategic engagement extended to governance, with HFHV advising Hutt Valley Samoa Rugby League on charitable trust registration and strategic planning.
Charlotte Goodall	Systems Innovator	Charlotte deepened HFHV's systems influence by leveraging partnerships that embed kai sovereignty and wellbeing into local and national frameworks. She led the strategic development of Kāhui Kai Ora, positioning it as a collective steward for kai equity and resilience. Through collaboration with marae, growers, health partners, and council teams, Charlotte aligned diverse actors around shared priorities—shifting governance toward community-led decision-making. Her engagement with Healthy Families Christchurch and Invercargill amplified HFHV's insights nationally, informing governance and lived-experience integration into kai system design. Locally, Charlotte's partnerships with Hutt City Council and neighbourhood kaitiaki enabled the expansion of Pātaka Kai as a culturally grounded, community-owned resilience asset.

		These relationships reframed food-sharing from charity to reciprocity, influencing council planning and emergency management strategies. Charlotte also strengthened national visibility through contributions to the Kai rūpū and Communications CoP, and extended HFHV's prevention reach by embedding healthy kai and wai messages into sport via All Star of the Week and a new partnership with Cricket Wellington. Her leadership in communications ensured HFHV's stories of systems change were amplified across social platforms and national networks, reinforcing the narrative that wellbeing is a collective, culturally anchored responsibility.
Bailey Te Maipi	Community Partnership Adviser Upper Hutt City Council– Healthy Families	Bailey had started to connect with other HF sites through her attendance at the Kai CoP.
Tui Kingi (new)	Systems Innovator (External Contract)	Tui joined HFHV has a Systems Innovator in December 2025.
Ashleigh Roil (new)	Systems Innovator (External Contract)	Ashleigh joined HFHV has a Systems Innovator in December 2025.
Amba Te Ngoungou (new)	Systems Innovator (External Contract)	Amba joined HFHV has a Smokefree Systems Innovator in December 2025.

3. Team update

Provide an overview of any team and staff updates.

- Recruitment and / or changes in the team.
- Professional development for each team member.

Staffing Resource

Over the course of the past 6 months HFHV has Farewelled:

- Mele Tonga-Grant in October as a result of her being confirmed as an elected Councillor for Hutt City Council. Mele's resignation was effective immediately. At the time of her resignation Mele held the Systems Innovation Pasifika space-along with a large proportion of the team Communications strategy.

And Welcomed:

- Tui Kingi and Ashleigh Roil into Systems Innovators roles on 17 November. Tui is leading out the Cull to Plate initiative and Ashleigh has taken the lead in Alcohol portfolio.
- Amba Te Ngoungou joined the team as a Systems Innovator on 15 December 2025 and will be focussed on supporting the HFHV Smokefree kaupapa.

Name	Professional Development
George Lajpold	[External Funded] HPNZ Core Knowledge Skills This programme aims to enhance the skills and knowledge of coaches with athletes on a high-performance pathway. It fosters a holistic approach to coaching moving away from the siloed, scientific, disciplined approach to considering an athlete's overall wellbeing and development. This is a forum that also enables George to raise the work and share the experience of Healthy Families whilst influencing change in the high-performance level. This development has been externally funded. HCC – Connected Communities - Monthly Shared Learning sessions: - July - Using AI within Local Government Setting - August - Strategic Planning - September - SOLUS – Online Systems - October - Sensitive Expenditure, Conflict of Interest Policies - November - Strategic Update - December - Engagement Planning
Vaiotei Lui	HCC – Connected Communities - Monthly Shared Learning sessions: - July - Using AI within Local Government Setting - August - Strategic Planning - September - SOLUS – Online Systems - October - Sensitive Expenditure, Conflict of Interest Policies - November - Strategic Update - December - Engagement Planning

Charlotte Goodall	HCC – Connected Communities - Monthly Shared Learning sessions: - July - Using AI within Local Government Setting - August - Strategic Planning - September - SOLUS – Online Systems - October - Sensitive Expenditure, Conflict of Interest Policies - November - Strategic Update - December - Engagement Planning
Tui Kingi	HFHV Systems Innovation Practice
Ashleigh Roil	HFHV Systems Innovation Practice
Amba Te Ngoungou	HFHV Systems Innovation Practice

4. Communications Activity –

An overview of the strategic communications activity in this reporting period.

Please refer to Communication Appendices for detail on this section of the report.

5. Implementation Plan -

Please refer to the attached Business Plan for HFHV FY26.

- [HFHV Business Plan FY 2026-Final.docx](#)

6. Implementation of Initiatives –

- Provide an update on initiatives that have been implemented by Healthy Families Hutt Valley in this reporting period, including a summary of:

- Initiative Name / Kaupapa
- Which of the Healthy Families NZ objective(s) this initiative is designed to address:
 - Increasing physical activity
 - Reducing alcohol related harm
 - Improving access to and the consumption of healthy kai and wai
 - Reducing the negative impacts of smoking
 - Improving mental health and wellbeing
 - Increasing the use of mātauranga Māori, Kaupapa Māori approaches and regenerative practice as prevention solutions
- How the initiative links to the ‘Six Conditions of Systems Change’ (Policy, Practices, Resource flows, Relationships and Connections, Power Dynamics, and Mental modes).
- Strategic Intent and Potential Impact

- To what extent is the initiative making a difference to Māori Health, Pacific Health, and equity and how is this initiative strengthening the prevention system?
- Next steps

HEALTHY KAI & WAI – Improving Access to Healthy Kai and Wai

Tia Whānau (formerly Cull to Plate) – Reimagining Hooved Animal Pest Control Management

Cull to Plate has been given the new name “Tia Whānau”. This change has come about through the engagement with the Deer Stalkers Association regarding the perception Culling has in the community. During this reporting period the focus has shifted to establishing a resilient - sustainable process - utilising Trap and Trigger (Upper Hutt), the Hutt Valley Deer Stalkers Association (HVDSA), Mana Whenua and kai leaders to establish a compliant wild-game herd management process. HFHV has continued to play a pivotal role mapping the herd management and food-system landscape, while working with council and other agencies on policy and regulations. A meeting has been scheduled to bring together the key stakeholders in late January 2026. This hui will firm up the foundation under which this initiative will move forward.

In Upper Hutt – Healthy Families Hutt Valley, in partnership with Upper Hutt City Council, successfully piloted a herd management initiative based on the Tia Whānau kaupapa. The pilot redistributed 57.8 kg of venison mince to five local social service providers, demonstrating the potential of wild-game as a sustainable kai source. This initiative is informing the development of a long-term, compliant process to address rapidly increasing herd numbers while improving equitable access to healthy kai for whānau.

The collective effort is starting to reframe wild venison as a critical food source rather than waste and embedding tikanga into hunting, harvesting, and redistribution practice. Discussions with policy partners has signalled a growing openness to regulatory flexibility that will enable the collection and redistribution of the culled animal. Planning is underway with Trap and Trigger for a coordinated community hunt in late 2025, supported by local butchers and food networks. HFHV’s leadership, relationship, and policy translation role remains central to ensuring this work progresses in a sustainable, compliant, and mana enhancing way.

Healthy Families NZ Objectives Addressed:

- Improving access to and the consumption of healthy kai and wai
- Increasing the use of mātauranga Māori, Kaupapa Māori approaches and regenerative practice as prevention solutions; and
- Improving mental health and wellbeing

Link to Six Conditions of Systems Change

Policies

Tia Whānau is influencing regional and national policy interpretation around wild-game harvesting and food redistribution. HFHV’s engagement with MPI, DOC, GWRC, and local councils has

encouraged flexibility in applying pest-control and food-safety regulations to enable tikanga-aligned redistribution of wild venison.

Practices

The kaupapa embeds tikanga Māori within every stage of the hunting, harvesting, and redistribution process. This has changed operational practice among hunters, butchers, and local food networks—moving away from wasteful culling toward respectful harvest and mana-enhancing sharing.

Resource Flows

By redirecting wild venison once treated as waste into community food systems, Tia Whānau is transforming how resources move through the ecosystem. The establishment of a compliant processing facility will formalise these flows, enabling sustainable redistribution and supporting whānau food sovereignty.

Relationships & Connections

HFHV has acted as a backbone connector, weaving together hunters, iwi, landowners, policy agencies, and food networks. The creation of a multi-stakeholder collective has strengthened trust, built capability, and aligned diverse interests under a shared kaupapa.

Power Dynamics

Decision-making authority has been consciously repositioned toward hunters, iwi, and local whānau leaders, with HFHV serving as facilitator and systems broker rather than project owner.

Mental Models

Tia Whānau challenges the long-standing perception of culled deer as waste or pests. It reframes these animals as a taonga—a resource that, when treated with respect and tikanga, nourishes both people and the environment.

Next Steps:

HFHV planned next steps in the Tia Whānau initiative over the next 6 months are:

- Convene multi-stakeholder hui (January 2026).
- Identify future funding sources.
- Alignment with regional food-systems strategies
- Deliver a communication campaign
- Implement a Transition Plan – including lessons document and Impact Story

Pātaka Kai – Sharing Shelves Expansion Across Te Awa Kairangi

The Pātaka Kai initiative continued to evolve as a community-led response to kai insecurity and neighbourhood wellbeing across Te Awa Kairangi. Following the success of the initial prototype at Walter Nash Park (Phase 1), Healthy Families Hutt Valley supported the establishment of eight new shelves during this reporting period (Phase 2). These shelves were installed across Epuni, Naenae, Taita, Avalon, central Lower Hutt, and Upper Hutt, each supported by identified kaitiaki who provide day-to-day oversight.

Partnerships with schools, churches, marae, local champions, and businesses enabled the design, construction, resourcing, and maintenance of these shelves. A digital and printed Pātaka Kai map and a sponsorship engagement plan supported community understanding, access, and contribution. The shelves have shown high levels of use, rapid turnover of kai, and strong engagement from residents, reflecting the demand for mana-enhancing, community-owned food-sharing solutions.

Following the rollout of the eight shelves, HFHV undertook evaluation and insights gathering, including kaitiaki feedback, observational data, and early community stories. This process highlighted the shelves' impact on mana, dignity, and whanaungatanga, as well as strong community interest in expanding the network to address growing kai insecurity.

On Tuesday 9 December, HFHV presented these findings to the Strategic Leadership Group (SLG). Based on strong evidence, clear community need, and council alignment, SLG endorsed the expansion of Pātaka Kai through the installation of 10 additional shelves in 2026 (Phase 3).

This next phase will intentionally align with Hutt City Council Emergency Management priorities, recognising Pātaka Kai as hyperlocal resilience assets before, during, and after emergency events. Their role in neighbourhood-level preparedness, distribution of kai, and community activation is now being explored through joint scoping.

Healthy Families NZ Objectives Addressed:

- Improving access to and the consumption of healthy kai and wai
- Improving mental health and wellbeing
- Increasing the use of Kaupapa Māori approaches and regenerative practice as prevention solutions

Link to Six Conditions of Systems Change

Policies

Pātaka Kai challenges reliance on emergency food provision by providing a community-led model for local food resilience. Engagement with Hutt City Council's planning, sustainability, and Emergency Management teams signals early interest in embedding Pātaka Kai within long-term planning, resilience frameworks, and neighbourhood design.

Practices

Each site is grounded in tikanga Māori values of manaakitanga, koha, and whanaungatanga. Communities now lead stocking, hygiene, and communication. Schools, churches, marae, and local organisations have integrated the shelves into existing systems of care and wellbeing.

Resource Flows

Surplus kai now flows directly from households, school programmes, gardens, supermarkets, and businesses into neighbourhood hubs. Sponsorship and in-kind support from local builders and suppliers introduce new resourcing streams for community-owned food infrastructure.

Relationships and Connections

The network strengthens ties across kura, marae, churches, community groups, business donors, and multiple council teams. These relationships underpin the governance and sustainability of the network and will be integral to the next phase of expansion.

Power Dynamics

Decision-making and stewardship remain with the communities hosting each Pātaka Kai. HFHV's role is facilitative supporting, connecting, and enabling. This strengthens community autonomy and validates lived experience and local leadership.

Mental Models

The kaupapa shifts mindsets away from charity-based food relief and toward reciprocity, abundance, and shared responsibility. Community stories consistently reflect increased dignity, belonging, and pride in giving and receiving kai.

Next Steps:

- HFHV planned next steps for this initiative over the next 6 months are:
- Build and install 10 additional Pātaka Kai (Phase 3), as endorsed by SLG
- Integrate Pātaka Kai locations into Emergency Management planning and neighbourhood resilience maps
- Develop light-touch reporting for usage and restocking trends
- Facilitate a 2026 Pātaka Kai wānanga to strengthen network cohesion and system influence
- Develop a Pātaka Kai information pamphlet for providers in the kai resilience space (foodbanks, social services, community hubs) outlining:
 - locations of all Pātaka Kai
 - guidance on how to use and contribute to Pātaka Kai
 - a link to a GIS map showing the broader Kai Resilience Network across Te Awa Kairangi
- Implement a Transition Plan – including lessons document and Impact Story

ALL STAR OF THE WEEK` – Healthy Recognition in Community Sport

The All Star of the Week (ASOTW) initiative continued to grow as a strengths-based recognition model across community sport, replacing traditional fast-food Player of the Day rewards with pool passes and values-based certificates. ASOTW reinforces water-only environments, promotes positive sideline behaviour, and strengthens protective factors within community sport settings.

During this reporting period, ASOTW was implemented by 72 sports clubs, five schools, and three Pasifika groups, with 15,015 certificates distributed between July and December 2025. This represents a steady increase in engagement and demonstrates that ASOTW is now a trusted, community-endorsed mechanism for recognising tamariki in a holistic, health-promoting way.

A key advancement this period was the deepening of the initiative within summer sports, particularly through a new partnership with Cricket Wellington. This partnership supports a shift in environments historically influenced by fast-food sponsorship and enables ASOTW principles to reach diverse communities during the summer sporting season.

Feedback from clubs and whānau indicates that ASOTW is normalising behaviour-based recognition—valuing teamwork, courage, respect, and inclusion—over performance alone. Pool passes provide equitable access to physical activity opportunities, reinforcing movement outside organised sport and reducing cost barriers for Māori and Pacific whānau in particular.

ASOTW continues to influence national conversations through its uptake by other Healthy Families sites, including HF Invercargill, positioning the initiative as a scalable prevention solution that strengthens community wellbeing across multiple regions.

Healthy Families NZ Objectives Addressed:

- Increasing physical activity
- Improving access to and the consumption of healthy kai and wai
- Improving mental health and wellbeing

Link to Six Conditions of Systems Change

Policies

ASOTW is shifting club-level recognition policies away from unhealthy sponsorship models toward

strengths-based, health-promoting alternatives. Partnerships with council leisure facilities reinforce alignment with water-only policies and accessible recreation.

Practices

The initiative changes the practice of how tamariki are celebrated in sport. Certificates grounded in values and pool passes encouraging active recreation have become routine across clubs. Coaches and whānau are increasingly adopting behaviour-focused recognition, reinforcing positive sideline norms.

Resource Flows

ASOTW redirects reward resources away from fast-food vouchers towards free physical activity (pool access). With summer expansion, new resource flows—through Cricket Wellington and other seasonal codes—enable wider distribution and more consistent implementation throughout the year.

Relationships and Connections

The initiative strengthens relationships between sporting codes, leisure centres, councils, schools, and communities. National connections across the Healthy Families NZ network support cross-site learning, enabling ASOTW to grow as a national movement.

Power Dynamics

ASOTW empowers clubs to adopt recognition approaches that align with whānau values rather than relying on external sponsorships that reinforce unhealthy norms. Tamariki, whānau, and coaches increasingly shape what “success” and “achievement” mean within their communities.

Mental Models

The kaupapa challenges long-standing ideas that celebration in sport should be tied to fast-food rewards or performance-based outcomes. It reframes recognition in ways that prioritise holistic wellbeing, hydration, teamwork, and equitable participation.

Next Steps:

HFHV planned next steps for this initiative over the next 6 months are:

- Support expansion into additional summer and winter sports codes
- Strengthen alignment with water-only policies across council and club environments
- Continue sharing local stories and insights with the national network to support scale and adaptation
- Explore data collection systems to track reach, uptake, and equity outcomes across the region.
- Implement a Transition Plan – including lessons document and Impact Story

Overall Impact of the Six Conditions of Systems Change

Together, these six areas of change show how HFHV is shifting multiple systems toward culturally grounded, community led, and prevention focused models of wellbeing. Across kai resilience, wild game redistribution, and community sport, policies are becoming more flexible and equity aligned; practices are embedding tikanga and strengths-based approaches; and resources are flowing toward sustainable, community owned solutions. Strengthened relationships and redistributed power are placing iwi, whānau, and local leaders at the centre of system stewardship. At the same time, mental models are shifting - reframing kai, recognition, and participation in ways that prioritise dignity, reciprocity, and holistic wellbeing.

TOBACCO CONTROL – Reducing the Negative Impacts of Smoking.

Smokefree Policy Engagement and Advocacy

HFHV and UHCC-HF are continuing to actively collaborate with the HCC and UHCC Policy teams on the review of the Smokefree Policies. The Local Government election process has slightly impacted the momentum of this engagement along with staff changes and resourcing within the Policy teams.

To support the focus on the Councils commitment to the Policy change HFHV is also starting to gather support from other regional / national forums and case studies from other national pilots that are capturing evidence and using support tools that can be adopted to inform decision making for the Smokefree kaupapa e.g. Food EPI (Environmental Policy Impact).

HFHV has also extracted information from the Census that speaks to the changes and trends that are seen with tobacco control in Lower Hutt and Upper Hutt. This information provides HFHV the data that highlights the shift and the importance of policy influencing the environments to bring about the goals set for Smokefree Aotearoa 2025.

Census Survey Shift - Census smoking data collected in 2013 – 2018 -2023 shows the shifts that have taken place across Upper Hutt and Lower Hutt:

Lower Hutt

- 12 (57%) of the 21 electorates achieved the Smokefree 2025 goal of 5% in 2023.
- All 9 electorates that have not achieved the Smokefree goal also have the highest population of Māori.
- Wainuiomata have seen the biggest decline in numbers of people smoking dropping by 14.1% over the 10-year period.
- Moera-Gracefield at 15.4% - has the highest population base of smokers in Lower Hutt as at 2023.

Upper Hutt

- 5 (36%) of the 14 electorates achieved the Smokefree 2025 goal in 2023.
- All 9 electorates that have not achieved the Smokefree goal also have the highest population of Māori.
- Maoribank have seen the biggest decline in numbers of people smoking dropping by 10.9% over the 10-year period.
- Ebdentown at 11% - has the highest population base of smokers in Upper Hutt as at 202

The Census shows us that over the past decade the overall smoking rate in Te Awa Kairangi fell by 52% - with Lower Hutt showing a decline from **16.9% to 8.2%**, and Upper Hutt from **15.9% to 7.7% of the population**. These reductions are particularly significant in communities with historically high smoking rates such as Wainuiomata (-14.1%), Naenae (-12.2%), Taita-Manor Park (-13%), Māoribank (-10.9%), Totara Park (1-0.5%) and Birchville-Brown Owl (-10.2%).

The Census reflects work still needs to be done to ensure we are providing the best health outcomes for our communities. (Refer to the Appendix 1 for more information).

Community Engagement and Sector Collaboration:

HFHV has continued to host and be an active member in the Regional Stop Smoking Steering Group. HFHV approach has been to provide insights and evidence that supports HFHV approach in influencing change that impacts the broader community and their environments.

The data provided by HFHV, through the mapping of tobacco and vape outlets, continues to be utilised to inform and strengthen the group's strategic planning and advocacy efforts locally and nationally. HFHV is in the process of updating this information to capture the current environment as at December 2025/Jan 2026.

With the Smokefree 2025 Aotearoa strategy in its final year HFHV is in the process of reviewing the 'Proud to Be' messaging that has been adopted across the City to messaging that is culturally grounded and address both tobacco and vaping. This messaging will be based around the act of 'Breathing' – examples of the messaging may be:

'Breathe Well. Live Well. Be Well'. This message aligns to Te Whare Tapa Whā and reframes smokefree and vapefree as an act of holistic wellbeing rather than a restriction.

'Proud To Be Smokefree – Vapefree. It's About Whānau' This is a strength-based message that connects the environment with future generations.

'Te Hā o te Ora' – The Breath of Life'. Deeply rooted in Māori culture that speaks to the act of breathing as sacred. It aligns to the intent of the Smokefree Act.

In Upper Hutt, HFHV has partnership Kokiri Marae, Takiri Mai Te Ata and Ōrongomai Marae, continues to benefit the community with the increase in weekly quit-coach clinic hours to five hours along with increased school-based vaping-harm education.

HFHV are in the process of developing a new strengths-based messaging will capture the essence of HFHV approach beyond 2025 and will embrace vaping, as highlighted under the Act. The current considerations are:

Tobacco Control In Upper Hutt City

Over the course of the past 6 months, UHCC-HF has worked alongside the Regional Stop Smoking team to understand the barriers of supporting whānau in Upper Hutt. The major factor has been a shift away from promoting their services within pharmacies and some medical practices, as well as Kokiri Marae naturally promoting and providing their services primarily in Lower Hutt.

To support growth in referrals a connection was made with Ōrongomai Marae, and a clinic space was offered for their sessions. A lot of the whānau they worked with were kaimahi from Ōrongomai, with one completely quitting. Feedback from the General Manager of Ōrongomai Marae was although the kaimahi didn't quit completely, the culture around smoking and vaping significantly changed since the sessions started and people are much more mindful of how much they're smoking.

There was hope that these sessions would grow in the future and sessions would be offered long term but the Takiri Mai te Ata contract has been cut as they weren't willing to offer vaping as a solution to quit smoking, which is goes against what their contract states.

Following these sessions with Ōrongomai Marae conversations began about providing vape free education sessions and support in high schools. Kokiri were very open to this and would have started vape free education sessions at Heretaunga College.

Healthy Families NZ Objectives Addressed:

- Reducing the negative impacts of smoking (aligning with Smokefree Aotearoa 2025 and future strategies)
- Improving mental health and wellbeing
- Increasing the use of Kaupapa Māori approaches and regenerative practice as prevention solutions

Link to Six Conditions of Systems Change

Policies

HFHV's collaboration with Hutt City Council (HCC) and Upper Hutt City Council (UHCC) continues to influence how local policy supports national Smokefree and Vapefree goals. The team's work in policy co-design, data provision, and regional advocacy has shifted policymaking from compliance-driven to equity- and prevention-driven.

- The integration of vaping within smokefree policy frameworks represents a systemic reframing of harm prevention.
- The Census analysis provides evidence to support policy action in high-smoking communities like Wainuiomata and Māoribank, grounding decision-making in data and equity.

Practices

HFHV has embedded evidence-based advocacy and kaupapa Māori practice into tobacco control. The collaboration with Kōkiri Marae, Tākiri Mai Te Ata, and Ōrongomai Marae demonstrates how clinical interventions (quit coach hours, school-based vaping education) are strengthened when supported by cultural connection.

Resource Flows

HFHV's mapping of vape and tobacco outlets and census data extraction inform resource targeting across the region. Councils and health networks now have stronger local intelligence to prioritise investment where smoking remains most prevalent.

Relationships and Connections

Through leadership in the Regional Stop Smoking Steering Group, HFHV has strengthened alignment between national, regional, and local systems - connecting councils, marae, and public health organisations under a shared goal.

Power Dynamics

By elevating Māori and community voices in policymaking, HFHV continues to shift where power and decision-making reside. Communities are no longer passive recipients of policy – they are co-designers shaping local health environments.

Mental Models

HFHV's work reframes smoking and vaping as *collective wellbeing issues*, not just individual choices. The evolving strengths-based messaging - such as "*Breathe Well. Live Well. Be Well.*" or "*Te Hā o te*

Ora – The Breath of Life – signals a deeper cultural and social shift toward understanding the act of breathing as sacred and vital to hauora.

NEXT STEPS:

HFHV planned next steps in the tobacco control space over the next 6 months are:

- Policy consolidation and regional alignment
- Strengthening Evidence and Data intelligence.
- Reframing ‘Proud to Be Smokefree’ messaging.
- Strengthening partnerships and policy influence
- Implement a Transition Plan – including lessons document and Impact Story

Overall Impact of the Six Conditions of Systems Change

Together, these six areas of change show how HFHV is reshaping the tobacco and vaping system through an equity driven, culturally grounded, and data informed approach. Policy influence with HCC and UHCC is shifting smokefree/vapefree decision making toward prevention and equity, supported by census intelligence that highlights where harm is most concentrated. Evidence based advocacy and kaupapa Māori practice are strengthening clinical interventions, while stronger regional relationships are aligning councils, marae, and health agencies under shared goals. By elevating Māori and community voices and reframing smoking and vaping as collective wellbeing issues, HFHV is transforming how harm is understood and addressed across the region.

ALCOHOL – Reducing Alcohol Related Harm

Over the past 6 months, HFHV has continued to lead alcohol harm reduction efforts through systems change, partnership development, and advocacy. HFHV’s Hauora in Sport presentation to the national CAYAD Alcohol in Sport working group along with the connection through attendance at the wānanga in Auckland sparked significant engagement and collaboration opportunities. This included connecting with Wellington Rugby Union, who expressed interest in working with HFHV under the Responsible Host Programme - a model successfully developed by HF. The partnership aims to support clubs in developing responsible alcohol management practices that move alcohol away from sidelines, changing rooms, and playground areas while fostering safer and healthier sporting environments. HFHV’s involvement also prompted national discussion on how sports codes can embed harm reduction policies that are culturally and community responsive.

Building on this momentum, HFHV has also be active in the LAP (Local Alcohol Policy) - national group. This group is represented by Councils – Alcohol Watch – Police and Health Agencies of the interpretation and application of Local Alcohol Policy by councils. There is an agreed consensus that this group advocates on reducing alcohol related harm through Research, Data, Policy and Practice through the work we collective is looking to advance a coordinated regional approach to alcohol-free sidelines and public spaces across Greater Wellington.

A key insight that was shared from Wellington Rugby League CEO Andre Whittaker at SLG was a statement describing the change it rugby league. ‘Rugby League is now a safer place for our children, whānau and community to be a part of. You go to any game in Wellington now and you will not see

alcohol on the sidelines – or any smoking or vaping. This has been a significant shift from 5 years ago when the field was surrounded by Police at the Club Grand Finals because of alcohol fuelled incidents. Key actions include developing an implementation process for alcohol-free zones across all council-owned sports and recreation areas, strengthening relationships with local policy teams, NZ Police, Alcohol Watch and Te Whatu Ora, and capturing stories of success from Wellington Rugby League as an exemplar of community led alcohol harm prevention. These efforts complement the wider HFHV kaupapa of creating whānau-friendly, alcohol-free environments that normalise wellbeing and de-normalises alcohol consumption in public places.

Connections have been made with Dr Stephen Palmer – Medical Officer of Hutt Valley DHB - CAYAD Wellington to discuss Councils responsibility of the management of Alcohol and the impact council's decisions are having on communities. These conversations will lead to the development of strategies and an approach for advocating responsible alcohol management in January 26.

Healthy Families NZ Objectives Addressed:

- Reducing alcohol related harm
- Improving mental health and wellbeing

Link to Six Conditions of Systems Change

Policies

HFHV's engagement in the Local Alcohol Policy (LAP) National Group and its partnerships with Wellington and Upper Hutt Councils have created clear pathways for embedding harm reduction principles into policy and regulation. The work is shaping a regional policy narrative that reframes alcohol management as a wellbeing and safety issue rather than purely a regulatory one.

Practices

Through the Responsible Host Programme and HFHV's collaboration with Wellington Rugby Union and Wellington Rugby League, sport clubs are changing daily practices around alcohol management. This includes removing alcohol from sidelines, changing rooms, and playgrounds, and embedding responsibility protocols into club operations.

Resource Flows

HFHV's systems approach is influencing how councils, health agencies, and sports organisations allocate time, funding, and support. The move toward whānau-friendly, alcohol-free sport environments is redirecting resources from enforcement and crisis management to prevention, relationship-building, and education.

Relationships and Connections

HFHV has strengthened partnerships between councils, police, DHBs, sport codes, and advocacy organisations such as Alcohol Watch and CAYAD Auckland. The relationships foster mutual accountability and shared learning between policy and practice actors.

Power Dynamics

By amplifying community-led models like that of Wellington Rugby League, HFHV has helped reposition power from regulators and agencies to clubs, coaches, and whānau who directly influence change on the ground.

Mental Models

HFHV's work is shifting how people think about alcohol in community and sporting spaces — from "alcohol as part of sport culture" to "alcohol-free as a marker of wellbeing, belonging, and safety."

NEXT STEPS:

HFHV planned next steps in the tobacco control space over the next 6 months are:

- Continue active participation in the LAP National Group and advocate for inclusion of regional alcohol-free sideline policies in council frameworks.
- Collaborate with HCC, UHCC, and GWRC policy teams to progress the alcohol-free recreation spaces implementation plan.
- Strengthen relationships with NZ Police, Alcohol Watch, CAYAD, and Te Whatu Ora to coordinate regional harm reduction initiatives.
- Support Wellington Rugby Union to implement the Responsible Host Programme across all affiliated clubs.
- Implement a Transition Plan – including lessons document and Impact Story

Overall Impact of the Six Conditions of Systems Change

Together, these six areas of change show how HFHV is reshaping alcohol harm prevention by shifting the system toward wellbeing centred, community led approaches. Policy influence through the LAP National Group and council partnerships is reframing alcohol management as a safety and whānau wellbeing issue rather than a regulatory exercise. Clubs are adopting new practices that remove alcohol from sidelines and embed responsible hosting, supported by redirected resources toward prevention and education. Strengthened cross sector relationships and community led models like Wellington Rugby League are redistributing power, while mental models are shifting - normalising alcohol-free environments as markers of belonging, safety, and community pride.

HEALTH & MENTAL WELLBEING – Improving Mental Health and Wellbeing

Over the past 6 months, HFHV's and HCC-SRP team, in collaboration with Wainuiomata Marae and TRM Training, delivered the 'A Better Me' initiative to two groups of tane (20 tane in total). *A Better Me* is an initiative that focusses on deepening connections between rangatahi, their culture, and their own identity. Grounded in Te Whare Tapa Whā and Te Whakaruruhau, the programme uses karakia, whanaungatanga, kōrero, gratitude, and reflective activities to help young people explore their strengths, resilience, and whakapapa-reframing wellbeing as cultural reconnection. Feedback received from parents of tane on the programme have expressed gratitude and appreciation for the changes they have seen with the tane - 'I've seen my boy grow and become more confident and respectful' – 'I have seen such a change in my boy. He is speaking more and helping out more and happier in himself'.

In Upper Hutt conversations with local Pacific and mainstream health organisations as well as local Reverend in Upper Hutt, has been identified a desire for more health and wellbeing support to be provided in Upper Hutt with a focus on Pacific Communities. Health agencies are interested in supporting more initiatives, such as a hauora day or small health events at each church but have struggled in the past with capacity issues. In 2026 a talanoa will be organised with local Pacific church

leaders with the aim of understanding their main concerns for each of their communities and their ideal outcomes, which should lead to community led ideas and solutions.

Together with ongoing engagement, youth insight surveys, and marae-based learning, these efforts are cultivating a stronger network of wellbeing advocates who understand that mental health is a shared, relational responsibility.

In the broader context, HFHV has continue to strengthen the visibility, language, and practice of wellbeing across multiple community systems — sport, education, and marae. The Holistic Wellbeing in Sport kaupapa continues to influence the design and delivery of rugby league locally and nationally, embedding the Person-First and Checking In frameworks into coach development and organisational practice. Through partnerships with NZRL, Wellington Rugby League, and local clubs, HFHV has continue to help normalise conversations around hauora, mental wellbeing, and collective care. Reflected in the 2025 End of Season survey results - coaches feel confident supporting player wellbeing and more players view their club as a place of belonging. The Find Your Front, Checking In and Person-First approach in Sport have become key tools for building emotional literacy and self-awareness among athletes and coaches.

Healthy Families NZ Objectives Addressed:

- Increasing physical activity
- Improving mental health and wellbeing
- Increasing the use of mātauranga Māori, Kaupapa Māori approaches and regenerative practice as prevention solutions

Link to Six Conditions of Systems Change

Policies

HFHV's partnership with Hutt City Council's Sport and Recreation team, Wainuiomata Marae, and TRM Training demonstrates policy influence through practice. The initiative supports local and national wellbeing strategies (e.g., *Hutt Valley Wellbeing Strategy*, *NZRL Mental Wellbeing Framework*), showing how policy can be activated through community-led, culturally grounded programmes.

Practices

Both *A Better Me* and *Holistic Wellbeing in Sport* have shifted the daily practices of youth engagement, coaching, and community education.

- In *A Better Me*, cultural tools - karakia, whakapapa exploration, and reflection - replace clinical or deficit-based models of mental health support.
- In sport, "Checking In" and "Person-First" frameworks have normalised wellbeing conversations as part of training and coaching.

Resource Flows

HFHV's systems leadership has attracted and aligned resources across council, sport, and community organisations. Funding, facilities (like Wainuiomata Marae), and delivery expertise are now directed toward initiatives that build hauora literacy and emotional wellbeing.

Relationships & Connections

This mahi has deepened collaboration between HFHV, HCC-SRP, NZRL, WRL, marae networks, and youth training providers. The shared kaupapa of collective wellbeing has strengthened relationships of trust and reciprocity across these sectors.

Power Dynamics

HFHV's facilitation approach centres community voice and Māori leadership, shifting decision-making power to those with lived experience. Marae, coaches, and youth participants co-design and co-deliver the initiatives, while HFHV provides systems guidance and capability-building.

Mental Models

Through storytelling, lived experience, and whanaungatanga, these initiatives are transforming how mental health and wellbeing are understood.

NEXT STEPS:

HFHV planned next steps in the tobacco control space over the next 6 months are:

- Scale and Replicate *A Better Me*
- Develop facilitator training material to enable peer-led delivery.
- Continue to embed this mahi into the system
- Implement a Transition Plan – including lessons document and Impact Story

Overall Impact of the Six Conditions of Systems Change

Together, these six areas of change show how HFHV is reshaping the mental wellbeing system through culturally grounded practice, strengthened relationships, and community ed design. Partnerships with marae, TRM Training, council teams, and national sporting bodies are turning wellbeing strategies into lived practice, embedding frameworks like *A Better Me*, *Checking In*, and *Person First* across youth, sport, and community settings

PHYSICAL ACTIVITY – Increasing physical activity

Increasing physical activity through Culture and Connection

Over the past six months, HFHV has continued to support two key Tangata Moana initiatives — *Kirikiti*, *Inano Dance*, and *Tangata Moana Healthy Organisations*. These initiatives have been designed to increase physical activity through cultural connection. Insights gathered across the period show that many Pacific communities do not always engage with mainstream sport and physical activity programmes. In response, HFHV has amplified Pacific-led movement initiatives that reframe physical activity not only as performance or fitness, but as an expression of culture, identity, and collective family wellbeing.

HFHV's support of Inano Dance and Kirikiti captures the impact of culture-based movement and how it can activate Pasifika and Māori communities. For many these activities offer a meaningful way to remain grounded, connect to whakapapa, and participate in intergenerational movement. Inano Dance, founded by Te Hau Winitana, expanded its vision this year with the establishment of *Oire Te Whanganui-a-Tara*, who participated in the Te Maeva Nui Festival 2025 for the first time. Similarly, Kirikiti has grown from a traditional Samoan fun activity into a structured regional competition. This growth has inspired players of Tokelau descent to strengthen Tokelau Kilikiti, including its official inclusion in the Tokelau Easter Festival 2026, signalling the growing momentum of Pacific-led play.

Kirikiti

Over the reporting period, HFHV supported the Wellington Samoa Kirikiti Association (WSKA) through assisting them with operational advice and support - influencing organisational shift – and strategically connecting them to new communities and funding pathways. This partnership has helped strengthen the delivery of the Kirikiti Premier League (KPL) and Filimalae competitions. As a result, more Pasifika whānau are engaging in the sport, new teams have entered the second season of competition, and Kirikiti continues to spread across Pacific communities, including increasing uptake within the Tokelau community.

HFHV's support has helped create culturally grounded spaces where:

- Families participate together, strengthening connection and collective wellbeing.
- Women's participation is rapidly increasing, with numbers tripling over the last year.
- Clear pathways are emerging from school-based Kirikiti into club, regional, national, and international opportunities.
- Physical activity is social, joyful, and culturally affirming.
- Families participate together, strengthening whanaungatanga and collective wellbeing.
- Women's participation is rapidly increasing, with numbers tripling over the last year.
- Clear pathways are emerging from school-based Kirikiti into club, regional, national, and international opportunities.

HFHV's next steps are to work with WSKA and the Tokelau Hutt Valley Sports and Culture Association to explore how Council and HFHV can best support their growth and sustainability beyond June 2026 and develop an action plan for the agreed pathway forward.

Inano Dance

HFHV has played a pivotal role in supporting the emergence and spread of Inano Dance across community settings. This support has been seen through providing expertise, opening access to training venues, advice on their strategic plan and funding applications, promotion of Council's Community funding and the establishment of administration systems. This mahi connects to *Oire Te Whanganui-a-Tara*, Pacific health providers, local government and businesses, community, schools, and the creative arts sector – traditional dance collectively impacting wellbeing.

With HFHV support, Inano Dance has influenced the way local government and health agencies recognise Pacific-led activity. It is shifting traditional health-promotion approaches and is elevating intergenerational connection, cultural revitalisation, identity, and belonging as core wellbeing outcomes. The participation of *Oire Te Whanganui-a-Tara* in the Te Maeva Nui Festival 2025 has provided a powerful platform for demonstrating the protective, connective, and preventative impact of cultural movement on community wellbeing. As a result of the impact and success achieved over the past 6 months, they are considering establishing *Oire Te Whanganui-a-Tara* as a legal entity.

Key highlights during this reporting period include:

- Support for the establishment of *Oire Te Whanganui-a-Tara*, including venue access, administration support, and connections to Council funding and grants.
- A partnership proposal with the Wellington Sāmoa Kirikiti Association to support association leadership for one year, alongside potential collaboration with the Tokelau Hutt Valley Sports and Culture Association in 2026.

Next steps: HFHV will continue to provide strategic advice, facilitate connections across regional networks, and share community impact stories through social media — highlighting *Mana Ola* and the role of cultural leadership in strengthening health equity.

Healthy Families NZ Objectives Addressed:

- Improving mental health and wellbeing through cultural connection and physical activity.
- Increasing the use of cultural approaches and regenerative practice as prevention solutions.
- Increasing physical activity.

Link to Six Conditions of Systems Change

Mental Models

This mahi is shifting how physical activity and wellbeing are understood within systems and communities. Physical activity is no longer framed as “exercise” or “sport performance,” but as culture in motion - a pathway to identity, belonging, intergenerational connection, and *Mana Ola*. Kirikiti and Inano Dance challenge dominant Western models of fitness by positioning cultural practice, joy, and collective participation as legitimate and protective forms of wellbeing.

Relationships & Connections

HFHV has strengthened relationships across Tangata Moana communities, cultural leaders, councils, schools, health providers, and sporting bodies. Kirikiti and Inano Dance create spaces where whānau move together, strengthening whanaungatanga and intergenerational bonds. The Tangata Moana Healthy Organisations pilot has further deepened trust-based relationships with Pacific community leaders and governance groups.

Power Dynamics

Power has shifted toward Pacific communities determining how wellbeing is defined, delivered, and sustained. Through governance support, legal-entity transitions, and leadership development, Tangata Moana organisations are exercising greater authority over their kaupapa. HFHV’s role has been facilitative—supporting community leadership rather than directing it.

Practices

New practices are being embedded across physical activity, health promotion, and organisational development. Kirikiti and Inano Dance normalise cultural movement as everyday wellbeing practice. Organisations are adopting governance, strategic planning, and leadership structures that enable long-term impact rather than short-term delivery.

Resource Flows

HFHV has helped redirect resources toward Tangata Moana-led initiatives through access to venues, funding pathways, administrative support, and capability building. Investment is shifting away from programme-by-programme funding toward capacity, leadership, and sustainability.

Policies

While formal policy change is still emerging, this mahi is influencing policy environments by demonstrating effective, community-led models. Local government and health agencies are showing

they are beginning to recognise Pacific-led cultural movement as a strategic prevention solution. Strengthened organisations are now better positioned to engage with policy and funding systems.

NEXT STEPS

- Support Sustainability and Growth
- Deepen Systems Influence
- Expand Organisational Capability
- Amplify Community Voice
- Implement a Transition Plan – including lessons document and Impact Story

Overall Impact of the Six Conditions of Systems Change

Together, these six areas of change show how HFHV is transforming the physical activity system by centring culture, identity, and community leadership. Kirikiti, Inano Dance, and Pacific governance strengthening are reshaping participation by embedding cultural practices, intergenerational connection, and whanaungatanga into everyday movement. Strengthened relationships across Pacific communities, councils, cultural leaders, and sporting bodies are building a cohesive ecosystem that supports sustainable growth. Power is shifting toward Pacific organisations who now define, lead, and steward their own movement systems, while mental models are changing—reframing physical activity as culture in motion, belonging, and holistic wellbeing rather than performance or fitness alone.

Please email your report as a separate document to the Performance and Monitoring Team: Performance_Reporting@health.govt.nz and a copy to Lucy.Kingsbeer@tewhatauora.govt.nz or emma.solomon@teakawhaiora.nz depending on your relationship manager.

Healthy Families Hutt Valley

Provider name	Hutt City Council
Provider number	438409
Contract number	C1132
Contract Value	\$505,740.31 GST excl – 1 Jul 25 to 31 Dec 25. \$581,601.34 GST incl

Report on expenditure against budget

1 July – 31 December 2025

(Due 20 January 2026)

Planned FTE's and costs	Actual Expenditure to date
Salary-related costs:	
Total FTE: 5 FTE <i>Two contract FTEs joined the team in Dec 2025.</i> <i>Please report on the total number of FTE in the team over the reporting period. In your PMR, provide an update on vacancies, recruitment etc.</i>	\$182,176.16
Direct costs:	
Action budget <i>(provide an outline of each initiative used for action budget and the amount – separate table)</i>	\$29,841.84 \$40,000.00 (Invercargill Kai Initiative)
Indirect costs:	
Management overheads	\$43,775.00
ACC Kiwisaver contributions	\$4,945.58
Holidays and sick leave	-\$2,085.84
ICT costs	
Capital purchases (laptops/computers)	
Meeting & Leadership Meeting Expenses	

Marketing Costs	
Communication technologies	\$9.31
Lease for premises and office supplies	\$17,930.44
Printing & Stationary & General Costs	
Professional development	
Motor vehicle lease and expenses	
Accommodation, travel and fuel	\$1,438.54
Total costs (as of 31 December 2025)	\$318,031.03
Underspend (as of 31 December 2025) <i>Surplus accrued 1 July – 31 December 2025</i>	\$263,570.31
Underspend carried over from previous years	\$178.146.00
Total - Underspend	\$441,716.31

Please provide an overview of any successful Action Budget proposals.	
Allocation	Amount
Pataka Kai Materials, labour, co-design wānanga, signage, community engagement, and map development to activate new Pātaka Kai sites across Lower Hutt. Includes build costs, hui facilitation, and collateral.	\$20,000
Grow A Garden Costs associated with an 8 week grow a garden pilot	\$5,000
Kia Ika Costs associated with securing additional staff capacity (of 20 hours per week for 6 months) to progress and deliver this project	\$20,000
Cull to Plate Programme design, upskilling and training, processing, piloting, materials and evaluations	\$20,000
Reimagining Sports Costs associated with piloting a new approach to community-led rec, sports and play at Fredrick Wise Park; working in Partnership with Wainuiomata Marae	\$20,000
Action Budget	\$85,000
Please provide an overview of any re-investment of surplus underspend that has been reinvested/spent during this reporting period (and previously agreed to by Health NZ)	
Healthy Families Hutt Valley has agreed to Health New Zealand discontinuing quarter three and four payments for this contract year. Accordingly, as agreed, the underspend from quarters one and two will be utilised to fund staff costs for quarters three and four for this contractual year. At this stage preliminary analysis suggests a marginal underspend at the end of the year, but this is subject to some risk including expected staff attrition over coming months as the programme	

approaches its closure in Jun 2026. Healthy Families Hutt Valley proposes to undertake a full analysis in early July 2026 of the full results for the financial year, to determine the actual revenue and costs of the programme, any residual underspend or overspend. At this point we will provide Health NZ with advice regarding forward options for any residual funding.

Please email your report as a separate document to the Performance and Monitoring Team: Performance_Reporting@health.govt.nz and a copy to Lucy.Kingsbeer@tewhatauora.govt.nz or emma.solomon@teakawhaiora.nz depending on your relationship manager.

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HEALTHY FAMILIES HUTT VALLEY

COMMUNICATIONS PLAN

September 2025 – March 2026

1. PURPOSE AND VISION

The purpose of this plan is to:

- Tell the bigger impact story of HFHV by connecting past initiatives, current mahi, and future aspirations.
- Engage communities and partners through authentic, culturally grounded storytelling.
- Influence systems change by demonstrating measurable impact and sharing insights that shift perspectives.

HFHV communications create spaces for communities to engage in decision-making and take stakeholders on a storytelling journey grounded in *whakawhanaungatanga*, *Te Whakaruruhau* and the six conditions of systems change.

2. STRATEGIC APPROACH

Core Objectives

- Shift responsibility from individual to system by reframing health outcomes as collective opportunities.
- Strengthen connections between community, council, and national networks.
- Elevate Māori and Pasifika voices to reflect inclusive systems change.
- Influence policy and decision-making through strong data-driven narratives.



Storytelling Tiers

Tier	Focus	Audience	Example Content
Pipi Dive (<i>The what</i>)	Awareness & basic storytelling	Community members	Social media updates, intro videos, e-pānui snippets
Paua Dive (<i>The how</i>)	Enhanced storytelling linking to systems change	Community members	Case studies, impact reels, insight reports
Cray Dive (<i>The so what</i>)	Advanced storytelling influencing change	Decision-makers & policy influencers	Policy briefs, outcome narratives, thought leadership

3. KEY AUDIENCE & DESIRED IMPACT

Audience	Think	Feel	Do
Internal (Council, HFHV teams)	HFHV adds value and insight to their mahi	Informed, supported, collaborative	Embed HFHV thinking into planning and delivery
Political Leaders & Policy Makers	HFHV's work benefits their communities	Confident in supporting HFHV initiatives	Advocate for and fund systems change
Local Communities	They are part of the solution	Valued and empowered	Engage in co-design and share experiences
National Networks & Funders	HFHV is a leader in systems change	Inspired and connected	Share, replicate, and invest in the mahi

4. MONTHLY FOCUS AND INTEGRATION

Month	Theme / Focus	Strategic Link	Storytelling Tier Examples
Sept 2025 – Pūnaha Māori	Māori frameworks in	Mātauranga Māori in	Pipi: Kupu o te rā posts; Paua: Kai mātauranga story;



	systems change	prevention solutions	Cray: Outcome narratives for policy use
Oct 2025 – Moana Movement	Physical activity & cultural connection	Increasing physical activity & wellbeing	Pipi: OTWAT highlights; Paua: Kirikiti impact; Cray: Systems-level report
Nov 2025 – Mental Health	Hauora through sport	Advancing hauora with community partnerships	Pipi: Tips and quote tiles; Paua: Partner highlights; Cray: Insights for healthy orgs
Dec 2025 – (Water & Alcohol Harm)	Safer environments, healthier choices	Reducing alcohol-related harm	Pipi: Summer tips; Paua: He Taone Ora reflections; Cray: 10-year outcome reel
Jan 2026 – Summer Activations	Healthy, connected communities	Social wellbeing and environmental change	Pipi: Summer activation stories; Paua: Policy-focused content; Cray: Alcohol harm systems updates
Feb 2026 – Kai Sovereignty	Sustainable food systems	Improving access to and consumption of healthy kai	Pipi: Gardening tips; Paua: Pātaka Kai map; Cray: Cull to Plate systems insights
Mar 2026 – Social Impact	Telling the bigger story	Cross-cutting systems-change impact	Pipi: Community stories; Paua: Impact snapshots; Cray: Social impact outcome narrative

5. CHANNELS AND FORMAT

- Community channels: Facebook, Instagram, e-pānui, activations, and local media.
- Stakeholder channels: Insight reports, HFHV website, internal newsletters.
- Decision-maker channels: Policy briefs, national e-pānui, HFNZ platforms.



- Internal channels: Te Pātaka, staff pānui, and CC Stand up hui.

6. MEASUREMENT AND REPORTING

- Quantitative metrics: Social reach, engagement rates, e-pānui open rates, event participation.
- Qualitative metrics: Community and partner feedback, anecdotal insights, and policy references.
- Review cycle: Monthly insights for tactical adjustments, quarterly reviews for strategic alignment.

Communications Appendices

Healthy Families Hutt Valley

Reporting Period: July – December 2025

Appendix 1: Strategic Communications Plan

During this reporting period, Healthy Families Hutt Valley developed a Strategic Communications Plan (September 2025 – March 2026) to guide storytelling, messaging, and priority communications activity across the team.

This plan was developed collectively by the HFHV workforce during a period where there was no Strategic Communications Lead in place, following an agreed decision between Te Whatu Ora and the Lead Provider not to recruit into the role. The development of the plan ensured continuity of communications practice and alignment with national expectations despite reduced specialist capacity.

The Strategic Communications Plan outlines:

- Priority themes and a monthly storytelling focus
- The Pipi / Pāua / Cray dive framework to guide depth and purpose of stories
- Communications delivery processes and internal coordination
- Alignment with national Healthy Families communications guidance
- Key audiences, platforms, and intended outcomes

The team continued to meet regularly to identify emerging stories and agree communications priorities, including contributions to the national Healthy Families e-pānui and local platforms, in alignment with this plan.

The Strategic Communications Plan (September 2025 – March 2026) is attached as Appendix 1.

Refer to strategic communications plan attached

Appendix 2: Communications Plans

A formal communications plan was in place during this reporting period to guide communications activity across Healthy Families Hutt Valley initiatives.

The Strategic Communications Plan provides an overarching framework for:

- Prioritising systems-change storytelling

- Coordinating local and national communications activity
- Ensuring consistency of messaging across initiatives
- Aligning local communications with national Healthy Families guidance

The Strategic Communications Plan guides communications activity across all Healthy Families Hutt Valley initiatives, rather than initiative-specific communications plans, and reflects national Healthy Families guidance and the agreed approach with Te Whatu Ora and the Lead Provider.

Appendix 3: Top Social Media posts and engagement

Refer to the powerpoint - social media posts July -December 2025

Appendix 4: Stories shared on the HFHV website

During this reporting period, Healthy Families Hutt Valley published a number of systems-change stories on our website, reflecting priority kaupapa and community-led prevention mahi.

From Clubrooms to Whenua: A Cultural Shift in Community Sport

21 July 2025

Link: <https://www.healthyfamilieshuttvalley.org.nz/stories/from-clubrooms-to-whenua-a-cultural-shift-in-community-sport>



This story explores how community sport environments are shifting to become more whānau-friendly and culturally grounded. It highlights changes in practice that centre connection, belonging, and care, demonstrating how sport can act as a setting for wider systems change beyond competition alone.

Te Whakaruruhau in Action: A Coach's Perspective

21 August 2025

Link: <https://www.healthyfamilieshuttvalley.org.nz/stories/te-whakaruruhau-in-action-a-coachs-perspective>



This story shares a coaching perspective on embedding *Te Whakaruruhau* values into everyday sporting practice. It illustrates how safety, collective responsibility, and wellbeing can be prioritised alongside performance, contributing to healthier team environments and broader cultural shifts within community sport.

Te Kahui Kai Ora: Nourishing Tamariki, Shifting Systems

22 September 2025

<https://www.healthyfamilieshuttvalley.org.nz/stories/te-kahui-kai-ora-nourishing-tamariki-shifting-systems>



This story introduces *Te Kāhui Kai Ora* as a collective of organisations working across the kai system to improve food access and wellbeing for tamariki. It highlights how shared leadership, collaboration, and systems thinking are being used to address structural barriers within local food systems.

Sharing Kai, Strengthening Systems

24 October 2025

<https://www.healthyfamilieshuttvalley.org.nz/stories/sharing-kai-strengthening-systems>



This story focuses on community-led kai sharing through Pātaka Kai and the role these initiatives play in strengthening local food resilience. It demonstrates how shifting from charity-based food relief toward mana-enhancing, community-owned solutions can support dignity, connection, and long-term systems change.

Titiro whakamuri, Kōkiri whakamua

15 December 2025

<https://www.healthyfamilieshuttvalley.org.nz/stories/fj7xnweijb2638dilj8mc6v7423fn>



This reflective story brings together key kaupapa from across 2025, highlighting how community-led leadership, relationships, and systems change have shaped wellbeing across Te Awa Kairangi. It weaves together mahi spanning kai resilience (Tia Whānau / Cull to Plate and Pātaka Kai), healthy sport environments (All Star of the Week), alcohol harm reduction, and smokefree advocacy, illustrating how collective action has contributed to shifting norms, practices, and power closer to communities. The story reinforces that sustainable health outcomes are created through connection, lived experience, and shared system stewardship rather than isolated programmes.

Appendix 5: Contributions to National Communications

Healthy Families Hutt Valley continued to contribute to national communications during this reporting period through:

- Regular written contributions to the Healthy Families NZ national e-pānui, sharing insights from kai systems, sport, and alcohol harm reduction mahi
- Providing local case studies and reflections that informed national learning and cross-site sharing
- Supporting visibility of HFHV initiatives within the wider Healthy Families NZ network

These contributions ensured that learnings from Te Awa Kairangi continued to inform national prevention narratives and practice.

Appendix 6: Communications and Engagement Successes

Despite reduced specialist communications capacity during this reporting period, Healthy Families Hutt Valley achieved several communications and engagement successes:

- Continued publication of systems-change stories across kai, sport, and alcohol harm reduction, maintaining visibility of prevention-focused mahi
- Strong engagement with kai-related storytelling, particularly Pātaka Kai and Kāhui Kai Ora content, reflecting growing community and sector interest in food system resilience
- Significant sector attention following the alcohol-free signage story, including invitations to present to the national CAYAD network and subsequent kanohi ki te kanohi engagement
- Positive community response to Storyboard Story Two, strengthening connection to place and validating locally led storytelling approaches
- Ongoing national visibility through consistent contributions to the Healthy Families NZ e-pānui

These outcomes demonstrate the value of intentional, systems-focused storytelling in supporting prevention mahi, even during periods of constrained communications capacity.

Top social media posts

2025

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POST: Farwell to Eddie the manager of HFHV
<https://www.instagram.com/p/DJai5PMz1v7/>



Views 629

Followers 44.7%

Non-followers 55.3%

From other 285

From Home 255

From profile 89

Accounts reached 402

Interactions ⓘ

Interactions 27

Followers 88.9%

Non-followers 11.1%



POST: Matariki mā Puanga
<https://www.instagram.com/p/DLEeO2kMlHF/>



8



0



...

Views 499

Followers 31.5%

Non-followers 68.5%

From other 287

From Home 150

From profile 62

Accounts reached 349

Interactions ⓘ

Interactions 11

Followers 90.9%

Non-followers 9.1%



POST: Community voice and action against alcohol free sidelines.

<https://www.instagram.com/p/DOFzfZ8jxl-/>



Views	204
Followers	37.3%
Non-followers	62.7%

From other	115
From profile	51
From Home	38

Accounts reached	119
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Interactions ⓘ

Interactions	5
Followers	80%
Non-followers	20%



POST: Experience from Ariana

<https://www.instagram.com/p/DOaMG5FCGKE/>



5



0



Views 287

Followers 33.1%

Non-followers 66.9%

From other 169

From Home 66

From profile 52

Accounts reached 167

Interactions ⓘ

Interactions 6

Followers 42.9%

Non-followers 57.1%



POST: Pātaka Kai across Te Awa Kairangi.

https://www.instagram.com/p/DQDbplbEzhp/?img_index=1



20



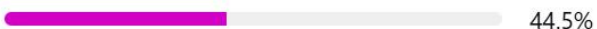
2



...

Views 665

Followers



44.5%

Non-followers



55.5%

From Home 163

From profile 65

From other 6

Accounts reached 326

Interactions ⓘ

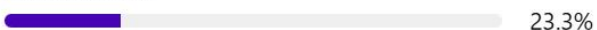
Interactions 29

Followers



76.7%

Non-followers



23.3%



POST: Farewell to Mele

<https://www.instagram.com/p/DQF1onWEzoN/>



36



3



Views 777

Followers 31.9%

Non-followers 68.1%

From Home 260

From profile 65

From other 4

Accounts reached 319

Interactions ⓘ

Interactions 41

Followers 60.9%

Non-followers 39.1%



POST: All star of the week
https://www.instagram.com/p/DQkj0_fE8fO/



Views	100
Followers	90%
Non-followers	10%

From Home	40
From other	36
From profile	24

Accounts reached	40
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Interactions ⓘ

Interactions	7
Followers	100%
Non-followers	0%



POST: Alcohol in Sport Hui

https://www.instagram.com/p/DRVL19VE6uB/?img_index=1



Views ⓘ

Views	119
Followers	83.2%
Non-followers	16.8%

From Home	73
From other	44
From profile	2

Accounts reached	56
------------------	----

Interactions ⓘ

Interactions	6
Followers	50%



4



1





POST: Wrap up all star of the week

<https://www.instagram.com/insights/media/3788554838779395963/>



13



1



Views 694

Followers 20.2%

Non-followers 79.8%

From other 602

From Home 68

From profile 24

Accounts reached 475

Interactions ⓘ

Interactions 20

Followers 45.5%

Non-followers 54.5%



Healthy Families Pillars

Policies

Influence

- National
- Regional
- Local Government

Smokefree

- HCC Policy Review – Completion Mar 26
- UHCC Policy Review

Alcohol

- Consistency across councils
- Zero tolerance to drink driving

HCC City
Strategy

Systems Innovation

Pātaka Kai

Tobacco Control

Alcohol Harm
Reduction

Mental Wellbeing
(Person First)

Water
(All Star Of The WEEK)

SLG endorsed

Cull to plate

Reinvestment in
recreation sport & Play

Pātaka Kai

Grow a garden

Light Touch

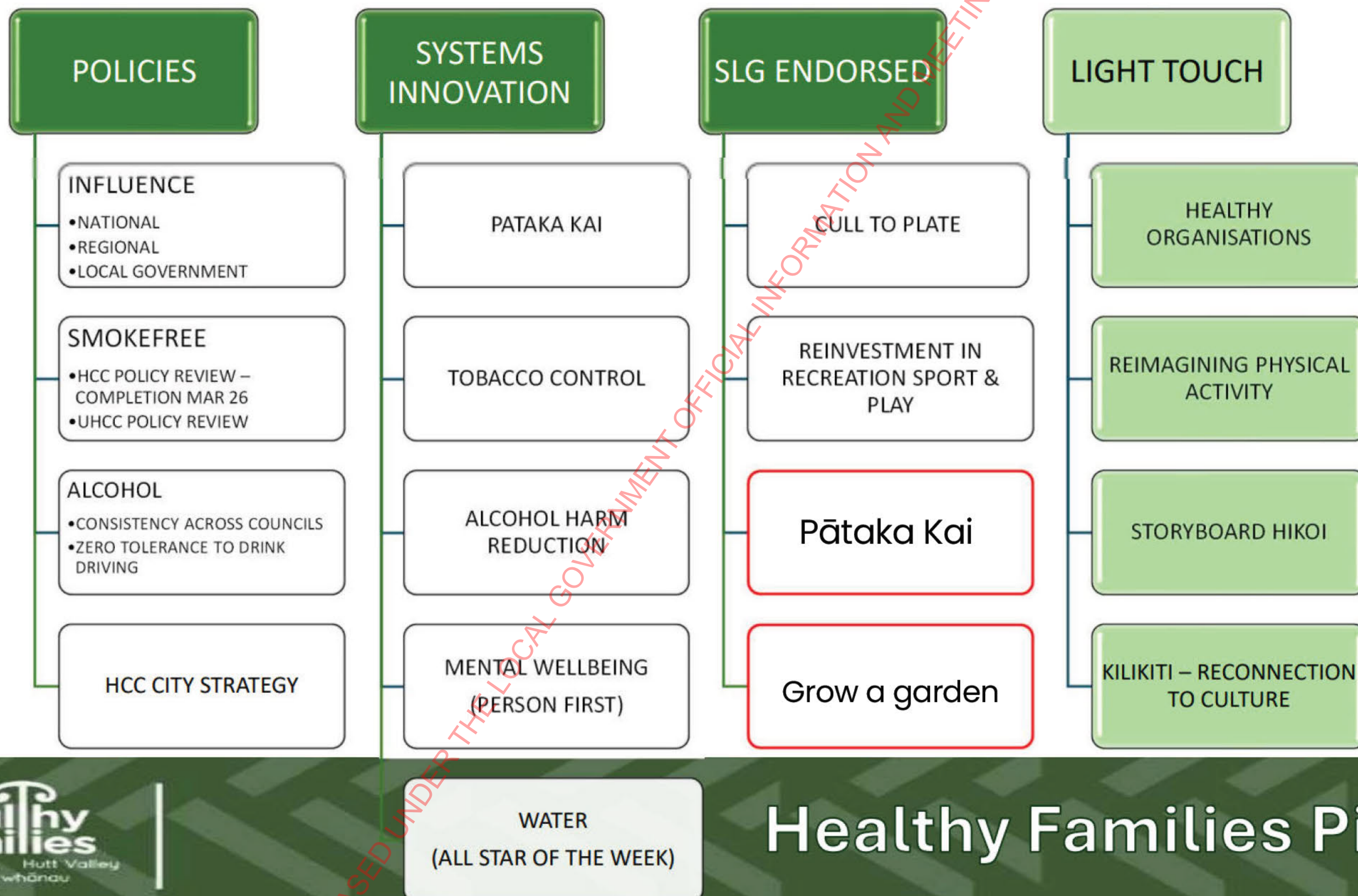
Healthy
Organisations

Reimagining physical
activity

Storyboard hikoi

Kilikiti – reconnection
to culture

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HEALTHY FAMILIES HUTT VALLEY: STRATEGIC NARRATIVE 2023-2026

HEALTHY FAMILIES HUTT VALLEY														
WE CHAMPION HEALTH EQUITY FOR MĀORI AND TANGATA MOANA														
OUR PURPOSE	EMBED TE TIRITI O WAITANGI through Pae Ora Act 2022.		IMPACT FOR MĀORI AND TANGATA MOANA inequities through policy and systems innovation.		ACTIVATE MOKOPUNA OUTCOMES in the places we live, learn, work and play.		MOBILISE COMMUNITY self-determination and collective action.		GLOBALISE HUTT VALLEY families and communities' narratives and wellbeing.					
OUR PRIORITIES	MANA WHENUA AND MĀTAURANGA MĀORI Enhance accessibility to Mātauranga Māori and Kaupapa Māori approaches to achieve Pae Ora outcomes.					TANGATA MOANA Deepening connections to mobilise self-determination and collective action.								
	HEALTHY KAI AND WAI Improving access to, and the consumption of healthy kai and wai.			SMOKING AND ALCOHOL RELATED HARM Reducing negative impacts of smoking and alcohol related harm.			PHYSICAL AND MENTAL HEALTH WELLNESS Increasing opportunities for sustainable physical activity and mental wellbeing support.							
OUR PEOPLE	Te Awa Kairangi is home to 104,532 people 19,260 (18%) people identity as Māori.		71.8% Hutt Valley residents are obese, nationally Māori and Pacific are over-represented. [7 times higher in Māori and 3 times higher in Pacific] 89% of the Pacific Community in the Hutt Valley are overweight or obese		Te Awa Kairangi is home to 12,006 Tangata Moana which makes up 11% of the population.		Diabetes rate per 1000 people is 4 times higher in Pacific peoples and twice as high for Māori		Te Awa Kairangi ki Uta is home to 43,980 people, 6,924 people identify as Māori.		There are 16.6% Hutt Valley residents smoke with 32.5% Māori and 27% Pacific In 2020 13.4% or Hutt Valley Residents Smoked with 29.6% Māori. There has been a 50% increase in locations across the Hutt valley that sell vape products. [In 2020, 54 stores to 108 in 2023]		Te Awa Kairangi ki Uta is home to 2,514 Tangata Moana which makes up 6% of the population.	
OUR POU	TE WHAKARURUHAU – JOURNEY TO ACHIEVING PAE ORA													
	POU HAKI A symbolisation of identity of occupation Tikanga		POU KAIĀWHĀ A pillar that embraces the outside elements Hauora		POU TAHŪ An internal pillar that supports from the front of the whale Reo		POU TOKOMANAWA A central pillar that is vital to the structural integrity of the whale Whenua		POU TUARONGO An internal pillar that supports from the back of a whale Mātauranga					

Business- Implementation Plan FY 2025-2026

HEALTHY FAMILIES HUTT VALLEY BUSINESS – IMPLEMENTATION PLAN 2025-26

This is the Healthy Families Hutt Valley business plan for the financial year commencing 1 July 2025 to 30 June 2026.

Aligning the business plan to these obligations ensures we are focussed on the priority deliverables:

- Te Whatu Ora – Healthy Families Hutt Valley and Hutt City Council Contract.
- Healthy Families New Zealand National Kaupapa.
- Hutt City Council's Connected Communities Business Plan; and
- Te Herenga Kairangi – Hutt City Council Māori Strategy.

OUTCOME AREA	KEY INITIATIVE [what are we doing]	TARGET VALUE [goal we are aiming for]	MEASURE [how we will track things]	DUE DATE [quarter we aim to complete this by]	RESPONSIBLE OWNER [who is responsible for seeing this through]
HUTT CITY COUNCIL – LEAD PROVIDER					
CONNECTED COMMUNITIES' BUSINESS PLAN					
POU TĀHŪ – Building a strong city and thriving community	Healthy Families Hutt Valley Senior Leadership Group is maintained	One SLG hui is facilitated and managed per quarter totalling four hui per financial year	Quarterly hui are calendared with secretariat support and duties enabling informed and full SLG participation.	Quarter 4 – 30 June 2026	Vaiioleti Lui
POU WHENUA – Our Mana Whenua partners and their priorities, at the core of our policies and practises	Healthy Families Hutt Valley are co-leading and supporting initiatives that: - Improving access to and the consumption of healthy kai and wai - Increasing physical activity, - Reducing alcohol related harm,	Māra kai initiatives are co-lead and enable community groups to manage and expand food self-sufficiency projects independently post-contract."	Track the progress of māra kai initiatives that have transitioned to community co-leadership and monitor evidence of independent management plans developed by local groups.	Quarter 4 – 30 June 2026	Charlotte Goodall Tui Kingi

Business- Implementation Plan FY 2025-2026

	- Reducing the negative impacts of smoking, - Improve mental health and wellbeing - Increase the use of mātauranga Māori, kaupapa Māori approaches and regenerative practice as prevention solutions.	Physical activity programmes and initiatives are positioned to transfer leadership to local champions, ensuring systems and resources are in place for ongoing delivery by community.	Monitor the establishment of local champions and the transfer of programme leadership, including the presence of community-led scheduling and resource allocation systems.	Quarter 4 – 30 June 2026	Systems Innovators 2026
		Position community organisations to influence alcohol and tobacco policy settings and build capacity so they can continue advocacy and harm-reduction initiatives beyond HFHV involvement.	Lead/Track community engagement in policy advocacy and capacity-building activities, including the number of submissions or hui led by community organisations and their ability to sustain advocacy networks.	Quarter 4 – 30 June 2026	Ashleigh Roil
		Position the mental health and wellbeing initiatives to be co-led through community and the resources and practices will enable the programmes to be delivered post-HFHV involvement.	Track the development and uptake of community-owned wellbeing resources and practices, incorporating mental health components and evidence of community-led facilitation or peer-support networks.	Quarter 4 – 30 June 2026	George Lajpold

Business- Implementation Plan FY 2025-2026

CONNECTED COMMUNITIES: REPORTING	Contribution to the Hutt City Council – Directors Report	Target – at least one HFHV key initiatives or development is included into this report on a quarterly basis.	Team Monthly reporting provides the foundation to identify one activity or initiative to include every quarter	Quarter 4 – 30 June 2026	George Lajpold
TŌ TĀTOU TĀONE – CITY STRATEGY 2055					
TANGATA MOANA ENGAGEMENT AND INSIGHTS REPORT	Complete engagement and endorsement of Tangata Moana Insights Report in partnership with Council leading this engagement and strategy development.	By June 2026 complete and release publicly the Tangata Moana insights report	Ensure engagement and talanoa with leaders who attended the hui and feedback provided has been included and endorsement sought	Quarter 4 – 30 June 2026	Vaiioleti Lui
TE HERENGA KAIRANGI – MĀORI STRATEGY					
COUNCIL AND HAPORI MAORI HAVE STRONG AND TRUSTING RELATIONSHIPS WITH HFHV Priority 1: <i>Honouring the relationships that our Mana Whenua partners have with the land – Te Awakairangi ki Tai</i>	Action: Mana Whenua decision-making and strategic alignment opportunities are identified and developed as needed	HFHV SLG Mana Whenua continues to be an active member within SLG	Mana Whenua representation on SLG and engaged in key initiatives	Quarter 4 – 30 June 2026	HFHV Manager
MAORI ARE HEALTHY, CULTURALLY ACCEPTED, SHELTERED AND ECONOMICALLY SECURE Priority 1: <i>Holistic wellbeing needs are being factored into our work programmes and approach</i>	Continue support of Healthy Families Partnership initiatives including championing wellbeing equity, reducing alcohol and smoking related harm, and reducing health barriers for hapori Māori	Refer to Hutt City Council – Connected Communities Business Plan deliverables			

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TE KAUNIHERA O TE AWA KAIRANGI IS A TE AO MAORI CAPABLE ORGANISATION: <i>Priority 2: Empower our workforce capability with improved cultural awareness to increase responsiveness in our public services</i>	Engagement with hapori Maori is developed to meet best practise needs.	At least one key event 6 monthly and report back on HFHV capability and cultural awareness learnings	HFHV actively supports and promotes key hapori Māori local events.	Quarter 4 – 30 June 2026	Kaiarahi Māori
	Implement tikanga onboarding programme to empower staff to utilise approved tikanga practises	HFHV staff are able to confidently recite waiata and karapipiti	Te Whakaruruhau Waiata, Karapipiti, local Hauora and place learning.	Quarter 4 – 30 June 2026	Kaiarahi Māori.
HEALTHY FAMILIES NEW ZEALAND HUTT VALLEY CONTRACT					
KEY SERVICE OBJECTIVES 2022–2026					
CHRONIC DISEASE IMPACT <i>Objective 1: Work in partnership to lead, facilitate and/or support collective and comprehensive chronic disease prevention efforts.</i>	HFHV CHAMPIONS HEALTH EQUITY FOR MAORI AND TANGATA MOANA Development of the HFHV Strategic Narrative and Business Plan, trusted partnerships and initiatives	Projects and work programme is managed and tracking against deliverables and timeframes	Weekly team hui includes monthly check points for tracking on strategic and deliverables progress	Quarter 2 and Quarter 4 aligns to PMR reporting	HFHV Manager and George Lajpold
	POLICY REVIEW AGENDA 2026 Council Policy Review Timetable and Government Bill Submissions.	Tabled insights and experiences inform policy decisions	HFHV is represented in region wide Council policy hui and Bill submission bringing about health and wellbeing system shift for community	Quarter 4 – 30 June 2026	Vaiioleti Lui & George Lajpold
	Policy and Regulation submissions and consultation process	Community awareness is raised for relevant Policy and Regulation and	Monitor the reach and engagement of policy/consultation communications and the	Quarter 4 – 30 June 2026	George Lajpold

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		support provided on submissions	level of submission support		
PARTNER INNOVATION <i>Objective 2: Partnering with mana whenua and working with whanau, community, local champions and system partners to co-create and test new ideas.</i>	MANA WHENUA Partnership opportunities that support Mana Whenua	At least two Mana Whenua priority areas are supported by HFHV	HFHV collaborations with Rūnanga key events, engagements and hui	Quarter 4 – 30 June 2026	HFHV Manager
	HFHV Partnerships report and relationship management profile and promotion through newsletter and social media	At least two partners every month are profiled for public release	Monthly newsletter highlights partnership narrative stories	Quarter 4 – 30 June 2026	Strategic Comms Advisor
EVALUATION <i>Objective 3: Continue to build evidence base around whanau and communities' priorities and determining their own health and wellbeing</i>	Collate key HFHV impact stories and reported 6 monthly	6 Outcome Narratives are shared annually	Track the planning and release of the 6 Outcome Narratives for the June 26 PMR	Quarter 4 – 30 June 2026	Strategic Comms Advisor
HEALTHY FAMILIES NZ <i>Objective 4: Continue to work in partnership with Healthy Families New Zealand national team and health system prevention partners, showcase how government, Mana Whenua and providers can work together effectively to support locally-led solutions</i>	Strengthen and build partnerships with all Healthy Families NZ national and local teams and accelerate system level changes	HFHV are actively engaging in the HFNZ Managers Network.	Track the planning and release of at least 5 Outcome Narratives per PMR Representation on HFNZ Managers Network	Quarter 4 – June 2026	HFHV Manager
		Representation on Pacific COP network and support national deliverables	HFHV is represented at the quarterly Pacific CoP hui	Quarter 4 – June 2026	HFHV Pasifika Representative
		Representation on Communications COP network and support national deliverables	HFHV is represented at the quarterly Communication Cop hui.	Quarter 4 – June 2026	Strategic Comms Advisor

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		Representation on Kahui COP network support national deliverables	HFHV is represented at the Kahui CoP [monthly/quarterly] hui	Quarter 4 – June 2026	Kaiarahi Māori
		Representation on Lead Systems Innovator/Practice Lead COP network and support national deliverables	HFHV Chairs and is represented at the quarterly LSI/Practice Lead CoP	Quarter 4 – June 2026	George Lajpold Charlotte Goodall
HEALTHY FAMILIES HUTT VALLEY COMMUNICATIONS AND REPORTING					
COMMUNICATIONS <i>Objective 5: Use communications, outcomes focussed impact reports and storytelling to showcase the Healthy Families NZ approach, shift mindsets and foster system change at all levels</i>	Capture the impact of HFHV systems change at local, regional, and national level through communications, narrative and storytelling.	Ensure delivery of newsletter and contribution to the national reports	HFHV has provided articles for the HFNZ monthly newsletter within the set timeline.	Quarter 4 – 30 June 2026	Strategic Comms Advisor
	Performance Management Reports to Te Whatu Ora	Lead out the Performance Monitoring Report process for HFHV.	HFHV has accurately reports against the requirements of the PMR within the advised timelines.	Quarter 1 and Quarter 4 annually	Strategic Comms Advisor
	Maintain visual identity to website, profiles, Te Whakaruruhau resources, and updated Māori and Tangata Moana infographics and partnerships narratives.	Alignment to visual identity and Te Whakaruruhau resources and infographics are externally available.	HFHV website information is accurate and current.	Each Quarter to – 30 June 2026	Strategic Comms Advisor

Business- Implementation Plan FY 2025-2026

HUTT CITY COUNCIL COLLABORATIONS

HCC NETWORKS	As part of Va-Ka - contribute to leading and supporting the development of resources and information for HCC whānau	Activate involvement with activities generated from Va-Ka	HFHV are active and abreast of the initiatives and activities Va-ka are leading.	Quarter 4 – 30 June 2026	Vaioleti Lui and George Lajpold
	A Connected Communities monthly kai and learning sessions	Attendance as HFHV and contribution to the learning	HFHV are represented and fully participate in the Connected Communities monthly learnings sessions.	Quarter 4 – 30 June 2026	HFHV Team

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KEY ACCOUNTABILITY TIMEFRAMES

DATE	ACTION	RESPONSIBILITY
30 July 2025	Regional Stop Smoking Steering Group Hui	George Lajpold
20 August 2025	Lead Systems Innovator/Practice Lead CoP	George Lajpold - Lead
27 August 2025	Regional Stop Smoking Steering Group Hui	George Lajpold
12 September 2025	CAYAD Auckland – Alcohol In Sport Hui – HFHV Presentation	George Lajpold Charlie Goodall
15 September 2025	Evaluation documentation submitted to Johanna Reidy – Victoria University	Vai Lui
24 September 2025	Regional Stop Smoking Steering Group Hui	George Lajpold
29 September 2025	SLG Hui – Quarterly One	Vaiolleti Lui
1 October 2025	Cross Council LAP Hui	George Lajpold
19 October	Wellington Rugby League Prize Giving – Hauora Award	George Lajpold Charlie Goodall
26 October 2025	Lead Systems Innovator/Practice Lead CoP	George Lajpold-Lead
29 October 2025	Regional Stop Smoking Steering Group Hui	George Lajpold
30 October 2025	HFNZ 4 Yearly Evaluation Reports	HFHV Team
9 November 2025	Wellington Rugby League – Strategic Planning	George Lajpold
21 November	Alcohol In Sport – Kanohi Ki Te Kanohi Hui	George Lajpold Charlie Goodall
26 November 2025	Regional Stop Smoking Steering Group Hui	George Lajpold
1 December 2025	SLG Draft Reports to Adrienne	HFHV Team
9 December 2025	SLG Hui – Quarterly Two	Vaiolleti Lui
15 December 2025	Submit PMR 6 Monthly Report to Adrienne	HFHV Team
14 January 2026	PMR Financial Report to be finalised	Adrienne Moor
15 January 2026	HFHV Monthly Report	George Lajpold
16 January 2026	Feedback to HFHV PMR	Andrea Blackshaw
19 January 2026	PMR Submission date to TWO	George Lajpold
28 January 2026	Regional Stop Smoking Steering Group Hui	George Lajpold
10–11 February 2026	HFNZ Managers Hui – Kanohi Ki Te Kanohi	Adrienne Moor
18 February 2026	Lead Systems Innovator/Practice Lead CoP	George Lajpold-Lead
25 February 2026	Regional Stop Smoking Steering Group Hui	George Lajpold
23/30 March 2026	SLG Quarterly Hui	Vaiolleti Lui
25 March 2026	Regional Stop Smoking Steering Group Hui	George Lajpold
29 April 2026	Regional Stop Smoking Steering Group Hui	George Lajpold
27 May 2026	Regional Stop Smoking Steering Group Hui	George Lajpold
17 June 2026	Lead Systems Innovator/Practice Lead CoP	George Lajpold-Lead
22 June 2026	SLG Quarterly Hui	Vaiolleti Lui
24 June 2026	Regional Stop Smoking Steering Group Hui	George Lajpold
30 June 2025	Submit PMR 6 monthly Report due to Andrea	George Lajpold

COMMUNITY LEADERSHIP IN ACTION

	GROUP	LEAD
	Regional Stop Smoking Steering Group	George Lajpold
	Lead Systems Innovator/Practice Lead CoP	George Lajpold
	CAYAD Auckland – Alcohol In Sport Hui – HFHV Presentation	George Lajpold Charlie Goodall
	HFHV – Senior Leadership Group	Vaioteiti Lui
	Cross Council Collective – Alcohol	George Lajpold
	Wellington Rugby League	George Lajpold Charlie Goodall
	New Zealand Rugby League	George Lajpold Charlie Goodall
	Te Korowai Group	George Lajpold
	Sport NZ Territorial Authority Group	George Lajpold Charlie Goodall

SENIOR LEADERSHIP GROUP

Representative	Organisation
Andrea Blackshaw – (SLG Chair)	Director Neighbourhoods and Community Hutt City Council
Lucy Kingsbeer	Principal Service Development Manager Healthy Families NZ – Te Whatu Ora
Ana So’otaga	Strategy Planning and Performance Lead Sport New Zealand
Andre Whittaker	Chief Executive Wellington Rugby League Tangata Moana Representative
Cherie Seamark	Chief Executive Te Awakairangi Health Network
Dave Appleyard MNZM	He Puawai Trust Member
Jane Braun	Community Partnerships Manager Upper Hutt City Council
Marcus Sherwood	General Manager Partnerships Nuku Ora
Michelle Hayward – (Mana Whenua)	Te Rūnanganui o Te Āti Awa
Victoria Parsons	Manager Integrated Services Ministry of Education

From: [Lucy Kingsbeer](#)
To: [Adrienne Moor](#)
Cc: [Andrea Blackshaw](#)
Subject: Healthy Families Hutt Valley - PMR Response Letter
Date: Monday, 26 January 2026 9:29:57 am
Attachments: [image001.png](#)
[Healthy Families Hutt Valley Response Letter.pdf](#)

Tēnā koe Adrienne,

Thank you to you and the team for submitting the recent performance and monitoring report.

I am pleased to be able to provide you with a letter in response.

Reach out if you have any questions or would like to discuss this letter further.

Kind regards

Lucy

Lucy Kingsbeer

Principal Service Development Manager – Healthy Families NZ
Population Health
Starting Well, Planning Funding and Outcomes

s7(2)(a) | lucy.kingsbeer@tewhatuora.govt.nz



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26 January 2026

Adrienne Moore
Head of Connected Communities
Healthy Families Hutt Valley
Hutt City Council

By email: Adrienne.Moore@huttcity.govt.nz
cc: Andrea.Blackshaw@huttcity.govt.nz

Tēnā koe Adrienne,

Healthy Families Hutt Valley six-monthly performance and monitoring report 1 July – 31 December 2025

Thank you for providing your report on progress and achievements for the July to December 2025 period, below I have provided some commentary and reflections.

Thank you for the update on the **Strategic Leadership Group**. The meeting minutes (provided outside of the report) demonstrate that the leadership group continues to support the work by the team, and it is evident that strategic discussions are occurring at these meetings.

I encourage the team to reflect on current initiatives and discuss with the strategic leadership group the ongoing sustainability of each piece of work beyond 30 June 2026. Particularly, the Pātaka Kai initiative where there is a moderate level of investment for the initiative to be established, to ensure this is successful into the future, it will be important to ensure clear ownership.

Thank you for the update on how the Healthy Families Hutt Valley team have **strengthened relationships across the provider rūpu** and participated in communities of practice. I would like to acknowledge George for his continued leadership with the team and also the Lead Systems Innovator / Practice Lead community of practice (CoPs).

I would also like to acknowledge Charlie for her participation in the national Kai CoP. This CoP has initiated a national kai movement on behalf of our movement. Overall, these CoPs would not be successful without the leadership and expertise from Healthy Families NZ kaimahi.

Thank you for the update on **communications and engagement**. In the absence of a dedicated communications function, I wish to formally acknowledge Charlie's contribution in leading this function on behalf of the team during this period.

It is positive to see the consistent storytelling highlighting the strategic intent and impact of each initiative. The thoughtfully developed communications plan has clearly supported this success by enabling clear, purposeful, and outcomes-focused storytelling.

Thank for you for the update on **Tia Whānau**. It is evident that steady progress has been made, including strengthened partnerships and the establishment of processes. It was great to read about the implementation of the pilot initiative in Upper Hutt, modelled on Tia Whānau, and the redistribution of wild venison to local service providers.

Overall, these efforts are clearly contributing to kai resiliency within local communities. It is also evident that the next steps needed to ensure the long-term sustainability of this initiative have been identified, including compliant processing, establishing a stakeholder collective, securing future funding, and implementing a transition plan.

The initial expansion of the **Pātaka Kai** initiative has been a key achievement this period, with an evaluation taking place and insights indicating high levels of use and strong engagement by communities. The additional installation of ten pātaka kai across Te Awa Kairangi, will further support local access to kai and address kai insecurity.

It is great to see that the team have engaged with Hutt City Council's planning, sustainability, and emergency management teams in order to embed the systems shift required to make the initiative sustainable.

Thank you for the update on **All Star of the Week**, particularly achieving a new relationship / participation by Cricket Wellington. It is positive to see this initiative continue to steadily grow as it remains one of Healthy Families Hutt Valley's legacy initiatives.

Although momentum has stalled relating to **smokefree environments**, in Te Awakairangi, it is clear from the report that progress has been made through desktop analysis and data gathering which will support this work to progress when timing allows.

If the decision is made to progress with reframing the 'Proud to be Smokefree' messaging, I strongly encourage the team to undertake broad community consultation. The original campaign was developed with extensive community involvement, which created a strong sense of local ownership and played a key role in community-led reinforcement of Council's smokefree policy. Continuing to centre community voices will help ensure the refreshed messaging remains meaningful, credible, and widely supported.

Thank you for the update on work underway in Upper Hutt to reduce the negative impacts from smoking and vaping. It is pleasing to read about the strong relationship with the regional stop smoking service and Ōrongomai Marae which has led to an increase in support and a greater awareness of smoking and vaping behaviour by whānau. It is great to read vaping support being provided in Heretaunga College and I would be interested in any feedback regarding these sessions.

The team's involvement in the **Alcohol in Sport** working group and subsequent presentation on Healthy Families Hutt Valley's approach to reduce alcohol-related harm in sport. A key achievement is this engagement leading to a discussion with the Wellington Rugby Union.

Thank you for the update on '**A Better Me**' initiative, which includes that this training was delivered to 20 tane, with positive feedback from whānau.

It is promising to read about the work underway in Upper Hutt alongside local Pacific organisations to pursue greater health and wellbeing support. Talanoa with a local Pacific church, is a key first step to understanding community needs and cultivating solutions.

The team have successfully contributed to enabling the development and growth of **Inano Dance**, through expertise, practical support, and guidance across training access, strategic planning, funding pathways, and organisational systems.

Thank you for providing a financial report for the six-month reporting period. I have some additional questions / comments following the financial report which I will discuss separately.

There are several initiatives currently in motion, and while I acknowledge the team has indicated that transition planning is underway for some of them, I strongly recommend taking dedicated time to set clear priorities for the next six months. This will help ensure that each piece of work is either appropriately wound down or successfully transitioned by 30 June 2026.

Please pass on my thanks to the team for all their work throughout 2025, and their continued passion and dedication to this important work.

Ngā mihi,

LHKingsbeer

Lucy Kingsbeer

Principal Service Development Manager, Healthy Families NZ
Population Health, Starting Well
Planning, Funding and Outcomes

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From: [Adrienne Moor](#)
To: [Lucy Kingsbeer](#)
Cc: [George Lajpold](#); [Cassandra Yeo](#)
Subject: Re: Healthy Families Hutt Valley Financial Report
Date: Monday, 2 February 2026 4:07:15 pm
Attachments: [image001.png](#)

Kia ora Lucy,

Arohamai apologies for the slight delay in written response; last week just ran away on me!

Just confirming our kōrero of Monday, 26 Jan, see comments in **red** below.

Ngā mihi,

A

From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: Monday, January 26, 2026 09:25
To: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Cc: George Lajpold <George.Lajpold@huttcity.govt.nz>
Subject: Healthy Families Hutt Valley Financial Report

Kia ora Adrienne,

Thank you for submitting the financial report. I have just reviewed and have one question to be clarified.

- The budget for two contractors was previously approved for \$120,000 (beginning Dec 2025).
 With an additional action budget for \$85,000 as outlined in the table you have provided.
- Therefore, the forecasted spend (of underspend) from now until 30 June 2026 is \$205,000 – is this correct?

A few points here:

- **The reported FTE cost of ~\$182k covers the cost of the whole team, i.e., 3xFTAs (Jul-Dec) + 2xcontractors (Dec)**
- **Re: the Activation Budget - we report this in two areas in the report, page one actual spend to date ~\$29,841 (happy to provide a breakdown of this if required), and a forward profile totalling \$85k in the table on page two, that represents AB proposals for the whole year endorsed by our SLG.**
- **At this point we are projecting a ~\$60k overall underspend. This is predicated on a few planning assumptions 1) we will not receive any further**

contract payments from HNZ, 2) funding received to date will fund all costs for the remainder of the contract (i.e., salaries, contractor costs, action budget, overheads, management costs etc). As noted in our report there is some risk to this profile, noting anticipated staff attrition over coming months as we approach the contract's conclusion.

On 30 June 2026, and as per the contract (374882) any surplus will be repaid to Health NZ.

Noted.

I understand that funding has been transferred to Upper Hutt City Council for the delivery of the Systems Innovator Upper Hutt.

Health NZ have agreed with Upper Hutt City Council that they will retain these funds to:

- continue with the employment of the Systems Innovator Upper Hutt; and
- continue the delivery of this work in Upper Hutt.

Will send you a separate response on this to the subsequent email you sent me on Thurs 29 Jan.

Please reach out if you would like to discuss any of this further.

Kind regards

Lucy

Lucy Kingsbeer

Principal Service Development Manager – Healthy Families NZ

Population Health

Starting Well, Planning Funding and Outcomes

s7(2)(a) | lucy.kingsbeer@tewhatauora.govt.nz



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From: [Adrienne Moor](#)
To: [Lucy Kingsbeer](#)
Subject: Re: HF Hutt Valley
Date: Wednesday, 28 January 2026 9:56:14 am
Attachments: [Outlook-2fq3zv0e.png](#)

Kia ora Lucy,

Attempted to return your call yesterday - did you get my message?

Yes, I had heard about yesterday's meeting, and some of the confusion from those of our team attending. I have since spoken with the team and provided further clarification and assurance around the status and focus for HFHV over coming months as we approach the contract's conclusion.

To your particular pātai below, I can confirm that we communicated to our team ahead of Christmas that HealthNZ had decided not to continue the Healthy Families contract with Hutt City Council beyond Jun 2026. We also discussed the implications for the team, and their focus over coming months. We also shared that HealthNZ would this year design a future Healthy Families NZ model, and later in the year undertake a procurement process for providers of the new model. Looking forward, we noted also that we as a Council are supportive of local delivery models that are closest to and work for target communities. What we didn't do is discuss the particulars of the wider HF network, in part because it's not our place to but also because we don't know enough about their particular circumstances to speak authoritatively about their respective pathways.

Hope this helps; am of course very happy to discuss.

Ngā mihi,
A

From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: Wednesday, January 28, 2026 09:39
To: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Subject: HF Hutt Valley

Mōrena Adrienne,

Can you confirm that the team were communicated the future intentions of the HF contracts nationally?

It was my understanding, back in early December, through conversations with Hutt City Council that this would be discussed with the team.

As you may be aware, there was a Strategic Communications meeting yesterday which I was facilitating.

The discussion was focused on priorities for 2026, including the insights and learning phase with teams to inform strengthening the current approach.

It was raised that Hutt Valley had no knowledge that HF nationally was continuing beyond June while Health NZ undergo a process to learn, redesign and procure providers.

Lucy Kingsbeer

Principal Service Development Manager – Healthy Families NZ

Population Health

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From: [Adrienne Moor](#)
To: [Andrea Blackshaw](#); [George Laipold](#)
Subject: Fw: Approved messaging when referring to Health NZ's Agreement with Hutt City Council
Date: Monday, 9 February 2026 7:24:57 pm
Attachments: [image001.png](#)

FYI.

George can you please pass onto the team. Will update our comms to reflect these messages, and 1-2 key points reflecting our own perspectives.

Ngā mihi

Adrienne Moor

s7(2)(a)

From: Lucy Kingsbeer <Lucy.Kingsbeer@TeWhatuOra.govt.nz>
Sent: Monday, February 9, 2026 2:00 PM
To: Adrienne Moor <Adrienne.Moor@huttcity.govt.nz>
Subject: Approved messaging when referring to Health NZ's Agreement with Hutt City Council

Kia ora Adrienne,

Below is the approved messaging when referring to the contract between Health NZ and Hutt City Council.

- In early December, Health NZ issued a letter to Hutt City Council regarding future intentions of the Healthy Families Hutt Valley contract and the decision to not renew the contract beyond 30 June 2026. This decision was made after careful consideration of previous performance challenges and the current resourcing constraints within the team.
- Funding allocated to support the Healthy Families NZ approach in Upper Hutt will remain with Hutt City Council, within the Community Partnerships team. From July 2026, Health NZ will manage the relationship and maintain oversight of the work, directly with Upper Hutt City Council.
- Health NZ recently acknowledged progress that had been made over the past six months and the continued dedication to this important work by the team.
- Nationally, Healthy Families NZ is continuing with Health NZ currently reviewing the initiative and engaging with lead providers on where they may be opportunities to strengthen the approach.

These messages may be used when referring to Health NZ and the Healthy Families NZ initiative.

Kind regards Lucy

Lucy Kingsbeer

**Principal Service Development Manager – Healthy Families NZ
Population Health
Starting Well, Planning Funding and Outcomes**

s7(2)(a) | lucy.kingsbeer@tewhatauora.govt.nz



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